

# Public Works Department



# Department Mission

**We preserve, maintain, and enhance the City's infrastructure and natural resources and provide environmental stewardship for the benefit of our residents, businesses, and visitors.**



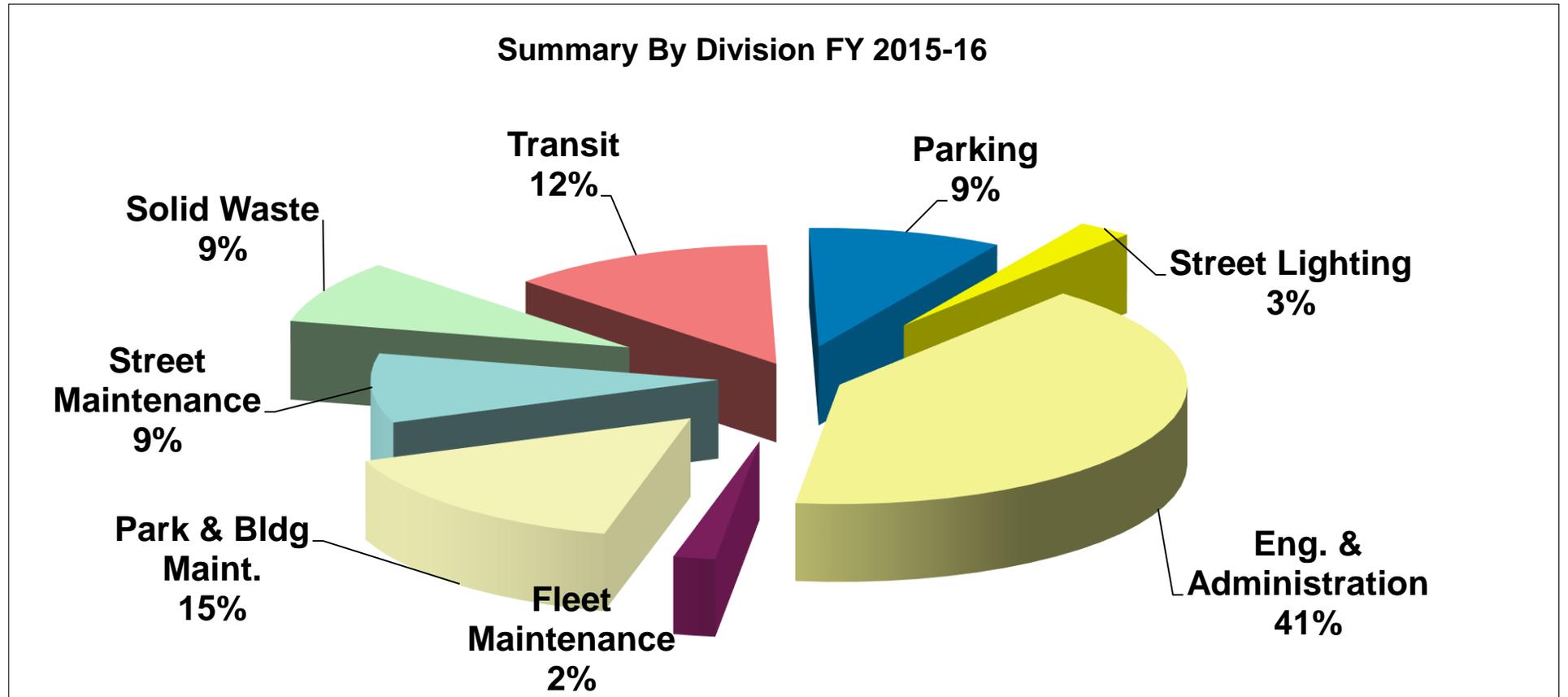
# Department Overview

- ▶ **Maintain publicly owned facilities**
  - ▶ **Streets, parks, buildings, landscaped areas, and storm drains**
- ▶ **Develop and Upgrade the City's infrastructure (Capital Improvement Program)**
- ▶ **Perform Engineering Services**
- ▶ **Provide Solid Waste Services**
- ▶ **Respond to local/regional emergencies**
- ▶ **Provide public services (Transit & Parking)**



