

City of Laguna Beach

California



Adopted Budget

Fiscal Year 2010-11

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City of Laguna Beach

ELECTED OFFICIALS

MAYOR

ELIZABETH PEARSON

MAYOR PRO TEM

TONI ISEMAN

COUNCILMEMBER

KELLY BOYD

COUNCILMEMBER

JANE EGLY

COUNCILMEMBER

VERNA ROLLINGER

CITY CLERK

MARTHA ANDERSON

CITY TREASURER

LAURA PARISI

Administration

City Manager

Kenneth Frank

Assistant City Manager

John Pietig

Director of Finance and Information Technology

Gavin Curran

Director of Public Works/City Engineer

Steve May

Director of Community Development

John Montgomery

Director of Community Services/
Assistant to The City Manager

Susan Cannan

Director of Water Quality

David Shissler

Chief of Police

Paul Workman

Fire Chief

Kris Head

Marine Safety Chief

Kevin Snow

Budget Preparation Team:

Finance Officer
Accountant

Nancy Pauley
Magdalena Lotolc



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INTRODUCTION

“How to Use This Budget”

The Annual Budget for the City of Laguna Beach for fiscal year 2010-11 was adopted by Resolution 10.064 by the City Council on June 15, 2010.

The pages which immediately follow contain a copy of the City Manager’s Budget Transmittal that accompanied the Proposed Budget when it was first submitted to the City Council on March 29, 2010. The discussion of issues in the City Manager’s Budget Transmittal refers only to the Proposed Budget as submitted at that time.

Subsequent to its submittal on March 29, 2010 and the preparation of this Budget Transmittal, numerous modifications have been made to the Proposed Budget. These modifications are shown on pages v-vii and they have been incorporated into the body of this budget document within the columns marked “Adopted Budget”.

This document is divided into five sections:

1. City-Wide Summaries
2. Revenues
3. Expenditures
4. Appendix (Budget Detail by Fund)
5. Capital Improvement Program

The five sections are preceded by the Exhibit A - Modifications to the Preliminary Budget and the City Manager’s Transmittal. If you are not familiar with the City’s budget, you may wish to review the section on city-wide summaries first. This will provide you with a broad overview of the City’s revenues, expenditures, beginning and ending balances, and it will also assist you in better understanding the issues raised in the Budget Transmittal and modifications to the Proposed Budget.

The following provides a brief description of each of the sections contained in the Adopted Budget.

Section I: City-Wide Summaries

This section provides the broadest overview of the Adopted Budget. The first chart, “Beginning and Ending Balances,” shows all of the City’s funds and indicates the estimated beginning balances, revenues, transfers, expenditures and ending balances. At the top of this chart are shown the City’s operating and capital project funds and at the bottom the City’s internal service funds are shown.

Following is a chart entitled “Sources and Uses of Funds - Summary by Department and Fund.” Similar to the first chart, this chart also shows the revenues, expenditures and balances for each fund. The difference is that this chart also indicates how *funding is allocated* among the various departmental budgets. A page number is provided next to each department which refers to the pages within this budget document that provide more detailed information regarding that department’s budget.

Section II: Revenue Budget

The Revenue Budget begins with a summary of *all* projected revenues shown by major source within each fund.

It is followed by a bar and pie chart analysis of the City’s *General Fund* which summarizes various aspects of the *General Fund’s* revenues, expenditures and history.

This section concludes with a detailed breakdown and history for each individual revenue source organized by fund and a description of key sources of revenues.

Section III: Expenditure Budget

1. Organization by Department and Division

The expenditure budgets in this document are organized by department and are disaggregated down to the division level. For the most part, all of the expenditure items within each division are funded from a single fund source and that fund is shown at the top right-hand corner of the division budget. In the few cases where a particular expenditure item is funded from a source other than the fund shown at the top of the division budget, a footnote is included indicating the source of funding.

The chart that appears in the introductory section to the Expenditure Section (p. 28) shows all of the City’s departments and divisions and how they are organized within the Expenditure Section of this budget. For quick reference this chart contains page references to the individual departments.

2. Internal Service Funds

The City has two internal service funds, one for vehicle replacement and a second one for insurance and benefits. They are both shown at the end of the Expenditure Budget Section (pp. 155-157). An internal service fund is a revolving fund which is established to isolate the costs of a particular function and then to allocate those costs to the various operating divisions.

Costs for the functions of the internal service funds are allocated to individual operating divisions through the use of an annual rate which is adjusted each year to reflect anticipated costs. For example, the rates for vehicle replacement are based on the specific vehicles assigned to each division and the rates for employee medical insurance are based on the number of employees in each division.

Based on this rate, each division pays to the internal service fund an annual amount which is shown as an expenditure item in each division's budget. This payment becomes the revenue for the internal service fund which in turn directly pays for the goods and services provided, such as new vehicles or medical insurance.

The advantage of establishing rate-based internal service funds is that they provide an accounting mechanism to build up reserves to pay for very expensive items, such as the purchase of a fire truck or the payment of a large insurance claim. This allows the City to spread out the cost for these items over many years. Additionally, a rate-based vehicle replacement internal service fund more accurately assigns the cost of equipment over the period during which the equipment is used.

Section IV: Appendix

This section shows the detailed expenditure budgets for the City's principal funds including the General Fund, the Parking Authority Fund, the Sewer Fund and the Transit Fund. It also shows a summary for all funds combined.

In the Expenditure Section of this budget document, these detailed expenditure budgets are *arrayed by department and division*. In this Appendix Section, the detailed expenditure budgets are *arrayed by fund*.

Section V: Capital Improvement Program

This Section (pp. 169-210) contains a listing of all capital improvement projects budgeted for this year. Additionally, it indicates the source of funding and provides a more detailed description of the scope and location for each project. The amounts budgeted for each project are also included within the expenditure budgets for each of the operating departments that are responsible for managing the projects.

This section also contains the City's Ten Year Capital Improvement Plan which indicates by year the estimated cost and funding source for each project included within the plan.



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EXHIBIT A
MODIFICATIONS TO THE 2010-11
PRELIMINARY BUDGET
AS ADOPTED BY THE CITY COUNCIL ON JUNE 15, 2010

1. Reduce the anticipated appropriation in Community Services for the emergency homeless shelter from \$355,000 to \$285,000; this is possible because the City expended some additional cost in the current fiscal year that will save resources in future fiscal years.
2. Add \$23,000 to Community Services in anticipated revenue from leasing property and utility reimbursements in conjunction with the emergency homeless shelter.
3. Appropriate \$15,000 in Public Works for landscaping changes to significantly reduce the use of water in the front of City Hall while retaining the lawn area.
4. Appropriate \$15,000 in Community Development for portable computers for the Building Inspectors.
5. Appropriate \$50,000 in Non-Departmental for a grant to the Chamber of Commerce for an economic development consultant.
6. Appropriate \$25,000 in the Fire Department for a fireworks display in July 2011 and increase revenues by \$12,500 to reflect private donations.
7. Appropriate \$10,000 in anticipated revenue and expenses from Santa Ana for training in the Fire Department.
8. Reduce both revenues and expenses by \$49,000 in Public Works because refuse collection and disposal costs will be lower than originally projected.
9. Set aside \$25,000 from the Fire Department's overtime budget for a possible study of converting to shift Battalion Chiefs.
10. Appropriate \$100,000 in the Street Lighting Fund to remove several street light poles from the middle of the sidewalk in front of the Sawdust Festival.
11. Increase revenues by \$140,000 in the Transit Fund due to lower than expected cuts by the State. Of that amount, appropriate \$70,000 to extend the summer trolleys to Three Arch Bay.
12. Modify the second year of the Capital Improvement Program to add \$40,000 for a sidewalk on the Laguna Canyon Frontage Road near Woodland.

Exhibit A
Modifications to the 2010-11 Preliminary Budget
As Adopted by the City Council on June 15, 2010
Page 2

13. Appropriate \$320,000 from the Capital Improvement Fund to supplement the Street Sealing Project.
14. Increase revenues by \$130,000 to reflect a Federal grant and augment appropriations for energy efficiency upgrades by \$250,000 with \$120,000 to be appropriated from the balance in the Capital Improvement Fund.

MEMORANDUM

DATE: March 29, 2010
TO: City Council
FROM: Kenneth Frank, City Manager
SUBJECT: TRANSMITTAL OF THE 2010-2011 PRELIMINARY BUDGET

I. SPECIAL PREFACE

In April of 1980, I delivered my first budget message to the City Council. In the ensuing three decades:

- The City's population has grown by 65%, mostly through annexations.
- The number of career employees had risen by 40% from 186 to 260, although next year's budget has only 254 positions.
- General Fund expenses have escalated from \$6 million to \$46 million.
- Property tax receipts have jumped from \$2 million to \$24 million.
- Hotel revenues have risen from \$500,000 to almost \$9 million.
- The budget document was only 121 pages compared to 220 today!

Except for some street resurfacing, the City's entire capital improvement program in 1980-81 was a paltry \$44,000 as follows:

- Beach access improvements - \$ 5,000
- Heisler Park walkways - \$ 6,000
- Riddle Field - \$25,000
- Heisler Park picnic area - \$ 8,000

In contrast, over the last 30 years, the City has expanded public service facilities and now maintains that infrastructure in an exemplary manner. Moulton Meadows Park, Alta Laguna Park, Lang Park, Crescent Bay Point Park, the Community Center and the new Corporation Yard have all been created. The Council is channeling \$6 million to \$8 million a year into capital improvements with about half that revenue emanating from the Montage Hotel.

While the service level in our community is robust and our capital facilities are well maintained, the City continues to confront the stagnant economy; reductions in staffing, service and employee compensation are essential. Like 2009-10, next year's General Fund budget is based upon a projected deficit of \$1.2 million. That approach is possible because of the City Council's foresight in setting aside money when the economy was buoyant.

II. STATE BUDGET DISASTER

Everything in this preliminary budget is based on the questionable premise that the State can somehow extricate itself from its interminable fiscal insolvency without abrogating money from municipalities – probably a Pollyannaish approach. Attempts have been made by the profligate State to steal gas tax revenues and transit funds; terminate grant programs; shift service requirements to cities and counties; and add or increase fees. Nonetheless, the City needs to be responsible and adopt its budget by July 1. It may be necessary to revisit the budget after the State has confected its spending plan.

III. GENERAL FUND REVENUE

While Laguna Beach is weathering the pernicious economic downturn better than most communities, our revenues have declined appreciably.

Property taxes are the principal source of revenue for the City of Laguna Beach. While the City enjoyed double digit assessment increases a few years ago, the Orange County Tax Assessor is predicting that most cities will suffer declines in property taxes in 2010-11, probably in the minus one to minus three percent range. Our preliminary budget is predicated on no change in property taxes, so if the Assessor is correct – which will not be known until July – the Council may have to reduce appropriations later in the year. Each 1% increase or decrease in the property tax is worth about \$200,000.

The following schedule depicts the last 15 years of property tax receipts to illustrate the variations which have occurred in the secured roll:

<u>Year</u>	<u>Property Taxes</u>	<u>Percent Increase</u>
2010-11 (est.)	\$20,663,000	0
2009-10 (est.)	\$20,663,000	3.8
2008-09	\$19,907,198	7.1
2007-08	\$18,568,831	10.1
2006-07	\$16,860,386	8.6
2005-06	\$15,532,651	11.1
2004-05	\$13,982,350	13.6
2003-04	\$12,311,403	10.3
2002-03	\$11,158,864	8.9
2001-02	\$10,249,613	11.3
2000-01	\$ 9,208,730	9.9
1999-00	\$ 8,376,203	12.7
1998-99	\$ 7,429,088	7.3
1997-98	\$ 6,926,625	7.2
1996-97	\$ 6,461,370	6.0
1995-96	\$ 6,094,666	0.9
1994-05	\$ 6,039,719	

Transient lodging taxes are the second most lucrative revenue source for the City. We are experiencing an 18% lower return from hotels than was generated in the 2007-08 fiscal year, which was the zenith for hotel operators in the community.

Sales taxes are expected to be stagnant next year – down 24% from their pinnacle in 2007-08.

Community Development receipts appear stable, albeit at roughly 20% below the 2008-09 levels, and Real Property Report fees are actually rising which is a promising omen.

Interest earnings will be lower because rates are as low as 1/2 of 1% on our investments; proceeds have declined about 42% from the 2007-08 peak.

Overall, for Fiscal Year 2010-11, General Fund revenues are estimated to be virtually the same as our budget for the current fiscal year – slightly over \$44 million.

IV. BALANCING THE GENERAL FUND BUDGET

As in the present fiscal year, the 2010-11 General Fund budget is based on a deficit of \$1.2 million, which is possible by drawing down reserves which were intended for this purpose.

There were several challenges in devising this proposed spending blueprint:

- Revenues are not growing.
- Firefighters are in the last year of a labor contract that affords them a 5% pay increase and \$25,000 in certification pay for a total of \$365,000. There has been no indication that the Fire Union will forego that increase to help the City.
- Municipal Employee Association members relinquished 5% pay increases in 2010-11 and 2011-12 to help balance the budget and prevent layoffs. However, under their contract, the 2.5% at 55 retirement formula becomes effective on July 1, 2010 for an annual cost of about \$405,000. We had expected a significant number of retirements because of that benefit; but only five employees have agreed to retire in July even with a \$10,000 incentive.
- A one time allowance of \$50,000 is included for the five early retirement incentives.
- Since there will be a municipal election in November, the City Clerk's budget must be augmented by \$22,000.
- Because of the new program to broadcast Council, Planning Commission, and Design Review Board sessions over the Internet, there is an additional \$15,000 for those departments for that service.
- Laguna Beach has joined the Orange County Council of Governments costing \$2,700.
- Escalating health insurance rates added \$182,000 to the upcoming spending plan.

- Public Works must account for a full year of maintenance at the Community/Senior Center adding about \$15,000.
- Operating an emergency homeless shelter for a full year will cost an additional \$120,000.

Therefore, with revenues stagnant and the above expenses adding almost \$1.2 million to the 2010-11 budget, it was necessary to pare expenses elsewhere to balance the budget, i.e., balance with a \$1.2 million deficit!

Extraordinary measures have been taken to attain that spending goal.

- Every department was forced to submit a budget with total expenses held at the 2009-10 level. Any unavoidable cost increases had to be absorbed by savings elsewhere in a department's spending.
- For the second year in a row, our projection of workers compensation costs has been pared. In 2009-10, \$300,000 was deleted and next year another \$200,000 is removed. This may not be sustainable in the future.
- The allowance for exceptional performance pay has been eliminated in the Fire Department to save \$71,000 and has been lowered by \$100,000 for all other departments.
- Three vacant positions have been excised: a Civilian Investigator in Police, an Office Specialist in Zoning, and a Streets Maintenance Worker. Eliminating these three jobs saves \$250,000 per year.
- Two Senior Recreation Supervisors in Community Services have been reclassified downward saving about \$40,000 per year. (Both incumbents will be retiring in July.)
- Refinancing the PERS debt for Police, Fire and Marine Safety saved \$115,000.
- Part-time lifeguards voluntarily relinquished a 5% increase which was due July 1.
- The work week for the Marine Protection Officer was reduced to 24 hours.
- Capital equipment requests were reduced to the bare minimum. The Citywide total is only \$100,000 and there is no capital equipment for Fire or Marine Safety. This is not sustainable in the future.
- The Fire Department absorbed the 5% salary adjustment necessitating the following changes:
 - Cutting the reserve firefighter program in half.
 - Eliminating exceptional performance pay.
 - Curtailing the overtime budget.
 - Paring maintenance and operational accounts.
 - Eliminating any money to expand the fuel modification program.
 - Foregoing any capital equipment purchases for next fiscal year.

V. FUTURE OF THE GENERAL FUND

Revenues and net transfers for the General Fund are estimated at \$44,777,100. Expenses are projected at \$45,972,800, creating a deficit of almost \$1.2 million.

The General Fund reserve will be \$5,460,779, about \$860,000 above the 10% reserve mandate. That money should be transferred to the Recession Smoothing Account to help the City through the next several years.

The Recession Smoothing Account of \$2,500,000 is still intact. So, there is a total of \$3,360,000 in reserve. Also, we have delayed filling vacancies in the current year, so there should be a savings when the books are closed on June 30, 2010.

Looking ahead four years – and assuming no augmentation in revenue and no increase in the budget except PERS rate adjustments – the following table presents a cursory forecast for the General Fund:

<u>Balance in Recession Smoothing Account</u>	July 1, 2011	\$3,360,000
Fiscal Year 2011-12		
Previous Annual Deficit		(\$1,200,000)
PERS Cost Increase		(\$ 330,000)
<u>Balance in Recession Smoothing Account</u>	July 1, 2012	\$1,830,000
Fiscal Year 2012-13		
Previous Annual Deficit		(\$1,530,000)
PERS Cost Increase		(\$ 570,000)
<u>Balance in Recession Smoothing Account</u>	July 1, 2013	(\$ 270,000)
Fiscal Year 2013-14		
Previous Annual Deficit		(\$2,100,000)
PERS Cost Increase		(\$ 590,000)
<u>Balance in Recession Smoothing Account</u>	July 1, 2014	(\$2,960,000)
Fiscal Year 2014-15		
Previous Annual Deficit		(\$2,690,000)
<u>Balance in Recession Smoothing Account</u>	July 1, 2015	(\$5,650,000)

In short, “balancing” the budget for the 2010-11 fiscal year was relatively painless compared to the State, counties and most other cities. There are no layoffs, only minor reductions in service, no mandatory furloughs and no base salary cuts – in fact, firefighters will receive a pay raise. However, over the following four years, because of the inexorable increases from the Public Employees Retirement System, there must be almost \$3 million per year in deductions (about 6% of the General Fund) unless the economy recuperates dramatically.

VI. STAFFING LEVEL AND MINOR GENERAL FUND CHANGES

If the preliminary spending blueprint is adopted by the City Council, the City would have pared 6½ fulltime positions in the last two years:

FY 2009-10¹

Office Specialist – Public Works
Associate Planner – Zoning²
Streets Maintenance Worker

FY 2010-11

Civilian Investigator
Streets Maintenance Worker
Office Specialist in Zoning
Marine Protection Officer (40%)

Over the next several years – unless there is a distinct upturn in the economy and/or compensation decreases for employees – about 25 to 30 additional positions will have to be excised from the budget.

There are a few minor changes of which the Council should be aware:

- One Police Corporal slot has been reclassified to Police Officer.
- Community Development has applied for a \$225,000 State grant to revise the Circulation Element of the General Plan; a \$25,000 local match is in the Planning Division budget.
- Allocations in the Business Improvement District have been lowered, reflecting reduced hotel activity.
- Trash rates will need to be increased because the County has raised fees at the landfill for the first time in a decade.

¹ Also in 2009-10, one Police Officer was assigned to a Countywide auto theft grant so there is a salary savings to the City.

² In the proposed budget, a Planner position would be transferred from Planning to Zoning so in effect, the Planning Division will have lost one position.

- Community Services has included \$30,000 for major repairs at the swimming pool; a portion of that expense is reimbursed by the School District.
- A total of \$355,000 has been programmed for the temporary homeless shelter for a full year's operation.
- The Grants Fund, which has been used for several years to budget for certain Federal and State programs, has been incorporated into the General Fund to simplify accounting.

VII. TRANSIT FUND

Summer transit routes have expanded in the last few years and ridership has escalated dramatically. Unfortunately, the costs of providing the service are also mounting at the same time that revenues are being reduced. Laguna's transit subsidy from the State has declined in one year about \$100,000 from \$944,000 annually to about \$840,000. Unless the Council is prepared to depreciate bus service, the Parking Fund will be tapped for \$898,800 in Fiscal Year 2010-11. The preliminary budget assumes the continued leasing of spaces at Mission Hospital Laguna Beach for a third year since that program has been extremely successful. There is a one-time expense of \$34,000 in the Contractual account for an audit that is required by Federal regulations.

VIII. PARKING FUND

Each year, on the average, the Parking Fund nets about \$1 million after all expenses and transfers are considered. This surplus has declined in recent years because the Parking Fund is the backstop for cuts to the transit budget and for any expansion in the transit system. Next year's budget proposes a transfer of \$898,800 to the Transit Fund. There is also a transfer of \$700,000 each year to support the General Fund. Moreover, in the current year, the City Council approved a \$500,000 appropriation to purchase credit card parking meters in the downtown. As a result of all these factors, the balance in the Parking Fund is less than originally anticipated. By the end of next fiscal year, there should be roughly \$3.6 million in the Parking Fund balance. Usually the Police Department hires two temporary parking officers in the summer. Next year's budget allows for only one position.

IX. STREET LIGHTING FUND

The Street Lighting Fund continues to be adequately financed from a dedicated portion of the property tax. Ongoing revenues exceed operating costs by more than \$700,000 each year. As opportunities arise, funds are allocated from the Street Lighting Fund for related special projects including the City's share of undergrounding costs. The Street Lighting Fund is the only meaningful source of revenue if the Council proceeds with undergrounding the utilities along Laguna Canyon Road.

X. GAS TAX FUND

For the next several years, all gas tax revenues – assuming they are not abrogated by the State – will be allocated to repaying internal loans which enabled the City to undertake more than \$10 million of street paving in the last two years. Receipts from bond measures and sales taxes will be sufficient to undertake \$700,000 in minor repairs and slurry sealing.

XI. OPEN SPACE, PARK IN-LIEU, HOUSING IN-LIEU, PARKING IN-LIEU, ART IN-LIEU AND DRAINAGE IN-LIEU FUNDS

Expenditures from these funds occur as opportunities present themselves. No expenses are currently projected for next fiscal year.

XII. CAPITAL IMPROVEMENT FUND

Revenues into the Capital Improvement Fund have declined especially hotel taxes from the Montage which are projected to be \$800,000 lower than their astonishing peak two years ago. Nonetheless, revenues dedicated to capital projects will total almost \$5 million in Fiscal Year 2010-11. Highlights include:

- Supplemental funding of \$1.5 million to a total of \$4.8 million for the new Marine Safety headquarters and public restrooms.
- \$1 million for a second phase of replacing and repairing deteriorated storm drains.
- Renovating the lighting at the high school tennis courts and adding lights to two courts.
- Rehabilitating the Main Beach tot lot and Moulton Meadows, Alta Laguna, Lang and Top of the World parks.

XIII. SEWER FUND

The staff is working on an update to the Ten Year Strategic Plan for sewer system improvements; a separate agenda bill will be prepared for that subject.

At this point, there are few changes in the Wastewater Department budget. Debt service costs are growing for the State low interest loan which paid for many of the recent capital improvements. Now that the surge of capital projects has diminished, the part-time services of our former Sewer Supervisor have been deleted from the budget, saving \$55,000 in part-time salaries.

XIV. DEBT SERVICE FUND

Servicing the debt on the General Obligation Bonds, which were issued for the acquisition of land in Laguna Canyon, will cost about \$1.6 million next year and \$1.6 million in 2011-12. The property tax override adds less than 1.5% to the base property tax rate. The final debt service payment will be made on August 15, 2011. Since funds are collected in the fiscal year preceding the due date, the last tax levy will be assessed in this upcoming fiscal year, 2010-11, and will be adjusted to reflect a reserve cash balance of approximately \$250,000.

XV. MEASURE A SALES TAX/BLUEBIRD CANYON LANDSLIDE FUND

The City Council has terminated the Measure A sales tax. The account will have raised approximately \$8 million in revenue including interest. The proposed budget assumes that almost \$4 million of that amount will have been expended in the current fiscal year for costs which are not eligible for Federal and State disaster funds, leaving a balance for future emergencies of almost \$4 million. We hope to have the final State and Federal accounting completed by the end of the current fiscal year, but nothing at the State or Federal levels is moving with alacrity.

XVI. INTERNAL SERVICE FUNDS

The Automotive Replacement Fund provides financing to replace the City's vehicles as they end their useful lives. Next year's budget calls for purchasing only six vehicles, compared to nine vehicles in 2009-10, eleven vehicles in 2008-09, and twenty vehicles in 2007-08. In short, we are prolonging the useful lives of the vehicles as much as possible to minimize costs.

The Insurance Fund collects contributions from each of the departmental budgets for workers compensation, liability coverage, medical insurance, dental insurance, long-term disability insurance, unemployment compensation and leave payoffs. The allocations to each department are predicated on the incident of cost within those departments, i.e., those departments that have higher workers compensation expenses are charged a higher premium. The liability insurance account for many years was budgeted at \$700,000. Due to favorable results in the last few years, that allocation was dropped to \$600,000 in the current fiscal year and remains stable in next year's budget. Workers compensation costs appear to have stabilized. For that reason, the charges to the departments for workers compensation were reduced by approximately \$300,000 in Fiscal Year 2009-10 and we are lowering them by another \$200,000 in FY 2010-11; this may not be sustainable in the future.



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Section I

City-Wide Summaries

Beginning & Ending Balances.....	page 3
Sources & Uses of Funds by Department & Fund	page 4
History of Authorized Positions.....	page 6



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Beginning and Ending Balances

Fiscal Year 2010-11

All Funds¹

	Estimated Beginning Balance July 1, 2010	Estimated Revenues	Transfers In (Out)	Estimated Expenditures	Estimated Ending Balance June 30, 2011
<u>Operating and Capital Project Funds</u>					
General	\$6,656,479	\$44,073,600	(\$164,400) ²	\$45,968,800	\$4,596,879 ⁴
Open Space	0				0
Capital Improvement	416,295	4,995,000		5,190,000	221,295
Parking Authority	2,509,540	4,704,000	(1,528,800) ³	1,993,700	3,691,040
Parking in Lieu	46,479				46,479
Park in Lieu	7,806				7,806
Art in Lieu	120,200				120,200
Drainage	25,993				25,993
Housing in Lieu	60,708				60,708
Gas Tax	181,806	1,367,000		1,400,000	148,806
Street Lighting	293,430	1,112,500		411,600	994,330
Wastewater	827,618	6,167,000		6,605,900	388,718
Disaster Relief	3,921,195	150,000			4,071,195
Debt Service	2,125,728	1,100,000		1,610,500	1,615,228
Transit	2,000	1,544,000	828,800	2,372,800	2,000
Total	17,195,277	65,213,100	(864,400)	65,553,300	15,990,677
<u>Internal Service Funds</u>					
Insurance	2,291,692	6,150,000		6,467,000	1,974,692
Vehicle Replacement	233,534	1,081,000		195,500	1,119,034
Total	\$2,525,226	\$7,231,000	\$0	\$6,662,500	\$3,093,726

¹Includes all operating, capital project and internal service funds. Excludes trust and agency, carryover, and special assessment district funds.

²Includes transfer in of \$700,000 from the Parking Authority Fund, \$596,300 from the principal payment of the Side Fund Loan, and the transfer out of \$1,460,700 to the recession Smoothing Account.

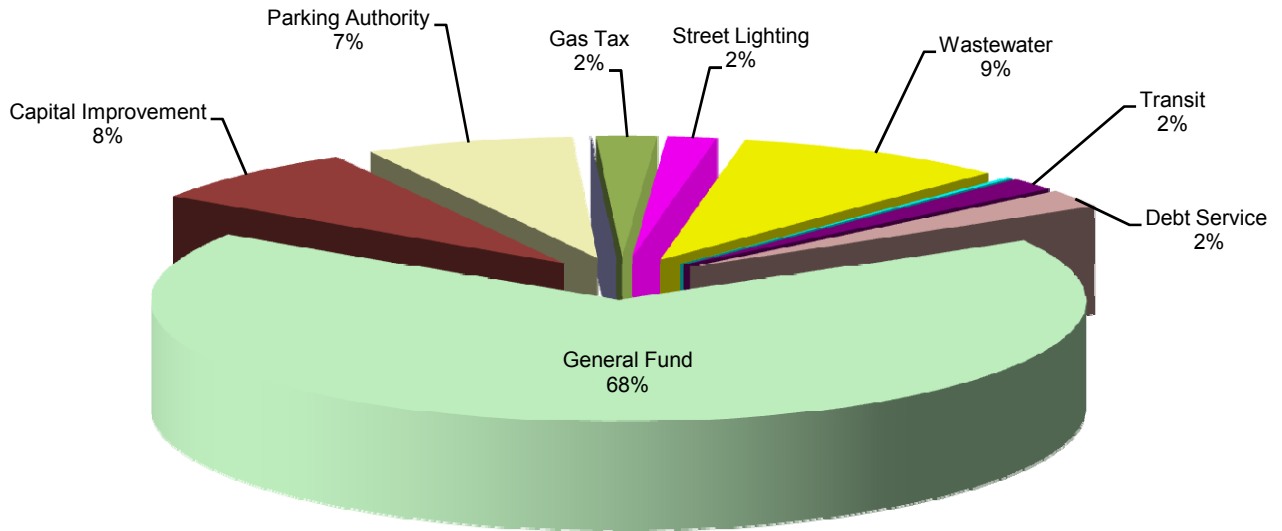
³Includes a transfer out of \$700,000 to the General Fund and \$828,800 to the Transit Fund.

⁴The City Council established a Recession Smoothing Account of \$3,960,700 which is not shown in this fund balance.

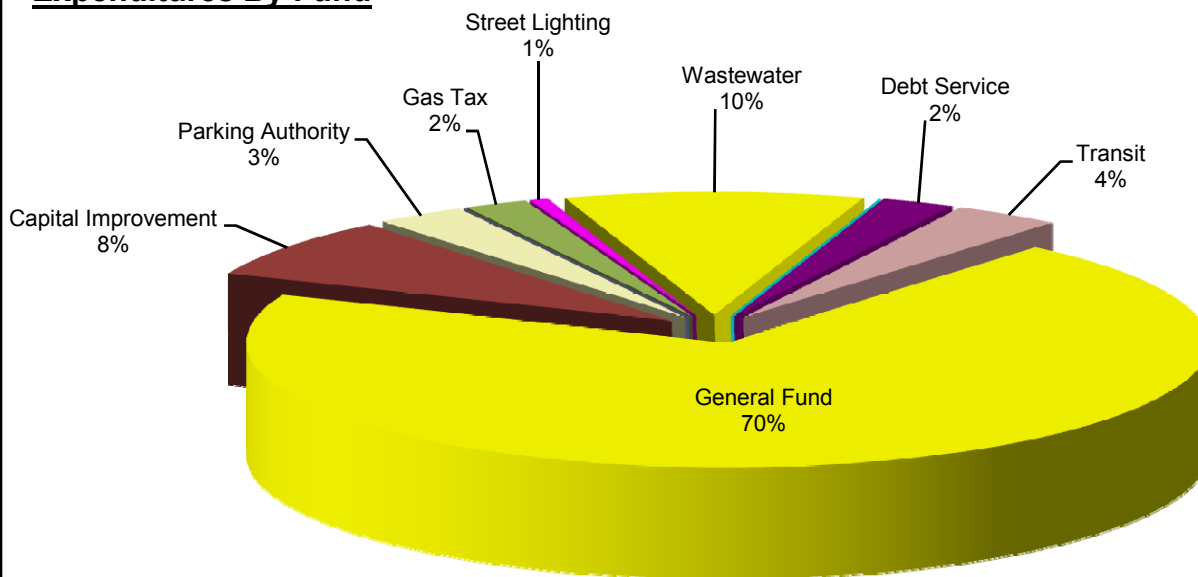
Sources & Uses of Funds¹

All Funds

Revenue Source by Fund



Expenditures By Fund



¹ Includes all operating and capital project funds. Excludes trust and agency, carryover, contingency reserves, and special assessment district funds.

Sources & Uses of Funds¹
Summary by Department & Fund

All Funds

	Total Budget (All Funds)	Total Budget Allocated by Fund														Internal Service Funds			
		General Fund	Open Space	Capital Improvement	Parking Authority	Parking In Lieu	Park In Lieu	Art In Lieu	Drainage Fund	Housing In Lieu	Gas Tax	Street Lighting	Wastewater Fund	Disaster Relief	Debt Service	Transit Fund	Vehicle Repl.	Insurance	
<u>SOURCES OF FUNDS</u>																			
BEGINNING BALANCE: July 1, 2010	17,195,277	6,656,479	0	416,295	2,509,540	46,479	7,806	120,200	25,993	60,708	181,806	293,430	827,618	3,921,195	2,125,728	2,000	233,534	2,291,692	
Revenues	65,213,100	44,073,600	0	4,995,000	4,704,000	0	0	0	0	0	1,367,000	1,112,500	6,167,000	150,000	1,100,000	1,544,000	1,081,000	6,150,000	
Transfers: In/(Out)	(864,400)	(164,400)	0	0	(1,528,800)	0	0	0	0	0	0	0	0	0	0	828,800	0	0	
TOTAL SOURCES OF FUNDS	81,543,977	50,565,679	0	5,411,295	5,684,740	46,479	7,806	120,200	25,993	60,708	1,548,806	1,405,930	6,994,618	4,071,195	3,225,728	2,374,800	1,314,534	8,441,692	
<u>USES OF FUNDS</u>																			
City Council (p. 33)	62,900	62,900																	
City Manager (p. 34)	750,500	750,500																	
City Clerk (p. 36)	319,900	319,900																	
City Treasurer (p. 38)	138,700	138,700																	
City Attorney (p. 40)	585,000	585,000																	
Administrative Services (p. 41)	3,729,200	2,118,700													1,610,500				
Police (p. 53)	13,618,200	12,742,100																	
Fire (p.70)	9,377,500	9,377,500																	
Marine Safety (p. 81)	2,319,300	2,319,300																	
Public Works (p. 87)	19,690,200	9,198,200		5,190,000	1,117,600						1,400,000	411,600				2,372,800			
Water Quality (p. 111)	6,992,700	386,800											6,605,900						
Community Development (p. 122)	3,920,800	3,920,800																	
Community Services (p. 135)	2,617,500	2,617,500																	
Cultural Arts (p. 147)	1,430,900	1,430,900																	
TOTAL USES OF FUNDS	65,553,300	45,968,800	0	5,190,000	1,993,700	0	0	0	0	0	1,400,000	411,600	6,605,900	0	1,610,500	2,372,800	195,500	6,467,000	
ENDING BALANCE: June 30, 2011	15,990,677	4,596,879	0	221,295	3,691,040	46,479	7,806	120,200	25,993	60,708	148,806	994,330	388,718	4,071,195	1,615,228	2,000	1,119,034	1,974,692	

¹ Includes all operating, capital project, and internal service funds. Excludes trust and agency, carryover, and special assessment district funds.

