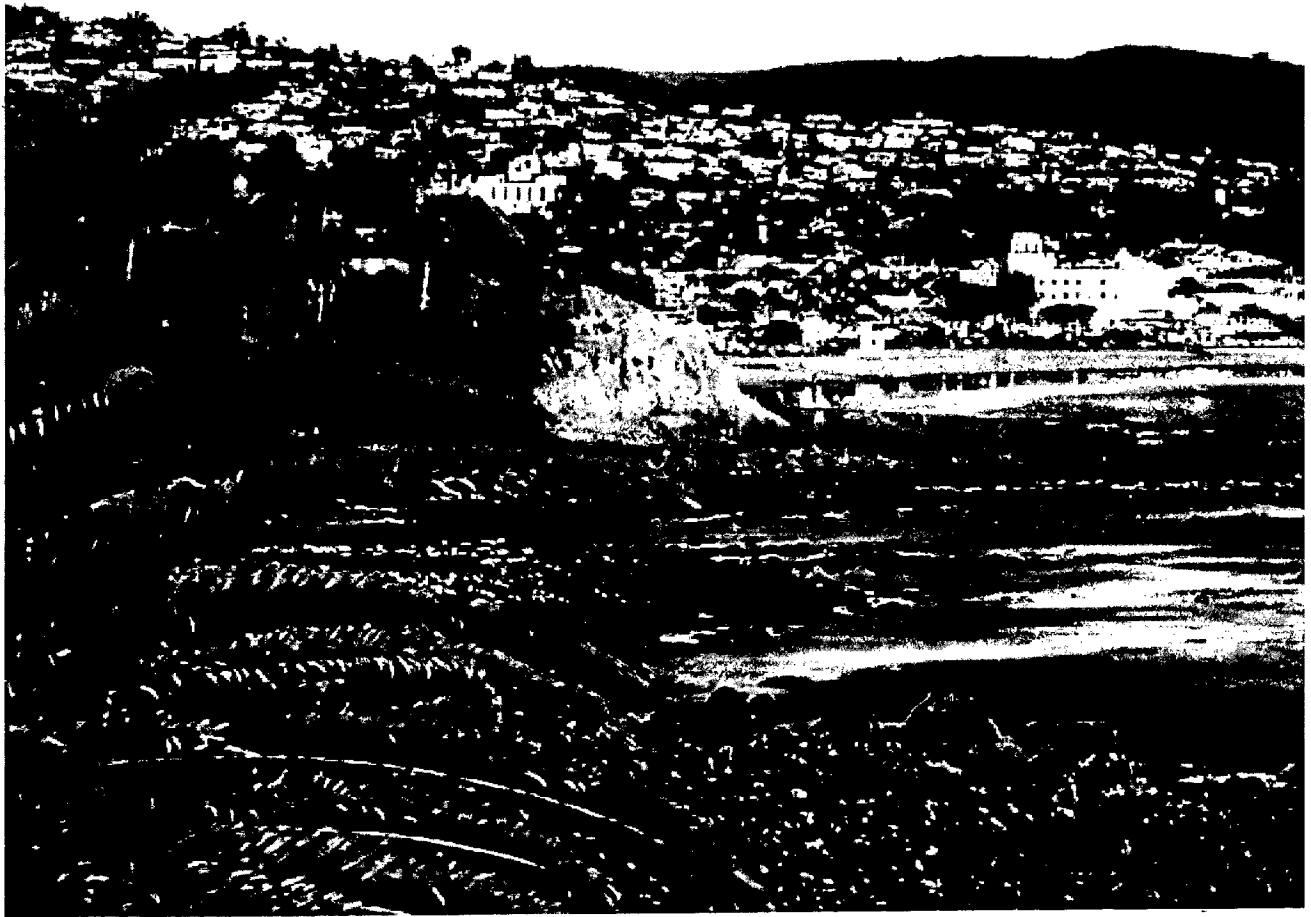


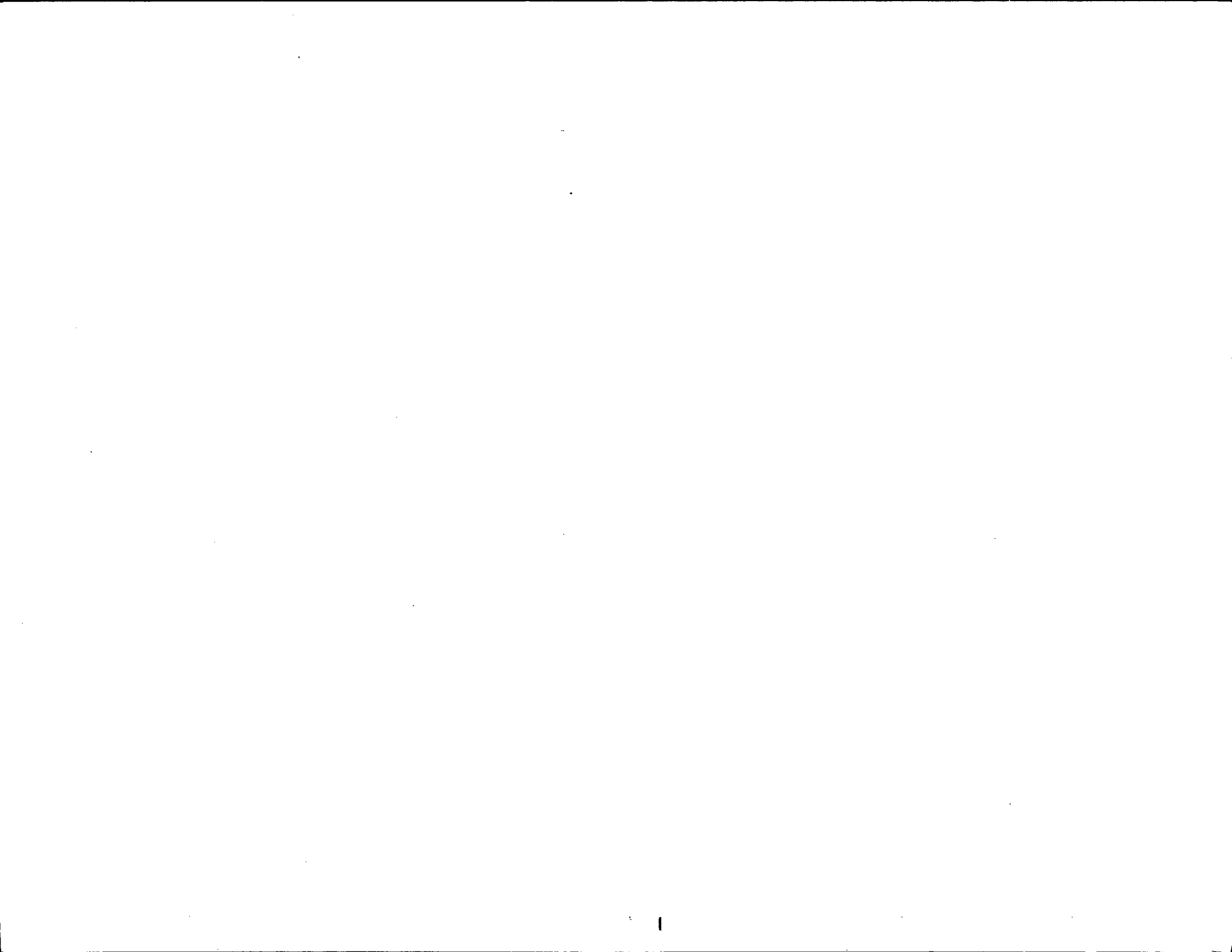
City of Laguna Beach

California



Adopted Budget

Fiscal Year 2000-2001



City of Laguna Beach

ELECTED OFFICIALS

MAYOR	KATHLEEN BLACKBURN
MAYOR PRO TEM	PAUL FREEMAN
COUNCILMEMBER	STEVE DICTEROW
COUNCILMEMBER	WAYNE PETERSON
COUNCILMEMBER	TONI ISEMAN
CITY CLERK	VERNA ROLLINGER
CITY TREASURER	LAURA McQUEEN

Administration

City Manager	Kenneth Frank
Assistant City Manager - Director of Municipal Services	Terry Brandt
Deputy City Manager - Director of Administrative Services	Sanford Groves
Chief of Police	James Spreine
Director of Community Development	Kyle Butterwick
Director of Community Services	Pat Barry
Fire Chief	James Reed
Director of Engineering/Sewer Services	Steve May
Budget Preparation Team:	
Finance Officer	Elizabeth Andrew
Account Technician - Budget Analyst	Magdalena Lotolc

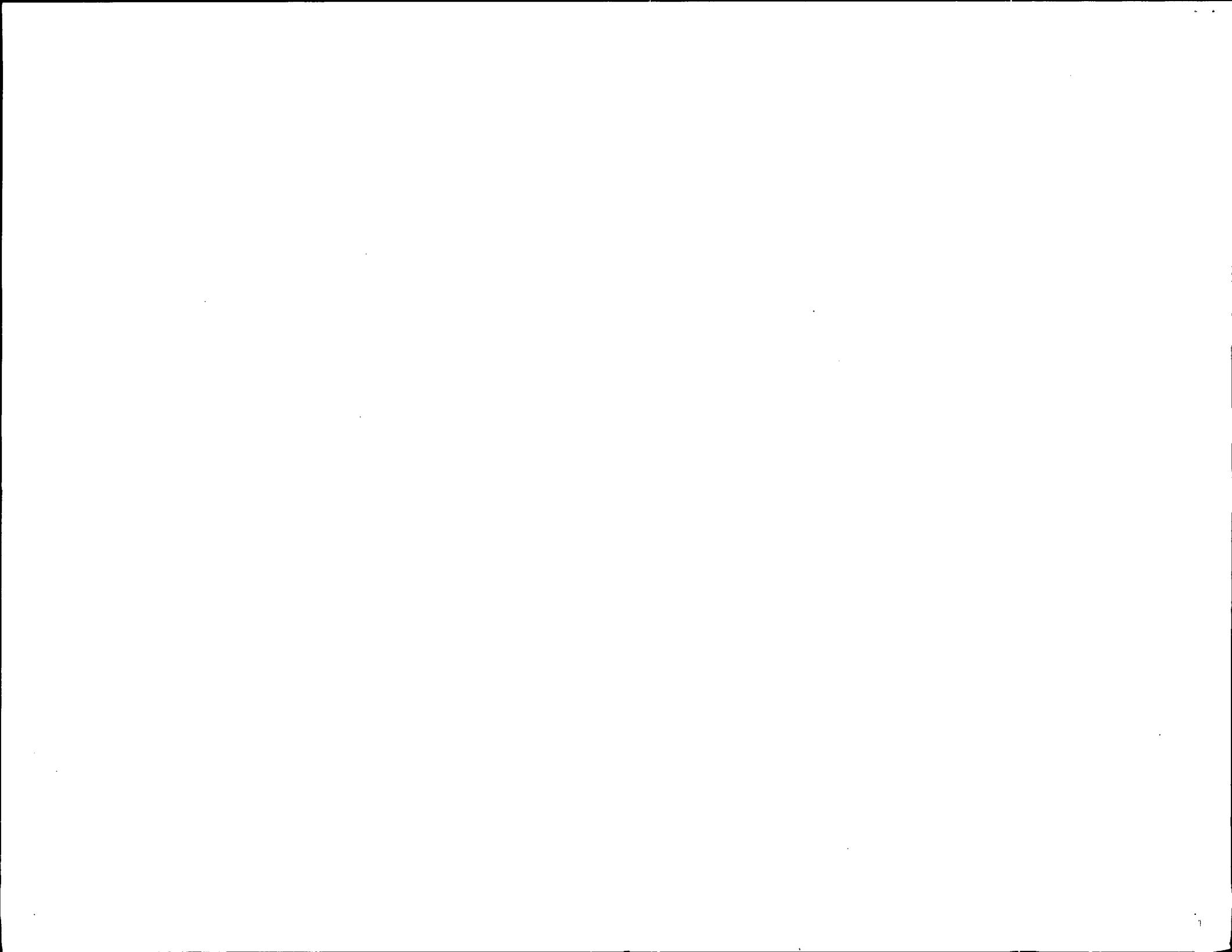


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INTRODUCTION

INTRODUCTION

“How To Use This Budget”

The Annual Budget for the City of Laguna Beach for Fiscal Year 2000-01 was adopted by Resolution 00.040 by the City Council on June 20, 2000.

The pages which immediately follow contain a copy of the City Manager's Budget Transmittal that accompanied the Proposed Budget when it was first submitted to the City Council April 21, 2000. The discussion of issues in the City Manager's Budget Transmittal refers only to the Proposed Budget as submitted at that time.

Subsequent to its submittal on April 21, 2000, and the preparation of this Budget Transmittal, numerous modifications have been made to the Proposed Budget. These modifications are shown on pages xx and xxi, and they have been incorporated into the body of this budget document within the columns marked "Adopted Budget".

This document is divided into five sections:

1. City-Wide Summaries
2. Revenues
3. Expenditures
4. Capital Improvement Program
5. Appendix (Budget Detail by Fund)

The five sections are preceded by the City Manager's Budget Transmittal. This is a report which provides an overview of the City's Budget and a current perspective on a variety of issues which affect the budget.

If you are not familiar with the City's budget, you may wish to review the section on city-wide summaries before reading the City Manager's Budget Transmittal. This will provide you with a broad overview of the City's revenues, expenditures, and beginning and ending balances, and will assist you in better understanding the issues raised in the Budget Transmittal.

The following provides a brief description of each of the sections contained in the Budget.

Section I: City-Wide Summaries

This section provides the broadest overview of the Adopted Budget. The first chart, "Beginning and Ending Balances," shows all of the City's funds and indicates the estimated beginning balances, revenues, transfers, expenditures, and ending balances. At the top of this chart are shown the City's operating and capital project funds, and at the bottom the City's internal service funds are shown.

Following this chart is a foldout chart entitled "Sources and Uses of Funds - Summary by Department and Fund." Similar to the first chart, this chart also shows the revenues, expenditures, and balances for each fund. The difference is that this chart also indicates how *funding is allocated* among the various department budgets. A page number is provided next to each department which refers to the pages within this budget document that provide more detailed information regarding that department's budget.

Also included within this year's budget is a more detailed Sources and Uses Statement which shows how the funding of the expenditure budget is allocated down to the *division level*. This is the large folded chart on page 6 and is entitled: "Sources and Uses of Funds - Summary by Division and Fund."

Section II: Revenue Budget

The Revenue Budget begins with a summary of *all* projected revenues shown by major source within fund.

It is followed by a bar and pie chart analysis of the City's *General Fund* which summarizes various aspects of the *General Fund's* revenues, expenditures, and history.

This section concludes with a detailed breakdown and history for each individual revenue source organized by fund, and a description of key sources of revenues.

Section III: Expenditure Budget

1. Organization by Department and Division

The expenditure budgets in this document are organized by Department and are disaggregated down to the Division level. For the most part, all of the expenditure items within each Division are funded from a single fund source and that fund is shown at the top right-hand corner of the division budget. In the few cases where a particular expenditure item is funded from a source other than the fund shown at the top of the division budget, a footnote is included indicating the source of funding.

The foldout chart that appears in the introductory section to the Expenditure Section (p. 32.1) shows all of the City's departments and divisions and how they are organized within the Expenditure Section of this budget. For quick reference this chart contains page references to the individual departments.

2. Internal Service Funds

The City has two internal service funds. One for vehicle replacement and a second one for insurance and benefits. They are both shown at the end of the Expenditure Budget Section (pp. 173-177). An internal service fund is a revolving fund which is established to isolate the costs of a particular function, and then to allocate those costs to the various operating divisions.

Costs for the functions of the internal service funds are allocated to individual operating divisions through the use of an annual rate which is adjusted each year to reflect anticipated costs. For example, the rates for vehicle replacement are based on the specific vehicles assigned to each division, and the rates for employee medical insurance are based on the number of employees in each division.

Based on this rate, each division pays to the internal service fund an annual amount which is shown as an expenditure item in each division's budget. This payment becomes the revenue for the internal service fund which in turn directly pays for the goods and services provided, such as new vehicles or medical insurance.

The advantage of establishing rate-based internal service funds is that they provide an accounting mechanism to build up reserves to pay for very expensive items, such as the purchase of a fire truck or the payment of a large insurance claim. This allows the City to spread out the cost for these items over many years. Additionally, a rate-based vehicle replacement internal service fund more accurately assigns the cost of equipment over the period during which the equipment is used.

Section IV: Capital Improvement Program

This Section (pp. 179-203) contains a listing of all capital improvement projects budgeted for this year. Additionally, it indicates the source of funding and provides a more detailed description of the scope and location for each project. The amounts budgeted for each project are also included within the expenditure budgets for each of the operating divisions that are responsible for managing the projects.

This section also contains the City's Ten Year Capital Improvement Plan which indicates by year the estimated cost and funding source for each project included within the plan.

Section V: Appendix

This section shows the detailed expenditure budgets for the City's principal funds including the General Fund, the Parking Fund, the Sewer Fund, and the Transit Fund. It also shows a summary for All Funds Combined.

In the Expenditure Section of this budget document, these detailed expenditure budgets are *arrayed by department and division*. In this Appendix Section, the detailed expenditure budgets are *arrayed by fund*.

MEMORANDUM

DATE: April 21, 2000
TO: City Council
FROM: Kenneth Frank, City Manager
SUBJECT: TRANSMITTAL OF THE 2000-2001 PRELIMINARY BUDGET

Chapter 3.24 of the Laguna Beach Municipal Code requires the City Manager to submit a proposed budget to the City Council by May 1 of each year. In compliance with that mandate, the preliminary spending plan for fiscal year 2000-2001 is hereby presented. A public workshop and hearing concerning the budget is scheduled for Tuesday evening, May 9 at 6:00 p.m. A second public forum will be held on June 20 in anticipation that the Council would adopt the budget at that session.

I. OVERALL CITY FINANCIAL POSTURE

A number of factors have combined to create the most auspicious budget atmosphere that the City of Laguna Beach has enjoyed in the last decade. During the 1990's, the City endured a Statewide economic recession, a debilitating transfer of property taxes to balance the State budget, the 1993 firestorm which destroyed almost 300 homes, two years of flooding, several landslides and a winter of deadly mudslides. Within the decade of the 90's, the City experienced three Presidentially declared disasters.

In contrast, the present economic outlook of the City is buttressed by several salutary elements including:

- A marked increase in property values with the resulting rise in property taxes.
- Moderate interest rates which have led to increased home sales which, in turn, increase property taxes, property transfer taxes and real property report revenues.
- A boom in tourism which has led to a 15% rise in bed tax revenues in one year.
- Higher than anticipated earnings by the Public Employees Retirement System translates to significantly lower premiums for the City.
- A slight increase in interest rates which buttresses investment earnings.

- Hectic activity in the Zoning and Building Divisions which has augmented revenues in those operations.

In short, balancing the preliminary budget for 2000-01 has been easier this year than at any time in the last decade. Nonetheless, it appears that everyone's appetite for services is growing as fast as revenues! Hence, the Council will again be confronted with more legitimate requests than the City can finance. Section VI of this budget message proposes twenty-two additions to the preliminary budget.

II. DISCRETIONARY REVENUE

While the entire City budget for next fiscal year will approach \$40 million, a significant portion of that spending is nondiscretionary, i.e., the City Council does not enjoy unfettered authority to use that money for any municipal purpose. For example, extractions from developers such as park, housing and drainage fees must be spent only for those specific purposes. Charges for recreation programs, refuse collection, sewer service, and building permits must be used for those services. Federal and State grants are tightly circumscribed in their use. Street lighting and gas tax revenues are restricted for prescribed purposes.

After these circumscribed revenues are excised from the budget, approximately \$21 million remains for the Council to apportion among the gamut of municipal services. In the proposed budget for Fiscal Year 2000-2001, those discretionary funds are allocated roughly as follows:

<u>Police</u> including Animal Control	30 %
<u>Fire</u> including paramedics	25 %
<u>Municipal Services</u> including streets, beaches, and parks	23 %
<u>General Government</u> including City Council, City Clerk, City Manager, City Attorney, Personnel, and Finance	11 %
<u>Community Services</u> including recreation, senior services, swimming pool and community agencies	3 %
<u>Marine Safety</u>	5 %
<u>Community Development</u> including planning, building and zoning	3 %

III. GENERAL FUND REVENUE OUTLOOK FOR FISCAL YEAR 2000-2001

General Fund revenue is estimated to be \$25,043,400. Salient features of these revenues include:

- Property taxes are projected to rise by 8% – this is the highest estimate we have projected in the budget in the last 20 years.
- Sales taxes and hotel taxes are assumed to be stable based on revised, higher estimates for the current fiscal year.
- Rent from the Festival of Arts is budgeted at \$287,000 in the General Fund; of that amount \$213,000 is allocated for community agencies based on the City Council's last proposal to the

Festival. The remainder of the rent from the Festival (about \$300,000) has been reserved in the Capital Improvement Fund for future enhancements at the Festival grounds.

- In order to address capital facility deficiencies, the proposed budget reallocates property transfer taxes and fines and forfeitures from the General Fund to the Capital Improvement Fund.

IV. GENERAL FUND EXPENDITURE HIGHLIGHTS

ALL DEPARTMENTS

General Fund spending is proposed at \$26,267,850 which is about \$2 million above the adopted budget for 1999-2000. The preliminary budget includes full year funding for a Fire Battalion Chief and Information Services Coordinator, both of which were financed starting in April of this year.

Because the City has ongoing labor agreements with each of the three associations, a salary increase of 4% on July 1 is already incorporated into each departmental budget. For budgeting purposes, all positions, including management posts, have been allocated the additional 4%, although specific City Council action will be necessary to implement those increases. The budget also includes a substantial increase in the cost for the Public Employees Retirement System because, in the present fiscal year, the City did not contribute for miscellaneous employees inasmuch as the City enjoyed a surplus in our State retirement account. For next fiscal year, the City will be contributing the 7% employee share, although the employer's share will not need to be paid for the foreseeable future. Retirement expenses for public safety personnel have declined from 5.063 to 3.581 percent of salary for an \$80,000 savings.

Fuel costs have risen dramatically in recent months. Last year we estimated 90 cents per gallon for gasoline but present costs are \$1.60. The proposed budget includes that higher price plus an allowance for further possible increases. Partly because of the escalation of gas prices, the budget proposes an increase in auto allowance for management employees who use their personal cars on City business from \$190 per month to \$240 per month; the last adjustment was in 1990.

Costs for liability insurance and workers compensation have risen sharply; the proposed budget incorporates significant increases for both.

To the extent practical, the budget honors equipment requests by each department. Computer replacements and upgrades are a high priority.

CITY COUNCIL, CITY MANAGER, CITY CLERK, CITY TREASURER, AND CITY ATTORNEY

There is little change in any of these budgets. However, the City Treasurer's salary account includes \$6,000 for the audit of the Transient Occupancy Tax; that amount was previously in the Finance Department. Also, the City Clerk's budget includes the cost of the November 2000 election. In addition, the budget for the City Attorney has been augmented slightly to reflect changes in the contract which have already been approved by the City Council.

ADMINISTRATIVE SERVICES DEPARTMENT

No significant changes are contemplated in the Personnel or Finance areas. In this budget, the information services function is incorporated into this department. Other changes in this department include:

- The allowance for employee training is gradually increasing so that we can improve the skills of our personnel.
- About \$17,000 is included in the Personnel function to retain outside assistance to review our Personnel standards and procedures in light of new legal requirements which have been imposed on employers in recent years.
- Part-time salaries have increased slightly to assist with parking permit renewals this summer.
- Funds have been included to pay for Internet access for six months of the fiscal year assuming that the system is operational by January 1.
- In the Non-Departmental Division, the allowance for the Hospitality Association has increased 15% to reflect the rise in hotel taxes over the last year.
- In the Non-Departmental Division, the allowance for full-time salaries has decreased because the 4% cost of living adjustment on July 1 has been incorporated into each department's budget.
- The Non-Departmental account includes \$350,000 to continue the City's participation in the El Toro Reuse Planning Authority.

POLICE DEPARTMENT

No new staffing initiatives are proposed for this department although a high priority for supplemental funding would be the addition of one dispatcher. Adding one dispatcher would provide two people on duty at all times in the dispatch center. There is a reclassification of one Police Officer to Police Officer II. Using asset forfeitures, the capital equipment portion of the budget would implement a reverse 9-1-1 system which would enable the staff to automatically contact residents in the event of an emergency. Capital equipment purchases are based on the assumption that the State will extend a \$55,000 annual grant; that legislation has not yet been enacted.

FIRE DEPARTMENT

Staffing levels remain static except that the second Battalion Chief is included for a full twelve months. A plethora of capital equipment requests are being recommended including:

- Replacement of all portable radios with digital 800 MHZ devices (\$90,000)
- Installation of new alarm systems at each station (\$40,000)
- Installation of a diesel exhaust system for each station (\$40,000)
- Replacement of the generator at Station 4 (\$15,000)
- Replacement of the kitchen at Station 3 (\$25,000 in the Capital Improvement Fund)
- Replacement of the personal alarm devices for each firefighter (\$20,000)

MUNICIPAL SERVICES DEPARTMENT

The portions of the department budget which are funded from the Sewer Fund, Transit Fund and Capital Improvement Fund are discussed later in this budget message. Changes to the General Fund component of the budget include:

- A 2% increase in the contract with Waste Management is anticipated based on the cost of living index which is incorporated into that agreement.
- While the department has a unified budget, as it has in the past, the actual administration of the department is divided between the Director of Municipal Services and the Director of Engineering/Sewer Services; that reorganization is reflected in the salary ranges for the positions.
- A new position of Project Director is incorporated into this budget; that person will supervise the construction of public facilities at Treasure Island and will coordinate the building inspection activity at that site.
- An allowance of \$25,000 is proposed to hire a consultant to ensure that the City obtains full value from expenses at Treasure Island.
- Three full-time Maintenance Worker positions have been added and an equivalent number of part-time hours have been deleted. Converting temporary employees to permanent employees provides them with health plan, retirement under PERS, and other supplemental benefits which should enable us to reduce turnover in an exceedingly difficult labor market. It also provides equity to several employees who have been working on a full-time basis all year long without the same benefits other employees receive.
- An allowance is contained in the contractual services account of the Parks Division to paint many of the park facilities including restroom buildings, benches and other areas where the paint has deteriorated over the years.
- A small loader (Bobcat) would be purchased to avoid rentals of this equipment, to improve our capacity to clean small areas after natural disasters, and to increase the daily efficiency of our Street Division crews.
- An allowance of \$25,000 is included for the City's participation in the Aliso Creek Water Quality Study. However, substantially larger contributions are expected in the following fiscal year which encompasses the implementation phase.
- As directed by the Council, \$30,000 is budgeted in the Parks Division to purchase a specimen pepper tree for eventual use at City Hall.
- Funding for a port-a-potty at the Dog Park is a new expense for the department.
- The Streets Division includes \$7,000 for hardware, software and training to implement a pavement management system which is required in order to receive certain grant funds for road maintenance.
- An allowance of \$10,000 is included in the Streets Division budget for street signs in South Laguna, particularly where the private roads intersect public streets. These intersections do not have signs at present.

COMMUNITY DEVELOPMENT DEPARTMENT

Over the past two years, building permit activity in Laguna has been at its zenith. An additional Building Inspector was hired last year and that position is still essential given the number of private projects under way and the anticipated construction of Treasure Island in the Fall. The impending Treasure Island project has also engendered a \$75,000 expense within the Building Division for structural plan check and for plumbing, electrical and mechanical review. Moreover, as part of the Coastal Development Permit approvals, the City is required to nominate the Treasure Island shoreline for State protection; a number of studies will be needed in support of that application at an estimated cost of \$50,000.

The staffing in the Planning Division has been modified slightly to reflect the reassignment of a Principal Planner to the position of Information Technology Coordinator. Reclassifying positions has allowed us to promote an individual from Associate to Senior Planner and another individual from Planning Technician to Assistant Planner.

Within the Building Division, the part-time salaries account has been augmented to continue the tedious process of transferring all of the department's paper files onto the computer system. Unfortunately, due to the volume of material in the files and the time needed to index them for the new system, the full conversion of all the files will not occur for at least another year.

COMMUNITY SERVICES DEPARTMENT

The budget reflects a continuing expansion of our recreation and swimming programs. Attendance in our recreation classes has never been higher. Each year, participation in swim programs is increasing as well. These costs are covered by class fees rather than General Fund contributions.

Based on entreaties received by the Council and School Board, the budget includes funds to enhance the facilities at the community pool, including new lockers, push button controls in the showers and a replacement pool cleaner; the School District will pay 30% of those costs.

In accordance with Council direction, the allocation to the Community Assistance Fund has jumped dramatically from \$143,000 this year to \$213,000 next year. Traditionally, the Council has selected two of its members to scrutinize applications from nonprofit agencies and to recommend funding priorities at the adoption of the budget in June. One of the most significant requests comes from the Cross Cultural Task Force to continue the day laborer center.

MARINE SAFETY DEPARTMENT

In recent years, the part-time salary account has been increased dramatically – almost 70% in five years. These funds provide more lifeguard coverage in off-peak seasons, allow for patrol services in the tidepool areas, and increase salary levels. Next year, an augmentation is necessary to comply with Federal regulations which require the payment of minimum wage for all pre-employment training sessions which are a requirement of being hired. In next year's budget, a primary goal is to upgrade the equipment and facilities within the Marine Safety Division. A major portion of that

effort is contained in the Capital Improvement Program which envisions substantial repairs to the lifeguard headquarters and the Main Beach lifeguard tower.

V. COMPARISON OF GENERAL FUND REVENUES AND EXPENDITURES

General Fund revenues for Fiscal Year 2000-2001 are estimated to be \$25,043,400. Expenditures of \$26,267,850 are recommended. After the transfer of \$700,000 from the Parking Fund and \$70,110 from Federal and State grants, the General Fund balance would be \$3,213,363 which is about \$586,000 above the 10% reserve requirement of the Municipal Code. The next section of this budget message describes options for augmenting the preliminary budget based on entreaties by the Council, by individuals or organizations, or by City departments.

VI. UNFUNDED BUDGET REQUESTS

Each department has submitted a list of projects, personnel or programs that it would like added to the budget next year. These have been distributed to the Council under separate cover. Given the magnitude of the projected balance in the General Fund, it will be possible for the Council to augment the preliminary budget. In doing so, the Council should be aware that a large measure of the balance is attributable to dramatically increased revenues this fiscal year (1999-2000) which leads to a much higher than expected starting balance on July 1, 2000. In fact, as indicated previously, expenditures proposed in the preliminary budget for next year already exceed the revenues estimated for next year. Hence, in supplementing the preliminary budget, priority should be afforded to one time expenses rather than recurring programs. Nonetheless, the following list includes some high priority, ongoing expenses which would have a relatively high impact for relatively small dollars.

It is recommended that the following programs, projects and personnel be added to the preliminary budget in the order listed:

1. Establish a second paramedic unit (\$25,000) – At present, 12 paramedics are authorized. By allowing three additional fire personnel to be paramedics, for a total complement of 15, the paramedic assessment unit would become a full paramedic company. Since the paramedic equipment is already available on that engine, the only incremental cost would be for the paramedic bonuses for three individuals.
2. Ensure two public safety dispatchers at all times (\$50,000) – At present, there are eight full-time dispatchers in the budget plus funds for overtime and temporary dispatchers to fill in for vacation, sick leave and training absences. By adding one more dispatcher with a small allowance for overtime, it will be possible to operate the public safety dispatch center with two personnel, 24-hours a day, seven days a week.
3. Implement water quality improvements (\$100,000) – Since the task force has not yet completed its report, we have not suggested specific allocations. It is anticipated the task force will complete its deliberations shortly.

4. Provide on-site training for EMT and paramedic personnel (\$15,000) – By offering this training to on-duty personnel in the fire stations, the City may actually save some overtime costs and will increase the value of the training for our Fire Department personnel.
5. Increase the maintenance frequency for fire engines (\$10,000) – As indicated in the Fire Department's Resource Plan, it would be desirable to have more frequent, routine servicing of the Fire Department fleet. This will prolong the life of our rolling stock.
6. Upgrade computer software in the Fire Department (\$6,000) – This minor cost would upgrade the present software to expand the department's computer capability.
7. Conduct fire prevention classes on site (\$15,000) – These classes would enable our existing personnel to perform fire inspections in a competent manner thereby increasing the effectiveness of our existing resources.
8. Increase Fire Department overtime (\$35,000) – An allowance of \$10,000 would be allocated for sending on-duty employees to training while the remainder would be reserved for workers compensation call back. To the extent that our workers compensation costs are less than they have been in recent years, a much larger training allowance would be available.
9. Enhance Top of the World Reservoir (\$15,000) – The Council has adopted several improvements for this site which need to be financed.
10. Complete the Visioning Committee project (\$50,000) – The Council has provided sufficient funding to bring this project through the present phase, but an additional \$50,000 in consultant costs and some minor expenses would be desirable to finish the final component of this effort.
11. Complete the Fire Department strategic planning process (\$15,000) – Some consultant services and overtime will be needed so that staff can participate in this long range planning endeavor.
12. Assign Marine Safety Supervisor to Administration during summer (\$5,000) – Historically, the full-time lifeguards have patrol duties during the summer. Elevating a lifeguard to Supervisor would allow the full-time staff to perform necessary administrative functions during the peak period.
13. Increase part-time hours in Municipal Services for parks and streets cleaning (\$30,000) – This allocation will maintain the level of service provided in the past few years. That level of service has been possible in part from temporary positions funded by disaster recovery money and by filling vacant, full-time positions with temporary, hourly personnel. This allocation would enable us to continue cleaning the downtown area in the afternoons as well as the mornings and have an additional cleaning of some of the most heavily used restrooms later in the day at key periods.

14. Expand the work week of part-time Account Clerks in Finance (\$16,000) – At present, several individuals work part-time. By increasing their hours slightly, the Finance Department can augment its staffing which has been static for many years. The modest increase in staffing will accommodate some of the additional workload which has been generated in the last decade.
15. Reorganize the sign/parking function in Municipal Services (\$14,000 plus \$6,000 from the Parking Fund) – The key to this request is the elimination of a 30-hour per week part-time Laborer and the addition of a full-time employee at the level of Equipment Operator. This person would take the lead in the sign and painting function to allow the maintenance supervisor additional time for administrative duties which have not been accomplished in recent years.
16. Update Fire Department Operations Manual (\$15,000) – This one time expense would provide the staff assistance to complete this project in a timely manner. If a third Battalion Chief were added to the department, this cost could be eliminated.
17. Proceed with the Annexation/Sphere Process (\$15,000) – In order to prepare applications to LAFCO, legal descriptions will be needed.
18. Initiate evening transit service via taxis (\$20,000) – We are trying to secure State funding for this pilot program; even if that effort succeeds, a local match will be needed.
19. Accelerate conversion of building/zoning records to computer storage (\$25,000) – Transferring all of the paper files in Community Development has been proceeding too slowly. This allocation would provide contractual services to expedite the conversion. If successful, a final allotment would be requested in the following fiscal year.
20. Hire a Full-Time Lifeguard (\$20,000) – At present, the Marine Safety Department is operating with a minimum of three personnel on duty on most days including the winter. A part-time, hourly employee is often assigned to the Main Beach headquarters using funds that are available for staffing at essential times. Given this pattern of assigning part-time personnel, which the Director of Marine Safety believes affords the most effective safety services, the part-time hours should be redistributed to hire a full-time lifeguard.
21. Replace fire engines every 17 years instead of every 20 years (\$20,000) – While the Fire Chief requested a 15 year replacement cycle, this allocation would be sufficient to replace each of the first line engines after 17 years of service. Considering that the City operated with a 30 year replacement policy only a decade ago – and just switched to 20 years recently – moving to 17 years is another step in enhancing the quality of the City's equipment.
22. Prepare a long-range improvement plan for fire stations and other City facilities (\$15,000) – Although this was only on the Fire Chief's wish list, the concept of a long-range plan for City facilities is highly desirable. Hence, the allocation would be for slightly more than the Chief requested to accommodate all City facilities.

These proposed additions to the preliminary budget total \$531,000 plus \$53,000 to satisfy the 10% reserve mandate. Hence, if the Council were to adopt all of these augmentations, the General Fund balance would be a paltry \$2,000 above the 10% reserve requirement.

Even with these twenty-two items added to the 2000-01 budget, there are still worthwhile requests that would not be funded, including:

- Hiring a project coordinator in Municipal Services to expedite the backlog of capital projects and obviate contracting for similar assistance.
- Adding a third Battalion Chief in the Fire Department.
- Having an additional typist/clerk that would afford backup for absences of other support staff.
- Hiring an assistant to the City Manager to provide staff assistance for the numerous projects the Council has initiated.
- Funding the full cost of converting all Community Development records in one year.
- Contracting with a private vendor to repair failed street sections to enable our crews to catch up on the present backlog.
- Sweeping streets weekly to enhance water quality and the appearance of the streetscape.

VII. PARKING AUTHORITY FUND

No significant changes are budgeted either for the Enforcement Division within the Police Department or the Maintenance Division within Municipal Services. However, as during the last several years, the Materials and Supplies portion of the Maintenance budget includes funding to replace 200 mechanical meters with the electronic meters which are more accurate and less costly to maintain. Also, the Contractual Services account of the Maintenance Division contains \$35,000 for the holiday lighting program which was implemented this year by the Chamber of Commerce. This assumes that the Chamber will request that allocation in lieu of free parking during the holiday season.

Since the State property tax reductions in the early 1990's, the Council has transferred \$700,000 each year from the Parking Fund to the General Fund. The proposed budget for next fiscal year continues that transfer. In addition, the Parking Fund pays the local share of the Transit Fund which we estimate to be almost \$100,000 next year. Nonetheless, by the end of next fiscal year, it is estimated that the Parking Authority Fund will have a balance of roughly \$2 million which does not include the funds which have already been appropriated for the corporation yard project.

VIII. PARKING IN-LIEU, ART IN-LIEU, DRAINAGE IN-LIEU, HOUSING IN-LIEU AND PARKING IN-LIEU FUNDS

For next fiscal year, the budget proposes transfers from the Drainage and Park Funds to the Capital Improvement Fund to help pay for several of the construction efforts. Also, the Housing In-Lieu continues to pay approximately \$14,000 each year to continue the housing subsidies for several senior citizens who were forced to leave Treasure Island.

IX. CAPITAL IMPROVEMENT FUND

The blue pages near the back of the preliminary budget depict the recommended Capital Improvement Program for fiscal year 2000-2001. Because of a backlog of capital improvements which were neglected during the austere 1990's, the Capital Improvement Program would be augmented by transferring the property transfer tax and fines and forfeitures. Without these revenues, the proposed program is not viable. Major capital projects include:

1. Paying the City's share of construction associated with the improvement to the flood control channel in the downtown; these costs include relocation of City utilities and reconstruction of drainage facilities at the rear of the properties where the channel now exists.
2. Constructing several storm drains in Mystic Hills to implement a study which proposed new drainage devices to mitigate problems on Park Avenue, in Canyon Acres and at the back of City Hall.
3. Repairing the slopes at Heisler Park in accordance with the geotechnic study which was completed during the present fiscal year.
4. Replacing the restroom at Crescent Bay Park as part of an ongoing program to upgrade all of the public restrooms.
5. Repairing structural damage suffered by the Gleneyre parking garage, probably from earthquakes over the last decade.
6. Renovating the tot lot, basketball area and other facilities at Boat Canyon Park/Riddle Field.
7. Constructing substantial storm drain improvements in the Pinecrest area of North Laguna.
8. Renovating the lifeguard headquarters and the Main Beach lifeguard tower.
9. Renovating Village Green Park.

During this year, the Council has stated its intent to construct a new Senior/Community Center. To start that process, a substantial, initial allocation should be incorporated into the proposed budget. Because of the backlog of unfunded capital improvements, most of which the Council has previously endorsed such as the Heisler Park landslide repairs, the preliminary budget does not include an allowance for the new center. However, bankruptcy proceeds have been higher than anticipated. Also, the School District has abandoned the possible construction of a large play field on State Parks property; instead a full size soccer field would be created by expanding the flat area at El Morro School. While no cost estimates have been furnished, it is likely that the play fields project could be accommodated for under \$767,000 leaving \$500,000 which could be appropriated next year for a Senior/Community Center. Additional funds would be needed in subsequent years to finance the roughly \$4 million expense of a new facility.

X. GAS TAX FUND

Because the present budget does not include any road restoration, the plan for 2000-2001 envisions the most sweeping road resurfacing project in the history of the City. Three areas will be repaved: all of the streets north of the Boat Canyon shopping center, all of the streets in North Laguna on the ocean side of Coast Highway and all of the streets in the Alta Vista, Terry Road and Temple Hills neighborhoods. The North Laguna project has been delayed for a year to ensure that the utility undergrounding, sewer replacement, storm drains and construction of Vons Market will be completed prior to the resurfacing of the streets. After completion of these projects, all of the streets north of Broadway will have been resurfaced within the last three years.

Unfortunately, however, it is possible that the current revenues in the Gas Tax Fund will not be sufficient for the projected improvements. There may need to be a supplement to the Gas Tax Fund when the bids are received in early 2001 to maintain this ambitious schedule of street improvements.

XI. SEWER FUND

Capital improvements are currently under construction to improve the reliability of our sewer system. For next fiscal year, the Sewer budget is allocated primarily to two endeavors. First, approximately \$1.2 million may be needed to accommodate the construction of the large flood control channel in Broadway. Some sewer lines will need to be relocated and modifications will be needed at the sewer pump station at Main Beach. Secondly, a sizeable allocation is set aside for improvements to the facilities at the Aliso Water Management Agency. Also, funds are allocated to refurbish the dilapidated exteriors of the sewer pump stations. The City has applied for a \$1 million Federal grant to assist with the improvement of our aging sewer mains. If that grant is received, those funds will be used to reline approximately four miles of existing sewer main which have deteriorated. Because of the refunding which occurred this year, payments on the AWMA bonds are \$75,000 lower.

XII. STREET LIGHTING FUND

The Street Lighting Fund is in envious financial shape although its only revenue comes from a portion of the property tax which is designated for that purpose. Since the balance of the fund is in excess of \$2 million, the proposed budget initiates the undergrounding of utilities in the downtown and the conversion of street lights to ornamental fixtures. For next fiscal year, \$35,000 is budgeted for initial design costs. In the following fiscal year, it is estimated that \$1.5 million would be needed to construct those improvements. Undergrounding these lines and converting to the ornamental fixtures will implement a major tenant of the Downtown Specific Plan.

XIII. TRANSIT FUND

Federal funding for transit operating costs has been eliminated. Nonetheless, our staff negotiated a provision with the Orange County Transportation Authority in which the City will receive \$125,000 each year for the next several years to replace the Federal funds. With that grant from OCTA, the transfer from the Parking Fund to the Transit Fund is estimated at nearly \$100,000. The

proposed budget for next fiscal year does not include any increase in transit service; however, the increase of service on the Coast Highway routes during the Festival season will be continued.

Part-time salaries in Transit have increased dramatically because of Federal and State regulations which preclude our hiring tram stewards under 16 years of age. As a result, our hourly wages have risen dramatically from the minimum wage to \$7 to \$8.50 per hour to compete with other employers for these high school and college students.

XIV. DEBT SERVICE FUND

Servicing the debt on the General Obligation Bonds, which were issued for the acquisition of land in Laguna Canyon, will cost about \$1.8 million in 2000-2001. The property tax override, which adds almost 5% to the base tax rate, will finance that payment.

XV. INTERNAL SERVICE FUNDS

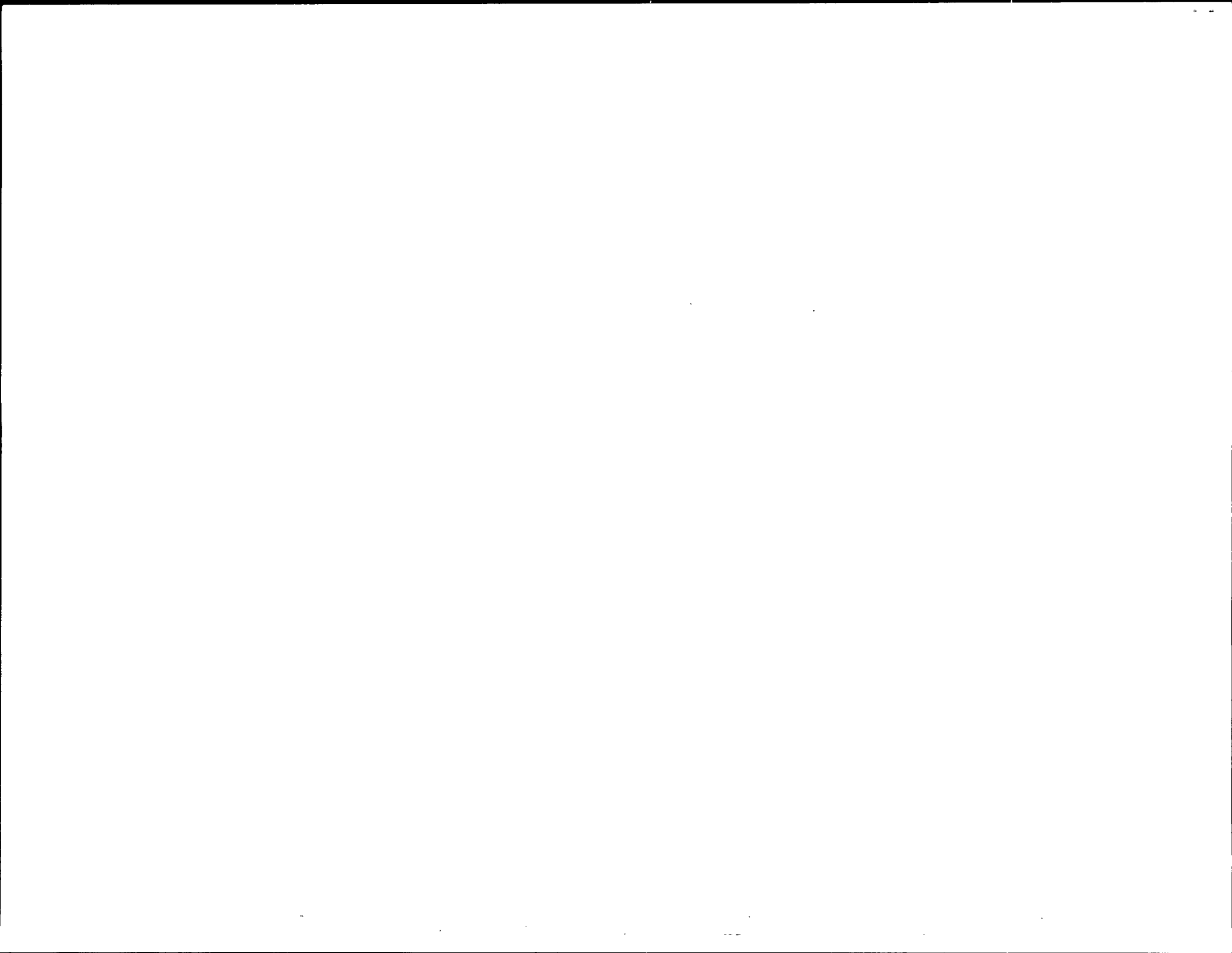
The Automotive Replacement Fund provides financing to maintain the City's fleet of vehicles. Adequate funds have been set aside to replace our vehicles as they end their useful lives unless the Council agrees to a more frequent replacement of fire engines. Allowing fire engines to be replaced after 15 years – rather than 20 years – will adversely impact the fund balance.

