



ARTS COMMISSION

Monday, February 27, 2023

Council Chambers

505 Forest Avenue, Laguna Beach, CA 92651

5:00 P.M.

- A G E N D A -

- 1) Call to Order
- 2) Approval of Minutes
- 3) Chair's Announcements (Wood)
- 4) Commissioner, Council and Staff Communications
- 5) Cultural Arts Funding Grant Presentations
 - LOCA Arts Education (Mike Tauber)**
 - Laguna Beach Sister Cities (Karyn Philippsen)**
- 6) Public Communications - *To assist the Arts Commission in the timely completion of its business, speakers are asked to limit their presentation to three minutes or less.*
- 7) Items for Discussion and Action:
 - A. **Palette Deaccession** – Discuss recommendations for the deaccession of works from the collection. (Staff: Bichler)
 - B. **Artist Occupancy Permit Review Process** – Discuss and review amendments to Chapter 25.16 Artists' Work/Live of the Municipal Code relating to Artists Occupancy permit review. (Staff: Poeschl)

7) Adjournment

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the Arts Manager at 949-497-0722 or email art@lagunabeachcity.net. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

cc: City Manager
City Clerk
Council Liaison Mayor Kempf
Director Transit and Community Services

Post through February 28, 2023



LAGUNA BEACH ARTS COMMISSION

Regular Meeting

Monday, February 13, 2023

Council Chambers

505 Forest Avenue, Laguna Beach, CA 92651

5:00 p.m.

Recap of Minutes

PRESENT: **Commissioners:** Donna Ballard, Suzi Chauvel, Michael Ervin, Laura Ford, Pat Kollenda, Adam Schwerner, and Karen Wood.

Staff: Sian Poeschl, Cultural Arts Manager, Michael McGregor, Arts Program Coordinator, and Jamie Bichler, Public Art Coordinator.

- 1) Karen Wood called the meeting to order at 5:00 p.m.
- 2) Minutes of the January 23, 2022, meeting were approved as presented. M/S Kollenda/Schwerner.
- 3) **Chair's Announcements:** Karen Wood commended the City Council and staff for crafting a mission statement identifying the arts as a central importance to the City. Ms. Wood attended a keynote address by the Chair of the National Endowment for the Arts, Dr. Maria Rosario Jackson.
- 4) **Commissioner and Staff Communications:** Michael Ervin attended the Laguna Beach Arts Alliance meeting and noted the Art Stars Awards would be held at Festival of the Arts. Staff Bichler noted that Streamline Bench would be relocated in March 2023. Staff McGregor provided an update on the next Arts Marketing Workshop. Staff McGregor noted the Youth Art Advisory Board would meet on March 13, 2023, and review the Art That's Small and Banner Competitions submissions.
- 5) **Cultural Arts Funding Grants:** Faye Baglin presented on behalf of Community Art Project, Rob Harryman presented on behalf of No Square Theatre, Alyssa Hayek presented on behalf of KXFM Radio, Jay Colwell presented on behalf of 3340 Recital Series, and Amy Dechary and Rina Palumbo presented on behalf of Third Street Writers regarding how grant funds were spent.
- 6) **Public Communications:** None.
- 7) Items for Discussion and Action:
 - A) **Red Phone Booth Temporary Art Installation** – Raphael Cohen-Bacry, Chad LaFever, Tiffany Nassirian, Robyn Sanford, and artist team Candice Brokenshire and Julie Setterholm presented concept proposals for a temporary installation at the telephone booth on Forest Avenue. A motion was made to award a \$150 stipend for each finalist and selected the proposal "We Need to Talk" by artists Candice Brokenshire and Julie Setterholm to be installed at the Red Telephone from June 2023 through May 2025. M/S Kollenda/Chauvel. Yeas: Ballard, Chauvel, Ervin, Ford, Kollenda, Schwerner, Wood. Noes: None.
 - B) **Art That's Small at City Hall** – Staff McGregor noted the Art That's Small exhibition would be installed on March 11, 2023, and the awards would be announced at the artist reception on April 6, 2023, at 6:00 p.m. A motion was

made to select Jacques Garnier, Tamara Nelson, and Patrick Whelan as jurors for the 2023 exhibition. M/S Kollenda/Schwerner. Yeas: Ballard, Chauvel, Ervin, Ford, Kollenda, Schwerner, Wood. Noes: None.