Population and Assessed Valuation

Population Estimate Year 2008 **25,131**
Assessed Valuation Fiscal Year 2008-09 **\$10,043,688,644**

History of Authorized Positions

Fiscal Year	City Clerk	City Manager	City Treas.	Admin. Services	Police	Fire	Marine Safety	Public Works	Water Quality	Comm Devel.	Comm. Service	Cultural Arts	Total
80-81	2	2		9	65.5	34	3	53.3		14	3		185.80
81-82	2	2	.5	9	66.5	32	3	53.3		14	3		185.30
82-83	2	2	.5	9	66	35	3	52		14	3.5		187.00
83-84	2	2	.5	9	66	35	3	50		14	3.5		185.00
84-85	2	2	.5	9	66	35	3	50		14.5	4.2		186.20
85-86	2	2	.5	9	66.5	35	3	49		16.6	4.2		187.80
86-87	2	2	.5	9	67.5	35	3	50		16.6	4.2		189.80
87-88	2	2	.5	9	67	34	3	48		17	3.8		186.30
88-89	2	2	.5	9	75	40	3	52		21	3.8		208.30
89-90	2	2	.5	10	77	40	3	53		21	3.8		212.30
90-91	2	2	.5	9	79	43	3	57		22.6	4.75		222.85
91-92	2	2	.5	9	79	43	3	58		22.6	4.8		223.90
92-93	2	2	.5	9	79	40	3	58		21.6	4.8		219.90
93-94	2	2	.5	8.6	77	36	3	56		20.1	4.8		210.00
94-95	2	2	.5	8.6	77	42	3	54		20.1	4.8		214.00
95-96	2	2	.5	8.6	79	43	3	52		19.1	4.75		213.95
96-97	2	2	.5	9	79.5	43	3	49		19.0	4.75		211.75
97-98	2	2	.5	9.4	81	43	3	49		20	5.25		215.18
98-99	2	2	.5	9.5	82	43	3	50		20.2	5.75		217.95
99-00	2	2	.5	9.5	82	43	3	50		21.4	6.75		220.15
00-01	2	2	.5	10.5	84	44	4	55		21.4	6.75		230.15
01-02	2	2	.5	10.5	85	44	4	66		22.6	6.75		243.35
02-03	2	3	.5	11.6	86	44	4	69		23.6	6.75		250.45
03-04	2	3	.625	12	86	41	4	54	15	23.6	6.5	1	248.725
04-05	2	3	.625	12	86	40.75	5	56	15	24	6.5	1	251.875
05-06	2	3	.625	12.4	86	41	5	56	15	24	6.5	1	252.525
06-07	2	3	.625	12.4	86	41	6	56	15	26	6.5	1	255.525
07-08	2	3	.625	12.4	86	41	8	56	15	26	6.5	1	257.525
08-09	2	3	.625	12.4	85	41	8	57	15	29	6.65	1	260.675
09-10	2	3	.625	12.4	85	41	8	55	15	28	6.65	1	257.675
10-11	2	3	.625	12.4	84	41	7.6	54	15	27	6.75	1	254.375

Section II

Revenues

Revenue Summary.....	page 8
General Fund Analysis.....	page 10
All Fund Analysis.....	page 14
Revenue Detail.....	page 15
Description of Key Revenue Sources.....	page 25

Revenue Summary

Fiscal Year 2010-11

All Funds

	<u>Amount</u>	<u>% of Total</u>
General Fund		
Property Tax	\$24,664,000	
Sales Tax	3,650,000	
Transient Occupancy Tax	4,300,000	
Business License Tax	800,000	
Other Taxes	1,150,000	
Licenses & Permits	869,000	
Citations	8,000	
Use of Money & Property	1,433,000	
Revenue from Other Agencies	773,600	
Charges for Current Services	6,129,500	
Reimbursements & Contributions	282,500	
Other Revenue	14,000	
Subtotal General Fund	44,073,600	67.47%
Capital Improvement Fund		
Transient Occupancy Tax	2,700,000	
Parking & Other Fines	1,635,000	
Real Property Transfer Tax	200,000	
Building Construction Tax	110,000	
Federal Grants	130,000	
State Grants	125,000	
Reimbursements & Contributions	90,000	
Other Revenue	5,000	
Subtotal Capital Improvement	4,995,000	7.7%
Parking Authority Fund		
Parking Lots & Meters	3,658,000	
Parking Permits	1,045,000	
Other Revenue	1,000	
Subtotal Parking Authority Fund	4,704,000	7.2%
Wastewater Fund		
Wastewater Service Charges	6,095,000	
Revenue from Other Agencies	72,000	
Subtotal Wastewater Fund	6,167,000	9.5%

Revenue Summary
Fiscal Year 2010-11

**All
Funds**

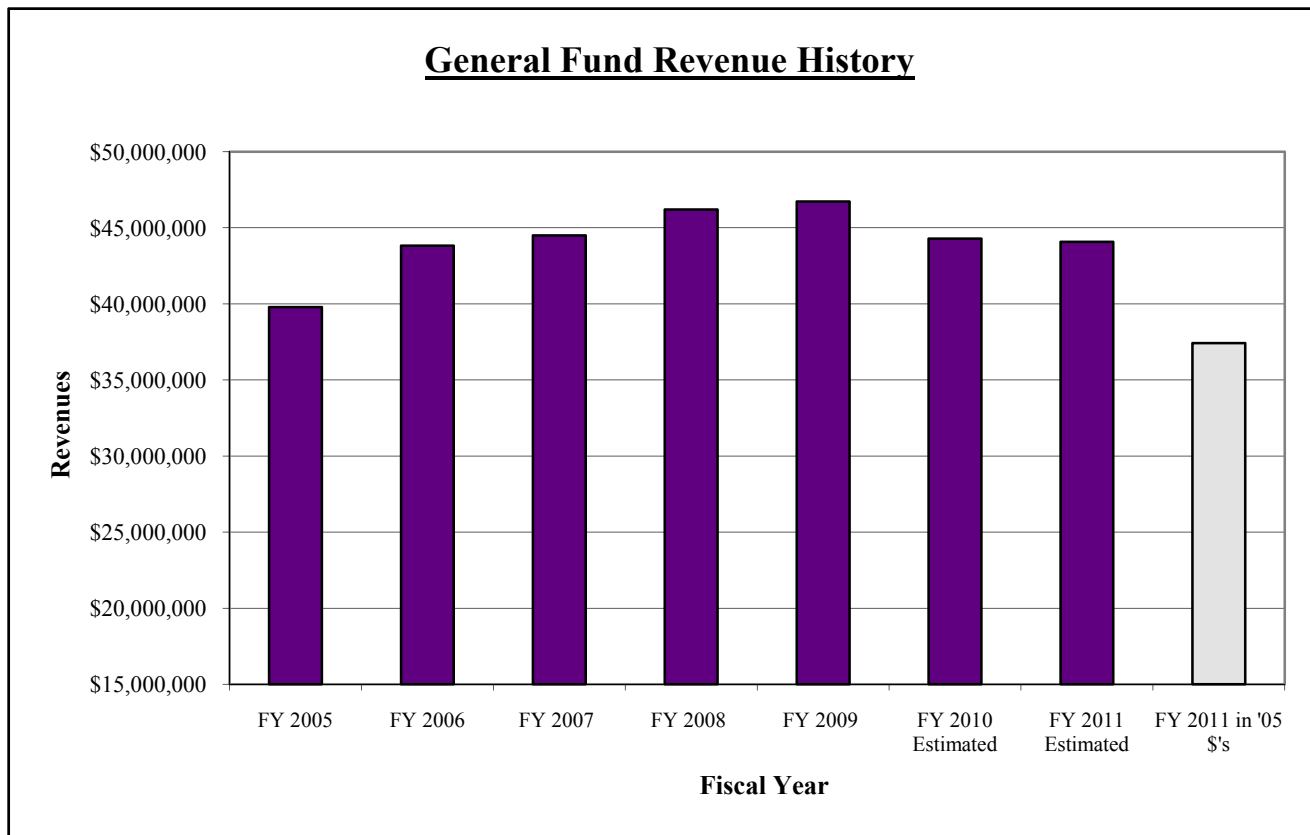
	<u>Amount</u>	<u>% of Total</u>
Transit Fund		
State Grants	980,000	
Bus Fares & Other Income	244,000	
Revenue from Other Agencies	210,000	
Parking Authority Fund Subsidy in Lieu of Tram & Bus Fares	110,000	
Subtotal Transit Fund	1,544,000	2.4%
Debt Service Fund	1,100,000	1.7%
Gas Tax Fund	1,367,000	2.1%
Street Lighting Fund	1,112,500	1.7%
Disaster Relief Fund	150,000	0.23%
TOTAL ALL REVENUES	<u><u>\$65,213,100</u></u>	100%

General Fund Analysis

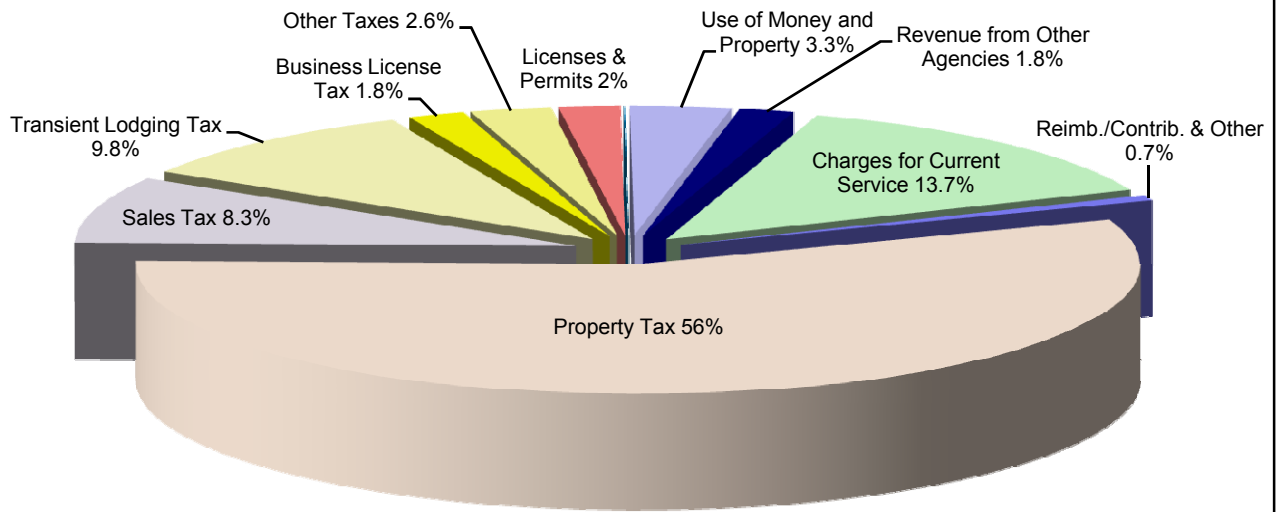
As shown on the Revenue Summary, the City relies on the General Fund as its primary source of operating revenues. The following three charts provide an overview of the history, composition and use of General Fund revenues.

The additional charts on succeeding pages provide a history for significant components of the general fund revenue including property tax, sales tax, transient occupancy tax and investment income.

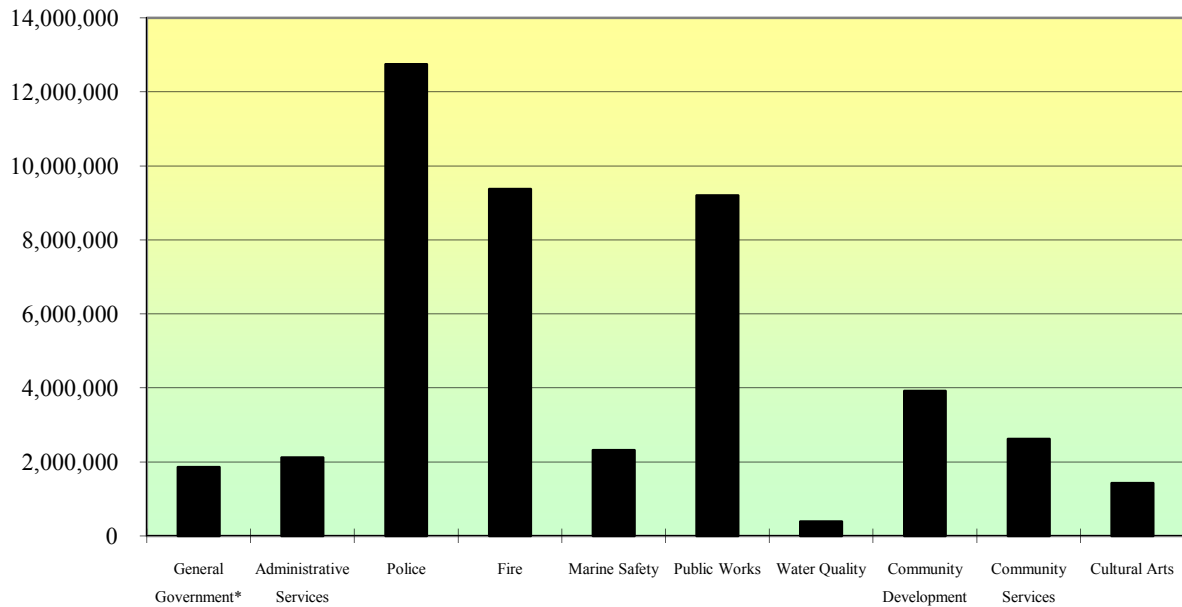
In the bar charts showing revenue histories, an unshaded bar has been added to the far right side of each graph to show the impact of inflation over the period of time covered by the graph. This unshaded bar is labeled “FY 2011 in '05 \$'s.” The value for this bar is arrived at by applying the inflation rate over the preceding years to the amount of revenue projected for Fiscal Year 2011. For example, in looking at the General Fund Revenue History shown immediately below, revenues have grown over eleven percent since 2005, but when measured in dollars that are adjusted for inflation (the unshaded bar), the *purchasing power* of the revenues in 2011 has actually decreased by about six percent.



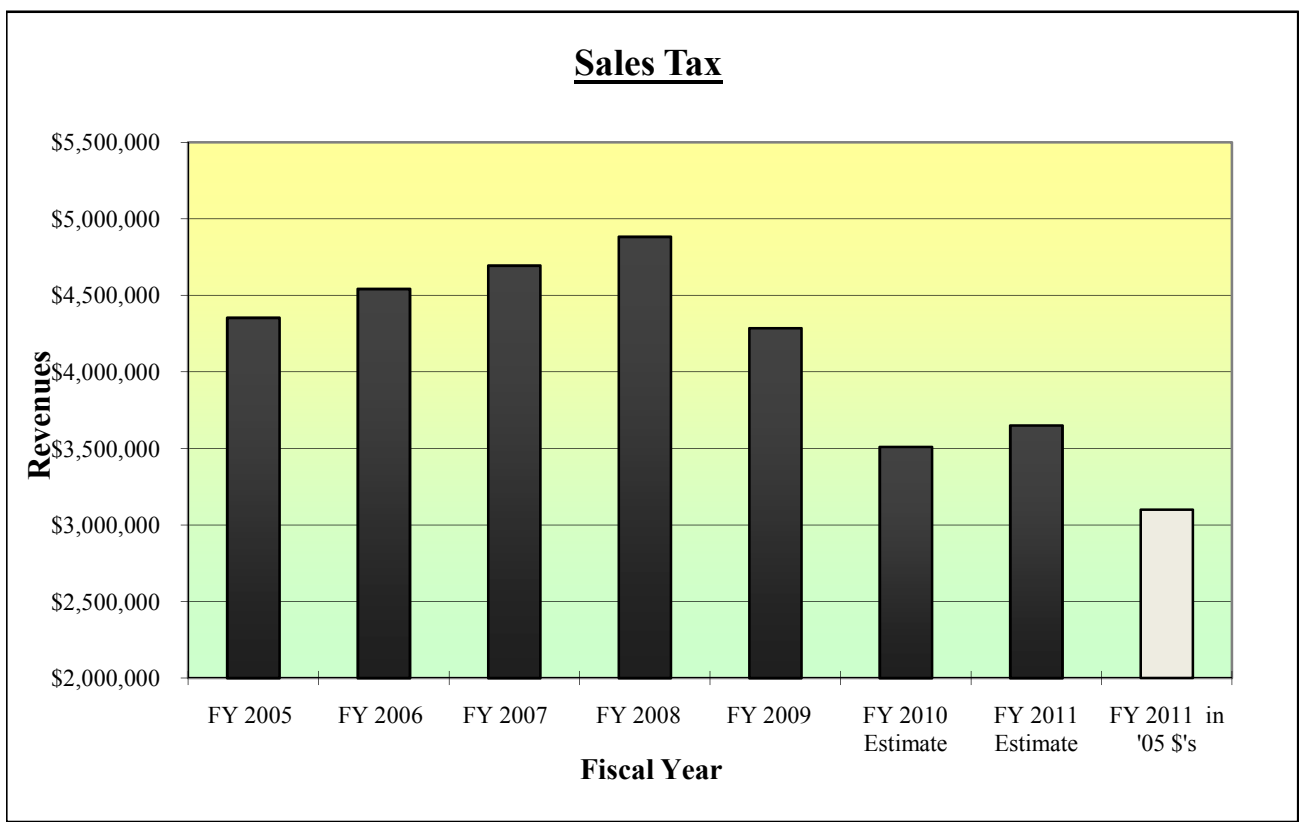
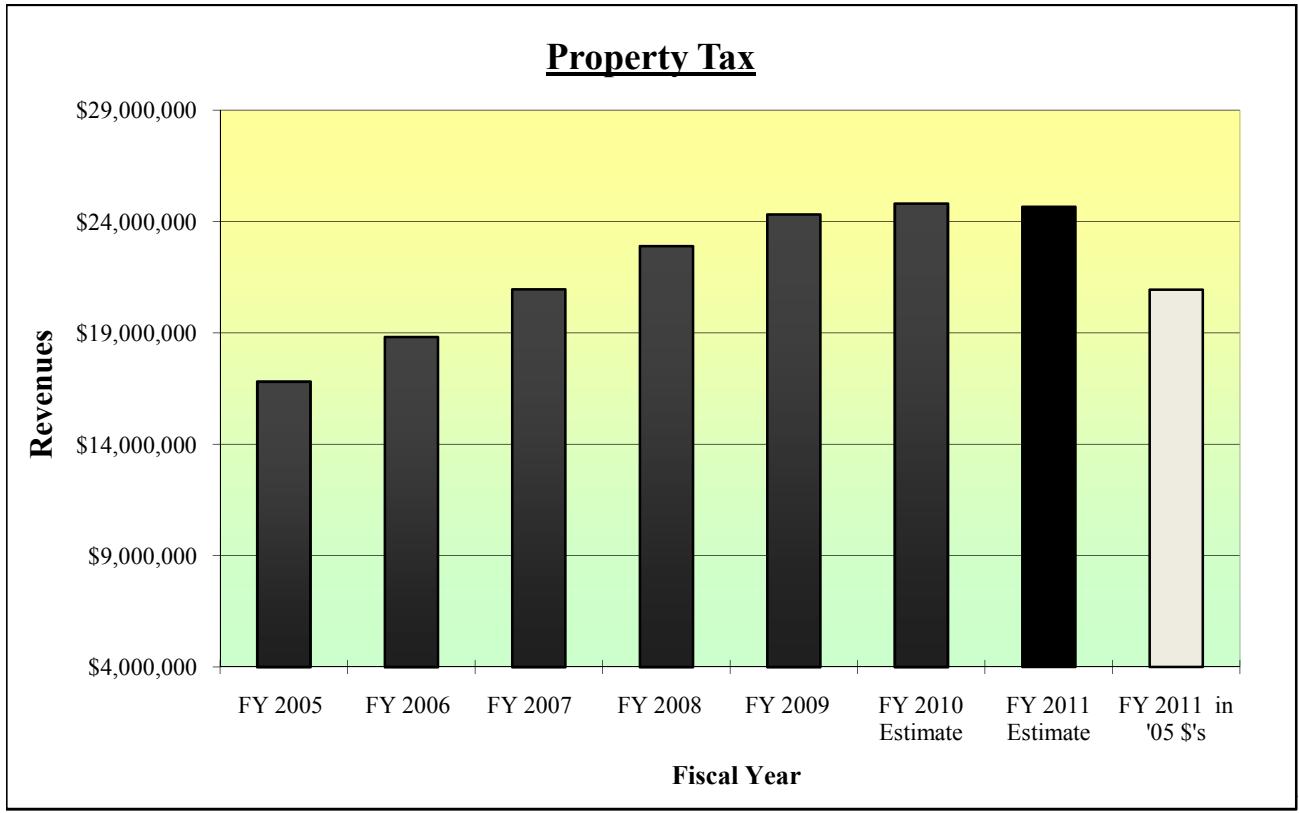
General Fund Revenue Source



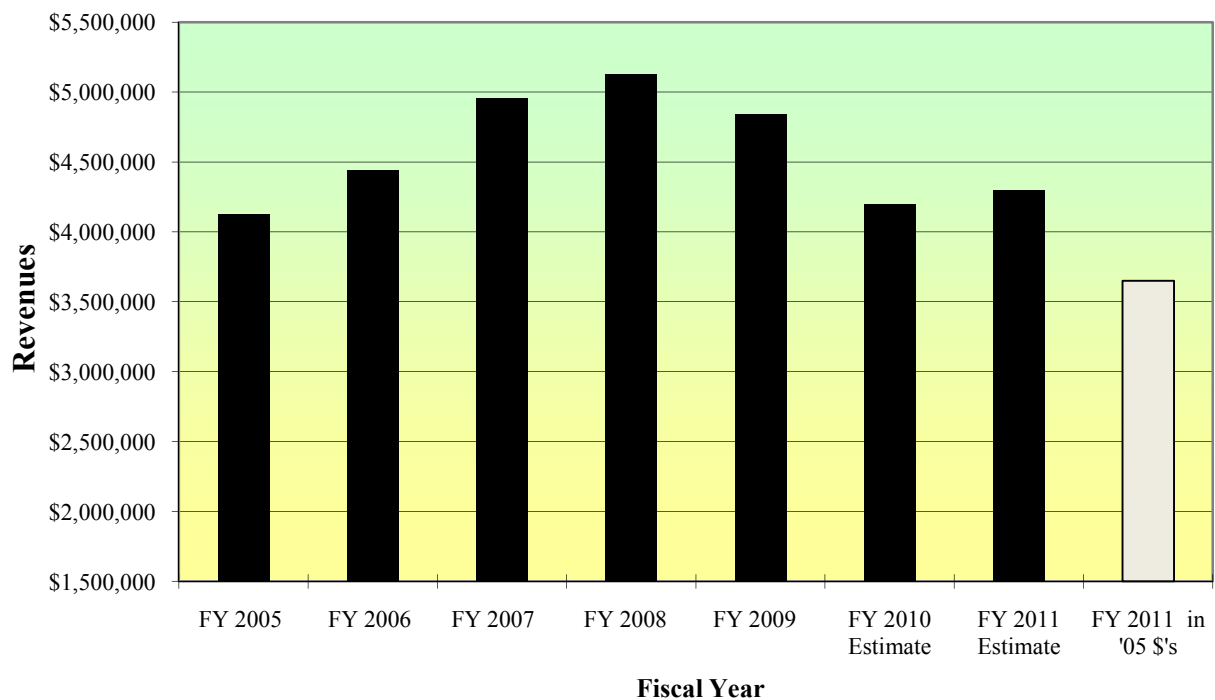
General Fund Expenditures by Department



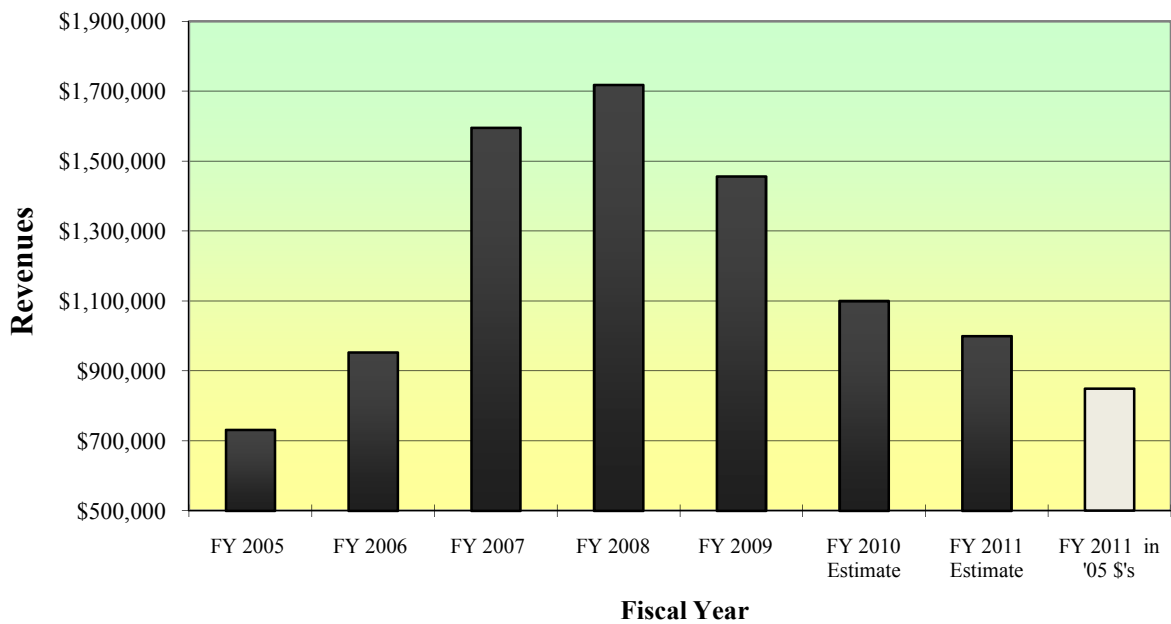
* Includes City Council, City Manager, City Clerk, City Treasurer and City Attorney.



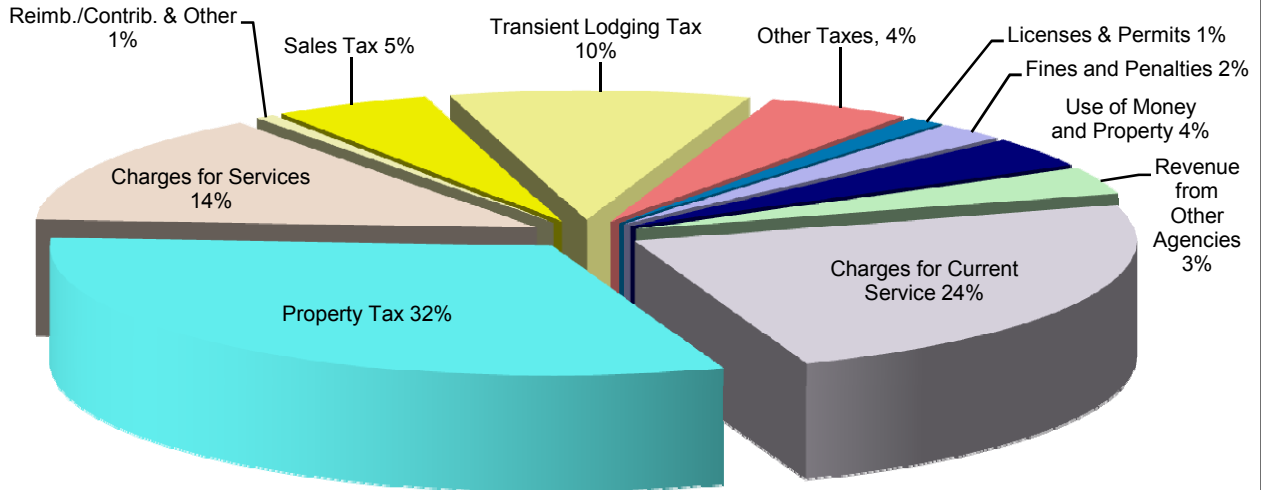
Transient Occupancy Tax



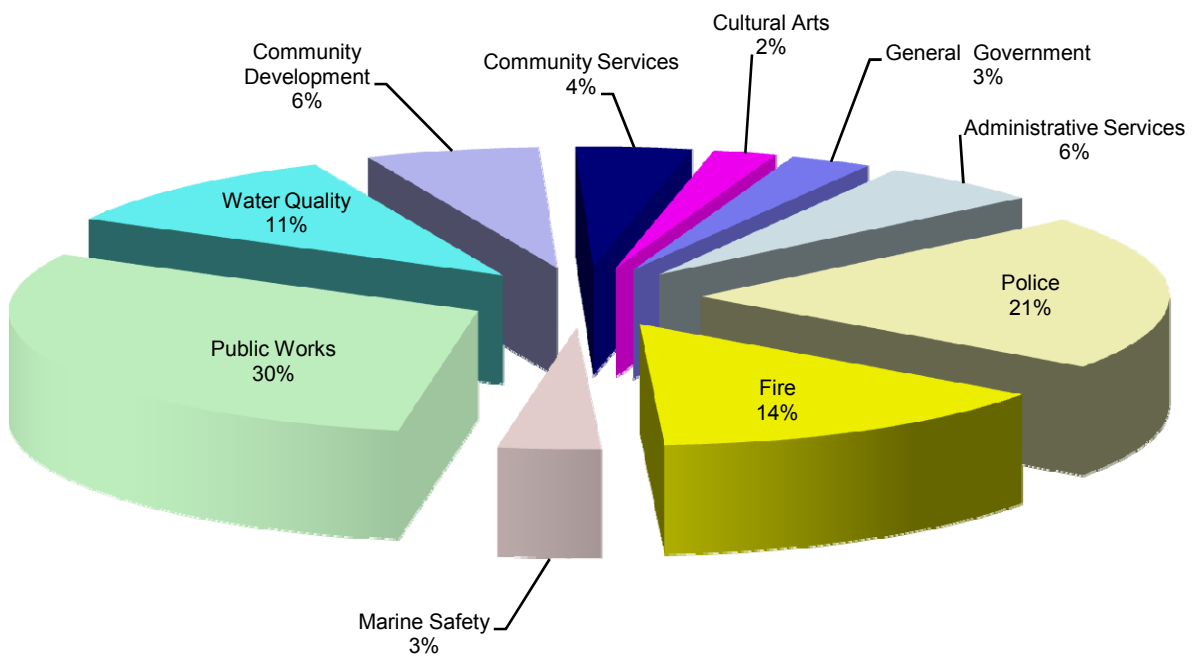
Investment Income



All Funds Revenue Source



All Funds Expenditures by Department



Revenue Detail

Fiscal Year 2010-11

**All
Funds**

Object	Account Title	Actual 2008-09	Adopted Budget 2009-10	Revised Estimate 2009-10	Adopted Budget 2010-11
110 GENERAL FUND					
<u>Property Tax</u>					
3010	Current Secured	\$19,907,198	\$20,513,000	\$20,663,000	\$20,663,000
3015	Public Utility	184,562	185,000	185,000	185,000
3020	Current Unsecured	841,694	893,000	850,000	850,000
3025	Supplemental Apportionment	378,218	250,000	250,000	250,000
3030	Prior Years	694,668	250,000	650,000	450,000
3040	Other Property Taxes	1,378	1,000	1,000	1,000
3050	Interest & Penalties - Delinquencies	272,608	125,000	125,000	125,000
3080	In Lieu of VLF	2,043,648	2,085,000	2,085,000	2,140,000
	Subtotal	24,323,974	24,302,000	24,809,000	24,664,000
<u>Other Taxes</u>					
3101	Sales Tax - General	2,842,513	2,800,000	2,600,000	2,600,000
3103	Sales Tax - Public Safety	281,015	260,000	210,000	210,000
3104	In Lieu of Sales Tax	1,163,049	840,000	700,000	840,000
3112	Transient Occupancy Tax	4,840,919	4,400,000	4,200,000	4,200,000
3114	TOT-Short Term Lodging				100,000
3118	Franchise Tax - Trash	215,765	230,000	230,000	200,000
3119	Franchise Tax - Cable TV	577,747	560,000	560,000	560,000
3120	Franchise Tax - Natural Gas	133,273	115,000	130,000	130,000
3121	Franchise Tax - Electricity	260,692	262,000	260,000	260,000
3135	Business License Tax	901,142	750,000	800,000	800,000
	Subtotal	11,216,115	10,217,000	9,690,000	9,900,000
<u>Licenses and Permits</u>					
3300	Animal Licenses	72,151	75,000	75,000	75,000
3310	Building Permits	830,770	579,000	600,000	600,000
3313	Plumbing Permits	31,184	28,000	30,000	30,000
3316	Electric Permits	51,355	40,000	40,000	40,000
3319	Mechanical Permits	27,295	22,000	25,000	25,000
3320	Coastal Development Permits	62,692	36,000	36,000	36,000
3328	Public Works Permits	6,859	6,000	6,000	6,000
3335	Grading Permits	3,843	3,000	3,000	3,000
3340	Temporary Use Permits	2,500	3,000	3,000	3,000
3345	Conditional Use Permits	30,022	30,000	35,000	30,000
3350	Encroachment Permits	6,930	6,000	6,000	6,000
3360	Alarm Permits	16,220	12,000	15,000	15,000
	Subtotal	1,141,821	840,000	874,000	869,000
<u>Fines and Penalties</u>					
3440	Citations - Code Enforcement	1,200	5,000	5,000	5,000
3441	Citations - Water Quality	2,200	3,000	3,000	3,000
	Subtotal	3,400	8,000	8,000	8,000

Revenue Detail

Fiscal Year 2010-11

All Funds

Object	Account Title	Actual 2008-09	Adopted Budget 2009-10	Revised Estimate 2009-10	Adopted Budget 2010-11
<u>Use of Money and Property</u>					
3500	Investment Earnings	1,456,458	1,100,000	1,100,000	1,000,000
3510	Rent - Community Center	30,512	10,000	10,000	10,000
3511	Rent-Veterans Memorial Comm.Center		42,000	42,000	42,000
3515	Rent - Festival of Arts	229,382	230,000	230,000	230,000
3530	Rent - Moulton Playhouse	9,900	13,000	13,000	13,000
3540	Rent - Anneliese Pre-School	72,458	75,000	75,000	75,000
3550	Rent - Miscellaneous	45,310	40,000	40,000	63,000
	Subtotal	1,844,020	1,510,000	1,510,000	1,433,000
<u>From Other Agencies</u>					
3601	Motor Vehicle In-Lieu Tax	85,458	90,000	60,000	85,000
3615	Homeowners Property Tax Relief	186,690	190,000	190,000	190,000
3635	Peace Officers Standards & Training	15,523	34,000	34,000	34,000
3636	UASSI - Fire			1,500	15,000
3690	Mutual Aid Contract	466,899		157,600	
3705	Abandoned Vehicle Program	14,595	10,000	10,000	10,000
3810	Community Development Block Grant	15,000	5,600	7,700	5,600
<u>State Grants:</u>					
3640	Recycling-State	3,200	6,000	6,000	6,000
3641	Used Oil Recycling Block	3,663	7,000	7,000	3,000
3650	COPS	75,843	100,000	100,000	100,000
3662	OTS 2008	5,805			
3874	Auto Theft Task Force		73,000	100,000	100,000
3875	Metropolitan Water District Grant		50,000	18,000	
3876	Transportation Planning				225,000
<u>Federal Grants:</u>					
3669	Alcohol Beverage Control	9,969		8,300	
3751	LLEBG 2003	11,987			
3761	DOJ Police Vest	(1,548)			
3763	LLEBG 2002	11,141			
3764	DOJ Domestic Preparedness Program	2,359		1,700	
3865	Department Homeland Security-Fire	170,739			
3867	Emergency Perform	2,108			
3868	SCBA-Fire	36,000			
3869	JAG-Speeding Lasers			18,000	
3872	Department Homeland Security-Radios		48,000	36,800	
3873	Department Homeland Security-Fire		76,000	56,300	
	Subtotal	1,115,431	689,600	812,900	773,600

Revenue Detail

Fiscal Year 2010-11

**All
Funds**

Object	Account Title	Actual 2008-09	Adopted Budget 2009-10	Revised Estimate 2009-10	Adopted Budget 2010-11
<u>Charges for Current Services</u>					
3901	Variance	136,585	193,000	120,000	120,000
3907	Plan Check Fees - Building	442,582	340,000	350,000	350,000
3908	Water Quality Inspection Fees	28,721	28,000	20,000	20,000
3909	Plan Check Fees - Zoning	168,463	149,000	130,000	130,000
3910	Design Review	439,306	372,000	372,000	372,000
3915	Subdivision Fees	13,705	9,000	7,000	7,000
3920	Condominium Conversion Fees	(2,500)			
3926	Environmental Report	6,150	7,000	7,000	7,000
3930	Real Property Report	89,965	68,000	80,000	80,000
3935	Design Review Appeals	15,015	11,000	12,000	12,000
3939	Document Retention Fee	26,143	18,000	18,000	18,000
3940	Other Filing & Permit Fees	98,046	40,000	40,000	40,000
3942	Use & Occupancy Inspection Fees	42,430	30,000	30,000	30,000
3943	Grading Fee - Diamond/Crestview		4,000	1,000	1,000
3944	Floor Area Fee - Diamond/Crestview	1,172	3,000	1,000	4,000
3950	Other Inspection Fees		1,000	1,000	1,000
3955	Special Policing Fees	5,975	8,000	8,000	8,000
3956	False Alarm Fees	2,400	8,000	8,000	8,000
3957	Finger Printing	1,431	1,000	1,000	1,000
3958	Police Accident Reports	13,585	11,000	11,000	11,000
3960	Vehicle Towing & Release Fees	21,610	20,000	20,000	20,000
3961	DUI Cost Recovery Fee	4,561	5,000	5,000	5,000
3962	Police Evidence Money			40,000	
3965	Animal Services - Laguna Woods	78,724	75,000	75,000	75,000
3970	Animal Shelter Fees	20,482	20,000	20,000	20,000
3978	Weed & Lot Cleaning	12,059	30,000	30,000	30,000
3980	Landscape Development Fee	29,458	30,000	30,000	30,000
3990	C & D Administration Fees	5,360	3,000	3,000	3,000
4003	Business Improvement District	1,568,329	1,500,000	1,300,000	1,300,000
4005	Refuse Service Charges	1,784,352	1,869,000	1,869,000	1,969,000
4010	Paramedic Non-Resident Fees	58,325	50,000	50,000	50,000
4011	Paramedic Medical Supplies Fees	35,173	30,000	30,000	30,000
4012	Swimming Pool Classes	186,304	170,000	170,000	170,000
4013	Swimming Pool Use Fees	48,156	46,000	50,000	50,000
4014	Marine Safety Beach Classes	124,255	120,000	120,000	130,000
4020	Recreation - Social & Cultural	610,394	700,000	650,000	650,000
4024	Recreation - Adult Softball	21,575	22,000	22,000	22,000
4030	Recreation - Misc. Sports Programs	173,218	194,000	180,000	180,000
4038	Recreation - Special Programs	9,169	6,000	12,000	12,000

Revenue Detail

Fiscal Year 2010-11

All Funds

Object	Account Title	Actual 2008-09	Adopted Budget 2009-10	Revised Estimate 2009-10	Adopted Budget 2010-11
4041	Recreation - Brochure Advertising	24,083			
4042	Recreation - Park Weddings	99,280	90,000	90,000	90,000
4043	Recreation - Film Permits	13,100	15,000	15,000	15,000
4044	Recreation - Miscellaneous Fees	1,454	1,000	1,000	1,000
4130	Lifeguard Services - Private Beaches	37,105	27,000	27,000	27,000
4131	Lifeguard Tidepool Tours				1,500
4140	Sale of Maps, Books & Copying	8,754	6,000	6,000	8,000
4150	Assessment District Service Fees	126,022	20,000	20,000	20,000
4160	Returned Check Fee	1,196	1,000	1,000	1,000
	Subtotal	6,631,672	6,351,000	6,053,000	6,129,500
 <u>Other Revenue</u>					
4202	Sale of Real & Personal Property	6,615	2,000	2,000	2,000
4220	Police Auction	608	1,000	1,000	1,000
4229	Subpoenas	8,613		6,000	6,000
4230	Miscellaneous Income	40,436	5,000	215,000	5,000
4280	Over & Short	741			
	Subtotal	57,013	8,000	224,000	14,000
 <u>Reimbursements & Contributions</u>					
Reimbursements:					
4045	Recreation - Administrative Fees	58,524	46,000	46,000	46,000
4301	SB 90	25,511		15,000	
4302	RNSP Overtime	16,402			
4303	Lifeguard Training - SA College	19,745	15,000	27,000	20,000
4312	Other Agencies	2,849		1,000	
4314	Festival of Arts Parking Plan	29,453	33,000	31,000	31,000
4320	Workers' Compensation Insurance	129,225	115,000	115,000	115,000
4330	Property Damage	10,187	3,000	7,000	7,000
4357	School District	44,533	36,000	36,000	40,000
4359	Nuisance Abatement			9,000	
4360	Miscellaneous	36,367	5,000	20,000	5,000
Contributions:					
4370	Non-Government Sources	300	1,000	1,000	1,000
4375	Animal Shelter	9,639	5,000	5,000	5,000
4376	D.A.R.E.	10,000			
4377	4th of July Fireworks				12,500
	Subtotal	392,735	259,000	313,000	282,500
GENERAL FUND TOTAL		46,726,181	44,184,600	44,293,900	44,073,600