As indicated earlier in the budget message, the Insurance Fund is in dismal shape. Both our workers compensation account and the liability account need increased allocations from the operating departments. The remaining sub-accounts for health insurance, dental insurance and long term disability are adequately funded at the present level.

EXHIBIT A
MODIFICATIONS TO THE 2000-2001
PRELIMINARY BUDGET
AS ADOPTED BY CITY COUNCIL ON JUNE 20, 2000

1. Increase the Treasurer's Training, Travel and Dues account to reflect an auto allowance of \$60 per month (\$720 per year).
2. Increase estimated investment earnings in the General Fund by \$200,000.
3. Increase Revenue From Other Agencies by \$143,000.
4. Transfer \$500,000 from the Contingency Reserve to the General Fund and appropriate that amount and an additional \$283,000 from the General Fund to purchase property for a new community/senior center.
5. Reduce revenue from providing lifeguard services to private beaches by \$30,833 and decrease part-time salaries by the same amount.
6. Increase revenue by \$1,600 to reflect the latest lifeguard contract with Irvine Cove.
7. Appropriate \$58,095 in revenues and expenses associated with the provision of animal services to Laguna Woods.
8. Accept \$5,157 as a donation from Dorothy Colchester to beautify Heisler Park and appropriate those funds in the Parks Division budget.
9. Establish a second paramedic unit (\$23,000).
10. Ensure two public safety dispatchers at all times (\$50,000).
11. Implement water quality improvements (\$100,000).
12. Provide on-site training for EMT and paramedic personnel (\$15,000).
13. Increase the maintenance frequency for fire engines (\$10,000).
14. Upgrade computer software in the Fire Department (\$6,000).
15. Conduct fire prevention classes on site (\$15,000).
16. Increase Fire Department overtime (\$25,000).
17. Enhance Top of the World Reservoir (\$15,000).

18. Complete the Visioning Committee project (\$40,000).
19. Complete the Fire Department strategic planning process (\$15,000).
20. Assign a Marine Safety Supervisor to Administration during summer (\$5,000).
21. Increase part-time hours in Municipal Services for parks and streets cleaning (\$20,000).
22. Expand the work week of part-time Account Clerks in Finance (\$8,000).
23. Reorganize the sign/parking function in Municipal Services (\$7,000 plus \$6,000 from the Parking Fund).
24. Update the Fire Department Operations Manual (\$10,000).
25. Proceed with the Annexation/Sphere Process (\$15,000).
26. Initiate evening transit service via taxis (\$20,000).
27. Hire a Full-Time Lifeguard (\$15,000).
28. Obtain a contract proposal from the Orange County Fire Authority (\$50,000).
29. Solicit Proposals for the Village Entrance Project (\$75,000 Parking Fund).
30. Reduce the design cost of Browns' Park by \$20,000 (Capital Improvement Fund).
31. Increase the allocations for Village Green Park Renovation by \$10,000 and for Bluebird Tot Lot Renovation by \$10,000 (Capital Improvement Fund).
32. Transfer \$300,000 that was originally intended for City expenses associated with the flood control channel to Diamond-Crestview road improvements (Capital Improvement Fund).
33. Transfer \$90,000 that had been allocated in FY 1999-2000 for storm drain improvements at Rancho Laguna to the Diamond-Crestview street enhancement effort (Capital Improvement Fund).
34. Increase revenue by \$200,000 and appropriate \$200,000 to televise sewer lines.
35. Increase revenue by \$10,460 and appropriate that amount in the Solid Waste Division of Municipal Services.
36. In the Ten Year Capital Improvement Program, accelerate Renovation of the Restrooms at Bluebird Park to Year 2 and add Renovation of the Laguna Canyon Road Median (\$300,000) to Year 6.



Section I

City-Wide Summaries

Beginning & Ending Balances.....	page 3
Sources & Uses of Funds (by Department).....	page 5
Sources & Uses of Funds (by Division).....	page 6
History of Authorized Positions.....	page 7

Beginning and Ending Balances

Fiscal Year 2000-01

**All
Funds¹**

	Estimated Beginning Balance July 1, 2000	Estimated Revenues	Transfers In (Out)	Estimated Expenditures	Estimated Ending Balance June 30, 2001
<u>Operating and Capital Project Funds</u>					
General	\$3,613,457	\$25,430,979	\$1,270,110 ²	\$27,558,549	\$2,755,997
Open Space	418,272	0	0	0	418,272
Capital Improvement	953,371	2,209,000	305,000 ³	3,000,000	467,371
Parking Authority	976,249	2,910,700	(968,270) ⁴	1,237,420	1,681,259
Parking In Lieu	396,514	19,000	0	0	415,514
Park In Lieu	93,706	8,000	(100,000)	0	1,706
Art In Lieu	76,318	3,800	0	0	80,118
Drainage	38,906	2,000	(35,000)	0	5,906
Housing In Lieu	97,716	6,000	0	14,400	89,316
Gas Tax	744,880	706,000	0	1,450,000	880
Street Lighting	2,089,622	446,300	0	238,690	2,297,232
Sewer	1,113,572	3,944,300	0	4,918,590	139,282
Spec. Revenue & Grants ⁵	270,086	119,000	(70,110)	48,890	270,086
Debt Service	1,880,237	1,823,750	0	1,827,010	1,876,977
Transit	2,000	732,670	98,270	830,940	2,000
Total	12,764,906	38,361,499	500,000	41,124,489	10,501,916
<u>Internal Service Funds</u>					
Insurance	445,739	3,694,500	0	2,955,440	1,184,799
Vehicle Replacement	400,595	636,600	0	375,940	661,255
Total	\$846,334	\$4,331,100	\$0	\$3,331,380	\$1,846,054

¹ Includes all operating, capital project and internal service funds. Excludes trust and agency, carryover, contingency reserves and special assessment district funds.

² Includes *transfers in* of \$700,000 from the Parking Authority Fund and \$70,110 from the Special Revenue and Grants Fund and the release of the \$500,000 contingency reserve.

³ Includes *transfers in* of \$170,000 from the Parking Authority Fund, \$100,000 from the Park in Lieu Fund and \$35,000 from Drainage Fund.

⁴ Includes *transfers out* of \$700,000 to the General Fund, \$170,000 to the Capital Improvement Fund and \$98,270 to the Transit Fund.

⁵ Includes police grants, water quality grants, Community Development Block Grants, December 1997 OES Rainstorm Grants and February 1998 FEMA/OES Rainstorm Grants.

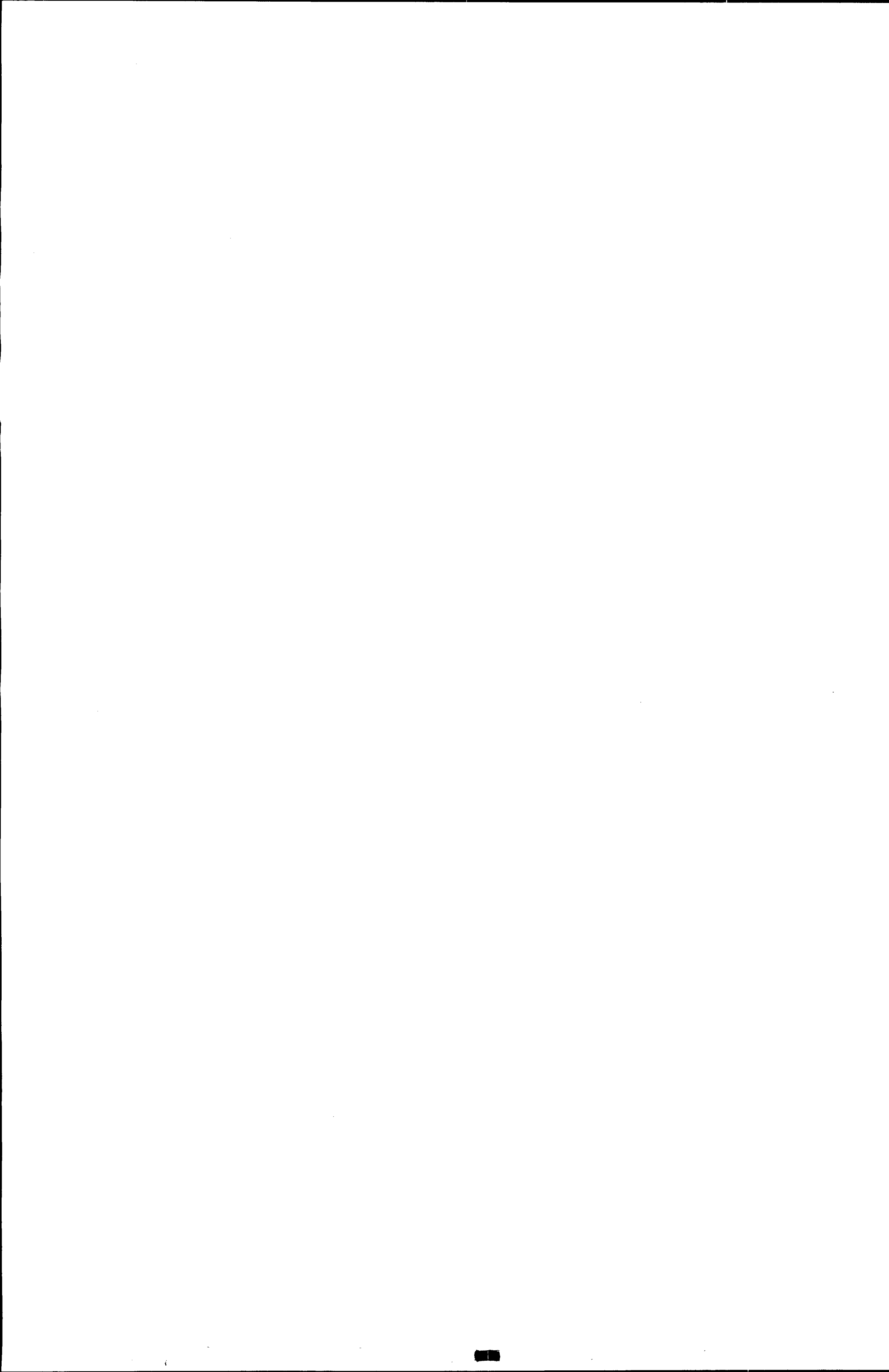
Sources & Uses of Funds¹
Summary by Department and Fund

All Funds

	Total Budget (All Funds)	Total Budget Allocated by Fund														Internal Service Funds		
		General Fund	Parking Authority	Sewer Fund	Transit Fund	Capital Improvement	Gas Tax	Spec. Rev. & Grants	Street Lighting	Drainage Fund	Open Space	Debt Service	Parking In Lieu	Park In Lieu	Housing In Lieu	Art In Lieu	Vehicle Repl.	Insurance
SOURCES OF FUNDS																		
BEGINNING BALANCE: July 1, 2000	12,764,906	3,613,457	976,249	1,113,572	2,000	953,371	744,880	270,086	2,089,622	38,906	418,272	1,880,237	396,514	93,706	97,716	76,318	400,595	445,739
Revenues	38,361,499	25,430,979	2,910,700	3,944,300	732,670	2,209,000	706,000	119,000	446,300	2,000	0	1,823,750	19,000	8,000	6,000	3,800	636,600	3,694,500
Transfers: In/(Out)	500,000	1,270,110	(968,270)	0	98,270	305,000	0	(70,110)	0	(35,000)	0	0	0	(100,000)	0	0	0	0
TOTAL SOURCES OF FUNDS	51,626,405	30,314,546	2,918,679	5,057,872	832,940	3,467,371	1,450,880	318,976	2,535,922	5,906	418,272	3,703,987	415,514	1,706	103,716	80,118	1,037,195	4,140,239
USES OF FUNDS																		
City Council (p. 39)	78,650	78,650																
City Manager (p. 41)	263,320	263,320																
City Clerk (p. 43)	207,830	207,830																
City Treasurer (p. 45)	84,190	84,190																
City Attorney (p. 47)	410,000	410,000																
Administrative Services (p. 49)	3,504,130	1,677,120										1,827,010						
Police (p. 63)	7,657,905	7,068,365	550,650					38,890										
Fire (p.83)	5,717,730	5,692,730			25,000													
Municipal Services (p. 97)	17,671,497	6,671,507	611,770	4,918,590	830,940	2,950,000	1,450,000		238,690									
Community Development (p. 131)	2,052,270	1,977,270	75,000															
Community Services (p. 147)	2,410,760	2,361,360				25,000		10,000							14,400			
Marine Safety (p. 165)	1,066,207	1,066,207																
TOTAL USES OF FUNDS	41,124,489	27,558,549	1,237,420	4,918,590	830,940	3,000,000	1,450,000	48,890	238,690	0	0	1,827,010	0	0	14,400	0	375,940	2,955,440
ENDING BALANCE: June 30, 2001	10,501,916	2,755,997	1,681,259	139,282	2,000	467,371	880	270,086	2,297,232	5,906	418,272	1,876,977	415,514	1,706	89,316	80,118	661,255	1,184,799

NOT APPLICABLE

¹ Includes all operating, capital project, and internal service funds. Excludes trust and agency, carryover, contingency reserves, and special assessment district funds.



Sources & Uses of Funds¹
Summary by Division and Fund
Fiscal Year 2000-01

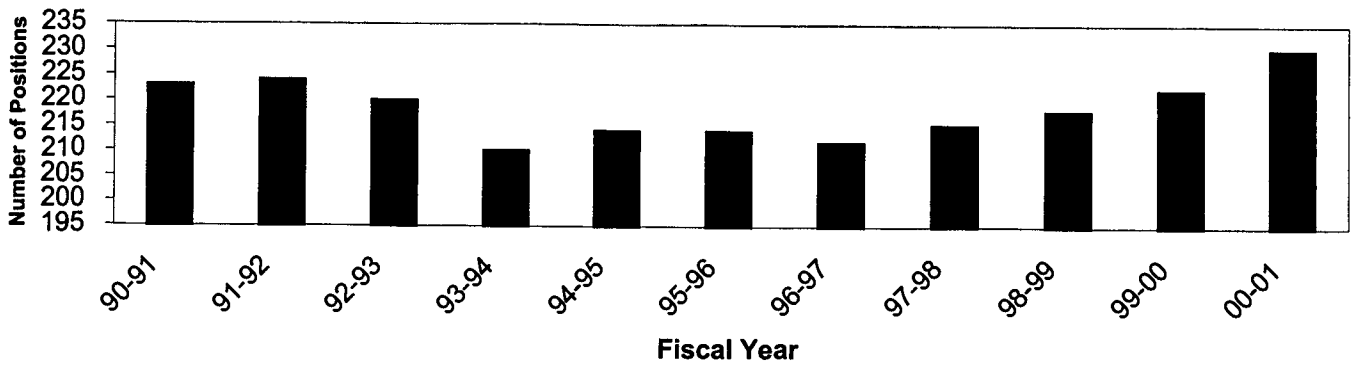
**All
Funds**

	Total Funds Budgeted	Funding Distribution														
		General Fund	Parking Auth.	Sewer	Transit	Capital Impvt.	Gas Tax	Spec. Rev. & Grants	Street Lighting	Drainage	Open Space	Debt Service	Parking In Lieu	Park In Lieu	Housing In Lieu	Art In Lieu
SOURCES OF FUNDS																
FISCAL YEAR 2001:																
Est. Beginning Balance ²	\$12,764,906	3,613,457	976,249	1,113,572	2,000	953,371	744,880	270,086	2,089,622	38,906	418,272	1,880,237	396,514	93,706	97,716	76,318
Revenues	38,361,499	25,430,979	2,910,700	3,944,300	732,670	2,209,000	706,000	119,000	446,300	2,000	0	1,823,750	19,000	8,000	6,000	3,800
Transfers: In/(Out)	500,000	1,270,110	(968,270)	0	98,270	305,000	0	(70,110)	0	(35,000)	0	0	0	(100,000)	0	0
TOTAL SOURCES (Funds Available)	51,626,405	30,314,546	2,918,679	5,057,872	832,940	3,467,371	1,450,880	318,976	2,535,922	5,906	418,272	3,703,987	415,514	1,706	103,716	80,118
USES OF FUNDS																
City Council	78,650	78,650														
City Manager	263,320	263,320														
City Clerk	207,830	207,830														
City Treasurer	84,190	84,190														
City Attorney	410,000	410,000														
General Gov't. Total:	1,043,990	1,043,990														
Administrative Services:																
Personnel	264,190	264,190														
Finance	798,040	798,040														
Non-Departmental	2,441,900	614,890										1,827,010				
Department Total	3,504,130	1,677,120										1,827,010				
Police:																
Support Services	1,598,000	1,598,000														
Field Services	3,867,120	3,828,230						38,890								
Investigative Services	1,233,860	1,233,860														
Animal Services	408,275	408,275														
Parking Enforcement	550,650		550,650													
Department Total	7,657,905	7,068,365	550,650					38,890								
Fire:																
Fire Operations	5,622,420	5,597,420			25,000											
Weed Abatement	95,310	95,310														
Department Total	5,717,730	5,692,730			25,000											
Municipal Services:																
GENERAL OPERATIONS																
Engineering & Administration	4,864,510	764,510			2,650,000	1,450,000										
Equipment Maintenance	242,010	242,010														
Parks & Buildings	2,220,277	1,920,277			300,000											
Street Maintenance	2,245,190	2,245,190														
Solid Waste	1,499,520	1,499,520														
Parking Facilities Maintenance	611,770		611,770													
Street Lighting	238,690								238,690							
Sub-Total: General Operations	11,921,967	6,671,507	611,770		2,950,000	1,450,000			238,690							
SEWER																
Sewer	4,651,590		4,651,590													
No. Coast Interceptor	267,000		267,000													
Sub-Total: Sewer	4,918,590		4,918,590													
TRANSIT																
Administration	114,180			114,180												
Maintenance	181,050			181,050												
Operations	535,710			535,710												
Sub-Total: Transit	830,940			830,940												
Department Total	17,671,497	6,671,507	611,770	4,918,590	830,940	2,950,000	1,450,000		238,690							
Community Development:																
Administration	316,460	241,460	75,000													
Zoning	409,840	409,840														
Building Safety	800,960	800,960														
Planning	525,010	525,010														
Department Total	2,052,270	1,977,270	75,000													
Community Services:																
Recreation & Social Services	1,800,810	1,751,410			25,000			10,000							14,400	
Community Assistance	213,100	213,100														
Pool	301,610	301,610														
Arts Commission	95,240	95,240														
Department Total	2,410,760	2,361,360			25,000			10,000							14,400	
Marine Safety:																
Marine Safety	1,066,207	1,066,207														
Department Total	1,066,207	1,066,207														
TOTAL EXPENDITURES	41,124,489	27,558,549	1,237,420	4,918,590	830,940	3,000,000	1,450,000	48,890	238,690	0	0	1,827,010	0	0	14,400	0
EST. ENDING BALANCE	\$10,501,916	\$2,755,997	\$1,681,259	\$139,282	\$2,000	\$467,371	\$880	\$270,086	\$2,297,232	\$5,906	\$418,272	\$1,876,977	\$415,514	\$1,706	\$89,316	\$80,118
		General Fund	Parking Auth.	Sewer	Transit	Capital Impvt.	Gas Tax	Spec. Rev. & Grants	Street Lighting	Drainage	Open Space	Debt Service	Parking In Lieu	Park In Lieu	Housing In Lieu	Art In Lieu

¹ Includes all operating and capital project funds. Excludes Trust and Agency, Internal Service, Carryover, Contingency Reserves, and Special Assessment District funds. ² Includes only funds available for new appropriations.



History of Authorized Positions



Fiscal Year	Council & Clerk	City Manager	City Treas.	Police ¹	Fire	Admin. Services	Municipal Services ²	Comm Devel.	Comm. Service	Marine Safety	Total
70-71	3.0	2.0	.5	46.0	33.0	6.5	70.0	10.0	3.00	2.3	176.30
71-72	2.0	2.0	.5	52.0	33.0	9.7	73.0	8.0	3.00	3.0	186.20
72-73	2.0	2.0	1.0	54.0	34.0	9.0	69.0	8.0	3.00	3.0	185.00
73-74	2.7	2.0	1.0	56.0	33.0	8.7	64.0	15.0	3.00	3.0	188.40
74-75	3.0	2.0	1.0	55.0	29.5	7.5	58.5	13.0	3.00	3.0	175.50
75-76	3.0	2.0	1.0	54.5	30.0	7.5	56.5	14.0	3.00	3.0	174.50
76-77	2.0	2.0	1.0	56.0	30.0	9.0	57.0	15.0	4.00	3.0	179.00
77-78	1.0	2.0	1.0	60.0	31.0	10.0	59.0	17.0	4.00	3.0	188.00
78-79	1.0	2.0	1.0	64.5	31.0	10.0	59.3	16.0	3.00	3.0	190.80
79-80	2.0	2.0	1.0	65.5	34.0	9.0	53.2	14.0	2.00	3.0	185.70
80-81	2.0	2.0		65.5	34.0	9.0	53.3	14.0	3.00	3.0	185.80
81-82	2.0	2.0	.5	66.5	32.0	9.0	53.3	14.0	3.00	3.0	185.30
82-83	2.0	2.0	.5	66.0	35.0	9.0	52.0	14.0	3.50	3.0	187.00
83-84	2.0	2.0	.5	66.0	35.0	9.0	50.0	14.0	3.50	3.0	185.00
84-85	2.0	2.0	.5	66.0	35.0	9.0	50.0	14.5	4.20	3.0	186.20
85-86	2.0	2.0	.5	66.5	35.0	9.0	49.0	16.6	4.20	3.0	187.80
86-87	2.0	2.0	.5	67.5	35.0	9.0	50.0	16.6	4.20	3.0	189.80
87-88	2.0	2.0	.5	67.0	34.0	9.0	48.0	17.0	3.80	3.0	186.30
88-89	2.0	2.0	.5	75.0	40.0	9.0	52.0	21.0	3.80	3.0	208.30
89-90	2.0	2.0	.5	77.0	40.0	10.0	53.0	21.0	3.80	3.0	212.30
90-91	2.0	2.0	.5	79.0	43.0	9.0	57.0	22.6	4.75	3.0	222.85
91-92	2.0	2.0	.5	79.0	43.0	9.0	58.0	22.6	4.80	3.0	223.90
92-93	2.0	2.0	.5	79.0	40.0	9.0	58.0	21.6	4.80	3.0	219.90
93-94	2.0	2.0	.5	77.0	36.0	8.6	56.0	20.1	4.80	3.0	210.00
94-95	2.0	2.0	.5	77.0	42.0	8.6	54.0	20.1	4.80	3.0	214.00
95-96	2.0	2.0	.5	79.0	43.0	8.6	52.0	19.1	4.75	3.0	213.95
96-97	2.0	2.0	.5	79.5	43.0	9.0	49.0	19.0	4.75	3.0	211.75
97-98	2.0	2.0	.5	81.0	43.0	9.4	49.0	20.0	5.25	3.0	215.18
98-99	2.0	2.0	.5	82.0	43.0	9.5	50.0	20.2	5.75	3.0	217.95
99-00	2.0	2.0	.5	82.0	44.0	10.5	50.0	21.4	6.75	3.0	222.15
00-01	2.0	2.0	.5	84.0	44.0	10.5	55.0	21.4	6.75	4.0	230.15

¹ Includes Animal Services and Parking Enforcement

² Includes Parking Administration, Sewer and Transit

Section II

Revenues

Revenue Summary.....	page 10
General Fund Analysis.....	page 12
Revenue Detail.....	page 17
Description of Key Revenue Sources.....	page 28

Revenue Summary
Fiscal Year 2000-01

**All
Funds**

	<u>Amount</u>	<u>% of Total</u>
General Fund		
Property Tax	10,158,000	
Sales Tax	3,109,000	
Transient Lodging Tax	3,200,000	
Business License Tax	600,000	
Other Taxes	668,000	
Licenses & Permits	615,500	
Fines & Penalties	0	
Use of Money & Property	1,788,010	
Revenue from Other Agencies	1,496,430	
Charges for Current Services	3,493,802	
Reimbursements & Contributions	281,237	
Other Revenue	21,000	
Subtotal General Fund	<u>25,430,979</u>	66.3%
Capital Improvement Fund		
Parking & Other Fines	1,306,000	
Building Construction Tax	250,000	
Other Revenue	653,000	
Subtotal Capital Improvement	<u>2,209,000</u>	5.8%
Parking Authority Fund		
Parking Meter Income	2,178,200	
Parking Permits & Other Revenue	732,500	
Subtotal Parking Authority Fund	<u>2,910,700</u>	7.6%
Sewer Fund		
Sewer Service Charges	3,759,300	
Other Revenue	185,000	
Subtotal Sewer Fund	<u>3,944,300</u>	10.3%

Revenue Summary (Con't.)
Fiscal Year 2000-01

**All
Funds**

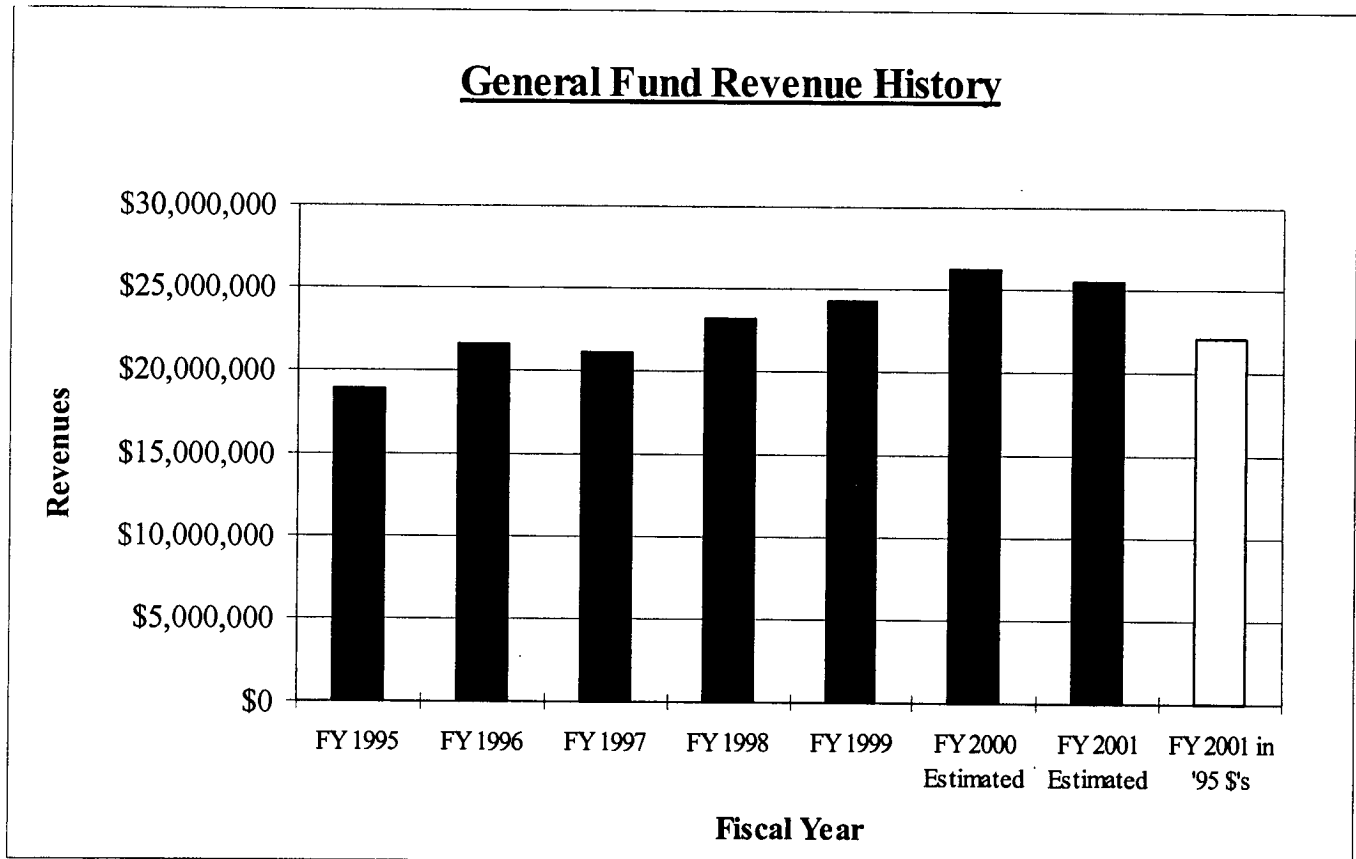
	<u>Amount</u>	<u>% of Total</u>
Transit Fund		
State & Federal Grants	540,970	
Bus Fares & Other Bus Income	84,000	
Tram Fares	107,700	
Subtotal Transit Fund	<u>732,670</u>	2.0%
Street Lighting Fund	446,300	1.0%
Gas Tax Fund	706,000	1.8%
Debt Service Fund	1,823,750	4.8%
Other Revenues		
Drainage In Lieu Fund	2,000	
Housing In Lieu Fund	6,000	
Art In Lieu Fund	3,800	
Park In Lieu Fund	8,000	
Parking In Lieu Fund	19,000	
Special Revenue & Grants Fund	119,000	
Subtotal Other Revenues	<u>157,800</u>	0.4%
 TOTAL ALL REVENUES	 <u><u>\$38,361,499</u></u>	 100.0%

General Fund Analysis

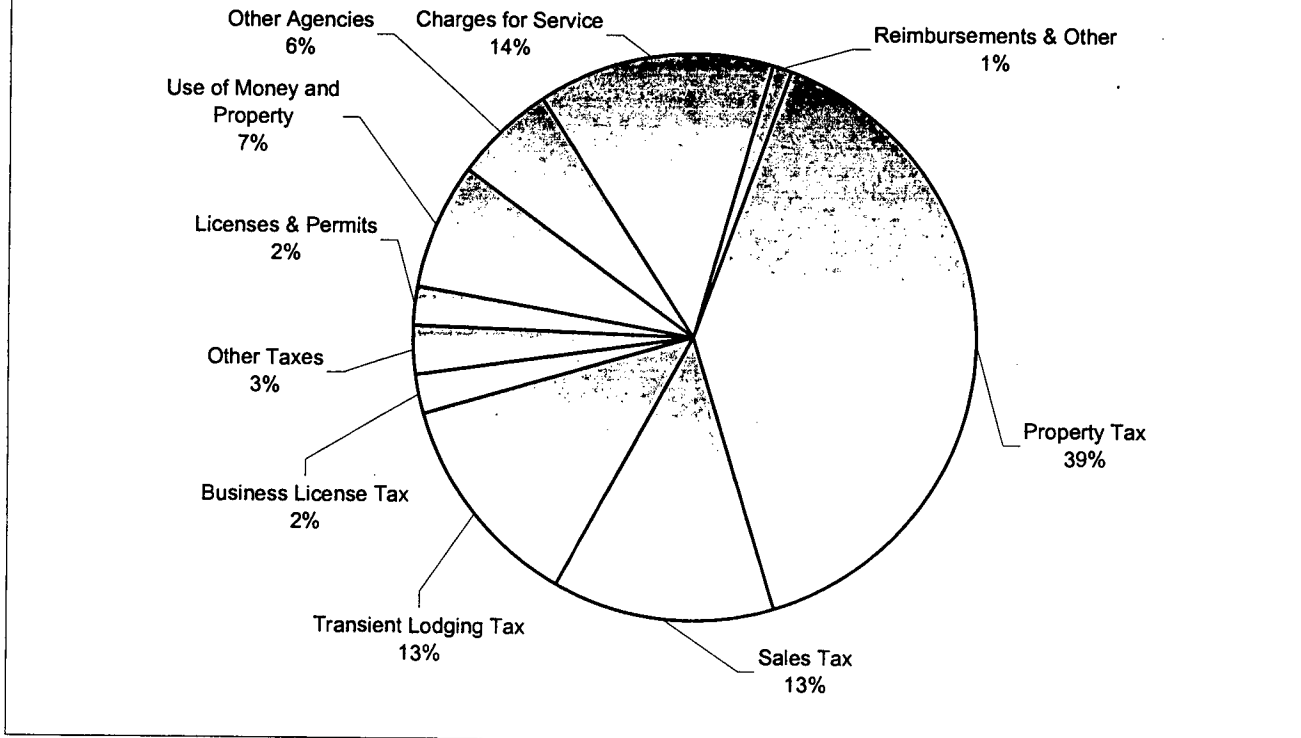
As shown on the Summary Chart on the prior page, the City relies on the General Fund as its primary source of operating revenues. The following three charts provide an overview of the history, composition, and use of General Fund Revenues.

The additional charts on succeeding pages provide a history for significant components of the general fund revenue including property tax, retail sales tax, transient occupancy tax, and investment earnings.

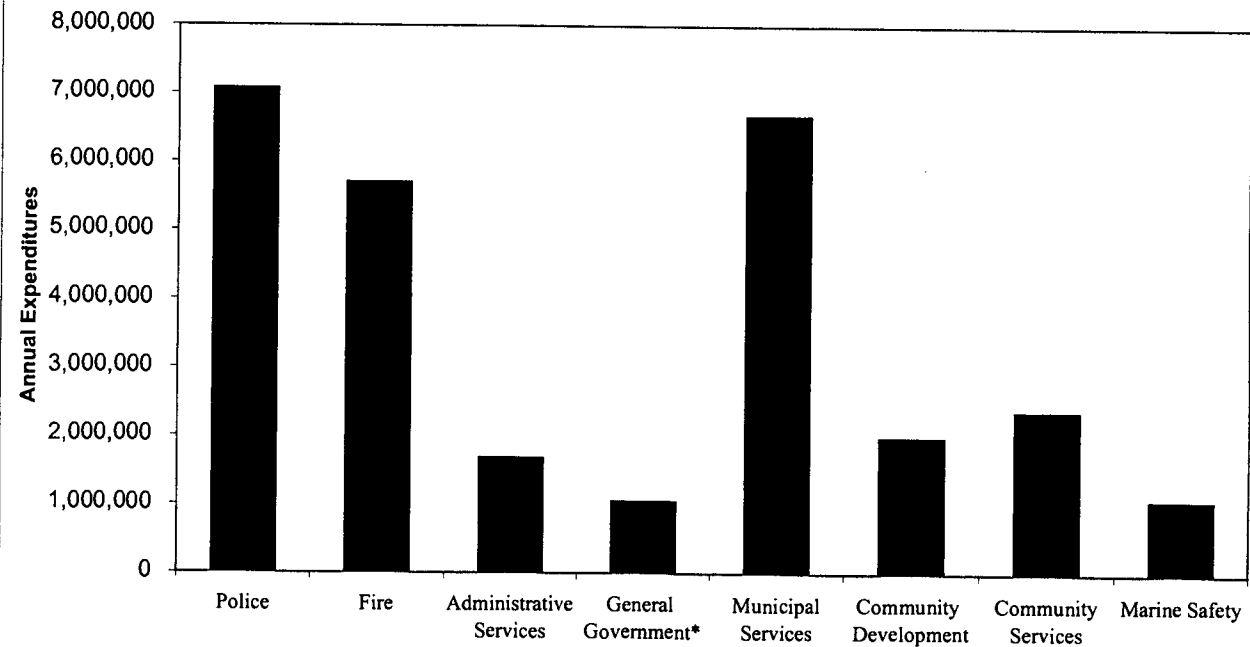
In the bar charts showing revenue histories, an unshaded bar has been added to the far right side of each graph to show the impact of inflation over the period of time covered by the graph. This unshaded bar is labeled "FY 2001 in '95 \$'s." The value for this bar is arrived at by applying the inflation rate over the preceding years to the amount of revenue projected for Fiscal Year 2001. For example, in looking at the General Fund Revenue History shown immediately below, revenues have grown about thirty five percent since 1995. But, when measured in dollars that are adjusted for inflation (the unshaded bar), the *purchasing power* of the revenues in 2001 has actually increased by about seventeen percent. This, however, is somewhat misleading because of the uneven flow of federal disaster reimbursements during this period of time. When controlling for these reimbursements, the General Fund has grown in actual dollars by about forty four percent since 1995, but its *purchasing power* has grown by about twenty six percent.



General Fund Revenue Source

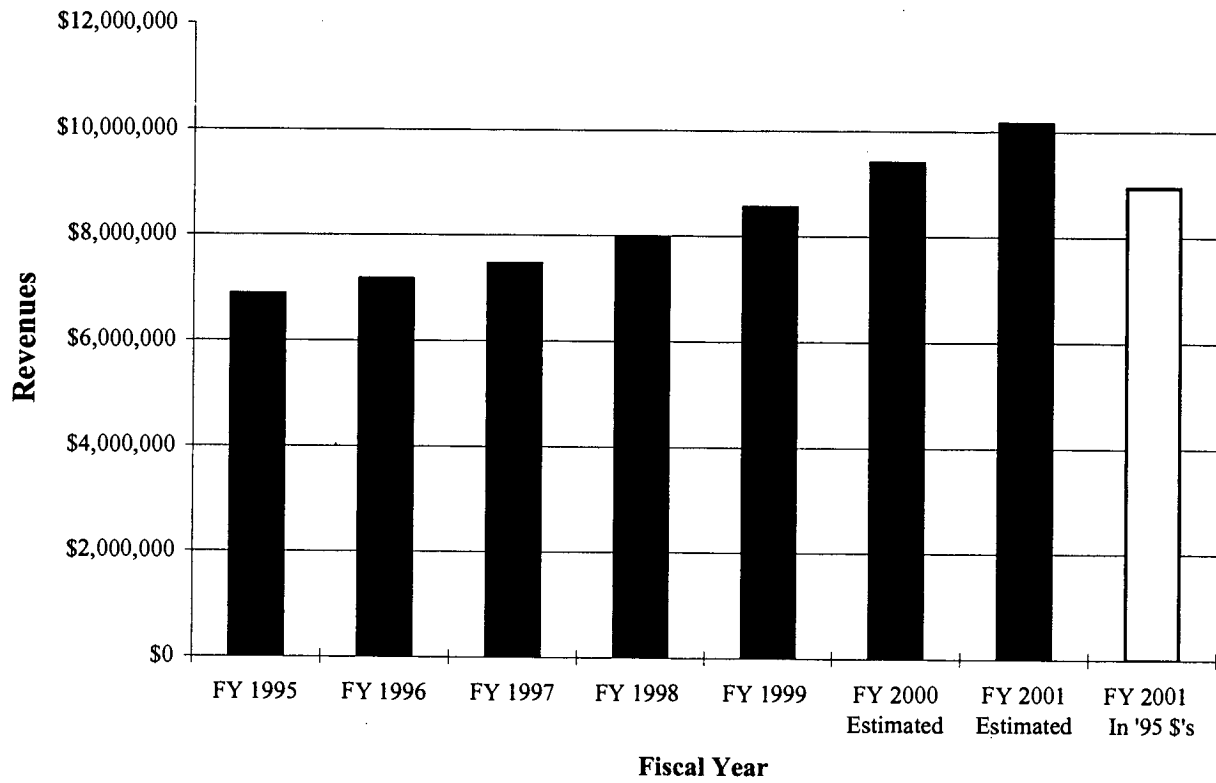


General Fund Expenditures by Department

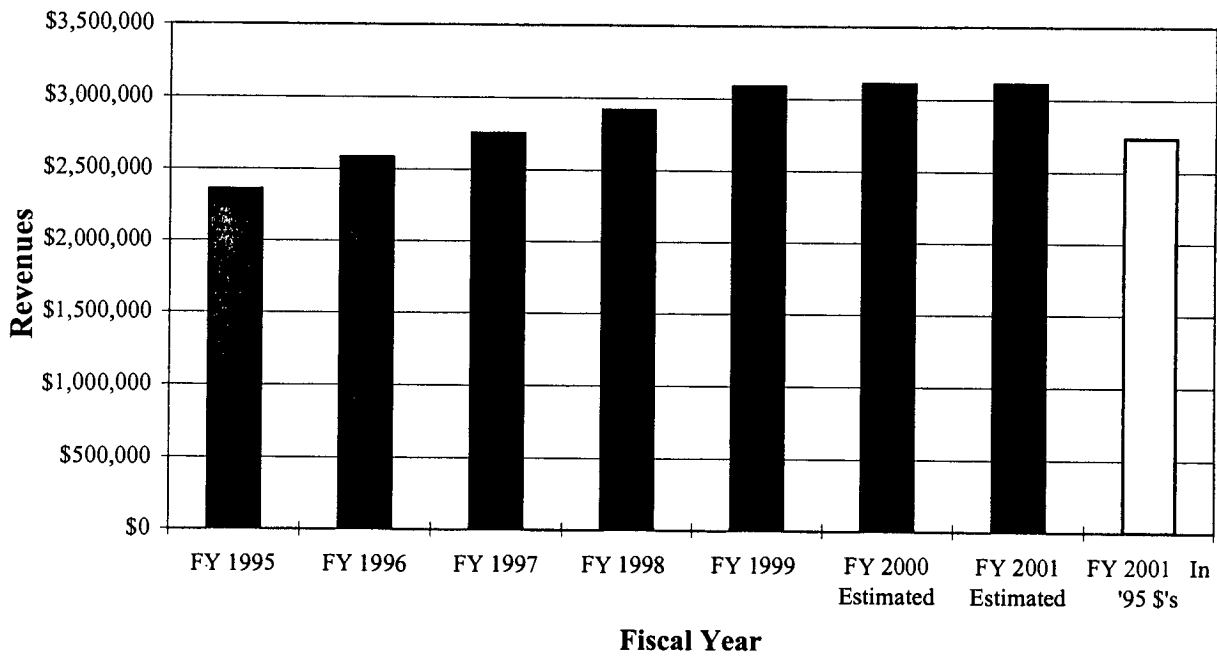


* Includes City Council, City Manager, City Clerk, Treasurer and City Attorney.

