



**City of
Laguna Beach**
505 Forest Ave,
Laguna Beach, CA.
City Clerk's Office

CITY COUNCIL SPECIAL MEETING

AGENDA

Thursday, February 29, 2024

**City Council Special Closed Session 4:00 p.m.
Special Meeting 5:00 p.m.**

City Council Chambers, 505 Forest Ave, Laguna Beach

This meeting is scheduled to be broadcast live on Cox Cable channel 852

WELCOME

FOR IMPORTANT INFORMATION REGARDING PARTICIPATION IN CITY COUNCIL MEETINGS, SEE PAGE 2

Members of the public are welcome to address the City Council concerning any issue on the agenda when that item is before the Council. Any person who wishes to address the City Council regarding a subject that is not on the formal agenda may do so under Public Comments. No action may be taken on off-agenda items unless authorized by law. To aid the City Council in the timely completion of its business, speakers are asked to limit their comments to three (3) minutes each or less with a maximum time of 45 minutes for all public comments. This time may be reduced or extended by the Mayor.

PLEDGE OF ALLEGIANCE

Councilmember Orgill

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City Council agenda

ROLL CALL

Councilmember Orgill
Councilmember Weiss
Councilmember Whalen
Mayor Pro Tem Rounaghi
Mayor Kempf



CITY COUNCIL SPECIAL CLOSED SESSION – 4:00 P.M.

Public Comment can be provided at 4:00 p.m. on any item on the Closed Session agenda, in Council Chambers, then the Council will convene in Conference Room A for the Closed Session.

CITY COUNCIL SPECIAL MEETING – 5:00 P.M.

**IMPORTANT MESSAGE REGARDING PARTICIPATION
IN CITY COUNCIL MEETING**

Public Participation: You may submit comments in person on any agenda item or any item not on the agenda. You may also submit written comments on any agenda item or on any item not on the agenda via mail to the City Clerk at 505 Forest Avenue, Laguna Beach, CA. 92651 or by email to amckay@lagunabeachcity.net. In order to allow sufficient time for members of the City Council and staff to review and consider your written comments, written comments will be accepted for consideration up until the close of business (i.e., 5:30 p.m.) on the business day before the date on which this public meeting is scheduled. Written comments WILL NOT be read aloud during the City Council Meeting. **Please note that written comments are posted on the City’s website, so do not include any personal information you do not want posted on the web.** Any comments received after the deadline for submittal may not become part of the public record for that meeting. **For comments submitted on a topic not on the agenda, please indicate that you would like your comments included in the official record for this meeting.**

Courtesy Virtual Broadcast: Please take notice that the City also plans to broadcast the meeting via the below listed mediums. These virtual broadcast mediums are also provided as a courtesy only and are not guaranteed to be technically feasible or uninterrupted. Thus, in order to guarantee live-time viewing, members of the public are encouraged to attend in person.

1. Online on the City of Laguna website: www.lagunabeachcity.net/meetings
2. Cox cable channel 852
3. Online on YouTube: <https://www.youtube.com/channel/UCQsj8cEM7IvTH6p4uf3NUzQ>

EXTRAORDINARY BUSINESS

1. PROCLAMATION RECOGNIZING HEARTFELT’S CONTRIBUTION TO THE COMMUNITY AND DECLARING FEBRUARY 2024 AS AMERICAN HEART MONTH

Recommendation: Adopt the Proclamation recognizing Heartfelt’s contribution to the community and declaring February 2024 as American Heart Month.

PUBLIC COMMENTS - NON-AGENDIZED ITEMS

The City Council shall consider Public Comments, of up to three (3) minutes each as determined by the Mayor and for a total of 45 minutes, from the audience concerning items not appearing on the agenda. Public comments beyond 45 minutes shall be reconvened at the conclusion of public hearings. In accordance with the provisions of the Brown Act (Government Code Section 54950 et seq.), no action or discussion may take place by the Council on any item not on the posted agenda. Speaker cards may be used by the City Clerk’s Office for the orderly conduct of the meeting; those not completing speaker cards may speak after those who completed speaker cards.

MATTERS FROM THE MAYOR, CITY COUNCIL MEMBERS AND CITY MANAGER

Announcements, Committee reports, and Council comments for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act.

CONSENT CALENDAR

All matters listed under Consent Calendar are considered by the City Manager to be routine and will be enacted by one roll call vote. There will be no discussion of these items unless a Councilmember, the City staff, or a member of the public requests removal of an item from the Consent Calendar for separate discussion, and that person shall be identified and noted in the minutes for the item. Once any additions or removals are made, the City Council will vote to approve all items remaining on the Consent Calendar. Any item that was removed will be considered following the action on the Consent Calendar; each speaker shall have up to three (3) minutes, and may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the Mayor.

2. RESOLUTIONS APPROVING APPLICATIONS FOR LOCAL ASSISTANCE SPECIFIED GRANT FUNDS

Recommendation: Adopt the resolutions authorizing the City Manager to submit applications to the State of California Department of Parks and Recreation for Local Assistance Specified Grant Funds.

