



# Art in Public Places Manual

Cultural Arts Department  
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# **City of Laguna Beach**

## **Art in Public Places Manual**

The goal of the City of Laguna Beach Art in Public Places program is to provide permanent, outdoor artworks that are easily accessible to the general public throughout the city. The Art in Public Places program is designed to offer a wide range of artistic styles, themes and media. Art in Public Places is a collaboration between the developer, artists and the City. All artworks are privately owned and are designed to enhance property values, encourage pride in ownership, and add value to the community, further enhancing Laguna Beach as a leading arts colony.

### **1. Art in Public Places Program**

#### **A. Program Goals**

1. Distinguish Laguna Beach as a special place to live, work and visit.
2. Integrate the vision of artists with the perspective of other design professionals into the planning and design of the urban landscape.
3. Provide every member of the community easy visual access to public art from public street access.
4. Strengthen cultural awareness, creativity and innovative thinking in the community and be a source of pride for all residents.
5. Create diverse art of the highest quality.
6. Installations that will, over decades, reflect the city itself and its citizens and improve the quality of life.

#### **B. Procedures**

***Art in Public Places*** (Requirement of the Municipal Code):

- i. Complete Art in Public Places application (**A**) and return to Community Development.
- ii. Complete Arts Commission Application (**B**) and return to the Cultural Arts Department.

**ART IN PUBLIC PLACES APPLICATION FORM**

Chapter 1.09 of the Municipal code describes the intent and purpose of the Laguna Beach Art in Public Places program. Please see pages 1-4.

The requirements of chapter 1.09 apply to the following types of projects. Please check the type which describes your project:

- A. New commercial and industrial development.
- B. Residential development (including subdivisions) of more than four lots or units.
- C. Remodeling, repair, or reconstruction of buildings in the above two categories when the value exceeds \$225,000.00.
- D. Certain City public works projects when the value exceeds \$225,000.00.

Address of project: \_\_\_\_\_

Description and proposed use of structure: \_\_\_\_\_

Developer: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Name of Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address of Owner: \_\_\_\_\_

Expected date of occupancy: \_\_\_\_\_

**Two options are available for complying with the Art in Public Places program. Please indicate below the option you have selected.**

- Paying an in-lieu fee which is a contribution to the Art In-Lieu fund and will be equal to 1.25% of the total project valuation; or
- Acquiring and installing an art work on the project site which is of at least 1% of the total project valuation.

Please complete this form and contact the staff Liaison to the Laguna Beach Arts Commission at (949) 497-0722 if you plan to install an art piece at the project site.

The in-lieu fee must be paid by the project applicant at the time of final subdivision map approval or issuance of a certificate of occupancy; or a final art plan must be approved by the City Council before building permit is issued, and the art must be installed before the Certificate of Occupancy is issued. **This form must be submitted with your revised plans.**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

For Community Development Department Use:  
Estimated Valuation (Subject to revision during Department review) \$ \_\_\_\_\_

City of Laguna Beach

**ARTS COMMISSION APPLICATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone / Fax: \_\_\_\_\_

Date: \_\_\_\_\_ Contact person: \_\_\_\_\_

Art in Public Places – required by the Municipal Code

**Property Information:**

Location: \_\_\_\_\_

Property owner: \_\_\_\_\_

Description of Project: (Additional information may be attached. Please include materials, maintenance schedule, site drawing, colored drawing of installation and photograph of location.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dimension of site: \_\_\_\_\_

Dimension of proposed artwork: \_\_\_\_\_

Estimated cost: \_\_\_\_\_

Maintained by: \_\_\_\_\_

This form must be submitted to the Cultural Arts Department for consideration at an Arts Commission meeting.

Signature: \_\_\_\_\_

For Cultural Arts Department Use

Date received: \_\_\_\_\_ Arts Commission agenda date: \_\_\_\_\_

Application # \_\_\_\_\_

Date \_\_\_\_\_

**ARTS COMMISSION APPLICATION****Submission Requirements**

Please submit the completed application and PDF of required materials via email to:  
[art@lagunabeachcity.net](mailto:art@lagunabeachcity.net)

All pages of the application should clearly indicate the artist's name, date, and the project address for which it is submitted.

Please submit the required materials in the following order:

- Professional artist resume (maximum two pages)
- Artwork title
- Artist statement regarding the proposed work not to exceed one page.  
*The statement should reflect the artist's aesthetic and/or concept for this project.*
- Three photographs of previous related artwork in all proposed media
- Drawings with identified scale
  - front elevation
  - back elevation
  - side elevations
- Detail drawings
- Installation drawings
- Lighting plan
- List of proposed materials to be used in construction
- Actual samples of surface materials
- Description of maintenance requirements
- Color photo/rendering showing artwork installation