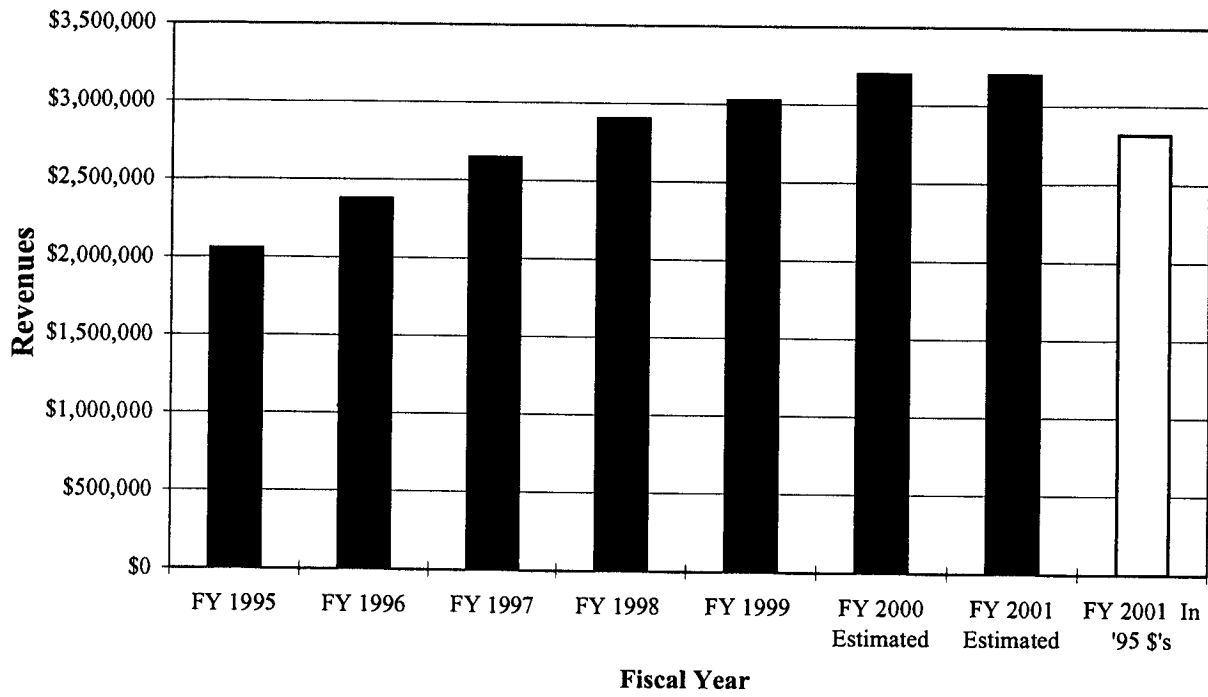
Property Tax



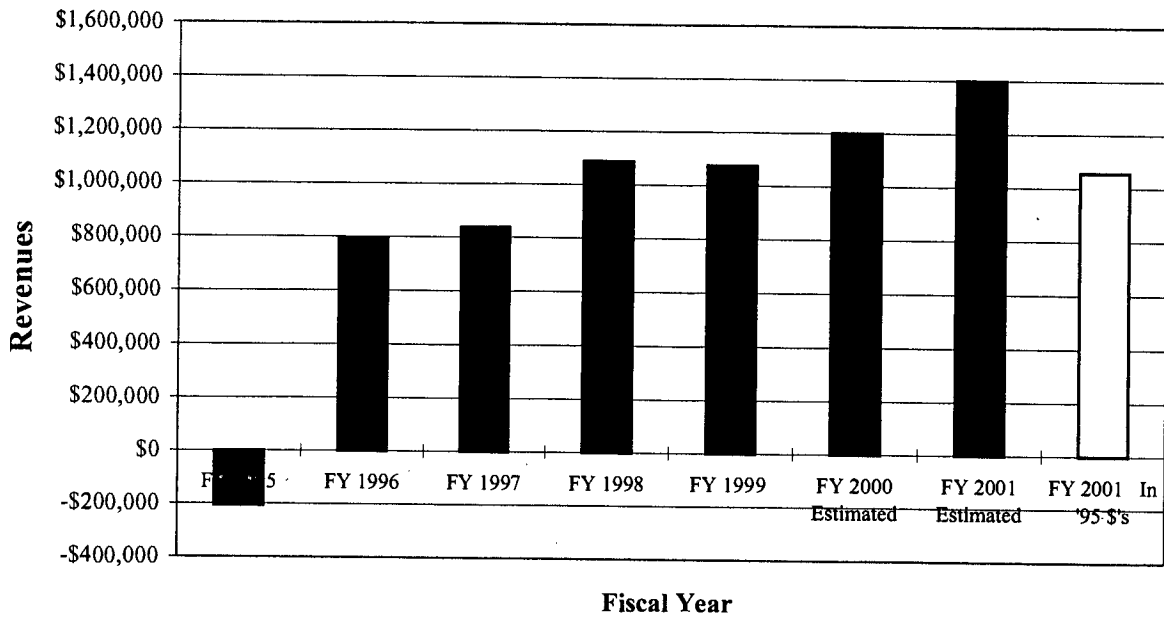
Retail Sales Tax



Transient Occupancy Tax



Investment Income



Expenditures by Department: "Now & Then"
General Fund

	<i>"Now"</i>	<i>"Then"</i>
	<u>Fiscal Year 2001</u>	<u>Fiscal Year 1991</u>
Police Department	25%	29%
Fire Department	21%	21%
Administrative Services	6%	6%
General Government	4%	4%
Municipal Services	24%	24%
Community Development	7%	8%
Community Services	9%	5%
Marine Safety	4%	3%
	<hr/>	<hr/>
	100%	100%
	<hr/> <hr/>	<hr/> <hr/>

Revenues by Source: "Now & Then"
General Fund

	<i>"Now"</i>	<i>"Then"</i>
	<u>Fiscal Year 2001</u>	<u>Fiscal Year 1991</u>
Property Tax	40%	41%
Sales Tax	13%	15%
Transient Lodging Tax	12%	8%
Business License Tax	2%	3%
Other Taxes	3%	4%
Licenses & Permits	2%	2%
Fines & Penalties	0%	1%
Use of Money and Property	7%	6%
Other Agencies	6%	7%
Charges for Service	14%	12%
Reimbursements & Other	1%	1%
	<hr/>	<hr/>
	100%	100%
	<hr/> <hr/>	<hr/> <hr/>

Revenue Detail
Fiscal Year 2000-2001

**All
Funds**

Object Account Title	Actual 1998-99	Budget 1999-00	Revised Estimate 1999-00	Adopted Budget 2000-01
110 GENERAL FUND				
PROPERTY TAX				
3010 CURRENT SECURED	\$7,429,088	\$7,547,000	\$8,247,000	\$8,907,000
3015 PUBLIC UTILITY	154,542	179,000	179,000	193,000
3020 CURRENT UNSECURED	482,404	492,000	492,000	531,000
3025 SUPPLEMENTAL APPORTIONMENT	244,475	124,000	124,000	134,000
3030 PRIOR YEARS	135,391	277,000	277,000	299,000
3040 OTHER PROPERTY TAXES	166			
3050 INT.&PEN.ON DELINQUENT TAXES	106,404	87,000	87,000	94,000
Subtotal	8,552,470	8,706,000	9,406,000	10,158,000
OTHER TAXES				
3101 SALES TAX - GENERAL	2,877,686	2,763,000	2,900,000	2,900,000
3103 SALES TAX - PUBLIC SAFETY	208,485	200,000	208,000	209,000
3112 TRANSIENT LODGING TAX	3,025,061	3,006,300	3,200,000	3,200,000
3118 FRANCHISE TAX TRASH	112,819	118,000	118,000	118,000
3119 FRANCHISE TAX CABLE TV	328,843	270,000	328,000	330,000
3120 FRANCHISE TAX NATURAL GAS	68,357	62,000	68,000	70,000
3121 FRANCHISE TAX ELECTRIC	151,475	167,000	150,000	150,000
3135 BUSINESS LICENSE TAX	620,582	590,000	600,000	600,000
3138 REAL PROPERTY TRANSFER TAX	356,385	350,000	350,000	*
Subtotal	7,749,693	7,526,300	7,922,000	7,577,000
LICENSES AND PERMITS				
3300 ANIMAL LICENSES	59,912	50,000	50,000	50,000
3310 BUILDING PERMITS	468,377	382,700	420,000	420,000
3313 PLUMBING PERMITS	24,783	16,600	20,000	20,000
3316 ELECTRIC PERMITS	45,868	29,100	40,000	40,000
3319 MECHANICAL PERMITS	19,746	14,600	15,000	15,000
3320 COASTAL DEVELOPMENT PERMITS	23,714	19,800	20,000	20,000
3328 PUBLIC WORKS PERMITS	5,340	4,400	4,400	4,400
3335 GRADING PERMITS	6,938	6,600	6,600	6,600
3340 TEMPORARY USE PERMITS	2,777	2,500	2,500	2,500
3345 CONDITIONAL USE PERMITS	20,748	21,100	15,000	15,000
3350 ENCROACHMENT PERMITS	3,320	2,200	3,000	3,000
3360 ALARM PERMITS	19,742	15,000	19,000	19,000
Subtotal	701,265	564,600	615,500	615,500

* This revenue has been transferred to the Capital Improvement Fund.

Revenue Detail (Con't.)
Fiscal Year 2000-2001

**All
Funds**

Object Account Title	Actual 1998-99	Budget 1999-00	Revised Estimate 1999-00	Adopted Budget 2000-01
FINES AND PENALTIES				
3410 VEHICLE CODE FINES	329,619	175,000	325,000	*
3430 NARCOTIC FORFEITURES	208,440		3,500	
Subtotal	538,059	175,000	328,500	0
USE OF MONEY AND PROPERTY				
3500 INVESTMENT EARNINGS	1,074,264	980,000	1,200,000	1,400,000
3510 COMMUNITY CENTER RENT	10,152	15,000	10,000	10,000
3515 FESTIVAL PROPERTY RENT	142,905	143,000	287,270	287,000
3530 MOULTON PLAYHOUSE RENT	7,200	7,200	7,200	7,200
3540 ANNELIESE PRE-SCHOOL RENT	53,704	55,900	55,320	55,810
3550 MISCELLANEOUS RENTS	26,467	28,000	28,000	28,000
Subtotal	1,314,692	1,229,100	1,587,790	1,788,010
FROM OTHER AGENCIES				
3601 MOTOR VEHICLE IN-LIEU TAX	1,079,696	987,100	1,100,000	1,100,000
3615 HOMEOWNERS PROP. TAX RELIEF	150,141	143,000	150,000	150,000
3635 PEACE OFF STANDARDS & TRAINING	32,083	33,050	32,000	48,190
3638 MOTOR VEHICLE OFF HIGHWAY	392	400	400	400
3640 STATE GRANT-RECYCLING				12,840
3680 GENERAL DISASTER GRANT - OES**	52,346	27,000	15,000	
3681 FIRE DISASTER GRANT - OES**			162,000	
3690 MUTUAL AID CONTRACT	9,213			
3701 LIFEGUARD COUNTY CONTRACT	9,014			
3705 ABANDONED VEHICLE PROGRAM	45,860	40,000	40,000	40,000
3706 ORANGE CO. SETTLEMENT CLAIM	23,899		1,267,550	
3707 ERAF REPAYMENTS			86,030	143,000
3730 AQMD GRANT	1,531	2,000	2,000	2,000
3855 FUEL MODIFICATION PROGRAM	11,560			
3860 GENERAL DISASTER GRANT - FEMA**	174,860		1,700	
3861 FIRE DISASTER GRANT - FEMA	(1,135)			
Subtotal	1,589,460	1,232,550	2,856,680	1,496,430

* This revenue has been transferred to the Capital Improvement Fund.

** Only includes disasters prior to December 1997.

Revenue Detail (Con't.)
Fiscal Year 2000-2001

**All
Funds**

Object Account Title	Actual 1998-99	Budget 1999-00	Revised Estimate 1999-00	Adopted Budget 2000-01
CHARGES FOR CURRENT SERVICES				
3901 VARIANCE	96,526	73,700	74,000	74,000
3904 ZONE CHANGE		500		
3907 PLAN CHECK FEES	280,369	260,000	260,000	260,000
3909 PLAN CHECK-ZONING FEES	41,184	44,000	40,000	40,000
3910 DESIGN REVIEW	139,672	110,000	130,000	130,000
3915 SUBDIVISION FEES	6,126	15,400	27,000	8,000
3923 GENERAL PLAN AMENDMENT		2,100	2,000	2,000
3926 ENVIRONMENTAL REPORT	13,848	11,000	13,000	13,000
3930 REAL PROPERTY REPORT	126,191	154,000	126,000	126,000
3935 DESIGN REVIEW APPEALS	10,000	11,000	11,000	11,000
3940 OTHER FILING AND PERMIT FEES	21,120	22,000	22,000	22,000
3942 USE & OCCUPANCY INSPECT. FEES	8,610	13,200	14,000	14,000
3950 OTHER INSPECTION FEES	309	1,600	400	400
3955 SPECIAL POLICING FEES	10,991	8,000	8,000	8,000
3956 FALSE ALARM FEES	40,430	34,000	36,000	36,000
3957 FINGER PRINTING	3,020	2,500	2,500	2,500
3958 POLICE REPORTS	8,133	9,000	8,000	8,000
3960 VEHICLE TOWING/RELEASE FEES	12,500	12,000	12,000	12,000
3965 ANIMAL SERVICES-LAGUNA WOODS				58,095
3970 ANIMAL SHELTER FEES	21,008	25,000	22,000	22,000
3978 WEED AND LOT CLEANING	123,563	93,150	41,800	95,240
3980 LANDSCAPE DEVELOPMENT FEE	11,715	6,600	8,000	8,000
4005 REFUSE SERVICE CHARGES	1,363,554	1,453,650	1,453,000	1,486,680
4010 PARAMEDIC NON-RESIDENT FEES	39,301	27,000	32,000	32,000
4011 PARAMEDIC MEDICAL SUPPLIES FEES	16,954	16,000	10,000	10,000
4012 SWIMMING POOL CLASSES	94,696	78,750	119,000	95,000
4013 SWIMMING POOL USE FEES	41,117	40,750	41,000	41,000
4014 MARINE SAFETY BEACH CLASSES	62,295	50,000	55,000	55,000
4020 RECREATION SOCIAL/CULTURAL	487,139	310,000	578,000	488,000
4021 RECREATION BASKETBALL LEAGUES	15,105	15,000	15,000	15,000
4024 RECREATION ADULT SOFTBALL	9,755	9,500	8,500	8,500
4030 RECREATION MISC.SPORTS PROG.	2,475	4,200	2,500	2,500
4033 RECREATION BEACH BASKETBALL		300		
4038 RECREATION SPECIAL PROGRAMS	25,235	15,200	25,000	25,000
4040 PASSPORT TO LAGUNA TICKETS	13,502	21,500	17,500	20,000
4041 RECREATION BROCHURE ADVERTISE.	36,125	33,000	35,000	35,000
4042 RECREATION PARK WEDDINGS	38,750	30,000	45,000	45,000

Revenue Detail (Con't.)
Fiscal Year 2000-2001

**All
Funds**

Object Account Title	Actual 1998-99	Budget 1999-00	Revised Estimate 1999-00	Adopted Budget 2000-01
4043 RECREATION FILM PERMITS	11,222	8,000	9,600	9,600
4044 RECREATION MISCELLANEOUS FEES	7,260	1,000	1,000	1,000
4048 CITY HALL PARKING	134,390	134,000	115,000	115,000
4130 LIFEGUARD SVS. PRIVATE BEACHES	33,373	45,000	47,400	18,167
4140 SALE OF MAPS, BOOKS, COPYING	11,863	12,100	11,000	11,000
4150 ASSESSMENT DISTRICT SERV. FEES	31,557	24,000	24,000	28,920
4160 RETURNED CHECK FEE	1,005	1,200	1,200	1,200
Subtotal	<u>3,451,988</u>	<u>3,238,900</u>	<u>3,503,400</u>	<u>3,493,802</u>
OTHER REVENUE				
4202 SALE OF REAL&PERSONAL PROPERTY	2,466	2,000	2,000	2,000
4220 POLICE AUCTION	26	3,000	500	1,000
4230 MISCELLANEOUS INCOME	8,708	1,000	18,000	18,000
4280 OVER AND SHORT	(16)			
4290 PRIOR YEAR ADJUSTMENT	1,225			
Subtotal	<u>12,409</u>	<u>6,000</u>	<u>20,500</u>	<u>21,000</u>
REIMBURSEMENTS & CONTRIBUTIONS				
4301 SB 90 REIMBURSEMENTS	37,922	30,000	50,300	30,000
4302 REIMB. RNSP OVERTIME	33,068	12,000	20,000	12,000
4303 REIMB.LIFEGUARD TRAINING SA COLL.				20,000
4312 REIMB. OTHER AGENCIES	22,673	16,000	16,000	16,000
4314 REIMB. FESTIVAL PRKG PLAN	21,890	21,000	22,500	20,650
4320 REIMB. WKR.'S COMP. INSURANCE	129,540	65,000	120,000	120,000
4330 REIMB. PROPERTY DAMAGE	1,185	5,000	18,700	2,000
4357 REIMB. SCHOOL DISTRICT	31,365	23,000	20,000	35,930
4359 NUISANCE ABATEMENT	1,514	1,400	1,400	1,400
4360 REIMBURSEMENT MISCELLANEOUS	11,801	12,000	7,000	7,000
4370 CONTRIB. NON GOVT.SOURCES	1,150	1,000	4,810	6,257
4375 CONTRIBUTIONS ANIMAL SHELTER	10,497	5,000	6,400	5,000
4376 CONTRIBUTION D.A.R.E.	5,035	5,000	5,000	5,000
4377 CONTRIBUTIONS CANINE PROGRAM	1,099			
Subtotal	<u>308,739</u>	<u>196,400</u>	<u>292,110</u>	<u>281,237</u>
GENERAL FUND TOTAL	<u>24,218,775</u>	<u>22,874,850</u>	<u>26,532,480</u>	<u>25,430,979</u>

Revenue Detail (Con't.)
Fiscal Year 2000-2001

**All
Funds**

Object Account Title	Actual 1998-99	Budget 1999-00	Revised Estimate 1999-00	Adopted Budget 2000-01
114 OPEN SPACE FUND				
OPEN SPACE FUND TOTAL	0	0	0	0
116 CAPITAL IMPROVEMENT FUND				
3138 REAL PROPERTY TRANSFER TAX*				350,000
3144 BUILDING CONSTRUCTION TAX	290,819	250,000	250,000	250,000
3410 VEHICLE CODE FINES*				325,000
3415 MUNICIPAL CODE FINES - OTHER	42,995	20,000	31,000	31,000
3420 MUNICIPAL CODE FINES - PARKING	899,938	850,000	850,000	850,000
3422 MUNICIPAL CODE FINES - DMV HOLDS	107,391	100,000	100,000	100,000
3515 FESTIVAL RENT	428,714	429,000	297,910	298,000
3959 AUTO IMMOBILIZATION FEE	5,690	6,000	5,000	5,000
4312 REIMBURSEMENT - OTHER AGENCIES	50,198			
4360 MISCELLANEOUS REIMBURSEMENTS	60,000			
4370 CONTRIB. FROM NON-GOVT SOURCES	30,000		44,500	
CAPITAL IMPROVEMENT FUND TOTAL	1,915,745	1,655,000	1,578,410	2,209,000
118 PARKING AUTHORITY FUND				
4051 PARKING METERS ZONE A	318,152	300,000	320,000	320,000
4052 PARKING METERS ZONE B	319,460	310,000	315,000	315,000
4053 PARKING METERS ZONE C	398,990	400,000	400,000	400,000
4054 PARKING METERS ZONE D	301,754	300,000	305,000	305,000
4055 PARKING METERS ZONE E	122,914	120,000	128,000	128,000
4056 PARKING METERS ZONE F	100,182	87,000	95,000	95,000
4057 PARKING METERS ZONE G	41,311	35,000	41,000	41,000
4071 PARKING METERS GLENNEYRE LOT	252,402	241,000	250,000	250,000
4072 PARKING METERS OCEAN LOT A	28,334	28,000	25,000	25,000
4073 PARKING METERS OCEAN LOT B	31,309	35,700	31,000	31,000
4074 PARKING METERS BROADWAY LOT	44,447	39,000	44,000	44,000
4075 PARKING METERS PEPPERTREE LOT	52,683	54,000	53,000	53,000
4076 PARKING METERS MERMAID LOT	24,200	25,000	25,000	25,000
4077 PARKING METERS POST OFFICE	11,454	11,000	11,200	11,200
4078 PARKING FEES LUMBER YARD	134,480	112,000	135,000	135,000
4079 MERMAID GARAGE	19,045	18,500	19,500	19,500

* This revenue has been transferred from the General Fund.

Revenue Detail (Con't.)
Fiscal Year 2000-2001

**All
Funds**

Object Account Title	Actual 1998-99	Budget 1999-00	Revised Estimate 1999-00	Adopted Budget 2000-01
4084 PARKING PERMITS	706,687	85,000	85,000	700,000
4230 MISCELLANEOUS INCOME	13,384	13,000	13,000	13,000
4280 OVER AND SHORT	(29)			
PARKING AUTHORITY FUND TOTAL	2,921,159	2,214,200	2,295,700	2,910,700
120 PARKING IN-LIEU FUND				
3180 PARKING IN-LIEU FEE				
3500 INVESTMENT EARNINGS	19,128	19,000	19,000	19,000
PARKING IN-LIEU FUND TOTAL	19,128	19,000	19,000	19,000
122 PARK IN-LIEU FUND				
3160 PARK IN-LIEU FEE	30,848		30,500	
3500 INVESTMENT EARNINGS	8,789	8,000	8,000	8,000
PARK IN-LIEU FUND TOTAL	39,637	8,000	38,500	8,000
123 ART IN-LIEU FUND				
3150 ART IN-LIEU FEE	9,942		3,900	
3500 INVESTMENT EARNINGS	3,708	3,600	3,600	3,800
4370 CONTRIBUTIONS-NON-GOVT.SOURCES	5,000		16,000	
ART IN-LIEU FUND TOTAL	18,650	3,600	23,500	3,800
124 DRAINAGE FUND				
3170 DRAINAGE IN-LIEU FEE	67,999		17,500	
3500 INVESTMENT EARNINGS	3,290	1,000	2,000	2,000
DRAINAGE FUND TOTAL	71,289	1,000	19,500	2,000
127 HOUSING IN-LIEU FUND				
3185 HOUSING IN-LIEU FEE			48,000	
3500 INVESTMENT EARNINGS	6,005	5,000	6,000	6,000
HOUSING IN-LIEU FUND TOTAL	6,005	5,000	54,000	6,000

Revenue Detail (Con't.)
Fiscal Year 2000-2001

**All
Funds**

Object Account Title	Actual 1998-99	Budget 1999-00	Revised Estimate 1999-00	Adopted Budget 2000-01
132 GAS TAX FUND				
3102 SALES TAX - MEASURE M	231,620	229,000	236,000	245,000
3500 INVESTMENT EARNINGS	68,090	10,000	35,000	10,000
3620 OCTA GAS TAX EXCHANGE	570,840			
3624 GASOLINE TAX - SECTION 2105	150,480	151,000	151,000	151,000
3625 GASOLINE TAX - SECTION 2106	107,745	105,000	105,000	105,000
3626 GASOLINE TAX - SECTION 2107	195,642	211,000	190,000	190,000
3627 GASOLINE TAX - SECTION 2107.5	5,000	5,000	5,000	5,000
GAS TAX FUND TOTAL	1,329,417	711,000	722,000	706,000
134 STREET LIGHTING DISTRICT FUND				
3010 CURRENT SECURED	264,146	270,000	300,000	300,000
3015 PUBLIC UTILITY	5,170	5,300	5,300	5,300
3020 CURRENT UNSECURED	17,207	17,000	18,000	18,000
3025 SUPPLEMENTAL APPORTIONMENT	8,720	5,300	10,000	10,000
3030 PRIOR YEARS	4,892	6,800	2,600	2,600
3040 OTHER PROPERTY TAXES	96,064	90,200	103,000	103,000
3050 INT.&PEN.ON DELINQUENT TAXES	2,058	2,200	2,000	2,000
3500 INVESTMENT EARNINGS	315			
3615 HOMEOWNERS PROP. TAX RELIEF	5,355	4,400	5,400	5,400
STREET LIGHTING DISTRICT FUND TOTAL	403,927	401,200	446,300	446,300
137 SEWER FUND				
3982 SEWER SERVICE CHARGES	3,590,142	3,535,000	3,559,300	3,759,300
3986 SEWER CONNECTION CHARGES	152,616	125,000	125,000	125,000
4207 SALE OF AWMA CAPACITY		4,000,000	4,131,500	
4312 REIMB. OTHER AGENCIES			7,700	
4313 REIMB. NO. COAST INTERCEPTOR	11,196	10,000	10,000	10,000
4354 INTEREST-A.W.M.A. BOND RES.	317,235			
4360 REIMBURSEMENTS MISCELLANEOUS	60,045	50,000	148,000	50,000
4370 CONTRIBUTIONS NON-GOVT SOURCES			51,000	
SEWER FUND TOTAL	4,131,234	7,720,000	8,032,500	3,944,300

Revenue Detail (Con't.)
Fiscal Year 2000-2001

**All
Funds**

Object Account Title	Actual 1998-99	Budget 1999-00	Revised Estimate 1999-00	Adopted Budget 2000-01
139 SPECIAL REVENUE & GRANTS FUND*				
POLICE GRANTS:				
3500 INVESTMENT EARNINGS	2,376		2,600	
<u>STATE GRANTS:</u>				
3657 COPS 1997 GRANT	55,452			
3658 COPS 1998 GRANT	30,408			
3659 DUI CHECKPOINT GRANT	32,641			
3660 COPS 1999 GRANT		55,430	55,400	
3661 COPS 2000 GRANT				55,000
3665 STATE TECHNOLOGY GRANT			40,000	
Subtotal State Grants	118,501	55,430	95,400	55,000
<u>FEDERAL GRANTS:</u>				
3750 COPS UNIVERSAL HIRING 1996	20,448			
3751 LOCAL LAW ENFORC. BLOCK GRT. 1996	5,108			
3752 PROBLEM SOLV. PARTNERSHIP 1997	21,042			
3753 LOCAL LAW ENFORCE. BLOCK GRT.'97	40,293			
3754 COPS HIRING 1998	65,107	50,000	66,000	19,000
3755 COPS MORE SUPPLEMENT 1998	13,272			
3756 COPS FAST 1995 EXTENSION	15,000	15,000		
3758 LOCAL LAW ENFORC. BLOCK GRT. 1998		36,000	36,000	
3759 LOCAL LAW ENFORC. BLOCK GRT. 1999				35,000
3850 COPS FAST 1995	5,358			
Subtotal Federal Grants	185,628	101,000	102,000	54,000
POLICE GRANTS TOTAL	306,505	156,430	200,000	109,000
WATER QUALITY GRANTS:				
3662 FEDERAL TEA GRANT PROGRAM			281,250	
3664 OC URBAN RUNOFF DIVERSION GRANT			41,600	
WATER QUALITY GRANTS TOTAL	0	0	322,850	0
COMMUNITY DEVELOPMENT BLOCK GRANT:				
3810 HOUSING COMM. DEV. GRANT	8,121	15,000	15,000	10,000

* This year the Police Grants, Water Quality Grants, Community Development Block Grant and Disaster Grants Funds have been combined into a single Special Revenue and Grants Fund.

Revenue Detail (Con't.)
Fiscal Year 2000-2001

**All
Funds**

Object Account Title	Actual 1998-99	Budget 1999-00	Revised Estimate 1999-00	Adopted Budget 2000-01
DISASTER GRANTS:				
<u>DEC. 1997 OES RAINSTORM:</u>				
3680 GENERAL DISASTER GRANT-OES	158,175			
4331 REIMBURSE INSURANCE - DISASTERS	14,000		74,742	
4360 REIMBURSE MISCELLANEOUS	2,610			
DEC. 1997 OES RAINSTORM TOTAL	174,785	0	74,742	0
<u>FEB. 1998 FEMA/OES RAINSTORM:</u>				
3680 GENERAL DISASTER GRANT-OES	415,376		2,093	
3860 GENERAL DISASTER GRANT-FEMA	1,159,999		6,974	
3862 FEMA HAZARD MITIGATION GRANT	360		480,428	
4330 REIMB. PROPERTY DAMAGE	242,598			
FEB. 1998 FEMA/OES RAINSTORM TOTAL	1,818,333	0	489,495	0
SPECIAL REVENUE & GRANTS FUND TOTAL	2,307,744	171,430	1,102,087	119,000
144 DEBT SERVICE FUND				
3010 SECURED PROPERTY TAX	1,623,118	1,650,000	1,637,500	1,637,500
3015 PUBLIC UTILITY	33,614	30,000	31,000	31,000
3020 CURRENT UNSECURED	2,768	10,000	2,700	2,700
3025 SUPPLEMENTAL APPORTIONMENT	61,720	30,000	30,000	30,000
3030 PRIOR YEARS	36,740	40,000	36,000	36,000
3040 OTHER PROPERTY TAXES	149		150	150
3050 INT.&PEN.ON DELINQUENT TAXES	9,842	12,000	9,400	9,400
3500 INVESTMENT EARNINGS	66,821	35,000	60,000	60,000
3615 HOMEOWNERS PROP. TAX RELIEF	18,102	20,000	17,000	17,000
DEBT SERVICE FUND TOTAL	1,852,874	1,827,000	1,823,750	1,823,750

Revenue Detail (Con't.)
Fiscal Year 2000-2001

**All
Funds**

Object Account Title	Actual 1998-99	Budget 1999-00	Revised Estimate 1999-00	Adopted Budget 2000-01
310 TRANSIT FUND				
3102 MEASURE M	570	500	500	500
3105 TRANSPORTATION TAX - OPERATING	300,679	292,940	289,870	415,470
3108 TRANSPORTATION TAX - CAPITAL	6,750	405,050	405,050	
3108 OCTA RESTROOM CONSTR. GRANT	60,000		30,000	
3500 INVESTMENT EARNINGS	1,101		5,100	
3720 OCTA OPERATING ASSISTANCE GRANT			125,000	125,000
3730 AQMD FUNDING	25,000			
3835 FTA GRANT OPERATING SECTION 9	135,676	114,000		
4091 MAIN LINE REGULAR FARES	35,043	34,000	34,000	34,000
4092 MAIN LINE AQMD PASSES	19,556	21,300	19,000	19,000
4095 MAIN LINE REGULAR PASSES	7,815	5,000	7,000	7,000
4096 BUS CHARTER FEES	23,630	20,000	24,000	24,000
4097 FESTIVAL REGULAR FARES	50,408	16,000	50,000	50,000
4098 FESTIVAL AQMD PASSES	3,744	3,700	3,700	3,700
4099 FESTIVAL REGULAR PASSES	54,124	85,000	54,000	54,000
4230 MISCELLANEOUS INCOME	72			
4290 PRIOR YEAR ADJUSTMENT	(5,943)			
TRANSIT FUND TOTAL	718,225	997,490	1,047,220	732,670
ALL OPERATING FUNDS TOTAL	\$39,953,809	\$38,608,770	\$43,734,947	\$38,361,499

Revenue Detail (Con't.)
Fiscal Year 2000-2001

**All
Funds**

Object Account Title	Actual 1998-99	Budget 1999-00	Revised Estimate 1999-00	Adopted Budget 2000-01
INTERNAL SERVICE FUNDS				
126 INSURANCE & BENEFITS FUND				
4202 SALE OF REAL & PERSONAL PROPERT	\$77,021			
4320 REIMB. WORKERS COMP. INSURANCE	17,370		\$200	
4360 REIMBURSE MISCELLANEOUS	2,207		3,000	
4400 GENERAL LIABILITY-EMPLOYER	881,484	\$1,257,550	1,257,550	\$1,272,700
4403 WORKERS' COMP.-EMPLOYER	698,172	694,270	694,270	1,007,000
4406 GROUP INSURANCE-EMPLOYER	673,524	712,000	712,000	718,000
4412 DENTAL INSURANCE-EMPLOYER	128,316	108,600	108,600	130,000
4420 LIFE INSURANCE-EMPLOYER	11,088	11,000	11,000	11,000
4425 LONG TERM DISABILITY-EMPLOYER	51,468	49,000	49,000	51,360
4430 UNEMPLOYMENT INSUR.-EMPLOYER	29,220	29,000	29,000	29,000
4440 MEDICAL INSURANCE-EMPLOYEE	158,312	160,500	160,500	160,000
4452 DENTAL INSURANCE-EMPLOYEE	41,693	32,200	40,000	42,000
4460 EMPLOYEE BENEFIT - COMP TIME				3,330
4461 EMPLOYEE BENEFIT - VACATION	145,020	147,410	147,410	144,670
4462 EMPLOYEE BENEFIT - NEW SICK	141,708	144,100	144,100	125,440
INSURANCE & BENEFITS FUND TOTAL	\$3,056,603	\$3,345,630	\$3,356,630	\$3,694,500
128 VEHICLE REPLACEMENT FUND				
3560 VEHICLE USE RENT	518,160	566,600	566,600	636,600
4202 SALE OF REAL & PERSONAL PROP.	55,536		4,630	
VEHICLE REPLACEMENT FUND TOTAL	573,696	566,600	571,230	636,600

Description of Key Revenue Sources

Property Tax: All real and tangible personal property in the State is subject to a property tax equal to 1% of its "full cash value." Valuations of real property are frozen at the value of the property in 1975, with an allowable adjustment of up to 2% per year for inflation. However, property is reassessed to its current value when a change of ownership occurs. In addition, new construction is assessed at its current value.

Sales Tax: The City's share of sales tax is equal to 1% of total taxable sales generated within the City (or 1.00% of the 7.75% local sales tax rate). The balance of the local sales tax rate is distributed to the County of Orange, the State of California, and the Orange County Transportation Authority.

Transient Occupancy Tax: Hotel/motel guests within the City of Laguna Beach pay a transient occupancy tax ("bed tax") of 10% of the room charge for stays of thirty (30) days or less.

Use of Money: This revenue category includes interest the City earns on its cash balances as well as rents it collects from various City owned property.

Business License Tax: All businesses in the City, with the exception of certain exempt concerns, pay a business license tax depending on type of business and gross receipts.

Licenses and Permits: Revenue in this category is generated from a variety of licenses and permits issued by the City such as animal licenses, building permits, grading permits, and conditional use permits.

Service Charges: Revenue in this category is generated from fees collected for specific City services including police and fire service charges, land use planning fees, recreation fees, refuse charges, etc.

From Other Agencies: This revenue category reflects subventions and other payments received from other governmental agencies (Federal, State, and County). The majority of this revenue is from the City's share of Motor Vehicle License Fees. This latter fee is equal to 2% of the market value of the motor vehicle, and is collected by the State in lieu of personal property tax. The allocation is based on population.

Description of Key Revenue Sources (*con't*)

Franchise Tax: This revenue is generated from the taxes paid by businesses that have a franchise in the City involving use of the public right-of-way (e.g. cable television, natural gas, and electric).

Parking Meters: Revenue is generated from parking meters and City-owned parking lots as well as from resident, business, and shopper parking permits.

Parking-In-Lieu Fees: When additions are made to a structure in the downtown area or there is a change in use that necessitates more parking, additional parking must be provided and/or in-lieu parking certificates equal to the number of spaces required must be purchased. The fee is approximately \$8,000 per certificate.

Housing-In-Lieu Fees: The California Government Code requires new housing developments to provide, where feasible, housing units for low income people. When developing three or more units in Laguna Beach, the City requires an in-lieu fee of approximately \$10,000 per lot or unit for this purpose.

Park-In-Lieu Fees: The City requires the dedication of land and/or the payment of a fee as a condition of approval for a tentative subdivision map or a parcel map. This in-lieu fee varies depending on density.

Drainage-In-Lieu Fees: This fee is levied as a condition of approval for a final subdivision map and is used to defray the costs of needed drainage facilities such as new storm drains. This in-lieu fee varies depending on density.

Art-In-Lieu Fees: Depending on the size of a project, developers are required to install a public art piece or contribute funds for this purpose equal to one and one-quarter percent of the project's total value.

Section III

Expenditures

The Expenditure Section of the budget is organized by department as shown below:

General Government	p. 33
Administrative Services Department	p. 49
Police Department	p. 63
Fire Department	p. 83
Municipal Services Department	p. 97
Community Development Department	p. 131
Community Services Department	p. 147
Marine Safety Department	p. 165
Internal Service Funds	p. 173

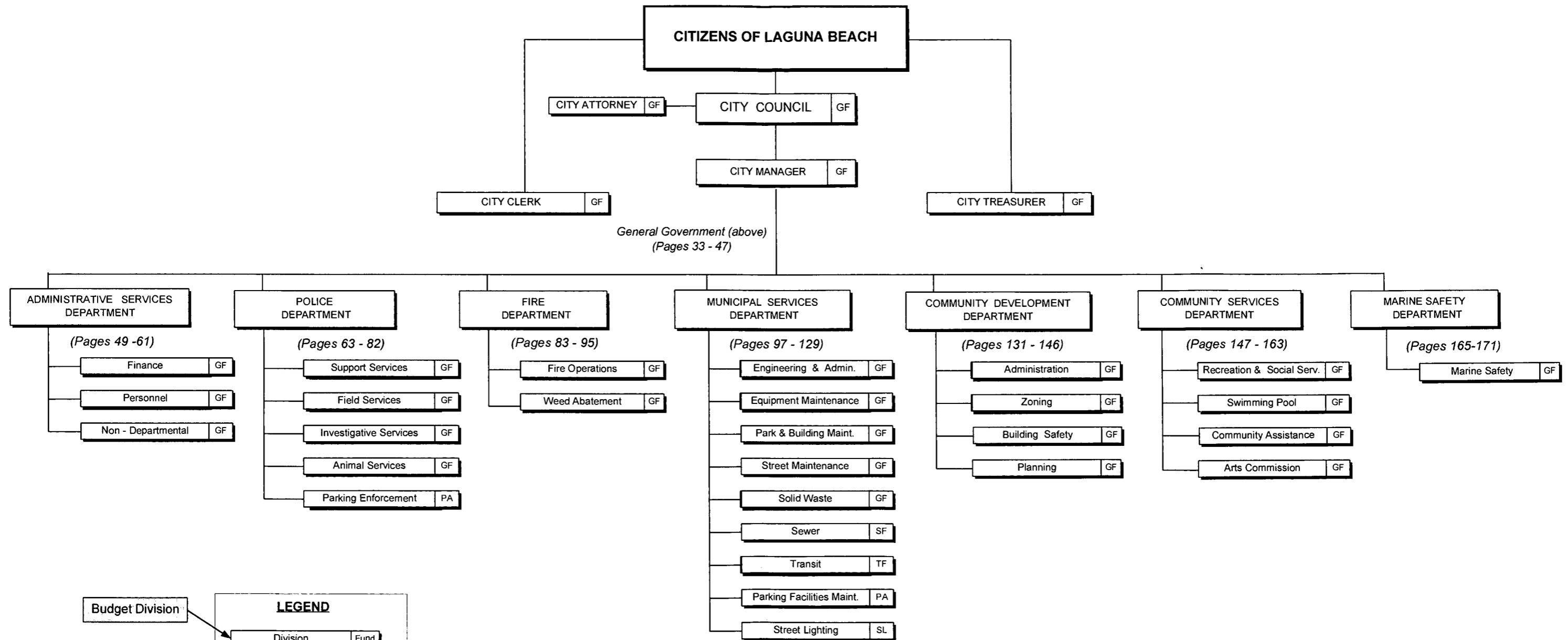
Each of the above departments are further broken-down by division and the budgets for each division are shown within their respective departments. The *foldout chart on the next page* (p. 32.1) shows all of the City's operating departments and divisions and how they are organized within the Expenditure Section of this budget. For quick reference this chart also contains the page numbers of the individual departments.

For the most part, all of the expenditure items within each division are funded from a single fund source; that fund is shown at the top right-hand corner of the division budget. In the few cases where a particular expenditure item is funded from a source other than the fund shown at the top of the division budget, a footnote is included indicating the source of funding.

For a broad overview of the Expenditure Budget and a more detailed picture of the funding source for *each department*, see the foldout chart entitled "Sources & Uses of Funds - *Summary by Department and Fund*" on page 5 of this budget.

For a broad overview of the funding for *each division*, see the foldout chart entitled "Sources & Uses of Funds - *Summary by Division and Fund*" on page 6 of this budget.

City of Laguna Beach
FY 2000-01 Budget Structure



Budget Division → **LEGEND**

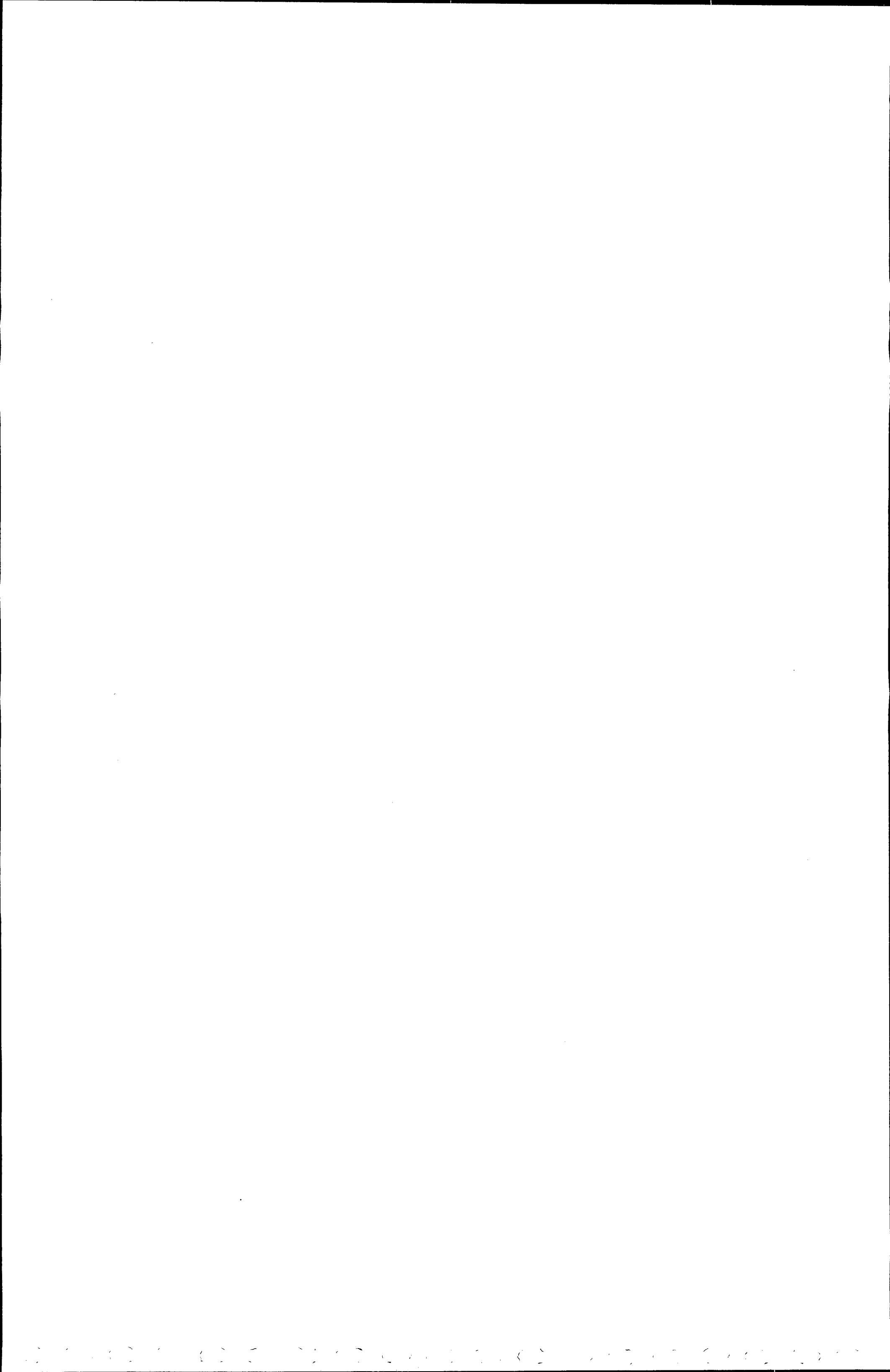
Division	Fund
Division	Fund

Page Reference Within This Budget Document → *Pages xxx - zzz*

Primary Funding Source

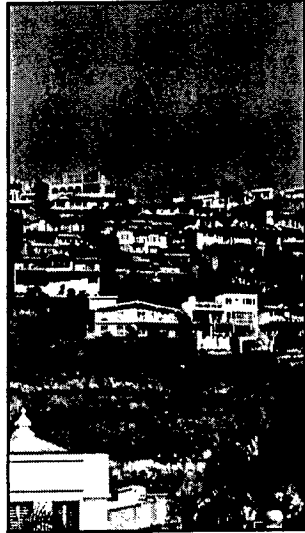
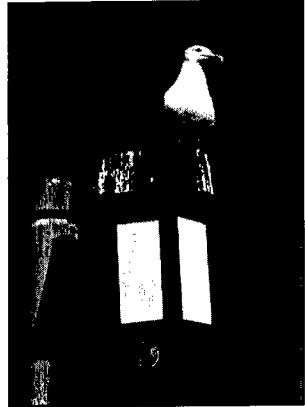
- GF = General Fund
- PA = Parking Authority Fund
- LF = Lighting Fund
- TF = Transit Fund
- SF = Sewer Fund
- CIP = Capital Imprvt. Fund

(Portions of some activities are funded by a secondary funding source as is noted in individual Division Budgets.)



General Government

Fiscal Year
2000-01



1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100

General Government

The General Government Operations provide the legislative and chief executive functions of the City. Included are the elected positions in the City -- City Councilmembers, City Clerk, and City Treasurer. The City Manager, City Attorney and all Commissioners are appointed. A description of each operation is as follows:

City Council - The five member City Council is elected at large. Each Councilmember serves a four-year term. The Council is responsible for the legislative functions of the City. Its meetings are generally held the first and third Tuesdays of each month starting at 6:00 p.m. Each Councilmember receives a stipend of \$300 per month. Included in this budget are the expenses of various intergovernmental organizations, such as the League of California Cities and the Southern California Association of Governments. Within the Contractual Services account is a retainer for representation in Washington, D.C. The City also prepares an Annual Report that is distributed to all residents.

In order to secure greater input regarding issues of community interest and concern, the City Council created the following commissions, boards, and committees: Arts Commission, Board of Adjustment/Design Review Board, Personnel Board, Planning Commission, Telecommunication Committee, Heritage Committee, HIV Advisory Committee, Housing and Human Affairs Committee, Open Space Committee, Parking, Traffic and Circulation Committee, and the Recreation Committee. Also, Task Forces on strategic planning and water quality are presently functioning.

City Manager - Under the provisions of the Municipal Code, the City Manager is responsible for the administrative functions of the City. With the exception of the City Clerk and City Treasurer--both of whom are elected--each of the City Department Heads reports to the City Manager who, in turn, reports to the City Council. The Secretary to the City Manager assists the City Manager and the five Councilmembers.

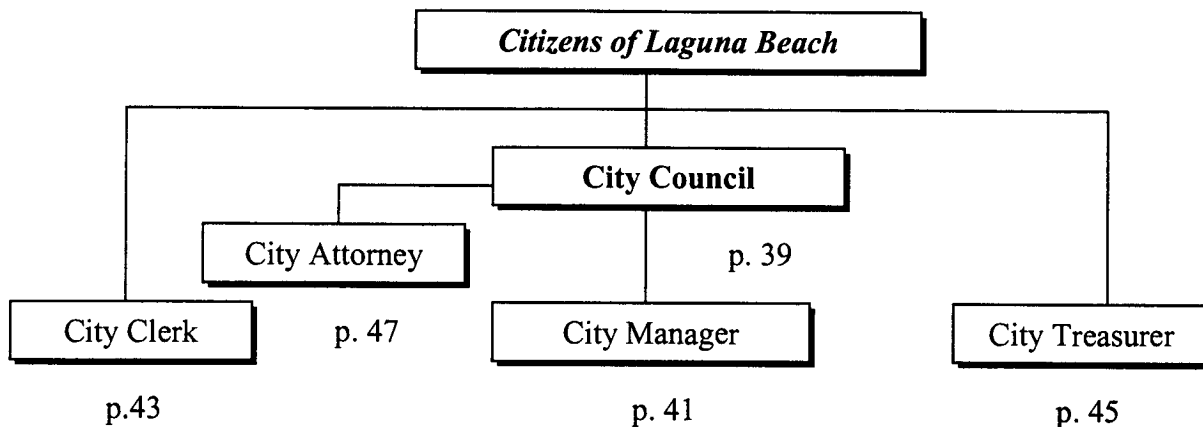
City Clerk - The City Clerk is elected and serves a four-year term. The department is comprised of two employees, the City Clerk and the Deputy City Clerk. The City Clerk is the City's Legislative Administrator whose duties include: preparation of agenda packets and minutes for all City Council meetings, administration of the City's records management system, maintenance of the Municipal Code, processing of legal documents (e.g., ordinances, resolutions, contracts, agreements, deeds and easements, permits, in-lieu certificates, historic register applications, domestic partnership registrations, etc.), and administration of certain tort claims.