# DEPARTMENT OPERATING BUDGET

- ▶ 54 Full time employees
- ▶ \$16.4 Million Budget



# Maintenance

- ▶ Streets
- ▶ Parks and Buildings
- ▶ Landscaping
- ▶ Vegetation Abatement
- ▶ Fleet



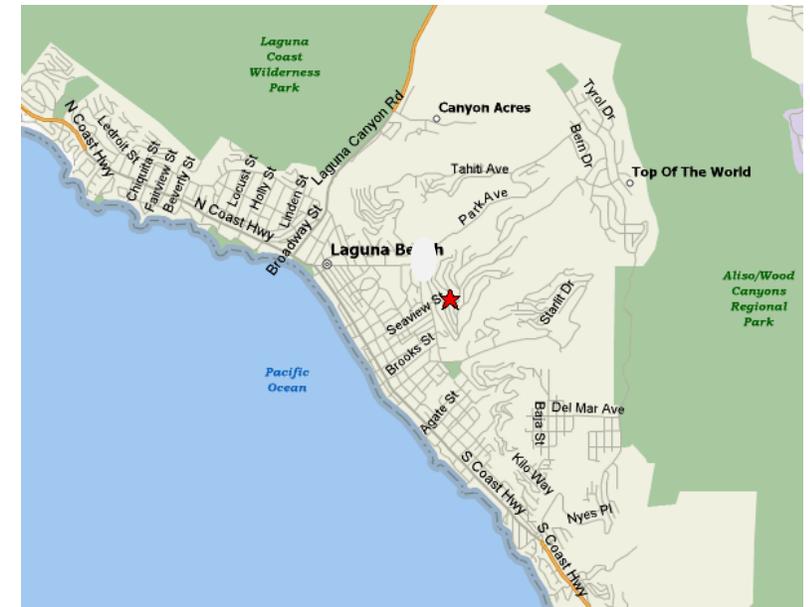
# Streets

- ▶ Street sweeping and sidewalk pressure washing
- ▶ Graffiti removal
- ▶ Sidewalk repairs and minor street repairs
- ▶ Traffic Control for emergencies, construction, and special events
- ▶ Major Street Maintenance and Slurry Seal programs



# Streets - Continued

- ▶ Maintain 80 miles of city paved streets
- ▶ Maintain 1,000 drainage structures
- ▶ Installation and maintenance of traffic and street signs
- ▶ Street striping, marking & curb painting



# Parking

## ▶ Public Parking Lots

- ▶ Operating 19 public parking lots
  - ▶ 16 Year Round
  - ▶ 3 Additional During Summer Season



## ▶ Parking Lot Attendants

- ▶ Staff Lots during summer season and during special events
- ▶ Provide traffic control and collect parking fees (lots without pay stations)

## ▶ Parking Meters, Pay Stations, & Change Machines

- ▶ 2,046 Parking Meters
- ▶ 26 Pay Stations (located within 15 metered parking lots)



# Parks, Building, and Landscapes

## What we do:

- ▶ Litter removal, landscape, and irrigation management
- ▶ Contract Management: landscape, turf, trees, and facilities
- ▶ Special event preparations and cleanup (Patriots Day Parade, summer festivals)
- ▶ Trees and landscape median maintenance

## What we maintain:

- ▶ 95 Landscaped areas (Parks, Scenic Areas, and Green locations ~ 77 acres)
- ▶ 5 public buildings (60,000 sq. ft. of public space)
- ▶ 12 restrooms
- ▶ 28 beach access locations and beach areas
- ▶ 14 miles of storm drains
- ▶ 1,000 drainage basins, inlets, outlets

# Fleet

- ▶ Routine services and repairs to city vehicles
- ▶ Procurement of vehicles and equipment
  - ▶ 21 Trolleys year-round and 3 additional trolleys during the summer season
  - ▶ 6 Buses
  - ▶ 15 Fire Department trucks
  - ▶ 9 Marine Safety vehicles
  - ▶ 10 Water Quality vehicles
  - ▶ 49 Heavy and Light duty trucks, Tractors, Generators, Street Sweepers



# Vegetation Abatement

- ▶ **Nuisance Vegetation Abatement**
  - ▶ **Abates private vegetation encroaching in public right of way**
    - ▶ **Intersection Visibility, Street and Sidewalk Clearance**
  - ▶ **150 Cases reported in 2016**