Revenue Detail

Fiscal Year 2010-11

All Funds

Object Account Title	Actual 2008-09	Adopted Budget 2009-10	Revised Estimate 2009-10	Adopted Budget 2010-11
114 OPEN SPACE FUND				
3905 Mitigation-Biological Habitat	33,033			
OPEN SPACE FUND TOTAL	33,033	0	0	0
116 CAPITAL IMPROVEMENT FUND				
3113 Transient Occupancy Tax	3,016,045	3,000,000	2,700,000	2,700,000
3138 Real Property Transfer Tax	356,131	100,000	200,000	200,000
3144 Building Construction Tax	264,387	80,000	110,000	110,000
3410 Vehicle Code Fines	259,895	190,000	190,000	190,000
3415 Municipal Code Fines - Other	24,078	30,000	30,000	30,000
3420 Municipal Code Fines - Parking	1,278,671	1,400,000	1,200,000	1,200,000
3422 Municipal Code Fines - DMV	208,077	150,000	175,000	175,000
3442 Administrative Citations - Police	33,055	40,000	40,000	40,000
3959 Auto Immobilization Fee	3,725	5,000	5,000	5,000
4202 Sale of Real & Personal Property			2,311,800	
<u>Reimbursements & Contributions</u>				
4312 Other Agencies	800,000			
4360 Miscellaneous	60,000			
4370 Non-Government Sources	6,500			
4375 Animal Shelter Donations			290,000	
4381 Laguna Beach Seniors Inc.	621,000			
4384 Laguna Beach School District	22,110			90,000
<u>Donations:</u>				
4385 Community Center	5,000			
4386 Beautification Project	40,000			
<u>State Grants:</u>				
3651 Clean Beach	(150,966)			125,000
3652 Heisler Construction-IRWM	(128,654)			
3680 State Park Grant	14,125	2,500,000	2,500,000	
3699 Cultural Senior Center	379,000			
3749 Trans. Enhance. Activities	569,456		340,000	
<u>Federal Grants:</u>				
3750 ARRA Stimulus Grant				130,000
CAPITAL IMPROVEMENT FUND TOTAL	7,681,635	7,495,000	10,091,800	4,995,000

Revenue Detail

Fiscal Year 2010-11

All Funds

Object	Account Title	Actual 2008-09	Adopted Budget 2009-10	Revised Estimate 2009-10	Adopted Budget 2010-11
118	PARKING AUTHORITY FUND				
	Parking Meter Zones	2,399,796	1,985,000	2,365,000	2,365,000
	Parking Lot Meters & Fees	1,230,775	1,515,000	1,293,000	1,293,000
4084	Parking Permits	1,046,958	100,000	120,000	1,045,000
4230	Miscellaneous Income	(475)	10,000	1,000	1,000
4231	Parking Meter Bag Over & Short	46,168 (7,436)			
	PARKING AUTHORITY FUND TOTAL	4,715,786	3,610,000	3,779,000	4,704,000
120	PARKING IN-LIEU FUND				
3500	Investment Earnings	2,975			
	PARKING IN-LIEU FUND TOTAL	2,975	0	0	0
122	PARK IN-LIEU FUND				
3160	Park In-Lieu Fee	4,580			
3500	Investment Earnings	2,242			
	PARK IN-LIEU FUND TOTAL	6,822	0	0	0
123	ART IN-LIEU FUND				
3500	Investment Earnings	5,310			
	ART IN-LIEU FUND TOTAL	5,310	0	0	0
124	DRAINAGE FUND				
3170	Drainage In-Lieu Fee	1,861			
3500	Investment Earnings	2,632			
	DRAINAGE FUND TOTAL	4,493	0	0	0
127	HOUSING IN-LIEU FUND				
3185	Housing In-Lieu fee	3,185			
3500	Investment Earnings	5,113			
	HOUSING IN-LIEU FUND TOTAL	8,298	0	0	0
132	GAS TAX FUND				
3102	Sales Tax - Measure M	303,556	275,000	275,000	275,000
3500	Investment Earnings	45,098			
3620	OCTA Gas Tax Exchange	647,000			
3624	Gasoline Tax - Section 2105	136,680	150,000	135,000	135,000
3625	Gasoline Tax - Section 2106	104,721	115,000	90,000	90,000
3626	Gasoline Tax - Section 2107	166,903	200,000	180,000	180,000
3627	Gasoline Tax - Section 2107.5	6,000	6,000	6,000	6,000

Revenue Detail

Fiscal Year 2010-11

All Funds

Object	Account Title	Actual 2008-09	Adopted Budget 2009-10	Revised Estimate 2009-10	Adopted Budget 2010-11
3631	Traffic Congestion Relief Fund	297,127	295,000	235,000	250,000
3632	County CAP Relief Program			60,000	56,000
3684	Proposition 1B			115,000	375,000
4360	Reimbursements	43,500			
GAS TAX FUND TOTAL		1,750,585	1,041,000	1,096,000	1,367,000
134 STREET LIGHTING DISTRICT FUND					
<u>Property Taxes:</u>					
3010	Current Secured	690,054	735,000	735,000	735,000
3015	Public Utility	6,247	5,000	5,000	5,000
3020	Current Unsecured	29,263	30,000	30,000	30,000
3025	Supplemental Apportionment	13,149	27,000	27,000	27,000
3030	Prior Years	24,163	6,000	6,000	6,000
3040	Other Property Taxes	302,851	300,000	300,000	300,000
3050	Interest & Penalties	7,942	3,000	3,000	3,000
3615	Homeowners Property Tax Relief	6,500	6,000	6,000	6,500
4361	Bamberg Reimbursement	202			
STREET LIGHTING DISTRICT FUND TOTAL		1,080,371	1,112,000	1,112,000	1,112,500
137 WASTEWATER FUND					
3982	Wastewater Service Charges	5,654,388	5,800,000	5,782,500	6,000,000
3986	Wastewater Connection Charges	95,744	125,000	95,000	95,000
4230	Miscellaneous Income	(722)			
4551	Loan Proceeds	2,586,128		2,106,020	
<u>State & Federal Grants:</u>					
3826	Federal Stimulus Grant		700,000	700,000	
<u>Reimbursements:</u>					
4312	Other Agencies	180,915		70,000	
4313	North Coast Interceptor		19,000	72,000	72,000
4360	Miscellaneous	713,779			
WASTEWATER FUND TOTAL		9,230,232	6,644,000	8,825,520	6,167,000
140 DISASTER RELIEF FUND					
3190	Sales Tax - Measure A	2,756,385			
3500	Investment Earnings	224,204		165,000	150,000
DISASTER RELIEF FUND TOTAL		2,980,589	0	165,000	150,000

Revenue Detail Fiscal Year 2010-11

All Funds

Object	Account Title	Actual 2008-09	Adopted Budget 2009-10	Revised Estimate 2009-10	Adopted Budget 2010-11
144 DEBT SERVICE FUND					
<u>Property Taxes:</u>					
3010	Current Secured	1,398,985	1,438,000	1,438,000	918,000
3015	Public Utility	37,265	37,000	37,000	37,000
3020	Current Unsecured	17,229	18,000	18,000	18,000
3025	Supplemental Apportionment	47,644	40,000	40,000	40,000
3030	Prior Years	40,390	26,000	26,000	26,000
3040	Other Property Taxes	6,358			
3050	Interest & Penalties	10,789	5,000	5,000	5,000
3500	Investment Earnings	48,875	50,000	50,000	50,000
3615	Homeowners Property Tax Relief	5,828	6,000	6,000	6,000
DEBT SERVICE FUND TOTAL		1,613,363	1,620,000	1,620,000	1,100,000
310 TRANSIT FUND					
3105	Transportation Tax - Operating	946,000	944,000	830,000	840,000
3108	Transportation Tax - Capital	142,500			
3500	Investment Earnings	10,377			
4090	Main Line Summer Fares	8,618			8,000
4091	Main Line Regular Fares	24,212	25,000	25,000	25,000
4092	Main Line AQMD Passes	12,687	15,000	15,000	15,000
4093	Transit Plus Taxi Vouchers	8,369	7,000	7,000	7,000
4094	Act V Lot Park & Ride	119,221	145,000	145,000	145,000
4095	Main Line Regular Passes	6,271	3,000	3,000	3,000
4096	Bus Charter Fees	34,282	41,000	41,000	41,000
4097	Festival Regular Fares	110,000	110,000 *	110,000 *	110,000 *
4360	Reimbursements-Miscellaneous	1,764			
<u>Grants:</u>					
3710	OCTA Transportation Planning	10,681			
3711	State Transit Funding				140,000
3720	OCTA Operating Assistance	63,196	202,000	202,000	202,000
4098	Festival AQMD Art College Service		8,000	8,000	8,000
TRANSIT FUND TOTAL		1,498,178	1,500,000	1,386,000	1,544,000
ALL OPERATING FUNDS TOTAL		\$77,337,851	\$67,206,600	\$72,369,220	\$65,213,100

* Fares paid by Parking Authority Fund.

Revenue Detail
Fiscal Year 2010-11

**All
Funds**

Object Account Title	Actual 2008-09	Adopted Budget 2009-10	Revised Estimate 2009-10	Adopted Budget 2010-11
<u>INTERNAL SERVICE FUNDS</u>				
126 INSURANCE & BENEFITS FUND				
4400 Employer - General Liability	\$621,312	\$600,000	\$600,000	\$600,000
4403 Employer - Workers' Compensation	1,713,800	1,414,000	1,214,000	1,013,000
4406 Employer - Group Insurance	2,192,780	2,352,000	2,352,000	2,591,000
4412 Employer - Dental Insurance	208,800	163,000	163,000	165,000
4420 Employer - Life Insurance	52,200	38,000	38,000	38,000
4425 Employer - Long Term Disability	130,560	124,000	124,000	124,000
4430 Employer - Unemployment Insurance	26,160	61,000	61,000	61,000
4440 Employee - Medical Insurance	463,120	535,000	535,000	560,000
4445 Employee - Retiree/Cobra	216,639	244,000	244,000	251,000
4452 Employee - Dental Insurance	63,538	46,000	46,000	46,000
4460 Employee Benefit - Comp Time	8,472	22,000	22,000	39,000
4461 Employee Benefit - Vacation	407,126	396,000	396,000	378,000
4462 Employee Benefit - Sick Leave	328,400	315,000	315,000	284,000
<u>Reimbursements and Earnings:</u>				
3500 Investment Earnings	29,291			
4360 Miscellaneous	49,267			
INSURANCE & BENEFITS FUND TOTAL	\$6,511,465	\$6,310,000	\$6,110,000	\$6,150,000
128 VEHICLE REPLACEMENT FUND				
3500 Investment Earnings	11,508	14,000	16,000	5,000
3560 Vehicle Use Rent	1,004,582	1,041,000	1,041,000	1,076,000
4202 Sale of Real & Personal Property	47,205			
<u>Reimbursements:</u>				
4360 Miscellaneous	707			
VEHICLE REPLACEMENT FUND TOTAL	1,064,002	1,055,000	1,057,000	1,081,000

Description of Key Revenue Sources

Property Tax: All real and tangible personal property in the State is subject to a property tax equal to 1% of its "full cash value." Valuations of real property are frozen at the value of the property in 1975, with an allowable adjustment of up to 2% per year for inflation. However, property is reassessed to its current value when a change of ownership occurs. In addition, new construction is assessed at its current value.

Property Tax in Lieu of Vehicle License Fee: In FY 2004-2005, cities and counties began receiving additional property tax to replace vehicle license fee (VLF) revenue that was cut when the state repealed the state general fund backfill for the reduction in VLF. This property tax in lieu of VLF grows with the change in gross assessed valuation of taxable property in the jurisdiction from the prior year. Property tax in lieu of VLF allocations are in addition to other property tax apportionments.

Sales Tax: The City's share of sales tax is equal to 1% of total taxable sales generated within the City (or 1% of the 8.75% local sales tax rate). The balance of the local sales tax rate is distributed to the County of Orange, the State of California and the Orange County Transportation Authority.

In Lieu of Sales Tax: In FY 2004-2005, cities and counties began receiving additional property tax in lieu of sales tax. While the State of California fiscal recovery bonds are outstanding, one quarter of one percent of the city sales tax has been suspended. The City receives additional property tax in an amount equal to the sales tax.

Transient Occupancy Tax: Hotel/motel guests within the City of Laguna Beach pay a transient occupancy tax ("bed tax") of 10% of the room charge for stays of thirty (30) days or less.

Use of Money and Property: This revenue category includes interest the City earns on its cash balances as well as rents it collects from various City owned property.

Business License Tax: All businesses in the City, with the exception of certain exempt concerns, pay a business license tax depending on type of business and gross receipts.

Licenses & Permits: Revenue in this category is generated from a variety of licenses and permits issued by the City such as animal licenses, building permits, grading permits and conditional use permits.

Description of Key Revenue Sources (*con't*)

From Other Agencies: This revenue category reflects subventions and other payments received from other governmental agencies (federal, state and county). The majority of this revenue is from the Home Owners Property Tax Relief.

Charges for Current Services: Revenue in this category is generated from fees collected for specific City services including police and fire service charges, land use planning fees, recreation fees, refuse charges, etc.

Franchise Tax: This revenue is generated from taxes paid by businesses that have a franchise in the City involving use of the public right-of-way (e.g. cable television, natural gas and electric).

Parking Meters and Fees: Revenue is generated from parking meters and City-owned parking lots as well as from resident, business and shopper parking permits.

Parking-In-Lieu Fees: When additions are made to a structure in the downtown area or there is a change in use that necessitates more parking, additional parking must be provided and/or in-lieu parking certificates equal to the number of spaces required must be purchased.

Housing-In-Lieu Fees: The California Government Code requires new housing developments to provide, where feasible, housing units for low income people. When developing three or more units in Laguna Beach, the City requires an in-lieu fee if the developer does not provide the affordable housing.

Park-In-Lieu Fees: The City requires the dedication of land and/or the payment of a fee as a condition of approval for a tentative subdivision map or a parcel map. This in-lieu fee varies depending on density.

Drainage-In-Lieu Fees: This fee is levied as a condition of approval for a final subdivision map and is used to defray the costs of needed drainage facilities such as new storm drains. This in-lieu fee varies depending on density.

Art-In-Lieu Fees: Depending on the size of a project, developers are required to install a public art piece or contribute funds for this purpose equal to one and one-quarter percent of the project's total value.



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Section III

Expenditures

General Government.....	page 29
Administrative Services Department.....	page 41
Police Department.....	page 53
Fire Department.....	page 70
Marine Safety Department.....	page 81
Public Works Department.....	page 87
Water Quality Department.....	page 111
Community Development Department.....	page 122
Community Services Department.....	page 135
Cultural Arts Department.....	page 147
Internal Service Funds.....	page 155

Each of the above departments are further broken down by division and the budgets for each division are shown within their respective departments. The *chart on the next page* (p. 28) shows all of the City’s operating departments and divisions and how they are organized within the Expenditure Section of this budget. For quick reference this chart also contains the page numbers of the individual departments.

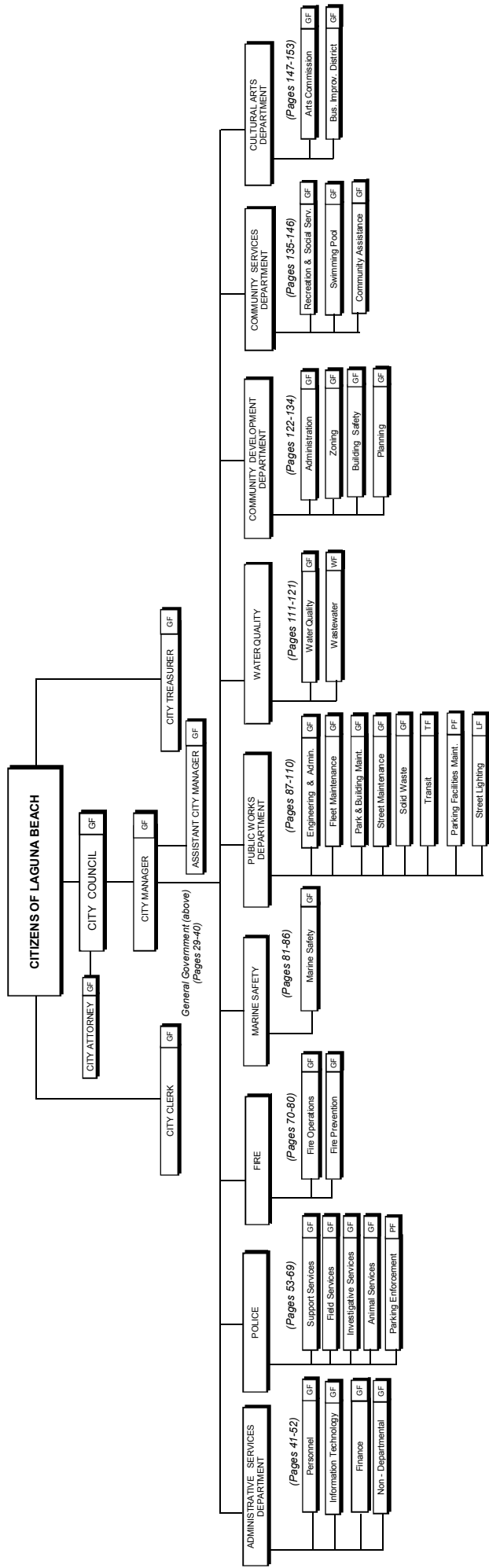
For the most part, all of the expenditure items within each division are funded from a single fund source; that fund is shown at the top right-hand corner of the division budget. In the few cases where a particular expenditure item is funded from a source other than the fund shown at the top of the division budget, a footnote is included indicating the source of funding.

For a broad overview of the Expenditure Budget and a more detailed picture of the funding source for *each department*, see the chart entitled “Sources & Uses of Funds - *Summary by Department & Fund*” on page: 4 and 5 of this budget.

**Organization Chart
Expenditure Budget**

All Divisions

**City of Laguna Beach
FY 2010-11 Budget Structure**



LEGEND

Budget Division

Division

Pages xxx - zzz

Primary Funding Source

Page Reference Within This Budget Document

GF = General Fund
 PF = Parking Authority Fund
 LF = Lighting Fund
 TF = Transit Fund
 WWT = Wastewater Fund
 CIP = Capital Improv. Fund

(Portions of some activities are funded by a secondary funding source as is noted in individual Division Budgets.)

General Government

The General Government Operations provide the legislative and chief executive functions of the City. Included are the elected positions in the City -- City Councilmembers, City Clerk and City Treasurer. The City Manager and City Attorney are appointed.

City Council - The five member City Council is elected at large. Each Councilmember serves a four-year term. The Council is responsible for the legislative functions of the City. Its meetings are generally held the first and third Tuesdays of each month starting at 6:00 p.m.

In order to secure greater input regarding issues of community interest and concern, the City Council has created the following commissions, boards, and standing committees: Arts Commission, Board of Adjustment/Design Review Board, Personnel Board, Planning Commission, TechComm Committee, Heritage Committee, HIV Advisory Committee, Housing and Human Services Committee, Environmental Committee, Parking, Traffic and Circulation Committee and the Recreation Committee.

City Manager - Under the provisions of the Municipal Code, the City Manager is responsible for the administrative functions of the City. With the exception of the City Clerk and City Treasurer--both of whom are elected--each of the City Department Heads reports to the City Manager who, in turn, reports to the City Council. The Executive Assistant assists the City Manager and the five Councilmembers. Included in this budget are the expenses of various intergovernmental organizations, such as the League of California Cities and the Southern California Association of Governments.

City Clerk - The City Clerk is elected and serves a four-year term. The department is comprised of two employees, the City Clerk and the Deputy City Clerk. The City Clerk is the City's Legislative Administrator whose duties include: preparation of agenda packets and minutes for all City Council meetings,

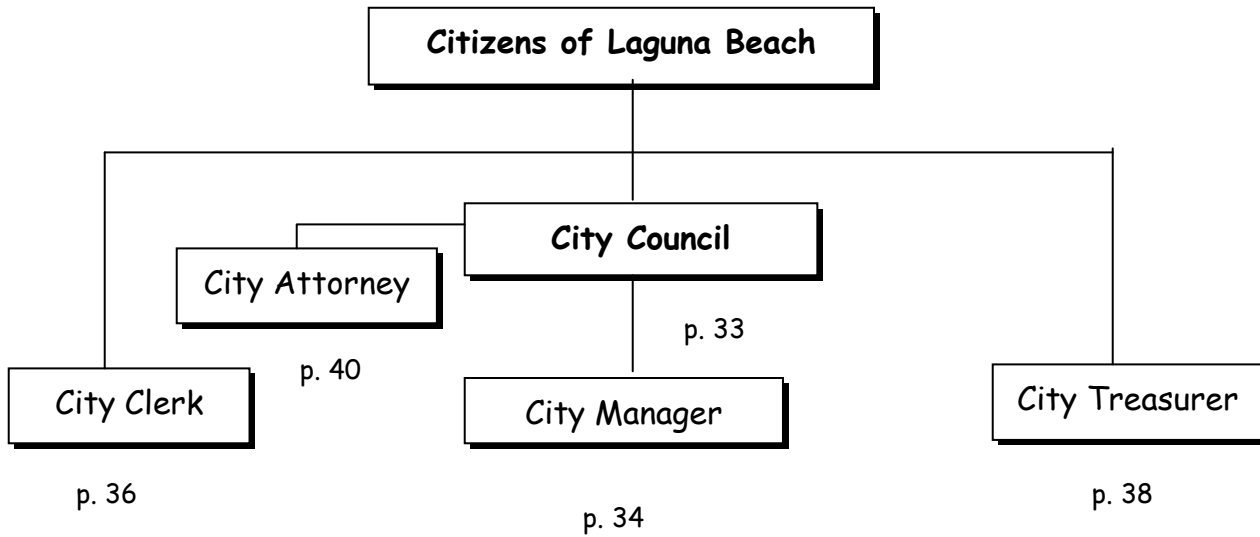
administration of the City's records management system, maintenance of the Municipal Code, processing of legal documents (e.g., ordinances, resolutions, contracts, agreements, deeds and easements, permits, in-lieu certificates, historic register applications, domestic partnership registrations, etc.), and administration of certain tort claims.

The City Clerk also serves as the City's Election Official, responsible for municipal elections and ensuring that filing requirements are adhered to by elected as well as appointed officials pursuant to the Political Reform Act. The City Clerk's Department serves as the Public Information Office and resource center for the public, providing information about various services and/or referrals to other sources.

City Treasurer - The City Treasurer is elected and serves a four-year term. The Treasurer's responsibilities include the following: receiving for safekeeping all funds coming into the City treasury; monitoring compliance with laws governing public funds; Chief Investment Officer; preparation of monthly investment reports; monitoring cash flow, conducting periodic audits of money collected through transient occupancy tax and business improvement district collections; bond administrator for 21 bond issues, trustee between property owners and holders of various City bonds and providing technical assistance with special assessment districts.

City Attorney - The City Attorney advises City officers in all legal matters pertaining to the business of the City. The department budget provides funds for legal services related to general City activities and for civil litigation in which the City is involved. City Attorney services are provided via a contract with a private law firm, Rutan and Tucker. The contract provides for a retainer of \$7,100 per month for up to 60 hours of legal services, with additional litigation billed at \$225 per hour. The department budget includes funds for retention of other attorneys when Rutan and Tucker has a conflict of interest, or when specialized expertise is necessary. Funds to pay for the District Attorney to prosecute Municipal Code violations are also included in this budget.

The chart below shows the budget structure of the General Government Operations. The numbers below each division indicate the pages that follow in which a more detailed budget can be found:

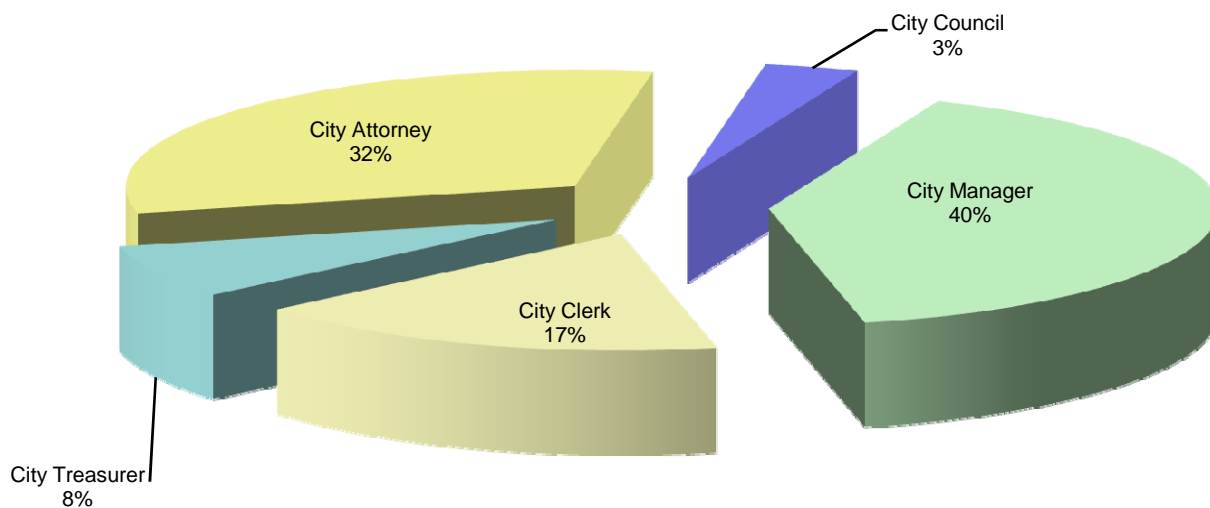


General Government Budget Summary

*All
Divisions*

<u>Department</u>	<i>MAJOR CATEGORY OF EXPENDITURE</i>					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
City Council	\$36,400	\$26,500				\$62,900
City Manager	682,700	67,800				\$750,500
City Clerk	264,600	55,300				\$319,900
City Treasurer	121,400	17,300				\$138,700
City Attorney		585,000				\$585,000
Department Total	\$1,105,100	\$751,900	\$0	\$0	\$0	\$1,857,000

Summary By Department Total



City Council*General Fund/1101*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1003	Salaries, Part Time	\$32,626	\$33,600	\$33,600	\$33,600
1101	P.E.R.S. Retirement	1,044	1,100	1,100	1,300
1103	P.A.R.S. Retirement	970	1,000	1,000	1,000
1318	Medicare Insurance	524	500	500	500
	Subtotal	35,164	36,200	36,200	36,400
Maintenance and Operations					
2011	Training, Travel And Dues	14,010	16,500	16,500	16,500
2031	Telephone	4,809	4,700	4,700	4,700
2101	Materials And Supplies	851	1,900	1,900	1,900
2281	Printing	3,818	1,000	1,000	1,000
2401	Contractual Services	16,000	2,400	2,400	2,400
2432	Postage	2,050			
	Subtotal	41,537	26,500	26,500	26,500
Capital Outlay					
5408	Office Furniture and Equipment	10,572			
	Subtotal	10,572	0	0	0
	Grand Total	\$87,273	\$62,700	\$62,700	\$62,900

City Manager

General Fund/1201

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
<u>Salaries and Wages</u>					
1001	Salaries, Full Time	\$503,424	\$514,700	\$517,900	\$517,900
1038	Sick Leave Payoff	14,200	8,700	2,300	2,300
1040	Vacation Payoff	3,200	2,100	2,700	2,700
1059	Residency Incentive	13,785	13,700	13,700	13,700
1101	Retirement	81,267	83,400	87,300	103,700
1201	Workers' Compensation	4,200	4,100	4,100	4,100
1300	Employee Group Insurance	30,000	32,100	34,200	34,200
1318	Medicare Insurance	4,714	4,100	4,100	4,100
	Subtotal	654,790	662,900	666,300	682,700
<u>Maintenance and Operations</u>					
2011	Training, Travel and Dues	39,106	42,300	45,000	45,000
2024	Electricity	574	800	800	800
2027	Water	45	100	100	100
2031	Telephone	1,047	1,000	1,000	1,000
2101	Materials and Supplies	2,971	500	5,700	5,700
2170	General Insurance	5,800	6,500	6,500	6,500
2222	Repairs and Maint. Other		1,300	1,300	1,300
2281	Printing	140	700	700	700
2401	Contractual Services	27,886	6,700	6,700	6,700
	Subtotal	77,571	59,900	67,800	67,800
<u>Special Programs</u>					
8825	Residential Permit Parking	45,900			
	Subtotal	45,900	0	0	0
	Grand Total	\$778,261	\$722,800	\$734,100	\$750,500

City Manager Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
City Manager	1	1	1	\$244,300	\$247,500	\$247,500
Assistant City Manager	1	1	1	187,100	187,100	187,100
Executive Assistant	1	1	1	83,300	83,300	83,300
TOTAL	3	3	3	\$514,700	\$517,900	\$517,900

City Clerk

General Fund/1301

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$180,729	\$188,900	\$188,900	\$188,900
1006	Salaries, Overtime	4,484	6,000	6,000	6,000
1038	Sick Leave Payoff	5,300	3,300	2,500	2,500
1040	Vacation Payoff	4,900	1,100	2,300	2,300
1101	Retirement	28,897	30,600	31,900	37,800
1201	Workers' Compensation	1,600	1,500	1,500	1,500
1300	Employee Group Insurance	20,000	21,400	22,800	22,800
1318	Medicare Insurance	1,716	2,800	2,800	2,800
	Subtotal	247,627	255,600	258,700	264,600
Maintenance and Operations					
2011	Training, Travel and Dues	5,873	5,800	4,100	4,100
2024	Electricity	574	800	800	800
2027	Water	45	100	100	100
2031	Telephone	792	1,000	1,000	1,000
2101	Materials and Supplies	10,713	10,800	7,700	7,700
2170	General Insurance	2,200	2,400	2,400	2,400
2222	Repairs and Maint. Other	6,470			
2281	Printing	5,829	6,000	6,000	6,000
2302	Legal Advertising	3,422	5,900	5,900	5,900
2401	Contractual Services	23,427		27,300	27,300
2432	Postage	65			
	Subtotal	59,410	32,800	55,300	55,300
Capital Outlay					
5408	Office Furniture and Equipment	3,930			
	Subtotal	3,930	0	0	0
Special Programs					
8300	Scanning Project Programming	5,000	5,000		
	Subtotal	5,000	5,000	0	0
	Grand Total	\$315,967	\$293,400	\$314,000	\$319,900

City Clerk Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
City Clerk	1	1	1	\$120,200	\$120,200	\$120,200
Deputy City Clerk	1	1	1	65,400	65,400	65,400
Assignment Pay				3,300	3,300	3,300
TOTAL	2	2	2	\$188,900	\$188,900	\$188,900

City Treasurer*General Fund/1401*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$83,880	\$85,500	\$130,600	\$85,500
1038	Sick Leave Payoff	2,600	2,600	2,300	2,300
1040	Vacation Payoff	500	31,400	3,300	3,300
1101	Retirement	13,281	13,900	22,000	17,100
1201	Workers' Compensation	600	600	600	600
1300	Employee Group Insurance	10,000	10,700	11,400	11,400
1318	Medicare Insurance	1,214	1,200	1,900	1,200
	Subtotal	112,074	145,900	172,100	121,400
Maintenance and Operations					
2011	Training, Travel and Dues	4,101	4,300	4,900	4,300
2024	Electricity	574	800	800	800
2027	Water	45	100	100	100
2031	Telephone	877	500	500	500
2101	Materials and Supplies	936	700	700	700
2170	General Insurance	900	1,000	1,000	1,000
2222	Repairs and Maint. Other	595	100	500	100
2401	Contractual Services	9,587	9,800	10,400	9,800
	Subtotal	17,615	17,300	18,900	17,300
Capital Outlay					
5408	Office Furniture and Equipment	1,797			
	Subtotal	1,797	0	0	0
	Grand Total	\$131,486	\$163,200	\$191,000	\$138,700

City Treasurer Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
City Treasurer	0.625	1	0.625	\$85,500	\$130,600	\$85,500
TOTAL	0.625	1	0.625	\$85,500	\$130,600	\$85,500

City Attorney

General Fund/1501

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
<u>Maintenance and Operations</u>					
2401	Contractual Services	\$542,334	\$585,000	\$585,000	\$585,000
	Grand Total	\$542,334	\$585,000	\$585,000	\$585,000

Administrative Services Department

The Administrative Services Department is comprised of four divisions; Personnel, Information Technology, Finance and Non-Departmental. This department also provides technical support to all operating departments. There are 12.4 authorized positions, which are filled by 13 staff members. A description of services provided by each division is as follows:

Personnel - This division provides internal support to all operating departments. The division has 3.8 employees: a Personnel Services Manager, 1.8 Senior Personnel Specialists and a Senior Office Specialist. Responsibilities of the division include maintenance of personnel records for the City's 255 full-time and 275 part-time employees. It also includes responsibility for recruitment, selection, hiring and orientation of all new employees. Annually, the division conducts approximately 50 recruitments, reviews more than 4,000 applications and processes approximately 1,400 Personnel Action Forms. Personnel also manages employee training and development programs; administers the City's compensation, classification and employee benefits programs; oversees equal employment opportunity programs; ensures compliance with State and Federal employment mandates; and coordinates employee safety and workers' compensation programs. Personnel is also responsible for the interpretation and implementation of the Memoranda of Understanding and Personnel Rules and Regulations with employee bargaining units. Staff support is provided to the Personnel Board.

Information Technology - This division provides information technology support for the City's internal computer network, including the operation, maintenance and repair of network hardware and client workstations. Primary responsibilities include the following: day-to-day network center operation, including the provision of a safe and secure environment for centralized data libraries and equipment; maintenance of documentation for hardware and software components; routine installation, troubleshooting and repair for servers, hubs, cabling, personal computers and related peripherals; formulation and review of client/server procedures, software platforms and the acquisition of assets to ensure overall systems compatibility and the maintenance of a technologically unified workforce; provide city-wide coordination for compatible and cohesive data formats and general implementation assistance of information technology to other city departments. This division also manages the City's web site. Staff support is provided to the Techcomm Committee.

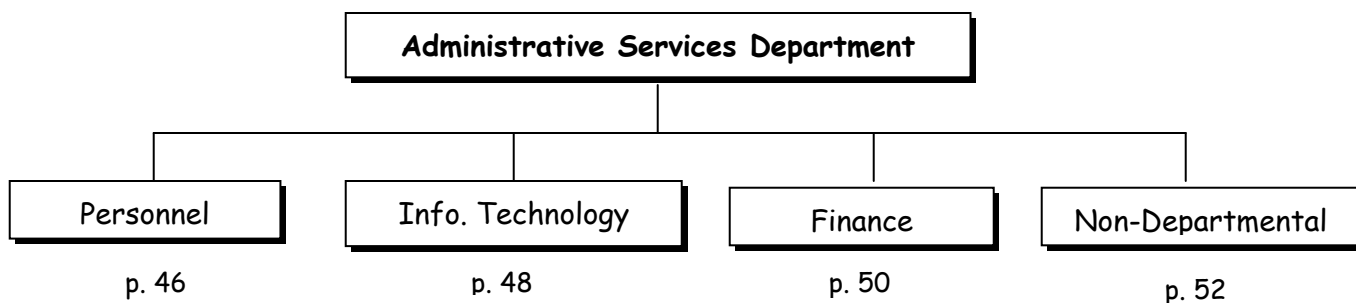
Finance - This division performs all finance, accounting, business licensing and cashiering functions for the City. It also prepares and monitors the City's annual budget. Primary responsibilities include the following: daily processing of accounts payable, accounts receivable, capital assets and payroll. This division is also responsible for the daily processing of payments to the City, in-coming and out-going mail and the issuing of 13,000 parking permits biannually. Annually, the division issues more than 9,600 payroll and 8,000 vendor checks. The division also provides accounting for approximately \$72 million in revenues and approximately \$72 million in expenditures, and coordinates inventory of the City's general capital assets. In addition, the division is responsible for closing the City's financial records at year-end and the computation, review and placement of assessments for sewer, solid waste management and weed abatement on the County of Orange Tax Roll. An annual audit by an independent certified public accountant is administered and financed through this division's contractual service account.

Non-Departmental - This division includes city-wide costs, such as for maintenance, stationary, postage and other city-wide projects. These costs have been centralized for budgetary purposes. Additionally, costs to administer the general obligation debt issued to purchase the Laguna Laurel open space are included in this division.

Major Initiatives:

- Continue to focus on workers' compensation program improvements through claim management and department training with a goal of reducing work related injuries and lost time.
- Improve the availability of information to City's staff and to the public through the City's web site.

