

# SIDE LETTER OF AGREEMENT

BETWEEN

THE CITY OF LAGUNA BEACH

AND

THE LAGUNA BEACH POLICE EMPLOYEES' ASSOCIATION

This Side Letter of Agreement ("Agreement") between the City of Laguna Beach ("City") and the Laguna Beach Police Employees' Association ("LBPEA") is entered into with respect to the following:

**WHEREAS**, the parties are currently parties to a Memorandum of Understanding (MOU) with a term of January 1, 2023 through December 31, 2025; and

**WHEREAS**, the City had agreed to a pilot program for holiday closure for during calendar 2022 and is now agreeing to holiday closure for 2023 and 2024; and

**WHEREAS**, the following sets forth the parties' Agreement:

1. In 2023, the City administrative offices will be closed between Monday, December 25, 2023 and Monday January 1, 2024.

In 2024, the City administrative offices will be closed between Wednesday, December 25, 2024 and Wednesday January 1, 2025.

2. Monday, December 25, 2023 and January 1, 2024 are already holidays per Article 8.1 of the parties' MOU.

Wednesday, December 25, 2024 and January 1, 2025 are already holidays per Article 8.1 of the parties' MOU.


3. Since employees represented by the LBPEA will be working their regularly scheduled hours between Tuesday December 26 and Thursday, December 28, 2023 (subject to leave usage like any other time of the year), the City agrees to provide twenty-seven (27) hours of leave for all employees in the bargaining unit represented by the LBPEA.

Since employees represented by the LBPEA will be working their regularly scheduled hours on Thursday, December 26 and Monday and Tuesday, December 30 and 31, 2024 (subject to leave usage like any other time of the year), the City agrees to provide twenty-seven (27) hours of leave for all employees in the bargaining unit represented by the LBPEA


4. For 2023, the leave provided by this Agreement will be provided after January 8, 2024 and can be used up to December 22, 2024. This leave has no cash value and cannot be cashed out.

For 2024, the leave provided by this Agreement will be provided after January 6, 2025 and can be used up to December 21, 2025. This leave has no cash value and cannot be cashed out.

**FOR THE CITY OF LAGUNA BEACH**

  
Sean Joyce (Nov 14, 2023 14:44 PST)  
Sean Joyce,  
Interim City Manager

Nov 14, 2023  
Date

  
Gavin Curran (Nov 14, 2023 14:43 PST)  
Gavin Curran,  
Assistant City Manager

Nov 14, 2023  
Date


  
Aggie Nesh, Director of Human Resources & Risk Management  
Aggie Nesh, Director of Human Resources & Risk Management

Nov 14, 2023  
Date


Peter J. Brown  
Peter J. Brown (Nov 9, 2023 16:56 PST)  
Peter Brown, Labor Negotiator

Nov 9, 2023  
Date

**FOR THE LAGUNA BEACH POLICE EMPLOYEES' ASSOCIATION**

  
Brian Griep (Nov 9, 2023 16:05 PST)  
Brian Griep, President PEA

Nov 9, 2023  
Date

  
Damian L. Stafford (Oct 27, 2023 07:53 PDT)  
Damian Stafford, PEA  
Labor Relations Representative

Oct 27, 2023  
Date











# Side Letter of Agreement re Holiday Closure with LBPEA - 2023-2024
















Final Audit Report

2023-11-14

Created:	2023-10-26
By:	Christi Giannone (cgiannone@lagunabeachcity.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAnVIHYbtbJMp3-8_Qc-D8ndKABmqfqNUV

## "Side Letter of Agreement re Holiday Closure with LBPEA - 2023-2024" History

-  Document created by Christi Giannone (cgiannone@lagunabeachcity.net)  
2023-10-26 - 3:35:55 PM GMT
-  Document emailed to dstafford@rslawyers.com for signature  
2023-10-26 - 3:37:19 PM GMT
-  Email viewed by dstafford@rslawyers.com  
2023-10-27 - 2:49:40 PM GMT
-  Signer dstafford@rslawyers.com entered name at signing as Damian L. Stafford  
2023-10-27 - 2:53:31 PM GMT
-  Document e-signed by Damian L. Stafford (dstafford@rslawyers.com)  
Signature Date: 2023-10-27 - 2:53:33 PM GMT - Time Source: server
-  Document emailed to bgriep@lagunabeachcity.net for signature  
2023-10-27 - 2:53:34 PM GMT
-  Email viewed by bgriep@lagunabeachcity.net  
2023-10-27 - 2:53:50 PM GMT
-  Email viewed by bgriep@lagunabeachcity.net  
2023-11-07 - 0:50:43 AM GMT
-  Email viewed by bgriep@lagunabeachcity.net  
2023-11-09 - 11:57:29 PM GMT
-  Signer bgriep@lagunabeachcity.net entered name at signing as Brian Griep  
2023-11-10 - 0:05:09 AM GMT

-  Document e-signed by Brian Griep (bgriep@lagunabeachcity.net)  
Signature Date: 2023-11-10 - 0:05:11 AM GMT - Time Source: server
-  Document emailed to pbrown@lcwlegal.com for signature  
2023-11-10 - 0:05:12 AM GMT
-  Email viewed by pbrown@lcwlegal.com  
2023-11-10 - 0:56:30 AM GMT
-  Signer pbrown@lcwlegal.com entered name at signing as Peter J. Brown  
2023-11-10 - 0:56:55 AM GMT
-  Document e-signed by Peter J. Brown (pbrown@lcwlegal.com)  
Signature Date: 2023-11-10 - 0:56:57 AM GMT - Time Source: server
-  Document emailed to Aggie Nesh (anesh@lagunabeachcity.net) for signature  
2023-11-10 - 0:56:59 AM GMT
-  Email viewed by Aggie Nesh (anesh@lagunabeachcity.net)  
2023-11-14 - 9:53:39 PM GMT
-  Document e-signed by Aggie Nesh (anesh@lagunabeachcity.net)  
Signature Date: 2023-11-14 - 9:54:07 PM GMT - Time Source: server
-  Document emailed to Gavin Curran (gcurran@lagunabeachcity.net) for signature  
2023-11-14 - 9:54:08 PM GMT
-  Email viewed by Gavin Curran (gcurran@lagunabeachcity.net)  
2023-11-14 - 10:43:06 PM GMT
-  Document e-signed by Gavin Curran (gcurran@lagunabeachcity.net)  
Signature Date: 2023-11-14 - 10:43:14 PM GMT - Time Source: server
-  Document emailed to Sean Joyce (sjoyce@lagunabeachcity.net) for signature  
2023-11-14 - 10:43:15 PM GMT
-  Email viewed by Sean Joyce (sjoyce@lagunabeachcity.net)  
2023-11-14 - 10:44:26 PM GMT
-  Document e-signed by Sean Joyce (sjoyce@lagunabeachcity.net)  
Signature Date: 2023-11-14 - 10:44:37 PM GMT - Time Source: server
-  Agreement completed.  
2023-11-14 - 10:44:37 PM GMT