# Engineering

- ▶ **Intergovernmental Agencies Coordination**
  - ▶ Caltrans, OCTA, County of Orange, California Coastal Commission, Army Corps of Engineers, Dept. of Water Resources, Dept. of Fish and Wildlife and Other Cities
  - ▶ Utility Providers (SDG&E, So. Cal. Edison, Gas Co, So. Coast Water District, Laguna Beach Water District)
- ▶ **Capital Improvement Program Projects Development and Implementation**
- ▶ **Securing and Administration of Grants**
  - ▶ \$157,000 California Coastal Conservancy Grant – Top of the World Trail
  - ▶ \$500,000 Federal Transportation Enhancement Grant – Broadway Streets Scape
  - ▶ \$2.2 Million Project V Funding for Transit & \$2 Million In Progress to expand service
  - ▶ Measure M Grants



# Engineering - Continued

- ▶ **Development Engineering Review and Inspection**
- ▶ **Public Works Permit Issuance**
- ▶ **Parking, Traffic, and Circulation Committee Liaison and Staff Support**



# Neighborhood Utility Undergrounding

- ▶ **Overhead Utility Undergrounding**
  - ▶ **Assessment District Project Management and Oversight**
  - ▶ **37 completed neighborhood districts**
  - ▶ **10 active neighborhood districts**
  - ▶ **5-10 years to complete (from petition to completion)**
  - ▶ **1 SCE RULE 20A Project (LCR)**



# Disaster Preparedness & Recovery

## ▶ Disaster & Storm Preparation

- ▶ Clean all 1,000 drainage facilities
- ▶ Maintain main facility emergency generators
- ▶ Place sand bags in right of way areas prone to flooding
- ▶ Stage equipment strategically for emergency response

## ▶ Recovery

- ▶ Work as a team with Police, Fire, Marine & Water Quality
- ▶ Clean debris from streets, facilities and drainage areas
- ▶ Clear roadways from landslides