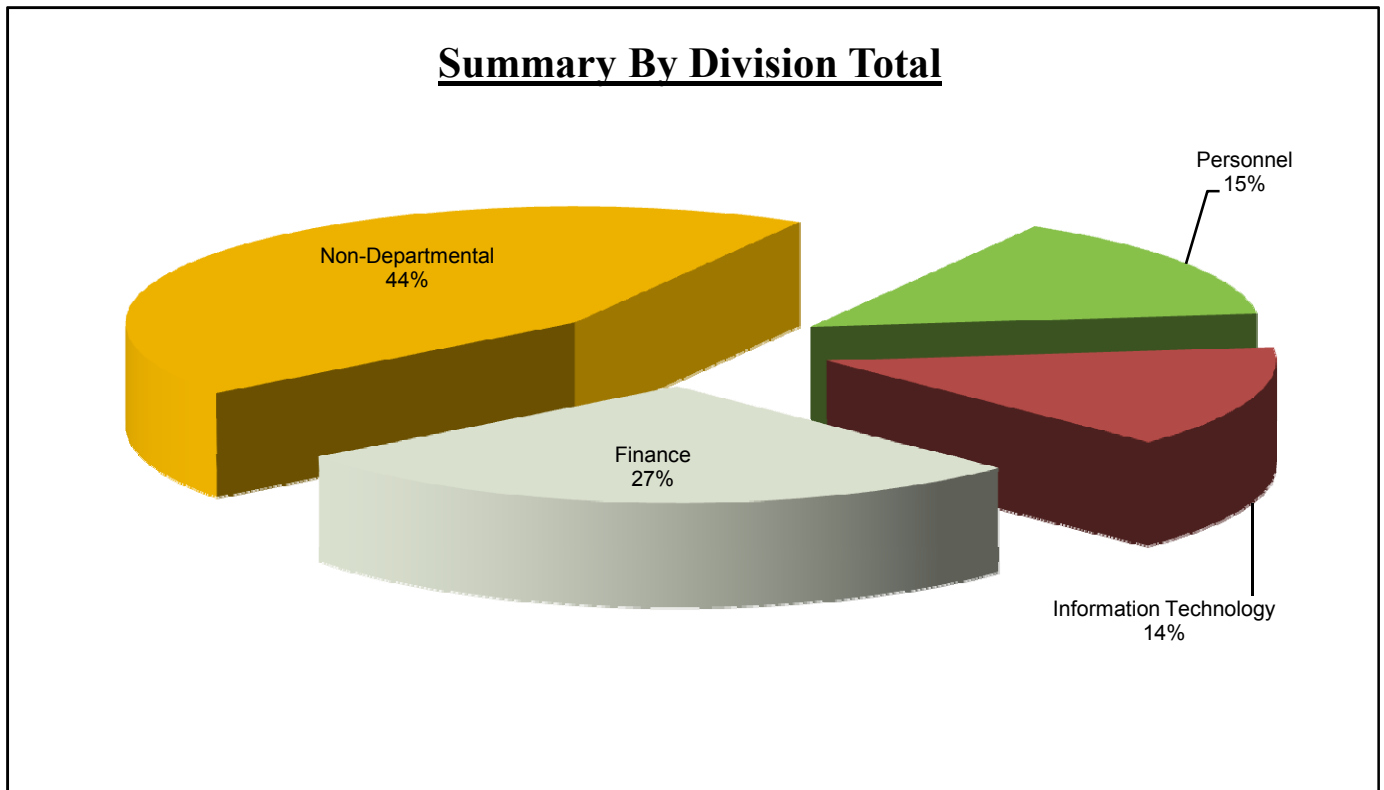
The chart below shows the budget structure of the Administrative Services Department. The numbers below each division indicate the pages that follow in which a more detailed budget can be found:



**Administrative Services Department
Budget Summary**

**All
Divisions**

<u>Division</u>	MAJOR CATEGORY OF EXPENDITURE					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Personnel	\$439,100	\$86,300		\$28,600		\$554,000
Information Technology	292,000	213,400	24,000			\$529,400
Finance	859,900	152,700	4,800			\$1,017,400
Non-Departmental	377,400	1,146,000		105,000		\$1,628,400
Department Total	\$1,968,400	\$1,598,400	\$28,800	\$133,600	\$0	\$3,729,200



Administrative Services Department
Budget Detail

All
Divisions

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
<u>Salaries and Wages</u>					
1001	Salaries, Full Time	\$1,073,611	\$1,536,700	\$1,543,800	\$1,372,800
1003	Salaries, Part Time	45,645	43,000	38,000	38,000
1006	Salaries, Overtime	11,847	17,300	12,500	12,500
1009	Salaries, Redistributed	(26,901)	(29,700)	(29,700)	(29,700)
1038	Sick Leave Payoff	10,500	17,600	21,600	21,600
1040	Vacation Payoff	13,300	21,200	25,000	25,000
1101	Retirement	177,939	310,200	319,400	355,000
1103	P.A.R.S. Retirement	1,712	1,600	1,400	1,400
1201	Workers' Compensation	10,700	9,800	8,800	8,800
1300	Employee Group Insurance	124,000	132,700	141,300	141,300
1318	Medicare Insurance	13,626	21,800	21,700	21,700
	Subtotal	1,455,979	2,082,200	2,103,800	1,968,400
<u>Maintenance and Operations</u>					
2011	Training, Travel and Dues	13,469	17,400	17,200	17,200
2024	Electricity	3,198	3,900	3,900	3,900
2027	Water	181	300	300	300
2031	Telephone	5,132	5,700	5,700	5,700
2101	Materials and Supplies	48,880	52,900	47,600	47,600
2150	Rents and Leases	55,743	80,000	79,900	79,900
2170	General Insurance	12,400	15,000	15,000	15,000
2222	Repairs and Maint. Other	34,552	34,600	35,600	35,600
2281	Printing	8,770	15,900	11,500	11,500
2302	Legal Advertising	4,161	10,000	5,000	5,000
2401	Contractual Services	260,294	250,500	245,900	253,900
2432	Postage	41,510	48,600	48,600	46,800
2501	Bond Principal	1,360,000	1,425,000	1,490,000	1,490,000
2521	Bond Interest	250,106	185,700	115,500	115,500
2804	Costs Redistributed	(480,022)	(512,400)	(529,500)	(529,500)
	Subtotal	1,618,373	1,633,100	1,592,200	1,598,400
<u>Capital Outlay</u>					
5408	Office Furniture & Equipment	10,896	3,800	3,800	4,800
5622	Other Equipment	41,992	32,000	28,200	24,000
	Subtotal	52,888	35,800	32,000	28,800
<u>Special Programs</u>					
	Special Programs	28,525	52,300	33,600	133,600
	Open Space Acquisition	74,228			
	Subtotal	102,753	52,300	33,600	133,600
	Grand Total	\$3,229,992	\$3,803,400	\$3,761,600	\$3,729,200

Administrative Services Department
Position Summary

***All
Divisions***

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Director of Finance & IT	1	1	1	\$170,300	\$170,300	\$170,300
Finance Officer	1	1	1	147,100	147,100	147,100
Personnel Services Manager	1	1	1	135,000	135,100	135,100
Accountant	1	1	1	80,900	80,900	80,900
Accounting Technician	0.6	0.6	0.6	43,000	43,000	43,000
Computer Network Administrator	1	1	1	111,300	111,300	111,300
Information System Specialist	1	1	1	97,900	97,800	97,800
Sr. Personnel Specialist	1.8	1.8	1.8	129,100	129,100	129,100
Account Specialist	1	1	1	53,700	59,000	59,000
Sr. Office Specialist	3	3	3	152,200	157,200	157,200
Non-Departmental Medical Coverage Waiver				413,000 3,200	413,000	242,000
TOTAL	12.4	12.4	12.4	\$1,536,700	\$1,543,800	\$1,372,800

Personnel Division*Administrative Services
General Fund/1601*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$299,246	\$312,800	\$314,000	\$314,000
1006	Salaries, Overtime	271	1,000	600	600
1038	Sick Leave Payoff	2,500	4,800	7,700	7,700
1040	Vacation Payoff	6,300	3,100	3,600	3,600
1101	Retirement	48,379	50,700	53,000	62,900
1201	Workers' Compensation	2,400	2,300	2,400	2,400
1300	Employee Group Insurance	38,000	40,700	43,300	43,300
1318	Medicare Insurance	4,204	4,600	4,600	4,600
	Subtotal	401,300	420,000	429,200	439,100
Maintenance and Operations					
2011	Training, Travel and Dues	3,932	5,000	5,000	5,000
2024	Electricity	574	800	800	800
2027	Water	45	100	100	100
2031	Telephone	864	1,000	1,000	1,000
2101	Materials and Supplies	10,139	16,100	10,800	10,800
2170	General Insurance	3,300	3,700	3,700	3,700
2222	Repairs and Maint. Other		400	400	400
2281	Printing	1,073	1,900	1,500	1,500
2302	Legal Advertising	4,161	10,000	5,000	5,000
2401	Contractual Services	76,095	53,100	58,000	58,000
	Subtotal	100,184	92,100	86,300	86,300
Capital Outlay					
5408	Office Furniture & Equipment	4,457			
	Subtotal	4,457	0	0	0
Special Programs					
8000	DMV Requirements	2,730	3,200	3,600	3,600
8031	Educational Reimbursement	8,737	20,000	10,000	10,000
8039	Employee Training	13,708	24,100	15,000	15,000
	Subtotal	25,175	47,300	28,600	28,600
	Grand Total	\$531,116	\$559,400	\$544,100	\$554,000

Personnel Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Personnel Services Manager	1	1	1	\$135,000	\$135,100	\$135,100
Sr. Personnel Specialist	1.8	1.8	1.8	129,100	129,100	129,100
Sr. Office Specialist	1	1	1	48,700	49,800	49,800
TOTAL	3.8	3.8	3.8	\$312,800	\$314,000	\$314,000

Information Technology Services

*Administrative Services
General Fund/1603*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$197,262	\$209,200	\$209,100	\$209,100
1006	Salaries, Overtime	7,626	12,000	8,400	8,400
1038	New Sick Leave Payoff	4,300	4,700	5,100	5,100
1040	Vacation Payoff	1,300	900	1,500	1,500
1101	Retirement	33,258	33,900	35,300	41,900
1201	Workers' Compensation	1,700	1,700	1,700	1,700
1300	Employee Group Insurance	20,000	21,400	22,800	22,800
1318	Medicare Insurance	1,540	1,600	1,500	1,500
	Subtotal	266,985	285,400	285,400	292,000
Maintenance and Operations					
2011	Training, Travel and Dues	1,750	2,000	2,000	2,000
2024	Electricity	820	800	800	800
2027	Water	45	100	100	100
2031	Telephone	931	700	700	700
2101	Materials and Supplies	13,359	12,000	12,000	12,000
2150	Rents and Leases	49,737	61,200	61,100	61,100
2170	General Insurance	2,400	2,700	2,700	2,700
2222	Repairs and Maint. Other	31,941	32,000	32,000	32,000
2401	Contractual Services	109,042	102,000	102,000	102,000
	Subtotal	210,025	213,500	213,400	213,400
Capital Outlay					
5622	(R) Network Switches			24,000	24,000
5622	(A) Wireless Conference Room A			4,200	
	Subtotal	48,431	32,000	28,200	24,000
	Grand Total	\$525,441	\$530,900	\$527,000	\$529,400

Information Technology Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Computer Network Administrator	1	1	1	\$111,300	\$111,300	\$111,300
Information System Specialist	1	1	1	97,900	97,800	97,800
TOTAL	2	2	2	\$209,200	\$209,100	\$209,100

Finance Division

*Administrative Services
General Fund/1701*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$551,897	\$601,700	\$607,700	\$607,700
1003	Salaries, Part Time	45,645	43,000	38,000	38,000
1006	Salaries, Overtime	3,950	4,300	3,500	3,500
1009	Salaries, Redistributed	(26,900)	(29,700)	(29,700)	(29,700)
1038	Sick Leave Payoff	3,700	8,100	8,800	8,800
1040	Vacation Payoff	5,700	17,200	19,900	19,900
1101	Retirement	88,652	97,000	102,500	121,600
1103	P.A.R.S. Retirement	1,712	1,600	1,400	1,400
1201	Workers' Compensation	6,600	5,800	4,700	4,700
1300	Employee Group Insurance	66,000	70,600	75,200	75,200
1318	Medicare Insurance	7,882	8,800	8,800	8,800
	Subtotal	754,838	828,400	840,800	859,900
Maintenance and Operations					
2011	Training, Travel and Dues	7,787	10,400	10,200	10,200
2024	Electricity	1,804	2,300	2,300	2,300
2027	Water	90	100	100	100
2031	Telephone	3,337	4,000	4,000	4,000
2101	Materials and Supplies	7,001	6,600	6,600	6,600
2150	Rents and Leases	6,006	18,800	18,800	18,800
2170	General Insurance	6,700	8,600	8,600	8,600
2222	Repairs and Maint. Other	2,611	2,200	3,200	3,200
2281	Printing	7,697	14,000	10,000	10,000
2401	Contractual Services	72,581	90,400	80,900	88,900
	Subtotal	115,614	157,400	144,700	152,700
Capital Outlay					
5408	(R) Two Personal Computers			3,800	3,800
5408	(A) Digital Check Scanner				1,000
	Subtotal	0	3,800	3,800	4,800
	Grand Total	\$870,452	\$989,600	\$989,300	\$1,017,400

Finance Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Dept.	Adopted	Adopted	Department	Adopted
	Budget	Request	Budget	Budget	Request	Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Director of Finance & IT	1	1	1	\$170,300	\$170,300	\$170,300
Finance Officer	1	1	1	147,100	147,100	147,100
Accountant	1	1	1	80,900	80,900	80,900
Accounting Technician	0.6	0.6	0.6	43,000	43,000	43,000
Account Specialist	1	1	1	53,700	59,000	59,000
Senior Office Specialist	2	2	2	103,500	107,400	107,400
Medical Coverage Waiver				3,200		
TOTAL	6.6	6.6	6.6	\$601,700	\$607,700	\$607,700

Non-Departmental DivisionAdministrative Services
General Fund/1781

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$25,207	\$413,000	\$413,000	\$242,000
1101	Retirement	7,650	128,600	128,600	128,600
1318	Medicare Insurance		6,800	6,800	6,800
	Subtotal	32,857	548,400	548,400	377,400
Maintenance and Operations					
2101	Materials and Supplies	18,381	18,200	18,200	18,200
2401	Contractual Services*	2,575	5,000	5,000	5,000
2432	Postage	41,510	48,600	48,600	46,800
2501	Bond Principal*	1,360,000	1,425,000	1,490,000	1,490,000
2521	Bond Interest*	250,106	185,700	115,500	115,500
2804	Costs Redistributed	(480,022)	(512,400)	(529,500)	(529,500)
	Subtotal	1,192,550	1,170,100	1,147,800	1,146,000
Special Programs					
8030	One Time Retirement Incentive				50,000
8111	Economic Development Consultant				50,000
8204	LAFCO Funding	3,350	5,000	5,000	5,000
	Subtotal	3,350	5,000	5,000	105,000
Capital Improvements					
9374	Open Space Acquisition**	74,228			
	Subtotal	74,228	0	0	0
	Grand Total	\$1,302,984	\$1,723,500	\$1,701,200	\$1,628,400

* Funded from Laguna Laurel Debt Service Fund. ** Funded from Open Space Fund.

Police Department

The Police Department's budget is organized into five activities and provides general law enforcement services, including animal control. There are 84 positions, 47 of which are sworn personnel. In addition, the department utilizes 10 reserve officers, 24 community volunteers, 8 police explorers, and 24 seasonal positions during the summer months. The following is a description of the services provided by each division:

Support Services - This division provides technical support functions for the department as a whole, in addition to the management of records, facility maintenance, purchasing, computer systems, planning and research, public safety communications (Police, Fire and Marine Safety-during the winter months), parking services, vehicle maintenance, trustee program, jail operations and statistical services. The most critical responsibility involves the Public Safety Communications Section staffed by ten full-time dispatchers and one part-time dispatcher. These highly trained personnel process emergency and non-emergency police activities, which totaled more than 50,000 in 2009. The records section is staffed by five specialists who are assisted by the department's Citizen's on Patrol (volunteers) staff. The records section is responsible for assisting the public at the business counter, processing reports, compiling statistical information pursuant to local, state and federal mandates, preparation of court documents and all citations. The Support Services division also handles fleet maintenance for 37 vehicles, processes the departmental payroll and co-manages the parking enforcement program.

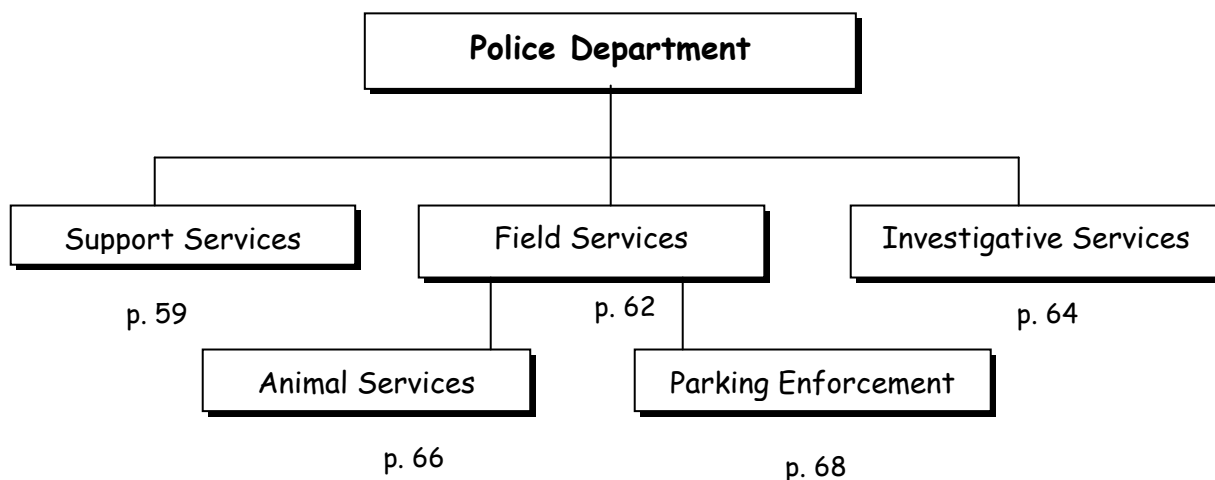
Field Services - This division consists primarily of uniformed field personnel responsible for enforcement of municipal, state and federal laws. The Patrol Section, with its twenty-five field officers, is the main response team for calls for service. Officers are responsible for a specific area and respond to calls, patrol trouble spots, and document incidents in that area. The Traffic Unit with four motorcycle officers supports the patrol officers' duties. They investigate complex traffic collisions, enforce traffic violations, and are used as normal beat officers as deployment demands increase. Reserve officers, police explorers and volunteers perform many duties which would otherwise be assigned to full time employees. Five sergeants are assigned to Field Services as supervisors and two lieutenants serve as the watch commanders.

Investigative Services - This division is responsible for investigation of crimes, internal affairs, property/evidence, background investigations of new employees, forensic services, city wide emergency preparedness, court liaison duties and processing/monitoring of special permits (e.g., taxi and tow yard, etc.). Staffing consists of nine sworn and four civilian personnel, all of whom are involved in multi-faceted criminal investigations. The division also handles several administrative assignments. The Neighborhood Watch Program develops preventive measures to reduce crime in the community and provides safety programs to our schools. The D.A.R.E. program works closely with youth in the classroom to instill resistance to addictive behavior. The CSP Youth Diversion Program provides a diversion alternative to the juvenile justice system by allowing minor juvenile indiscretions to be handled at a local informal level. Division personnel also supplement field operations as increased service demands dictate.

Animal Services Section - Under the supervision of the civilian supervisor and with three full time personnel and approximately 43 volunteers, the Animal Shelter cares for more than 400 impounded animals each year. In addition, three animal services officers enforce animal regulations within Laguna Beach and the community of Laguna Woods. The staff in this section also licenses more than 4,000 animals, oversees the City's dog park and assists with the rehabilitation and release of injured wild animals and birds.

Parking Enforcement - This unit has five full-time personnel and two part-time summer enforcement officers, as well as support staff who are responsible for processing more than 45,000 parking citations per year and for collecting the associated fines. The officers enforce all parking regulations, remove traffic hazards, monitor abandoned vehicles, etc. All parking personnel are equipped and trained to provide immediate field support during major incidents, disasters and traffic/crowd control situations.

The chart below shows the budget structure of the Police Department. The numbers below each division indicate the pages that follow in which a more detailed budget can be found:

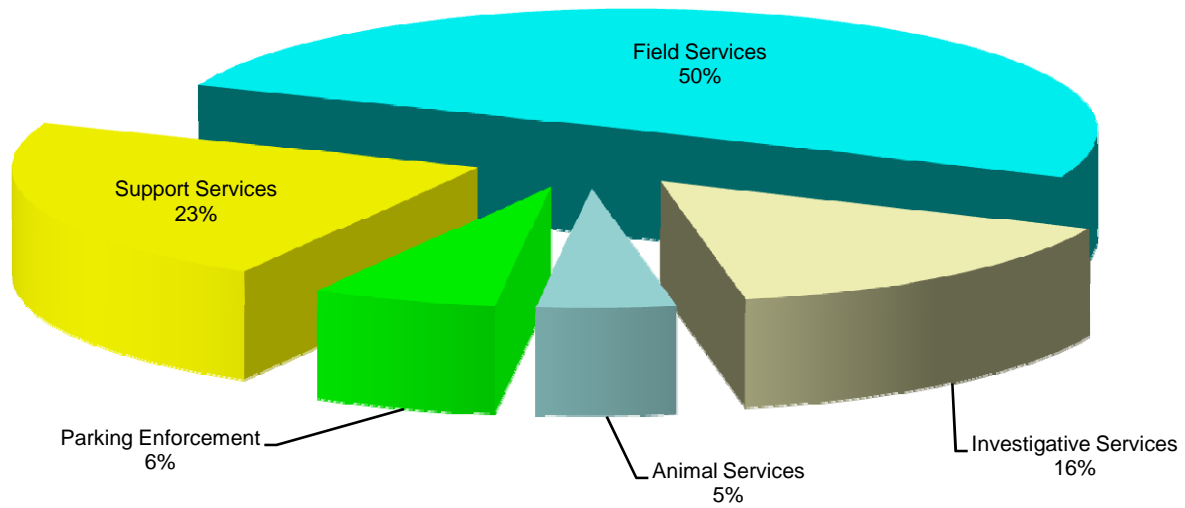


Police Department Budget Summary

*All
Divisions*

<u>Division</u>	<i>MAJOR CATEGORY OF EXPENDITURE</i>					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Support Services	\$2,488,600	\$572,100	\$19,000	\$2,500		\$3,082,200
Field Services	6,441,300	432,100				\$6,873,400
Investigative Services	1,925,700	171,100		34,000		\$2,130,800
Animal Services	543,900	106,800		5,000		\$655,700
Parking Enforcement	695,900	180,200				\$876,100
Department Total	\$12,095,400	\$1,462,300	\$19,000	\$41,500	\$0	\$13,618,200

Summary By Division Total



Police Department
Budget Detail

All
Divisions

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
<u>Salaries and Wages</u>					
1001	Salaries, Full Time	\$6,483,952	\$7,254,600	\$7,275,000	\$7,203,300
1003	Salaries, Part Time	358,177	219,500	219,500	212,300
1006	Salaries, Overtime	521,593	440,500	420,100	416,100
1009	Salaries, Redistributed		100	100	100
1038	Sick Leave Payoff	126,900	128,400	120,000	120,000
1040	Vacation Payoff	147,000	136,000	139,000	139,000
1042	Comp Time Payoffs	6,200	17,000	30,800	30,800
1053	Holiday Allowance	155,982	153,500	153,500	153,500
1101	Retirement	2,075,637	2,354,400	2,379,200	1,835,900
1102	PERS-Side Fund				477,800
1103	P.A.R.S. Retirement	14,013	8,300	8,300	8,000
1201	Workers' Compensation	791,200	547,400	444,400	444,400
1300	Employee Group Insurance	850,000	911,100	969,000	957,600
1318	Medicare Insurance	87,996	101,400	97,800	96,600
	Subtotal	11,618,649	12,272,200	12,256,700	12,095,400
<u>Maintenance and Operations</u>					
2001	Uniforms and Laundry	55,717	51,300	51,300	51,300
2011	Training, Travel and Dues	20,059	20,200	20,200	20,200
2021	Natural Gas	5,007	7,900	7,900	7,900
2024	Electricity	34,944	37,400	37,400	37,400
2027	Water	10,319	14,000	14,000	14,000
2031	Telephone	81,759	74,900	74,900	74,900
2051	Gas and Lubrications	98,491	97,400	97,400	97,400
2101	Materials and Supplies	114,049	112,600	112,600	112,600
2150	Rents and Leases	182,950	223,300	237,600	237,600
2170	General Insurance	117,300	128,900	128,900	128,900
2201	Repairs and Maint. Auto.	103,287	93,800	93,800	93,800
2222	Repairs and Maint. Other	82,901	85,500	85,500	85,500
2281	Printing	18,892	18,600	18,600	18,600
2401	Contractual Services	558,206	489,200	489,200	482,200
	Subtotal	1,483,882	1,455,000	1,469,300	1,462,300

Police Department
Budget Detail (Con't)

All
Divisions

Account		Actual	Adopted	Department	Adopted
		Expenditures	Budget	Request	Budget
No.	Account Title	2008-09	2009-10	2010-11	2010-11
<u>Capital Outlay</u>					
5408	Office Furniture & Equipment	25,493	34,000	19,000	19,000
5622	Other Equipment	129,077	91,800	23,200	
5650	Public Dispatch System	114,732			
	Subtotal	269,302	125,800	42,200	19,000
<u>Special Programs</u>					
	Special Programs	124,859	41,500	46,100	41,500
	Subtotal	124,859	41,500	46,100	41,500
	Grand Total	\$13,496,692	\$13,894,500	\$13,814,300	\$13,618,200

Police Department **Position Summary**

*All
Divisions*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Police Chief	1	1	1	\$187,100	\$187,100	\$187,100
Police Captain	2	1	1	294,200	147,100	147,100
Police Lieutenant	3	4	4	397,200	540,300	540,300
Police Sergeant	7	7	7	793,700	793,700	793,700
Police Corporal	14	13	13	1,395,600	1,296,100	1,296,100
Police Officer	20	21	21	1,633,500	1,734,900	1,734,900
Dispatcher	6	6	6	393,800	399,900	399,900
Senior Dispatcher	4	4	4	323,600	323,600	323,600
Records Specialist	6	6	6	299,000	303,400	303,400
Support Services Supervisor	1	1	1	113,400	113,400	113,400
Police Civilian Supervisor	1	1	1	99,700	99,700	99,700
Civilian Investigator		1			71,700	
Police Fleet Coordinator	1	1	1	70,900	70,900	70,900
Administrative Assistant	1	1	1	65,400	65,400	65,400
Admin. Office Specialist	1	1	1	57,500	57,500	57,500
Comm. Serv. Officer II	1			65,400		
Comm. Serv. Officer I	3	3	3	185,700	185,700	185,700
Sr. Office Specialist	1	1	1	53,700	53,700	53,700
Kennel Manager	1	1	1	61,900	61,900	61,900
Animal Serv. Officer	3	3	3	185,700	185,700	185,700
Kennel Aide	2	2	2	107,300	107,300	107,300
Parking Control Officer	5	5	5	282,700	284,200	284,200
Computer Operator	1	1	1	50,900	58,700	58,700
Assignment Pay				15,000	15,900	15,900
Bilingual Pay				4,500	7,200	7,200
Education Incentive				93,800	99,200	99,200
Uniform Pay				9,600	10,800	10,800
Housing Assistance Program				7,400		
Medical Coverage Waiver				6,400		
TOTAL	85	85	84	\$7,254,600	\$7,275,000	\$7,203,300

Support Services Division*Police Department
General Fund/2101*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$1,490,491	\$1,724,400	\$1,719,000	\$1,719,000
1003	Salaries, Part Time	27,444	36,500	36,500	36,500
1006	Salaries, Overtime	88,623	54,600	54,600	54,600
1009	Salaries, Redistributed	(122,100)	(125,600)	(125,600)	(125,600)
1038	Sick Leave Payoff	48,000	49,800	32,900	32,900
1040	Vacation Payoff	41,000	40,800	30,100	30,100
1042	Comp Time Payoffs	700	3,900	6,500	6,500
1053	Holiday Allowance	21,530	27,600	27,600	27,600
1101	Retirement	280,774	367,900	374,800	334,800
1102	PERS-Side Fund				33,500
1103	P.A.R.S. Retirement	1,029	1,400	1,400	1,400
1201	Workers' Compensation	118,700	80,200	64,900	64,900
1300	Employee Group Insurance	210,000	235,400	250,800	250,800
1318	Medicare Insurance	19,754	22,300	21,600	21,600
	Subtotal	2,225,945	2,519,200	2,495,100	2,488,600
Maintenance and Operations					
2001	Uniforms and Laundry	5,334	6,000	6,000	6,000
2011	Training, Travel and Dues	11,425	10,700	10,700	10,700
2024	Electricity	29,926	31,800	31,800	31,800
2027	Water	1,267	1,400	1,400	1,400
2031	Telephone	73,994	63,400	63,400	63,400
2051	Gas and Lubrications	12,608	6,100	6,100	6,100
2101	Materials and Supplies	42,396	43,000	43,000	43,000
2150	Rents and Leases	11,106	18,500	18,800	18,800
2170	General Insurance	17,300	18,100	18,100	18,100
2201	Repairs and Maint. Automotive	2,183	5,500	5,500	5,500
2222	Repairs and Maint. Other	59,199	65,000	65,000	65,000
2281	Printing	5,781	6,000	6,000	6,000
2401	Contractual Services	362,793	296,300	296,300	296,300
	Subtotal	635,313	571,800	572,100	572,100

Support Services Division (con't)

*Police Department
General Fund/2101*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Capital Outlay					
5408	(R) Ten Personal Computers			19,000	19,000
5622	(A) Foray Digital Viewer			5,000	
5622	(A) Stencil Software			6,000	
	Subtotal	158,377	42,000	30,000	19,000
Special Programs					
8061	O.C. Human Relations Comm.	2,433	2,500	2,500	2,500
8410	LLEBG 2002*	11,141			
8414	LLEBG 2003*	11,987			
8971	IT Support	23,885			
	Subtotal	49,446	2,500	2,500	2,500
	Grand Total	\$3,069,081	\$3,135,500	\$3,099,700	\$3,082,200

* Partly or fully funded by a police grant.

Support Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Police Chief	1	1	1	\$187,100	\$187,100	\$187,100
Police Captain	1			147,100		
Police Lieutenant		1	1		135,100	135,100
Support Services Supervisor	1	1	1	113,400	113,400	113,400
Police Civilian Supervisor	1	1	1	99,700	99,700	99,700
Dispatcher	6	6	6	393,800	399,900	399,900
Sr. Dispatcher	4	4	4	323,600	323,600	323,600
Records Specialist	5	5	5	245,300	249,700	249,700
Administrative Assistant	1	1	1	65,400	65,400	65,400
Admin. Office Specialist	1	1	1	57,500	57,500	57,500
Police Fleet Coordinator	1	1	1	70,900	70,900	70,900
Bilingual Pay				900	3,600	3,600
Assignment Pay				12,300	13,100	13,100
Housing Assistance Program				7,400		
TOTAL	22	22	22	\$1,724,400	\$1,719,000	\$1,719,000

Field Services Division

*Police Department
General Fund/2102*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$3,290,971	\$3,519,100	\$3,551,400	\$3,551,400
1003	Salaries, Part Time	301,482	146,300	146,300	146,300
1006	Salaries, Overtime	326,311	302,300	281,900	281,900
1009	Salaries, Redistributed	25,600	26,900	26,900	26,900
1038	Sick Leave Payoff	58,300	53,900	60,600	60,600
1040	Vacation Payoff	79,600	66,800	85,000	85,000
1042	Comp Time Payoffs	4,900	11,100	16,600	16,600
1053	Holiday Allowance	106,379	94,300	94,300	94,300
1101	Retirement	1,327,128	1,428,500	1,443,600	1,029,100
1102	PERS-Side Fund				353,500
1103	P.A.R.S. Retirement	11,858	5,500	5,500	5,500
1201	Workers' Compensation	632,300	419,800	329,200	329,200
1300	Employee Group Insurance	380,000	386,800	410,400	410,400
1318	Medicare Insurance	47,793	53,900	50,600	50,600
	Subtotal	6,592,620	6,515,200	6,502,300	6,441,300
Maintenance and Operations					
2001	Uniforms and Laundry	42,546	37,000	37,000	37,000
2011	Training, Travel and Dues	1,871	4,200	4,200	4,200
2051	Gas and Lubrications	72,063	72,000	72,000	72,000
2101	Materials and Supplies	21,478	24,600	24,600	24,600
2150	Rents and Leases	124,800	140,100	154,100	154,100
2170	General Insurance	55,700	60,800	60,800	60,800
2201	Repairs and Maint. Auto.	82,905	69,000	69,000	69,000
2222	Repairs and Maint. Other	8,458	5,000	5,000	5,000
2281	Printing	2,854	2,000	2,000	2,000
2401	Contractual Services	1,302	3,400	3,400	3,400
	Subtotal	413,977	418,100	432,100	432,100
Capital Outlay					
5622	(A) Ten Tasers			8,500	
5622	(R) Two Police Bicycles		<i>Prior years capital items shown in totals only</i>	3,700	
	Subtotal	109,925	83,800	12,200	0
Special Programs					
8100	Canine Program			4,600	
8411	DOJ Grant*	3,910			
8816	OTS-DUI Grant*	4,676			
8817	OTS-DUI Grant 08-09*	11,097			
	Subtotal	19,683	0	4,600	0
	Grand Total	\$7,136,205	\$7,017,100	\$6,951,200	\$6,873,400

* Partly or fully funded by a police grant.

Field Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Police Captain	1	1	1	\$147,100	\$147,100	\$147,100
Police Lieutenant	3	3	3	397,200	405,200	405,200
Police Sergeant	5	5	5	566,900	566,900	566,900
Police Corporal	7	8	8	697,800	797,600	797,600
Police Officer	20	19	19	1,633,500	1,558,300	1,558,300
Education Incentive				70,700	73,600	73,600
Bilingual Pay				2,700	2,700	2,700
Medical Coverage Waiver				3,200		
TOTAL	36	36	36	\$3,519,100	\$3,551,400	\$3,551,400

Investigative Services Division*Police Department
General Fund/2104*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$1,026,112	\$1,265,300	\$1,249,400	\$1,177,700
1003	Salaries, Part Time	533			
1006	Salaries, Overtime*	100,744	74,400	74,400	74,400
1038	Sick Leave Payoff	15,600	19,900	22,000	22,000
1040	Vacation Payoff	16,800	20,400	16,000	16,000
1042	Comp Time Payoffs	200	1,400	7,100	7,100
1053	Holiday Allowance	19,013	19,100	19,100	19,100
1101	Retirement	355,539	435,000	431,000	317,900
1102	PERS-Side Fund				90,800
1103	P.A.R.S. Retirement	20			
1201	Workers' Compensation	13,000	26,600	37,100	37,100
1300	Employee Group Insurance	130,000	149,800	159,600	148,200
1318	Medicare Insurance	12,899	16,900	16,400	15,400
	Subtotal	1,690,460	2,028,800	2,032,100	1,925,700
Maintenance and Operations					
2001	Uniforms and Laundry	3,961	4,500	4,500	4,500
2011	Training, Travel and Dues	6,763	5,000	5,000	5,000
2031	Telephone	396	1,200	1,200	1,200
2051	Gas and Lubrications	6,447	8,500	8,500	8,500
2101	Materials and Supplies	18,582	17,000	17,000	17,000
2150	Rents and Leases	15,026	33,600	33,600	33,600
2170	General Insurance	24,000	27,300	27,300	27,300
2201	Repairs and Maint. Auto.	7,090	8,500	8,500	8,500
2222	Repairs and Maint. Other	2,356	3,500	3,500	3,500
2281	Printing	1,632	2,000	2,000	2,000
2401	Contractual Services	82,200	60,000	60,000	60,000
	Subtotal	168,453	171,100	171,100	171,100
Special Programs					
8118	P.O.S.T. Reimb. Training	38,531	34,000	34,000	34,000
8244	D.A.R.E. Program	6,211			
	Subtotal	44,742	34,000	34,000	34,000
	Grand Total	\$1,903,656	\$2,233,900	\$2,237,200	\$2,130,800

* Partly or fully funded by a police grant.