C) **Fostering Creativity in a Time of Crisis** – Staff Poeschl recapped the grant program and will be meeting with artists whose projects were still in progress. A motion was made to allocate \$40,000 in the 2023/2024 Arts Commission’s Special Programs budget to continue the grant program, under a different name, to provide grants for individual artists as an innovation fund to encourage experimentation, a goal identified in the Cultural Arts Plan. M/S Kollenda/Schwerner. Yeas: Ballard, Chauvel, Ervin, Ford, Kollenda, Schwerner, Wood. Noes: None.

8) Adjourned at 6:22 p.m.

cc: City Manager, City Clerk, Mayor Pro-Tem Kempf, Director Transit and Community Services



July 1, 2022

Carla Meberg
LOCA, Inc

Laguna Beach, CA 92652

Dear Carla:

On behalf of the City of Laguna Beach, I am pleased to present a grant of **\$17,000** to Laguna Outreach Community Arts to support your organization's work in 2022-2023. This funding should be used for artist fees, marketing and promotion of classes. This grant program is made possible from revenues of the Laguna Beach Tourism Marketing District. The use of these grant funds should be acknowledged in written materials by a statement that **"funds for this program are provided by the lodging establishments and the City of Laguna Beach."**

The City of Laguna Beach Arts Commission will be reviewing a final report on your use of these funds in early 2023. The Commission will be inviting your organization to its meeting to give an overview of your programming and use of the funds. The report form will be mailed to you early next year.

Once again, congratulations! I hope this funding will assist your organization in realizing the full potential of your projects.

Sincerely,

Sue Kempf
Mayor



July 1, 2022

Justin Myers
Laguna Beach Sister Cities Association

Laguna Beach, CA 92652

Dear Justin:

On behalf of the City of Laguna Beach, I am pleased to present a grant of **\$5,000** to the Laguna Beach Sister Cities Association to support your organization's work in 2022-2023. This funding should be used to market and promote quarterly programming. This grant program is made possible from revenues of the Laguna Beach Tourism Marketing District. The use of these grant funds should be acknowledged in written materials by a statement that **"funds for this program are provided by the lodging establishments and the City of Laguna Beach."**

The City of Laguna Beach Arts Commission will be reviewing a final report on your use of these funds in early 2023. The Commission will be inviting your organization to its meeting to give an overview of your programming and use of the funds. The report form will be mailed to you early next year.

Once again, congratulations! I hope this funding will assist your organization in realizing the full potential of your project.

Sincerely,

Sue Kempf
Mayor

**City of Laguna Beach
Cultural Arts Department
Staff Report**

To: Arts Commission
From: Jamie Bichler, Public Arts Coordinator
Agenda Item: A
Title: Holiday Palette Deaccession 2023
Location: Laguna Beach, CA

Overview

The Holiday Palette Competition is open to artists who reside, work, or exhibit in Laguna Beach and are eighteen years and older. The painted original artworks adorn lampposts throughout the City during the winter holiday season. The palettes are considered temporary art due to the nature of the materials used, displaying an average life span of seven to ten years. Typically, Public Works hangs approximately sixty palettes per holiday season. With this proposed deaccession, the collection will number just over one hundred holiday palettes.

Summary of the Matter

The Arts Commission banner and palette sub-committee have reviewed the palette collection. Over the course of their public display, thirty-three palettes have sustained significant damage and/or natural weathering and have been designated for deaccession and removal from the City's collection. See Attachment A. In accordance with the City of Laguna Beach's deaccession policy, we will be offering the palettes back to their original artists or immediate family members. Notices will be sent out through the department's digital newsletter, emails, and newspaper notices. Palettes can be collected on Saturday, March 11, from 9 am-12 pm at 1900 Laguna Canyon Road (Lot 16/Act 5). The Arts Commission sub-committee and Staff recommend the deaccession of thirty-three palettes from the holiday palette collection due to significant damage and/or natural weathering.