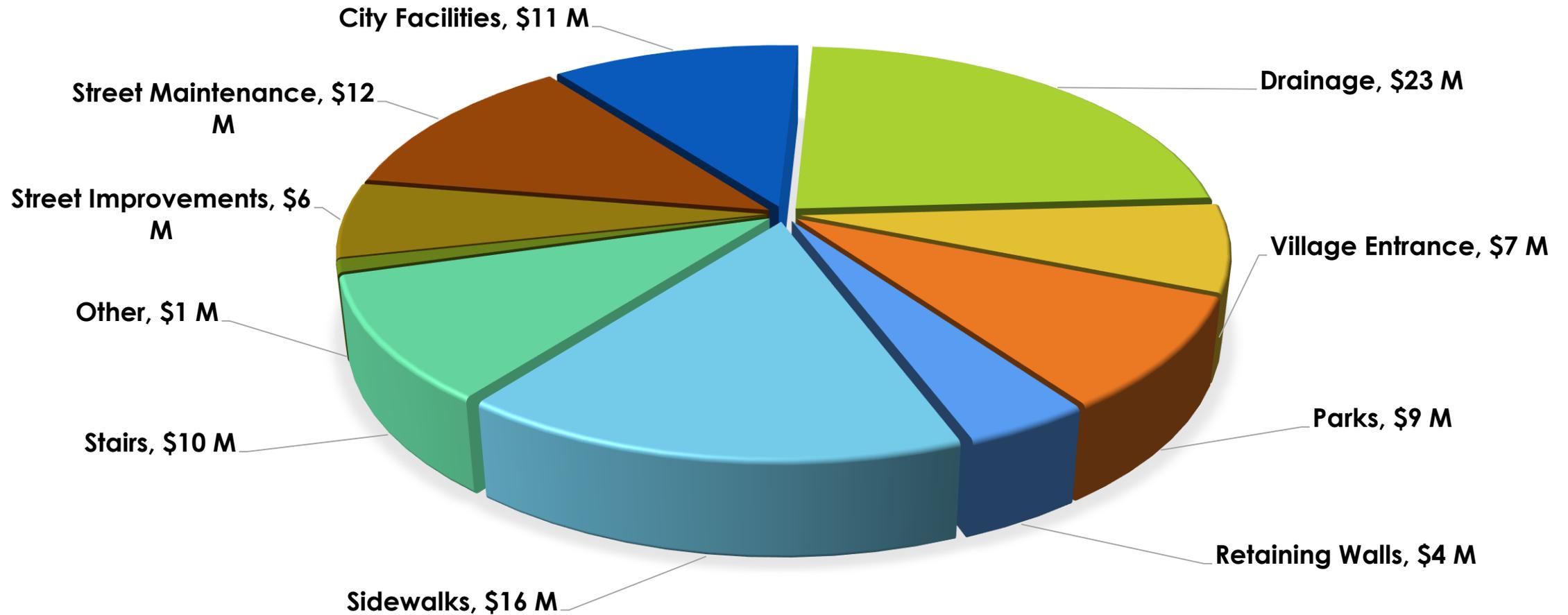
# Capital Improvement Program

## Projects:

- ▶ 115 New projects in 10-Year Plan - \$72 Million
- ▶ 60 Active projects - \$27 Million
- ▶ 38 Projects not included in 10-Year Plan - \$57 Million
- ▶ Average 11 projects per year



# 10-year Capital Improvement Program \$99 Million Distribution by Project Type



# Projects in Progress \$27 Million

- Beach Stairs Replacements at Oak, Mountain, Agate, Thalia, and Pearl
- Temple Hills Pedestrian Pathway
- Anita Street Storm Drain
- Laguna Canyon Channel Improvements
- Bluebird Fence and Shade Structures
- Recreation Building Renovation
- Police Lobby Renovation
- Milligan Bridge Replacement
- S. Main Beach Restroom Replacement
- Storm Drains at Jasmine, Oriole, Dorn, and Alisos Ave.
- Coast Royal Undergrounding
- LCR Big Bend Undergrounding
- Village Entrance Project
- Laguna Canyon Pathway from ACT V to LCAD
- Laguna Canyon Creek Erosion Protection
- Citywide Guardrail Repair
- Citywide Curb Ramps Construction
- Citywide Street Resurfacing

# Transit

- ▶ **Off-Season Weekend Service**

- ▶ Friday 4:00 p.m. - 11:00 p.m.
- ▶ Saturday 11:00 a.m. - 11:00 p.m.
- ▶ Sunday 11:00 a.m. - 8:00 p.m.

- ▶ **Summer Festival Service**

- ▶ Every Summer Day 9:30 a.m. - 11:30 p.m.

- ▶ **New Transit Bus Route Services**

- ▶ Top of the World, Arch Beach Heights, Bluebird Canyon
- ▶ Monday-Friday 6:30 a.m. – 11:00 p.m.
- ▶ Saturday 9:30 a.m. – 11:00 p.m.
- ▶ Sunday 11:00 a.m. – 11:00 p.m.



# Other Public Services

## Residential and Commercial Solid Waste Collection Services

- ▶ Three carts for trash, recycling, and green waste collection.
- ▶ Bulky Item Collection
- ▶ Annual Events
  - ▶ Drop-off of paint, E-waste, and Paper Shredding
  - ▶ Compost Giveaway and Composting workshops