Investigative Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Police Sergeant	2	2	2	\$226,800	\$226,800	\$226,800
Police Corporal	7	5	5	697,800	498,500	498,500
Police Officer		2	2		176,600	176,600
Civilian Investigator		1			71,700	
Comm. Serv. Officer II	1			65,400		
Comm. Serv. Officer I	3	3	3	185,700	185,700	185,700
Sr. Office Specialist	1	1	1	53,700	53,700	53,700
Education Incentive				23,100	25,600	25,600
Uniform Pay				9,600	10,800	10,800
Medical Coverage Waiver				3,200		
TOTAL	14	14	13	\$1,265,300	\$1,249,400	\$1,177,700

Animal Services DivisionPolice Department
General Fund/2201

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$344,453	\$354,900	\$354,900	\$354,900
1003	Salaries, Part Time	21,872	21,500	21,500	21,500
1006	Salaries, Overtime	4,771	6,000	6,000	2,000
1038	Sick Leave Payoff	1,900	1,600	2,700	2,700
1040	Vacation Payoff	3,300	3,000	4,300	4,300
1053	Holiday Allowance	5,690	9,500	9,500	9,500
1101	Retirement	57,248	59,100	61,400	73,100
1103	P.A.R.S. Retirement	821	800	800	800
1201	Workers' Compensation	4,400	3,700	2,900	2,900
1300	Employee Group Insurance	60,000	64,200	68,400	68,400
1318	Medicare Insurance	3,555	3,900	3,900	3,800
	Subtotal	508,010	528,200	536,300	543,900
Maintenance and Operations					
2001	Uniforms and Laundry	1,245	1,800	1,800	1,800
2011	Training, Travel and Dues		300	300	300
2021	Natural Gas	5,007	7,900	7,900	7,900
2024	Electricity	5,018	5,600	5,600	5,600
2027	Water	9,052	12,600	12,600	12,600
2031	Telephone	2,621	3,400	3,400	3,400
2051	Gas and Lubrications	4,309	6,500	6,500	6,500
2101	Materials and Supplies	25,340	22,000	22,000	22,000
2150	Rents and Leases	11,160	11,100	11,100	11,100
2170	General Insurance	14,700	16,700	16,700	16,700
2201	Repairs and Maint. Auto.	6,181	4,800	4,800	4,800
2222	Repairs and Maint. Other	7,814	5,000	5,000	5,000
2281	Printing	1,276	1,600	1,600	1,600
2401	Contractual Services	10,767	11,500	11,500	7,500
	Subtotal	104,489	110,800	110,800	106,800
Capital Outlay					
5408	Office Furniture & Equipment	1,000			
	Subtotal	1,000	0	0	0
Special Programs					
8185	Estate Donation Expenditures	307			
8186	Animal Shelter Facility Study	5,890			
8243	Animal Shelter Donations	4,791	5,000	5,000	5,000
	Subtotal	10,988	5,000	5,000	5,000
	Grand Total	\$624,487	\$644,000	\$652,100	\$655,700

Animal Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Kennel Manager	1	1	1	\$61,900	\$61,900	\$61,900
Animal Serv. Officer	3	3	3	185,700	185,700	185,700
Kennel Aide	2	2	2	107,300	107,300	107,300
TOTAL	6	6	6	\$354,900	\$354,900	\$354,900

Parking Enforcement Division*Police Department
Parking Fund/2301*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$331,926	\$390,900	\$400,300	\$400,300
1003	Salaries, Part Time	6,846	15,200	15,200	8,000
1006	Salaries, Overtime	1,144	3,200	3,200	3,200
1009	Salaries, Redistributed	96,500	98,800	98,800	98,800
1038	Sick Leave Payoff	3,100	3,200	1,800	1,800
1040	Vacation Payoff	6,300	5,000	3,600	3,600
1042	Comp Time Payoffs	400	600	600	600
1053	Holiday Allowance	3,370	3,000	3,000	3,000
1101	Retirement	54,948	63,900	68,400	81,000
1103	P.A.R.S. Retirement	285	600	600	300
1201	Workers' Compensation	22,800	17,100	10,300	10,300
1300	Employee Group Insurance	70,000	74,900	79,800	79,800
1318	Medicare Insurance	3,995	4,400	5,300	5,200
	Subtotal	601,614	680,800	690,900	695,900
Maintenance and Operations					
2001	Uniforms and Laundry	2,632	2,000	2,000	2,000
2031	Telephone	4,748	6,900	6,900	6,900
2051	Gas and Lubrications	3,064	4,300	4,300	4,300
2101	Materials and Supplies	6,253	6,000	6,000	6,000
2150	Rents and Leases	20,858	20,000	20,000	20,000
2170	General Insurance	5,600	6,000	6,000	6,000
2201	Repairs and Maint. Auto.	4,927	6,000	6,000	6,000
2222	Repairs and Maint. Other	5,074	7,000	7,000	7,000
2281	Printing	7,348	7,000	7,000	7,000
2401	Contractual Services	101,145	118,000	118,000	115,000
	Subtotal	161,650	183,200	183,200	180,200
	Grand Total	\$763,264	\$864,000	\$874,100	\$876,100

Parking Enforcement Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Parking Control Officer	5	5	5	\$282,700	\$284,200	\$284,200
Computer Operator	1	1	1	50,900	58,700	58,700
Records Specialist	1	1	1	53,700	53,700	53,700
Bilingual Pay				900	900	900
Assignment Pay				2,700	2,800	2,800
TOTAL	7	7	7	\$390,900	\$400,300	\$400,300

Fire Department

The Fire Department is organized into two budgetary divisions, Fire Operations/Training and Fire Prevention. The Department responds to approximately 2,600 requests for emergency service. The majority (62%) of these incidents are emergency medical related. Responses to fires in buildings, vehicles or the wildland account for another 3% of the Department's emergency responses; 6% of emergency responses are rescues involving trapped persons as a result of vehicle accidents, falls from a cliff, construction site accidents, and weather related incidents. The Department also responds to public service requests, good intent calls, false alarms, and other miscellaneous requests which account for the remaining 29% of the Fire Department's incident responses. The Department maintains a fully-equipped emergency response force of twelve firefighters on duty, at all times, assigned to suppression; in addition to 4 staff personnel, 15 reserve firefighters, and an administrative secretary. A description of services provided by each division is as follows:

Operations/Training Division - There are four fire stations in the City: Station One at City Hall, Station Two on Agate Street, Station Three at Top of the World, and Station Four in South Laguna. Each station has a Fire Captain, Fire Engineer, and Firefighter who work 24 hour shifts from 7:00 a.m. to 7:00 a.m. One engine company operates out of each station and there is one reserve unit as backup. Station Two has a four-wheel drive brush unit that is specifically designed to go into the wildland interface areas and a squad that is equipped to respond to fuel spills, water removal calls, and board-ups. Station One has a utility vehicle that responds to public service calls such as flooding and mudslides. The Department also has access to one engine supplied by the Governor's Office of Emergency Services (OES) which is activated as part of the mutual aid system in the case of a major wildland fire or other emergency. All personnel are trained to the Emergency Medical Technician (EMT) level and capable of delivering Basic Life Support (BLS) care including emergency cardiac defibrillation. Additionally, the Department has sixteen personnel with paramedic training who staff two paramedic engine companies that respond from Station One and Station Four. These engine companies have specialized equipment for medical emergency incidents and at least two of the three firefighters are paramedics. Firefighter/Paramedics respond to medical emergencies within the City and assist in mutual aid and automatic aid requests. In addition to fire suppression and paramedic responsibilities, fire personnel are involved in a number of other activities. They maintain the stations and associated equipment, participate in skills maintenance-training programs, conduct fire prevention inspections annually in local businesses as well as residences adjacent to open space areas, and provide public education to businesses, schools, and organizations.

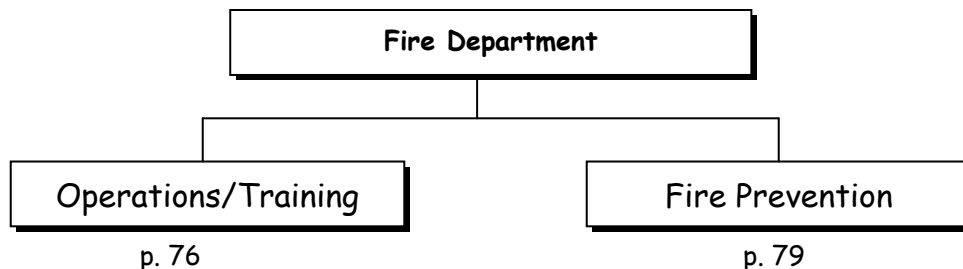
Fire Prevention Division - The Fire Prevention Division manages the daily fire prevention activities and inspections of the engine companies; the plan review and new construction process; supervises the fire investigators; and oversees the vegetation management programs.

The vegetation management program is divided into two sub-divisions, weed abatement and fuel-modification. The weed abatement program reduces fire hazards that result from uncontrolled growth of vegetation on private properties. The fuel management program consists of approximately 325 acres surrounding the exterior of the City, along the open wildland areas, where vegetation is reduced creating fuel breaks to protect residential structures. The fuel modification program is accomplished and maintained through the use of goats and hand crews.

Major Initiatives:

- Enhance Firefighter safety through the use of new technologies that are now available.
- Continue to explore opportunities to maximize the Fire Department's Community Risk Reduction Program.
- Enhance the training and professional development of all personnel.
- Continue to review and enhance Fire Department communications and dispatch procedures.
- Continue to review and enhance Fire Department fleet maintenance procedures.
- Enhance the Information Technology capabilities of the Fire Department through improvements in telecommunications, network connections, and software and hardware acquisitions where applicable and in concert with the City's Information Technology Division's recommendations.
- Address the repairs needed to the Fire Department's facilities and fire stations through the establishment of priorities in concert with funding availabilities for immediate needs and support the City's Facility Study.

The chart below shows the budget structure of the Fire Department. The numbers underneath each activity indicate the following pages on which a more detailed budget can be found:



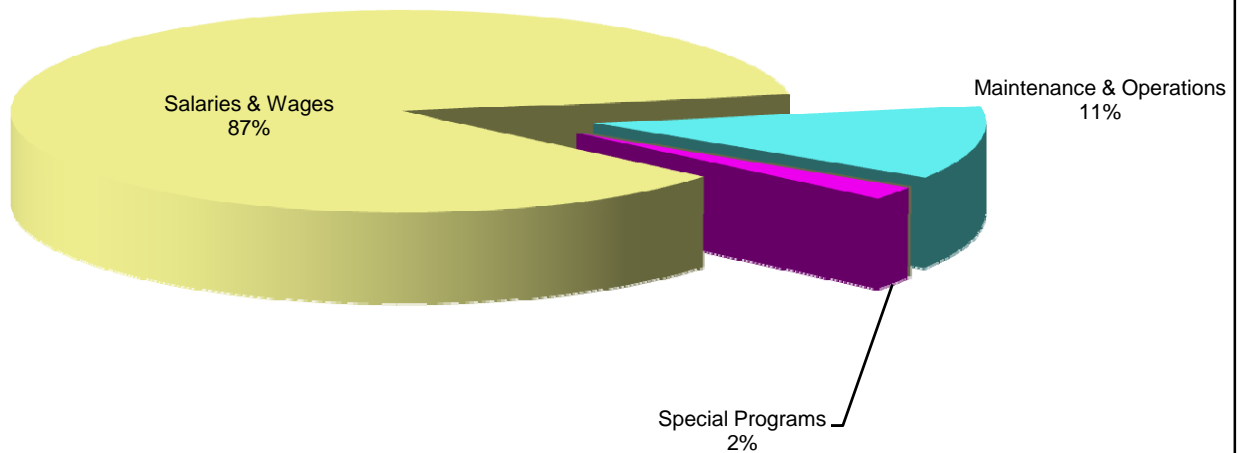
Fire Department

All Divisions

Division

	MAJOR CATEGORY OF EXPENDITURE				Division	
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs		Capital Projects
Fire Operations	\$7,825,200	\$1,001,900		\$25,000		\$8,852,100
Fire Prevention	263,300	91,100		\$171,000		\$525,400
Department Total	\$8,088,500	\$1,093,000	\$0	\$196,000	\$0	\$9,377,500

Summary By Category Total



Fire Department Budget Detail

*All
Divisions*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
<u>Salaries and Wages</u>					
1001	Salaries, Full Time	\$4,003,479	\$4,246,000	\$4,464,100	\$4,450,700
1003	Salaries, Part Time	86,698	85,700	46,600	46,600
1006	Salaries, Overtime	901,570	1,022,000	985,700	970,700
1007	Salaries, Overtime-Mutual Aid	218,494			
1038	Sick Leave Payoff	50,000	40,700	37,200	37,200
1040	Vacation Payoff	92,400	83,100	81,500	81,500
1042	Comp Time Payoffs		100	100	100
1059	Residency Incentive	23,478	29,000	29,000	29,000
1101	Retirement	1,565,325	1,645,900	1,758,600	1,275,600
1102	PERS-Side Fund				350,600
1103	P.A.R.S. Retirement	3,250	3,200	1,800	1,800
1201	Workers' Compensation	508,200	357,300	310,200	310,200
1300	Employee Group Insurance	410,000	438,700	467,400	467,400
1318	Medicare Insurance	55,532	65,500	67,300	67,100
	Subtotal	7,918,426	8,017,200	8,249,500	8,088,500
<u>Maintenance and Operations</u>					
2001	Uniforms and Laundry	79,476	79,400	77,400	77,400
2011	Training, Travel and Dues	43,208	62,600	60,800	60,800
2021	Natural Gas	3,259	4,100	4,100	4,100
2024	Electricity	21,629	21,400	21,400	21,400
2027	Water	6,577	5,800	5,800	5,800
2031	Telephone	28,469	31,600	31,600	31,600
2051	Gas and Lubrications	55,555	52,200	52,200	52,200
2101	Materials and Supplies	70,504	72,200	69,900	69,900
2110	Paramedic Medical Supplies	40,008	46,200	45,800	45,800
2150	Rents and Leases	223,440	222,900	247,100	229,100
2170	General Insurance	61,200	65,300	65,300	65,300
2201	Repairs and Maint. Auto.	112,244	114,300	111,100	111,100
2222	Repairs and Maint. Other	54,976	68,000	65,900	65,900
2281	Printing	3,525	6,300	6,000	6,000
2401	Contractual Services	224,996	325,700	221,600	246,600
	Subtotal	1,029,064	1,178,000	1,086,000	1,093,000

Fire Department
Budget Detail (Con't)

All
Divisions

Account	Actual	Adopted	Department	Adopted
No. Account Title	Expenditures	Budget	Request	Budget
	2008-09	2009-10	2010-11	2010-11
<u>Capital Outlay</u>				
5305	Improvements Other Than Bldgs.	13,355		
5622	Other Equipment	105,500	95,000	
5657	UASI-Breathing Apparatus	235,053		
	Subtotal	353,908	95,000	0
<u>Special Programs</u>				
	Special Programs	223,020	198,100	171,000
	Subtotal	223,020	198,100	171,000
	Grand Total	\$9,524,418	\$9,488,300	\$9,506,500
		\$9,377,500		

Fire Department

All Divisions

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Fire Chief	1	1	1	\$187,100	\$187,100	\$187,100
Deputy Chief		1	1		147,100	147,100
Fire Battalion Chief		1	1		147,100	147,100
Fire Division Chief	3	1	1	441,300	147,100	147,100
Fire Captain	12	12	12	1,223,600	1,284,700	1,284,700
Fire Engineer	12	12	12	1,032,600	1,089,400	1,089,400
Firefighter	12	12	12	819,000	890,200	890,200
Administrative Assistant	1	1	1	65,400	65,400	65,400
Acting Pay				52,300	21,000	21,000
Education Pay				70,100	71,700	71,700
Holiday Pay				129,700	138,100	138,100
Paramedic Pay				224,900	250,200	236,800
Certification Pay					25,000	25,000
TOTAL	41	41	41	\$4,246,000	\$4,464,100	\$4,450,700

Fire Operations Division*Fire Department
General Fund/2401*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$3,863,275	\$4,098,900	\$4,317,000	\$4,303,600
1003	Salaries, Part Time	65,255	66,600	26,600	26,600
1006	Salaries, Overtime	901,570	1,022,000	985,700	970,700
1007	Salaries, Overtime-Mutual Aid	218,494			
1038	Sick Leave Payoff	46,900	37,100	33,200	33,200
1040	Vacation Payoff	77,200	68,400	64,600	64,600
1042	Comp Time Payoffs		100	100	100
1059	Residency Incentive	23,478	21,600	21,600	21,600
1101	Retirement	1,511,249	1,589,600	1,701,500	1,234,200
1102	PERS-Side Fund				340,100
1103	P.A.R.S. Retirement	2,446	2,500	1,000	1,000
1201	Workers' Compensation	506,900	356,000	308,900	308,900
1300	Employee Group Insurance	400,000	428,000	456,000	456,000
1318	Medicare Insurance	53,095	63,000	64,800	64,600
	Subtotal	7,669,862	7,753,800	7,981,000	7,825,200
Maintenance and Operations					
2001	Uniforms and Laundry	75,776	75,700	73,900	73,900
2011	Training, Travel and Dues	35,694	53,000	51,600	51,600
2021	Natural Gas	3,259	4,100	4,100	4,100
2024	Electricity	21,629	21,400	21,400	21,400
2027	Water	6,577	5,800	5,800	5,800
2031	Telephone	28,469	31,600	31,600	31,600
2051	Gas and Lubrications	53,030	47,800	47,800	47,800
2101	Materials and Supplies	61,822	64,700	62,800	62,800
2110	Paramedic Medical Supplies	40,008	46,200	45,800	45,800
2150	Rents and Leases	214,680	214,100	225,600	217,000
2170	General Insurance	59,400	63,300	63,300	63,300
2201	Repairs and Maint. Auto.	101,635	108,700	105,800	105,800
2222	Repairs and Maint. Other	54,976	68,000	65,900	65,900
2281	Printing	1,087	4,500	4,300	4,300
2401	Contractual Services	99,967	169,900	200,800	200,800
	Subtotal	858,009	978,800	1,010,500	1,001,900

Fire Operations Division (con't)*Fire Department
General Fund/2401*

Account		Actual	Adopted	Department	Adopted
No.	Account Title	Expenditures	Budget	Request	Budget
		2008-09	2009-10	2010-11	2010-11
Capital Outlay					
5305	Improvements Other Than Bldgs.	13,355			
5622	Other Equipment*	105,500	95,000		
5657	UASI-Breathing Apparatus	235,053			
	Subtotal	353,908	95,000	0	0
Special Programs					
8026	Portable 800 Mhz Radios	31,998			
8113	Battalion Chief Converting Study				25,000
8803	Raising Apparatus Doors Study	7,514			
	Subtotal	39,512	0	0	25,000
	Grand Total	\$8,921,292	\$8,827,600	\$8,991,500	\$8,852,100

* Partly or fully funded by a safety grant.

Fire Operations Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Fire Chief	1	1	1	\$187,100	\$187,100	\$187,100
Fire Deputy Chief		1	1		147,100	147,100
Fire Battalion Chief		1	1		147,100	147,100
Fire Division Chief	2			294,200		
Fire Captain	12	12	12	1,223,600	1,284,700	1,284,700
Fire Engineer	12	12	12	1,032,600	1,089,400	1,089,400
Firefighter	12	12	12	819,000	890,200	890,200
Administrative Assistant	1	1	1	65,400	65,400	65,400
Acting Pay				52,300	21,000	21,000
Education Pay				70,100	71,700	71,700
Holiday Pay				129,700	138,100	138,100
Paramedic Pay				224,900	250,200	236,800
Certification Pay					25,000	25,000
TOTAL	40	40	40	\$4,098,900	\$4,317,000	\$4,303,600

Fire Prevention Division*Fire Department
General Fund/2501*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$140,203	\$147,100	\$147,100	\$147,100
1003	Salaries, Part Time	21,443	19,100	20,000	20,000
1038	Sick Leave Payoff	3,100	3,600	4,000	4,000
1040	Vacation Payoff	15,200	14,700	16,900	16,900
1059	Residency Incentive		7,400	7,400	7,400
1101	Retirement	54,076	56,300	57,100	41,400
1102	PERS-Side Fund				10,500
1103	P.A.R.S. Retirement	804	700	800	800
1201	Workers' Compensation	1,300	1,300	1,300	1,300
1300	Employee Group Insurance	10,000	10,700	11,400	11,400
1318	Medicare Insurance	2,437	2,500	2,500	2,500
	Subtotal	248,564	263,400	268,500	263,300
Maintenance and Operations					
2001	Uniforms and Laundry	3,700	3,700	3,500	3,500
2011	Training, Travel and Dues	7,514	9,600	9,200	9,200
2051	Gas and Lubrications	2,524	4,400	4,400	4,400
2101	Materials and Supplies	8,681	7,500	7,100	7,100
2150	Rents and Leases	8,760	8,800	21,500	12,100
2170	General Insurance	1,800	2,000	2,000	2,000
2201	Repairs and Maint. Auto.	10,608	5,600	5,300	5,300
2281	Printing	2,438	1,800	1,700	1,700
2401	Contractual Services	125,029	155,800	20,800	45,800
	Subtotal	171,055	199,200	75,500	91,100
Special Programs					
8040	Fuel Modification Program	170,616	143,900	131,800	131,800
8301	Hazardous Materials Mitigation	7,625	24,200	9,200	9,200
8804	Weed Abatement-Private Lots		30,000	30,000	30,000
8805	Update Pre-Plans	5,267			
	Subtotal	183,508	198,100	171,000	171,000
	Grand Total	\$603,126	\$660,700	\$515,000	\$525,400

Fire Prevention Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Fire Division Chief	1	1	1	\$147,100	\$147,100	\$147,100
TOTAL	1	1	1	\$147,100	\$147,100	\$147,100

Marine Safety Department

The Marine Safety Department is responsible for 5.5 miles of City coastline and 16.5 miles of ocean. Marine Safety has eight full-time positions: a Marine Safety Chief, one Captain, two Lieutenants, three Marine Safety Officers, and a Marine Protection Officer. During the course of the year the Marine Safety Department is augmented with three Recurrent Hourly Lifeguards and one hundred Seasonal Ocean Lifeguards.

The Marine Safety Department provides 24-hour lifeguard service 365 days a year. Marine Safety's primary duties include: ocean rescue, emergency medical response, accident prevention, ordinance enforcement, and public assistance. The Department also provides technical rescue response in scuba search-and-rescue/recovery, coastal cliff rescue, and backcountry extrication. During an average year, Marine Safety personnel rescue 3,500 individuals from the ocean and provide medical attention to another 4,000 people. The Marine Safety staff enforces beach and marine-related municipal ordinances along with state codes, averaging 170,000 enforcements annually.

The Marine Safety Department is organized into four functional divisions: Field Operations Level 1 (summer deployment), Junior Lifeguards, Field Operations Level 2 & 3 (non-summer deployment), Marine Education and Enforcement.

Field Operation Level 1 (Summer Deployment) - Summer deployment consists of 48 positions per day providing ocean lifeguard coverage to the City beaches and Irvine Cove. The Department's summer operation is structured into four geographic and two functional divisions.

- Division 1 ranges from Irvine Cove to Rock Pile Beach and is covered by eight lifeguard towers, a rescue patrol vehicle, and two supervisors.
- Division 2 is Main Beach, with its six lifeguard towers, and the base of operations for the tower lifeguard relief deployment. Division 2 utilizes up to three supervisors.
- Division 3 covers Sleepy Hollow Beach to Pearl Street, an area overseen by lifeguards in seven towers and two supervisors in a rescue patrol vehicle.
- Division 4 extends from Woods Cove to Treasure Island; guards in seven towers and two supervisors in a rescue patrol vehicle are responsible for that stretch.

- Division 5 the first of two functional divisions—includes marine safety dispatching; department administration; Ocean Lifeguard I, II and III training; and field maintenance for the department.
- Division 6, the other functional division, oversees marine ordinance enforcement, patrol, and public education and marine protection.

Junior Lifeguards - This program educates and instructs the youth of Laguna Beach and surrounding cities in ocean awareness and aquatic safety, marine ecology, rudimentary first aid, and responsible enjoyment of our coastal resources. Each year approximately 450 young people between the ages of 8 and 15 participate in the program. A cadre of experienced Ocean Lifeguard I's serve as instructors, youth aides assist the Ocean Lifeguard I instructors, and the program is coordinated by an Ocean Lifeguard III.

Field Operations Levels 2/3 and Training (Non-Summer Deployment) - Level 2/3 deployment starts the day after Labor Day and continues through the third week of June the following year. Operations during non-summer months consist of 8 full-time marine safety personnel, 3 Recurrent Hourly Lifeguards, and approximately 20 Ocean Lifeguards. A Level 2/3 deployment schedule is utilized to address varying seasonal and weekend demands. Field Operations include patrol, emergency rescue, 24-hour response, enforcement of beach and related municipal ordinances and state codes. Annual maintenance of Department equipment is preformed at this time of year. During Level 2 & 3 staffing, the Marine Safety Department completes the majority of the year's training in four specific disciplines: Marine Safety Officer certification training, technical rescue training, pre-summer Ocean Lifeguard I, II, III training, and the Rookie Lifeguard Academy.

Marine Education and Enforcement - The Marine Protection Officer patrols beaches issuing warnings and citations regarding marine violations. During certain times of the year, Tide Pool Educators and volunteer Tidewater Docents assist the Marine Safety Department in educating beach patrons and school groups about the delicate balance of the intertidal zone. Marine Safety personnel perform educational outreach as well as oversee the enforcement of marine ordinances.

Major Initiatives:

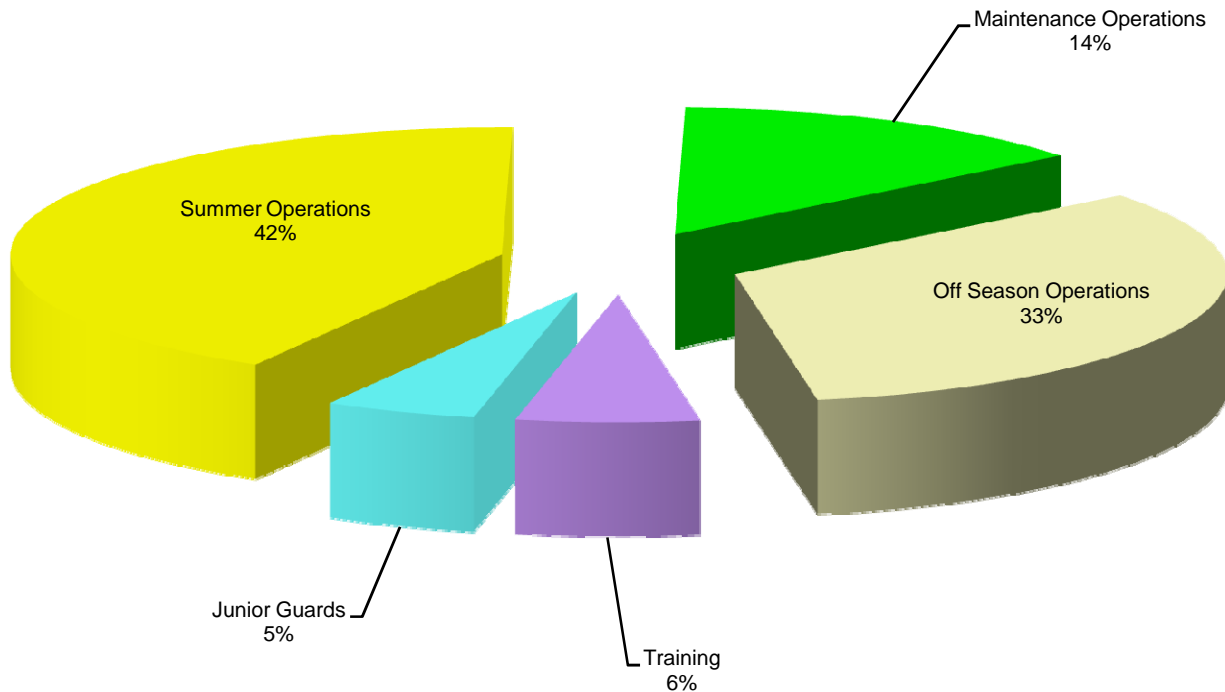
- Coordinate the design of the Marine Safety Headquarters
- Continue the replacement of lifeguard chairs with lifeguard towers that provide sustained protection from the environment
- Continue to evaluate Ocean Lifeguard recruitment procedure in order to facilitate consistent staffing of Levels 1 and 2
- Update and enhance instructional techniques used in the Rookie Lifeguard Academy

Marine Safety Department Budget Summary

*All
Divisions*

<u>Division</u>	<i>MAJOR CATEGORY OF EXPENDITURE</i>					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Marine Safety	\$2,003,300	\$316,000				\$2,319,300
Department Total	\$2,003,300	\$316,000	\$0	\$0	\$0	\$2,319,300

Summary By Operation Total



**Marine Safety Department
Budget Detail**

**All
Divisions**

General Fund/2601

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$667,630	\$717,800	\$705,100	\$673,500
1003	Salaries, Part Time	780,274	815,900	825,000	825,000
1004	Tidepool, Part Time				1,500
1006	Salaries, Overtime	148,704	112,900	112,900	112,900
1038	Sick Leave Payoff	4,500	5,600	9,000	9,000
1040	Vacation Payoff	5,200	3,900	7,600	7,600
1042	Comp Time Payoffs		1,100	1,100	1,100
1053	Holiday Allowance	1,682			
1101	Retirement	194,482	207,700	203,900	168,200
1102	PERS-Side Fund				28,000
1103	P.A.R.S. Retirement	37,794	30,800	30,900	31,000
1201	Workers' Compensation	26,200	20,100	30,800	30,800
1300	Employee Group Insurance	80,000	85,600	91,200	91,200
1318	Medicare Insurance	23,188	23,900	23,800	23,500
	Subtotal	1,969,653	2,025,300	2,041,300	2,003,300
Maintenance and Operations					
2001	Uniforms and Laundry	32,385	35,900	35,900	35,900
2011	Training, Travel and Dues	8,845	13,600	11,100	11,100
2021	Natural Gas	556	800	800	800
2024	Electricity	820	800	800	800
2027	Water	276	200	200	200
2031	Telephone	14,420	18,900	18,900	18,900
2051	Gas and Lubrications	7,489	11,500	11,500	11,500
2101	Materials and Supplies	78,271	70,000	71,900	68,500
2150	Rents and Leases	70,560	70,600	70,600	70,600
2170	General Insurance	16,700	19,200	19,200	19,200
2201	Repairs and Maint. Auto.	4,261	8,800	8,800	8,800
2222	Repairs and Maint. Other	30,876	32,500	30,500	29,000
2281	Printing	935	1,200	1,200	1,200
2401	Contractual Services	41,583	45,800	45,500	39,500
	Subtotal	307,977	329,800	326,900	316,000
Capital Outlay					
5408	Office Furniture & Equipment	5,890	1,900		
5622	Other Equipment	19,194			
	Subtotal	25,084	1,900	0	0

***Marine Safety Department
Budget Detail (Con't)***

***All
Divisions***

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
<u>Special Programs</u>					
8705	Relocate Construction Cost	9,363			
	Subtotal	9,363	0	0	0
	Grand Total	\$2,312,078	\$2,357,000	\$2,368,200	\$2,319,300

***Marine Safety Department
Position Summary***

***All
Divisions***

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Dept.	Adopted	Adopted	Department	Adopted
	Budget	Request	Budget	Budget	Request	Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Chief of Marine Safety	1	1	1	\$135,000	\$135,100	\$135,100
Marine Safety Captain	1	1	1	101,500	101,500	101,500
Marine Safety Lieutenant	2	2	2	177,900	170,300	170,300
Marine Safety Officer	3	3	3	223,400	218,200	218,200
Marine Protection Officer	1	1	0.6	79,000	79,000	47,400
Uniform Allowance				1,000	1,000	1,000
TOTAL	8	8	7.6	\$717,800	\$705,100	\$673,500

Public Works Department

The Public Works Department is organized into eight divisions: Engineering and Administration, Fleet Maintenance, Parks and Building Maintenance, Street Maintenance, Solid Waste, Transit, Parking Facilities Maintenance and Street Lighting. Capital Improvement Projects are included within the respective division budgets. There are 55 employees in the department. Following are descriptions of services provided by each division:

Engineering and Administration - This division has seven employees who are responsible for managing the division, performing clerical functions, coordinating assessment district activities, overseeing capital improvement projects, and inspecting various public and private projects.

Fleet Maintenance - This division has five employees who are responsible for the routine repair, replacement and maintenance of City vehicles and equipment. The division maintains over 200 pieces of equipment, including a variety of heavy and light-duty trucks and vehicles, medium sized tractors, and specialized equipment.

Parks and Building Maintenance - The 22 employees in this division perform maintenance activities at 92 separate parks and facilities totaling more than 75 acres. There are approximately 60,000 square feet of City buildings, including 12 public restrooms throughout the City. Additional part-time staff assists with litter control and downtown cleanup. The City contracts with private companies for custodial services at City Hall, Lang Park, Corporation Yard and Senior Center, and trimming of trees and turf mowing in the parks. This budget also includes funds for disposal of waste generated at parks, beaches, and on public streets.

Street Maintenance - This division has 14 employees who maintain City streets, sidewalks, and storm drains. The City has approximately 80 miles of paved streets and 1,000 storm drain inlets, catch basins and outlets. In residential areas, streets are swept weekly. In the downtown area, streets are swept seven days per week during the summer and six days per week at other times of the year. The division also manages the daily downtown clean-up program and abatement of street intersection obstructions. This budget provides for contractual services

including: tree trimming within street area, street median maintenance, street striping, and disposal of construction debris and litter.

Solid Waste - More than 90 percent of this division's budget represents expenditures associated with contracted services including trash collection and disposal, recycling and hazardous waste disposal. One employee administers the solid waste contract, manages compliance with environmental regulations and mandates, and handles citizen requests for information, special services, and complaint resolution. State grant funds augment the division's programming for beverage container recycling and used oil recycling. This division's costs are recovered through a solid waste assessment on individual property tax bills.

Transit - The Transit Division budget includes costs associated with administering, operating and maintaining the City's transit system. Services provided include the Mainline Transit System, which is an intra-city system that serves as a feeder service to the Orange County Transportation Authority (OCTA) bus system; Festival Service, which is offered during the ten-week summer festival season; and Charter Service, which allows private parties to schedule private service during non-festival months (September through June). There are three full time staff in this division. Another 100 part time staff are employed during the summer festival season. The City receives revenue from a variety of sources to fund the transit operations. Funding sources include a State tax on gasoline, air quality subvention funds, fare-box revenues, and private charters. Transit operations are also subsidized by parking receipts. The Transit Fund also includes funds for OCTA paratransit service.

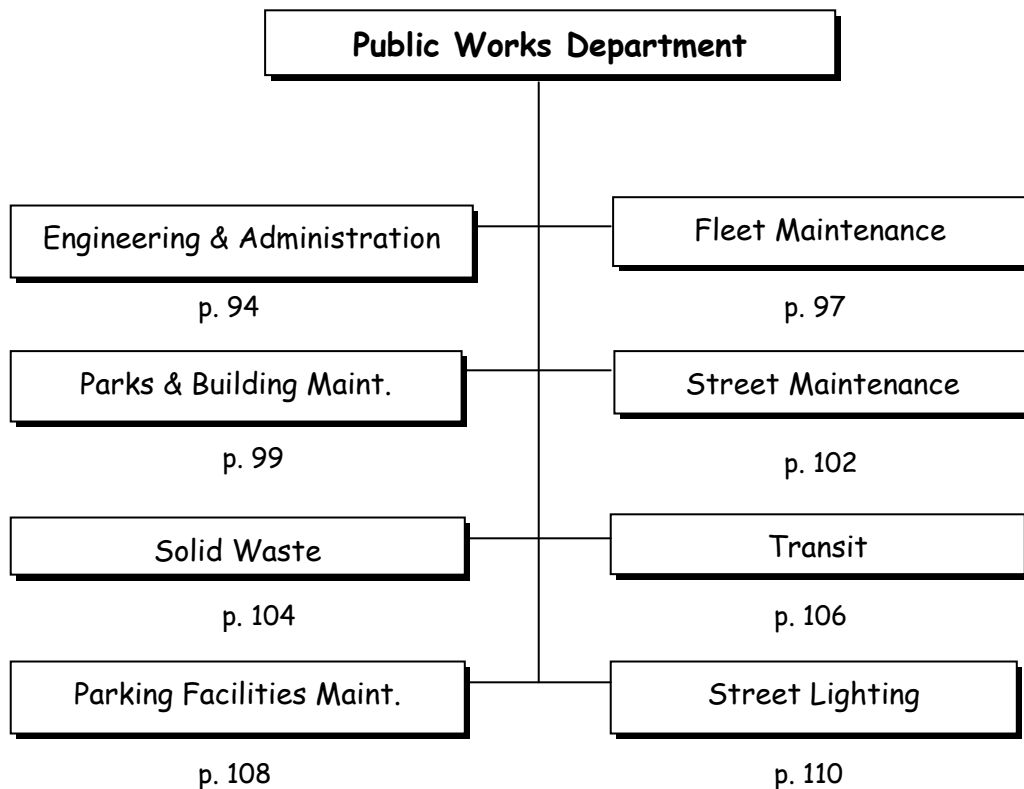
Parking Facilities Maintenance - This division has three employees who maintain more than 2,100 street parking meters and eight parking lots. Functions include installation, maintenance and replacement of meters, parking permit machines, and change machines. In addition, the division collects meter revenue daily. Part-time staff assists with parking lot maintenance.

Street Lighting - This fund represents property tax revenue collected for the purpose of lighting the City's public rights-of-way. These restricted use funds provide for electrical energy and maintenance and repair for street lights and associated facilities. This is accomplished with the cooperation of Southern California Edison and Sand Diego Gas and Electric.

Major Initiatives:

- Slurry seal streets in South Laguna, Top of the World, the area between Park Avenue and Thalia Street, and the area between Broadway and High Drive.
- Construct new beach stairway and storm drain on Circle Way.
- Upgrade heating, ventilation and roofing at City Hall.
- Stabilize the slope behind City Hall.
- Repair fifty damaged storm drain pipes citywide.
- Reconstruct Laguna Canyon Channel between South Coast Highway and the beach.