The City Clerk also serves as the City's Election Official, responsible for municipal elections and ensuring that filing requirements are adhered to by elected as well as appointed officials pursuant to the Political Reform Act. The City Clerk's Department serves as the Public Information Office and resource center for the public, providing information about various services and/or referrals to other sources. The City Clerk administers the City's web side.

City Treasurer - The City Treasurer is elected at large and serves a four-year term. Working in a part-time capacity, the Treasurer's primary responsibilities include the following: receiving for safekeeping all funds coming into the City treasury, ensuring compliance with laws governing public funds, overseeing the investment portfolio and preparation of monthly reports of investment earnings, monitoring cash flow, conducting periodic audits of money collected through the City's transit and parking systems, acting as trustee between property owners and holders of various City bonds, and providing technical assistance with special assessment districts.

City Attorney - The City Attorney advises City officers in all legal matters pertaining to the business of the City. The department budget provides funds for legal services related to general City activities and for civil litigation in which the City is involved. City Attorney services are provided via a contract with a private law firm, Rutan and Tucker. The contract provides for a retainer of \$5,000 per month for up to 60 hours of legal services, with additional litigation billed at \$160 per hour. The department budget includes funds for retention of other attorneys when Rutan and Tucker has a conflict of interest, or when specialized expertise is necessary. Funds to pay for the District Attorney to prosecute Municipal Code violations are also included in this budget.

The chart below shows the budget structure of the General Government Operations. The numbers below each division indicate the pages that follow in which a more detailed budget can be found:

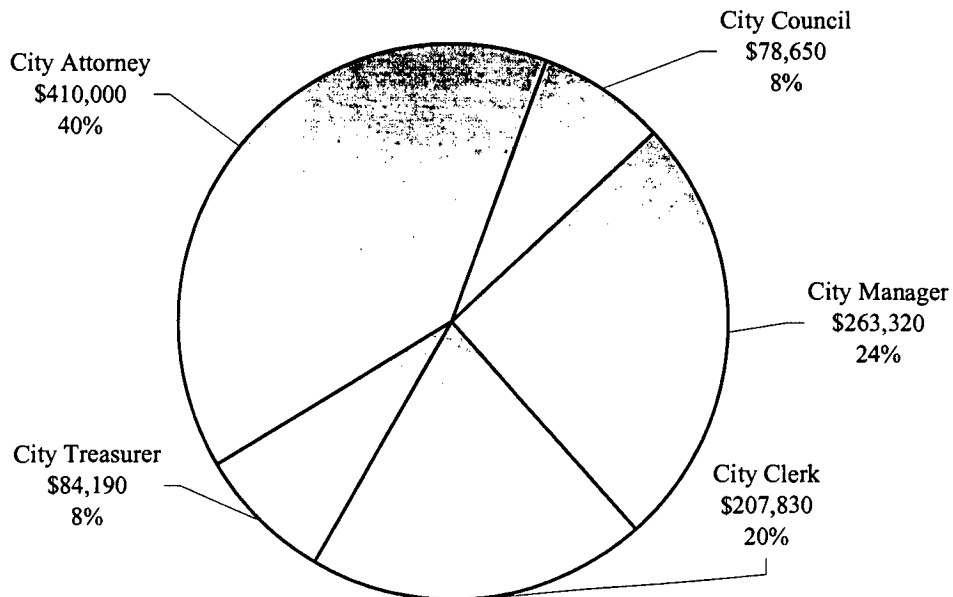


General Government Budget Summary

*All
Divisions*

<u>Division</u>	<i>MAJOR CATEGORY OF EXPENDITURE</i>					Division Total
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
City Council	\$19,180	\$59,470				\$78,650
City Manager	229,190	34,130				\$263,320
City Clerk	152,830	55,000				\$207,830
City Treasurer	41,600	41,090	1,500			\$84,190
City Attorney		410,000				\$410,000
Department Total	\$442,800	\$599,690	\$1,500	\$0	\$0	\$1,043,990

Summary By Division Total



City Council

General Fund/1101

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1003	Salaries, Part Time	\$18,000	\$18,000	\$18,000	\$18,000
1101	Retirement	397		500	500
1103	P.A.R.S. Retirement	462	410	410	410
1318	Medicare Insurance	261	270	270	270
	Subtotal	19,120	18,680	19,180	19,180
Maintenance and Operations					
2011	Training, Travel and Dues	17,848	25,920	28,920	28,920
2031	Telephone	655	750	750	750
2101	Materials and Supplies	633	1,200	1,200	1,200
2281	Printing	2,343	3,000	3,000	3,000
2401	Contractual Services	18,844	23,500	23,500	23,500
2432	Postage	1,675	2,100	2,100	2,100
	Subtotal	41,998	56,470	59,470	59,470
	Grand Total	\$61,118	\$75,150	\$78,650	\$78,650

City Manager Position Summary

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Dept.	Adopted		Department	Adopted	
	Budget	Request	Budget	Budget	Request	Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
City Manager	1	1	1	\$126,420	\$143,300	\$143,300
Secretary To City Mgr.	1	1	1	51,310	55,500	55,500
TOTAL	2	2	2	\$177,730	\$198,800	\$198,800

City Clerk

General Fund/1301

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$106,775	\$109,040	\$121,790	\$121,790
1003	Salaries, Part Time	4,529	6,000	6,000	6,000
1006	Salaries, Overtime	142	3,100	4,160	4,160
1038	Sick Leave Payoff	2,892	2,890	780	780
1040	Vacation Payoff	636	640	2,160	2,160
1101	Retirement	7,376		8,520	8,520
1103	P.A.R.S. Retirement	170	230	230	230
1201	Workers' Compensation	348	260	240	240
1300	Employee Group Insurance	8,196	8,200	8,200	8,200
1318	Medicare Insurance	581	680	750	750
Subtotal		131,645	131,040	152,830	152,830
Maintenance and Operations					
2011	Training, Travel and Dues	1,611	2,400	4,370	2,930
2024	Electricity	468	510	490	490
2027	Water	20	30	30	30
2031	Telephone	795	700	760	760
2101	Materials and Supplies	9,197	8,750	9,160	9,160
2170	General Insurance	2,148	1,670	1,930	1,930
2222	Repairs and Maint. Other	1,523	1,600	1,600	1,600
2281	Printing	3,336	6,000	10,000	10,000
2302	Legal Advertising	531	2,000	3,000	3,000
2401	Contractual Services	45,661	9,800	25,100	25,100
Subtotal		65,290	33,460	56,440	55,000
Capital Outlay					
5408	Office Furniture and Equipment				
		<i>Prior Years' Capital Outlay shown in Total Only)</i>			
Subtotal		0	5,000	0	0
Grand Total		\$196,935	\$169,500	\$209,270	\$207,830

City Clerk Position Summary

Position Title	No. of Positions			Salaries		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
City Clerk	1	1	1	\$71,400	\$76,480	\$76,480
Deputy City Clerk	1	1	1	37,640	45,310	45,310
TOTAL	2	2	2	\$109,040	\$121,790	\$121,790

City Treasurer

General Fund/1401

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$27,094	\$27,090	\$34,110	\$34,110
1038	Sick Leave Payoff	696	690	450	450
1040	Vacation Payoff	648	650		
1101	Retirement	1,859		2,390	2,390
1201	Workers' Compensation	84	70	60	60
1300	Employee Group Insurance	4,104	4,100	4,100	4,100
1318	Medicare Insurance			490	490
	Subtotal	34,485	32,600	41,600	41,600
Maintenance and Operations					
2011	Training, Travel and Dues	1,251	1,440	2,440	2,150
2024	Electricity	468	190	300	300
2027	Water	20	30	30	30
2031	Telephone	449	390	440	440
2101	Materials and Supplies	763	360	650	650
2170	General Insurance	468	420	440	440
2222	Repairs and Maint. Other		180	500	500
2401	Contractual Services	23,377	27,300	36,580	36,580
	Subtotal	26,796	30,310	41,380	41,090
Capital Outlay					
5408	(R) Bill Counter			1,500	1,500
	Subtotal	1,938	0	1,500	1,500
	Grand Total	\$63,219	\$62,910	\$84,480	\$84,190

City Treasurer Position Summary

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
City Treasurer	0.5	0.5	0.5	\$27,090	\$34,110	\$34,110
TOTAL	0.5	0.5	0.5	\$27,090	\$34,110	\$34,110

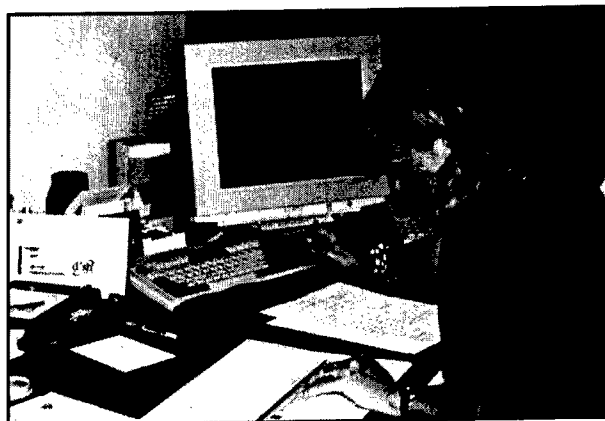
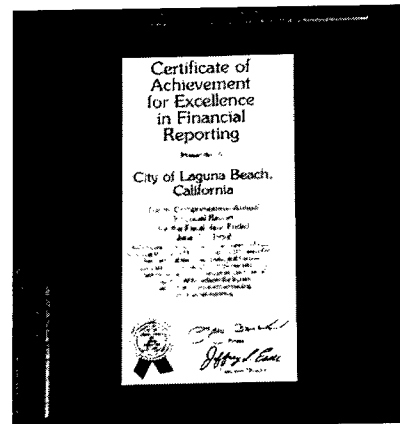
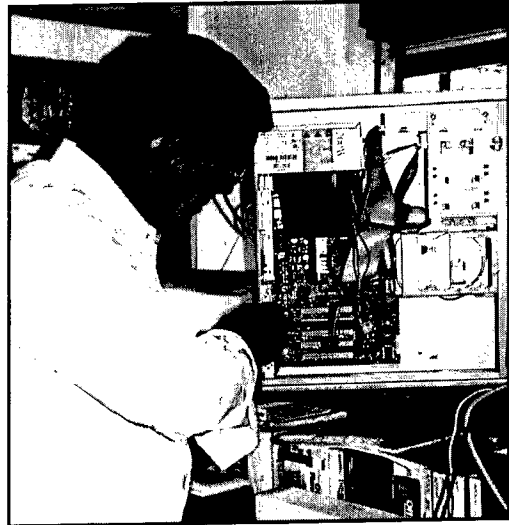
City Attorney

General Fund/1501

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Maintenance and Operations					
2401	Contractual Services	\$284,723	\$370,000	\$410,000	\$410,000
	Grand Total	\$284,723	\$370,000	\$410,000	\$410,000

Administrative Services

Fiscal Year
2000-01





1

Administrative Services Department

The Administrative Services Department is comprised of three divisions; Personnel, Finance and Non-Departmental. This department also provides technical support to all operating departments. There are 10.5 authorized positions, which are filled by 12 staff members. A description of services provided by each division is as follows:

Personnel - This division provides internal support to all operating departments. The division has two employees: the Administrative Services Manager/Personnel Officer and a Personnel Specialist. Responsibilities include maintenance of personnel records for the City's 230 full-time and 220 part-time employees. It also includes responsibility for recruitment, testing, hiring and orientation of all new employees. Annually the division conducts approximately 50 recruitments, reviews more than 1,600 applications, and processes between 500 and 1,000 Personnel Action Forms. Personnel also manages employee training and development programs; administers the City's position classification, compensation, and benefits systems; oversees equal employment opportunity programs; ensures compliance with Federal and State mandates; coordinates the safety and employee suggestions program; and administers the workers' compensation, and health insurance plans. Personnel is also responsible for the implementation and daily interpretation of the Memoranda of Understanding with employee associations. Staff support is also provided to the Telecommunications Committee and Personnel Board.

Finance - This division performs all finance, accounting, business licensing, and cashing functions for the City. It also prepares and monitors the City's annual budget. Primary responsibilities include the following: daily processing of accounts payable, accounts receivable, fixed assets, and payroll. This division is also responsible for the daily processing of payments to the City, in-coming and out-going mail, and the issuing of 13,000 parking permits biannually. Annually, the division issues more than 9,200 payroll and 5,600 vendor checks. The division also provides accounting for approximately \$38 million in revenues and expenditures, and coordinates inventory of the City's general fixed assets. In addition, the division is responsible for closing the City's financial records at year-end. The Finance Division maintains the City's main frame financial computer.

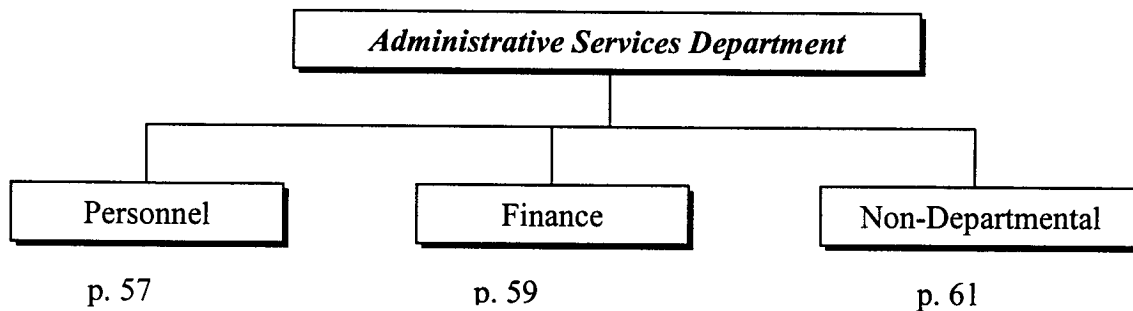
An annual audit by an independent certified public accountant is administered and financed through this division's contractual service account. Staff support is also provided to the City's Open Space Committee and the Vision Planning Committee.

This division also provides information technology support for the City's internal computer network, including the operation, maintenance and repair of network hardware and client workstations. Primary responsibilities include the following: day-to-day network center operation, including the provision of a safe and secure environment for centralized data

libraries and equipment; maintenance of documentation for hardware and software components: routine installation, troubleshooting and repair for servers, hubs, cabling, personal computers and related peripherals; formulation and review of client/server procedures, software platforms and the acquisition of assets to ensure overall systems compatibility and the maintenance of a technologically unified workforce; provide city-wide coordination for compatible and cohesive data formats and general implementation assistance of information technology to other city departments.

Non-Departmental - This division includes city-wide costs, such as for telephone maintenance, stationary, postage, and other city-wide projects. These costs have been centralized for budgetary purposes. Funding for the Visitors Bureau has also been included in this budget. Additionally, costs to administer the general obligation debt issued to purchase the Laguna Laurel open space are included in this division.

The chart below shows the budget structure of the Administrative Services Department. The numbers below each division indicate the pages that follow in which a more detailed budget can be found:

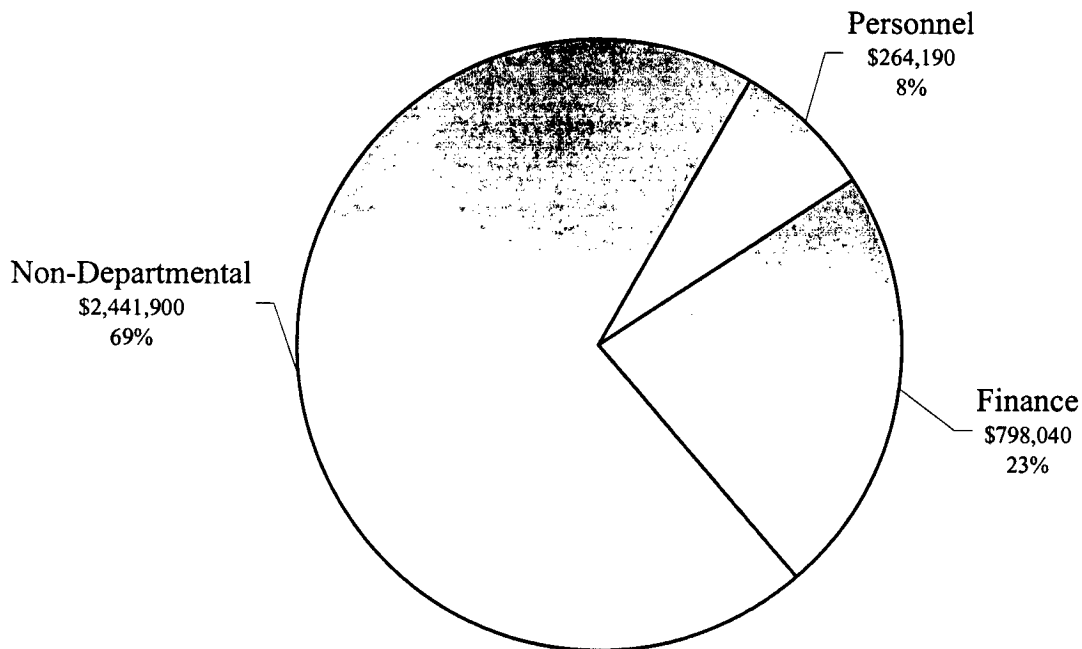


**Administrative Services Department
Budget Summary**

**All
Divisions**

Division	MAJOR CATEGORY OF EXPENDITURE					Division Total
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Personnel	\$152,800	\$66,390		\$45,000		\$264,190
Finance	628,100	159,440	10,500			\$798,040
Non-Departmental	195,000	1,689,580		557,320		\$2,441,900
Department Total	\$975,900	\$1,915,410	\$10,500	\$602,320	\$0	\$3,504,130

Summary By Division Total



Administrative Services Department

Budget Detail

*All
Divisions*

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$569,583	\$1,144,200	\$841,730	\$841,730
1003	Salaries, Part Time	26,248	110,030	25,360	32,960
1006	Salaries, Overtime	72			
1009	Salaries, Redistributed	(14,980)	(18,970)	(17,340)	(17,340)
1038	Sick Leave Payoff	7,548	7,550	5,620	5,620
1040	Vacation Payoff	9,180	9,180	12,140	12,140
1101	Retirement	46,268	29,940	45,270	45,270
1103	P.A.R.S. Retirement	987	4,130	950	1,240
1201	Workers' Compensation	1,524	2,430	2,860	2,860
1300	Employee Group Insurance	38,952	39,970	43,050	43,050
1318	Medicare Insurance	7,515	15,240	8,260	8,370
	Subtotal	692,897	1,343,700	967,900	975,900
Maintenance and Operations					
2011	Training, Travel and Dues	8,843	9,160	11,260	10,630
2024	Electricity	1,872	1,930	1,900	1,900
2027	Water	102	140	150	150
2031	Telephone	5,989	5,410	5,860	5,860
2101	Materials and Supplies	32,742	33,190	39,090	39,090
2150	Rents and Leases	643	2,650	12,640	12,640
2170	General Insurance	9,456	9,150	8,800	8,800
2222	Repairs and Maint. Other	26,028	26,030	46,240	41,240
2281	Printing	9,787	10,750	13,040	13,040
2302	Legal Advertising	7,581	3,000	8,000	8,000
2401	Contractual Services	103,197	109,940	125,930	125,930
2432	Postage	37,629	42,000	42,000	42,000
2501	Bond Principal	750,000	810,000	875,000	875,000
2521	Bond Interest	1,071,125	1,008,730	947,010	947,010
2804	Costs Redistributed	(222,440)	(206,860)	(215,880)	(215,880)
	Subtotal	1,842,554	1,865,220	1,921,040	1,915,410
Capital Outlay					
5408	Office Furniture & Equipment	36,433	17,800	10,500	10,500
	Subtotal	36,433	17,800	10,500	10,500
Special Programs					
	Special Programs	484,073	765,140	562,320	602,320
	Subtotal	484,073	765,140	562,320	602,320
Capital Improvements					
	Capital Improvements	356,756			
	Subtotal	356,756	0	0	0
	Grand Total	\$3,412,713	\$3,991,860	\$3,461,760	\$3,504,130

**Administrative Services Department
Position Summary**

**All
Divisions**

Position Title	No. of Positions			Salaries		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Deputy City Manager	1	1	1	\$102,940	\$111,330	\$111,330
Finance Officer	1	1	1	88,900	96,160	96,160
Admin.Ser.Mgr/Pers.Off.	1	1	1	82,410	89,130	89,130
Accountant	0.6	0.6	0.6	31,090	33,630	33,630
Accounting Technicians	1.5	1.5	1.5	68,910	74,530	74,530
Computer Network Admin.	1	1	1	17,720	77,590	77,590
Account Clerk	0.6	0.6	0.6	20,610	22,300	22,300
Personnel Specialists	1.8	1.8	1.8	65,300	74,110	74,110
Senior Clerk	1	1	1	27,670	27,670	27,670
Typist Clerk	1	1	1	24,180	32,780	32,780
Supplemental Hours				7,500	7,500	7,500
Non-Departmental				606,970	195,000	195,000
TOTAL	10.5	10.5	10.5	\$1,144,200	\$841,730	\$841,730

Personnel Division*Administrative Services
General Fund/1601*

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$89,240	\$114,200	\$126,990	\$126,990
1038	Sick Leave Payoff	1,524	1,530	1,900	1,900
1040	Vacation Payoff	2,604	2,610	4,740	4,740
1101	Retirement	6,161		8,890	8,890
1201	Workers' Compensation	384	270	240	240
1300	Employee Group Insurance	8,196	8,200	8,200	8,200
1318	Medicare Insurance	1,309	1,650	1,840	1,840
	Subtotal	109,418	128,460	152,800	152,800
Maintenance and Operations					
2011	Training, Travel and Dues	2,449	2,540	2,940	2,940
2024	Electricity	468	480	470	470
2027	Water	20	30	30	30
2031	Telephone	1,510	1,250	1,440	1,440
2101	Materials and Supplies	10,119	7,800	11,300	11,300
2170	General Insurance	2,352	1,700	1,870	1,870
2222	Repairs and Maint. Other	154	320	80	80
2281	Printing	55	1,000	490	490
2302	Legal Advertising	7,581	3,000	8,000	8,000
2401	Contractual Services	22,252	18,200	39,770	39,770
	Subtotal	46,960	36,320	66,390	66,390
Capital Outlay					
5408	Fireproof File Cabinet				
	Subtotal	2,121	1,100	0	0
Special Programs					
8000	DMV Requirements	1,238	1,500	2,000	2,000
8031	Educational Reimbursement	15,556	14,000	20,000	20,000
8039	Employee Training	7,849	15,000	23,000	23,000
	Subtotal	24,643	30,500	45,000	45,000
	Grand Total	\$183,142	\$196,380	\$264,190	\$264,190

*(Prior Years' Capital Outlay
shown in Total Only)*

Personnel Division Position Summary

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Admin. Services Manager/ Personnel Officer	1	1	1	\$82,410	\$89,130	\$89,130
Personnel Specialist	1	1	1	31,790	37,860	37,860
TOTAL	2	2	2	\$114,200	\$126,990	\$126,990

Finance Division

Administrative Services General Fund/1602, 1603 & 1701

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$370,184	\$423,030	\$519,740	\$519,740
1003	Salaries, Part Time	26,248	19,030	25,360	32,960
1006	Salaries, Overtime	72		0	0
1009	Salaries, Redistributed	(14,980)	(18,970)	(17,340)	(17,340)
1038	Sick Leave Payoff	6,024	6,020	3,720	3,720
1040	Vacation Payoff	6,576	6,570	7,400	7,400
1101	Retirement	25,682		36,380	36,380
1103	P.A.R.S. Retirement	987	710	950	1,240
1201	Workers' Compensation	1,140	2,160	2,620	2,620
1300	Employee Group Insurance	30,756	31,770	34,850	34,850
1318	Medicare Insurance	5,385	6,090	6,420	6,530
Subtotal		458,074	476,410	620,100	628,100
Maintenance and Operations					
2011	Training, Travel and Dues	6,394	6,620	8,320	7,690
2024	Electricity	1,404	1,450	1,430	1,430
2027	Water	82	110	120	120
2031	Telephone	4,479	4,160	4,420	4,420
2101	Materials and Supplies	9,156	10,150	12,540	12,540
2150	Rents and Leases	643	2,650	12,640	12,640
2170	General Insurance	7,104	7,450	6,930	6,930
2222	Repairs and Maint. Other	14,514	15,510	35,960	30,960
2281	Printing	9,732	9,750	12,550	12,550
2401	Contractual Services	76,817	86,740	81,160	81,160
2804	Costs Redistributed	(9,000)	(9,000)	(11,000)	(11,000)
Subtotal		121,325	135,590	165,070	159,440
Capital Outlay					
5408	(R) Upgrading of Network Backbone			7,500	7,500
5408	(A) Network Connection-Sewer/Shop			3,000	3,000
Subtotal		3,502	16,700	10,500	10,500
Grand Total		\$582,901	\$628,700	\$795,670	\$798,040

Finance Division Position Summary

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Dept. Budget	Request	Adopted Budget	Department Budget	Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Deputy City Manager	1	1	1	\$102,940	\$111,330	\$111,330
Finance Officer	1	1	1	88,900	96,160	96,160
Accountant	0.6	0.6	0.6	31,090	33,630	33,630
Accounting Technicians	1.5	1.5	1.5	68,910	74,530	74,530
Computer Network Admin.	1	1	1	17,720	77,590	77,590
Personnel Specialist	0.8	0.8	0.8	33,510	36,250	36,250
Sr. Clerk	1	1	1	27,670	27,670	27,670
Account Clerk	0.6	0.6	0.6	20,610	22,300	22,300
Typist Clerk	1	1	1	24,180	32,780	32,780
Supplemental Hours				7,500	7,500	7,500
TOTAL	8.5	8.5	8.5	\$423,030	\$519,740	\$519,740

Non-Departmental Division

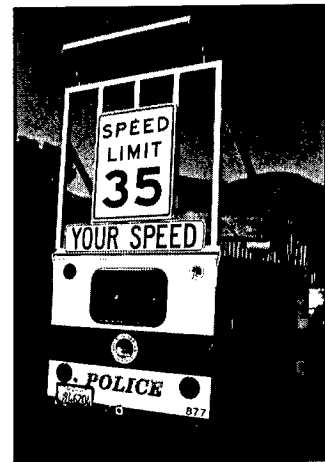
*Administrative Services
General Fund/1781*

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$110,159	\$606,970	\$195,000	\$195,000
1003	Salaries, Part Time		91,000		
1101	Retirement	14,425	29,940		
1103	P.A.R.S. Retirement		3,420		
1318	Medicare Insurance	821	7,500		
	Subtotal	125,405	738,830	195,000	195,000
Maintenance and Operations					
2101	Materials and Supplies	13,467	15,240	15,250	15,250
2222	Repairs and Maint. Other	11,360	10,200	10,200	10,200
2401	Contractual Services	448			
2401	Contractual Services**	3,680	5,000	5,000	5,000
2432	Postage	37,629	42,000	42,000	42,000
2501	Bond Principal**	750,000	810,000	875,000	875,000
2521	Bond Interest**	1,071,125	1,008,730	947,010	947,010
2804	Costs Redistributed	(213,440)	(197,860)	(204,880)	(204,880)
	Subtotal	1,674,269	1,693,310	1,689,580	1,689,580
Capital Outlay					
5408	Office Furniture & Equipment				
	Subtotal	30,810	0	0	0
Special Programs					
8001	El Toro Reuse Plan Authority	284,600	435,000	350,000	350,000
8012	Hospitality Association	149,830	144,640	167,320	167,320
8027	Community Vision Program		35,000		40,000
8028	Network Internet Connection		50,000		
8041	Museum Grant		70,000		
8804	Community Clinic Grant	20,000			
8900	Chamber of Commerce Contrib.	5,000			
	Subtotal	459,430	734,640	517,320	557,320
Capital Improvements					
9374	Open Space Acquisition	3,200			
9939	Acquisition of P.O. Property	353,556			
	Subtotal	356,756	0	0	0
	Grand Total	\$2,646,670	\$3,166,780	\$2,401,900	\$2,441,900

** Funded from Laguna Laurel Debt Service Fund

Police Department

Fiscal Year
2000-01





Police Department

The Police Department's budget is organized into five activities and provides general law enforcement services, including animal control. There are eighty-two authorized positions, forty-nine of which are sworn personnel. In addition, the department utilizes 10 reserve officers, 18 senior volunteers, 6 police explorers, and 8 seasonal positions during the summer months. The following is a description of the services provided by each division:

Field Services - This division consists primarily of uniformed field personnel responsible for enforcement of municipal, state and federal laws. The Patrol Section, with its twenty-five field officers, is the main response team for calls for service. Officers are responsible for a specific area and respond to calls, patrol trouble spots, and document incidents in that area. The Traffic Unit with four motorcycle officers supports the patrol officers' duties. They investigate complex traffic collisions, enforce traffic violations, and are used as normal beat officers as deployment demands increase. The canine officer also supports the patrol functions. Reserve officers, police explorers and retired senior volunteers perform many duties which would otherwise be assigned to full time employees. Six sergeants are assigned to Field Services as watch commanders and one as the traffic unit supervisor.

Investigative Services - This division is responsible for investigation of crimes, internal affairs, property/evidence, background investigations of new employees, forensic services, court liaison duties and processing/monitoring of special permits (e.g., taxi and tow yard, etc.). Staffing consists of eight sworn and four non-sworn personnel, all of whom are involved in multi-faceted criminal investigations. The division also handles several administrative assignments. The Neighborhood Watch Program develops preventive measures to reduce crime in the community and provides safety programs to our schools. The D.A.R.E. program works closely with youth in the classroom to instill resistance to addictive behavior. The CSP Youth Diversion Program provides a diversion alternative to the juvenile justice system by allowing minor juvenile indiscretions to be handled at a local informal level. Division personnel also supplant field operations as increased service demands dictate.

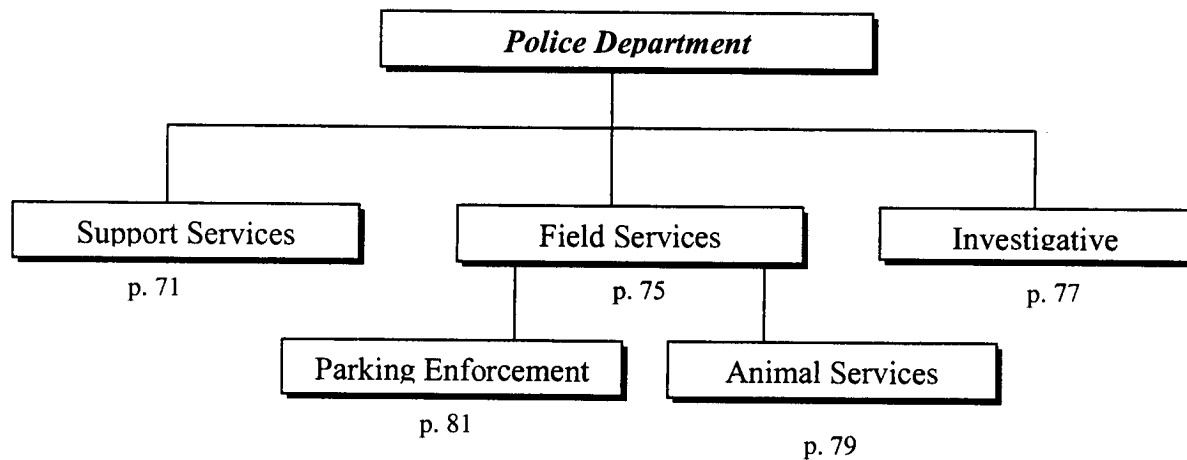
Support Services - This division provides support functions for the department as a whole, including management of records, facility maintenance, purchasing, computer systems, planning and research, public safety communications (Police, Fire and Marine Safety-during the winter months), parking services, vehicle maintenance, trustee program, jail operations and statistical services. The most critical responsibility involves the Public Safety Communications Section staffed by eight dispatchers who process emergency and non-emergency calls which total more than 25,000 annually. The Records Section is staffed by five personnel who assist the public at the business counter, process reports, compile statistical information and help prepare documentation

for arrests, criminal cases and court citations. The division also handles fleet maintenance for 35 vehicles, processes the department's payroll, and co-manages the parking enforcement program.

Animal Services Section - Under the auspices of the Field Services Division and with three full time personnel and approximately 39 volunteers, the Animal Shelter cares for more than 600 impounded animals each year. In addition, two animal services officers enforce animal regulations. The staff in this section also licenses more than 2,500 animals, oversees the City's dog park and assists with the rehabilitation and release of injured wild animals and birds.

Parking Enforcement - Under both Field and Support Services Divisions, this unit has five full-time personnel and two part-time summer enforcement officers, as well as three support staff who are responsible for processing more than 50,000 parking citations per year and for collection of fines. The officers enforce all parking regulations, remove traffic hazards, monitor abandoned vehicles, etc. All parking personnel are equipped and trained to provide immediate field support during major incidents, disasters and traffic/crowd control situations.

The chart below shows the budget structure of the Police Department. The numbers below each division indicate the pages that follow in which a more detailed budget can be found:

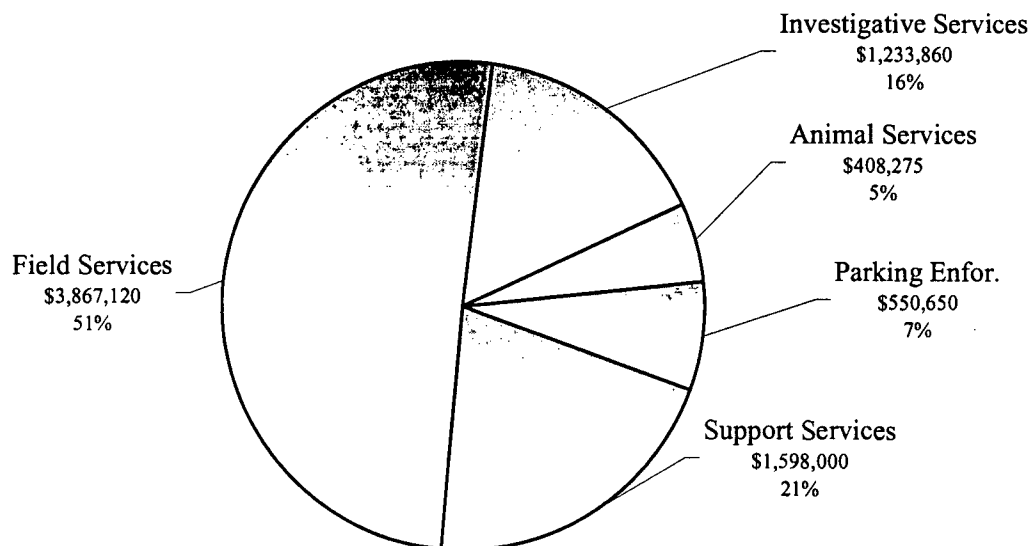


Police Department Budget Summary

**All
Divisions**

<u>Division</u>	<i>MAJOR CATEGORY OF EXPENDITURE</i>					Division Total
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Support Services	\$1,203,060	\$356,130	\$38,810		\$0	\$1,598,000
Field Services	3,403,040	415,820	48,260		0	\$3,867,120
Investigative Services	971,190	175,980	38,500	48,190	0	\$1,233,860
Animal Services	334,185	69,090		5,000	0	\$408,275
Parking Enforcement	460,550	84,140	5,960		0	\$550,650
Department Total	\$6,372,025	\$1,101,160	\$131,530	\$53,190	\$0	\$7,657,905

Summary By Division Total



**Police Department
Budget Detail**

**All
Divisions**

Account No. Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages				
1001 Salaries, Full Time	\$4,117,528	\$4,232,520	\$4,583,630	\$4,670,670
1003 Salaries, Part Time	171,929	149,410	152,340	152,340
1006 Salaries, Overtime	251,402	268,030	292,030	297,450
1038 Sick Leave Payoff	54,372	54,370	51,890	51,890
1040 Vacation Payoff	55,428	55,430	43,120	43,120
1042 Comp Time Payoffs			950	950
1053 Holiday Allowance	75,100	66,790	72,220	72,220
1101 Retirement	701,141	394,560	449,560	455,660
1103 P.A.R.S. Retirement	5,875	4,840	4,960	4,960
1201 Workers' Compensation	276,804	226,580	230,190	230,190
1300 Employee Group Insurance	336,204	336,200	336,200	344,400
1318 Medicare Insurance	39,665	42,650	46,840	48,175
Subtotal	6,085,448	5,831,380	6,263,930	6,372,025
Maintenance and Operations				
2001 Uniforms and Laundry	36,437	45,850	48,960	48,960
2011 Training, Travel and Dues	6,850	13,110	12,750	12,250
2021 Natural Gas	4,144	3,790	4,120	4,120
2024 Electricity	23,123	22,620	22,780	22,780
2027 Water	5,051	4,580	5,640	5,640
2031 Telephone	40,071	37,830	42,810	42,810
2051 Gas and Lubrications	34,960	37,920	74,140	74,140
2101 Materials and Supplies	97,995	93,070	104,990	102,890
2150 Rents and Leases	129,977	144,670	159,380	159,380
2170 General Insurance	184,164	317,280	293,790	293,790
2201 Repairs and Maint. Auto.	68,982	69,410	69,490	69,490
2222 Repairs and Maint. Other	56,662	54,910	57,320	57,320
2281 Printing	19,263	26,100	28,220	28,220
2401 Contractual Services	144,151	164,300	169,470	169,470
2432 Postage	4,011	9,600	9,900	9,900
Subtotal	855,841	1,045,040	1,103,760	1,101,160

Police Department
Budget Detail (Con't)

All
Divisions

Account	Actual	Budget	Department	Adopted
No. Account Title	Expenditures	1999-00	Request	Budget
	1998-99	1999-00	2000-01	2000-01
<u>Capital Outlay</u>				
5408 Office Furniture & Equipment	21,829	71,200	85,440	37,610
5510 Automotive Equipment	12,349	8,030		
5622 Other Equipment	22,784	1,680	99,460	93,920
Subtotal	56,962	80,910	184,900	131,530
<u>Special Programs</u>				
Special Programs	488,588	85,030	53,190	53,190
Subtotal	488,588	85,030	53,190	53,190
Grand Total	\$7,486,839	\$7,042,360	\$7,605,780	\$7,657,905

Police Department
Position Summary

All
Divisions

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Chief of Police	1	1	1	\$102,940	\$111,330	\$111,330
Captain	1	1	1	88,900	96,160	96,160
Police Lieutenant	2	2	2	164,820	178,190	178,190
Sergeant	9	9	9	612,810	661,830	661,830
Police Officers II	5	6	6	296,750	385,200	385,200
Investigators	6	6	6	333,120	355,310	355,310
Police Officers	25	24	24	1,341,350	1,396,490	1,396,490
Dispatchers	7	7	8	284,170	309,110	346,360
Senior Dispatcher	1	1	1	44,350	47,970	47,970
Senior Records Clerks	1	2	2	36,800	79,620	79,620
Records Clerks	6	5	5	195,550	171,550	171,550
Administrative Secretary	1	1	1	41,890	43,570	43,570
Supply Clerk	1	1	1	31,090	37,040	37,040
Administrative Clerk	1	1	1	36,800	36,470	36,470
Comm. Serv. Officers II	2	2	2	83,780	90,620	90,620
Comm. Serv. Officer	1	1	1	36,100	42,890	42,890
Senior Clerk	1	1	1	34,360	37,170	37,170
Kennel Manager	1	1	1	39,660	42,890	42,890
Animal Serv. Officers	2	2	3	79,320	85,780	135,570
Kennel Aides	2	2	2	68,720	74,340	74,340
Parking Control Officers	5	5	5	184,000	199,050	199,050
Computer Operator	1	1	1	39,660	42,890	42,890
Bilingual Pay				5,400	4,580	4,580
Education Incentive				41,080	45,180	45,180
Uniform Pay				9,100	8,400	8,400
TOTAL	82	82	84	\$4,232,520	\$4,583,630	\$4,670,670

Support Services Division

*Police Department
General Fund/2101*

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$808,676	\$858,260	\$928,890	\$966,140
1003	Salaries, Part Time	42,104	18,600	19,360	19,360
1006	Salaries, Overtime	14,323	12,790	16,300	21,720
1009	Salaries, Redistributed	(73,000)	(76,330)	(79,910)	(79,910)
1038	Sick Leave Payoff	11,688	11,690	9,160	9,160
1040	Vacation Payoff	9,036	9,040	9,160	9,160
1042	Comp Time Payoffs			100	100
1053	Holiday Allowance	10,679	11,360	12,280	12,280
1101	Retirement	91,408	32,500	76,610	79,220
1103	P.A.R.S. Retirement	1,661	700	730	730
1201	Workers' Compensation	88,824	73,520	72,850	72,850
1300	Employee Group Insurance	77,904	77,900	77,900	82,000
1318	Medicare Insurance	9,086	8,810	9,630	10,250
	Subtotal	1,092,389	1,038,840	1,153,060	1,203,060
Maintenance and Operations					
2001	Uniforms and Laundry	2,789	3,290	3,420	3,420
2011	Training, Travel and Dues	2,340	1,990	2,790	2,790
2024	Electricity	20,131	19,450	19,650	19,650
2027	Water	1,413	1,950	2,110	2,110
2031	Telephone	33,048	32,490	35,770	35,770
2051	Gas and Lubrications	2,158	1,320	2,680	2,680
2101	Materials and Supplies	40,858	42,140	41,210	41,210
2150	Rents and Leases	8,633	12,120	14,470	14,470
2170	General Insurance	58,440	103,250	85,870	85,870
2201	Repairs and Maint. Auto.	2,053	2,100	2,100	2,100
2222	Repairs and Maint. Other	35,780	36,320	36,320	36,320
2281	Printing	7,703	8,900	10,900	10,900
2401	Contractual Services	78,081	96,850	98,840	98,840
	Subtotal	293,427	362,170	356,130	356,130
Capital Outlay					
5408	(R) Four Personal Computers	-	-	8,800	8,800
5408	(R) Fax Machine			2,040	2,040
5408	(R) Three Personal Computers			6,600	6,600
5408	(A) Laserjet Network Printer	-	-	3,820	3,820
5408	(A) Closed Circuit Videotape	-	-	2,950	2,950

Support Services Division (cont.)**Police Department
General Fund/2101**

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
5408	(R) Three Personal Computers	-	-	6,600	6,600
5408	(A) Digital Booking Photo Syst	-	-	47,830	
5622	(A) Roof Cable/800 MHZ System			8,000	8,000
	Subtotal	19,996	51,500	86,640	38,810
Special Programs					
8061	O. C. Human Relations Comm	1,500	1,980		
8335	County Wide 800 MHZ Networ	327,094			
	Subtotal	328,594	1,980	0	0
	Grand Total	\$1,734,406	\$1,454,490	\$1,595,830	\$1,598,000

Support Services Position Summary

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Dept.		Adopted	Department		Adopted
	Budget	Request	Budget	Budget	Request	Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Chief of Police	1	1	1	\$102,940	\$111,330	\$111,330
Lieutenant	1	1	1	82,410	89,130	89,130
Sergeant	1	1	1	68,210	74,590	74,590
Dispatchers	7	7	8	284,170	309,110	346,360
Sr. Dispatcher	1	1	1	44,350	47,970	47,970
Sr. Records Clerk		1	1		39,810	39,810
Records Clerks	5	4	4	161,190	134,380	134,380
Admin. Secretary	1	1	1	41,890	43,570	43,570
Supply Clerk	1	1	1	31,090	37,040	37,040
Administrative Clerk	1	1	1	36,800	36,470	36,470
Bilingual Pay				1,800	1,800	1,800
Education Incentive				3,410	3,690	3,690
TOTAL	19	19	20	\$858,260	\$928,890	\$966,140

Field Services Division**Police Department
General Fund/2102**

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$2,194,558	\$2,237,300	\$2,427,110	\$2,427,110
1003	Salaries, Part Time	90,947	105,760	105,760	105,760
1006	Salaries, Overtime	193,224	201,140	217,210	217,210
1009	Salaries, Redistributed	15,550	19,140	19,900	19,900
1038	Sick Leave Payoff	27,552	27,550	28,520	28,520
1040	Vacation Payoff	26,784	26,780	23,500	23,500
1042	Comp Time Payoffs			440	440
1053	Holiday Allowance	55,485	49,120	53,120	53,120
1101	Retirement	464,609	280,370	266,820	266,820
1103	P.A.R.S. Retirement	2,719	3,210	3,210	3,210
1201	Workers' Compensation	88,824	73,520	75,730	75,730
1300	Employee Group Insurance	155,796	155,800	155,800	155,800
1318	Medicare Insurance	21,577	24,180	25,920	25,920
	Subtotal	3,337,625	3,203,870	3,403,040	3,403,040
Maintenance and Operations					
2001	Uniforms and Laundry	27,559	35,600	38,450	38,450
2011	Training, Travel and Dues	881	2,600	2,910	2,910
2051	Gas and Lubrications	27,373	28,500	57,710	57,710
2101	Materials and Supplies	18,632	13,700	23,650	23,650
2150	Rents and Leases	81,175	98,510	110,780	110,780
2170	General Insurance	58,440	103,260	114,520	114,520
2201	Repairs and Maint. Auto.	58,322	55,460	55,740	55,740
2222	Repairs and Maint. Other	4,695	4,750	6,660	6,660
2281	Printing	3,098	2,300	2,420	2,420
2401	Contractual Services	1,497	2,980	2,980	2,980
	Subtotal	281,672	347,660	415,820	415,820
Capital Outlay					
5622	(R) Radar Speed Trailer *			38,890	38,890
5622	(A) Laser Speed Gun			4,320	4,320
5622	(A) Patrol Car Video Recorder			5,050	5,050
5622	(A) Roadspike System			840	
	Subtotal	32,922	9,710	49,100	48,260
Special Programs					
8026	Portable 800 mhz Radios		40,000		
8100	Canine Program	1,656			
8809	Cops Cameras	100,550			
	Subtotal	102,206	40,000	0	0
	Grand Total	\$3,754,425	\$3,601,240	\$3,867,960	\$3,867,120

* Funded from the Special Revenue and Grants Fund.