# Questions and Answers?

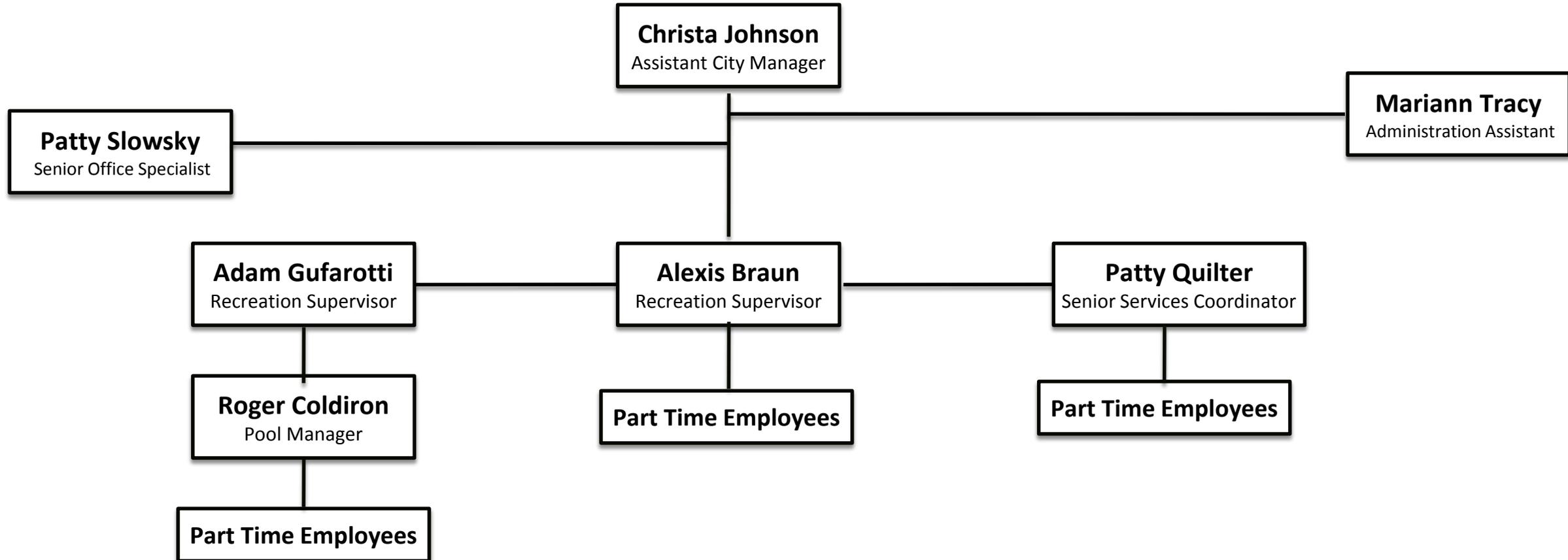




# Leadership Laguna

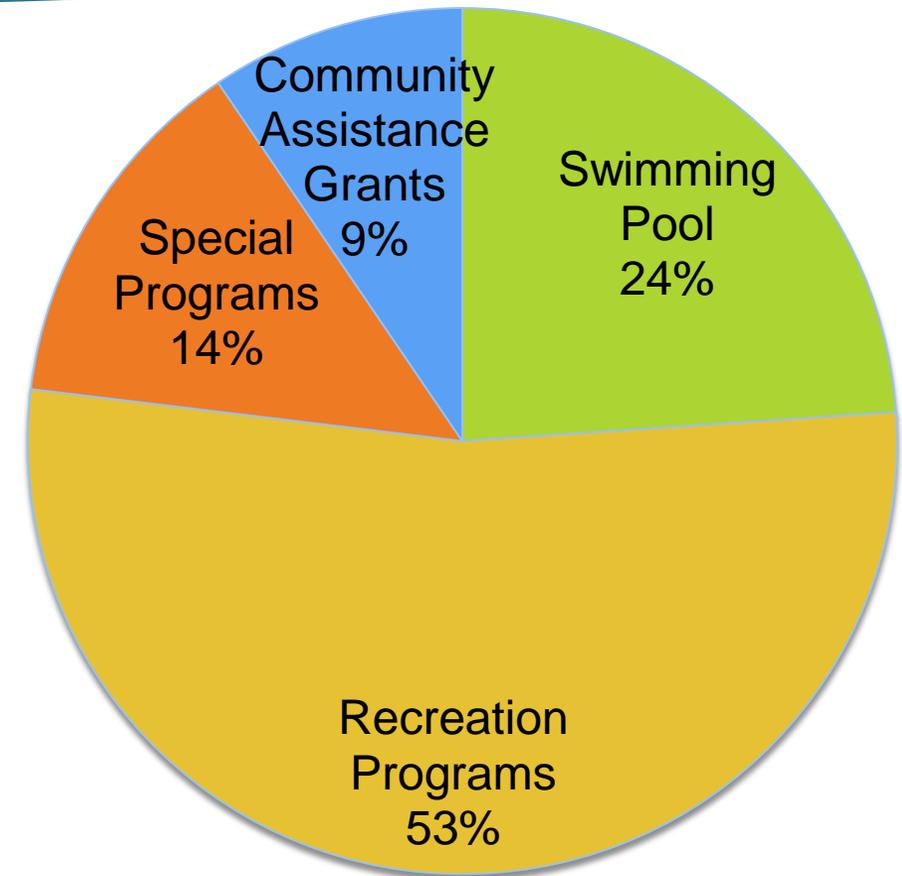
COMMUNITY SERVICES

# Department Organization



# Department Budget

- ▶ The Community Services budget is \$2.7 million
- ▶ The department is organized into four divisions: Recreation Services, Swimming Pool, Community Assistance Grants, and the Alternative Sleeping Location
- ▶ There are six full-time positions, approximately 50 seasonal and part-time positions, and more than 100 contract instructors