The chart below shows the budget structure of the Public Works Department. The numbers below for each division indicate the pages that follow in which more detailed budgets can be found:

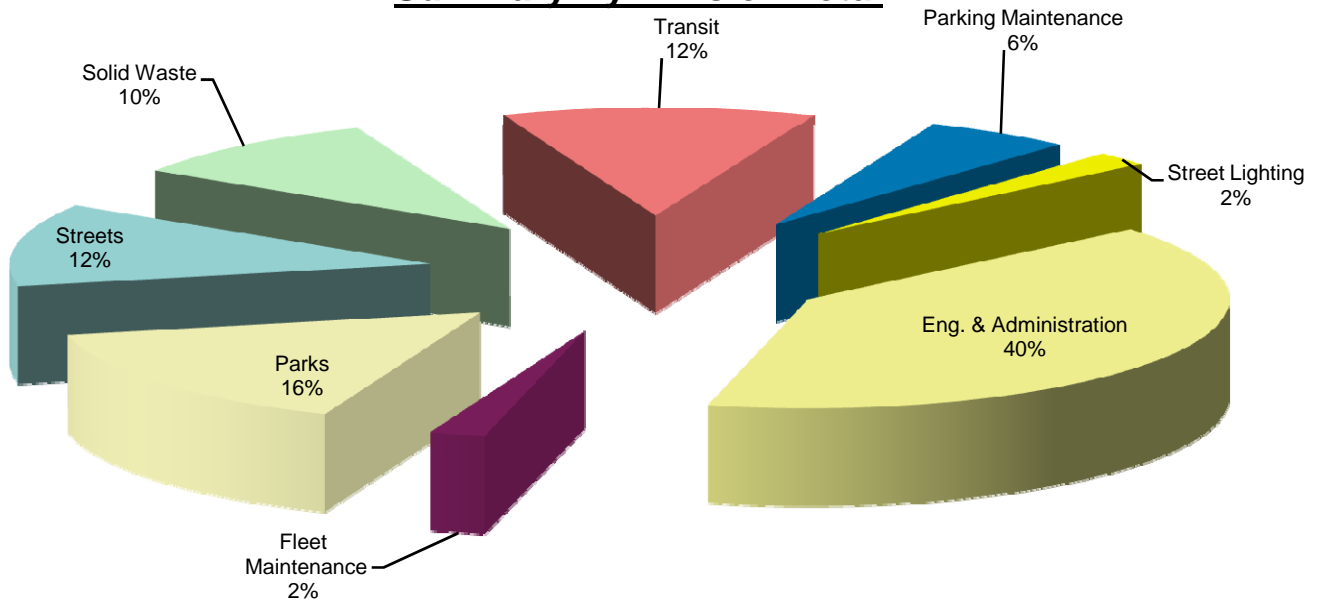


Public Works Department Budget Summary

*All
Divisions*

<u>Division</u>	<i>MAJOR CATEGORY OF EXPENDITURE</i>					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Eng. & Administration	\$1,175,700	\$96,800	\$2,400		\$6,590,000	\$7,864,900
Fleet Maintenance	335,000	88,700				\$423,700
Park & Bldg Maint.	1,888,300	1,144,700	1,900	60,000		\$3,094,900
Street Maintenance	1,357,300	1,069,100				\$2,426,400
Solid Waste	108,300	1,832,000		38,000		\$1,978,300
Transit	1,337,800	883,600		151,400		\$2,372,800
Parking Facilities Maint.	440,600	499,000		178,000		\$1,117,600
Street Lighting	18,600	258,000		35,000	100,000	\$411,600
Department Total	\$6,661,600	\$5,871,900	\$4,300	\$462,400	\$6,690,000	\$19,690,200

Summary By Division Total



**Public Works Department
Budget Detail**

**All
Divisions**

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$3,643,315	\$3,881,700	\$3,917,600	\$3,850,900
1003	Salaries, Part Time	724,253	763,500	777,000	810,200
1006	Salaries, Overtime	218,924	221,000	221,000	221,000
1009	Salaries, Redistributed	34,800	36,400	36,500	36,500
1038	Sick Leave Payoff	61,669	62,800	47,500	47,500
1040	Vacation Payoff	63,618	52,600	47,200	47,200
1042	Comp Time Payoffs	400	2,900	4,600	4,600
1053	Holiday Allowance	1,078			
1101	Retirement	559,576	630,400	661,900	766,700
1103	P.A.R.S. Retirement	8,769	28,700	29,200	30,400
1201	Workers' Compensation	320,300	223,400	169,500	169,500
1300	Employee Group Insurance	570,000	588,400	627,000	616,600
1318	Medicare Insurance	46,182	60,400	60,900	60,500
	Subtotal	6,252,884	6,552,200	6,599,900	6,661,600
Maintenance and Operations					
2001	Uniforms and Laundry	33,740	34,600	34,600	34,600
2011	Training, Travel and Dues	14,386	25,500	25,600	25,600
2021	Natural Gas	4,922	6,900	6,900	6,900
2024	Electricity	328,217	301,200	301,200	301,200
2027	Water	126,534	145,500	145,500	145,500
2031	Telephone	25,060	24,300	24,300	24,300
2051	Gas and Lubrications	239,347	275,600	349,200	363,200
2101	Materials and Supplies	1,141,794	712,500	688,500	688,500
2150	Rents and Leases	493,519	578,500	595,900	600,900
2170	General Insurance	273,600	153,500	153,500	153,500
2201	Repairs and Maint. Automotiv	263,857	209,000	213,100	217,100
2222	Repairs and Maint. Other	184,894	188,200	189,200	189,200
2281	Printing	30,839	51,300	50,100	50,100
2302	Legal Advertising		1,000	400	400
2401	Contractual Services	2,537,340	2,635,000	2,853,000	2,794,000
2432	Postage	4,791	6,000	6,000	6,000
2508	Vehicle Cost Redistribution	(91,588)	(50,000)	(62,000)	(62,000)
2804	Costs Redistributed	296,400	320,900	332,900	332,900
	Depreciation	349,622			
	Subtotal	6,257,274	5,619,500	5,907,900	5,871,900

***Public Works Department
Budget Detail***

***All
Divisions***

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
<u>Capital Outlay</u>					
5408	Office Furniture & Equipment	12,215	10,100	4,300	4,300
5622	Other Equipment	574,041	26,000		
5625	Trolley Rehabilitation	7,708			
	Subtotal	593,963	36,100	4,300	4,300
<u>Special Programs</u>					
	Special Programs	396,268	573,900	472,400	462,400
	Subtotal	396,268	573,900	472,400	462,400
<u>Capital Improvements</u>					
	Capital Improvement Projects	17,725,342	8,320,000	6,020,000	6,690,000
	Subtotal	17,725,342	8,320,000	6,020,000	6,690,000
	Grand Total	\$31,225,731	\$21,101,700	\$19,004,500	\$19,690,200

**Public Works Department
Position Summary**

**All
Divisions**

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Director of Public Works/City Eng.	1	1	1	\$187,100	\$187,100	\$187,100
Assistant City Engineer	1	1	1	147,100	147,100	147,100
Deputy Director Public Works	1	1	1	135,000	135,100	135,100
Parks & Buildings Manager	1	1	1	135,000	135,100	135,100
Project Director	1	1	1	135,000	135,100	135,100
Associate Engineer	1	1	1	100,900	100,900	100,900
Administrative Analyst	1	1	1	71,700	71,700	71,700
Project Manager	2	2	2	195,800	195,700	195,700
Administrative Assistant	2	2	2	130,800	130,800	130,800
PW Technician	1	1	1	46,400	48,600	48,600
Equipment Mechanic	3	3	3	203,500	207,700	207,700
Maint Lead Worker	6	6	6	441,400	441,300	441,300
Maintenance Worker II	4	4	3	244,700	247,600	190,900
Maintenance Worker I	12	12	12	583,600	591,900	591,900
Parks Gardener	7	7	7	413,700	418,900	418,900
Equipment Operator	2	2	2	116,500	122,000	122,000
Motor Sweeper Operator	2	2	2	124,400	127,400	127,400
Senior Fleet Maint Supervisor	1	1	1	97,900	97,800	97,800
Maintenance Supervisor	1	1	1	88,900	88,900	88,900
Traffic Maintenance Tech.	1	1	1	65,400	65,400	65,400
Custodian	1	1	1	42,900	45,000	45,000
Lead Bus Driver	1	1	1	65,400	65,400	65,400
Bus Driver	2	2	2	108,600	111,100	101,100
TOTAL	55	55	54	\$3,881,700	\$3,917,600	\$3,850,900

Engineering & Administration DivisionPublic Works
General Fund/3101

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$828,891	\$896,700	\$896,700	\$896,700
1006	Salaries, Overtime	12,578	10,000	10,000	10,000
1009	Salaries, Redistributed	(46,300)	(54,100)	(54,200)	(54,200)
1038	Sick Leave Payoff	22,400	19,500	16,100	16,100
1040	Vacation Payoff	28,900	24,700	18,300	18,300
1101	Retirement	127,130	145,300	151,100	179,400
1201	Workers' Compensation	6,600	6,300	6,500	6,500
1300	Employee Group Insurance	80,000	85,600	91,200	91,200
1318	Medicare Insurance	10,090	11,700	11,700	11,700
	Subtotal	1,070,289	1,145,700	1,147,400	1,175,700
Maintenance and Operations					
2011	Training, Travel and Dues	8,945	13,400	13,500	13,500
2021	Natural Gas	1,033	1,300	1,300	1,300
2024	Electricity	4,838	6,200	6,200	6,200
2027	Water	1,630	1,300	1,300	1,300
2031	Telephone	10,658	15,300	15,300	15,300
2051	Gas and Lubrications	1,301	1,800	1,800	1,800
2101	Materials and Supplies	12,772	10,000	11,000	11,000
2150	Rents and Leases	10,560	10,600	10,600	10,600
2170	General Insurance	8,900	9,900	9,900	9,900
2222	Repairs and Maint. Other	1,097	1,000	1,000	1,000
2281	Printing	841	4,700	3,500	3,500
2302	Legal Advertising		1,000	400	400
2401	Contractual Services	66,082	23,000	21,000	21,000
	Subtotal	128,656	99,500	96,800	96,800
Capital Outlay					
5408	(R) Personal Computer			2,400	2,400
				<i>Prior years capital items shown in totals only</i>	
	Subtotal	3,579	2,000	2,400	2,400

Engineering & Administration Division (con't)

*Public Works
General Fund/3101*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Capital Improvements					
	Capital Improvement Projects	17,725,342	8,320,000	6,020,000	6,590,000 *
	Subtotal	<u>17,725,342</u>	<u>8,320,000</u>	<u>6,020,000</u>	<u>6,590,000</u>
	Grand Total	<u>\$18,927,866</u>	<u>\$9,567,200</u>	<u>\$7,266,600</u>	<u>\$7,864,900</u>

* Represents seventeen individual projects funded from a variety of sources . See Capital Improvement Project Summary (page 171).

Engineering & Administration Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Director of Public Works/City Eng.	1	1	1	\$187,100	\$187,100	\$187,100
Assistant City Engineer	1	1	1	147,100	147,100	147,100
Project Director	1	1	1	135,000	135,100	135,100
Associate Engineer	1	1	1	100,900	100,900	100,900
Project Manager	2	2	2	195,800	195,700	195,700
Administrative Assistant	2	2	2	130,800	130,800	130,800
TOTAL	8	8	8	\$896,700	\$896,700	\$896,700

Fleet Maintenance Division*Public Works
General Fund/3102*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$189,888	\$203,500	\$207,700	\$207,700
1006	Salaries, Overtime	38,968	30,000	30,000	30,000
1038	Sick Leave Payoff	5,700	5,700	8,200	8,200
1040	Vacation Payoff	9,500	6,100	7,800	7,800
1053	Holiday Allowance	216			
1101	Retirement	31,126	33,000	35,100	41,900
1201	Workers' Compensation	1,600	1,700	1,800	1,800
1300	Employee Group Insurance	30,000	32,100	34,200	34,200
1318	Medicare Insurance	3,245	3,500	3,400	3,400
Subtotal		310,243	315,600	328,200	335,000
Maintenance and Operations					
2001	Uniforms and Laundry	3,908	3,000	3,000	3,000
2011	Training, Travel and Dues	3,375	5,300	5,300	5,300
2021	Natural Gas	1,612	2,700	2,700	2,700
2024	Electricity	18,492	12,400	12,400	12,400
2031	Telephone	933	500	500	500
2051	Gas and Lubrications	2,837	5,000	5,000	5,000
2101	Materials and Supplies	18,143	15,000	15,000	15,000
2170	General Insurance	2,200	2,700	2,700	2,700
2201	Repairs and Maint. Automotive	100,419	75,000	75,000	75,000
2222	Repairs and Maint. Other	6,274	9,000	9,000	9,000
2281	Printing		300	300	300
2401	Contractual Services	21,093	19,800	19,800	19,800
2508	Vehicle Cost Redistribution	(91,588)	(50,000)	(62,000)	(62,000)
Subtotal		87,700	100,700	88,700	88,700
Capital Outlay					
5408	Office Furniture & Equipment		2,400		
Subtotal		0	2,400	0	0
Grand Total		\$397,943	\$418,700	\$416,900	\$423,700

Fleet Maintenance Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Equipment Mechanic	3	3	3	\$203,500	\$207,700	\$207,700
TOTAL	3	3	3	\$203,500	\$207,700	\$207,700

Park & Building Maintenance Division

*Public Works
General Fund/3104*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$1,171,001	\$1,265,000	\$1,282,400	\$1,282,400
1003	Salaries, Part Time	56,136	57,000	57,000	57,000
1006	Salaries, Overtime	36,357	29,000	29,000	29,000
1009	Salaries, Redistributed	(27,600)	(29,000)	(29,000)	(29,000)
1038	Sick Leave Payoff	10,200	10,000	11,100	11,100
1040	Vacation Payoff	13,800	12,500	12,500	12,500
1042	Comp Time Payoffs	400	1,700	2,700	2,700
1053	Holiday Allowance	862			
1101	Retirement	191,368	205,600	216,800	251,700
1103	P.A.R.S. Retirement	2,236	2,100	2,100	2,100
1201	Workers' Compensation	30,100	21,300	15,100	15,100
1300	Employee Group Insurance	210,000	224,700	239,400	239,400
1318	Medicare Insurance	14,450	14,100	14,300	14,300
	Subtotal	1,709,309	1,814,000	1,853,400	1,888,300
Maintenance and Operations					
2001	Uniforms and Laundry	13,000	14,200	14,200	14,200
2011	Training, Travel and Dues	939	1,900	1,900	1,900
2021	Natural Gas	1,714	2,400	2,400	2,400
2024	Electricity	41,880	32,000	32,000	32,000
2027	Water	110,914	127,600	127,600	127,600
2031	Telephone	3,748	2,400	2,400	2,400
2051	Gas and Lubrications	52,080	47,400	65,500	65,500
2101	Materials and Supplies	264,520	204,300	204,300	204,300
2150	Rents and Leases	187,576	205,300	203,000	191,000
2170	General Insurance	13,800	15,400	15,400	15,400
2201	Repairs and Maint. Automotive	1,007			
2222	Repairs and Maint. Other	140,975	146,000	147,000	147,000
2281	Printing	38	300	300	300
2401	Contractual Services	358,450	321,100	330,700	340,700
	Subtotal	1,190,642	1,120,300	1,146,700	1,144,700
Capital Outlay					
5408	(R) Personal Computer		<i>Prior years capital items shown in totals only</i>	1,900	1,900
	Subtotal	575,685	7,900	1,900	1,900

Park & Building Maintenance Division (con't)

*Public Works
General Fund/3104*

Account		Actual	Adopted	Department	Adopted
No.	Account Title	Expenditures	Budget	Request	Budget
		2008-09	2009-10	2010-11	2010-11
Special Programs					
8112	City Hall Landscaping				15,000
8122	Irrigation Timers*		100,000		
8815	Abatement of Invasive Weeds	46,299	45,000	45,000	45,000
8960	Fuel Pumps Upgrade	28,800			
	Subtotal	75,099	145,000	45,000	60,000
	Grand Total	\$3,550,736	\$3,087,200	\$3,047,000	\$3,094,900

* Partly funded by a grant from Metropolitan Water District.

Park & Building Maintenance Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Parks & Buildings Manager	1	1	1	\$135,000	\$135,100	\$135,100
Maint. Lead Worker	2	2	2	147,100	147,100	147,100
Parks Gardener	7	7	7	413,700	418,900	418,900
Maintenance Worker II	2	2	2	120,900	123,800	123,800
Maintenance Worker I	8	8	8	405,400	412,500	412,500
Custodian	1	1	1	42,900	45,000	45,000
TOTAL	21	21	21	\$1,265,000	\$1,282,400	\$1,282,400

Street Maintenance Division*Public Works
General Fund/3106*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$869,891	\$923,000	\$939,800	\$883,100
1003	Salaries, Part Time	49,028	37,000	37,000	37,000
1006	Salaries, Overtime	44,020	43,200	43,200	43,200
1009	Salaries, Redistributed	(82,400)	(83,300)	(85,400)	(85,400)
1038	Sick Leave Payoff	2,300	2,800	2,400	2,400
1040	Vacation Payoff	4,600	3,500	4,700	4,700
1042	Comp Time Payoffs		1,200	1,900	1,900
1101	Retirement	141,871	150,000	159,000	177,300
1103	P.A.R.S. Retirement	1,844	1,400	1,400	1,400
1201	Workers' Compensation	234,600	158,800	130,600	130,600
1300	Employee Group Insurance	160,000	149,700	159,600	149,200
1318	Medicare Insurance	11,594	12,500	12,700	11,900
	Subtotal	1,437,349	1,399,800	1,406,900	1,357,300
Maintenance and Operations					
2001	Uniforms and Laundry	5,924	7,000	7,000	7,000
2011	Training, Travel and Dues	487	1,700	1,700	1,700
2021	Natural Gas	63			
2024	Electricity	6,200	2,300	2,300	2,300
2027	Water	7,564	8,700	8,700	8,700
2031	Telephone	3,281	1,900	1,900	1,900
2051	Gas and Lubrications	62,994	52,500	64,100	64,100
2101	Materials and Supplies	456,045	375,400	350,400	350,400
2150	Rents and Leases	197,943	223,100	227,700	227,700
2170	General Insurance	219,600	106,100	106,100	106,100
2201	Repairs and Maint. Automotive	54			
2222	Repairs and Maint. Other	10,940	10,000	10,000	10,000
2281	Printing	34	500	500	500
2401	Contractual Services	341,531	291,900	298,700	288,700
	Subtotal	1,312,658	1,081,100	1,079,100	1,069,100
Capital Outlay					
5408	Office Furniture & Equipment	1,460	13,800		
5622	Other Equipment	145	20,000		
	Subtotal	1,605	23,800	0	0
	Grand Total	\$2,751,612	\$2,504,700	\$2,486,000	\$2,426,400

Street Maintenance Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Deputy Director Public Work	1	1	1	\$135,000	\$135,100	\$135,100
Maintenance Lead Worker	4	4	4	294,300	294,200	294,200
Maintenance Worker II	2	2	1	123,800	123,800	67,100
Maintenance Worker I	2	2	2	82,600	88,700	88,700
Equipment Operator	2	2	2	116,500	122,000	122,000
Motor Sweeper Operator	2	2	2	124,400	127,400	127,400
PW Technician	1	1	1	46,400	48,600	48,600
TOTAL	14	14	13	\$923,000	\$939,800	\$883,100

Solid Waste Division*Public Works
General Fund/3201*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$68,384	\$71,700	\$71,700	\$71,700
1009	Salaries, Redistributed	3,500	6,200	6,200	6,200
1038	Sick Leave Payoff	14,700	14,600	2,100	2,100
1040	Vacation Payoff	1,500	1,200	900	900
1101	Retirement	11,147	11,600	12,100	14,400
1201	Workers' Compensation	600	600	600	600
1300	Employee Group Insurance	10,000	10,700	11,400	11,400
1318	Medicare Insurance	942	1,000	1,000	1,000
	Subtotal	110,774	117,600	106,000	108,300
Maintenance and Operations					
2011	Training, Travel and Dues	108	600	600	600
2031	Telephone	576	800	800	800
2101	Materials and Supplies	329	1,300	1,300	1,300
2170	General Insurance	1,900	2,000	2,000	2,000
2281	Printing	4,144	5,000	5,000	5,000
2401	Contractual Services	1,620,968	1,697,300	1,853,400	1,804,400
2432	Postage	4,791	2,500	2,500	2,500
2804	Cost Redistributed	14,500	14,900	15,400	15,400
	Subtotal	1,647,317	1,724,400	1,881,000	1,832,000
Capital Outlay					
5408	Office Furniture & Equipment	1,789			
	Subtotal	1,789	0	0	0
Special Programs					
8105	Recycling Grant Programs	2,400	6,000		
8117	Used Oil Recycling	6,624	7,000	5,000	5,000
8961	HHW Curbside Collections	24,527	30,000	30,000	30,000
8969	C & D Recycling Deposit		2,000	3,000	3,000
	Subtotal	33,551	45,000	38,000	38,000
	Grand Total	\$1,793,431	\$1,887,000	\$2,025,000	\$1,978,300

Solid Waste Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Administrative Analyst	1	1	1	\$71,700	\$71,700	\$71,700
TOTAL	1	1	1	\$71,700	\$71,700	\$71,700

Transit DivisionPublic Works
Transit Fund/3401,3402,3403 & 3404

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$322,772	\$323,600	\$321,100	\$311,100
1003	Salaries, Part Time	601,056	638,700	652,200	685,400
1006	Salaries, Overtime	76,355	98,800	98,800	98,800
1009	Salaries, Redistributed	59,500	60,300	62,500	62,500
1038	Sick Leave Payoff	(631)	7,800	5,000	5,000
1040	Vacation Payoff	2,918	3,000	2,000	2,000
1101	Retirement	25,437	52,700	54,300	62,100
1103	P.A.R.S. Retirement	3,912	24,000	24,500	25,700
1201	Workers' Compensation	44,100	31,900	12,200	12,200
1300	Employee Group Insurance	50,000	53,500	57,000	57,000
1318	Medicare Insurance	4,033	15,400	15,600	16,000
	Subtotal	1,189,451	1,309,700	1,305,200	1,337,800
Maintenance and Operations					
2001	Uniforms and Laundry	10,815	9,000	9,000	9,000
2011	Training, Travel and Dues	532	1,600	1,600	1,600
2021	Natural Gas	500	500	500	500
2024	Electricity	7,095	7,600	7,600	7,600
2031	Telephone	3,775	1,000	1,000	1,000
2051	Gas and Lubrications	115,793	165,400	207,600	221,600
2101	Materials and Supplies	34,244	43,000	43,000	43,000
2150	Rents and Leases	83,280	125,300	143,200	160,200
2170	General Insurance	23,400	13,100	13,100	13,100
2201	Repairs and Maint. Automotive	157,690	130,000	132,100	136,100
2222	Repairs and Maint. Other	4,930	5,200	5,200	5,200
2281	Printing	24,935	27,500	27,500	27,500
2401	Contractual Services	20,012	48,000	85,500	85,500
2804	Costs Redistributed	140,900	159,700	171,700	171,700
	Depreciation	349,622			
	Subtotal	977,522	736,900	848,600	883,600
Capital Outlay					
5408	Office Furniture and EquipmentA	1,789			
5625	Trolley Rehabilitation	7,708			
	Subtotal	9,497	0	0	0
Special Programs					
8095	AQMD Grant Funds	1,700	1,200	1,700	1,700
8108	Transit Evening Services	20,992	21,500	31,000	31,000
8123	Free Ride to Work Program		15,000	13,000	13,000
8124	Free Summer Fares		12,000	19,000	19,000
8304	Paratransit Costs	108,535	92,200	86,700	86,700
8704	OCTA Planning Grant	10,681	4,000		
	Subtotal	141,908	145,900	151,400	151,400
	Grand Total	\$2,318,378	\$2,192,500	\$2,305,200	\$2,372,800

Transit Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Sr. Fleet Maint. Supervisor	1	1	1	\$97,900	\$97,800	\$97,800
Lead Bus Driver	1	1	1	65,400	65,400	65,400
Bus Driver	2	2	2	108,600	111,100	101,100
Maintenance Worker I	1	1	1	51,700	46,800	46,800
TOTAL	5	5	5	\$323,600	\$321,100	\$311,100

Parking Facilities Maintenance Division

*Public Works
Parking Authority Fund/3501*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$192,488	\$198,200	\$198,200	\$198,200
1003	Salaries, Part Time	18,034	30,800	30,800	30,800
1006	Salaries, Overtime	10,645	10,000	10,000	10,000
1009	Salaries, Redistributed	110,900	117,800	117,800	117,800
1038	Sick Leave Payoff	7,000	2,400	2,600	2,600
1040	Vacation Payoff	2,400	1,600	1,000	1,000
1101	Retirement	31,496	32,200	33,500	39,900
1103	P.A.R.S. Retirement	777	1,200	1,200	1,200
1201	Workers' Compensation	2,700	2,800	2,700	2,700
1300	Employee Group Insurance	30,000	32,100	34,200	34,200
1318	Medicare Insurance	1,827	2,200	2,200	2,200
	Subtotal	408,268	431,300	434,200	440,600
Maintenance and Operations					
2001	Uniforms and Laundry	93	1,400	1,400	1,400
2011	Training, Travel and Dues		1,000	1,000	1,000
2024	Electricity	2,296	2,700	2,700	2,700
2027	Water	6,426	7,900	7,900	7,900
2031	Telephone	2,089	2,400	2,400	2,400
2051	Gas and Lubrications	4,342	3,500	5,200	5,200
2101	Materials and Supplies	355,740	60,500	60,500	60,500
2150	Rents and Leases	14,160	14,200	11,400	11,400
2170	General Insurance	3,800	4,300	4,300	4,300
2201	Repairs and Maint. Automotive	4,687	4,000	6,000	6,000
2222	Repairs and Maint. Other	20,678	15,000	15,000	15,000
2281	Printing	847	13,000	13,000	13,000
2401	Contractual Services	100,799	218,900	228,900	218,900
2432	Postage		3,500	3,500	3,500
2804	Costs Redistributed	141,000	146,300	145,800	145,800
	Subtotal	656,956	498,600	509,000	499,000
Capital Outlay					
5408	Office Furniture & Equipment	1,808			
	Subtotal	1,808	0	0	0
Special Programs					
8305	Festival Tram Fares	110,000	110,000	110,000	110,000
8813	Lease Parking Medical Center		68,000	68,000	68,000
8910	Glenn Parking Expansion	418			
	Subtotal	110,418	178,000	178,000	178,000
Capital Improvements					
9126	Seacove Parking Lot	106,897			
	Subtotal	106,897	0	0	0
	Grand Total	\$1,284,347	\$1,107,900	\$1,121,200	\$1,117,600

Parking Facilities Maintenance Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Dept.	Adopted	Adopted	Department	Adopted
	Budget	Request	Budget	Budget	Request	Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Maintenance Supervisor	1	1	1	\$88,900	\$88,900	\$88,900
Traffic Maint Technician	1	1	1	65,400	65,400	65,400
Maintenance Worker I	1	1	1	43,900	43,900	43,900
TOTAL	3	3	3	\$198,200	\$198,200	\$198,200

Street Lighting Division*Public Works
Street Lighting Fund/3601*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
<u>Salaries and Wages</u>					
1009	Salaries, Redistributed	\$17,200	\$18,500	\$18,600	\$18,600
	Subtotal	17,200	18,500	18,600	18,600
<u>Maintenance and Operations</u>					
2024	Electricity	247,416	238,000	238,000	238,000
2101	Materials and Supplies		3,000	3,000	3,000
2222	Repairs and Maint. Other		2,000	2,000	2,000
2401	Contractual Services	8,406	15,000	15,000	15,000
	Subtotal	255,823	258,000	258,000	258,000
<u>Special Programs</u>					
8120	Streetlights at Victoria Beach		25,000	25,000	
8621	Holiday Lighting Program	35,000	35,000	35,000	35,000
8967	Underground Utility Connection	293			
	Subtotal	35,293	60,000	60,000	35,000
<u>Capital Improvements</u>					
9944	Street Light Relocation				100,000 *
	Subtotal	0	0	0	100,000
	Grand Total	\$308,315	\$336,500	\$336,600	\$411,600

* See Capital Improvement Project Summary (page 171) and page 189 for project detail.

Water Quality Department

The Water Quality Department is organized into two Divisions: Wastewater and Water Quality. There are 15 employees in the Department. The following are descriptions of services provided by Division:

Wastewater - The Wastewater Division is responsible for maintaining 95 miles of sewer lines, 25 lift stations, the four-mile North Coast Interceptor that transmits sewage to the coastal treatment plant and 18 Urban Runoff Diversion Units. Key functions include maintaining the wastewater collection system, continuing an aggressive capital improvement program to reduce sewer spills, securing grants and managing low-interest funding, coordinating with the South Orange County Wastewater Authority, complying with mandates from the Environmental Protection Agency and the Regional Water Quality Control Board, and advocating City policy necessary to meet federal Clean Water Act requirements.

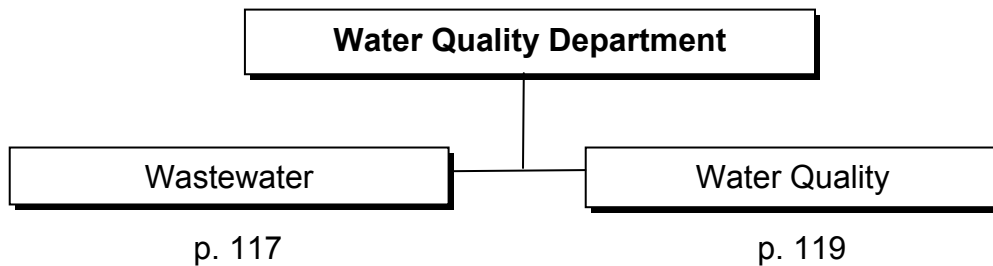
The Division has 13 staff allocated to it for FY 2010-11. This includes 11 full-time positions, including 10 crewmembers, a project manager, and the Director of Water Quality and an administrative assistant position. The later two positions are allocated to both Divisions in the Department.

Water Quality - The Water Quality Division functions to comply with, and implement, the requirements of the National Pollution Discharge Elimination System (water quality) permit. The permit functions to support the federal Clean Water Act and is administered and enforced by the San Diego Regional Water Quality Control Board. The 2009 permit identifies tasks which cities and counties must complete to comply with the permit and reduce water pollution. This Division consists of two full-time employees responsible for coordinating permit compliance with other City departments, businesses, residents, contractors and the County. In order to carry out these responsibilities, the Division provides education to the community on activities to reduce water pollution, encourages participation, and takes enforcement actions when necessary.

Major Initiatives:

- Reduce sewer spills by developing, identifying funding, and implementing a ten-year capital improvement program for the wastewater system.
- Reduce sewer spills caused by roots through the implementation of the private sewer laterals program.
- Implement programs to reduce water pollution and meet the new water quality regulations.
- Acquire low-interest loans and grant funding to support urban water diversion projects and wastewater system improvements.
- Implement the adopted Sewer System Strategic Plan-Phase II.

The chart below shows the budget structure of the Water Quality Department. The numbers below each division indicate the pages that follow in which a more detailed budget can be found:

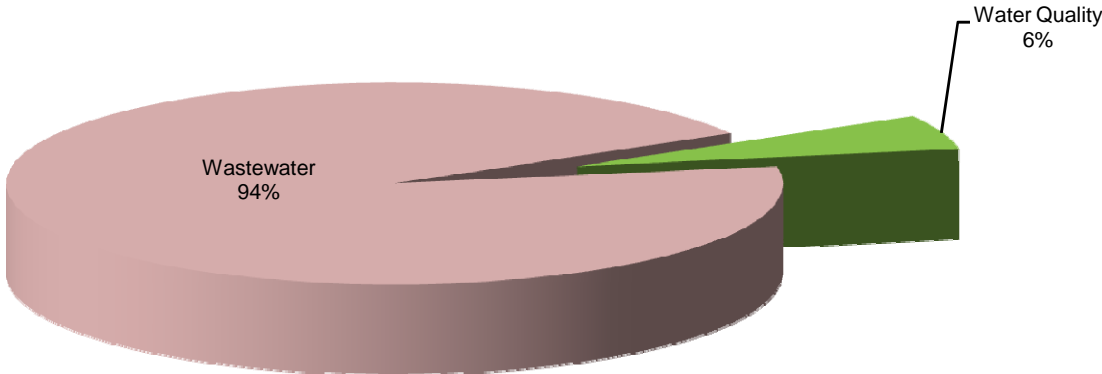


Water Quality Department Budget Summary

*All
Divisions*

<u>Division</u>	<i>MAJOR CATEGORY OF EXPENDITURE</i>					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Water Quality	\$257,000	\$21,200	1,900	\$106,700		\$386,800
Wastewater	1,500,100	3,138,300		12,500	1,955,000	\$6,605,900
Department Total	\$1,757,100	\$3,159,500	\$1,900	\$119,200	\$1,955,000	\$6,992,700

Summary By Division Total



Water Quality Department Budget Detail

*All
Divisions*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$1,154,483	\$1,221,300	\$1,233,100	\$1,233,100
1003	Salaries, Part Time	47,623	55,100		
1006	Salaries, Overtime	53,222	36,500	36,500	36,500
1009	Salaries, Redistributed	13,100	14,200	14,100	14,100
1038	Sick Leave Payoff	9,200	11,500	10,800	10,800
1040	Vacation Payoff	21,000	19,600	17,400	17,400
1042	Comp Time Payoffs		200	300	300
1059	Residency Incentive	2,771	10,000	10,000	10,000
1101	Retirement	183,216	191,800	200,800	238,300
1103	P.A.R.S. Retirement	1,879	2,100		
1201	Workers' Compensation	15,900	14,300	9,900	9,900
1300	Employee Group Insurance	150,000	160,500	171,000	171,000
1318	Medicare Insurance	15,343	16,400	15,700	15,700
	Subtotal	1,667,737	1,753,500	1,719,600	1,757,100
Maintenance and Operations					
2001	Uniforms and Laundry	7,292	7,500	7,500	7,500
2011	Training, Travel and Dues	8,024	11,900	11,900	11,900
2021	Natural Gas	2,050	3,100	3,100	3,100
2024	Electricity	149,512	129,400	129,400	129,400
2027	Water	24,892	30,100	30,100	30,100
2031	Telephone	14,372	13,400	13,400	13,400
2051	Gas and Lubrications	20,258	25,400	25,400	25,400
2101	Materials and Supplies	53,409	59,600	60,400	60,400
2150	Rents and Leases	128,760	133,700	147,100	147,100
2160	Lease Payments-Debt Service	295,800			
2170	General Insurance	78,600	167,000	167,000	167,000
2201	Repairs and Maint. Auto.	17,893	22,500	22,500	22,500
2222	Repairs and Maint. Other	149,752	125,300	86,300	86,300
2281	Printing	235	3,200	3,200	3,200
2401	Contractual Services	91,577	62,900	94,700	94,700
2402	Contractual SOCWA Operation	1,539,240	1,620,000	1,620,000	1,620,000
2432	Postage	615	9,700	9,900	9,900
2521	Interest	447,264	480,000	510,000	510,000
2522	Loan Administration Fees	19,137	21,000	21,000	21,000
2804	Costs Redistributed	183,600	191,500	196,600	196,600
	Subtotal	3,232,283	3,117,200	3,159,500	3,159,500

**Water Quality Department
Budget Detail (Con't)**

**All
Divisions**

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
<u>Capital Outlay</u>					
5408	Office Furniture & Equipment			1,900	1,900
	Subtotal	0	0	1,900	1,900
<u>Special Programs</u>					
	Special Programs	294,091	138,300	122,200	119,200
	Subtotal	294,091	138,300	122,200	119,200
<u>Capital Improvements</u>					
	Capital Improvement Projects	4,270,120	2,840,000	1,957,000	1,955,000
	Subtotal	4,270,120	2,840,000	1,957,000	1,955,000
	Grand Total	\$9,464,231	\$7,849,000	\$6,960,200	\$6,992,700

**Water Quality Department
Position Summary**

***All
Divisions***

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Water Quality Director	1	1	1	\$187,100	\$187,100	\$187,100
Project Manager	1	1	1	97,900	97,900	97,900
Sr. Sewer Services Supervisor	1	1	1	97,900	97,800	97,800
Sr. Water Quality Analyst	1	1	1	97,900	97,800	97,800
Maintenance Supervisor	1	1	1	88,900	88,900	88,900
Environmental Specialist	1	1	1	71,700	71,700	71,700
Maintenance Lead Worker	1	1	1	73,600	73,500	73,500
Administrative Assistant	1	1	1	65,400	65,400	65,400
Maintenance Worker II	4	4	4	240,800	246,900	246,900
Maintenance Worker I	3	3	3	160,100	161,000	161,000
Housing Assistance Program				36,800	45,100	45,100
Medical Coverage Waiver				3,200		
TOTAL	15	15	15	\$1,221,300	\$1,233,100	\$1,233,100

Water Quality Division*Water Quality Department
General Fund/3303*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$164,712	\$169,600	\$169,500	\$169,500
1006	Salaries, Overtime	3,627	6,000	6,000	6,000
1009	Salaries, Redistributed	15,600	16,400	16,300	16,300
1038	Sick Leave Payoff	3,800	3,900	3,000	3,000
1040	Vacation Payoff	6,300	5,800	1,300	1,300
1042	Comp Time Payoffs		200	300	300
1101	Retirement	26,579	27,500	28,600	33,900
1201	Workers' Compensation	1,400	1,400	1,400	1,400
1300	Employee Group Insurance	20,000	21,400	22,800	22,800
1318	Medicare Insurance	2,384	2,600	2,500	2,500
	Subtotal	244,402	254,800	251,700	257,000
Maintenance and Operations					
2011	Training, Travel and Dues	96	1,000	1,000	1,000
2031	Telephone	1,441	1,800	1,800	1,800
2051	Gas and Lubrications	149	600	600	600
2101	Materials and Supplies		600	400	400
2150	Rents and Leases	4,080	4,300	4,300	4,300
2170	General Insurance	1,900	2,300	2,300	2,300
2201	Repairs and Maint. Auto.		400	400	400
2222	Repairs and Maint. Other		300	300	300
2281	Printing	74	800	800	800
2401	Contractual Services	1,056	2,900	4,900	4,900
2432	Postage	39	4,200	4,400	4,400
	Subtotal	8,835	19,200	21,200	21,200
Capital Outlay					
5408	(R) Personal Computer			1,900	1,900
	Subtotal	0	0	1,900	1,900
Special Programs					
8002	Aliso Creek Study	5,927	6,800	6,200	6,200
8103	Treasure Island Marine Plan	36,406			
8303	Public Education	553	9,000	9,000	6,000
8314	Heisler Park Study	15,170	10,000	9,500	9,500
8533	NPDES Storm Water Permit	78,098	85,000	85,000	85,000
8968	ASBS Compliance BIGHT-08	31,980			
	Subtotal	168,134	110,800	109,700	106,700
	Grand Total	\$421,371	\$384,800	\$384,500	\$386,800

Water Quality Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Sr. Water Quality Analyst	1	1	1	\$97,900	\$97,800	\$97,800
Environmental Specialist	1	1	1	71,700	71,700	71,700
TOTAL	2	2	2	\$169,600	\$169,500	\$169,500

Wastewater Division*Water Quality Department
Wastewater Fund/3301 & 3302*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$989,771	\$1,051,700	\$1,063,600	\$1,063,600
1003	Salaries, Part Time	47,623	55,100		
1006	Salaries, Overtime	49,595	30,500	30,500	30,500
1009	Salaries, Redistributed	(2,500)	(2,200)	(2,200)	(2,200)
1038	Sick Leave Payoff	5,400	7,600	7,800	7,800
1040	Vacation Payoff	14,700	13,800	16,100	16,100
1059	Residency Incentive	2,771	10,000	10,000	10,000
1101	Retirement	156,638	164,300	172,200	204,400
1103	P.A.R.S. Retirement	1,879	2,100		
1201	Workers' Compensation	14,500	12,900	8,500	8,500
1300	Employee Group Insurance	130,000	139,100	148,200	148,200
1318	Medicare Insurance	12,959	13,800	13,200	13,200
	Subtotal	1,423,336	1,498,700	1,467,900	1,500,100
Maintenance and Operations					
2001	Uniforms and Laundry	7,292	7,500	7,500	7,500
2011	Training, Travel and Dues	7,927	10,900	10,900	10,900
2021	Natural Gas	2,050	3,100	3,100	3,100
2024	Electricity	149,512	129,400	129,400	129,400
2027	Water	24,892	30,100	30,100	30,100
2031	Telephone	12,931	11,600	11,600	11,600
2051	Gas and Lubrications	20,109	24,800	24,800	24,800
2101	Materials and Supplies	53,409	59,000	60,000	60,000
2150	Rents and Leases	124,680	129,400	142,800	142,800
2160	Lease Payments-Debt Service	295,800			
2170	General Insurance	76,700	164,700	164,700	164,700
2201	Repairs and Maint. Auto.	17,893	22,100	22,100	22,100
2222	Repairs and Maint. Other	149,752	125,000	86,000	86,000
2281	Printing	161	2,400	2,400	2,400
2401	Contractual Services	90,521	60,000	89,800	89,800
2402	Contractual SOCWA Operation	1,539,240	1,620,000	1,620,000	1,620,000
2432	Postage	576	5,500	5,500	5,500
2521	Bond Interest	447,264	480,000	510,000	510,000
2522	Loan Administration Fees	19,137	21,000	21,000	21,000
2804	Costs Redistributed	183,600	191,500	196,600	196,600
	Subtotal	3,223,448	3,098,000	3,138,300	3,138,300

Wastewater Division (Con't)

*Water Quality Department
Wastewater Fund/3301 & 3302*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Special Programs					
8121	Raising Height of Manholes		15,000		
8206	Wastewater Grease Control Prog.	2,807	12,500	12,500	12,500
8836	NCI at Diamond	97,153			
8901	NCI Pipe Testing	25,997			
	Subtotal	125,957	27,500	12,500	12,500
Capital Improvements					
	Capital Improvement Projects	4,270,120	2,480,000	1,957,000	1,955,000 *
	Subtotal	4,270,120	2,480,000	1,957,000	1,955,000
	Grand Total	\$9,042,861	\$7,104,200	\$6,575,700	\$6,605,900

* Represents eight projects funded from the Wastewater Fund. See Water Quality Department Capital Improvement Project Section (p. 205) for project descriptions.