Field Services Position Summary

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Budget	Dept.	Adopted	Budget	Department	Adopted
	1999-00	Request	Budget	1999-00	Request	Budget
	2000-01	2000-01	2000-01	2000-01	2000-01	2000-01
Captain	1	1	1	\$88,900	\$96,160	\$96,160
Police Sergeants	7	7	7	476,390	512,650	512,650
Police Officers II	5	6	6	296,750	385,200	385,200
Police Officers	25	24	24	1,341,350	1,396,490	1,396,490
Bilingual Pay				1,800	1,880	1,880
Education Incentive				32,110	34,730	34,730
TOTAL	38	38	38	\$2,237,300	\$2,427,110	\$2,427,110

Investigative Services Division**Police Department
General Fund/2104**

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$635,597	\$653,540	\$704,800	\$704,800
1003	Salaries, Part Time	16,909			
1006	Salaries, Overtime	39,953	47,550	51,430	51,430
1038	Sick Leave Payoff	9,768	9,770	9,500	9,500
1040	Vacation Payoff	12,816	12,820	5,940	5,940
1053	Holiday Allowance	3,989	1,970	2,130	2,130
1101	Retirement	111,268	60,840	69,030	69,030
1103	P.A.R.S. Retirement	668			
1201	Workers' Compensation	88,824	73,520	71,850	71,850
1300	Employee Group Insurance	49,200	49,200	49,200	49,200
1318	Medicare Insurance	5,553	6,010	7,310	7,310
	Subtotal	974,545	915,220	971,190	971,190
Maintenance and Operations					
2001	Uniforms and Laundry	2,601	3,270	3,400	3,400
2011	Training, Travel and Dues	2,910	7,450	5,980	5,480
2051	Gas and Lubrications	2,396	4,310	6,020	6,020
2101	Materials and Supplies	12,521	12,500	15,400	13,300
2150	Rents and Leases	20,255	15,660	15,650	15,650
2170	General Insurance	58,440	103,250	84,030	84,030
2201	Repairs and Maint. Auto.	3,888	6,000	5,800	5,800
2222	Repairs and Maint. Other	1,268	1,500	2,000	2,000
2281	Printing	1,958	2,500	2,500	2,500
2401	Contractual Services	40,362	37,650	37,800	37,800
	Subtotal	146,599	194,090	178,580	175,980
Capital Outlay					
5408	(A) Laptop Computer	-	-	3,000	3,000
5622	(A) Reverse 911 System*			31,000	31,000
5622	(A) Bulk Tape Eraser			2,000	2,000
5622	(A) Training Mats			2,500	2,500
	Subtotal	2,211	0	38,500	38,500
Special Programs					
8118	P.O.S.T. Reimb. Training	38,193	33,050	48,190	48,190
8244	D.A.R.E. Program	4,072	5,000		
8805	Neighborhood Watch Grant	7,642			
	Subtotal	49,907	38,050	48,190	48,190
	Grand Total	\$1,173,262	\$1,147,360	\$1,236,460	\$1,233,860

* Funded by asset forfeiture revenues.

Investigative Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Police Lieutenant	1	1	1	\$82,410	\$89,060	\$89,060
Police Sergeant	1	1	1	68,210	74,590	74,590
Investigators	6	6	6	333,120	355,310	355,310
Comm. Serv. Officers II	2	2	2	83,780	90,620	90,620
Comm. Serv. Officer	1	1	1	36,100	42,890	42,890
Senior Clerk	1	1	1	34,360	37,170	37,170
Bilingual Pay				900		
Education Incentive				5,560	6,760	6,760
Uniform Pay				9,100	8,400	8,400
TOTAL	12	12	12	\$653,540	\$704,800	\$704,800

Animal Services Division**Police Department
General Fund/2201**

Account No. Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages				
1001 Salaries, Full Time	\$186,441	\$187,700	\$203,010	\$252,800
1003 Salaries, Part Time	14,107	13,730	15,570	15,570
1006 Salaries, Overtime	1,726	4,490	4,860	4,860
1038 Sick Leave Payoff	2,124	2,120	1,860	1,860
1040 Vacation Payoff	3,336	3,340	1,440	1,440
1053 Holiday Allowance	3,452	4,340	4,690	4,690
1101 Retirement	13,293		14,590	18,080
1103 P.A.R.S. Retirement	529	510	580	580
1201 Workers' Compensation	9,240	4,910	7,540	7,540
1300 Employee Group Insurance	20,496	20,500	20,500	24,600
1318 Medicare Insurance	1,221	1,330	1,450	2,165
Subtotal	255,965	242,970	276,090	334,185
Maintenance and Operations				
2001 Uniforms and Laundry	1,077	1,360	1,360	1,360
2011 Training, Travel and Dues	113	270	270	270
2021 Natural Gas	4,144	3,790	4,120	4,120
2024 Electricity	2,992	3,170	3,130	3,130
2027 Water	3,638	2,630	3,530	3,530
2031 Telephone	2,689	2,890	3,000	3,000
2051 Gas and Lubrications	1,865	2,240	4,710	4,710
2101 Materials and Supplies	18,984	18,880	18,880	18,880
2150 Rents and Leases	8,760	8,720	8,760	8,760
2170 General Insurance	3,624	3,100	3,370	3,370
2201 Repairs and Maint. Auto.	1,808	1,900	1,900	1,900
2222 Repairs and Maint. Other	5,056	2,500	2,500	2,500
2281 Printing	1,112	1,600	1,600	1,600
2401 Contractual Services	11,454	11,760	11,960	11,960
Subtotal	67,316	64,810	69,090	69,090
Capital Outlay				
5408 (A) Air Condition Equipment			4,700	
Subtotal	0	0	4,700	0
Special Programs				
8243 Animal Shelter Donations	7,881	5,000	5,000	5,000
Subtotal	7,881	5,000	5,000	5,000
Grand Total	\$331,162	\$312,780	\$354,880	\$408,275

Animal Services Position Summary

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Kennel Manager	1	1	1	\$39,660	\$42,890	\$42,890
Animal Serv. Officers	2	2	3	79,320	85,780	135,570
Kennel Aides	2	2	2	68,720	74,340	74,340
TOTAL	5	5	6	\$187,700	\$203,010	\$252,800

Parking Enforcement Division

*Police Department
Parking Authority Fund/2301*

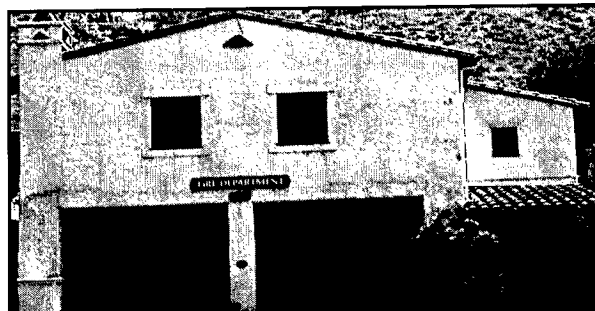
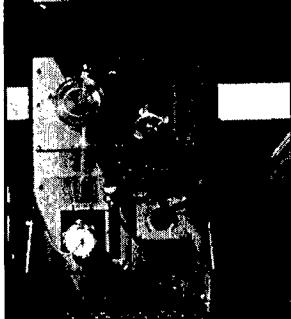
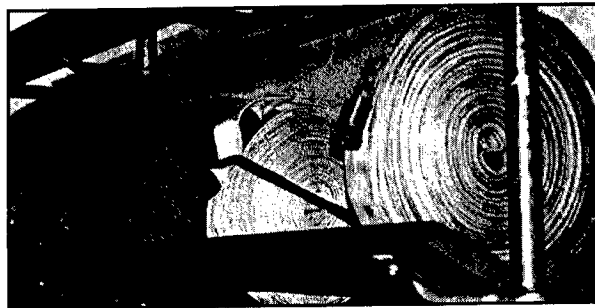
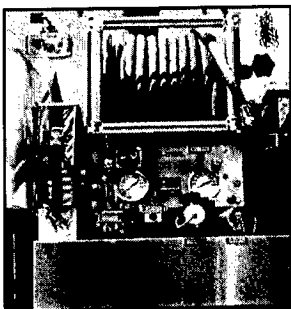
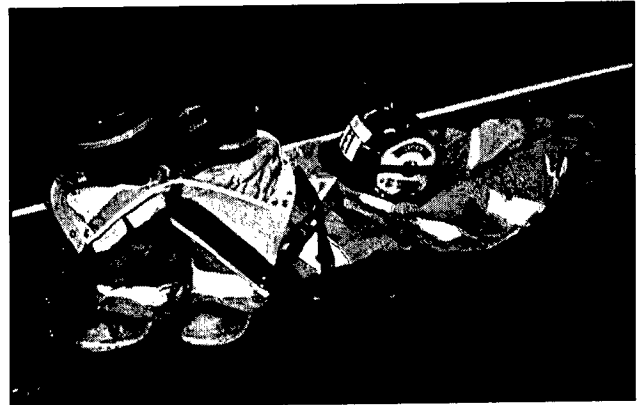
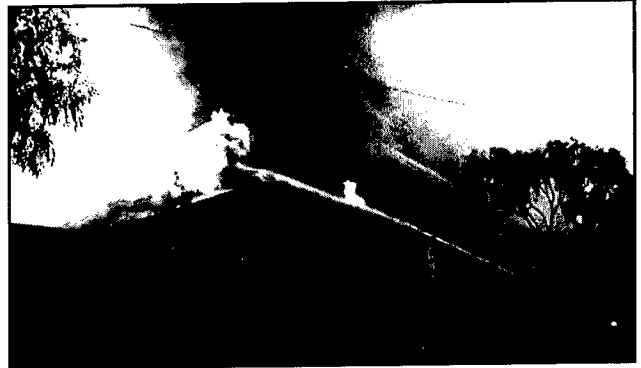
Account No. Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages				
1001 Salaries, Full Time	\$292,256	\$295,720	\$319,820	\$319,820
1003 Salaries, Part Time	7,862	11,320	11,650	11,650
1006 Salaries, Overtime	2,176	2,060	2,230	2,230
1009 Salaries, Redistributed	57,450	57,190	60,010	60,010
1038 Sick Leave Payoff	3,240	3,240	2,850	2,850
1040 Vacation Payoff	3,456	3,450	3,080	3,080
1053 Holiday Allowance	1,495		410	410
1101 Retirement	20,563	20,850	22,510	22,510
1103 P.A.R.S. Retirement	298	420	440	440
1201 Workers' Compensation	1,092	1,110	2,220	2,220
1300 Employee Group Insurance	32,808	32,800	32,800	32,800
1318 Medicare Insurance	2,228	2,320	2,530	2,530
Subtotal	424,924	430,480	460,550	460,550
Maintenance and Operations				
2001 Uniforms and Laundry	2,411	2,330	2,330	2,330
2011 Training, Travel and Dues	606	800	800	800
2031 Telephone	4,334	2,450	4,040	4,040
2051 Gas and Lubrications	1,168	1,550	3,020	3,020
2101 Materials and Supplies	7,000	5,850	5,850	5,850
2150 Rents and Leases	11,154	9,660	9,720	9,720
2170 General Insurance	5,220	4,420	6,000	6,000
2201 Repairs and Maint. Auto.	2,911	3,950	3,950	3,950
2222 Repairs and Maint. Other	9,863	9,840	9,840	9,840
2281 Printing	5,392	10,800	10,800	10,800
2401 Contractual Services	12,757	15,060	17,890	17,890
2432 Postage	4,011	9,600	9,900	9,900
Subtotal	66,827	76,310	84,140	84,140
Capital Outlay				
5408 (R) Personal Computer			2,200	2,200
5408 (R) Laserjet Network Printer			1,600	1,600
5622 (A) Router			2,160	2,160
Subtotal	1,833	19,700	5,960	5,960
Grand Total	\$493,584	\$526,490	\$550,650	\$550,650

Parking Enforcement Position Summary

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Parking Control Officers	5	5	5	\$184,000	\$199,050	\$199,050
Computer Operator	1	1	1	39,660	42,890	42,890
Senior Records Clerk	1	1	1	36,800	39,810	39,810
Records Clerk	1	1	1	34,360	37,170	37,170
Bilingual Pay				900	900	900
TOTAL	8	8	8	\$295,720	\$319,820	\$319,820

Fire Department

Fiscal Year
2000-01





Fire Department

The Fire Department is organized into two budgetary divisions, Fire Operations and Weed Abatement, and responds to approximately 2,000 calls for service each year. Seventy percent of the service calls are medical aids and traffic accidents, twenty percent are house, vehicle and vegetation fires, and ten percent are miscellaneous incidents (e. g. flooding, mud slides). The Department maintains a fully-equipped emergency response force of twelve firefighters on duty at all times for a total of 39 employees assigned to suppression, 4 staff personnel, and 15 reserves. A description of services provided by each division is as follows:

Fire Operations - There are four fire stations in the City: Station One at City Hall, Station Two on Agate Street, Station Three at Top of the World, and Station Four in South Laguna. Each station has a Fire Captain, Fire Engineer, and Firefighter who work 24 hour shifts from 7:00 a.m. to 7:00 a.m. One engine company operates out of each station and there is one reserve unit as backup. Station Four has a brush unit that is specifically designed to go into open space areas. Station Two has a hazardous material unit that is equipped to handle light fuel spills. Station One has a utility vehicle that responds to public service calls such as flooding and mud slides. The Department also has access to one engine supplied by the State Office of Emergency Services which is activated as part of the mutual aid system in the case of a major wildland fire or other emergency.

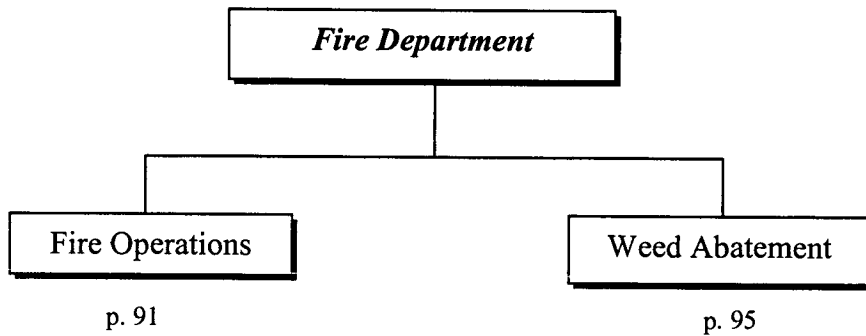
The Department has twelve personnel with paramedic training. Engine Two at Station Two has been designated as the paramedic unit given its central location. This engine company has specialized equipment and at least two of its three personnel are paramedics. Engine Four at Station Four is similarly equipped and responds as a paramedic assessment unit with at least one of its three personnel serving as a paramedic. Paramedics respond to all medical emergencies within the City.

Apart from fire suppression and paramedic responsibilities, fire personnel are involved in a number of other activities. They maintain the stations and associated equipment, participate in advanced training programs, and conduct fire prevention inspections in local businesses as well as residences adjacent to open space areas.

The Fire Prevention/Emergency Management Specialist is responsible for coordinating the City's Emergency Plan, implementing safety element guidelines, and managing an extensive fuel modification program covering 60 miles around the City. Through use of hand crews and goats, fuel breaks are established and maintained in an effort to lessen the threat of fire.

Weed Abatement - The weed abatement division oversees a program to reduce fire hazards that result from uncontrolled growth of vegetation on private property. Through this pro-active program, property owners are notified of the need to eliminate hazardous vegetation and are given a specified amount of time in which to do so. If the hazard is not abated, the budget contains funding for contractual labor to clear the property in question with reimbursement later sought from the owner.

The chart below shows the budget structure of the Fire Department. The numbers below each activity indicate the pages that follow in which a more detailed budget can be found:

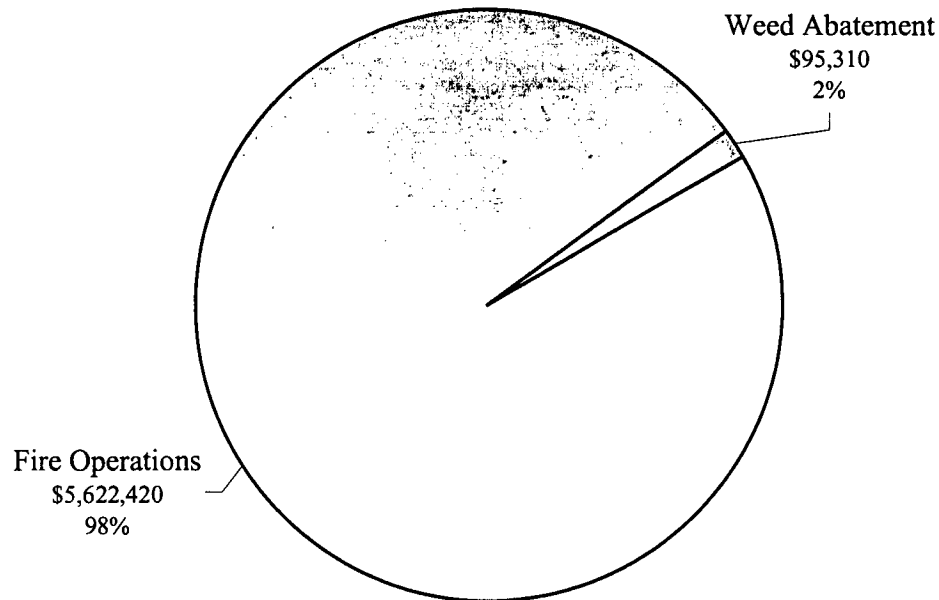


**Fire Department
Budget Summary**

**All
Divisions**

<u>Division</u>	MAJOR CATEGORY OF EXPENDITURE					Division Total
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Fire Operations	\$4,403,290	\$698,380	\$127,750	\$368,000	\$25,000	\$5,622,420
Weed Abatement	6,300	89,010	0	0	0	\$95,310
Department Total	\$4,409,590	\$787,390	\$127,750	\$368,000	\$25,000	\$5,717,730

Summary By Division Total



Fire Department Budget Detail

*All
Divisions*

Account No. Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages				
1001 Salaries, Full Time	\$2,560,100	\$2,573,060	\$2,875,480	\$2,896,010
1003 Salaries, Part Time	33,722	32,460	75,000	39,000
1006 Salaries, Overtime	273,364	274,290	345,560	382,030
1038 Sick Leave Payoff	20,328	20,330	24,630	24,630
1040 Vacation Payoff	43,332	43,330	58,920	58,920
1053 Holiday Allowance	9,137			
1101 Retirement	525,737	309,090	308,510	310,680
1103 P.A.R.S. Retirement	1,707	1,220	2,810	1,460
1201 Workers' Compensation	244,524	283,280	482,620	482,620
1300 Employee Group Insurance	176,316	177,320	180,400	180,400
1318 Medicare Insurance	21,725	27,120	33,530	33,840
Subtotal	3,909,992	3,741,500	4,387,460	4,409,590
Maintenance and Operations				
2001 Uniforms and Laundry	83,241	49,680	60,000	60,000
2011 Training, Travel and Dues	8,833	15,000	31,580	46,580
2021 Natural Gas	3,272	2,630	3,060	3,060
2024 Electricity	12,917	14,380	14,160	14,160
2027 Water	3,232	3,640	3,190	3,190
2031 Telephone	20,063	24,270	24,120	24,120
2051 Gas and Lubrications	9,325	13,750	25,950	25,950
2101 Materials and Supplies	52,882	53,540	67,210	70,210
2150 Rents and Leases	119,237	118,650	133,830	133,830
2170 General Insurance	55,620	49,310	50,920	50,920
2201 Repairs and Maint. Auto.	76,321	75,500	77,100	87,100
2222 Repairs and Maint. Other	28,397	45,900	49,350	49,350
2281 Printing	2,166	3,050	3,150	3,150
2401 Contractual Services	154,299	150,600	155,770	215,770
Subtotal	629,805	619,900	699,390	787,390

Fire Department
Budget Detail (Con't)

All
Divisions

Account No. Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
<u>Capital Outlay</u>				
5102 Land	360			
5203 Buildings	14,210	22,500	40,000	40,000
5305 Improvements Other Than Bldgs.			19,000	19,000
5408 Office Furniture & Equipmen	4,313	15,300	17,800	20,800
5622 Other Equipment	31,780	42,080	156,300	47,950
Subtotal	<u>50,663</u>	<u>79,880</u>	<u>233,100</u>	<u>127,750</u>
<u>Special Programs</u>				
Special Programs	229,142	238,000	368,000	368,000
Subtotal	<u>229,142</u>	<u>238,000</u>	<u>368,000</u>	<u>368,000</u>
<u>Capital Improvements</u>				
Capital Improvement Projects			25,000	25,000
Subtotal	<u>0</u>	<u>0</u>	<u>25,000</u>	<u>25,000</u>
Grand Total	<u><u>\$4,819,602</u></u>	<u><u>\$4,679,280</u></u>	<u><u>\$5,712,950</u></u>	<u><u>\$5,717,730</u></u>

**Fire Department
Position Summary**

**All
Divisions**

Position Title	No. of Positions			Salaries		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Fire Chief	1	1	1	\$102,940	\$111,250	\$111,250
Battalion Chiefs	2	2	2	112,660	192,180	192,180
Fire Captains	12	12	12	733,920	791,960	791,960
Fire Engineers	12	12	12	629,150	682,060	682,060
Firefighters	15	15	15	666,310	738,880	738,880
Administrative Secretary	1	1	1	41,890	45,310	45,310
Comm. Serv. Officer II	1	1	1	40,390	45,310	45,310
Acting Pay				30,440	32,830	32,830
Holiday Pay				72,050	74,630	74,630
Paramedic Pay				96,600	105,830	126,360
Education Pay				46,710	55,240	55,240
TOTAL	44	44	44	\$2,573,060	\$2,875,480	\$2,896,010

Fire Operations Division

*Fire Department
General Fund/2401*

Account No. Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages				
1001 Salaries, Full Time	\$2,560,100	\$2,573,060	\$2,875,480	\$2,896,010
1003 Salaries, Part Time	33,722	32,460	75,000	39,000
1006 Salaries, Overtime	273,364	274,290	345,560	382,030
1009 Salaries, Redistributed	(5,220)	(6,290)	(6,290)	(6,290)
1038 Sick Leave Payoff	20,328	20,330	24,630	24,630
1040 Vacation Payoff	43,332	43,330	58,920	58,920
1053 Holiday Allowance	9,137			
1101 Retirement	525,737	309,090	308,510	310,680
1103 P.A.R.S. Retirement	1,707	1,220	2,810	1,460
1201 Workers' Compensation	244,512	283,270	482,610	482,610
1300 Employee Group Insurance	176,316	177,320	180,400	180,400
1318 Medicare Insurance	21,725	27,120	33,530	33,840
Subtotal	3,904,760	3,735,200	4,381,160	4,403,290
Maintenance and Operations				
2001 Uniforms and Laundry	83,241	49,680	60,000	60,000
2011 Training, Travel and Dues	8,833	15,000	31,580	46,580
2021 Natural Gas	3,272	2,630	3,060	3,060
2024 Electricity	12,917	14,380	14,160	14,160
2027 Water	3,232	3,640	3,190	3,190
2031 Telephone	20,063	24,270	24,120	24,120
2051 Gas and Lubrications	9,325	13,450	25,580	25,580
2101 Materials and Supplies	52,585	53,240	66,910	69,910
2150 Rents and Leases	119,237	118,650	133,830	133,830
2170 General Insurance	54,876	48,360	47,880	47,880
2201 Repairs and Maint. Auto.	76,321	75,500	77,100	87,100
2222 Repairs and Maint. Other	28,397	45,900	49,350	49,350
2281 Printing	2,166	2,750	2,850	2,850
2401 Contractual Services	36,356	65,600	70,770	130,770
Subtotal	510,821	533,050	610,380	698,380
Capital Outlay				
5305 (R) Generator/Sta. 4	-	-	15,000	15,000
5408 (A) Two EOC Computers/Printers	-	-	5,800	5,800
5408 (A) Four Computers	-	-	9,000	9,000
5622 (R) Personal Alarm Sig. System	-	-	20,200	20,200
5622 (A) Mobile Data Computers	-	-	85,000	
5622 (A) Rescue Tripod	-	-	2,700	2,700

Fire Operations Division (Con't.)

**Fire Department
General Fund/2401**

Account		Actual	Budget	Department	Adopted
No.	Account Title	Expenditures	1999-00	Request	Budget
		1998-99		2000-01	2000-01
5622	(A) Rescue Dummie (Training)	-	-	1,200	1,200
5622	(A) Smoke Machine (Training)	-	-	1,500	1,500
5203	(A) Diesel Exhaust Systems	-	-	40,000	40,000
5622	(R) Breathing Apparatus	-	-	20,500	10,250
5622	(A) Breathing Apparatus	<i>(Prior Years' Capital Outlay shown in Total Only)</i>		19,200	9,600
5305	(R) Uniform Lockers/Sta. 2	-	-	2,000	2,000
5305	(A) Fence/Sta. 2	-	-	2,000	2,000
5622	(A) Piston Intake Valve (4")	-	-	1,500	
5622	(A) Four Freeweights	-	-	2,000	
5622	(A) Two Stairmasters	-	-	2,500	2,500
5408	(A) Two Patio Furniture Sets	-	-	3,000	
5408	(R) Upgrade Computer Software	-	-		6,000
Subtotal		50,663	79,880	233,100	127,750
Special Programs					
8005	Paramedic Medical Supplies	26,542	30,000	30,000	30,000
8026	(25) Portable Radios			90,000	90,000
8026	Four Alarm Systems			40,000	40,000
8040	Fuel Break Maintenance	202,600	208,000	208,000	208,000
Subtotal		229,142	238,000	368,000	368,000
Capital Improvements					
Capital Improvement Projects				25,000	25,000*
Subtotal		0	0	25,000	25,000
Grand Total		\$4,695,386	\$4,586,130	\$5,617,640	\$5,622,420

* Represents project #21. See Capital Improvement Project Summary (pp. 181-187) for funding details and reference to Project Descriptions.

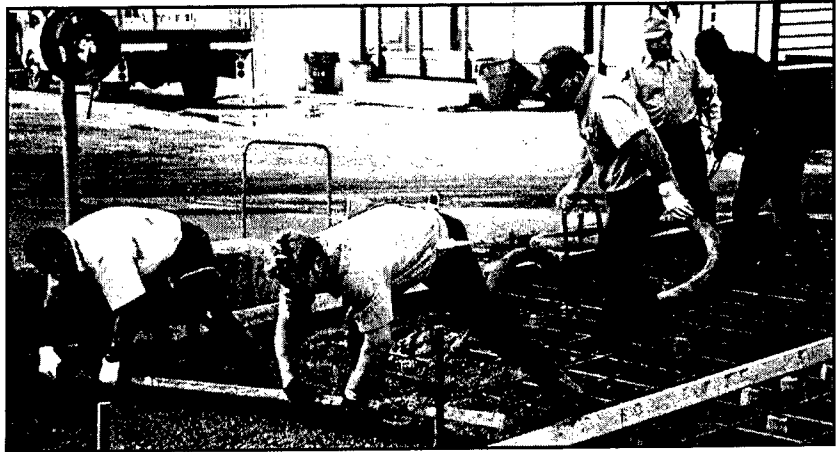
Fire Operations Position Summary

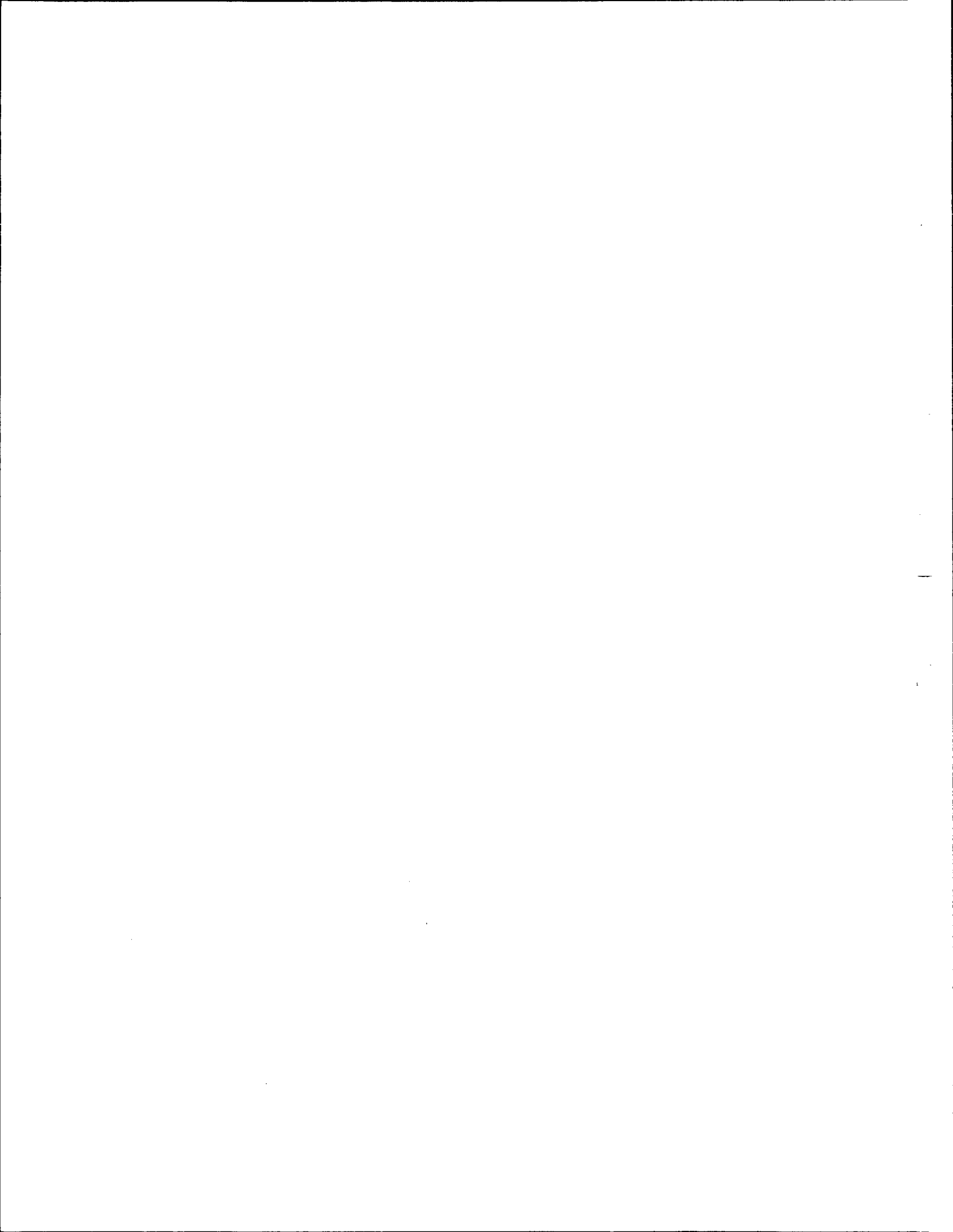
Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Fire Chief	1	1	1	\$102,940	\$111,250	\$111,250
Battalion Chiefs	2	2	2	112,660	192,180	192,180
Fire Captains	12	12	12	733,920	791,960	791,960
Fire Engineers	12	12	12	629,150	682,060	682,060
Firefighters	15	15	15	666,310	738,880	738,880
Administrative Secretary	1	1	1	41,890	45,310	45,310
Comm. Serv. Officer II	1	1	1	40,390	45,310	45,310
Acting Pay				30,440	32,830	32,830
Holiday Pay				72,050	74,630	74,630
Paramedic Pay				96,600	105,830	126,360
Education Pay				46,710	55,240	55,240
TOTAL	44	44	44	\$2,573,060	\$2,875,480	\$2,896,010



Municipal Services

Fiscal Year
2000-01





Municipal Services Department

The Municipal Services Department has recently been reorganized by transfer of the engineering and sewer services functions to a newly created Engineering and Sewer Services Department. Operating costs and capital improvement costs for the new department have not been separated from the Municipal Services Department, and are presented herein under the Municipal Services Department. Descriptions of divisions of both departments are also presented under the Municipal Services Department heading.

The Municipal Services Department and Engineering and Sewer Services Department, collectively, provide a range of public services for the City of Laguna Beach. These departments are organized into nine divisions: Engineering and Administration, Equipment Maintenance, Park and Building Maintenance, Street Maintenance, Solid Waste, Sewer Services, Transit, Parking Facilities Maintenance and Street Lighting. Capital Improvement Projects are included within the respective division budgets. Collectively, there are 54 employees in both departments. Following are descriptions of services provided by each division:

Engineering and Administration - This division has seven employees who are responsible for managing the department, performing clerical functions, coordinating assessment district activities, overseeing capital improvement projects, and inspecting various public and private projects.

Equipment Maintenance - This division has two employees who are responsible for the routine repair, replacement and maintenance of City vehicles and equipment. The division maintains over 120 pieces of equipment, including a variety of heavy and light-duty trucks and vehicles, medium sized tractors, and specialized equipment.

Park and Building Maintenance - The 18.5 employees in this division perform maintenance activities at 69 separate parks and facilities totaling more than 56 acres. City buildings approximate 60,000 square feet, including 11 public restrooms throughout the City. Part-time staff assists with litter control and downtown cleanup. The City contracts with private companies for custodial services at City Hall, Legion Hall, Lang Park, and for turf mowing in the parks. This budget also includes funds for disposal of waste generated at parks, beaches, and on public streets. In addition, the budget provides for abatement of invasive weeds in public open space areas.

Street Maintenance - This division has 13 employees who maintain City streets, sidewalks, and storm drains. The City has approximately 80 miles of paved streets and 800 storm drain inlets, catch basins and outlets. In residential areas, streets are swept biweekly. In the downtown area, streets are swept seven days per week during the summer and six days per week at other times of the year. The division also manages vegetation abatement in the public right of way and the downtown daily clean up program. This budget provides for contractual services including: tree trimming, median maintenance, street striping and disposal of construction debris and litter.

Solid Waste - More than 90 percent of this division's budget represents expenditures associated with contracted services including trash collection and disposal, recycling and hazardous waste disposal. One employee administers the solid waste contract, manages compliance with environmental regulations and mandates, and handles citizen requests for information, special services, and complaint resolution. This division's costs are recovered through a solid waste assessment on individual property tax bills.

Sewer - The Sewer Division is responsible for maintaining 90 miles of sewer main, 26 pump stations and the 4-mile North Coast Interceptor. There are seven full-time employees included in the two division budgets. Division functions include cleaning the sewer mains and manholes with rodding and hydro-jet equipment, and maintenance of pump stations, which include telemetry, backup generators, pumps and motors, and nuisance water filtration and diversion facilities. Maintaining the North Coast Interceptor also involves cleaning six air-release valves and inspecting the pipeline.

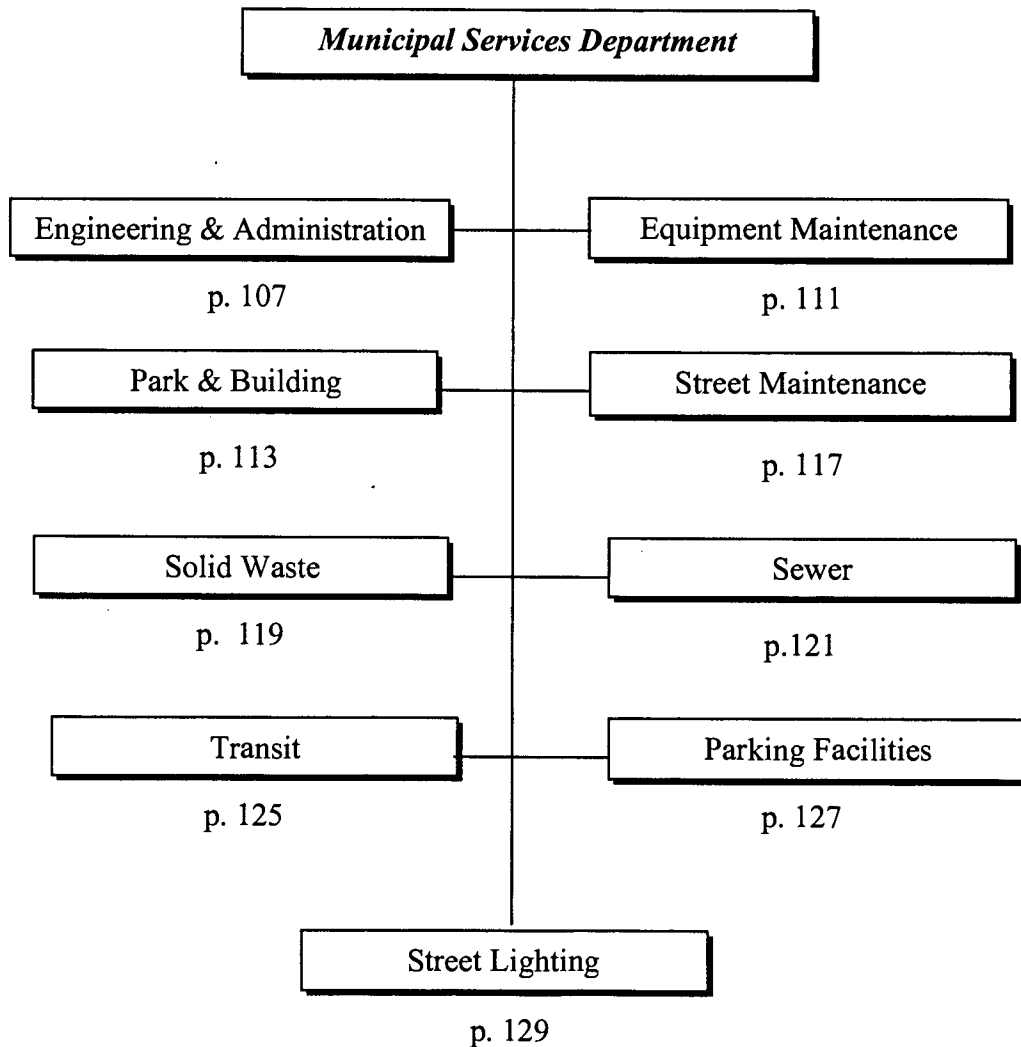
Transit - Transit Division budgets include costs associated with administering, operating and maintaining the City's transit system. Services provided include the Mainline Transit System, which is an intra-city system that serves as a feeder service to the Orange County Transit Authority bus system; Festival Service, which is offered during the ten-week summer festival season; and Charter Service, which allows private parties to schedule private service during non-festival months (September through June). The City receives revenue from a variety of sources to fund the transit operations. Sources include State sales tax on gasoline, air quality subvention funds, fare box revenues and private charters. The Transit Fund also includes money for OCTA paratransit service.

Parking Facilities Maintenance - This division has 3.5 employees who maintain more than 2,100 parking meters. Functions include installation, maintenance and replacement of meters, parking permit machines, and change machines. In addition, the division collects meter revenue daily. Part-time staff assists with meter collection and parking lot maintenance.

Street Lighting - This fund represents property tax revenue collected for the restricted purpose of lighting the City's public streets. These restricted funds

provide that all streetlights are powered with electricity, regularly maintained, and repaired when needed. This is accomplished with the cooperation of Southern California Edison and SDG & E.

The chart below shows the budget structure of the Municipal Services Department. The numbers below each division indicate the pages that follow in which a more detailed budget can be found:

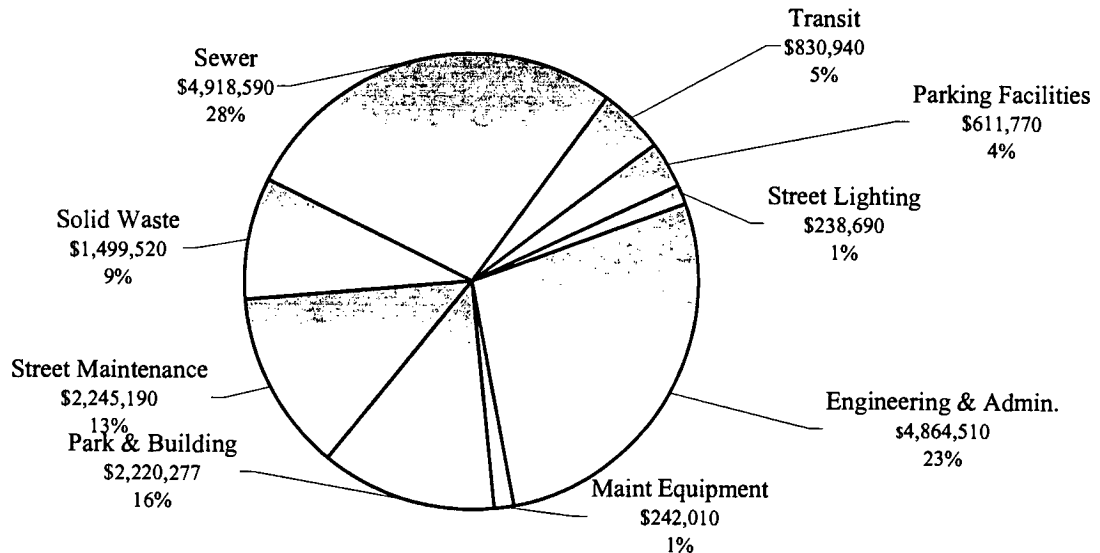


Municipal Services Department Budget Summary

*All
Divisions*

Division	MAJOR CATEGORY OF EXPENDITURE					Division Total
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Engineering & Administration	\$518,700	\$58,610	\$1,500	\$185,700	\$4,100,000	\$4,864,510
Equipment Maintenance	134,640	87,270	20,100			\$242,010
Park & Building Maintenance	1,023,200	839,877	2,000	55,200	300,000	\$2,220,277
Street Maintenance	758,570	1,378,120	101,600	6,900		\$2,245,190
Solid Waste	73,820	1,412,860		12,840		\$1,499,520
Sewer	543,190	2,016,650	93,750		2,265,000	\$4,918,590
Transit	558,520	272,420				\$830,940
Parking Facilities Maintenance	296,450	315,320				\$611,770
Street Lighting	10,960	182,730			45,000	\$238,690
Department Total	\$3,918,050	\$6,563,857	\$218,950	\$260,640	\$6,710,000	\$17,671,497

Summary By Division Total



Municipal Services Department
Budget Detail

All
Divisions

Account No. Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages				
1001 Salaries, Full Time	\$2,060,230	\$2,191,910	\$2,590,280	\$2,620,290
1003 Salaries, Part Time	481,201	446,040	438,760	435,280
1006 Salaries, Overtime	77,965	81,700	88,610	88,610
1009 Salaries, Redistributed	31,120	36,270	34,640	34,640
1038 Sick Leave Payoff	26,995	28,250	18,740	18,740
1039 Old Sick Leave Payoff	251			
1040 Vacation Payoff	16,759	18,700	15,580	15,580
1042 Comp Time Payoffs			2,380	2,380
1101 Retirement	143,724	37,560	182,040	184,140
1103 P.A.R.S. Retirement	18,615	16,730	16,450	16,330
1201 Workers' Compensation	134,232	138,060	242,760	242,760
1300 Employee Group Insurance	202,956	205,000	223,450	227,550
1318 Medicare Insurance	24,632	26,140	31,360	31,750
Subtotal	3,218,680	3,226,360	3,885,050	3,918,050
Maintenance and Operations				
2001 Uniforms and Laundry	20,534	23,000	24,370	24,370
2011 Training, Travel and Dues	8,548	14,000	21,040	19,680
2021 Natural Gas	5,970	6,230	6,320	6,320
2024 Electricity	301,188	331,870	314,440	314,440
2027 Water	101,279	115,270	118,420	118,420
2031 Telephone	25,179	24,550	26,390	26,390
2051 Gas and Lubrications	75,681	94,080	169,190	169,190
2101 Materials and Supplies	656,463	639,500	669,400	674,557
2150 Rents and Leases	269,803	322,220	371,130	371,130
2160 Lease Payments-Debt Service	528,805	624,000	546,340	546,340
2170 General Insurance	585,660	839,780	869,200	869,200
2201 Repairs and Maint. Auto.	126,031	120,000	140,500	140,500
2222 Repairs and Maint. Other	175,731	227,250	264,300	264,300
2281 Printing	12,018	26,700	25,900	25,900
2302 Legal Advertising		1,000	1,000	1,000
2401 Contractual Services	1,552,352	1,839,240	1,943,020	1,943,020
2402 Contractual AWMA Operation	893,999	900,000	860,000	860,000
2432 Postage	89	4,500	4,500	4,500
2508 Vehicle Cost Redistribution	(19,593)	(27,600)	(27,600)	(27,600)
2804 Costs Redistributed	219,440	203,860	212,200	212,200
Subtotal	5,539,177	6,329,450	6,560,060	6,563,857

***Municipal Services Department
Budget Detail (Con't)***

***All
Divisions***

Account No. Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
<u>Capital Outlay</u>				
5203 Buildings		14,000		
5408 Office Furniture & Equipment	11,706	2,700	9,500	9,500
5510 Automotive Equipment		424,500		
5622 Other Equipment	147,240	153,550	218,450	209,450
Subtotal	158,946	594,750	227,950	218,950
<u>Special Programs</u>				
Special Programs	115,248	14,500	125,640	260,640
Subtotal	115,248	14,500	125,640	260,640
<u>Capital Improvements</u>				
Capital Improvement Projects	6,868,666	4,865,000	6,490,000	6,710,000
Subtotal	6,868,666	4,865,000	6,490,000	6,710,000
Grand Total	\$15,900,717	\$15,030,060	\$17,288,700	\$17,671,490

Municipal Services Department
Position Summary

***All
Divisions***

Position Title	No. of Positions			Salaries		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Asst. City Mgr/Dir of Municipal Services	1	1	1	\$102,940	\$111,330	\$111,330
Dir. of Eng./Sewer Services		1	1		111,330	111,330
Asst Dir/City Engineer	1			93,100		
Project Director		1	1		84,960	84,960
Asst City Engineer	1	1	1	67,480	84,960	84,960
Deputy Director M.S.	1	1	1	82,410	89,130	89,130
Parks & Buildings Manager	1	1	1	71,410	84,960	84,960
Sr. Project Coordinator	2	2	2	113,920	123,220	123,220
Administrative Secretary	1	1	1	41,890	45,310	45,310
Senior Clerks	2	1	1	68,720	37,170	37,170
Administrative Clerk		1	1		39,810	39,810
Sr. Administrative Analyst	1	1	1	56,290	61,610	61,610
Equipment Mechanic	1	1	1	35,430	40,250	40,250
Maintenance Workers	3	6	6	75,940	160,320	160,320
Maint Lead Workers	6	5	5	282,110	254,800	254,800
Maintenance Workers II	7	8	8	266,880	335,250	335,250
Maintenance Workers I	9	8	8	280,390	272,190	272,190
Parks Gardeners	6	6	6	239,780	253,470	253,470
Equipment Operator	1	1	2	41,890	45,310	75,320
Motor Sweeper Operator	1	1	1	32,700	37,110	37,110
Sr. Sewer Serv. Supervisor	1	1	1	56,970	61,610	61,610
Sr. Mechanic Maint Superv.	1	1	1	51,820	61,610	61,610
Maintenance Supervisor	1	2	2	51,820	109,450	109,450
Lead Main Line Driver	1	1	1	41,220	45,310	45,310
Bus Driver	1	1	1	36,800	39,810	39,810
TOTAL	50	54	55	\$2,191,910	\$2,590,280	\$2,620,290

Engineering & Administration Division*Municipal Services
General Fund/3101*

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$414,547	\$419,330	\$561,110	\$561,110
1006	Salaries, Overtime	8,519	5,000	5,200	5,200
1009	Salaries, Redistributed	(116,690)	(123,400)	(127,170)	(127,170)
1038	Sick Leave Payoff	7,344	7,350	3,210	3,210
1040	Vacation Payoff	4,140	4,140	2,910	2,910
1101	Retirement	28,741		39,270	39,270
1201	Workers' Compensation	87,612	85,480	660	660
1300	Employee Group Insurance	24,600	24,600	28,700	28,700
1318	Medicare Insurance	2,891	3,010	4,810	4,810
	Subtotal	461,704	425,510	518,700	518,700
Maintenance and Operations					
2011	Training, Travel and Dues	3,639	8,340	12,960	11,900
2021	Natural Gas	990	1,000	1,000	1,000
2024	Electricity	3,745	3,950	4,030	4,030
2027	Water	3,191	3,850	3,930	3,930
2031	Telephone	8,816	9,390	9,390	9,390
2051	Gas and Lubrications	842	950	2,610	2,610
2101	Materials and Supplies	3,407	5,500	7,000	7,000
2150	Rents and Leases	3,480	5,450	5,400	5,400
2170	General Insurance	3,876	4,330	8,180	8,180
2222	Repairs and Maint. Other	538	1,450	1,450	1,450
2281	Printing	95	300	1,500	1,500
2302	Legal Advertising		1,000	1,000	1,000
2401	Contractual Services	1,000			
2804	Costs Redistributed		1,000	1,220	1,220
	Subtotal	33,619	46,510	59,670	58,610
Capital Outlay					
5408	(A) Office Modular			1,500	1,500
	Subtotal	10,671	2,500	1,500	1,500

*(Prior Years' Capital Outlay shown
in Total Only)*

Engineering & Administration Division (Con't.)