# More than just Recreation

- ▶ Alternative Sleeping Location
- ▶ Community Assistance Grants
- ▶ Film Permits
- ▶ Hortense Miller Garden Tours
- ▶ City Leases
- ▶ Special Events
- ▶ Day Labor Site
- ▶ Weddings



# Alternative Sleeping Location

- ▶ The City of Laguna Beach operates an Alternative Sleeping Location
- ▶ Each night the shelter provides a clean safe place to sleep and access to support services to 45 people



# Community Assistance Grants

- ▶ The City of Laguna Beach makes Community Assistance Grants available to non-profit and public organizations that provide special services to residents of Laguna Beach
- ▶ The funding for these grants comes from revenue generated from the Festival of Arts
- ▶ Applications are due in February
- ▶ In FY 2015-2016, the City awarded \$235,200 in grants



# Film Permits

- ▶ We offer two types of film permits
  - ▶ **Still Photo Permit:** Single camera shoots, such as family portraits
  - ▶ **Commercial Film Permits:** Commercial photo, video and motion picture shoots



# Hortense Miller Garden

- ▶ The Garden was established in 1959 and covers two and one half acres of the upper slopes of Boat Canyon
- ▶ Hortense Donated the Garden to the City of Laguna Beach in 1976. the property also features her mid-century modern home.
- ▶ Guided tours can be scheduled through the Community Services Department



# Recreation Programs



# Recreation Programs

- ▶ The Community Services Department produces a community brochure four times a year which highlights the department's recreation offerings
- ▶ The department uses a combination of contract instructors and city employees to provide recreation opportunities to residents
- ▶ New summer classes for this year include:
  - ▶ Drop-in Stroke Clinic at the pool
  - ▶ Adult Beach Camp
  - ▶ Seashell and Glass Mosaics workshop
  - ▶ Play-Well LEGO camps
  - ▶ Summer Filmmaking Camp



# Community Services by the Numbers

- ▶ 18 Tennis Courts
- ▶ 27 Wedding Locations
- ▶ 1 Dog Park
- ▶ 11 View Parks
- ▶ 2 Community Centers
- ▶ 1 Community Pool
- ▶ 7 Parks



# Special Events & Programs

- ▶ Brooks Street Surf Classic
- ▶ City-Wide track meet
- ▶ Hospitality Night
- ▶ Patriots Day Parade
- ▶ Parents Night Out
- ▶ Ribbon cuttings
- ▶ Skate park field trip
- ▶ Beach Volleyball Tournaments



# Community Pool

- ▶ The swimming pool is jointly operated with the Laguna Beach Unified School District
- ▶ The pool is open year-round, and offers lap swimming, aerobics classes and a multitude of children's programs



# Wedding Permits

- ▶ All wedding permits in the City of Laguna Beach are non-exclusive use permits
- ▶ Summer wedding locations are limited to parks and the four beaches below Heisler Park



# Community Partners

- ▶ The Community Services Department has partnerships with the following entities
  - ▶ Boys and Girls Club
  - ▶ Friendship Shelter
  - ▶ Laguna Beach Chamber of Commerce
  - ▶ Laguna Beach Seniors Incorporated
  - ▶ Visit Laguna Beach
  - ▶ LOCA
  - ▶ Irvine Valley Community College Emeritus
  - ▶ Sally's Fund

# Recreation Committee

- ▶ The Recreation Committee is a 7 member board that meets on the second Monday of each month
  - ▶ The Committee is currently working on the following projects:
    - ▶ Skate park location
    - ▶ New community pool
    - ▶ Needs assessment study

# Recently Completed Projects

- ▶ The Community Services Department has recently completed the following major projects
  - ▶ Renovation of the Laguna Beach High School tennis courts
  - ▶ Renovation of the swimming pool locker rooms
  - ▶ Implementation of a new online registration system
  - ▶ New recreation brochure layout



Questions???