Wastewater Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Water Quality Director	1	1	1	\$187,100	\$187,100	\$187,100
Project Manager	1	1	1	97,900	97,900	97,900
Sr. Sewer Services Supervisor	1	1	1	97,900	97,800	97,800
Maintenance Supervisor	1	1	1	88,900	88,900	88,900
Maintenance Lead Worker	1	1	1	73,600	73,500	73,500
Administrative Assistant	1	1	1	65,400	65,400	65,400
Maintenance Worker II	4	4	4	240,800	246,900	246,900
Maintenance Worker I	3	3	3	160,100	161,000	161,000
Housing Assistance Program				36,800	45,100	45,100
Medical Coverage Waiver				3,200		
TOTAL	13	13	13	\$1,051,700	\$1,063,600	\$1,063,600

Community Development Department

The Community Development Department is organized into the following four divisions: Administration, Zoning, Building and Planning. A description of services provided by each division is as follows:

Administrative Division - The Administrative Division consists of the Director of Community Development and an Administrative Assistant. The Director is responsible for the overall operation of the Department, including the Department work priorities, budget, personnel and project scheduling. The Director also supervises the Code Enforcement Supervisor.

Zoning Division - This Division is managed by the City's Zoning Administrator and principally engages in zoning plan check functions and provides staff support to the Design Review Board. The Zoning Division is responsible for the administration of the Zoning Code. The Zoning Division staff is also involved in the processing of certificates of use and real property reports. This division is financially self-sustaining with zoning review fees covering the operational expenses of the division. The Zoning Division also provides staff support for the Heritage Committee.

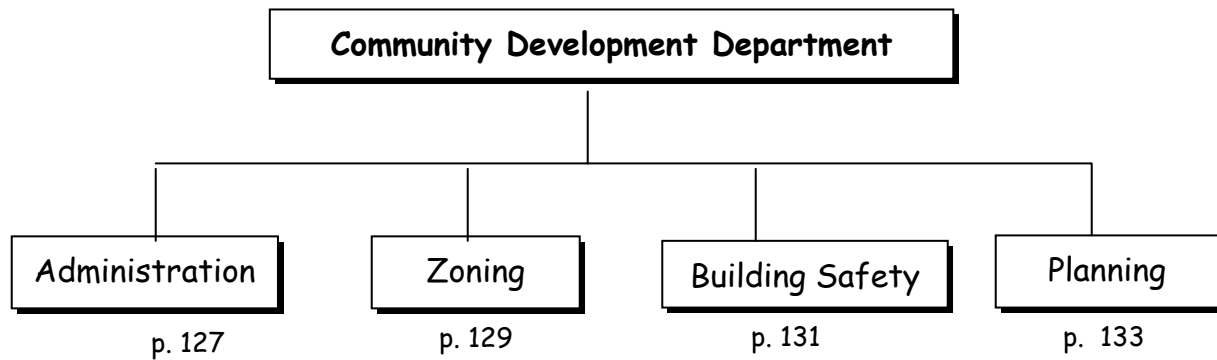
Building Safety Division - The Building Safety Division is managed by the City's Building Official. The Division provides building plan checks (for compliance with the California Building Code), issues building permits, conducts all field inspections and provides clerical support at the public counter. This Division is financially self-sustaining with building permit and plan check fees covering the operational expenses of the Division. In the 2009 calendar year, the Building Safety Division issued 1,400 permits for a total permit valuation of \$51 million.

Planning Division - This Division is managed by the Planning Manager and is responsible for all current and advanced planning projects, such as Conditional Use Permits, Subdivisions, Specific Plans and the City General Plan. The Planning Division is also responsible for the City's Historic Preservation Program and the majority of the Department's Special Projects. Current Special Projects that maintain high City Council priorities are listed below. The Planning Division provides staff support to the Planning Commission and Housing and Human Services Committee.

Major Initiatives:

- Village Entrance Project EIR.
- General Plan Updates (Housing and Land use elements).
- GIS Update.
- Design Review Task Force report recommendations implementation.

The chart below shows the budget structure of the Community Development Department. The numbers below each activity indicate the pages that follow in which a more detailed budget can be found:

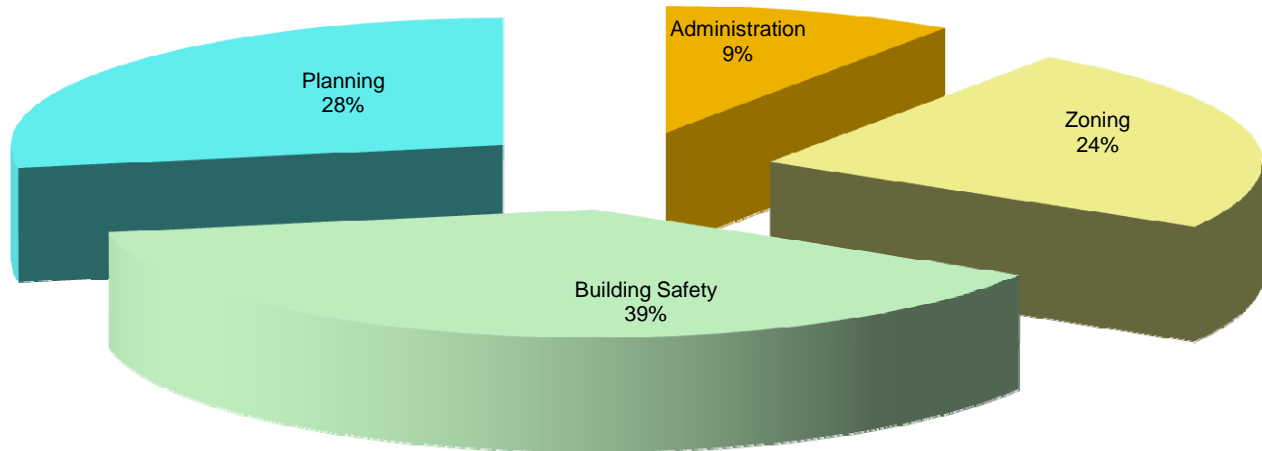


Community Development Department Budget Summary

*All
Divisions*

<u>Division</u>	<i>MAJOR CATEGORY OF EXPENDITURE</i>					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Administration	\$328,500	\$46,900		\$1,000		\$376,400
Zoning	862,300	42,100	1,900	30,000		\$936,300
Building Safety	1,367,300	91,500	16,900	40,000		\$1,515,700
Planning	792,700	47,800	1,900	250,000		\$1,092,400
Department Total	\$3,350,800	\$228,300	\$20,700	\$321,000	\$0	\$3,920,800

Summary By Division Total



Community Development Department Budget Detail

*All
Divisions*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
<u>Salaries and Wages</u>					
1001	Salaries, Full Time	\$2,333,987	\$2,409,300	\$2,330,900	\$2,330,900
1003	Salaries, Part Time	70,286	74,900	74,900	74,900
1006	Salaries, Overtime	46,713	43,300	49,900	35,300
1038	Sick Leave Payoff	29,700	29,200	28,300	28,300
1040	Vacation Payoff	38,600	34,300	42,200	42,200
1042	Comp Time Payoffs	1,000	1,400	1,800	1,800
1101	Retirement	376,995	389,800	393,100	466,500
1103	P.A.R.S. Retirement	2,636	2,800	2,800	2,800
1201	Workers' Compensation	28,300	28,600	27,400	27,400
1300	Employee Group Insurance	290,000	299,600	307,800	307,800
1318	Medicare Insurance	32,527	34,500	33,200	32,900
	Subtotal	3,250,746	3,347,700	3,292,300	3,350,800
<u>Maintenance and Operations</u>					
2011	Training, Travel and Dues	16,652	30,400	28,400	29,700
2024	Electricity	11,446	14,500	14,800	14,800
2027	Water	543	700	700	700
2031	Telephone	9,797	14,300	14,300	14,300
2051	Gas and Lubrications	6,669	7,700	7,700	7,700
2101	Materials and Supplies	28,377	27,300	27,300	27,300
2150	Rents and Leases	26,097	31,900	31,900	31,900
2170	General Insurance	31,200	30,800	30,800	30,800
2201	Repairs and Maint. Auto.	2,803	2,000	1,900	1,900
2222	Repairs and Maint. Other	2,876	5,400	5,400	5,400
2281	Printing	5,313	20,200	20,200	20,200
2401	Contractual Services	36,295	31,200	32,200	43,600
	Subtotal	178,068	216,400	215,600	228,300
<u>Capital Outlay</u>					
5408	Office Furniture & Equipment	20,680	1,900	17,100	20,700
	Subtotal	20,680	1,900	17,100	20,700
<u>Special Programs</u>					
	Special Programs	233,339	101,000	126,000	321,000
	Subtotal	233,339	101,000	126,000	321,000
<u>Capital Improvements</u>					
	Village Entrance Project	27,811			
	Subtotal	27,811	0	0	0
	Grand Total	\$3,710,643	\$3,667,000	\$3,651,000	\$3,920,800

**Community Development Department
Position Summary**

**All
Divisions**

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Dept.	Adopted	Adopted	Department	Adopted
	Budget	Request	Budget	Budget	Request	Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Dir. of Comm. Development	1	1	1	\$170,300	\$170,300	\$170,300
Building Official	1	1	1	135,000	135,100	135,100
Zoning Administrator	1	1	1	135,000	135,100	135,100
Planning Manager	1	1	1	135,000	135,100	135,100
Sr. Plan Checker	1	1	1	116,800	116,800	116,800
Sr. Building Inspector/Plan Checker	1	1	1	97,900	97,800	97,800
Code Enfor. Officer	1	1	1	71,700	71,700	71,700
Code Enfor. Supervisor	1	1	1	81,700	81,300	81,300
Principal Planner	3	3	3	315,900	315,900	315,900
Senior Planner	1	1	1	97,900	97,800	97,800
Associate Planner	1	1	1	73,200	75,300	75,300
Assistant Planner	1	1	1	80,900	59,600	59,600
Planning Technician	1	1	1	55,500	50,900	50,900
Building Inspector	2	2	2	161,800	161,800	161,800
Sr. Building Inspector	1	1	1	88,900	88,900	88,900
Administrative Assistant	2	2	2	130,800	130,800	130,800
Sr. Permit Aide	3	3	3	184,700	186,100	186,100
Records Management Coordinator	1	1	1	57,500	57,500	57,500
Sr. Office Specialist	2	2	2	106,700	102,800	102,800
Office Specialist	2	1	1	102,300	53,700	53,700
Assignment Pay				6,600	6,600	6,600
Medical Coverage Waiver				3,200		
TOTAL	28	27	27	\$2,409,300	\$2,330,900	\$2,330,900

Administration DivisionCommunity Development
General Fund/4101

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$239,021	\$239,000	\$239,000	\$239,000
1006	Salaries, Overtime	5,000	5,600	6,600	5,600
1038	Sick Leave Payoff	5,100	3,600	2,800	2,800
1040	Vacation Payoff	3,500	2,700	5,200	5,200
1101	Retirement	38,432	38,700	40,300	47,800
1201	Workers' Compensation	5,300	3,800	1,800	1,800
1300	Employee Group Insurance	20,000	21,400	22,800	22,800
1318	Medicare Insurance	3,543	3,600	3,600	3,500
	Subtotal	319,895	318,400	322,100	328,500
Maintenance and Operations					
2011	Training, Travel and Dues	5,423	6,700	4,700	6,000
2024	Electricity	11,200	14,200	14,200	14,200
2027	Water	543	700	700	700
2031	Telephone	8,028	11,800	11,800	11,800
2101	Materials and Supplies	1,770	3,500	3,500	3,500
2170	General Insurance	7,800	2,800	2,800	2,800
2222	Repairs and Maint. Other	279	600	600	600
2281	Printing	19	300	300	300
2401	Contractual Services	7,538	6,000	7,000	7,000
	Subtotal	42,601	46,600	45,600	46,900
Capital Outlay					
5408	Office Furniture & Equipment	9,052			
	Subtotal	9,052	0	0	0
Special Programs					
8015	Heritage Committee	1,080	1,000	1,000	1,000
8962	GIS Software	16,500			
8963	GIS/Trapeze Integration	10,832			
8964	Aerial Photography/Topography	65,000			
8966	Design Review Process	8,757			
	Subtotal	102,169	1,000	1,000	1,000
	Grand Total	\$473,718	\$366,000	\$368,700	\$376,400

Administration Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Dir. of Comm. Development	1	1	1	\$170,300	\$170,300	\$170,300
Administrative Assistant	1	1	1	65,400	65,400	65,400
Assignment Pay				3,300	3,300	3,300
TOTAL	2	2	2	\$239,000	\$239,000	\$239,000

Zoning DivisionCommunity Development
General Fund/4102

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$565,509	\$577,200	\$553,200	\$553,200
1003	Salaries, Part Time	56,486	61,100	61,100	61,100
1006	Salaries, Overtime	21,753	12,100	22,600	16,100
1038	Sick Leave Payoff	11,600	12,400	12,100	12,100
1040	Vacation Payoff	12,000	10,300	11,700	11,700
1042	Comp Time Payoffs	300	900	1,300	1,300
1101	Retirement	91,643	93,500	93,300	110,700
1103	P.A.R.S. Retirement	2,119	2,300	2,300	2,300
1201	Workers' Compensation	5,000	5,600	4,900	4,900
1300	Employee Group Insurance	80,000	74,900	79,800	79,800
1318	Medicare Insurance	9,159	9,500	9,200	9,100
	Subtotal	855,569	859,800	851,500	862,300
Maintenance and Operations					
2011	Training, Travel and Dues	1,740	9,800	9,800	9,800
2101	Materials and Supplies	6,270	7,200	7,200	7,200
2150	Rents and Leases	4,080	4,100	4,100	4,100
2170	General Insurance	6,900	8,800	8,800	8,800
2222	Repairs and Maint. Other		600	600	600
2281	Printing	1,429	9,800	9,800	9,800
2401	Contractual Services	250	1,800	1,800	1,800
	Subtotal	20,670	42,100	42,100	42,100
Capital Outlay					
5408	(R) Personal Computer			5,700	1,900
		<i>Prior years capital items shown in totals only</i>			
	Subtotal	0	0	5,700	1,900
Special Programs					
8501	Landscape Review Consulting	15,405	60,000	60,000	30,000
8702	Design Review Brochure	35,752			
	Subtotal	51,157	60,000	60,000	30,000
	Grand Total	\$927,395	\$961,900	\$959,300	\$936,300

Zoning Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Zoning Administrator	1	1	1	\$135,000	\$135,100	\$135,100
Principal Planner	1	1	1	105,300	105,300	105,300
Assistant Planner	1	1	1	80,900	59,600	59,600
Code Enfor. Officer	1	1	1	71,700	71,700	71,700
Administrative Assistant	1	1	1	65,400	65,400	65,400
Sr. Permit Aide	1	1	1	61,900	61,900	61,900
Planning Technician		1	1		50,900	50,900
Sr. Office Specialist	1			53,700		
Assignment Pay				3,300	3,300	3,300
TOTAL	7	7	7	\$577,200	\$553,200	\$553,200

Building Safety DivisionCommunity Development
General Fund/4104

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$947,321	\$971,000	\$970,100	\$970,100
1006	Salaries, Overtime	18,882	14,000	14,100	7,000
1038	Sick Leave Payoff	9,700	10,000	9,500	9,500
1040	Vacation Payoff	19,100	18,700	22,400	22,400
1042	Comp Time Payoffs	700	500	500	500
1101	Retirement	152,555	156,800	163,600	194,200
1201	Workers' Compensation	13,700	14,400	15,000	15,000
1300	Employee Group Insurance	120,000	128,400	136,800	136,800
1318	Medicare Insurance	11,479	12,000	11,900	11,800
	Subtotal	1,293,437	1,325,800	1,343,900	1,367,300
Maintenance and Operations					
2011	Training, Travel and Dues	5,391	6,900	6,900	6,900
2024	Electricity	246	300	600	600
2031	Telephone	1,769	2,500	2,500	2,500
2051	Gas and Lubrications	6,669	7,700	7,700	7,700
2101	Materials and Supplies	12,429	6,900	6,900	6,900
2150	Rents and Leases	18,657	23,300	23,300	23,300
2170	General Insurance	10,500	11,700	11,700	11,700
2201	Repairs and Maint. Auto.	2,803	2,000	1,900	1,900
2222	Repairs and Maint. Other	1,570	2,000	2,000	2,000
2281	Printing	1,603	4,600	4,600	4,600
2401	Contractual Services	33,507	23,400	23,400	23,400
	Subtotal	95,144	91,300	91,500	91,500
Capital Outlay					
5408	(R) Computers			9,500	16,900
	Subtotal	2,052	1,900	9,500	16,900
Special Programs					
8502	Building Permit Software	8,630			
8503	Document Scanning	35,385	40,000	40,000	40,000
	Subtotal	44,015	40,000	40,000	40,000
	Grand Total	\$1,434,648	\$1,459,000	\$1,484,900	\$1,515,700

Building Safety Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Building Official	1	1	1	\$135,000	\$135,100	\$135,100
Sr. Plan Checker	1	1	1	116,800	116,800	116,800
Sr. Building Inspector/Plan Checker	1	1	1	97,900	97,800	97,800
Sr. Building Inspector	1	1	1	88,900	88,900	88,900
Code Enfor. Supervisor	1	1	1	81,700	81,300	81,300
Building Inspector	2	2	2	161,800	161,800	161,800
Sr. Permit Aide	2	2	2	122,800	124,200	124,200
Records Management Coordinator	1	1	1	57,500	57,500	57,500
Sr. Office Specialist	1	1	1	53,000	53,000	53,000
Office Specialist	1	1	1	52,400	53,700	53,700
Medical Coverage Waiver				3,200		
TOTAL	12	12	12	\$971,000	\$970,100	\$970,100

Planning Division

*Community Development
General Fund/4106*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$582,137	\$622,100	\$568,600	\$568,600
1003	Salaries, Part Time	13,800	13,800	13,800	13,800
1006	Salaries, Overtime	1,078	11,600	6,600	6,600
1038	Sick Leave Payoff	3,300	3,200	3,900	3,900
1040	Vacation Payoff	4,000	2,600	2,900	2,900
1101	Retirement	94,366	100,800	95,900	113,800
1103	P.A.R.S. Retirement	518	500	500	500
1201	Workers' Compensation	4,300	4,800	5,700	5,700
1300	Employee Group Insurance	70,000	74,900	68,400	68,400
1318	Medicare Insurance	8,346	9,400	8,500	8,500
	Subtotal	781,845	843,700	774,800	792,700
Maintenance and Operations					
2011	Training, Travel and Dues	4,098	7,000	7,000	7,000
2101	Materials and Supplies	7,907	9,700	9,700	9,700
2150	Rents and Leases	3,360	4,500	4,500	4,500
2170	General Insurance	6,000	7,500	7,500	7,500
2222	Repairs and Maint. Other	1,026	2,200	2,200	2,200
2281	Printing	2,262	5,500	5,500	5,500
2401	Contractual Services	(5,000)			11,400
	Subtotal	19,653	36,400	36,400	47,800
Capital Outlay					
5408	(R) Personal Computer		<i>Prior years capital items shown in totals only</i>	1,900	1,900
	Subtotal	7,822	0	1,900	1,900
Special Programs					
8806	Land Use Element EIR	35,998			
8119	Growth Management Grant			25,000	250,000
	Subtotal	35,998	0	25,000	250,000
Capital Improvements					
9321	Village Entrance Project*	27,811			
	Subtotal	27,811	0	0	0
	Grand Total	\$873,128	\$880,100	\$838,100	\$1,092,400

* Funded by the Capital Improvement Fund.

Planning Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Planning Manager	1	1	1	\$135,000	\$135,100	\$135,100
Principal Planner	2	2	2	210,600	210,600	210,600
Senior Planner	1	1	1	97,900	97,800	97,800
Associate Planner	1	1	1	73,200	75,300	75,300
Planning Technician	1			55,500		
Sr. Office Specialist		1	1		49,800	49,800
Office Specialist	1			49,900		
TOTAL	7	6	6	\$622,100	\$568,600	\$568,600

Community Services Department

The Community Services Department is organized into three Divisions: Recreation and Social Services, Swimming Pool and Community Assistance. There are 6.65 authorized full-time positions, approximately 80 seasonal and part-time positions, and more than 100 contracted instructors. A description of services provided by each division is as follows:

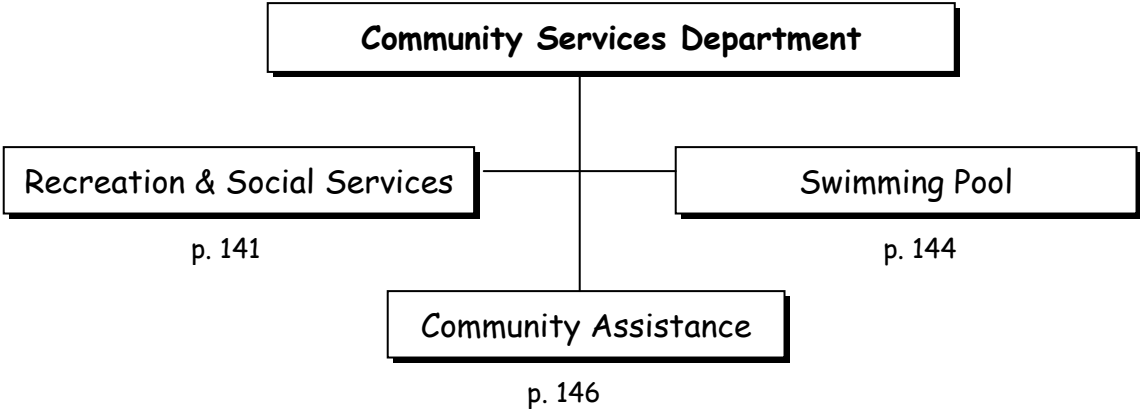
Recreation and Social Services - The Recreation and Social Services Division consists of 5.65 full-time and approximately 35 seasonal employees. It provides a variety of recreation and cultural activities, and supplements the social services and senior citizen needs in the community. The Division is responsible for a variety of activities: sports programs for both youth and adults; parenting and tiny tot classes and various dance and exercise activities. Senior programs are offered at little or no charge. A quarterly brochure of activities is mailed to all Laguna Beach residents. In addition, the Division manages the Community and Senior Center, Lang Park Community Center and non-metered parking lot programs. Class fees, sports programs, permit charges, program advertising, rents, leases, and special program reimbursements generate about 86% of the Division's budget, excluding the cost of operating the parking lots.

Swimming Pool - This Division has one full-time Pool Manager and approximately 45 seasonal personnel. The Division is responsible for managing the aquatic facility shared with the Laguna Beach Unified School District. Apart from maintaining the pool and related equipment, a variety of special programs are offered through the Recreation Division: beginning through advanced Red Cross swim lessons, lap swimming, aquatic exercises, youth swim and water polo teams, water safety certification, etc. The cost to operate the pool is \$454,000 per year, \$40,000 of which is reimbursed by the School District for shared operating expenses which include utilities, chemicals, testing supplies, deck furniture, mats and general repairs and maintenance (30% of totals). The various swim programs and facility rentals generate an additional \$220,000. Currently, operating costs exceed revenues by approximately \$194,000 per year.

Community Assistance - The Community Assistance Grant Program provides funds to help support local community organizations. The allocation for fiscal year 2010-11 is \$229,300. This amount represents the lease payment received from the Festival of Arts. The City Council usually appoints two Council members to recommend the allocation of this money.

Major Initiatives:

The chart below shows the budget structure of the Community Services Department. The numbers below each activity indicate the pages that follow in which a more detailed budget can be found:

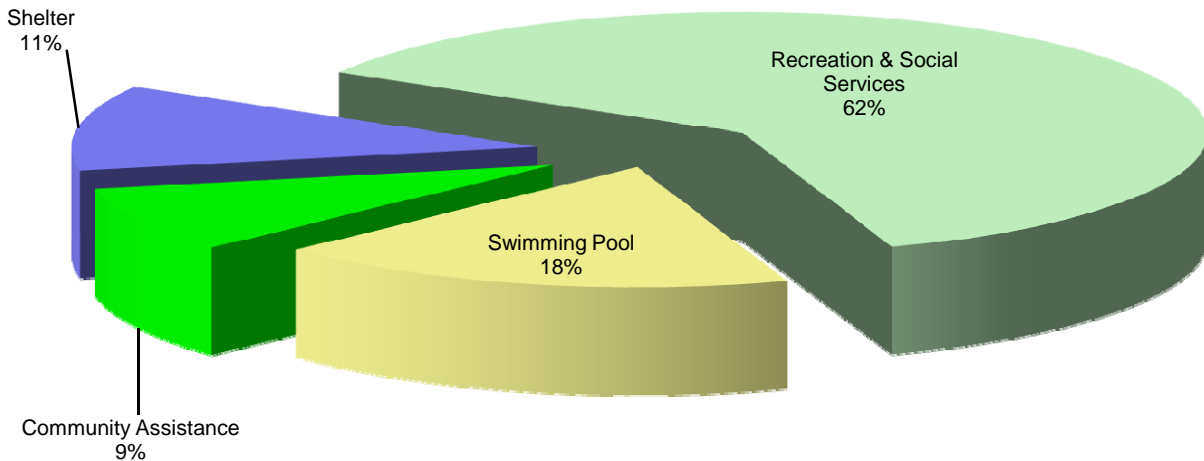


Community Services Department Budget Summary

*All
Divisions*

<u>Division</u>	<i>MAJOR CATEGORY OF EXPENDITURE</i>					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Recreation & Social Serv.	\$760,600	\$813,000	\$3,800	\$31,200		\$1,608,600
Swimming Pool	202,400	245,300	29,500			\$477,200
Community Assistance		231,100				\$231,100
Shelter				300,600		\$300,600
Department Total	\$963,000	\$1,289,400	\$33,300	\$331,800	\$0	\$2,617,500

Summary By Division Total



**Community Services Department
Budget Detail**

**All
Divisions**

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$453,790	\$526,800	\$492,000	\$492,000
1003	Salaries, Part Time	250,509	264,800	264,800	264,800
1006	Salaries, Overtime	6,969	7,200	7,200	7,200
1009	Salaries, Redistributed	(21,000)	(21,000)	(21,000)	(21,000)
1038	Sick Leave Payoff	12,400	11,200	7,200	7,200
1040	Vacation Payoff	14,900	13,600	11,500	11,500
1042	Comp Time Payoffs		100	100	100
1101	Retirement	73,203	84,900	89,500	98,500
1103	P.A.R.S. Retirement	317	9,900	9,900	9,900
1201	Workers' Compensation	5,900	6,000	5,900	5,900
1300	Employee Group Insurance	66,500	71,200	75,800	75,800
1318	Medicare Insurance	4,219	9,200	9,200	11,100
	Subtotal	867,707	983,900	952,100	963,000
Maintenance and Operations					
2001	Uniforms and Laundry	2,546	3,700	3,700	3,700
2011	Training, Travel and Dues	8,363	13,700	13,700	13,700
2021	Natural Gas	42,809	47,800	47,800	47,800
2024	Electricity	52,663	70,800	70,800	70,800
2027	Water	16,996	17,600	17,600	17,600
2031	Telephone	4,951	6,300	6,300	6,300
2101	Materials and Supplies	73,304	70,400	70,800	70,800
2150	Rents and Leases	37,446	29,100	29,200	29,200
2170	General Insurance	8,200	9,300	9,300	9,300
2222	Repairs and Maint. Other	32,445	36,400	45,900	37,900
2281	Printing	35,164	37,100	37,800	37,800
2401	Contractual Services	682,311	706,400	697,100	697,100
2432	Postage	8,000	16,300	16,300	16,300
	Community Assistance	213,500	229,300	229,300	231,100
	Subtotal	1,218,698	1,294,200	1,295,600	1,289,400
Capital Outlay					
5305	Improvements Other Than Buildings		22,500		
5408	Office Furniture & Equipment	5,465	9,800	3,800	3,800
5622	Other Equipment	12,152	13,500	29,500	29,500
	Subtotal	17,617	45,800	33,300	33,300

***Community Services Department
Budget Detail (Con't)***

***All
Divisions***

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
<u>Special Programs</u>					
	Special Programs	97,200	48,900	276,200	331,800
	Subtotal	97,200	48,900	276,200	331,800
	Grand Total	\$2,201,222	\$2,372,800	\$2,557,200	\$2,617,500

**Community Services Department
Position Summary**

**All
Divisions**

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Dir of Community Services/ Assistant to the City Manager	1	1	1	\$147,100	\$147,100	\$147,100
Sr. Recreation Supervisor	1.9			168,900		
Recreation Supervisor		2	2		130,200	130,200
Administrative Assistant	1	1	1	65,400	65,400	65,400
Pool Manager	1	1	1	44,700	44,900	44,900
Senior Services Coordinator	1	1	1	60,000	63,000	63,000
Sr. Office Assistant	0.75	0.75	0.75	37,500	41,400	41,400
Medical Coverage Waiver				3,200		
TOTAL	6.65	6.75	6.75	\$526,800	\$492,000	\$492,000

Recreation & Social Services Division

*Community Services
General Fund/5101 & 5103*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
<u>Salaries and Wages</u>					
1001	Salaries, Full Time	\$427,591	\$482,100	\$447,100	\$447,100
1003	Salaries, Part Time	109,736	146,800	146,800	146,800
1006	Salaries, Overtime	2,663	4,200	4,200	4,200
1009	Salaries, Redistributed	(21,000)	(21,000)	(21,000)	(21,000)
1038	Sick Leave Payoff	9,800	9,100	4,000	4,000
1040	Vacation Payoff	9,500	10,000	6,800	6,800
1101	Retirement	68,872	77,600	81,900	89,500
1103	P.A.R.S. Retirement	303	5,500	5,500	5,500
1201	Workers' Compensation	4,500	4,600	4,600	4,600
1300	Employee Group Insurance	56,500	60,500	64,400	64,400
1318	Medicare Insurance	3,829	6,800	8,700	8,700
	Subtotal	672,293	786,200	753,000	760,600
<u>Maintenance and Operations</u>					
2001	Uniforms and Laundry	420	1,400	1,400	1,400
2011	Training, Travel and Dues	5,555	10,100	10,100	10,100
2021	Natural Gas	7,362	5,800	5,800	5,800
2024	Electricity	30,524	44,000	44,000	44,000
2027	Water	10,027	10,600	10,600	10,600
2031	Telephone	3,870	4,600	4,600	4,600
2101	Materials and Supplies	28,657	34,400	31,700	31,700
2150	Rents and Leases	37,446	29,100	29,200	29,200
2170	General Insurance	6,300	7,200	7,200	7,200
2222	Repairs and Maint. Other	11,837	22,700	21,700	21,700
2281	Printing	34,370	36,600	36,600	36,600
2401	Contractual Services	576,568	593,800	593,800	593,800
2432	Postage	8,000	16,300	16,300	16,300
	Subtotal	760,936	816,600	813,000	813,000
<u>Capital Outlay</u>					
5408	(R) Two Personal Computers		<i>Prior years capital items shown in totals only</i>	3,800	3,800
	Subtotal	5,465	7,900	3,800	3,800

Recreation & Social Services Division (con't)*Community Services
General Fund/5101 & 5103*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Special Programs					
8017	Cold Weather Shelter	15,000	15,600		5,600
8092	Summer Festivals Parking	18,872	33,300	31,200	31,200
8116	Third Street Operating Costs	2,024			
8190	Alternative Sleeping Location			235,000	285,000
8191	Project Homecoming			10,000	10,000
8807	Community Center Furnishings	61,304			
	Subtotal	97,200	48,900	276,200	331,800
	Grand Total	\$1,535,894	\$1,659,600	\$1,846,000	\$1,909,200

Recreation & Social Services Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Dir. of Community Services/ Assistant to the City Manager	1	1	1	\$147,100	\$147,100	\$147,100
Sr. Recreation Supervisor	1.9			168,900		
Recreation Supervisor		2	2		130,200	130,200
Administrative Assistant	1	1	1	65,400	65,400	65,400
Senior Services Coordinator	1	1	1	60,000	63,000	63,000
Sr. Office Assistant	0.75	0.75	0.75	37,500	41,400	41,400
Medical Coverage Waiver				3,200		
TOTAL	5.65	5.75	5.75	\$482,100	\$447,100	\$447,100