**Municipal Services
General Fund/3101**

Account		Actual	Budget	Department	Adopted
No.	Account Title	Expenditures	1999-00	Request	Budget
		1998-99		2000-01	2000-01
Special Programs					
8002	Aliso Creek Water Study	15,000		25,000	25,000
8003	Heisler Park Recon. Study	5,322			
8095	AQMD Grant Funds	1,531	2,500	2,500	2,500
8104	Treasure Island Value Eng.			25,000	25,000
8107	Water Quality Improvements				100,000
8108	Transit Evening Service				20,000
8533	NPDES Storm Water Inspec	9,894	12,000	13,200	13,200
8910	535 Nyes PI Remediation	76,751			
	Subtotal	108,498	14,500	65,700	185,700
Capital Improvements					
	Capital Improvement Project	4,523,300	1,730,000	4,100,000	4,100,000 *
	Subtotal	4,523,300	1,730,000	4,100,000	4,100,000
	Grand Total	\$5,137,792	\$2,219,020	\$4,745,570	\$4,864,510

* Represents fifteen individual projects funded from a variety of sources (project #'s 1 through 4, 6, 7, 9, 10, 13 through 16, 19, 20, 22, 29 and 30). See Capital Improvement Project Summary (pp. 181-187) for funding details and reference to Project Descriptions.

Engineering & Administration Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Dept.	Adopted				
	Budget	Request	Budget	Department	Adopted	
	1999-00	2000-01	2000-01	Budget	Request	Budget
			1999-00	2000-01	2000-01	
Asst.City Mgr/Dir of Municipal Services	1	1	1	\$102,940	\$111,330	\$111,330
Dir. of Eng./Sewer Services		1	1		111,330	111,330
Project Director		1	1		84,960	84,960
Asst.Dir./City Engineer	1			93,100		
Asst. City Engineer	1	1	1	67,480	84,960	84,960
Sr. Project Coordinator	2	2	2	113,920	123,220	123,220
Administrative Secretary	1	1	1	41,890	45,310	45,310
TOTAL	6	7	7	\$419,330	\$561,110	\$561,110

Equipment Maintenance Division

*Municipal Services
General Fund/3102*

Account No. Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages				
1001 Salaries, Full Time	\$58,020	\$61,040	\$69,340	\$69,340
1003 Salaries, Part Time	13,650	20,750	22,880	22,880
1006 Salaries, Overtime	2,095	3,000	4,160	4,160
1038 Sick Leave Payoff	468	470	530	530
1040 Vacation Payoff	156	160	520	520
1101 Retirement	4,061		4,900	4,900
1103 P.A.R.S. Retirement	519	780	860	860
1201 Workers' Compensation	5,616	2,810	21,860	21,860
1300 Employee Group Insurance	8,196	8,200	8,200	8,200
1318 Medicare Insurance	1,070	1,220	1,390	1,390
Subtotal	93,851	98,430	134,640	134,640
Maintenance and Operations				
2001 Uniforms and Laundry	1,667	1,600	2,200	2,200
2011 Training, Travel and Dues	209	680	680	680
2021 Natural Gas	1,097	1,180	1,180	1,180
2024 Electricity	8,091	7,360	8,500	8,500
2051 Gas and Lubrications	3,528	3,530	5,620	5,620
2101 Materials and Supplies	8,132	10,500	12,000	12,000
2170 General Insurance	1,644	1,480	1,390	1,390
2201 Repairs and Maint. Auto.	68,833	61,500	78,000	78,000
2222 Repairs and Maint. Other	3,156	3,500	3,500	3,500
2281 Printing	200	200	200	200
2401 Contractual Services	1,412	1,600	1,600	1,600
2508 Vehicle Cost Redistribution	(19,593)	(27,600)	(27,600)	(27,600)
2804 Costs Redistributed	(5,000)			
Subtotal	73,376	65,530	87,270	87,270
Capital Outlay				
5622 (R) Air Compressor			4,600	4,600
5622 (R) Stick Tig Welder			3,700	3,700
5622 (R) 15,000 lb Hoist			11,800	11,800
Subtotal	1,035	8,500	20,100	20,100
Grand Total	\$168,262	\$172,460	\$242,010	\$242,010

Equipment Maintenance Position Summary

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Dept.	Adopted		Department	Adopted	
	Budget	Request	Budget	Budget	Request	Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Equipment Mechanic	1	1	1	\$35,430	\$40,250	\$40,250
Maintenance Worker	1	1	1	25,610	29,090	29,090
TOTAL	2	2	2	\$61,040	\$69,340	\$69,340

Park & Building Maintenance Division

*Municipal Services
General Fund/3104*

Account No. Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages				
1001 Salaries, Full Time	\$528,709	\$616,630	\$742,040	\$742,040
1003 Salaries, Part Time	108,374	93,430	35,150	54,150
1006 Salaries, Overtime	8,583	7,400	7,700	7,700
1009 Salaries, Redistributed	(17,850)	(19,340)	(20,110)	(20,110)
1038 Sick Leave Payoff	8,724	8,720	5,490	5,490
1040 Vacation Payoff	6,840	6,840	7,360	7,360
1042 Comp Time Payoffs			2,380	2,380
1101 Retirement	36,908		52,170	52,170
1103 P.A.R.S. Retirement	4,192	3,500	1,320	2,040
1201 Workers' Compensation	13,152	10,640	86,970	86,970
1300 Employee Group Insurance	61,500	63,550	75,850	75,850
1318 Medicare Insurance	5,563	6,260	6,880	7,160
Subtotal	764,695	797,630	1,003,200	1,023,200
Maintenance and Operations				
2001 Uniforms and Laundry	6,569	7,450	7,450	7,450
2011 Training, Travel and Dues	568	750	750	750
2021 Natural Gas	767	580	670	670
2024 Electricity	25,142	31,130	28,740	28,740
2027 Water	73,867	85,000	85,000	85,000
2051 Gas and Lubrications	14,872	23,420	37,930	37,930
2101 Materials and Supplies	195,327	156,150	170,150	175,307
2150 Rents and Leases	122,637	134,610	145,970	145,970
2160 Lease Payments-Debt Service	4,873			
2170 General Insurance	66,420	40,080	35,790	35,790
2222 Repairs and Maint. Other	34,746	72,800	77,800	77,800
2281 Printing	155	250	250	250
2401 Contractual Services	233,723	242,960	243,000	243,000
2804 Costs Redistributed	1,000	1,000	1,220	1,220
Subtotal	780,666	796,180	834,720	839,877
Capital Outlay				
5622 (A) Used Storage Bin			2,500	
5622 (A) Generator			2,000	2,000
Subtotal	24,832	58,200	4,500	2,000
Special Programs				
8026 Portable 800 MHZ Radios			10,200	10,200
8101 City Hall Pepper Tree			30,000	30,000
8106 Top of the World Enhancements				15,000
Subtotal	0	0	40,200	55,200

Park & Building Maintenance Division (Con't.)

*Municipal Services
General Fund/3104*

Account		Actual	Budget	Department	Adopted
No.	Account Title	Expenditures	1999-00	Request	Budget
		1998-99		2000-01	2000-01
Capital Improvements					
	Capital Improvement Projects	242,912	260,000	280,000	300,000*
	Subtotal	242,912	260,000	280,000	300,000
	Grand Total	\$1,813,105	\$1,912,010	\$2,162,620	\$2,220,277

* Represents five projects (project #'s 8 , 11, 12, 17 and 18) funded from the Capital Improvement Fund. See Capital Improvement Project Summary (pp. 181-187) for details and reference to Project Descriptions.

Park & Building Maintenance Position Summary

Position Title	No. of Positions			Salaries		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Parks & Buildings Manager	1	1	1	\$71,410	\$84,960	\$84,960
Maint. Lead Worker	1	1	1	47,110	50,960	50,960
Parks Gardeners	6	6	6	239,780	253,470	253,470
Maintenance Worker II	3	3	3	117,560	128,670	128,670
Maintenance Workers I	3.5	3	3	106,410	93,940	93,940
Maintenance Workers		3.5	3.5		90,230	90,230
Administrative Clerk		1	1		39,810	39,810
Senior Clerk	1			34,360		
TOTAL	15.5	18.5	18.5	\$616,630	\$742,040	\$742,040

Street Maintenance Division

*Municipal Services
General Fund/3106*

Account No. Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages				
1001 Salaries, Full Time	\$497,867	\$505,970	\$560,850	\$579,930
1003 Salaries, Part Time	112,029	71,800	78,780	63,810
1006 Salaries, Overtime	13,875	15,000	15,600	15,600
1009 Salaries, Redistributed	(41,910)	(43,950)	(45,710)	(45,710)
1038 Sick Leave Payoff	5,244	5,240	2,450	2,450
1040 Vacation Payoff	2,304	2,300	2,490	2,490
1101 Retirement	34,738		39,480	40,820
1103 P.A.R.S. Retirement	4,358	2,690	2,950	2,390
1201 Workers' Compensation	3,120	9,390	34,010	34,010
1300 Employee Group Insurance	51,252	51,250	53,300	55,350
1318 Medicare Insurance	6,629	6,050	7,370	7,430
Subtotal	689,506	625,740	751,570	758,570
Maintenance and Operations				
2001 Uniforms and Laundry	4,131	5,080	5,080	5,080
2011 Training, Travel and Dues	809	950	2,450	2,450
2027 Water	6,548	5,300	8,100	8,100
2051 Gas and Lubrications	14,898	19,360	33,750	33,750
2101 Materials and Supplies	225,424	230,000	240,000	240,000
2150 Rents and Leases	86,883	111,630	136,440	136,440
2170 General Insurance	470,256	748,430	769,500	769,500
2222 Repairs and Maint. Other	9,976	8,000	9,000	9,000
2281 Printing	382	700	700	700
2401 Contractual Services	116,140	148,000	171,880	171,880
2804 Costs Redistributed	1,000	1,000	1,220	1,220
Subtotal	936,447	1,278,450	1,378,120	1,378,120
Capital Outlay				
5622 (R) Rehab Aerial Boom Truck	-	-	15,000	15,000
5622 (A) Gas Monitors/Pumps	-	-	13,000	6,500
5622 (R) Portable Cement Mixer	-	-	4,000	4,000
5622 (A) Emergency Traffic Trailer	-	-	4,500	4,500
5622 (A) Backhoe Bucket Swing	-	-	10,000	10,000
5622 (A) Bobcat Steer Loader	-	-	58,600	58,600
5408 (A) Pavement Training System	-	-	3,000	3,000
Subtotal	68,835	30,200	108,100	101,600
Special Programs				
8026 Portable 800 MHZ Radios			6,900	6,900
Subtotal	0	0	6,900	6,900
Capital Improvements				
Capital Improvement Projects	438,972			
Subtotal	438,972	0	0	0
Grand Total	\$2,133,760	\$1,934,390	\$2,244,690	\$2,245,190

Street Maintenance Division Position Summary

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Deputy Director M.S.	1	1	1	\$82,410	\$89,130	\$89,130
Maintenance Lead Workers	3	3	3	141,330	152,880	152,880
Maintenance Workers II	3	3	3	110,450	122,670	122,670
Maintenance Workers I	0.5	2	2	12,500	63,060	63,060
Maintenance Workers	2	0.5	0.5	50,330	13,520	13,520
Equipment Operator	1	1	1.5	41,890	45,310	64,390
Motor Sweeper Operator	1	1	1	32,700	37,110	37,110
Senior Clerk	1	1	1	34,360	37,170	37,170
TOTAL	12.5	12.5	13.0	\$505,970	\$560,850	\$579,930

Solid Waste Division*Municipal Services
General Fund/3201*

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$53,511	\$56,290	\$61,610	\$61,610
1009	Salaries, Redistributed	4,400	3,460	2,770	2,770
1038	Sick Leave Payoff	120	120	10	10
1040	Vacation Payoff	120	120	10	10
1101	Retirement	3,746		4,310	4,310
1201	Workers' Compensation	192	130	120	120
1300	Employee Group Insurance	4,104	4,100	4,100	4,100
1318	Medicare Insurance	776	820	890	890
	Subtotal	66,969	65,040	73,820	73,820
Maintenance and Operations					
2011	Training, Travel and Dues	96	550	550	550
2031	Telephone	672	650	650	650
2101	Materials and Supplies	387	1,600	1,600	1,600
2170	General Insurance	1,164	850	980	980
2281	Printing	55	3,750	3,750	3,750
2401	Contractual Services	1,141,378	1,367,930	1,395,990	1,395,990
2432	Postage	60	1,500	1,500	1,500
2804	Cost Redistributed	9,460	7,840	7,840	7,840
	Subtotal	1,153,272	1,384,670	1,412,860	1,412,860
Special Programs					
8105	Recycling Grant Programs			12,840	12,840
	Subtotal	0	0	12,840	12,840
	Grand Total	\$1,220,241	\$1,449,710	\$1,499,520	\$1,499,520

Solid Waste Position Summary

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Sr. Administrative Analyst	1	1	1	\$56,290	\$61,610	\$61,610
TOTAL	1	1	1	\$56,290	\$61,610	\$61,610

Sewer Division**Municipal Services
Sewer Fund/3301 & 3302**

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$256,033	\$277,760	\$312,490	\$312,490
1003	Salaries, Part Time	5,273			
1006	Salaries, Overtime	30,262	31,800	33,070	33,070
1009	Salaries, Redistributed	80,580	86,440	89,070	89,070
1038	Sick Leave Payoff	1,956	1,960	1,300	1,300
1040	Vacation Payoff	2,100	2,100	470	470
1101	Retirement	17,922	19,580	22,000	22,000
1103	P.A.R.S. Retirement	198			
1201	Workers' Compensation	7,716	7,700	53,500	53,500
1300	Employee Group Insurance	28,704	28,700	28,700	28,700
1318	Medicare Insurance	1,853	2,310	2,590	2,590
	Subtotal	432,597	458,350	543,190	543,190
Maintenance and Operations					
2001	Uniforms and Laundry	2,933	3,400	3,400	3,400
2011	Training, Travel and Dues	1,748	1,630	1,770	1,770
2021	Natural Gas	2,818	3,160	3,150	3,150
2024	Electricity	95,473	120,900	106,940	106,940
2027	Water	16,673	20,230	17,790	17,790
2031	Telephone	14,837	13,470	15,510	15,510
2051	Gas and Lubrications	4,755	6,200	12,400	12,400
2101	Materials and Supplies	87,564	90,650	90,650	90,650
2150	Rents and Leases	50,443	59,350	64,150	64,150
2160	Lease Payments-Debt Service	523,932	624,000	546,340	546,340
2170	General Insurance	21,120	19,910	36,090	36,090
2201	Repairs and Maint. Auto.	9,388	10,500	10,500	10,500
2222	Repairs and Maint. Other	115,618	127,000	157,000	157,000
2281	Printing	393	1,000	1,000	1,000
2401	Contractual Services	19,288	32,250	32,250	32,250
2402	Contractual AWMA Operation	893,999	900,000	860,000	860,000
2804	Costs Redistributed	62,160	55,440	57,710	57,710
	Subtotal	1,923,142	2,089,090	2,016,650	2,016,650
Capital Outlay					
5622	(A) Telemetry Software	-	-	2,000	2,000
5408	(A) Copier	-	-	2,500	2,500
5408	(A) Computer	-	-	2,500	2,500
5622	(A) Two Flygt Wetwell Mixers	-	-	13,500	13,500
5622	(A) Submersible Pump	-	-	2,000	2,000

(Prior Years' Capital Outlay shown in Total Only)

Sewer Division (Con't)**Municipal Services
Sewer Fund/3301 & 3302**

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
5622	(A) Trash Pump	-	-	60,000	60,000
5622	(A) Jetter Camera	-	-	9,000	9,000
5622	(A) Confined Space Entry Equip.	-	-	2,250	2,250
	Subtotal	41,828	61,800	93,750	93,750
Capital Improvements					
	Capital Improvement Projects		2,815,000	2,065,000	2,265,000
	Subtotal	1,663,482	2,815,000	2,065,000	2,265,000
	Grand Total	\$4,061,049	\$5,424,240	\$4,718,590	\$4,918,590

* Represents six projects funded from the Sewer Fund (projects #23 through 28). See Capital Improvement Project Summary (pp. 181- 87) for funding details and reference to project descriptions.

Sewer Division Position Summary

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
		Dept.	Adopted		Department	Adopted
	Budget	Request	Budget	Budget	Request	Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Sr. Sewer Serv Supervisor	1	1	1	\$56,970	\$61,610	\$61,610
Maintenance Lead Worker	2	1	1	93,670	50,960	50,960
Maintenance Supervisor		1	1		53,400	53,400
Maintenance Workers II		1	1		41,020	41,020
Maintenance Workers I	4	2	2	127,120	78,020	78,020
Maintenance Workers		1	1		27,480	27,480
TOTAL	7	7	7	\$277,760	\$312,490	\$312,490

Transit Division

Municipal Services
Transit Fund/3401,3402 & 3404

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$127,770	\$129,840	\$146,730	\$146,730
1003	Salaries, Part Time	208,656	232,210	269,190	269,190
1006	Salaries, Overtime	10,618	15,000	17,680	17,680
1009	Salaries, Redistributed	38,620	43,760	43,610	43,610
1038	Sick Leave Payoff	139	1,390	1,530	1,530
1039	Old Sick Leave Payoff	251			
1040	Vacation Payoff	(545)	1,390		
1101	Retirement	8,944	9,160	10,330	10,330
1103	P.A.R.S. Retirement	8,075	8,720	10,090	10,090
1201	Workers' Compensation	15,720	20,810	41,350	41,350
1300	Employee Group Insurance	12,300	12,300	12,300	12,300
1318	Medicare Insurance	4,487	4,940	5,710	5,710
	Subtotal	435,035	479,520	558,520	558,520
Maintenance and Operations					
2001	Uniforms and Laundry	4,130	4,230	5,000	5,000
2011	Training, Travel and Dues	764	800	800	800
2021	Natural Gas	298	310	320	320
2024	Electricity	3,985	3,850	2,500	2,500
2031	Telephone	239	380	340	340
2051	Gas and Lubrications	36,086	39,420	74,460	74,460
2101	Materials and Supplies	21,301	21,600	22,500	22,500
2150	Rents and Leases		3,500	10,500	10,500
2170	General Insurance	15,960	20,280	13,400	13,400
2201	Repairs and Maint. Auto.	46,201	46,000	50,000	50,000
2222	Repairs and Maint. Other	6,964	5,700	6,750	6,750
2281	Printing	7,341	8,500	8,500	8,500
2401	Contractual Services	10,390	9,500	18,300	18,300
2804	Costs Redistributed	62,780	56,290	59,050	59,050
	Subtotal	216,439	220,360	272,420	272,420
Capital Outlay					
5408	Office Furniture and Equipment				
5510	Automotive Equipment				
5622	Other Equipment				
	Subtotal	0	405,050	0	0
Special Programs					
8920	Festival Fare Boxes	6,750			
	Subtotal	6,750	0	0	0
	Grand Total	\$658,224	\$1,104,930	\$830,940	\$830,940

*(Prior Years' Capital Outlay shown
in Total Only)*

Transit Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Lead Main Line Driver	1	1	1	\$41,220	\$45,310	\$45,310
Bus Driver	1	1	1	36,800	39,810	39,810
Sr. Mechanic Maint. Supervisor		1	1		61,610	61,610
Mechanic Maint. Supervisor	1			51,820		
TOTAL	3	3	3	\$129,840	\$146,730	\$146,730

Parking Facilities Maintenance Division

*Municipal Services
Parking Authority Fund/3501*

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$123,773	\$125,050	\$136,110	\$147,040
1003	Salaries, Part Time	33,219	27,850	32,760	25,250
1006	Salaries, Overtime	4,013	4,500	5,200	5,200
1009	Salaries, Redistributed	74,630	78,760	81,220	81,220
1038	Sick Leave Payoff	3,000	3,000	4,220	4,220
1040	Vacation Payoff	1,644	1,650	1,820	1,820
1101	Retirement	8,664	8,820	9,580	10,340
1103	P.A.R.S. Retirement	1,273	1,040	1,230	950
1201	Workers' Compensation	1,104	1,100	4,290	4,290
1300	Employee Group Insurance	12,300	12,300	12,300	14,350
1318	Medicare Insurance	1,363	1,530	1,720	1,770
Subtotal		264,983	265,600	290,450	296,450
Maintenance and Operations					
2001	Uniforms and Laundry	1,104	1,240	1,240	1,240
2011	Training, Travel and Dues	715	300	1,080	780
2024	Electricity	1,457	2,540	1,500	1,500
2027	Water	1,000	890	3,600	3,600
2031	Telephone	615	660	500	500
2051	Gas and Lubrications	700	1,200	2,420	2,420
2101	Materials and Supplies	112,820	120,000	122,000	122,000
2150	Rents and Leases	6,360	7,680	8,670	8,670
2170	General Insurance	5,220	4,420	3,870	3,870
2201	Repairs and Maint. Auto.	1,609	2,000	2,000	2,000
2222	Repairs and Maint. Other	4,011	6,800	6,800	6,800
2281	Printing	3,397	12,000	10,000	10,000
2401	Contractual Services	18,571	22,000	65,000	65,000
2432	Postage	29	3,000	3,000	3,000
2804	Costs Redistributed	87,040	81,290	83,940	83,940
Subtotal		244,648	266,020	315,620	315,320
Capital Outlay					
5622	Other Equipment				
Subtotal		11,745	28,500	0	0
Grand Total		\$521,376	\$560,120	\$606,070	\$611,770

(Prior Years' Capital Outlay shown in Total Only)

Parking Facilities Maintenance Position Summary

Position Title	No. of Positions			Salaries		
	Budget	Dept.	Adopted	Budget	Department	Adopted
	1999-00	Request	Budget	1999-00	Request	Budget
	2000-01	2000-01	2000-01	2000-01	2000-01	2000-01
Maintenance Supervisor	1	1	1	\$51,820	\$56,050	\$56,050
Maintenance Worker II	1	1	1	38,870	42,890	42,890
Maintenance Worker I	1	1	1	34,360	37,170	37,170
Equipment Operator			0.5			10,930
TOTAL	3	3	3.5	\$125,050	\$136,110	\$147,040

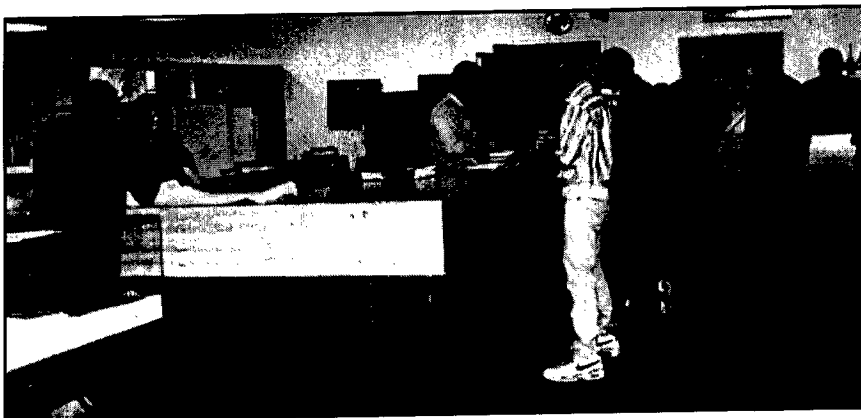
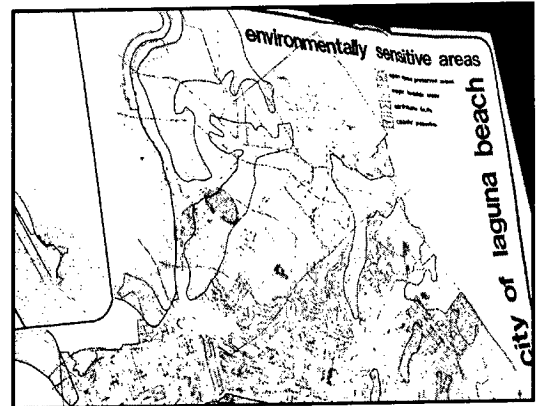
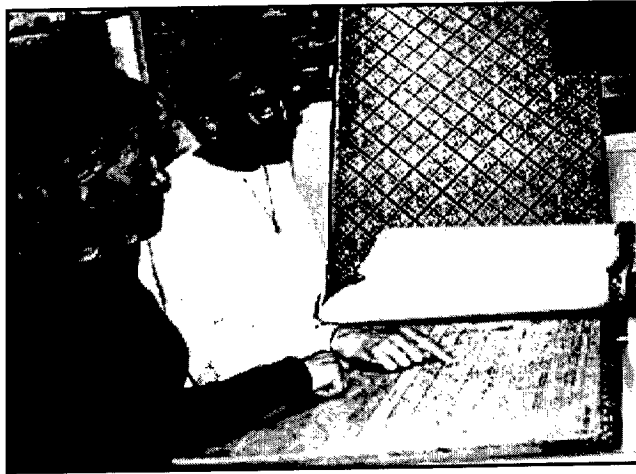
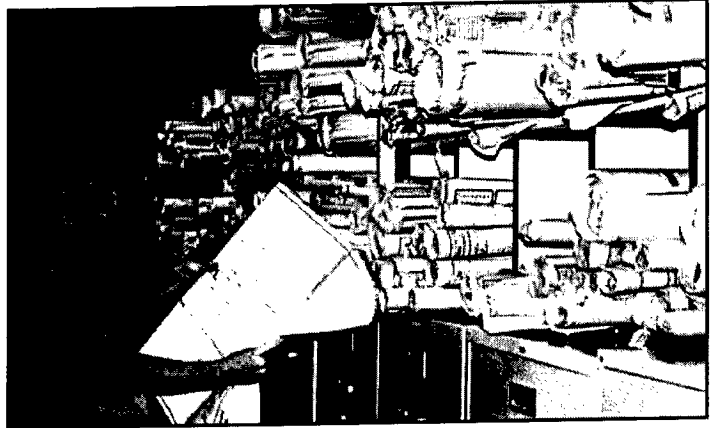
Street Lighting Division*Municipal Services
Street Lighting Fund/3601*

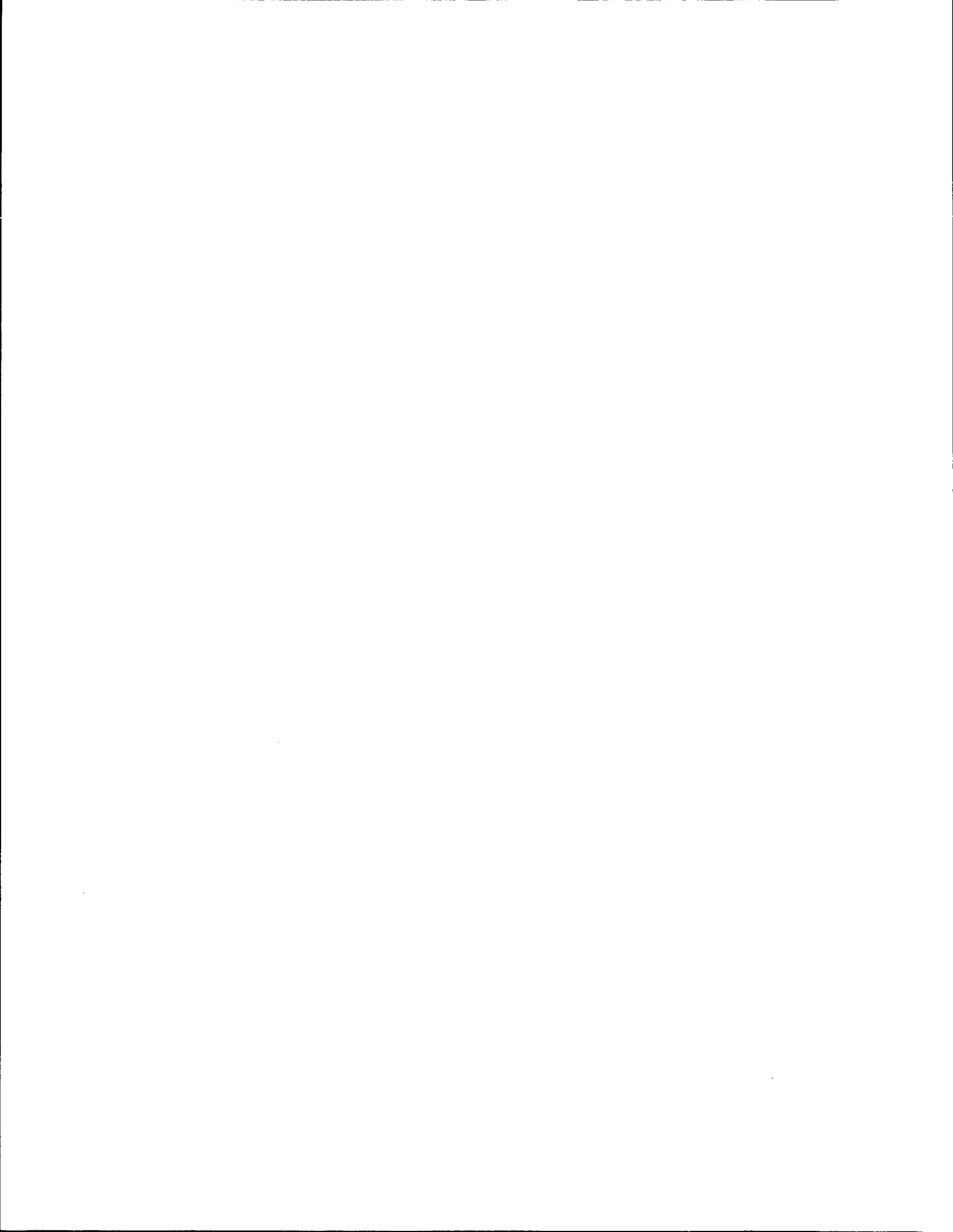
Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1009	Salaries, Redistributed	\$9,340	\$10,540	\$10,960	\$10,960
	Subtotal	9,340	10,540	10,960	10,960
Maintenance and Operations					
2024	Electricity	163,295	162,140	162,230	162,230
2101	Materials and Supplies	2,101	3,500	3,500	3,500
2222	Repairs and Maint. Other	722	2,000	2,000	2,000
2401	Contractual Services	11,450	15,000	15,000	15,000
	Subtotal	177,568	182,640	182,730	182,730
Capital Improvements					
	Capital Improvements		60,000	45,000	45,000 *
	Subtotal	0	60,000	45,000	45,000
	Grand Total	\$186,908	\$253,180	\$238,690	\$238,690

* Represents two projects (projects #31 and 32). See Capital Improvement Project Summary (pp. 181-187) for details and reference to Project Descriptions.

Community Development

Fiscal Year
2000-01





Community Development Department

The Community Development Department is organized into the following four divisions: Administration, Planning, Building Safety and Zoning. A description of services provided by each division is as follows:

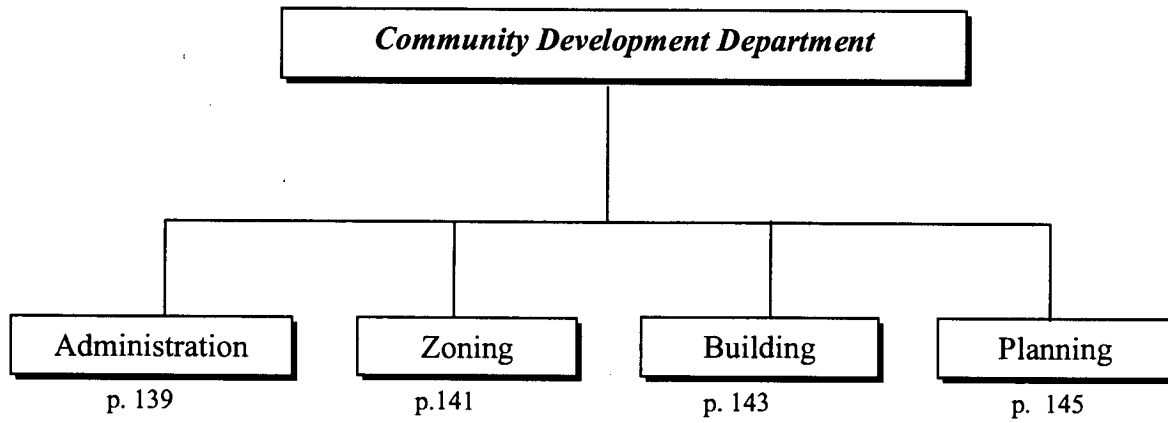
Administrative Division - The Administrative Division consists of the Director of Community Development and an administrative secretary. The Director is responsible for the overall operation of the Department, including the Department work priorities, budget, personnel and project scheduling.

Planning Division - This Division is managed by the Assistant Director of Community Development and is responsible for all current and advanced planning projects, such as Conditional Use Permits, Subdivisions, Specific Plans and the City General Plan. The Planning Division is also responsible for the City's Historic Preservation Program and the majority of the Department's Special Projects. Current Special Projects that maintain high City Council priority include the reuse of Treasure Island, the Village Entrance Master Plan and preparation of a neighborhood plan for the South Laguna Village area. The Planning Division provides staff support to the Planning Commission.

Building Safety Division - The Building Division is managed by the City's Building Official and is principally engaged in the physical development of the City. Specifically, the Division provides building plan checks (for compliance with the Uniform Building Code), issues computer generated building permits, conducts all field inspections, and provides clerical support at the public counter. This division is financially self-sustaining with building permit and plan check fees covering the operational expenses of the Division. In the 1999 calendar year, the Building Division issued 1,451 permits for a total permit valuation of \$46 million.

Zoning Division - This Division is managed by the City's Zoning Administrator and principally engages in zoning plan check functions and provides staff support to the Design Review Board. The Zoning Division is responsible for the administration of the Zoning Code, including enforcement of City Zoning Regulations. The Zoning Division staff is also involved in the processing of sign permits, certificates of use and real property reports.

The chart below shows the budget structure of the Community Development Department. The numbers below each activity indicate the pages that follow in which a more detailed budget can be found:

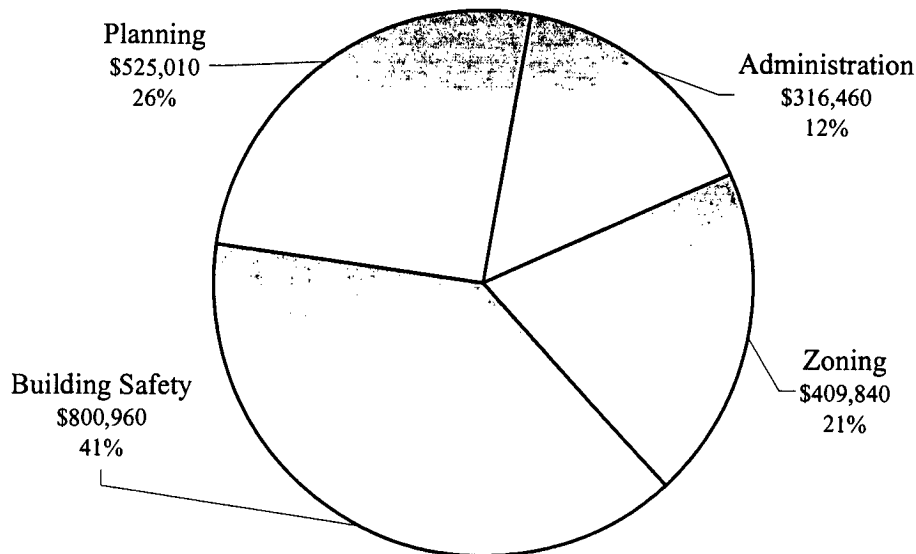


**Community Development
Department**

**All
Divisions**

Division	MAJOR CATEGORY OF EXPENDITURE					Division Total
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Administration	\$181,410	\$28,150	\$31,400	\$75,500	\$0	\$316,460
Zoning	388,240	21,600			0	\$409,840
Building Safety	675,520	50,440		75,000	0	\$800,960
Planning	446,460	28,550		50,000	0	\$525,010
Department Total	\$1,691,630	\$128,740	\$31,400	\$200,500	\$0	\$2,052,270

Summary By Division Total



**Community Development Department
Budget Detail**

**All
Divisions**

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$1,157,295	\$1,197,170	\$1,309,560	\$1,309,560
1003	Salaries, Part Time	63,624	61,910	96,970	96,970
1006	Salaries, Overtime	17,761	20,510	25,470	25,470
1038	Sick Leave Payoff	18,204	18,200	16,380	16,380
1040	Vacation Payoff	12,780	12,770	12,520	12,520
1101	Retirement	80,515		91,660	91,660
1103	P.A.R.S. Retirement	2,402	2,320	3,640	3,640
1201	Workers' Compensation	5,184	10,650	30,980	30,980
1300	Employee Group Insurance	82,812	87,740	87,740	87,740
1318	Medicare Insurance	13,860	13,160	16,710	16,710
	Subtotal	1,454,437	1,424,430	1,691,630	1,691,630
Maintenance and Operations					
2011	Training, Travel and Dues	5,928	8,910	11,660	10,460
2024	Electricity	8,427	7,970	8,120	8,120
2027	Water	246	350	370	370
2031	Telephone	8,261	8,400	8,310	8,310
2051	Gas and Lubrications	2,843	2,520	5,240	5,240
2101	Materials and Supplies	21,462	19,750	16,600	16,600
2150	Rents and Leases	9,840	8,400	11,160	11,160
2170	General Insurance	22,224	19,500	25,250	25,250
2201	Repairs and Maint. Auto.	20	1,000	1,000	1,000
2222	Repairs and Maint. Other	7,129	6,500	4,800	4,800
2281	Printing	11,209	13,800	14,300	14,300
2401	Contractual Services	9,851	51,150	19,450	19,450
2804	Costs Redistributed	3,000	3,000	3,680	3,680
	Subtotal	110,440	151,250	129,940	128,740
Capital Outlay					
5408	Office Furniture & Equipment		14,150	31,400	31,400
	Subtotal	7,467	14,150	31,400	31,400
Special Programs					
	Special Programs	186	16,500	154,500	200,500
	Subtotal	186	16,500	154,500	200,500
	Grand Total	\$1,572,530	\$1,606,330	\$2,007,470	\$2,052,270

**Community Development Department
Position Summary**

**All
Divisions**

Position Title	No. of Positions			Salaries		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Dir. of Community Dev.	1	1	1	\$102,940	\$111,330	\$111,330
Asst. Dir. Comm. Dev.	1	1	1	82,410	89,130	89,130
Building Official	1	1	1	82,410	89,130	89,130
Zoning Administrator	1	1	1	71,410	84,960	84,960
Sr.Code Enfor. Officer	1	1	1	48,770	56,050	56,050
Principal Planners	1.8	0.8	0.8	121,460	58,390	58,390
Senior Planner	1.8	2.8	2.8	111,500	186,790	186,790
Associate Planners	1	1	1	56,960	53,230	53,230
Assistant Planner		1	1		43,370	43,370
Sr. Plan Checker	1	1	1	64,860	76,630	76,630
Planning Technician	1			35,240		
Building Inspectors	3	3	3	154,230	168,120	168,120
Sr. Building Inspector	1	1	1	56,960	61,610	61,610
Administrative Secretaries	2	2	2	83,450	85,860	85,860
Permit Aide		1	1		42,890	42,890
Administrative Clerk	1	1	1	36,800	39,810	39,810
Senior Clerks	1.8	1.8	1.8	60,420	62,260	62,260
Typist Clerks	1			27,350		
TOTAL	21.4	21.4	21.4	\$1,197,170	\$1,309,560	\$1,309,560

Administration Division**Community Development
General Fund/4101**

Account No. Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages				
1001 Salaries, Full Time	\$140,578	\$144,830	\$156,640	\$156,640
1006 Salaries, Overtime	3,012	3,140	3,920	3,920
1038 Sick Leave Payoff	3,216	3,220	610	610
1040 Vacation Payoff	516	510		
1101 Retirement	9,703		10,960	10,960
1201 Workers' Compensation	1,296	2,660	360	360
1300 Employee Group Insurance	8,196	8,200	8,200	8,200
1318 Medicare Insurance	651	660	720	720
Subtotal	167,168	163,220	181,410	181,410
Maintenance and Operations				
2011 Training, Travel and Dues	2,621	3,700	4,400	4,400
2024 Electricity	8,427	7,970	8,120	8,120
2027 Water	246	350	370	370
2031 Telephone	8,261	8,400	8,310	8,310
2101 Materials and Supplies	2,436	2,000	2,000	2,000
2170 General Insurance	5,556	4,880	2,630	2,630
2222 Repairs and Maint. Other	368	100	400	400
2401 Contractual Services		11,000	1,000	1,000
2804 Costs Redistributed	750	750	920	920
Subtotal	28,665	39,150	28,150	28,150
Capital Outlay				
5408 (R) Two Computers	-	-	4,400	4,400
5408 (R) Laserjet/Label Printer			1,500	1,500
5408 (A) Planner Desk & Return			2,500	2,500
5408 (A) GIS Map Objects Server			15,000	15,000
5408 (A) Shelving/Plan Storage			1,500	1,500
5408 (A) Network Color Printer	-	-	6,500	6,500
Subtotal	7,467	14,150	31,400	31,400
Special Programs				
8015 Heritage Committee	186	500	500	500
8025 Aerial Topography		16,000		
8109 Village Entr. Design Competition				75,000
Subtotal	186	16,500	500	75,500
Grand Total	\$203,486	\$233,020	\$241,460	\$316,460

Administration Division Position Summary

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Dir. of Community Dev.	1	1	1	\$102,940	\$111,330	\$111,330
Administrative Secretary	1	1	1	41,890	45,310	45,310
TOTAL	2	2	2	\$144,830	\$156,640	\$156,640

