

# CITY OF LAGUNA BEACH WEDDING PERMIT APPLICATION (NON-EXCLUSIVE USE)

Most beaches and parks (except Crescent Bay Park)

Non-Refundable Fee - \$295

APPLICANT NAME (please print): \_\_\_\_\_

ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

NUMBER OF PEOPLE EXPECTED: \_\_\_\_\_ LOCATION: \_\_\_\_\_

CEREMONY DATE/TIME REQUESTED:

1st Choice: Date \_\_\_\_\_ 2 Hr. Time Period \_\_\_\_\_

2nd Choice: Date \_\_\_\_\_ 2 Hr. Time Period \_\_\_\_\_

## **THE UNDERSIGNED AGREE TO ABIDE BY THE FOLLOWING RULES FOR THE NON-EXCLUSIVE RIGHT TO USE THE PARK OR BEACH:**

- *The wedding site must be accessible to the public at all times.*
- *All parking restrictions must be obeyed. No red zone parking, blocking of driveways or double parking is allowed.*
- *Maximum capacity, including wedding party and all guests at the Gazebo and Monument Point in Heisler Park is **fifty (50)** persons. Maximum capacity for other locations is **ninety-five (95)** persons.*
- *Decorations are allowed (excluding loose flower petals) but must be removed by end of permit time. Use only string or ribbon to hang decorations. No nails, staples or tape can be used. Decorations cannot be wrapped around any trees or sculptures.*
- *Please be quiet and considerate when entering/leaving park or beach.*
- **No blocking of pathways or roping/taping off of any area of the park is allowed \_\_\_\_\_ (please initial).**
- **No smoking on the beaches or in the parks.**
- **No tables, chairs (except for the elderly or disabled), archways or structures of any kind may be set up.**
- **No sound amplification is permitted.**
- **No animal drawn vehicles are permitted.**
- **No rice, birdseed, confetti and/or flower petals (real or artificial) are permitted to be thrown or strewn.**
- **No alcoholic beverages, including champagne toasts, are permitted.**
- **No open flames (includes candles, lanterns, tiki torches, etc,) are permitted.**

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

WEDDING PLANNER NAME (If applicable) \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ WEB SITE \_\_\_\_\_

\_\_\_\_\_  
*Signature of Wedding Planner (if applicable)*

\_\_\_\_\_  
*Date*

Make checks payable to **CITY OF LAGUNA BEACH**. If paying by **Visa** or **Mastercard**, please complete the following:

Circle One: **VISA** **MASTERCARD** Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Three digit CCV on back of card: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Please print)

Please send a completed, signed application with the required **NON-REFUNDABLE** permit fee to CITY OF LAGUNA BEACH, COMMUNITY SERVICES DEPT., 505 Forest Avenue, Laguna Beach, CA 92651. We will contact you if your requested date or time is unavailable. **Some beach locations are restricted from Memorial Day weekend through Labor Day, call for list.** This permit allows a **two hour** use of designated City parks or beaches for a wedding. No weddings are permitted south of Victoria Beach, Browns Park, or the Heisler Park grass amphitheater. **A separate application is available for Crescent Bay Park.** You must have the permit with you while utilizing the site. Requested changes to the permit (date or time or location) must be in writing and must be received prior to the original wedding date. The fee is \$10 and the original permit must be returned with the \$10 fee. **THERE ARE ABSOLUTELY NO REFUNDS FOR CANCELLATIONS FOR INCLEMENT WEATHER.**

Questions? Please call (949) 497-0716 or email [pslowsky@lagunabeachcity.net](mailto:pslowsky@lagunabeachcity.net)