



NON-EXCAVATION RIGHT-OF-WAY WORK PERMIT CITY OF LAGUNA BEACH

(To be completed by Applicant)

Property Address of Work to be Performed: _____

Property Owner Name: _____ Property Owner Phone: _____

APPLICANT INFORMATION

Name: _____

Company: _____

Company Address: _____

Phone: _____ Email: _____

City Business License #: _____

DESCRIPTION OF WORK

Please provide applicable plans, routes, traffic control, etc... Check all that apply:

- Access to Buried Equipment No Ground Disturbance Haul Route Traffic Control
- Access to Overhead Equipment Outage Required Wide-Load Permit Extension
- Other (Please specify): _____

Expected Duration of Work in days: 1 Day Other: _____ Days

WORKER'S COMPENSATION INFORMATION

I hereby affirm under penalty of perjury one of the following declarations (Please initial):

_____ I have and will maintain a certificate of consent to self-insure for workers compensation as provided for by Section 3700 of the Labor Code for the performance of the work for which this permit is issued.

_____ I have and will maintain worker's compensation insurance as required by Section 3700 of the Labor Code for the performance of the work for which this permit is issued. My worker's compensation insurance carrier and policy number are as follows:

Carrier _____ Policy # _____

_____ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner as to become subject to the worker's compensation provisions of Section 3700 of the Labor Code; or if I do so, I shall forthwith comply with those provisions.

SIGNATURE AND ACKNOWLEDGEMENT

This permit is not valid unless payment is received and permit number is issued. If work is not started within **60 days of issuance (120 days for public utilities)**, the permit will be void unless an extension is approved by the Public Works department.

Applicant hereby acknowledges that all permit terms and conditions have been read and understood, including referenced documents, and that applicant agrees to abide by them.

Date: _____ Applicant's signature: _____ Print Name: _____

(To be completed by Department)

CONDITIONS OF APPROVAL – For Department Use Only

Street Classification: Collector Resurfacing Moratorium Summer Moratorium Other _____

Refer to Slurry Seal and Summer Construction moratoriums for street classifications.

Special Conditions of Approval: _____

Fees are as follows per Resolution #22.037: _____ Non-Excavation Utility _____ Haul Route _____ Wide Load
_____ Traffic Control Review _____ Extension _____ Miscellaneous **Total Fees Due: \$** _____

APPROVALS – For Department Use Only

PERMIT APPROVED BY PUBLIC WORKS DEPARTMENT: _____ DATE: _____

PUBLIC WORKS PERMIT #: _____ PERMIT # ISSUED BY: _____

SCHEDULED WORK – For Department Use Only

DATE OF WORK: _____

TERMS AND CONDITIONS

1. Permittee agrees to indemnify and hold the City, its authorized agents, officers, representatives and employees harmless from all liabilities, suits, or actions of every description arising out of any accident, loss or damage to persons or property occurring as proximate result of any work undertaken under this permit.
2. All work shall be done in accordance with the approved plans and standard specifications of the City of Laguna Beach and in compliance with all the applicable state laws, City ordinances and the Standard Plans and Specifications for Public Works Construction (Green Book), latest edition.
3. **PUBLIC WORKS SCHEDULING:**
 - a) All work in the public right-of-way must be inspected by the Public Works Department to ensure compliance with City standards.
 - b) Call (949) 497-0711 to discuss inspection requirements prior to beginning work and to arrange for permit sign off. Inspectors are available during normal business hours, with minimum 48 hours advance notice.
 - c) This permit is not valid for work constructed on private property. Work conducted on private property shall be permitted and inspected by the Building Division.
4. **WORKING HOURS/DAYS:**
 - a) Construction shall not occur at any hours outside of 7:30 a.m. to 6:00 p.m. or on any weekend or federal holidays pursuant to LBMC 7.25.080. Please visit the City website for a list of the observed holidays.
 - b) Mobilization is not permitted outside of the stated construction hours including site access, loading trucks, deliveries, etc.
 - c) Construction shall not occur on any Election Day.
 - d) Refer to the “Summer Construction Moratorium” for a map of public streets where construction is not allowed between Memorial Day and Labor Day due to increased summer traffic.
5. If proper traffic control is not provided, the City may elect to place barricades for which the permittee will be charged \$25 per barricade, per day, with a minimum charge of \$100.
6. Access to fire hydrants and emergency access shall be provided and maintained at all times.
7. Unused materials shall be removed from the public right-of-way within 24 hours after the substantial completion of work. If materials are not removed, the City may remove them, and the permittee shall be billed.
8. This permit shall be kept at the job site at all times.
9. This permit may be immediately revoked for reasons in the best interest of the City, for violation of permit conditions, or for the creation of a nuisance. The City may take full possession of the area upon notice by the City representative. Permittee shall pay to the City any costs associated with the restoration of City property and/or right-of-way, or removal of any items installed by the applicant, as deemed necessary by the City representative.