Zoning Division**Community Development
General Fund/4102**

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$236,679	\$245,660	\$274,960	\$274,960
1003	Salaries, Part Time	27,934	34,550	35,590	35,590
1006	Salaries, Overtime	6,058	7,850	12,080	12,080
1038	Sick Leave Payoff	3,660	3,660	4,980	4,980
1040	Vacation Payoff	1,884	1,880	3,130	3,130
1101	Retirement	16,470		19,250	19,250
1103	P.A.R.S. Retirement	1,048	1,290	1,330	1,330
1201	Workers' Compensation	1,296	2,660	12,550	12,550
1300	Employee Group Insurance	19,680	19,680	19,680	19,680
1318	Medicare Insurance	3,765	3,480	4,690	4,690
	Subtotal	318,474	320,710	388,240	388,240
Maintenance and Operations					
2011	Training, Travel and Dues	250	600	1,350	1,350
2101	Materials and Supplies	5,062	3,100	3,300	3,300
2170	General Insurance	5,556	4,880	4,930	4,930
2222	Repairs and Maint. Other	469	100	100	100
2281	Printing	3,323	3,500	3,500	3,500
2401	Contractual Services			7,500	7,500
2804	Costs Redistributed	750	750	920	920
	Subtotal	15,410	12,930	21,600	21,600
	Grand Total	\$333,884	\$333,640	\$409,840	\$409,840

Zoning Division Position Summary

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Dept. Budget	Request	Adopted Budget	Department Budget	Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Zoning Administrator	1	1	1	\$71,410	\$84,960	\$84,960
Sr.Code Enfor. Officer	1	1	1	48,770	56,050	56,050
Senior Planner	0.8	0.8	0.8	49,560	53,590	53,590
Administrative Secretary	1	1	1	41,560	40,550	40,550
Administrative Clerk		1	1		39,810	39,810
Senior Clerk	1			34,360		
TOTAL	4.8	4.8	4.8	\$245,660	\$274,960	\$274,960

Building Safety DivisionCommunity Development
General Fund/4104

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$420,047	\$448,670	\$500,640	\$500,640
1003	Salaries, Part Time		23,760	57,780	57,780
1006	Salaries, Overtime	7,046	5,000	5,000	5,000
1038	Sick Leave Payoff	6,312	6,310	8,050	8,050
1040	Vacation Payoff	6,756	6,760	7,730	7,730
1101	Retirement	29,259		35,030	35,030
1103	P.A.R.S. Retirement		890	2,170	2,170
1201	Workers' Compensation	1,296	2,670	17,320	17,320
1300	Employee Group Insurance	31,152	36,080	36,080	36,080
1318	Medicare Insurance	4,676	4,690	5,720	5,720
	Subtotal	506,544	534,830	675,520	675,520
Maintenance and Operations					
2011	Training, Travel and Dues	1,456	2,380	3,580	2,380
2051	Gas and Lubrications	2,843	2,520	5,240	5,240
2101	Materials and Supplies	6,213	8,050	4,200	4,200
2150	Rents and Leases	9,840	8,400	11,160	11,160
2170	General Insurance	5,556	4,870	11,490	11,490
2201	Repairs and Maint. Auto.	20	1,000	1,000	1,000
2222	Repairs and Maint. Other	1,120	300	300	300
2281	Printing	2,336	3,800	4,300	4,300
2401	Contractual Services		32,000	9,450	9,450
2804	Costs Redistributed	750	750	920	920
	Subtotal	30,134	64,070	51,640	50,440
Special Programs					
8102	Treasure Island Plan Check			100,000	75,000
	Subtotal	0	0	100,000	75,000
	Grand Total	\$536,678	\$598,900	\$827,160	\$800,960

Building Safety Position Summary

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Building Officials	1	1	1	\$82,410	\$89,130	\$89,130
Sr. Plan Checker	1	1	1	64,860	76,630	76,630
Building Inspectors	3	3	3	154,230	168,120	168,120
Sr. Building Inspector	1	1	1	56,960	61,610	61,610
Permit Aide		1	1		42,890	42,890
Administrative Clerk	1			36,800		
Senior Clerks	0.8	1.8	1.8	26,060	62,260	62,260
Typist Clerks	1			27,350		
TOTAL	8.8	8.8	8.8	\$448,670	\$500,640	\$500,640

Planning Division**Community Development
General Fund/4106**

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$359,991	\$358,010	\$377,320	\$377,320
1003	Salaries, Part Time	35,690	3,600	3,600	3,600
1006	Salaries, Overtime	1,645	4,520	4,470	4,470
1038	Sick Leave Payoff	5,016	5,010	2,740	2,740
1040	Vacation Payoff	3,624	3,620	1,660	1,660
1101	Retirement	25,083		26,420	26,420
1103	P.A.R.S. Retirement	1,354	140	140	140
1201	Workers' Compensation	1,296	2,660	750	750
1300	Employee Group Insurance	23,784	23,780	23,780	23,780
1318	Medicare Insurance	4,768	4,330	5,580	5,580
	Subtotal	462,251	405,670	446,460	446,460
Maintenance and Operations					
2011	Training, Travel and Dues	1,601	2,230	2,330	2,330
2101	Materials and Supplies	7,751	6,600	7,100	7,100
2170	General Insurance	5,556	4,870	6,200	6,200
2222	Repairs and Maint. Other	5,172	6,000	4,000	4,000
2281	Printing	5,550	6,500	6,500	6,500
2401	Contractual Services	9,851	8,150	1,500	1,500
2804	Costs Redistributed	750	750	920	920
	Subtotal	36,231	35,100	28,550	28,550
Special Programs					
8103	Treasure Island Marine Plan			54,000	50,000
	Subtotal	0	0	54,000	50,000
	Grand Total	\$498,482	\$440,770	\$529,010	\$525,010

Planning Division Position Summary

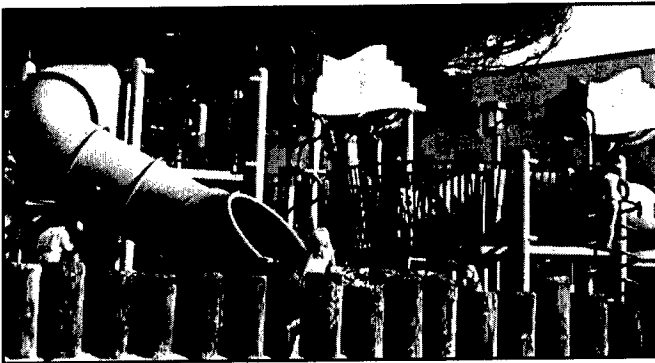
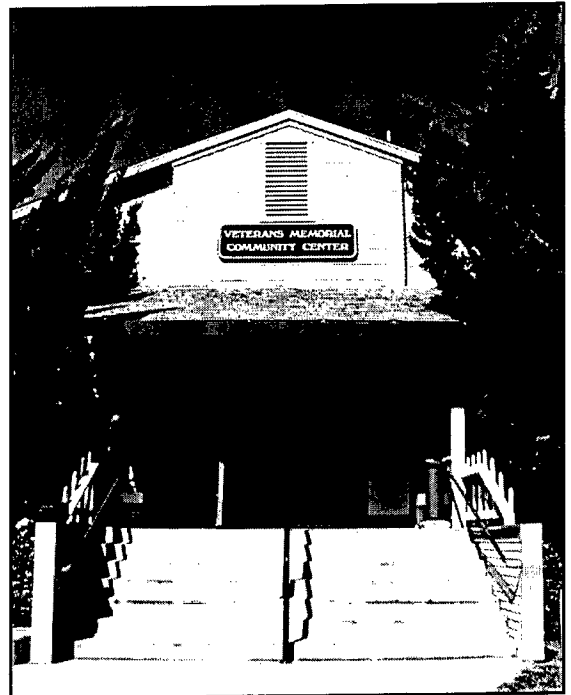
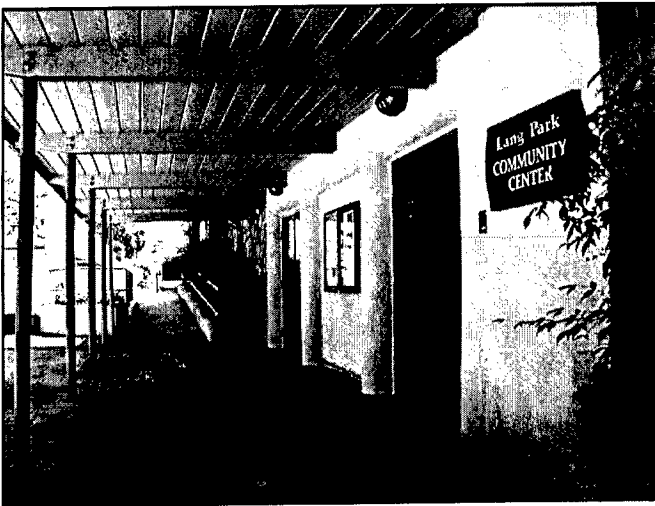
Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Asst. Director Comm. Dev.	1	1	1	\$82,410	\$89,130	\$89,130
Principal Planners	1.8	0.8	0.8	121,460	58,390	58,390
Senior Planner	1	2	2	61,940	133,200	133,200
Associate Planner	1	1	1	56,960	53,230	53,230
Assistant Planner		1	1		43,370	43,370
Planning Technician	1			35,240		
TOTAL	5.8	5.8	5.8	\$358,010	\$377,320	\$377,320

Community Services

Fiscal Year
2000-01



RECREATION





Community Services Department

The Community Services Department is organized into four Divisions: Recreation and Social Services, Swimming Pool, Arts Commission, and Community Assistance. There are 6.75 authorized full-time positions, approximately 75 seasonal and part-time positions, and more than 120 contracted instructors. A description of services provided by each division is as follows:

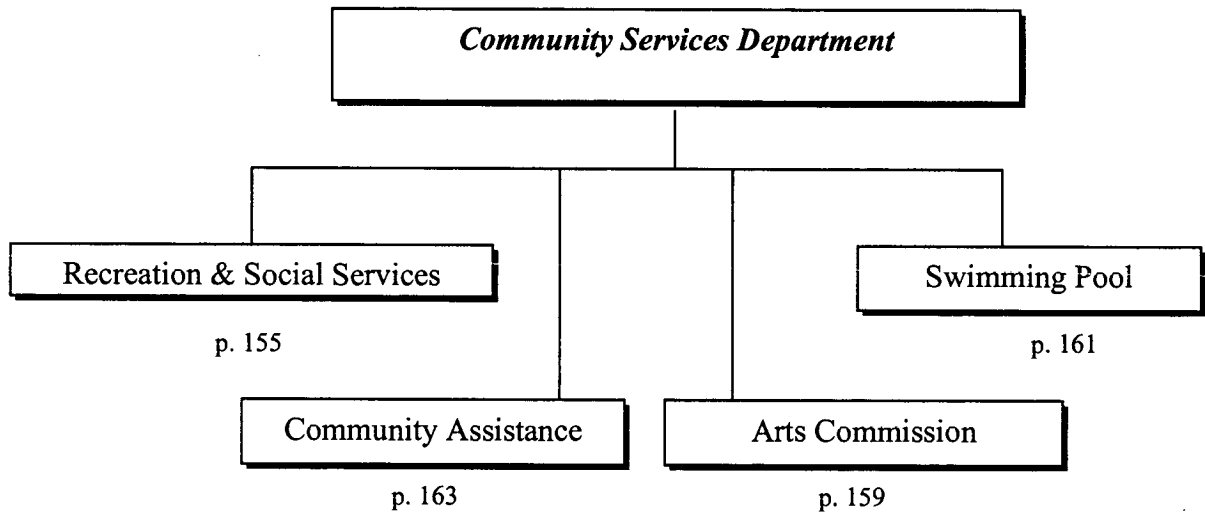
Recreation and Social Services - The Recreation and Social Services Division consists of 4.75 full-time and approximately 50 seasonal employees. It provides a variety of recreation and cultural activities, and supplements the social services and senior citizen needs in the community. The Division is responsible for a variety of activities: sports programs for both youth and adults; parenting and tiny tot classes; various dance and exercise activities. Senior programs are offered at little or no charge. A quarterly brochure of activities is mailed to all Laguna Beach residents. In addition, the Division manages the City Hall Recreation Building, Lang Park Community Center, and the Veteran's Memorial Community Center (Senior Center), the Cold Weather Shelter, and non-metered parking lot programs. Class fees, sports programs, permit charges, program advertising, rents, leases, and special program reimbursements generate about 77% of the Division's budget, excluding the cost of operating the parking lots.

Swimming Pool - This Division has one full-time Pool Manager and approximately 25 seasonal personnel. The Division is responsible for managing the aquatic facility shared with the Laguna Beach Unified School District. Apart from maintaining the pool and related equipment, a variety of special programs are offered through the Recreation Division: beginning through advanced Red Cross swim lessons, lap swimming, aquatic exercises, youth swim teams, water safety certification, etc. The cost to operate the pool is approximately \$246,000 per year, \$20,000 of which is reimbursed by the School District for shared operating expenses. The various swim programs and facility rentals generate an additional \$136,500. Currently, operating costs exceed revenues by approximately \$90,000 per year.

Arts Commission - The Arts Commission consists of eight appointed community members. The Commission makes recommendations to the City Council about Art in Public Places projects and manages annual events, which include Music in the Park, holiday palettes, banners and artist designed benches. A full-time Arts Coordinator serves as liaison to the Commission and the City's arts organizations and galleries and prepares the City's Community Arts Calendar.

Community Assistance - The Community Assistance Grant Program provides funds to help support local community organizations that represent the arts and social services. The allocation for fiscal year 2000-01 is \$213,100. This amount represents approximately 36% of the lease payment anticipated from the Festival of Arts. The City Council appoints two Council members to recommend the allocation of this money.

The chart below shows the budget structure of the Community Services Department. The numbers below each activity indicate the pages that follow in which a more detailed budget can be found:

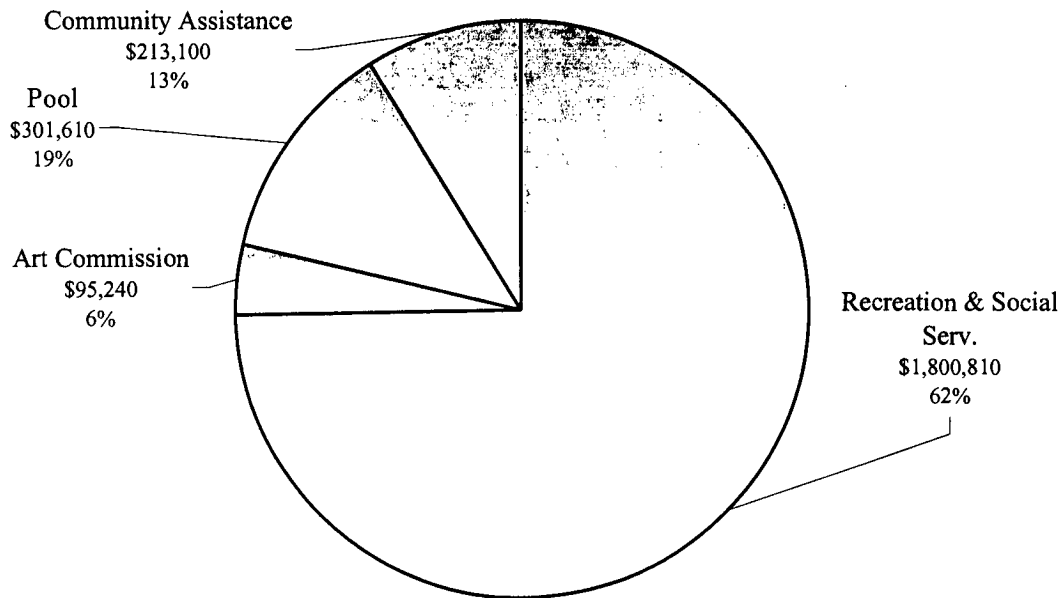


**Community Services Department
Budget Summary**

**All
Divisions**

<u>Division</u>	MAJOR CATEGORY OF EXPENDITURE					Division Total
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Recreation & Social Serv.	\$425,460	\$509,350	12,100	\$828,900	\$25,000	\$1,800,810
Art Commission	55,540	2,750	1,100	35,850	0	\$95,240
Pool	120,780	124,930	55,900		0	\$301,610
Community Assistance		213,100			0	\$213,100
Department Total	\$601,780	\$850,130	\$69,100	\$864,750	\$25,000	\$2,410,760

Summary By Division Total



**Community Services Department
Budget Detail**

**All
Divisions**

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$294,816	\$330,700	\$367,060	\$367,060
1003	Salaries, Part Time	166,571	165,600	177,020	177,020
1006	Salaries, Overtime	2,419	1,500	3,020	3,020
1009	Salaries, Redistributed	(16,140)	(17,300)	(17,300)	(17,300)
1038	Sick Leave Payoff	4,296	4,300	2,460	2,460
1040	Vacation Payoff	1,656	1,650	230	230
1101	Retirement	20,514		25,690	25,690
1103	P.A.R.S. Retirement	6,634	6,220	6,640	6,640
1201	Workers' Compensation	1,164	3,040	2,960	2,960
1300	Employee Group Insurance	23,580	27,680	27,680	27,680
1318	Medicare Insurance	5,108	5,720	6,320	6,320
	Subtotal	510,618	529,110	601,780	601,780
Maintenance and Operations					
2001	Uniforms and Laundry	1,734	3,100	3,100	3,100
2011	Training, Travel and Dues	7,313	7,520	8,770	8,770
2021	Natural Gas	21,656	22,820	22,840	22,840
2024	Electricity	21,953	22,440	23,670	23,670
2027	Water	5,686	5,290	6,840	6,840
2031	Telephone	3,236	3,360	3,480	3,480
2101	Materials and Supplies	38,648	36,510	43,750	43,750
2150	Rents and Leases	17,401	18,200	21,110	21,110
2170	General Insurance	7,236	6,880	7,870	7,870
2222	Repairs and Maint. Other	14,845	12,050	12,300	12,300
2281	Printing	23,028	27,890	36,600	36,600
2401	Contractual Services	431,090	356,990	438,000	438,000
2432	Postage	7,186	8,650	8,700	8,700
	Community Assistance	123,182	143,000	551,558	213,100
	Subtotal	724,194	674,700	1,188,588	850,130
Capital Outlay					
5305	Improvements Other Than Bldgs			4,500	4,500
5408	Office Furniture & Equipment	4,103	30,500	10,800	8,200
5622	Other Equipment	7,983	22,550	58,400	56,400
	Subtotal	12,086	53,050	73,700	69,100

**Community Services Department
Budget Detail (Con't)**

**All
Divisions**

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Special Programs					
	Special Programs	89,614	84,400	81,750	864,750
	Subtotal	89,614	84,400	81,750	864,750
Capital Improvements					
	Capital Improvement Projects			45,000	25,000
	Subtotal	0	0	45,000	25,000
	Grand Total	\$1,336,512	\$1,341,260	\$1,990,818	\$2,410,760

**Community Services Department
Position Summary**

**All
Divisions**

Position Title	No. of Positions			Salaries		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Dir. of Community Services	1	1	1	\$93,100	\$100,690	\$100,690
Recreation Supervisors	2	2	2	103,640	112,100	112,100
Sr. Services Coordinator	0.75	0.75	0.75	34,450	37,260	37,260
Administrative Secretary	1	1	1	34,040	40,550	40,550
Arts Coordinator	1	1	1	36,600	43,640	43,640
Pool Manager	1	1	1	28,870	32,820	32,820
TOTAL	6.75	6.75	6.75	\$330,700	\$367,060	\$367,060

Recreation & Social Services Division

*Community Services
General Fund/5101*

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$260,207	\$265,230	\$290,600	\$290,600
1003	Salaries, Part Time	80,320	95,080	98,810	98,810
1006	Salaries, Overtime	327		420	420
1009	Salaries, Redistributed	(16,140)	(17,300)	(17,300)	(17,300)
1038	Sick Leave Payoff	4,296	4,300	2,460	2,460
1040	Vacation Payoff	1,656	1,650	230	230
1101	Retirement	18,091		20,340	20,340
1103	P.A.R.S. Retirement	3,320	3,570	3,710	3,710
1201	Workers' Compensation	960	2,770	2,680	2,680
1300	Employee Group Insurance	19,476	19,480	19,480	19,480
1318	Medicare Insurance	3,320	3,720	4,030	4,030
	Subtotal	375,833	378,500	425,460	425,460
Maintenance and Operations					
2001	Uniforms and Laundry	1,167	1,400	1,400	1,400
2011	Training, Travel and Dues	4,837	5,220	5,920	5,920
2021	Natural Gas	1,953	2,020	2,040	2,040
2024	Electricity	4,682	4,680	4,670	4,670
2027	Water	1,809	1,490	2,040	2,040
2031	Telephone	2,405	2,340	2,460	2,460
2101	Materials and Supplies	21,255	21,760	25,500	25,500
2150	Rents and Leases	17,401	18,200	21,000	21,000
2170	General Insurance	5,976	5,080	5,620	5,620
2222	Repairs and Maint. Other	4,137	6,050	6,300	6,300
2281	Printing	22,681	26,990	35,700	35,700
2401	Contractual Services	387,858	326,990	388,000	388,000
2432	Postage	7,186	8,650	8,700	8,700
	Subtotal	483,347	430,870	509,350	509,350
Capital Outlay					
5305	(R) Replace Windows/Rec Bldg			4,500	4,500
5408	(A) Three Computers/Printer			7,600	5,400
5622	(A) Portable Address System			2,200	2,200
	Subtotal	0	30,500	14,300	12,100

(Prior Years' Capital Outlay shown in Total Only)

Recreation & Social Services Division (Cont.)

**Community Services
General Fund/5101**

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Special Programs					
8017	Cold Weather Shelter ¹	8,121	15,000	10,000	10,000
8021	Housing Assistance ²	14,400	14,400	14,400	14,400
8032	Community/Senior Center				783,000
8092	Festival Parking Program	11,555	21,500	21,500	21,500
	Subtotal	34,076	50,900	45,900	828,900
Capital Improvements					
	Capital Improvement Projects ³			45,000	25,000
	Subtotal	0	0	45,000	25,000
	Grand Total	\$893,256	\$890,770	\$1,040,010	\$1,800,810

¹ Funded from Community Development Block Grant in the Special Revenue and Grants Fund .

² Funded from the Housing in Lieu Fund.

³ Represents project #5. See Capital Improvement Project Summary (pp. 181-187) for funding details and reference to Project Descriptions.

Recreation & Social Services Division Position Summary

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Dir. of Community Services	1	1	1	\$93,100	\$100,690	\$100,690
Recreation Supervisors	2	2	2	103,640	112,100	112,100
Sr. Services Coordinator	0.75	0.75	0.75	34,450	37,260	37,260
Administrative Secretary	1	1	1	34,040	40,550	40,550
TOTAL	4.75	4.75	4.75	\$265,230	\$290,600	\$290,600

Arts Commission DivisionCommunity Services
General Fund/5151

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$34,609	\$36,600	\$43,640	\$43,640
1003	Salaries, Part Time	3,320	3,360	3,840	3,840
1101	Retirement	2,423		3,050	3,050
1103	P.A.R.S. Retirement	125	130	140	140
1201	Workers' Compensation		90	80	80
1300	Employee Group Insurance	4,104	4,100	4,100	4,100
1318	Medicare Insurance	561	580	690	690
	Subtotal	45,142	44,860	55,540	55,540
Maintenance and Operations					
2011	Training, Travel and Dues	586	600	700	700
2101	Materials and Supplies	517	700	700	700
2170	General Insurance		570	650	650
2281	Printing	330	700	700	700
	Subtotal	1,433	2,570	2,750	2,750
Capital Outlay					
5622	(A) Digital Camera & Printer			1,100	1,100
5622	(A) Storage Bin			2,000	
	Subtotal	4,103	0	3,100	1,100
Special Programs					
8004	Arts Commission Program	15,125	13,500	15,850	15,850
8023	Passport To Laguna	8,549	20,000	20,000	20,000
8940	North Beach Bench	5,000			
8945	Artistic Bench Program	7,346			
8946	Heisler Park Sculpture	4,397			
	Subtotal	40,417	33,500	35,850	35,850
	Grand Total	\$91,095	\$80,930	\$97,240	\$95,240

Arts Commision Division Position Summary

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Arts Coordinator	1	1	1	\$36,600	\$43,640	\$43,640
TOTAL	1	1	1	\$36,600	\$43,640	\$43,640

Swimming Pool DivisionCommunity Services
General Fund/2602

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time		\$28,870	\$32,820	\$32,820
1003	Salaries, Part Time	\$82,931	67,160	74,370	74,370
1006	Salaries, Overtime	2,092	1,500	2,600	2,600
1101	Retirement			2,300	2,300
1103	P.A.R.S. Retirement	3,189	2,520	2,790	2,790
1201	Workers' Compensation	204	180	200	200
1300	Employee Group Insurance		4,100	4,100	4,100
1318	Medicare Insurance	1,227	1,420	1,600	1,600
	Subtotal	89,643	105,750	120,780	120,780
Maintenance and Operations					
2001	Uniforms and Laundry	567	1,700	1,700	1,700
2011	Training, Travel and Dues	1,890	1,700	2,150	2,150
2021	Natural Gas	19,703	20,800	20,800	20,800
2024	Electricity	17,271	17,760	19,000	19,000
2027	Water	3,877	3,800	4,800	4,800
2031	Telephone	831	1,020	1,020	1,020
2101	Materials and Supplies	16,876	14,050	17,550	17,550
2150	Rents and Leases			110	110
2170	General Insurance	1,260	1,230	1,600	1,600
2222	Repairs and Maint. Other	10,708	6,000	6,000	6,000
2281	Printing	17	200	200	200
2401	Contractual Services	43,232	30,000	50,000	50,000
	Subtotal	116,232	98,260	124,930	124,930
Capital Outlay					
5622	(R) Room Lockers			32,500	32,500
5408	(A) Computer and Printer	-	-	3,200	2,800
5622	(R) Pool Cleaner			5,600	5,600
5622	(R) Shower Control			12,000	12,000
5622	(A) Pool Drain Piping	-	-	3,000	3,000
	Subtotal	7,983	22,550	56,300	55,900
	Grand Total	\$213,858	\$226,560	\$302,010	\$301,610

(Prior Years' Capital Outlay shown in Total Only)

Pool Division Position Summary

Position Title	<i>No. of Positions</i>			<i>Salaries</i>		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Pool Manager	1	1	1	\$28,870	\$32,820	\$32,820
TOTAL	1	1	1	\$28,870	\$32,820	\$32,820

Community Assistance

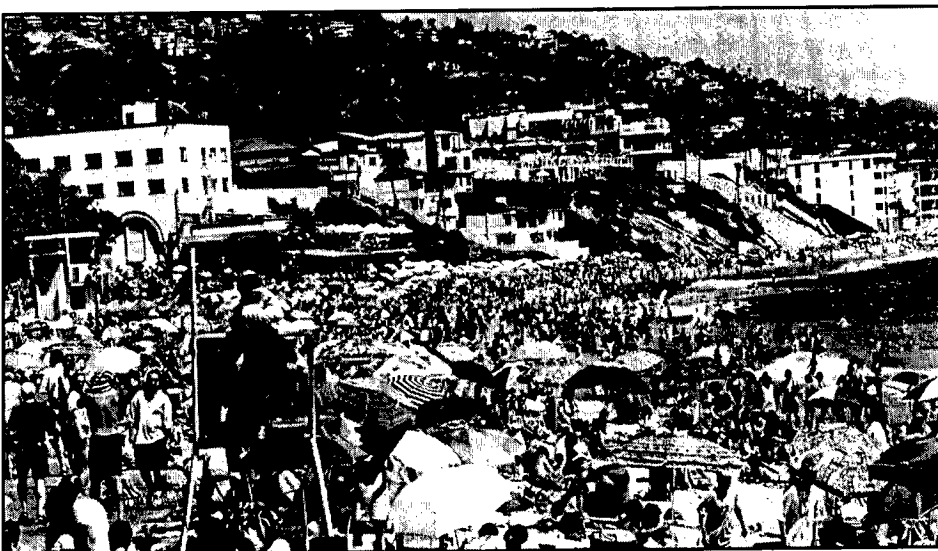
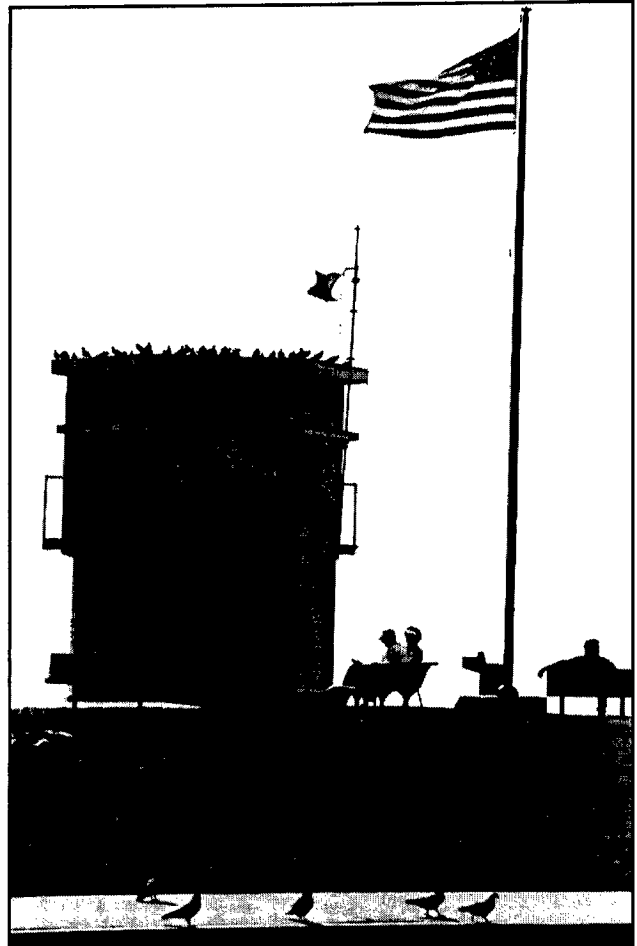
*Community Services
General Fund/5201*

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Community Request 2000-01	Adopted Budget 2000-01
2900	CONTINGENCY		\$70		
2901	LAGUNA ART MUSEUM	\$15,000	6,000	\$66,902	\$48,000
2902	BALLET PACIFICA			8,000	3,800
2904	COMMUNITY ART PROJECT			18,000	1,200
2905	LAGUNA BEACH RESOURCE CENTER	1,000	4,200	6,000	5,000
2906	ART INSTITUTE	5,000	6,000	20,000	6,000
2907	BLUEBELL FOUNDATION FOR CATS		500		
2908	FRIENDS OF THE LB LIBRARY		2,000	2,000	2,000
2909	LAGUNA POETS	500			
2910	STOP-GAP		1,000		
2911	HORTENSE MILLER GARDENS	10,000	1,000	1,000	1,000
2912	NO SQUARE THEATER		5,500	27,200	8,000
2913	BINKY PATROL COMFORTING COVERS			4,000	200
2915	CHAMBER OF COMMERCE	5,000	10,000	25,000	10,000
2916	LAGUNA CLUB FOR KIDS	4,000	5,000	6,000	3,500
2917	COMMUNITY CLINIC	20,000	10,000	25,000	10,000
2918	CALIF. CHOREOGRAPHERS DANCE FESTIVAL			6,700	2,500
2920	FRIENDS OF SEA LIONS	4,000		5,000	
2921	1 st THURSDAY'S ART WALK			4,176	3,000
2922	BOYS & GIRLS CLUB	6,000	18,500	25,000	12,500
2923	CSP YOUTH SHELTER	5,000	5,000	7,000	4,400
2924	LAGUNA BEACH SENIORS	7,500	7,500	15,000	7,500
2925	LAGUNA BEACH COMMUNITY BAND			2,000	200
2926	SHAKESPEARE IN LAGUNA			5,000	100
2929	LAGUNA PLAYHOUSE	5,000	7,500	20,050	7,500
2931	SALLY'S FUND	3,000	5,000	20,000	5,000
2938	FRIENDSHIP SHELTER	2,000	2,000	5,000	2,000
2940	CROSS CULTURAL TASK FORCE	1,000	10,730	44,000	40,000 *
2942	SCHOOLPOWER	2,500	3,000		
2943	AIDS SERVICES/HIV COMMITTEE	19,182	20,000	20,000	20,000
2948	PATRIOTS' DAY PARADE	1,500	2,000	3,000	
2949	LAGUNA OUTREACH ART (LOCA)	2,000	3,000	10,280	4,500
2952	RUFF	500	500	750	500
2955	BRANDY'S FRIENDS	2,500	7,000	10,000	4,700
2958	SOUTH COAST MEDICAL CENTER	1,000			
	ANGELS FOR SADDLEBACK COLLEGE			10,000	
	AUTO-FREE ORANGE COUNTY			2,000	
	LAGUNA BEACH GIRLS ATHLETIC ASSN.			5,000	
	LAGUNA BEACH GIRLS BASKETBALL			5,000	
	LAGUNA BEACH LAWN BOWLING CLUB			100,000	
	NIGUEL PARENT PARTICIPATION PRESCHOOL			12,700	
	PACIFIC CHORALE			4,300	
	SADDLEBACK COMMUNITY OUTREACH			500	
Grand Total		\$123,182	\$143,000	\$551,558	\$213,100

* For Laguna Day Worker Center

Marine Safety

Fiscal Year
2000-01



1

2

Marine Safety Department

The Marine Safety Department is responsible for 4.7 miles of City coastline and 14 square miles of ocean. Marine Safety has four full-time positions along with approximately 100 seasonal and recurrent positions. Lifeguard services are provided 24 hours a day, 365 days a year. Marine Safety's primary duties are ocean rescue, emergency medical treatment, prevention, enforcement and public assistance. The Department also provides technical rescue response in scuba search and recovery, cliff rescue, flood "swift water" response and backcountry extrication. During an average year, Marine Safety personnel rescue 1,500 beach-goers and give medical attention to another 2,500 people. Lifeguards also enforce beach and marine municipal ordinances, and issue 45,000 safety warnings annually. The Marine Safety Department is organized into four divisions: Field Operations (summer), Junior Lifeguards, Field Operations (off-season) and Contractual Services.

Field Operations (summer) – Summer deployment consists of 43 positions per day providing lifeguard coverage to the City, Emerald Bay and Irvine Cove beaches. Summer operations are structured into four divisions. Division One covers Irvine Cove to Rockpile beach and is serviced by ten lifeguard towers and a mobile unit with two supervisors. Division Two covers Main Beach and is serviced by 12 lifeguard positions and three supervisors. Division Three covers Sleepy Hollow beach to Treasure Island and is serviced by 11 lifeguard towers and a mobile unit with two supervisors. Division Four consists of dispatching, administrative, training and maintenance services.

Junior Lifeguards – The Junior Lifeguard Program instructs the youth of Laguna Beach and surrounding areas in ocean awareness and safety, self rescue skills, marine ecology, basic first aid and responsible enjoyment of our coastal resources. Each year approximately 300 youths between the ages of 8 and 15 participate in the program. A Junior Lifeguard Coordinator, two Lead Instructors, four Assistant Instructors and three Youth Aides supervise the participants. The Community Services Department handles advertising and registration for the program.

Field Operations (off-season) – Off-season deployment is initiated from September 7 to June 19. Operations during the off-season consist of three full-time lifeguards and 20 seasonal and recurrent staff. Several deployment schedules (skeleton coverage and reduced coverage) are utilized to address varied seasonal and weekend demands. Winter operations are structured into four areas. Field Operations include patrol duties, marine ecological patrol,

scheduled coverage, emergency incident response and night time response. Administrative duties include all department management responsibilities. Training involves strict standards that must be adhered to for full-time staff, winter recurrent personnel, seasonal employees, new recruits and technical rescue teams. Ninety percent of the Department's training takes place during off-season operations. Maintenance Operations require the servicing and upkeep of 27 lifeguard towers and phone lines, three mobile units, Marine Safety headquarters and the Main Beach tower. Ninety five percent of the Department's maintenance takes place during the off-season.

Contractual Services - The Marine Safety Department provides lifeguard services on a contract basis, to Emerald Bay and Irvine Cove during summer, fall and spring. Marine Safety services are also contracted out for commercial film shoots along our coastline.

**Marine Safety Department
Budget Detail**

**All
Divisions**

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$161,508	\$172,310	\$196,720	\$234,250
1003	Salaries, Part Time	451,431	500,050	576,510	522,500
1006	Salaries, Overtime	25,888	17,000	22,880	22,880
1038	Sick Leave Payoff	1,896	1,900	3,250	3,250
1040	Vacation Payoff	1,908	1,910		
1101	Retirement	32,715	20,830	20,860	24,830
1103	P.A.R.S. Retirement	17,643	18,750	21,620	19,600
1201	Workers' Compensation	33,612	29,300	13,930	13,930
1300	Employee Group Insurance	12,300	12,300	12,300	16,400
1318	Medicare Insurance	9,280	10,000	11,540	11,137
	Subtotal	748,181	784,350	879,610	868,777
Maintenance and Operations					
2001	Uniforms and Laundry	8,877	9,320	9,320	9,320
2011	Training, Travel and Dues	3,205	3,290	6,790	6,790
2021	Natural Gas	508	490	530	530
2031	Telephone	7,106	6,480	6,630	6,630
2051	Gas and Lubrications	1,327	1,640	3,520	3,520
2101	Materials and Supplies	20,493	24,980	31,180	31,180
2150	Rents and Leases	22,842	17,720	17,860	17,860
2170	General Insurance	10,956	10,510	11,290	11,290
2201	Repairs and Maint. Auto.	1,844	2,500	3,350	3,350
2222	Repairs and Maint. Other	5,530	6,690	8,690	8,690
2281	Printing	579	600	600	600
2401	Contractual Services	11,780	16,130	19,650	19,650
	Subtotal	95,047	100,350	119,410	119,410
Capital Outlay					
5408	(A) HP Copier	-	-	2,500	2,500
5408	(A) Pentium Computer	-	-	2,500	2,200
5408	(A) Office Equipment	<i>(Prior Years' Capital Outlay shown in Total Only)</i>		8,000	8,000
5408	(A) Scanner			700	700
5622	(R) Scuba Equipment	-	-	3,200	3,200
5622	(A) Cliff Rescue Equipment	-	-	2,810	2,810
5622	(A & R) Paddleboards	-	-	4,000	4,000
5622	(R) Phone System	-	-	20,000	20,000
5622	(R) Five Beach Towers	-	-	12,000	12,000
	Subtotal	26,963	42,520	55,710	55,410

**Marine Safety Department
Budget Detail (Con't)**

***All
Divisions***

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Special Programs					
8026	Portable 800 MHZ Radios			22,610	22,610
8335	County Wide 800 MHZ Network		45,700		
	Subtotal	0	45,700	22,610	22,610
	Grand Total	\$870,191	\$972,920	\$1,077,340	\$1,066,207

**Marine Safety Department
Position Summary**

**All
Divisions**

Position Title	No. of Positions			Salaries		
	Budget	Dept. Request	Adopted Budget	Budget	Department Request	Adopted Budget
	1999-00	2000-01	2000-01	1999-00	2000-01	2000-01
Marine Safety Chief	1	1	1	\$71,410	\$84,960	\$84,960
Marine Safety Lieutenant	1	1	1	54,230	58,660	58,660
Marine Safety Officer	1	1	2	46,430	52,740	90,270
Uniform Allowance				240	360	360
TOTAL	3	3	4	\$172,310	\$196,720	\$234,250

Internal Service Funds

The following pages contain the budgets for the City's two internal service funds: one for vehicle replacement and one for insurance and benefits. As explained earlier in this budget document, an internal service fund is a revolving fund which is established to isolate the costs of a particular function and then to allocate those costs to the various operating divisions.

Costs for the functions of the internal service funds are allocated to individual operating divisions through the use of an annual rate which is adjusted each year to reflect anticipated costs. For example, the rates for vehicle replacement are based on the specific vehicles assigned to each division, and the rates for employee medical insurance are based on the number of employees in each division.

Based on this rate, each division pays to the internal service fund an annual amount which is shown as an expenditure item in the division budget. This payment becomes the revenue for the internal service fund which in turn directly pays for the goods and services provided, such as new vehicles or medical insurance.

The advantage of establishing rate-based internal service funds is that they provide an accounting mechanism to build up reserves to pay for very expensive items, such as the purchase of a fire truck or the payment of a large insurance claim. This allows the City to spread out the cost for these items over many years instead of having to pay the entire cost in a single year. Additionally, a rate-based vehicle replacement internal service fund more accurately assigns the cost of using equipment over the period during which the equipment is used.

Insurance & Benefits**Internal Service Fund
Insurance & Benefits**

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1040	Vacation Payoff	\$229,152	\$146,410	\$144,670	\$144,670
1041	Sick Leave Payoff	182,798	143,100	125,440	125,440
1042	Comp Time Payoffs	8,472		3,330	3,330
1201	Workers' Comp. Insurance	689,311	694,270	707,000	707,000
1303	Health Insurance	834,766	872,500	872,500	872,500
1306	Dental Insurance	137,703	140,800	140,800	140,800
1309	Life Insurance	10,400	11,000	11,000	11,000
1313	Long Term Disability Ins.	48,897	49,000	49,000	49,000
1316	Unemployment Insurance	11,094	29,000	29,000	29,000
1318	Medicare Insurance	2,023	2,000		
	Subtotal	2,154,616	2,088,080	2,082,740	2,082,740
Maintenance and Operations					
2170	General Insurance	2,926,567	1,257,550	872,700	872,700
	Subtotal	2,926,567	1,257,550	872,700	872,700
	Grand Total	\$5,081,183	\$3,345,630	\$2,955,440	\$2,955,440

Vehicle Replacement**Internal Service Fund
Vehicle Replacement Fund/1761**

Description	Division	Department Request 2000-01	Adopted Budget 2000-01
<u>Police Department:</u>			
Motorcycle	2102	\$10,250	\$10,250
Three Marked Patrol Vehicles	2102	73,500	73,500
All Terrain Vehicle (ATC)	2102	4,800	4,800
Two Unmarked Investigative Units	2104	44,000	44,000
Marked Parking Enforcement Vehicle	2301	23,000	23,000
	Subtotal	155,550	155,550
<u>Fire Department:</u>			
Medium to Full size SUV	2401	60,000	60,000
Fire Engine	2401	370,000	
	Subtotal	430,000	60,000
<u>Marine Safety:</u>			
Jeep Cherokee, 4-Wheel Drive	2601	29,970	29,970
Jeep Cherokee, 4-Wheel Drive	2601	29,970	29,970
	Subtotal	59,940	59,940
<u>Municipal Services Department:</u>			
Ford Ranger Long Bed Pick-Up Truck	3101	21,750	21,750
Ford F250 3/4 ton Pick-Up Truck	3104	25,750	25,750
Sidewalk Cleaning Machine	3104	30,000	30,000
Ford Ranger Long Bed Pick-Up Truck	3501	22,950	22,950
	Subtotal	100,450	100,450
	GRAND TOTAL	\$745,940	\$375,940

Section IV

CAPITAL IMPROVEMENT PROGRAM

Introduction

The City's Capital Improvement Program includes major projects undertaken for the purpose of replacing or constructing new portions of the City's physical infrastructure system including, for example, its streets, sewers, building, parks, street lights, and storm drains.

The following schedules are included on the pages that follow:

1. **"Capital Improvement Project Summary"** (page 181). This schedule provides a summary of all capital improvement projects budgeted for Fiscal Year 2000-01.
2. **"Capital Project Descriptions"** (pages 183-187). This schedule provides a more detailed description of each of the projects budgeted for Fiscal Year 2000-01.
3. **"Ten Year Capital Improvement Plan"** (pages 189-203). This schedule provides a ten year schedule through Fiscal Year 2009-10 for all capital projects proposed at this time. A one page funding summary for the entire the year plan is shown on page 191.

CAPITAL IMPROVEMENT PROJECT SUMMARY

(See following Pages for Description of Each Project)

CAPITAL IMPROVEMENT FUND:

1.	Diamond Crestview Road Improvements	\$300,000	
2.	Mystic Hills Storm Drain Construction	475,000	¹
3.	Fifth Avenue Storm Drain Lining	120,000	
4.	Circle Way Storm Drain (budget supplement to FY 1999-00)	175,000	
5.	Joseph Brown Park Design, 551 South Coast Highway	25,000	
6.	Heisler Park Cribwall Repair & Toppling Failure Removal	300,000	
7.	Thalia Street and Laguna Avenue Sidewalk Replacement	35,000	
8.	City Hall Public Counter Modifications for ADA	15,000	
9.	Crescent Bay Restroom Replacement	170,000	
10.	Glenneyre Street Parking Structure Repairs	170,000	²
11.	Riddle Field Park Renovation	120,000	³
12.	Bluebird Tot Lot Renovation	65,000	
13.	Pinecrest Storm Drain Construction	300,000	
14.	Festival Grounds Capital Improvement Reserve	300,000	
15.	Beach/Broadway Traffic Signal	55,000	⁴
16.	Marine Way Storm Drain Lining	45,000	
17.	Village Green Park Renovation	55,000	
18.	Heisler Park Picnic Beach Table Renovation	45,000	
19.	Lifeguard Headquarters Repair	55,000	
20.	Lifeguard Tower Repair	65,000	
21.	Fire Station Three Kitchen Remodel	25,000	
22.	Temple Hills Storm Drain Replacement	85,000	
	Subtotal		\$3,000,000

SEWER FUND:

23.	Sewer Relocations/Pump Station Mod. for Laguna Canyon Channel	1,200,000	
24.	AWMA Pump Station Wetwell Repair-Phase II	50,000	
25.	Hortense Miller Property Connection to Sewer	20,000	
26.	Dorn Court Sewer Line Stabilization (2875 Dorn Court)	100,000	
27.	AWMA Capital Improvements	695,000	
28.	Televise Sewer Lines	200,000	
	Subtotal		\$2,265,000

GAS TAX FUND:

29.	North Laguna Hillcrest Area & West of North Coast Hwy Resurfacing	700,000	
30.	Alta Vista/Terry Road/Temple Hills Resurfacing	750,000	
	Subtotal		\$1,450,000

STREET LIGHTING FUND:

31.	Circle Way Stairs Lighting	10,000	
32.	Downtown Undergrounding & Street Light Conversion Design	35,000	
	Subtotal		\$45,000

TOTAL OF ALL PROJECTS FOR 2000/01

\$6,760,000

¹ \$35,000 funded by a transfer from the Drainage Fund.