REGULAR ORDER

The Regular Order of Business section of the Agenda is for a wide variety of matters such as consideration of ordinances for introduction, resolutions, extraordinary policy and business matters, staff reports and recommendations. Any member of the public may address the City Council on any item of Regular Business. Each speaker shall have up to three (3) minutes for the Regular Business items, as may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the Mayor.

3. INTERVIEWS AND APPOINTMENTS TO THE VIEW RESTORATION COMMITTEE

Recommendation: Interview the two applicants and appoint two residents to the View Restoration Committee for a two-year term beginning April 1, 2024, through March 31, 2026.

4. INTERVIEWS AND APPOINTMENTS TO THE HERITAGE COMMITTEE

Recommendation: Interview the four applicants and appoint two residents to the Heritage Committee for a two-year term beginning April 1, 2024, through March 31, 2026.

5. INTERVIEWS AND APPOINTMENTS TO THE DESIGN REVIEW BOARD

Recommendation: Interview the four applicants and appoint two residents to the Board of Adjustment/Design Review Board for a two-year term beginning April 1, 2024, through March 31, 2026.

6. INTERVIEWS AND APPOINTMENTS TO THE PARKING, TRAFFIC, & CIRCULATION COMMITTEE

Recommendation: Interview the 10 applicants and appoint 4 residents to the Parking, Traffic, & Circulation Committee for a two-year term beginning April 1, 2024, through March 31,

2026.

7. INTERVIEWS AND APPOINTMENTS TO THE ENVIRONMENTAL SUSTAINABILITY COMMITTEE

Recommendations:

- (1) Reduce the Environmental Sustainability Committee from nine members and one alternate to seven members; and
- (2) Interview the seven applicants and appoint one resident to the Environmental Sustainability Committee for a two-year term beginning April 1, 2024, through March 31, 2026.

8. INTERVIEWS AND APPOINTMENTS TO THE RECREATION COMMITTEE

Recommendations:

- (1) Reduce the Recreation Committee from nine members and two alternates to seven members; and
- (2) Interview the seven applicants and appoint one resident to the Recreation Committee for a two-year term beginning April 1, 2024, through March 31, 2026.

9. LEVEL III RISK ASSESSMENT OF PUBLIC TREE AT 387 EL CAMINO DEL MAR

Recommendations:

- (1) Approve removal of the lemon-scented gum tree located at 387 El Camino Del Mar;
- (2) Determine that the recommended action is exempt from the California Environmental Quality Act (CEQA) according to State CEQA Guidelines section 15304 (Class 4) categorical exemption; and
- (3) Direct staff to file and post a Notice of Exemption consistent with the above-stated CEQA finding within five days of this approval.

10. CONSULTANT SERVICES AGREEMENT FOR THE DEVELOPMENT OF A FACILITIES MASTER PLAN

Recommendations:

- (1) Authorize the City Manager to execute a consultant services agreement with Griffin Structures, Inc., for \$760,000, to develop a comprehensive Facilities Master Plan;
- (2) Authorize the City Manager to approve future project related expenses and change orders with Griffin Structures, Inc., for an amount not-to-exceed \$40,000;
- (3) Appropriate \$50,000 from the Capital Improvement Fund to bring the total project budget to \$800,000;
- (4) Each City Council member to provide up to two names to participate as a Facility Master Plan Community Working Group representative to the City Clerk by March 12, 2024; and
- (5) Approve the Facility Master Plan Ad Hoc Committee additional recommendations by:

- a. Directing staff to take an aggressive approach to maximize utilization at the Laguna Beach Community and Recreation Center;
- b. Directing staff to present to the City Council in Spring 2024 a plan to incorporate a new Fire Station #1 at the Village Entrance and how this change aligns with the Fire Department Standard of Cover and the proposed parking structure; and
- c. Directing staff to work with Griffin Structures Inc. to develop a scope of work to evaluate the viability of public-private partnerships at the Village Entrance that includes a program to solicit such partnerships and next steps and present the scope of work and at a future City Council meeting for approval.

COUNCILMEMBER ITEM

11. FIRST READING OF TENANCY TERMINATION NOTICE ORDINANCE [WHALEN]

Recommendation: It is recommended by Councilmember Whalen that the City Council introduce the Ordinance adding Laguna Beach Municipal Code Chapter 7.90, Residential Property – Notice and Reporting Requirements for Tenancy Terminations, to supplement the State of California’s Tenant Protection Laws by 1) asking the City Clerk to read the title of the Ordinance, and 2) approving a motion to waive further reading of the Ordinance and pass it to a second reading.

**ADJOURNMENT TO THE CLOSED SESSION AT 4:00 P.M., AND
REGULAR CITY COUNCIL MEETING AT 5:00 P.M.,
TUESDAY, MARCH 12, 2024**

ADA ACCOMMODATIONS

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (949) 497-0705 (telephone) or (949) 497-0771 (facsimile). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

COMPLIANCE WITH GOVERNMENT CODE SECTION 54957.5

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packets are available for public inspection in the City Clerk's Office at 505 Forest Avenue, Laguna Beach, California, during normal business hours.