

Gallacher, Kirsten CD

From: Dulalia, Michelle CD
Sent: Monday, August 29, 2022 10:55 AM
Cc: 2A All CD People
Subject: Design Review Submittals

Dear Design Professionals,

- A new resource/information page for the Design Review Process has been added to the Community Development Department's Planning page: <https://www.lagunabeachcity.net/government/departments/community-development/planning/design-review-process>.
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- Effectively immediately, the City will no longer accept incomplete application packages. If applicable required items are missing from the plan sets, the application will **not** be accepted. Please refer to the Zoning Plan Check Submittal Checklist attached to the Development Review Application in the Applications and Handouts page on the Community Development City website: <https://www.lagunabeachcity.net/home/showpublisheddocument/8618/637780984178030000> to see requirements.
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- Effective immediately, only one 24x36 hard copy plan set and one digital PDF plan set saved on a USB drive will be required at submittal.
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<https://www.lagunabeachcity.net/government/departments/community-development>