² \$170,000 funded by a transfer from the Parking Authority Fund.

³ \$100,000 funded by a transfer from the Park In-Lieu Fund.

⁴ Does not include \$55,000 to be received from Cal Trans.

Fiscal Year 2000/01
CAPITAL PROJECT DESCRIPTIONS

CAPITAL IMPROVEMENT FUND

1. Diamond Crestview Road Improvements: (\$300,000)

This project will widen of some of the narrowest street sections within the Diamond Crestview area, and will provide for a secondary access to Crestview Place, if a suitable access rout can be identified.

2. Mystic Hills Storm Drain Construction: (\$475,000)

The recently completed Mystic Hills Drainage Study identified \$1,000,000 of storm drain improvements that are needed within the Mystic Hills area to control runoff onto unprotected slopes. This project will construct the two highest priority projects: (1) a storm drain along Skyline Drive, from Moorea to Mystic Way, to eliminate drainage onto the slopes above the Festival Grounds, and (2) a storm drain from the end of Coral Drive, down to Park Avenue, to eliminate drainage onto the slope below Coral Drive.

3. Fifth Avenue Storm Drain Lining: (\$120,000)

The Fifth Avenue Storm Drain accepts flows from the South Laguna Village area. This storm drain is an old metal pipe with many corroded portions and runs beneath a building structure. The pipe needs to be lined to prevent leakage from damaging to the building structure.

4. Circle Way Storm Drain (budget supplement to fiscal year 1999/00): (\$175,000)

The prior year's budget included funds for construction of a storm drain from North Coast Highway, along Circle Way, to the ocean outlet. Now that final design has been substantially completed, it is expected that additional funds will be required to complete construction.

5. Joseph Brown Park Design, 551 South Coast Highway: (\$25,000)

This site was donated to the City for construction of a park site. This project will design the park site. Construction is included in the ten year CIP for fiscal year 2002/03.

6. Heisler Park Cribwall Repair & Toppling Failure Removal: (\$300,000)

This project will construct an earthen buttress below the existing cribwall. The buttress will be keyed into the bedrock at sea level requiring a shoreline protection device. Since design has not been completed, construction techniques and materials for the protection device have not been determined. Replacement of curb drains and barriers might be included in the project.

7. Thalia Street and Laguna Avenue Sidewalk Replacement: (\$35,000)

The existing sidewalk along the southeasterly side of Thalia Street from Catalina Street to the alley 130 feet southwesterly, and along the northwesterly side of Laguna Avenue from Coast Highway to Ramona are in need of replacement to eliminate tripping hazards.

8. City Hall Public Counter Modifications for ADA: (\$15,000)

The public counters at the Police Department, Community Development Department, Administrative Services Department, and Community Services Department need to be modified to allow access to people with disabilities. The four counters need to be removed, and new cabinets and counter tops installed that will meet current ADA standards.

9. Crescent Bay Restroom Replacement: (\$170,000)

This project will demolish and reconstruct another building on top of the existing caissons and sewer pump station wet-well, will enlarge the floor plan to allow for more room between fixtures, and will provide ADA accommodation for the interior layout.

10. Glenneyre Street Parking Structure Repairs: (\$170,000)

The Glenneyre Street parking structure is in need of structural repair of support beams that have cracked and spalled concrete due to over stressing at support columns. The budget amount is an estimate, and might vary after design of improvements has been completed.

11. Riddle Field Park Renovation: (\$120,000)

This project will include the following improvements at Riddle Field: (1) install concrete curb and gutter from the restrooms to the batting cage, (2) overlay paving for the street and parking area, (3) complete new paving for the basketball court area, (4) install new service lines for water, sewer, and underground electric, (5) install new portable bleachers, and renovate the concrete bleachers with conforming stairs and railings, and (6) replace the tot lot with splinter free, modern tot lot equipment.

12. Bluebird Tot Lot Renovation: (\$65,000)

This project will remove outdated play equipment in the tot lots and the slides on the slope, and will install new equipment complying with current safety standards.

13. Pinecrest Storm Drain Construction: (\$300,000)

This project will construct a new storm drain along Pinecrest to Wave Street to eliminate flooding onto private properties.

14. Festival Grounds Capital Improvement Reserve: (\$300,000)

This item is for the reservation of a portion of rent received from the Festival Grounds for capital improvements to the City's property leased to the Festival of the Arts, to be later identified and approved by the City Council.

15. Beach/Broadway Traffic Signal: (\$55,000)

This project will construct a traffic signal at the intersection of Beach Street and Broadway. The budgeted amount is the City's 50% share of the project cost, which is needed to induce Caltrans to include this project in its FY 2000/01 budget.

16. Marine Way Storm Drain Lining: (\$45,000)

The existing storm drain that runs from Marine Way to the ocean bluff is an old metal pipe with corrosion holes. The pipe needs to be lined to prevent leakage.

17. Village Green Park Renovation: (\$55,000)

Termites, rot, and vandalism have damaged park furniture and walls at Village Green Park. Our parks staff continues to make minor repairs, but the area is in need of two large repair projects: (1) replace all the wooden benches, tot-lot equipment, and picnic tables, and (2) remove and replace the railroad-tie walls near all the gates.

18. Heisler Park Picnic Beach Table Renovation: (\$45,000)

This project will regrade the hardscape area to eliminate the large rock steps that are a tripping hazard and will install new picnic tables.

19. Lifeguard Headquarters Repair: (\$55,000)

This project will repair termite damage and will configure the common area to accommodate a dispatch area.

20. Lifeguard Tower Repair: (\$65,000)

The metal hardware and fasteners that support the tower have deteriorated. All hardware and connections to the pilings will be replaced.

21. Fire Station Three Kitchen Remodel: (\$25,000)

Installation of improvements to the kitchen of Fire Station Three.

22. Temple Hills Storm Drain Replacement: (\$85,000)

This project will construct a new storm drain along Thalia Street from Temple Hills Drive to Temple Terrace and along Temple Terrace to Seaview to eliminate flooding onto private properties.

SEWER FUND

23. Sewer Relocations/Pump Station Modification for Laguna Canyon Channel: (\$1,200,000)

Preliminary design is in progress for construction of Laguna Canyon Channel from the Bus Depot on Broadway to the ocean outlet. Construction is expected to begin in the Fall of 2001. Prior to construction of the channel, existing sewer lines within Broadway Coast Highway must be relocated; the existing pump station at Main Beach must also be modified to accept flow from sewer lines to be lowered.

24. AWMA Pump Station Wetwell Repair-Phase II: (\$50,000)

The budget for fiscal year 1999/00 included \$70,000 for repair of the wetwell at the Laguna AWMA Sewer Pump Station. Inspection of the wetwell during the recent replacement of valves and piping revealed damage requiring more extensive repair than was previously budgeted. This item will supplement the previous budgeted amount to allow for repair of the deteriorated concrete structural members and wetwell walls.

25. Hortense Miller Property Connection to Sewer: (\$20,000)

Sewer for the Hortense Miller property is currently on a septic system. This project will connect the property to the public sewer system.

26. Dorn Court Sewer Line Stabilization: (\$100,000)

The slope below a City sewer easement within the rear yard of 2975 Dorn Court has failed and has left the sewer line in an unstable condition. This project will provide a retaining wall structure to provide support for the sewer line.

27. AWMA Capital Improvements: (\$695,000)

This item is the City's contribution to planned improvements to Aliso Water Management Agency facilities.

28. Televise Sewer Lines: (\$200,000)

This item will provide for television inspection of suspected deteriorated sewer lines, and will allow for better planning of future improvements.

GAS TAX FUND

29. North Laguna, Hillcrest Area & West of North Coast Highway Resurfacing: (\$700,000)

This project will resurface the streets within the Hillcrest area and the adjacent areas on the ocean side of Coast Highway.

30. Alta Vista/Terry Road/Temple Hills Resurfacing: (\$750,000)

This project will resurface the streets within the Alta Vista area, the Terry Road area and the Temple Hills area.

STREET LIGHTING FUND

31. Circle Way Stairs Lighting: (\$10,000)

This project will install lighting along the stairway at the end of Circle Way to the Beach. This project will be done together with the storm drain and stairway reconstruction projects that were budgeted in fiscal year 1999/00.

32. Downtown Undergrounding & Street Light Conversion Design: (\$35,000)

This project will design undergrounding of utilities and installation of decorative lighting in the downtown area. Construction is included in the ten year Capital Improvement Plan for fiscal year 2001/02.

City of Laguna Beach

**TEN YEAR
CAPITAL IMPROVEMENT PLAN**

Fiscal Year 2000/01 through 2009/10

FUNDING SUMMARY
TEN YEAR CAPITAL IMPROVEMENT PLAN
Fiscal Year 2000/01 through Fiscal Year 2009/10
(\$000's)

Year	Capital Improvement Fund	Sewer Fund	Gas Tax Fund	Street Lighting Fund	Total
1. 2000/01	\$3,000 ¹	\$2,265	\$1,450	\$45	\$6,760
2. 2001/02	1,925	1,185	500	1,550	5,160
3. 2002/03	2,835	895	800	20	4,550
4. 2003/04	1,810	690	800	0	3,300
5. 2004/05	1,830	1,170	850	20	3,870
6. 2005/06	1,925	790	500	40	3,255
7. 2006/07	1,685	665	800	0	3,150
8. 2007/08	1,650	2,090	800	0	4,540
9. 2007/09	1,700	1,315	800	0	3,815
10. 2009/10	<u>1,800</u>	<u>1,605</u>	<u>800</u>	<u>0</u>	<u>4,205</u>
TOTAL	<u><u>\$20,160</u></u>	<u><u>\$12,670</u></u>	<u><u>\$8,100</u></u>	<u><u>\$1,675</u></u>	<u><u>\$42,605</u></u>

¹ Does not include \$55,000 to be received from Caltrans for the Beach-Broadway Traffic Signal;
Includes \$170,000 to be transferred from the Parking Authority Fund for the Glenneyere St. Parking Structure Repairs;
Includes \$35,000 to be transferred from the Drainage Fund for the Mystic Hills Storm Drain project;
Includes \$100,000 to be transferred from the Park In-Lieu Fund for the Riddle Field Park Renovation project.

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2000/01 through Fiscal Year 2009/10

Fiscal Year 2000/01

Year One

CAPITAL IMPROVEMENT FUND

1.	Diamond Crestview Road Improvements	\$300,000	
2.	Mystic Hills Storm Drain Construction	475,000 ¹	
3.	Fifth Avenue Storm Drain Lining	120,000	
4.	Circle Way Storm Drain (budget supplement to FY 1999/00)	175,000	
5.	Joseph Brown Park Design, 551 South Coast Highway	25,000	
6.	Heisler Park Cribwall Repair & Toppling Failure Removal	300,000	
7.	Thalia Street and Laguna Avenue Sidewalk Replacement	35,000	
8.	City Hall Public Counter Modifications for ADA	15,000	
9.	Crescent Bay Restroom Replacement	170,000	
10.	Glennyre Street Parking Structure Repairs	170,000 ²	
11.	Riddle Field Park Renovation	120,000 ³	
12.	Bluebird Tot Lot Renovation	65,000	
13.	Pinecrest Storm Drain Construction	300,000	
14.	Festival Grounds Capital Improvement Reserve	300,000	
15.	Beach/Broadway Traffic Signal	55,000 ⁴	
16.	Marine Way Storm Drain Lining	45,000	
17.	Village Green Park Renovation	55,000	
18.	Heisler Park Picnic Beach Table Renovation	45,000	
19.	Lifeguard Headquarters Repair	55,000	
20.	Lifeguard Tower Repair	65,000	
21.	Fire Station Three Kitchen Remodel	25,000	
22.	Temple Hills Storm Drain Replacement	85,000	
Total Cost of 2000/01 Capital Improvement Fund Projects			\$3,000,000

SEWER FUND CAPITAL IMPROVEMENTS

23.	Sewer Relocations/Pump Station Modification for Laguna Canyon Channel	1,200,000	
24.	AWMA Pump Station Wetwell Repair Phase II	50,000	
25.	Hortense Miller Property Connection to Sewer	20,000	
26.	Dorn Court Sewer Line Stabilization (2875 Dorn Court)	100,000	
27.	AWMA Capital Improvements	695,000	
28.	Televise Sewer Lines	200,000	
Total Cost of 2000/01 Sewer Fund Capital Improvement Projects			2,265,000

GAS TAX FUND CAPITAL IMPROVEMENTS

29.	North Laguna, Hillcrest Area & West of NCH Resurfacing	700,000	
30.	Alta Vista/Terry Road/Temple Hills Resurfacing	750,000	
Total Cost of 2000/01 Gas Tax Fund Capital Improvement Projects			1,450,000

¹ \$35,000 funded by a transfer from the Drainage Fund.

² \$170,000 funded by a transfer from the Parking Authority Fund.

³ \$100,000 funded by a transfer from the Park In-Lieu Fund.

⁴ Does not include \$55,000 to be received from Cal Trans.

TEN YEAR CAPITAL IMPROVEMENT PLAN
Fiscal Year 2000/01 through Fiscal Year 2009/10

Fiscal Year 2000/01

Year One

STREET LIGHTING FUND

31.	Circle Way Stairs Lighting	10,000	
32.	Downtown Undergrd. & Street Light Conversion Design	<u>35,000</u>	
	Total Cost of 2000/01 Street Lighting Fund		
	Capital Improvement Projects		45,000
	TOTAL OF ALL PROJECTS FOR FY 2000/01		<u><u>\$6,760,000</u></u>

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2000/01 through Fiscal Year 2009/10

Fiscal Year 2001/02

Year Two

CAPITAL IMPROVEMENT FUND

1.	Heisler Park Drainage Improvements & Groundwater Mitigation	\$240,000	
2.	Heisler Park Shuffleboard Conversion to Sculpture Garden Construction	110,000	
3.	Third Street Resurfacing	75,000	
4.	Rembrandt Storm Drain Construction	50,000	
5.	Summit Way Emergency Access Construction	60,000	
6.	Fire Road Resurfacing	75,000	
7.	Solana Way/South Coast Highway Storm Drain Construction	80,000	
8.	Juanita Way Storm Drain Construction	40,000	
9.	Third Street Retaining Wall Replacement	40,000	
10.	Skyline Drive Gutter Reconstruction	40,000	
11.	Laguna Canyon Channel Improvements (City Share)	200,000	
12.	Animal Shelter Renovation	140,000	
13.	Pepper Tree Parking Lot Repair **	100,000	
14.	Holly/Brooks Storm Drain Construction	50,000	
15.	City-wide Sidewalk Construction	400,000	
16.	Coast Highway Median Landscaping at Third Avenue	75,000	
17.	Bluebird Park Restroom Replacement	150,000	
	Total Cost of 2001/02 Capital Improvement Fund Projects		\$1,925,000

SEWER FUND CAPITAL IMPROVEMENTS

18.	City-wide Television Inspection	100,000	
19.	Anita Street Pump Station Rehabilitation	225,000	
20.	City Yard Trunk Relocation	500,000	
21.	Laguna Canyon Road Pump Station Elimination	50,000	
22.	AWMA Capital Improvements	310,000	
	Total Cost of 2001/02 Sewer Fund		1,185,000

GAS TAX FUND CAPITAL IMPROVEMENTS

23.	Glennestre Street/El Toro Road Resurfacing (Assumes \$500 from County)	500,000	
	Total Cost of 2001/02 Gas Tax Fund Capital Improvement Projects		500,000

STREET LIGHTING FUND

24.	Downtown Undergrounding and Street Light Conversion	1,500,000	
25.	Pepper Tree Parking Lot Lighting	50,000	
	Total Cost of 2001/02 Street Lighting Fund Capital Improvement Projects		1,550,000

TOTAL OF ALL PROJECTS FOR FY 2001/02

\$5,160,000

**See Street Lighting Fund for associated projects.

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2000/01 through Fiscal Year 2009/10

Fiscal Year 2002/03

Year Three

CAPITAL IMPROVEMENT FUND

1.	Thalia Street Stairs Repair **	\$75,000	
2.	Brooks Street Stairs Repair **	75,000	
3.	Joseph Brown Park Construction, 551 South Coast Highway	400,000	
4.	Heisler Park Landslide Repair at Rockpile Beach	210,000	
5.	Heisler Park Landslide Repair at Picnic Beach	175,000	
6.	Heisler Park Erosion Control Above North Main Beach	150,000	
7.	Starlit/Bluebird Storm Drain Replacement	300,000	
8.	South Main Beach Restroom Replacement	200,000	
9.	Rimrock/Bluebird Storm Drain Replacement	250,000	
10.	Arch Street Storm Drain Construction	350,000	
11.	Downtown Sidewalk Repair	250,000	
12.	City-wide Alley Paving	150,000	
13.	Alexander Road Drainage Reconstruction	100,000	
14.	Fire Station Repairs	150,000	
	Total Cost of 2002/03 Capital Improvement Fund Projects		\$2,835,000

SEWER FUND CAPITAL IMPROVEMENTS

15.	North Coast Interceptor (Construction Reserve)	250,000	
16.	Crescent Bay Pump Station Pump Replacement	35,000	
17.	Victoria II Pump Station Control Panel	25,000	
18.	Rockledge Pump Station Force Main/Control Panel Replacement	175,000	
19.	Brooks Street Pump Station Rehabilitation	50,000	
20.	Pearl Street Pump Station Rehabilitation	250,000	
21.	AWMA Capital Improvements	110,000	
	Total Cost of 2002/03 Sewer Fund Capital Improvement Projects		895,000

GAS TAX FUND CAPITAL IMPROVEMENTS

22.	Arch Beach Heights Resurfacing	600,000	
23.	Downtown Resurfacing	200,000	
	Total Cost of 2002/03 Gas Tax Fund Capital Improvement Projects		800,000

STREET LIGHTING FUND

24.	Thalia Street Stairs Lighting	10,000	
25.	Brooks Street Stairs Lighting	10,000	
	Total Cost of 2002/03 Street Lighting Fund Capital Improvement Projects		20,000

TOTAL OF ALL PROJECTS FOR FY 2002/03

\$4,550,000

**See Street Lighting Fund for associated projects.

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2000/01 through Fiscal Year 2009/10

Fiscal Year 2003/04

Year Four

CAPITAL IMPROVEMENT FUND

1	Moulton Meadows Park Tot Lot Replacement	30,000	
2.	Riddle Field Restroom Renovation	150,000	
3.	Mermaid Street Retaining Wall at 469 Mermaid	35,000	
4.	City-wide Alley Paving	150,000	
5.	City-wide Curb & Gutter Reconstruction	150,000	
6.	Drainage Study for Hillside Street Runoff	50,000	
7.	Dunning Drive Drainage Study	50,000	
8.	Oak Street Storm Drain Construction	50,000	
9.	Brook Street Storm Drain Construction	100,000	
10.	Cress Street Storm Drain Construction	100,000	
11.	West Street Access Ramp Construction	35,000	
12.	Upper Park Avenue Storm Drain Installation	350,000	
13.	Lifeguard Headquarters Backup Generator	35,000	
14.	Ocean Way Storm Drain Construction at 1741	25,000	
15.	Hillcrest Drive/Emerald Bay Storm Drain Construction	150,000	
16.	Top of The World Storm Drain Replacement	250,000	
17.	City-wide Retaining Wall Construction	100,000	
	Total Cost of 2003/04 Capital Improvement Fund Projects		\$1,810,000

SEWER FUND CAPITAL IMPROVEMENTS

18.	North Coast Interceptor (Construction Reserve)	250,000	
19.	City-wide Main Lining	250,000	
20.	AWMA Capital Improvements	190,000	
	Total Cost of 2003/04 Sewer Fund Capital Improvement Projects		690,000

GAS TAX FUND CAPITAL IMPROVEMENTS

21.	Bluebird Canyon Resurfacing	400,000	
22.	West of So.Coast Highway, Cleo Street to Nyes Place Resurfacing	400,000	
	Total Cost of 2003/04 Gas Tax Fund Capital Improvement Projects		800,000

TOTAL OF ALL PROJECTS FOR 2003/04 **\$3,300,000**

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2000/01 through Fiscal Year 2009/10

Fiscal Year 2004/05

Year Five

CAPITAL IMPROVEMENT FUND

1. Cleo Street Stairs Repair **	\$75,000	
2. Fisherman's Cove Stairs Repair **	75,000	
3. Alta Laguna Park Tot Lot Replacement	30,000	
4. Heisler Park Erosion Control at Monument Point	150,000	
5. Bridge Road Storm Drain Reconstruction	50,000	
6. Sunset Ridge Storm Drain Construction	350,000	
7. Anita Street Storm Drain Construction	55,000	
8. Cypress Drive Gutter Reconstruction	30,000	
9. North Laguna Storm Drain Construction	700,000	
10. Mountain Road Storm Drain Construction	70,000	
11. City-wide Alley Paving	150,000	
12. Seventh Avenue Sidewalk at Hospital	95,000	
Total Cost of 2004/05 Capital Improvement Fund Projects		\$1,830,000

SEWER FUND CAPITAL IMPROVEMENTS

13. North Coast Interceptor (Construction Reserve)	250,000	
14. Victoria I & II Pump Station Generator	400,000	
15. Pearl Street Pump Station Generator	250,000	
16. Irvine Cove Pump Station Generator	150,000	
17. City-wide Main Lining	100,000	
18. AWMA Capital Improvements	20,000	
Total Cost of 2004/05 Sewer Fund Capital Improvement Projects		1,170,000

GAS TAX FUND CAPITAL IMPROVEMENTS

19. Canyon Acres/Frontage Road Resurfacing	200,000	
20. Mountain to Nyes Place Resurfacing	350,000	
21. Oriole/Meadowlark Resurfacing	300,000	
Total Cost of 2004/05 Gas Tax Fund Capital Improvement Projects		850,000

STREET LIGHTING FUND

22. Cleo Street Stairs Lighting	10,000	
23. Fisherman's Cove Stairs Lighting	10,000	
Total Cost of 2004/05 Street Lighting Fund Capital Improvement Projects		20,000

TOTAL OF ALL PROJECTS FOR FY 2004/05

\$3,870,000

**See Street Lighting Fund for associated projects.

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2000/01 through Fiscal Year 2009/10

Fiscal Year 2005/06

Year Six

CAPITAL IMPROVEMENT FUND

1.	Main Beach Boardwalk/Stairs Repair **	\$350,000	
2.	Anita Street Stairs Repair **	75,000	
3.	Shaw's Cove Stairs Repair **	75,000	
4.	Oak Street Stairs Repair **	75,000	
5.	Thurston Park Renovation	100,000	
6.	Pepper Tree Park Renovation	50,000	
7.	Heisler Park Renovation	100,000	
8.	Heisler Park Shoreline Protection Investigation	50,000	
9.	City Hall Facilities Repair	150,000	
10.	City-wide Master Drainage Plan Construction	400,000	
11.	Laguna Canyon Road Median Renovation and Relandscaping	300,000	
12.	City-wide Retaining Wall Construction	100,000	
13.	City-wide Guardrail Repair	100,000	
	Total Cost of 2005/06 Capital Improvement Fund Projects		\$1,925,000

SEWER FUND CAPITAL IMPROVEMENTS

14.	Keller Way & Sailing Way Main Reconstruction	20,000	
15.	Catalina/Upland & Solana Way Main Reconstruction	55,000	
16.	Rockledge Road Main Replacement	100,000	
17.	City-wide Generator Rehabilitation	100,000	
18.	City-wide Pump Station Rehabilitation	100,000	
19.	City-wide Main Reconstruction	100,000	
20.	City-wide Main Lining	100,000	
21.	AWMA Capital Improvements	215,000	
	Total Cost of 2005/06 Sewer Fund Capital Improvement Projects		790,000

GAS TAX FUND CAPITAL IMPROVEMENTS

22.	Rembrandt/Van Dyke Resurfacing	500,000	
	Total Cost of 2005/06 Gas Tax Fund Capital Improvement Projects		500,000

STREET LIGHTING FUND

23.	Anita Street Stairs Lighting	10,000	
24.	Shaw's Cove Stairs Lighting	10,000	
25.	Oak Street Stairs Lighting	10,000	
26.	Main Beach Boardwalk/Stairs Lighting	10,000	
	Total Cost of 2005/06 Street Lighting Fund Capital Improvement Projects		40,000

TOTAL OF ALL PROJECTS FOR FY 2005/06

\$3,255,000

**See Street Lighting Fund for associated projects.

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2000/01 through Fiscal Year 2009/10

Fiscal Year 2006/07

Year Seven

CAPITAL IMPROVEMENT FUND

1.	Strand Stairs Construction	\$150,000	
2.	Heisler Park Hand Rail Replacement	50,000	
3.	Heisler Park Pedestrian Access	110,000	
4.	City-wide Master Drainage Plan Construction	800,000	
5.	City-wide Sidewalk Repair	250,000	
6.	City-wide Retaining Wall Construction	200,000	
7.	City-wide Curb & Gutter Replacement	125,000	
	Total Cost of 2006/07 Capital Improvement Fund Projects		\$1,685,000

SEWER FUND CAPITAL IMPROVEMENTS

8.	City-wide Main Replacement	250,000	
9.	City-wide Generator Rehabilitation	100,000	
10.	City-wide Pump Station Rehabilitation	100,000	
11.	Bernard Court Pump Station Elimination	200,000	
12.	AWMA Capital Improvements	15,000	
	Total Cost of 2006/07 Sewer Fund Capital Improvement Projects		665,000

GAS TAX FUND CAPITAL IMPROVEMENTS

13.	Anita to Cress/Temple Terrace To Coast Highway Resurfacing	800,000	
	Total Cost of 2006/07 Gas Tax Fund Capital Improvement Projects		800,000
	TOTAL OF ALL PROJECTS FOR FY 2006/07		<u>\$3,150,000</u>

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2000/01 through Fiscal Year 2009/10

Fiscal Year 2007/08

Year Eight

CAPITAL IMPROVEMENT FUND

1.	City-wide Master Drainage Plan Construction	\$1,500,000	
2.	Solana Way/South Coast Highway Storm Drain	110,000	
3.	Calliope Street Storm Drain Construction	40,000	
	Total Cost of 2007/08 Capital Improvement Fund Projects		\$1,650,000

SEWER FUND CAPITAL IMPROVEMENTS

4.	City-wide Main Replacement	250,000	
5.	City-wide Generator Rehabilitation	100,000	
6.	City-wide Pump Station Rehabilitation	100,000	
7.	AWMA Capital Improvements	1,640,000	
	Total Cost of 2007/08 Sewer Fund Capital Improvement Projects		2,090,000

GAS TAX FUND CAPITAL IMPROVEMENTS

8.	Skyline/Upper Park Avenue Resurfacing	800,000	
	Total Cost of 2007/08 Gas Tax Fund Capital Improvement Projects		800,000
	TOTAL OF ALL PROJECTS FOR FY 2007/08		<u>\$4,540,000</u>

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2000/01 through Fiscal Year 2009/10

Fiscal Year 2008/09

Year Nine

CAPITAL IMPROVEMENT FUND

1.	Heisler Park Renovation	\$200,000	
2.	Alta Laguna/Moulton Meadows Restroom Renovation	100,000	
3.	Lang Park Roof Renovation	25,000	
4.	City-wide Master Drainage Plan Construction	600,000	
5.	North Coast Hwy Storm Drain, Alley Behind 1254 South Coast Highway to Cajon	100,000	
6.	Park Avenue Sidewalk Construction	100,000	
7.	Ocean Front Retaining Wall Replacement	100,000	
8.	Morningside Drive Edge Way Replacement	175,000	
9.	Alta Vista Retaining Wall Replacement Phase 2	300,000	
	Total Cost of 2008/09 Capital Improvement Fund Projects		\$1,700,000

SEWER FUND CAPITAL IMPROVEMENTS

10.	Temple Terrace & Third Street Alley Manhole Construction	10,000	
11.	City-wide Main Replacement	500,000	
12.	City-wide Generator Rehabilitation	100,000	
13.	City-wide Pump Station Rehabilitation	100,000	
14.	City-wide Main Lining	500,000	
15.	AWMA Capital Improvements	105,000	
	Total Cost of 2008/09 Sewer Fund Capital Improvement Projects		1,315,000

GAS TAX FUND CAPITAL IMPROVEMENTS

16.	Top of the World/North Laguna/South Laguna Slurry Seal-Phase 1	800,000	
	Total Cost of 2008/09 Gas Tax Fund Capital Improvement Projects		800,000

TOTAL OF ALL PROJECTS FOR FY 2008/09 **\$3,815,000**

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2000/01 through Fiscal Year 2009/10

Fiscal Year 2009/10

Year Ten

CAPITAL IMPROVEMENT FUND

1.	City Wide Master Drainage Plan Construction	\$600,000	
2.	Ocean Front Retaining Wall, Cleo Street to Easterly	60,000	
3.	Arch Beach Heights Storm Drain Construction	200,000	
4.	Y Place Storm Drain	140,000	
5.	City-wide Sidewalk Construction	500,000	
6.	Alta Vista Retaining Wall Replacement Phase 2	300,000	
	Total Cost of 2009/10 Capital Improvement Fund Projects		\$1,800,000

SEWER FUND CAPITAL IMPROVEMENTS

7.	City-wide Main Replacement	800,000	
8.	City-wide Generator Rehabilitation	100,000	
9.	City-wide Pump Station Rehabilitation	100,000	
10.	City-wide Main Lining	500,000	
11.	AWMA Capital Improvements	105,000	
	Total Cost of 2009/10 Sewer Fund Capital Improvement Projects		1,605,000

GAS TAX FUND CAPITAL IMPROVEMENTS

12.	City-wide Slurry Seal-Phase II	800,000	
	Total Cost of 2009/10 Gas Tax Fund Capital Improvement Projects		800,000

TOTAL OF ALL PROJECTS FOR FY 2009/10 **\$4,205,000**

Section V

APPENDIX

Budget Detail By Fund

(For Major Funds Only)

All Funds Summary¹

Fund Detail

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$11,235,285	\$12,155,730	\$13,119,160	\$13,294,270
1003	Salaries, Part Time	1,417,255	1,489,500	1,565,960	1,480,070
1006	Salaries, Overtime	649,013	666,130	781,730	823,620
1038	Sick Leave Payoff	141,847	143,100	126,970	126,970
1039	Old Sick Leave Payoff	251			
1040	Vacation Payoff	144,475	146,410	144,670	144,670
1042	Comp Time Payoffs			3,330	3,330
1053	Holiday Allowance	84,237	66,790	72,220	72,220
1101	Retirement	1,572,794	791,980	1,148,920	1,163,260
1103	P.A.R.S. Retirement	54,495	54,850	57,710	54,510
1201	Workers' Compensation	698,172	694,270	1,007,000	1,007,000
1300	Employee Group Insurance	897,597	910,500	935,620	952,020
1318	Medicare Insurance	123,409	141,720	156,870	158,612
	Subtotal	17,018,830	17,260,980	19,120,160	19,280,552
Maintenance and Operations					
2001	Uniforms and Laundry	150,823	130,950	145,750	145,750
2011	Training, Travel and Dues	80,078	110,640	149,680	159,260
2021	Natural Gas	35,550	35,960	36,870	36,870
2024	Electricity	370,884	402,450	386,370	386,370
2027	Water	115,677	129,390	134,730	134,730
2031	Telephone	113,034	113,220	120,710	120,710
2051	Gas and Lubrications	124,136	149,910	278,040	278,040
2101	Materials and Supplies	933,351	914,150	986,530	992,587
2150	Rents and Leases	569,743	632,510	727,110	727,110
2160	Lease Pymnts-Debt Service	528,805	624,000	546,340	546,340
2170	General Insurance	881,484	1,257,550	1,272,690	1,272,690
2201	Repairs and Maint. Auto.	273,198	268,410	291,440	301,440
2222	Repairs and Maint. Other	316,101	381,510	445,500	440,500
2281	Printing	83,941	118,290	135,210	135,210

¹ Includes all operating and capital project funds. Excludes trust and agency, internal service funds, carryover, contingency reserves, and special assesment district funds.

All Funds Summary (Con't)

Fund Detail

Account		Actual	Budget	Department	Adopted
No.	Account Title	Expenditures 1998-99	1999-00	Request 2000-01	Budget 2000-01
2302	Legal Advertising	8,112	6,000	12,000	12,000
2401	Contractual Services	2,779,325	3,118,950	3,366,470	3,441,470
2402	Contractual AWMA Operation	893,999	900,000	860,000	860,000
2432	Postage	50,590	66,850	67,200	67,200
2501	Bond Principal	750,000	810,000	875,000	875,000
2508	Vehicle Cost Redistribution	(19,593)	(27,600)	(27,600)	(27,600)
2521	Bond Interest	1,071,125	1,008,730	947,010	947,010
2956	OCTA Exchange Expenditure	570,840			
	Depreciation	6,537			
	Community Assistance	123,182	143,000	551,558	213,100
	Subtotal	10,810,922	11,294,870	12,308,608	12,065,787
Capital Outlay					
5203	Buildings	14,210	36,500	40,000	40,000
5305	Improv.Other Than Buildings			23,500	23,500
5408	Office Furniture & Equipment	90,738	158,460	180,640	132,910
5510	Automotive Equipment	12,349	432,530		
5622	Other Equipment	233,801	260,570	574,620	449,730
	Subtotal	351,098	888,060	818,760	646,140
Special Programs					
	Special Programs	1,406,851	1,249,270	1,368,010	2,372,010
	Subtotal	1,406,851	1,249,270	1,368,010	2,372,010
Capital Improvements					
	Capital Improvement Projects	5,670,562	4,865,000	6,560,000	6,760,000
	Subtotal	5,670,562	4,865,000	6,560,000	6,760,000
	Grand Total	\$35,258,263	\$35,558,180	\$40,175,538	\$41,124,489

General Fund Summary

Fund Detail

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$10,435,453	\$11,327,360	\$12,204,010	\$12,368,190
1003	Salaries, Part Time	1,162,245	1,218,120	1,252,360	1,173,980
1006	Salaries, Overtime	584,225	612,770	723,550	765,440
1009	Salaries, Redistributed	(260,620)	(276,690)	(284,870)	(284,870)
1038	Sick Leave Payoff	133,512	133,510	117,070	117,070
1040	Vacation Payoff	137,820	137,820	139,300	139,300
1042	Comp Time Payoffs			2,920	2,920
1053	Holiday Allowance	82,742	66,790	72,220	72,220
1101	Retirement	1,516,701	733,570	1,084,500	1,098,080
1103	P.A.R.S. Retirement	44,643	44,670	45,950	43,030
1201	Workers' Compensation	672,540	663,550	905,640	905,640
1300	Employee Group Insurance	811,485	824,400	849,520	863,870
1318	Medicare Insurance	113,311	130,620	144,320	146,012
	Subtotal	15,434,057	15,616,490	17,256,490	17,410,882
Maintenance and Operations					
2001	Uniforms and Laundry	140,245	119,750	133,780	133,780
2011	Training, Travel and Dues	76,245	107,110	145,230	155,110
2021	Natural Gas	32,434	32,490	33,400	33,400
2024	Electricity	106,674	113,020	113,200	113,200
2027	Water	98,004	108,270	113,340	113,340
2031	Telephone	93,009	96,260	100,320	100,320
2051	Gas and Lubrications	81,427	101,540	185,740	185,740
2101	Materials and Supplies	697,360	672,550	742,030	748,087
2150	Rents and Leases	501,786	552,320	634,070	634,070
2160	Lease Pymnts-Debt Service	4,873			
2170	General Insurance	833,964	1,208,520	1,213,330	1,213,330
2201	Repairs and Maint. Auto.	213,089	205,960	224,990	234,990
2222	Repairs and Maint. Other	178,923	230,170	263,110	258,110
2281	Printing	67,418	85,990	104,910	104,910
2302	Legal Advertising	8,112	6,000	12,000	12,000
2401	Contractual Services	2,703,189	3,020,140	3,213,030	3,288,030

General Fund Summary (Con't)

Fund Detail

Account		Actual	Budget	Department	Adopted
No.	Account Title	Expenditures	1999-00	Request	Budget
		1998-99		2000-01	2000-01
2432	Postage	46,550	54,250	54,300	54,300
2508	Vehicle Cost Redistribution	(19,593)	(27,600)	(27,600)	(27,600)
2804	Costs Redistributed	(211,980)	(193,020)	(200,700)	(200,700)
2956	OCTA Exchange Expenditure	570,840			
	Community Assistance	123,182	143,000	551,558	213,100
	Subtotal	6,345,751	6,636,720	7,610,038	7,367,517
Capital Outlay					
5203	Buildings	14,210	36,500	40,000	40,000
5305	Improv. Other Than Buildings			23,500	23,500
5408	Office Furniture & Equipment	88,905	136,060	171,840	124,110
5510	Automotive Equipment	12,349	32,530		
5622	Other Equipment	165,903	167,920	444,820	319,930
	Subtotal	281,367	373,010	680,160	507,540
Special Programs					
	Special Programs	1,245,166	1,179,870	1,343,610	2,272,610
	Subtotal	1,245,166	1,179,870	1,343,610	2,272,610
	Grand Total	\$23,306,341	\$23,806,090	\$26,890,298	\$27,558,549

Parking Authority Fund Summary

*Fund
Detail*

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$416,029	\$420,770	\$455,930	\$466,860
1003	Salaries, Part Time	41,081	39,170	44,410	36,900
1006	Salaries, Overtime	6,189	6,560	7,430	7,430
1009	Salaries, Redistributed	132,080	135,950	141,230	141,230
1038	Sick Leave Payoff	6,240	6,240	7,070	7,070
1040	Vacation Payoff	5,100	5,100	4,900	4,900
1042	Comp Time Payoffs			410	410
1053	Holiday Allowance	1,495			
1101	Retirement	29,227	29,670	32,090	32,850
1103	P.A.R.S. Retirement	1,571	1,460	1,670	1,390
1201	Workers' Compensation	2,196	2,210	6,510	6,510
1300	Employee Group Insurance	45,108	45,100	45,100	47,150
1318	Medicare Insurance	3,591	3,850	4,250	4,300
	Subtotal	689,907	696,080	751,000	757,000
Maintenance and Operations					
2001	Uniforms and Laundry	3,515	3,570	3,570	3,570
2011	Training, Travel and Dues	1,321	1,100	1,880	1,580
2024	Electricity	1,457	2,540	1,500	1,500
2027	Water	1,000	890	3,600	3,600
2031	Telephone	4,949	3,110	4,540	4,540
2051	Gas and Lubrications	1,868	2,750	5,440	5,440
2101	Materials and Supplies	119,820	125,850	127,850	127,850
2150	Rents and Leases	17,514	17,340	18,390	18,390
2170	General Insurance	10,440	8,840	9,870	9,870
2201	Repairs and Maint. Auto.	4,520	5,950	5,950	5,950
2222	Repairs and Maint. Other	13,874	16,640	16,640	16,640
2281	Printing	8,789	22,800	20,800	20,800
2401	Contractual Services	31,328	37,060	82,890	82,890
2432	Postage	4,040	12,600	12,900	12,900
2804	Costs Redistributed	87,040	81,290	83,940	83,940
	Subtotal	311,475	342,330	399,760	399,460

Parking Authority Fund Summary (Con't)

*Fund
Detail*

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Capital Outlay					
5408	Office Furniture & Equipment	1,833	19,700	3,800	3,800
5622	Other Equipment	11,745	28,500	2,160	2,160
	Subtotal	13,578	48,200	5,960	5,960
Special Programs					
	Special Programs				75,000
	Subtotal	0	0	0	75,000
Capital Improvements					
	Capital Improvement Projects	39,740			
	Subtotal	39,740	0	0	0
	Grand Total	\$1,054,700	\$1,086,610	\$1,156,720	\$1,237,420

Sewer Fund Summary

Fund Detail

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$256,033	\$277,760	\$312,490	\$312,490
1003	Salaries, Part Time	5,273			
1006	Salaries, Overtime	30,262	31,800	33,070	33,070
1009	Salaries, Redistributed	80,580	86,440	89,070	89,070
1038	Sick Leave Payoff	1,956	1,960	1,300	1,300
1040	Vacation Payoff	2,100	2,100	470	470
1101	Retirement	17,922	19,580	22,000	22,000
1103	P.A.R.S. Retirement	198			
1201	Workers' Compensation	7,716	7,700	53,500	53,500
1300	Employee Group Insurance	28,704	28,700	28,700	28,700
1318	Medicare Insurance	1,853	2,310	2,590	2,590
	Subtotal	432,597	458,350	543,190	543,190
Maintenance and Operations					
2001	Uniforms and Laundry	2,933	3,400	3,400	3,400
2011	Training, Travel and Dues	1,748	1,630	1,770	1,770
2021	Natural Gas	2,818	3,160	3,150	3,150
2024	Electricity	95,473	120,900	106,940	106,940
2027	Water	16,673	20,230	17,790	17,790
2031	Telephone	14,837	13,470	15,510	15,510
2051	Gas and Lubrications	4,755	6,200	12,400	12,400
2101	Materials and Supplies	87,564	90,650	90,650	90,650
2150	Rents and Leases	50,443	59,350	64,150	64,150
2160	Lease Pymnts-Debt Service	523,932	624,000	546,340	546,340
2170	General Insurance	21,120	19,910	36,090	36,090
2201	Repairs and Maint. Auto.	9,388	10,500	10,500	10,500
2222	Repairs and Maint. Other	115,618	127,000	157,000	157,000
2281	Printing	393	1,000	1,000	1,000
2401	Contractual Services	19,288	32,250	32,250	32,250
2402	Contractual AWMA Operation	893,999	900,000	860,000	860,000
2804	Costs Redistributed	62,160	55,440	57,710	57,710
	Subtotal	1,923,142	2,089,090	2,016,650	2,016,650

Sewer Fund Summary (Con't)

*Fund
Detail*

Account No. Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Capital Outlay				
5408 Office Furniture & Equipment			5,000	5,000
5622 Other Equipment	41,828	61,800	88,750	88,750
Subtotal	41,828	61,800	93,750	93,750
Capital Improvements				
Capital Improvement Projects	1,663,482	2,815,000	2,065,000	2,265,000
Subtotal	1,663,482	2,815,000	2,065,000	2,265,000
Grand Total	\$4,061,049	\$5,424,240	\$4,718,590	\$4,918,590

Transit Fund Summary

Fund Detail

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1001	Salaries, Full Time	\$127,770	\$129,840	\$146,730	\$146,730
1003	Salaries, Part Time	208,656	232,210	269,190	269,190
1006	Salaries, Overtime	10,618	15,000	17,680	17,680
1009	Salaries, Redistributed	38,620	43,760	43,610	43,610
1038	Sick Leave Payoff	139	1,390	1,530	1,530
1039	Old Sick Leave Payoff	251			
1040	Vacation Payoff	(545)	1,390		
1101	Retirement	8,944	9,160	10,330	10,330
1103	P.A.R.S. Retirement	8,075	8,720	10,090	10,090
1201	Workers' Compensation	15,720	20,810	41,350	41,350
1300	Employee Group Insurance	12,300	12,300	12,300	12,300
1318	Medicare Insurance	4,487	4,940	5,710	5,710
	Subtotal	435,035	479,520	558,520	558,520
Maintenance and Operations					
2001	Uniforms and Laundry	4,130	4,230	5,000	5,000
2011	Training, Travel and Dues	764	800	800	800
2021	Natural Gas	298	310	320	320
2024	Electricity	3,985	3,850	2,500	2,500
2031	Telephone	239	380	340	340
2051	Gas and Lubrications	36,086	39,420	74,460	74,460
2101	Materials and Supplies	21,301	21,600	22,500	22,500
2150	Rents and Leases		3,500	10,500	10,500
2170	General Insurance	15,960	20,280	13,400	13,400
2201	Repairs and Maint. Auto.	46,201	46,000	50,000	50,000
2222	Repairs and Maint. Other	6,964	5,700	6,750	6,750
2281	Printing	7,341	8,500	8,500	8,500
2401	Contractual Services	10,390	9,500	18,300	18,300
2804	Costs Redistributed	62,780	56,290	59,050	59,050
	Depreciations	6,537			
	Subtotal	222,976	220,360	272,420	272,420
Capital Outlay					
5408	Office Furniture & Equipment		2,700		
5510	Automotive Equipment		400,000		
5622	Other Equipment		2,350		
	Subtotal	0	405,050	0	0
Special Programs					
	Special Programs	6,750			
	Subtotal	6,750	0	0	0
	Grand Total	\$664,761	\$1,104,930	\$830,940	\$830,940

Weed Abatement Division*Fire Department
General Fund/2501*

Account No.	Account Title	Actual Expenditures 1998-99	Budget 1999-00	Department Request 2000-01	Adopted Budget 2000-01
Salaries and Wages					
1009	Salaries, Redistributed	\$5,220	\$6,290	\$6,290	\$6,290
1201	Workers' Compensation	12	10	10	10
	Subtotal	5,232	6,300	6,300	6,300
Maintenance and Operations					
2051	Gas and Lubrications		300	370	370
2101	Materials and Supplies	297	300	300	300
2170	General Insurance	744	950	3,040	3,040
2281	Printing		300	300	300
2401	Contractual Services	117,943	85,000	85,000	85,000
	Subtotal	118,984	86,850	89,010	89,010
	Grand Total	\$124,216	\$93,150	\$95,310	\$95,310