Attachment A



Shannon Sybirski 14'
Completely cracked



Marlo Bartels 82'
2019 deaccession list



CG David 97'
Broken edge



Keith Swecker 02'
2019 deaccession list



Keith Swecker 02'
2019 deaccession list



Martin L 88'
2019 deaccession list



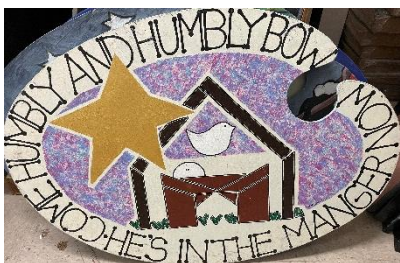
Pena, G 96'
Very faded



Davis, D 91'
Broken edges



Interlandi 91'
Broken back, aged, faded



K Hilton 96'
Aged, faded



Merrill, K 84'
No back, aged faded



Corbett 96'
Aged faded



V. Ushanoff 82'

Very faded and chipped



Mary Hurlbut 87'

Chipped front



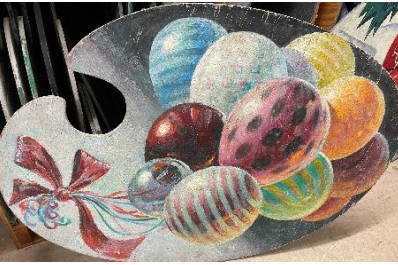
Lolita Williams 96'

Chipped front



Sattler 96'

Cracked edge



Dudley J, 87'

No back, chipped



Wing, A 82'

Aged, faded



Rosemary Watson 95'

No back, faded aged



Slaught, M 85'

No back, faded



Missy Rush, Tom McFadden, Chad Nelson 87'

(LBHS) No back, chipped, faded



LynnK 03'

No back, chipped



Edmund Ashby 88'

Edges broken, chipped



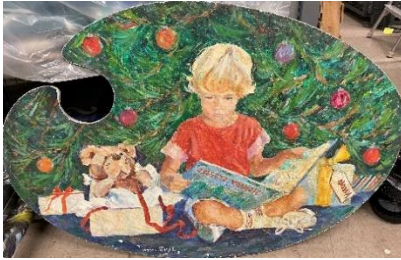
Liz Goclowski 91'
No back, faded, chipped



J.M Hohl 95'
No back, faded, cracked paint



Gwaltney 85'
Faded, chipped



Joyce Reardon 84'
Cracked front, aged



Brisgaloff, H 82'
Faded, chipped



Arellanes, A 91'
Front beaten up



BJ Keller- Samardzich 91'
No back, broken edge



E.Bauer-Lemmon 99'
No back, face aged



Chris Stevens 84'
Very faded



Conte, T 15' Completely cracked

MEMORANDUM

DATE: February 21, 2023
TO: Arts Commission
FROM: Siân Poeschl, Cultural Arts Manager
SUBJECT: **Artist Review Panel** (Item 7B)

In 2012, the City Council approved changes to Chapter 25.16 of the Municipal Code relating to Artist Work Live. The changes included but was not limited to the establishment of an Artist Review Panel. The membership of the panel consists of three Arts Commissioners, of which one is a working artist. The current membership of the panel are Commissioners Karen Wood, Laura Ford, and Donna Ballard. The Panel has met on numerous occasions to review application for ArtLofts a 28-unit complex in Laguna Canyon. At the Arts Commission meeting on May 9, 2022, Commissioners Pat Kollenda and Karen Wood requested the review process be discussed by the Commission and amendments be made to streamline the process.

Currently, applicants must provide 3 of the following:

- 1) Evidence of a body of work in the last three years.
- 2) Evidence of formal training
- 3) Evidence of exhibition, performance, or documentation
- 4) Letters of recommendation from an artist or art/professional.

The Artist Review Panel meetings are publicly noticed, and staff prepares an agenda, a staff report, a recommendation, minutes, and if approved a certificate of Artist Work/Live occupancy that is provided to the applicant and property owner.

Applications by working artists are easily identifiable and could be processed in a much timelier manner if reviewed administratively by Staff. Any decision made by staff could be appealed to the Artist Review Panel. On May 23, 2022, the Arts Commission supported Staffs recommends to review the application procedure.

Staff has met with Marc Weiner, Director of Community Development to discuss the process necessary to amend the ordinance. Any changes would be approved by the Arts Commission and Planning Commission before a resolution is prepared and presented for a first then followed by a second reading by the City Council. If approved, the changes would be submitted to the Coastal Commission for review. This may take some time to complete should the Commission wish to proceed.

The Commission should discuss the application review process, any changes, amendments or additions and whether to revise the approval process or continue as currently identified in the Municipal Code. Staff has prepared suggested revisions if the process were to be amended.

Attached: Artist Review Panel guidelines

City of Laguna Beach Municipal Code

25.16.030 Authorization—Artist occupancy permit required.

The use and occupancy of an artist's working and living unit shall be for artists and their household. Each artist who proposes to occupy an artist working and living unit shall first obtain written confirmation from the community development director or his/her designee, that the type of proposed art work to be created is appropriate in the proposed zoning designation where the unit is located. A completed application for an artist occupancy permit may then be submitted to the community development department for review and consideration by the artist review panel. In addition, each artist who may potentially occupy an artists working and living unit shall comply with not less than three of the following requirements when submitting a completed application:

- (A) Submit evidence of a body of work, created in the last three years, as documented in support materials such as compact disks (CDs), slides, video and/or audio tapes, production photographs, scripts or works of fiction, non-fiction or poetry. Support materials shall be labeled with the artist's name, date of work and any other required information;
- (B) Submit evidence that the artist has formal training in the arts, as documented in a resume that summarizes such training;
- (C) Submit evidence that the artist has presented his or her work in exhibition, performance, readings or comparable public programming, as documented in a resume, sample programs/invitations, catalogs, press clips or similar official documentation;
- (D) Submit three letters of recommendation from artists and/or arts professionals (such as curators, producers or teachers) who are recognized within the arts community and who will attest that the applicant is a working artist as defined below.

Upon submission of a complete application, ~~the Cultural Arts Manager of the Cultural Arts Department or authorized designee will administratively review the artists occupancy permit and approve, deny, or defer the application to the~~ artist review panel ~~who shall meet within thirty days to review. the artist occupancy permit application and either approve or deny the application.~~ Any decision made ~~administratively may be appealed to the artist review panel.~~ Any decision by the artist review panel may be appealed to the city council in accordance with Section [25.05.070](#). Upon certification by the ~~Cultural Arts Department or~~ artist review panel, the artist may submit tenant improvement plans to the community development department for any desired or necessary modifications to the unit for review and approval by the community development and the fire departments. (Ord. 1585 § 1, 2014; Ord. 1567 § 1, 2012).

25.16.040 Definitions.

For the purposes of this chapter, the following terms are defined as:

- (A) "Allowable zones" means those zones identified in Section [25.16.050\(A\)\(1\)](#).
- (B) "Artist" means a person who produces art as a primary occupation and is engaged and active in one of the following fields:
- (1) Fine Arts – including, but not limited to, painting drawing, sculpture, book arts, printmaking and mixed media.
 - (2) Imaginative Works – including, but not limited to, literature, poetry, photography, music composition, choreography, cinematography and computer arts.
 - (3) Functional Arts – including, but not limited to, metal, textiles, paper, wood, ceramic, glass and/or plastic objects.
 - (4) Performing Arts – including, but not limited to, singers, dancers, musicians, actors, performance artists; costume lighting, sound and set designers.
- (C) "Artists' review panel" means a subcommittee, appointed by the city council, consisting of three members of the city's arts commission, one of whom shall be a working artist, established for the purpose of reviewing and certifying each artist who proposes to occupy an artist's working and living unit.
- (D) "Artists' working and living development project" shall mean any development project that has one or more artists' working and living units.
- (E) "Artists' working and living unit" shall mean a unit that has both working space and residential dwelling area for an artist. The working space and residential dwelling area may be physically connected and may be structurally modified or designed to accommodate ancillary residential occupancy with the primary use for working activity. The residential dwelling area shall be entirely within the unit and shall have habitable area for residential living, including a complete kitchen space, studio or bedroom sleeping area(s), and bathroom and sanitary facilities. The working space shall be located within the unit, part of exclusive use common area appurtenant to the unit, or a combination of the two, with said working space to be regularly used by an artist as a place of work.
- (F) "Residential dwelling area," "residential dwelling space," "living area," or "living space" shall mean that certain area on or in an artists' working and living unit used primarily or exclusively by an artist for residential habitation.
- (G) "Working space" or "work space" means that certain area on the site or in an artist's working and living unit used primarily or exclusively for the production of art by the artist. (Ord. 1585 § 1, 2014; Ord. 1567 § 1, 2012).