Swimming Pool Division

*Community Services
General Fund/5102*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
<u>Salaries and Wages</u>					
1001	Salaries, Full Time	\$26,199	\$44,700	\$44,900	\$44,900
1003	Salaries, Part Time	140,773	118,000	118,000	118,000
1006	Salaries, Overtime	4,306	3,000	3,000	3,000
1038	New Sick Leave Payoff	2,600	2,100	3,200	3,200
1040	Vacation Payoff	5,400	3,600	4,700	4,700
1042	Comp Time Payoffs		100	100	100
1101	Retirement	4,332	7,300	7,600	9,000
1103	P.A.R.S. Retirement	14	4,400	4,400	4,400
1201	Workers' Compensation	1,400	1,400	1,300	1,300
1300	Employee Group Insurance	10,000	10,700	11,400	11,400
1318	Medicare Insurance	390	2,400	2,400	2,400
	Subtotal	195,414	197,700	201,000	202,400
<u>Maintenance and Operations</u>					
2001	Uniforms and Laundry	2,126	2,300	2,300	2,300
2011	Training, Travel and Dues	2,808	3,600	3,600	3,600
2021	Natural Gas	35,447	42,000	42,000	42,000
2024	Electricity	22,138	26,800	26,800	26,800
2027	Water	6,969	7,000	7,000	7,000
2031	Telephone	1,081	1,700	1,700	1,700
2101	Materials and Supplies	44,647	36,000	39,100	39,100
2170	General Insurance	1,900	2,100	2,100	2,100
2222	Repairs and Maint. Other	20,609	13,700	24,200	16,200
2281	Printing	794	500	1,200	1,200
2401	Contractual Services	105,743	112,600	103,300	103,300
	Subtotal	244,262	248,300	253,300	245,300
<u>Capital Outlay</u>					
5622	(R) Circulation Pump			16,000	16,000
5622	(R) Sand Filters			8,000	8,000
5622	(R) Circulation System Strainer			5,500	5,500
	Subtotal	12,152	37,900	29,500	29,500
	Grand Total	\$451,828	\$483,900	\$483,800	\$477,200

Swimming Pool Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Pool Manager	1	1	1	\$44,700	\$44,900	\$44,900
TOTAL	1	1	1	\$44,700	\$44,900	\$44,900

Community Assistance

*Community Services
General Fund/5201*

Account No.	Organization	Actual Expenditures 2008-09	Adopted Budget 2009-10	Community Request 2010-11	Adopted Budget 2010-11
2900	Contingency				\$ 300
2966	Age Well Senior Services	\$ 8,500	\$ 9,500	\$ 16,000	9,500
2999	American Lung Association			8,000	
2981	Animal Crackers Pet Rescue		1,000	2,500	1,000
2922	Boys & Girls Club of Laguna Beach	10,000	10,000	20,000	10,000
2918	CaDance Laguna Dance Festival	11,000	7,000	15,000	7,000
2932	Coastal Family Therapy Services	6,000	3,000		
2940	Crosscultural Council	20,000	20,000	24,000	20,000
2982	Endangered Planet Foundation		1,500	2,500	1,500
2983	Friends of Laguna Beach Dog Park		1,000		
2908	Friends of Laguna Beach Library, Inc.	14,500	14,500	15,000	14,500
2911	Friends of the Hortense Miller Garden		2,000	15,000	2,000
2938	Friendship Shelter, Inc.	3,000	3,000	20,000	4,000
2975	Gallimaufry Performance Arts		4,000	15,000	4,000
2999	Get Inspired!			2,600	
2984	Helping Hand World Wide		3,000	10,000	4,000
2943	HIV Advisory Committee	6,000	7,000	25,000	8,000
2999	L. B. Chamber of Commerce Foundation			10,000	
2915	Laguna Beach Chamber of Commerce	12,500	16,000	36,500	16,000
2917	Laguna Beach Community Clinic	15,000	18,500	25,000	20,000
2999	Laguna Beach Film Society			5,000	
2947	Laguna Beach Historical Society	1,000	1,000	4,500	1,000
2964	Laguna Beach Live!	9,300	9,300	25,050	8,300
2924	Laguna Beach Seniors, Inc.	13,500	15,000	25,000	15,000
2985	Laguna Beach Sister Cities Assn.		1,000	3,000	1,000
2979	Laguna Beach Women's Club	4,000	4,000	12,000	4,000
2986	Laguna Canyon Foundation		2,500	10,000	2,500
2925	Laguna Community Concert Band	6,000	6,000	7,000	6,000
2972	Laguna Ocean Foundation	4,000	4,000	9,580	4,000
2949	Laguna Outreach Comm. Arts (LOCA)	4,000	4,000	13,500	4,000
2929	Laguna Playhouse			25,000	
2980	Laguna Plein Air Painters Association	2,000	2,000	8,500	2,000
2905	Laguna Relief & Resource Center	21,000	21,000	40,000	20,000
2953	Laura's House			3,500	1,000
2954	Mission Hospital Laguna Beach			7,500	3,000
2912	No Square Theater	8,200	11,000	11,000	8,000
2920	Pacific Marine Mammal Center	10,000	10,000	10,000	10,000
2955	Preventing Unwanted Pets (PUP)			5,000	2,000
2999	R Star Ministries			1,500	
2952	Rescuing Unwanted Furry Friends (RUFF)	500			
2974	Rotary Club of Laguna Beach		500	1,000	500
2931	Sally's Fund, Inc.	12,000	10,000	15,000	10,000
2967	South Coast Medical Center Foundation	5,000			
2916	TLC Branch Laguna Club for Kids	6,500	7,000	10,000	7,000
Grand Total		\$213,500	\$229,300	\$514,730	\$231,100

Cultural Arts Department

The Cultural Arts Department is organized into two divisions: the Arts Commission and the Business Improvement District. A description of the services provided by each division is as follows:

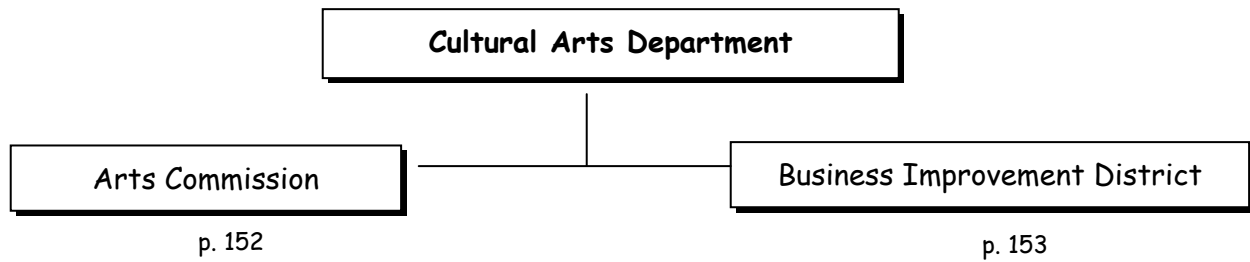
Arts Commission - The Arts Commission consists of eight appointed community members. The Commission makes recommendations to the City Council about cultural affairs. The Commission organizes special programs, which include Artist Designed Benches, Banner Competition, Music in the Park, Palette Competition, Art That's Small at City Hall, and the annual public Art Tours. A full-time Cultural Arts Manager serves as a liaison to the Commission and the City's arts organizations and galleries and also facilitates the Community Cultural Calendar, Public Art Brochure and Arts Directory.

Business Improvement District - The Business Improvement District was established to fund activities that promote tourism and related tourist events. The funds are generated from a 2% assessment on hotel room receipts. One half is allocated to the Laguna Beach Hospitality Association and the other half is distributed equally among the Arts Commission, Cultural Art Funding, Laguna Art Museum, Laguna Playhouse and Laguna College of Art and Design.

Major Initiatives:

- Continue to collaborate with developers in installing Art in Public Places.
- Continue to offer opportunities for Laguna Beach artists to display and perform their works.
- Implement the community cultural plan.

The chart below shows the budget structure of the Cultural Arts Department. The numbers below each activity indicate the pages that follow in which a more detailed budget can be found:

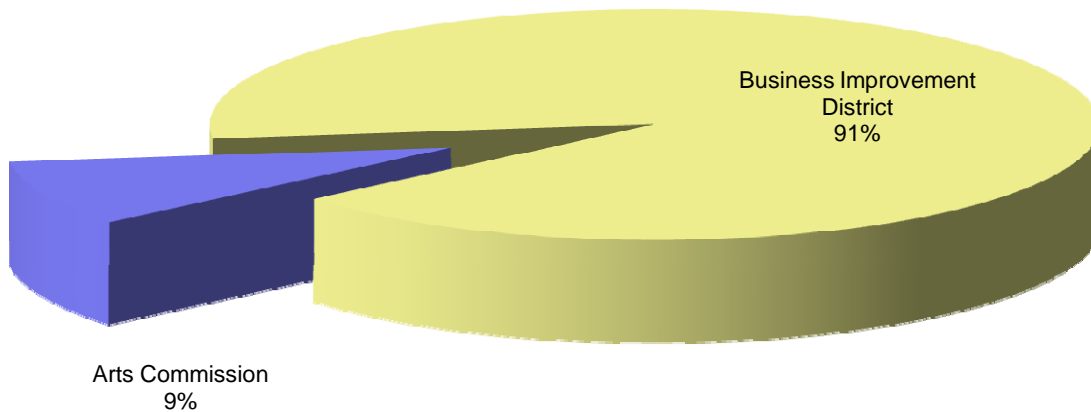


Cultural Arts Department Budget Summary

*All
Divisions*

<u>Division</u>	<i>MAJOR CATEGORY OF EXPENDITURE</i>					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Arts Commission	\$128,000	\$2,900				\$130,900
Business Improv. District				1,300,000		\$1,300,000
Department Total	\$128,000	\$2,900	\$0	\$1,300,000	\$0	\$1,430,900

Summary By Division Total



***Cultural Arts Department
Budget Detail***

***All
Divisions***

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
<u>Salaries and Wages</u>					
1001	Salaries, Full Time	\$86,788	\$88,900	\$88,900	\$88,900
1003	Salaries, Part Time	6,720	7,700	6,700	6,700
1038	Sick Leave Payoff	800	800	300	300
1040	Vacation Payoff	600	300	500	500
1101	Retirement	14,371	14,400	15,000	17,800
1103	P.A.R.S. Retirement	252	300	300	300
1201	Workers' Compensation	700	700	700	700
1300	Employee Group Insurance	10,000	10,700	11,400	11,400
1318	Medicare Insurance	1,377	1,400	1,400	1,400
	Subtotal	121,607	125,200	125,200	128,000
<u>Maintenance and Operations</u>					
2011	Training, Travel and Dues	647	900	700	700
2031	Telephone	360	500	500	500
2101	Materials and Supplies	851	500	600	600
2170	General Insurance	1,000	1,100	1,100	1,100
2281	Printing		200		
	Subtotal	2,858	3,200	2,900	2,900
<u>Special Programs</u>					
	Special Programs	1,698,479	1,500,000	1,300,000	1,300,000
	Subtotal	1,698,479	1,500,000	1,300,000	1,300,000
	Grand Total	\$1,822,944	\$1,628,400	\$1,428,100	\$1,430,900

**Cultural Arts Department
Position Summary**

**All
Divisions**

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Dept. Request	Adopted Budget	Adopted Budget	Department Request	Adopted Budget
	2009-10	2010-11	2010-11	2009-10	2010-11	2010-11
Cultural Arts Manager	1	1	1	\$88,900	\$88,900	\$88,900
TOTAL	1	1	1	\$88,900	\$88,900	\$88,900

Arts Commission DivisionCultural Arts
General Fund/5151

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$86,788	\$88,900	\$88,900	\$88,900
1003	Salaries, Part Time	6,720	7,700	6,700	6,700
1038	New Sick Leave Payoff	800	800	300	300
1040	Vacation Payoff	600	300	500	500
1101	Retirement	14,371	14,400	15,000	17,800
1103	P.A.R.S. Retirement	252	300	300	300
1201	Workers' Compensation	700	700	700	700
1300	Employee Group Insurance	10,000	10,700	11,400	11,400
1318	Medicare Insurance	1,360	1,400	1,400	1,400
	Subtotal	121,591	125,200	125,200	128,000
Maintenance and Operations					
2011	Training, Travel and Dues	647	900	700	700
2031	Telephone	360	500	500	500
2101	Materials and Supplies	851	500	600	600
2170	General Insurance	1,000	1,100	1,100	1,100
2281	Printing		200		
	Subtotal	2,858	3,200	2,900	2,900
Special Programs					
8004	Art Commission Program	(1,050)			
8959	Bluebird Park Sculpture*	4,740			
	Subtotal	3,690	0	0	0
	Grand Total	\$128,138	\$128,400	\$128,100	\$130,900

* Funded by the Art in Lieu Fund.

Business Improvement District

*Cultural Arts
General Fund/5202*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
8012	Laguna Beach Visitor's Bureau	\$802,144	\$750,000	\$750,000	\$650,000
8041	Laguna Art Museum	160,429	150,000	150,000	130,000
8200	Laguna Moulton Playhouse	160,429	150,000	150,000	130,000
8201	Laguna College of Art and Design	160,429	150,000	150,000	130,000
8004	Arts Commission Special Programs	243,358	150,000	150,000	130,000
8203	Cultural Arts Funding	168,000	150,000	150,000	130,000
Subtotal		\$1,694,789	\$1,500,000	\$1,500,000	\$1,300,000

Allocations of Funds*		
Description	As of July 1, 2009	As of July 1, 2010
<i>Arts Commission Special Programs:</i>		
Artist Designed Bench Competition		\$10,000
Artist Open Studios	\$5,000	5,000
Banner/Palette Competitions	40,000	13,600
City Hall Exhibitions	5,000	6,000
Cultural Arts Information Publications	21,000	21,600
Cultural Arts Facilities	11,000	27,600
Mural Installations	11,000	10,000
Performances	25,000	25,000
Public Art Documentary	25,000	
Public Art Tour Day	6,000	
Restoration of Public Art	10,000	8,000
Sculpture Rotation Program	1,000	
Subtotal	160,000	126,800
<i>Cultural Arts Funding:</i>		
CaDance	11,000	9,000
Community Art Project	1,500	
Endangered Planet	4,000	
First Thursday's Art Walk	21,000	16,500
Gallimaufry Performing Arts	21,000	15,000
Laguna Beach Alliance for the Arts	21,000	15,500
Laguna Beach Live!	21,000	16,000
Laguna Beach Sister City Association	2,500	1,500
Laguna Community Concert Band	11,000	8,000
Laguna Outreach Community Arts	17,500	13,500
Laguna Plein Air Painters Association	3,000	2,000
Laguna Tunes		1,300
My Hero Project	3,000	2,000
No Square Theater	19,000	14,000
Sawdust Art Festival	13,500	11,000
So. California Artist Association	2,500	1,500
Subtotal	172,500	126,800
Grand Total	\$332,500	\$126,800

* Allocations for program year 2010-11 are based on revenues received in the preceding fiscal year. The 2010-11 adopted budget reflects the anticipated reserves for FY 2010-11.



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Internal Service Funds

The following pages contain the budgets for the City's two internal service funds: one for vehicle replacement and one for insurance and benefits. As explained earlier in this budget document, an internal service fund is a revolving fund which is established to isolate the costs of a particular function and then to allocate those costs to the various operating divisions.

Costs for the functions of the internal service funds are allocated to individual operating divisions through the use of an annual rate which is adjusted each year to reflect anticipated costs. For example, the rates for vehicle replacement are based on the specific vehicles assigned to each division, and the rates for employee medical insurance are based on the number of employees in each division.

Based on this rate, each division pays to the internal service fund an annual amount which is shown as an expenditure item in the division budget. This payment becomes the revenue for the internal service fund which in turn directly pays for the goods and services provided, such as new vehicles or medical insurance.

The advantage of establishing rate-based internal service funds is that they provide an accounting mechanism to build up reserves to pay for very expensive items, such as the purchase of a fire truck or the payment of a large insurance claim. This allows the City to spread out the cost for these items over many years instead of having to pay the entire cost in a single year. Additionally, a rate-based vehicle replacement internal service fund more accurately assigns the cost of using equipment over the period during which the equipment is used.

Insurance & Benefits*Internal Service Fund
Insurance & Benefits Fund*

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1040	Vacation Payoff	\$384,112	\$396,200	\$378,200	\$378,200
1041	Sick Leave Payoff	300,459	314,600	284,000	284,000
1042	Comp Time Payoffs	(1,008)	22,800	38,800	38,800
1101	Retirement	(124)			
1201	Workers' Comp. Insurance	2,314,464	1,213,800	1,013,800	1,013,800
1303	Health Insurance	2,877,368	3,368,200	2,826,700	3,404,000
1306	Dental Insurance	210,392	208,700	253,300	208,000
1309	Life Insurance	39,551	37,800	37,800	37,800
1310	Retiree Health Savings	2,487	309,100	309,600	309,600
1313	Long Term Disability Ins.	130,898	124,000	124,000	124,000
1316	Unemployment Insurance	48,942	60,800	60,800	60,800
1318	Medicare Insurance	5,835	10,600	8,000	8,000
	Subtotal	6,313,375	6,066,600	5,335,000	5,867,000
Maintenance and Operations					
2170	General Insurance	923,572	600,000	600,000	600,000
	Subtotal	923,572	600,000	600,000	600,000
	Grand Total	\$7,236,947	\$6,666,600	\$5,935,000	\$6,467,000

Vehicle Replacement*Internal Service Fund
Vehicle Replacement Fund/1761*

Description	Division	Department Request 2010-11	Adopted Budget 2010-11
<u>Police Department:</u>			
Marked Patrol Vehicle	2102	\$35,000	\$35,000
Marked Patrol Vehicle	2102	35,000	35,000
Marked Patrol Vehicle	2102	35,000	35,000
Marked Patrol Vehicle	2102	35,000	
Marked Patrol Vehicle	2102	35,000	
Marked Motorcycle	2102	18,500	18,500
Patrol Supervisory Vehicle	2102	43,000	43,000
	Subtotal	236,500	166,500
<u>Fire Department:</u>			
Type 1 Fire Engine	2401	450,000	
	Subtotal	450,000	0
<u>Community Development Department:</u>			
Light Truck	4104	29,000	29,000
	Subtotal	29,000	29,000
	GRAND TOTAL	\$715,500	\$195,500



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Section IV

APPENDIX

Budget Detail By Fund (For Major Funds Only)

All Funds Summary¹

Fund

Account No. Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages				
1001 Salaries, Full Time	\$20,669,069	\$22,672,200	\$22,926,600	\$22,488,400
1003 Salaries, Part Time	2,402,809	2,363,700	2,286,100	2,312,100
1004 Tidepool, Part Time				1,500
1006 Salaries, Overtime	1,914,027	1,906,700	1,851,800	1,818,200
1007 Salaries, Overtime-Mutual Aid	218,494			
1038 Sick Leave Payoff	327,769	322,400	289,000	289,000
1040 Vacation Payoff	405,218	399,200	380,200	380,200
1042 Comp Time Payoffs	7,600	22,800	38,800	38,800
1053 Holiday Allowance	158,742	153,500	153,500	153,500
1059 Residency Incentive	40,034	52,700	52,700	52,700
1101 Retirement	5,345,231	5,958,500	6,163,700	5,382,400
1102 PERS, Side Fund				856,400
1103 P.A.R.S. Retirement	71,592	88,700	85,600	86,600
1201 Workers' Compensation	1,713,800	1,213,800	1,013,800	1,013,800
1300 Employee Group Insurance	2,610,500	2,762,700	2,930,300	2,908,500
1318 Medicare Insurance	288,159	343,100	340,300	339,100
Subtotal	36,173,044	38,260,000	38,512,400	38,121,200
Maintenance and Operations				
2001 Uniforms and Laundry	211,157	212,400	210,400	210,400
2011 Training, Travel and Dues	196,742	265,100	260,100	260,800
2021 Natural Gas	58,603	70,600	70,600	70,600
2024 Electricity	604,149	581,800	582,100	582,100
2027 Water	186,454	214,500	214,500	214,500
2031 Telephone	191,846	197,100	197,100	197,100
2051 Gas and Lubrications	427,808	469,800	543,400	557,400
2101 Materials and Supplies	1,624,911	1,191,900	1,165,600	1,162,200
2110 Paramedic Medical Supplies	40,008	46,200	45,800	45,800
2150 Rents and Leases	1,218,513	1,370,000	1,439,300	1,426,300
2160 Lease Payments-Debt Service	295,800			
2170 General Insurance	609,100	600,000	600,000	600,000

¹Includes all operating and capital project funds. Excludes trust and agency, internal service funds, carryovers, contingency reserves and special assesment district funds.

All Funds Summary (Con't)

Fund

Account		Actual	Adopted	Department	Adopted
		Expenditures	Budget	Request	Budget
No.	Account Title	2008-09	2009-10	2010-11	2010-11
2201	Repairs and Maint. Auto.	504,345	450,400	451,200	455,200
2222	Repairs and Maint. Other	580,336	577,300	546,100	536,200
2281	Printing	113,463	161,700	156,300	156,300
2302	Legal Advertising	7,583	16,900	11,300	11,300
2401	Contractual Services	5,051,837	5,150,600	5,311,000	5,282,800
2402	Contractual SOCWA Operations	1,539,240	1,620,000	1,620,000	1,620,000
2432	Postage	57,030	80,600	80,800	79,000
2501	Bond Principal	1,360,000	1,425,000	1,490,000	1,490,000
2508	Vehicle Cost Redistribution	(91,588)	(50,000)	(62,000)	(62,000)
2521	Interest	697,370	665,700	625,500	625,500
2522	Loan Administration Fees	19,137	21,000	21,000	21,000
2956	Gas Tax Exchange	647,000			
	Community Assistance	213,500	229,300	229,300	231,100
	Depreciation	349,622			
Subtotal		16,713,965	15,567,900	15,809,400	15,773,600
Capital Outlay					
5305	Improv.Other Than Buildings	13,355	22,500		
5408	Office Furniture & Equipment	96,938	61,500	49,900	54,500
5622	Other Equipment	881,956	258,300	80,900	53,500
5625	Trolley Rehabilitation	7,708			
5650	Public Safety Dispatch System	114,732			
5657	UASI-Breathing Apparatus	235,053			
Subtotal		1,349,741	342,300	130,800	108,000
Special Programs					
Special Programs		3,118,950	2,659,000	2,547,500	2,905,500
Subtotal		3,118,950	2,659,000	2,547,500	2,905,500
Capital Improvements					
Capital Improvement Projects		21,570,690	10,800,000	7,977,000	8,645,000
Subtotal		21,570,690	10,800,000	7,977,000	8,645,000
Grand Total		\$78,926,389	\$67,629,200	\$64,977,100	\$65,553,300

General Fund Summary

Fund

Account No. Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
<u>Salaries and Wages</u>				
1001 Salaries, Full Time	\$18,832,112	\$20,707,800	\$20,943,400	\$20,515,200
1003 Salaries, Part Time	1,729,251	1,623,900	1,587,900	1,587,900
1004 Tidepool, Part Time				1,500
1006 Salaries, Overtime	1,776,288	1,764,200	1,709,300	1,675,700
1007 Salaries, Overtime-Mutual Aid	218,494			
1009 Salaries, Redistributed	(281,601)	(293,200)	(295,500)	(295,500)
1038 Sick Leave Payoff	312,900	301,400	271,800	271,800
1040 Vacation Payoff	378,900	375,800	357,500	357,500
1042 Comp Time Payoffs	7,200	22,200	38,200	38,200
1053 Holiday Allowance	155,372	150,500	150,500	150,500
1059 Residency Incentive	37,263	42,700	42,700	42,700
1101 Retirement	5,076,713	5,645,400	5,835,300	4,995,000
1102 PERS, Side Fund				856,400
1103 P.A.R.S. Retirement	64,666	60,800	59,300	59,400
1201 Workers' Compensation	1,629,700	1,149,100	980,100	980,100
1300 Employee Group Insurance	2,330,500	2,463,100	2,611,100	2,589,300
1318 Medicare Insurance	265,188	307,300	304,000	302,500
Subtotal	32,532,944	34,321,000	34,595,600	34,128,200
<u>Maintenance and Operations</u>				
2001 Uniforms and Laundry	190,325	192,500	190,500	190,500
2011 Training, Travel and Dues	188,282	251,600	246,600	247,300
2021 Natural Gas	56,054	67,000	67,000	67,000
2024 Electricity	197,830	204,100	204,400	204,400
2027 Water	155,135	176,500	176,500	176,500
2031 Telephone	168,303	175,200	175,200	175,200
2051 Gas and Lubrications	284,501	271,800	301,500	301,500
2101 Materials and Supplies	1,175,264	1,020,400	993,100	989,700
2110 Paramedic Medical Supplies	40,008	46,200	45,800	45,800
2150 Rents and Leases	975,535	1,081,100	1,121,900	1,091,900
2170 General Insurance	499,600	411,900	411,900	411,900
2201 Repairs and Maint. Auto.	319,148	288,300	285,000	285,000
2222 Repairs and Maint. Other	399,901	423,100	430,900	421,000
2281 Printing	80,171	111,800	106,400	106,400
2302 Legal Advertising	7,583	16,900	11,300	11,300
2401 Contractual Services	4,729,704	4,685,700	4,768,800	4,753,600

General Fund Summary (Con't)

Fund Detail

Account	Actual	Adopted	Department	Adopted
No. Account Title	Expenditures	Budget	Request	Budget
	2008-09	2009-10	2010-11	2010-11
2432 Postage	56,454	71,600	71,800	70,000
2508 Vehicle Cost Redistribution	(91,588)	(50,000)	(62,000)	(62,000)
2804 Costs Redistributed	(465,522)	(497,500)	(514,100)	(514,100)
2956 Exchange Expenditure	647,000			
Community Assistance	213,500	229,300	229,300	231,100
Subtotal	9,827,189	9,177,500	9,261,800	9,204,000
Capital Outlay				
5305 Improv. Other Than Buildings	13,355	22,500		
5408 Office Furniture & Equipment	93,341	61,500	49,900	54,500
5622 Other Equipment	881,956	103,300	80,900	53,500
5650 Public Safety Dispatch System	114,732			
5657 UASI-Breathing Apparatus	235,053			
Subtotal	1,338,437	187,300	130,800	108,000
Special Programs				
Special Programs	2,679,918	2,242,000	2,345,600	2,528,600
Subtotal	2,679,918	2,242,000	2,345,600	2,528,600
Grand Total	\$46,378,488	\$45,927,800	\$46,333,800	\$45,968,800

Parking Authority Fund Summary

Fund Detail

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$524,414	\$589,100	\$598,500	\$598,500
1003	Salaries, Part Time	24,880	46,000	46,000	38,800
1006	Salaries, Overtime	11,789	13,200	13,200	13,200
1009	Salaries, Redistributed	207,400	216,600	216,600	216,600
1038	Sick Leave Payoff	10,100	5,600	4,400	4,400
1040	Vacation Payoff	8,700	6,600	4,600	4,600
1042	Comp Time Payoffs	400	600	600	600
1053	Holiday Allowance	3,370	3,000	3,000	3,000
1101	Retirement	86,444	96,100	101,900	120,900
1103	P.A.R.S. Retirement	1,063	1,800	1,800	1,500
1201	Workers' Compensation	25,500	19,900	13,000	13,000
1300	Employee Group Insurance	100,000	107,000	114,000	114,000
1318	Medicare Insurance	5,823	6,600	7,500	7,400
	Subtotal	1,009,882	1,112,100	1,125,100	1,136,500
Maintenance and Operations					
2001	Uniforms and Laundry	2,725	3,400	3,400	3,400
2011	Training, Travel and Dues		1,000	1,000	1,000
2024	Electricity	2,296	2,700	2,700	2,700
2027	Water	6,426	7,900	7,900	7,900
2031	Telephone	6,837	9,300	9,300	9,300
2051	Gas and Lubrications	7,405	7,800	9,500	9,500
2101	Materials and Supplies	361,994	66,500	66,500	66,500
2150	Rents and Leases	35,018	34,200	31,400	31,400
2170	General Insurance	9,400	10,300	10,300	10,300
2201	Repairs and Maint. Auto.	9,614	10,000	12,000	12,000
2222	Repairs and Maint. Other	25,752	22,000	22,000	22,000
2281	Printing	8,195	20,000	20,000	20,000
2401	Contractual Services	201,944	336,900	346,900	333,900
2432	Postage		3,500	3,500	3,500
2804	Costs Redistributed	141,000	146,300	145,800	145,800
	Subtotal	818,606	681,800	692,200	679,200

Parking Authority Fund Summary

Fund

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
<u>Capital Outlay</u>					
5408	Office Furniture & Equipment	1,808			
	Subtotal	1,808	0	0	0
<u>Special Programs</u>					
	Special Programs	110,418	178,000	178,000	178,000
	Subtotal	110,418	178,000	178,000	178,000
<u>Capital Improvements</u>					
	Capital Improvement Projects	106,897			
	Subtotal	106,897	0	0	0
	Grand Total	\$2,047,611	\$1,971,900	\$1,995,300	\$1,993,700

Wastewater Fund Summary

Fund Detail

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
Salaries and Wages					
1001	Salaries, Full Time	\$989,771	\$1,051,700	\$1,063,600	\$1,063,600
1003	Salaries, Part Time	47,623	55,100		
1006	Salaries, Overtime	49,595	30,500	30,500	30,500
1009	Salaries, Redistributed	(2,500)	(2,200)	(2,200)	(2,200)
1038	Sick Leave Payoff	5,400	7,600	7,800	7,800
1040	Vacation Payoff	14,700	13,800	16,100	16,100
1059	Residency Incentive	2,771	10,000	10,000	10,000
1101	Retirement	156,638	164,300	172,200	204,400
1103	P.A.R.S. Retirement	1,879	2,100		
1201	Workers' Compensation	14,500	12,900	8,500	8,500
1300	Employee Group Insurance	130,000	139,100	148,200	148,200
1318	Medicare Insurance	12,959	13,800	13,200	13,200
	Subtotal	1,423,336	1,498,700	1,467,900	1,500,100
Maintenance and Operations					
2001	Uniforms and Laundry	7,292	7,500	7,500	7,500
2011	Training, Travel and Dues	7,927	10,900	10,900	10,900
2021	Natural Gas	2,050	3,100	3,100	3,100
2024	Electricity	149,512	129,400	129,400	129,400
2027	Water	24,892	30,100	30,100	30,100
2031	Telephone	12,931	11,600	11,600	11,600
2051	Gas and Lubrications	20,109	24,800	24,800	24,800
2101	Materials and Supplies	53,409	59,000	60,000	60,000
2150	Rents and Leases	124,680	129,400	142,800	142,800
2160	Lease Payments-Debt Service	295,800			
2170	General Insurance	76,700	164,700	164,700	164,700
2201	Repairs and Maint. Auto.	17,893	22,100	22,100	22,100
2222	Repairs and Maint. Other	149,752	125,000	86,000	86,000
2281	Printing	161	2,400	2,400	2,400
2401	Contractual Services	90,521	60,000	89,800	89,800
2402	Contractual SOCWA Operations	1,539,240	1,620,000	1,620,000	1,620,000
2432	Postage	576	5,500	5,500	5,500
2521	Bond Interest	447,264	480,000	510,000	510,000
2522	Loan Administration Fees	19,137	21,000	21,000	21,000
2804	Costs Redistributed	183,600	191,500	196,600	196,600
	Subtotal	3,223,448	3,098,000	3,138,300	3,138,300

Wastewater Fund Summary (Con't)

Fund Detail

Account No.	Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
<u>Special Programs</u>					
	Special Programs	99,960	27,500	12,500	12,500
	Subtotal	99,960	27,500	12,500	12,500
<u>Capital Improvements</u>					
	Capital Improvement Projects	3,784,569	2,480,000	1,957,000	1,955,000
	Subtotal	3,784,569	2,480,000	1,957,000	1,955,000
	Grand Total	\$8,531,313	\$7,104,200	\$6,575,700	\$6,605,900

Transit Fund Summary

Fund

Account No. Account Title	Actual Expenditures 2008-09	Adopted Budget 2009-10	Department Request 2010-11	Adopted Budget 2010-11
<u>Salaries and Wages</u>				
1001 Salaries, Full Time	\$322,772	\$323,600	\$321,100	\$311,100
1003 Salaries, Part Time	601,056	638,700	652,200	685,400
1006 Salaries, Overtime	76,355	98,800	98,800	98,800
1009 Salaries, Redistributed	59,500	60,300	62,500	62,500
1038 Sick Leave Payoff	(631)	7,800	5,000	5,000
1040 Vacation Payoff	2,918	3,000	2,000	2,000
1101 Retirement	25,437	52,700	54,300	62,100
1103 P.A.R.S. Retirement	3,912	24,000	24,500	25,700
1201 Workers' Compensation	44,100	31,900	12,200	12,200
1300 Employee Group Insurance	50,000	53,500	57,000	57,000
1318 Medicare Insurance	4,033	15,400	15,600	16,000
Subtotal	1,189,451	1,309,700	1,305,200	1,337,800
<u>Maintenance and Operations</u>				
2001 Uniforms and Laundry	10,815	9,000	9,000	9,000
2011 Training, Travel and Dues	532	1,600	1,600	1,600
2021 Natural Gas	500	500	500	500
2024 Electricity	7,095	7,600	7,600	7,600
2031 Telephone	3,775	1,000	1,000	1,000
2051 Gas and Lubrications	115,793	165,400	207,600	221,600
2101 Materials and Supplies	34,244	43,000	43,000	43,000
2150 Rents and Leases	83,280	125,300	143,200	160,200
2170 General Insurance	23,400	13,100	13,100	13,100
2201 Repairs and Maint. Auto.	157,690	130,000	132,100	136,100
2222 Repairs and Maint. Other	4,930	5,200	5,200	5,200
2281 Printing	24,935	27,500	27,500	27,500
2401 Contractual Services	20,012	48,000	85,500	85,500
2804 Costs Redistributed	349,622	159,700	171,700	171,700
Depreciation	140,900			
Subtotal	977,522	736,900	848,600	883,600
<u>Capital Outlay</u>				
5408 Office Furniture & Equipment	1,789			
5625 Trolley Rehabilitation	7,708			
Subtotal	9,497	0	0	0
<u>Special Programs</u>				
Special Programs	141,908	145,900	151,400	151,400
Subtotal	141,908	145,900	151,400	151,400
Grand Total	\$2,318,378	\$2,192,500	\$2,305,200	\$2,372,800

Section V

CAPITAL IMPROVEMENT PROGRAM – PUBLIC WORKS **DEPARTMENT**

Introduction

The City's Capital Improvement Program for the Public Works Department includes major projects to replace or construct portions of the City's physical infrastructure including, for example, its streets, buildings, parks, street lights and storm drains.

The following schedules are included on the pages that follow:

1. *"Capital Improvement Project Summary"* (page 171). This schedule summarizes all capital improvement projects budgeted for Fiscal Year 2010-11.
2. *"Capital Project Information"* (pages 172-189). These pages describe the projects budgeted for Fiscal Year 2010-11.
3. *"Ten Year Capital Improvement Plan"* (pages 190-201). A ten-year schedule is provided through Fiscal Year 2019-20 for all capital projects proposed at this time. A one-page funding summary for the entire Ten-Year Plan is shown on page 190. A revenue and budget projection schedule is shown on 191.
4. *"Capital Improvements Not Included in the Ten-Year Plan"* (pages 202-203). This schedule lists projects that have not been included in the Ten-Year Plan presented in order of cost.



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Fiscal Year 2010/11
CAPITAL IMPROVEMENT PROJECT SUMMARY
See the Following Pages for Description of Each Project

Capital Improvement Fund

Acct No.			
1	9946	Circle Way Nuisance Water Diversion	\$250,000 ¹
2	9507	Lifeguard HQ and Public Restrooms Supplemental Funding	\$1,500,000
3	9947	Citywide Metal Storm Drain Pipe Repair	\$1,000,000
4	9948	City Hall Fuel Island Modifications	\$70,000
5	9949	West Street Handicap Ramp	\$50,000
6	9950	High School Tennis Courts Renovation/Lighting Improvements	\$300,000 ²
7	9951	Main Beach Play Equipment Replacement	\$250,000
8	9952	Moulton Meadows, Alta Laguna, Lang, and TOW Parks Rehabilitation	\$700,000
9	9953	Alta Vista Retaining Wall Design	\$100,000
10	9954	Laguna Canyon Road Asphalt Walkway Repairs	\$100,000
11	9955	Lang Park Community Center Roof Replacement	\$100,000
12	9956	Fire Station #2 Exterior Siding and Roof Repairs	\$100,000
13	9957	Broadway Landscaping and Fencing Improvements Design	\$100,000
14	9945	Energy Efficiency Improvements at Various City Facilities	\$250,000 ³
15	9011	FY 2010/11 Street Rehabilitation Supplemental Funding	\$320,000
Total Cost of 2010/11 Capital Improvement Fund Projects			\$5,190,000

Gas Tax Fund

Acct No.			
16	9011	FY 2010/11 Street Slurry Seal and Rehabilitation	\$700,000
17	9012	Repayment of Gas Tax Loan - Payment 2 of 4	\$700,000 ⁴
Total Cost of 2010/11 Gas Tax Fund Projects			\$1,400,000

Street Lighting Fund

Acct No.			
18	9944	Laguna Canyon Frontage Road Street Light Relocations	\$100,000
Total Cost of 2010/11 Street Lighting Fund Projects			\$100,000

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2010/11	\$6,690,000
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- 1 Possible grant funding of \$125,000*
- 2 \$90,000 funded by Laguna Beach Unified School District*
- 3 \$130,000 funded by an ARRA grant*
- 4 Repayment of the remaining \$50,000 internal loan from the Lifeguard Headquarters project, and \$650,000 of a total \$1,000,000 internal loan from the Vehicle Replacement Fund.*

CIP Project Information

Capital Improvement Fund

Circle Way Nuisance Water Diversion

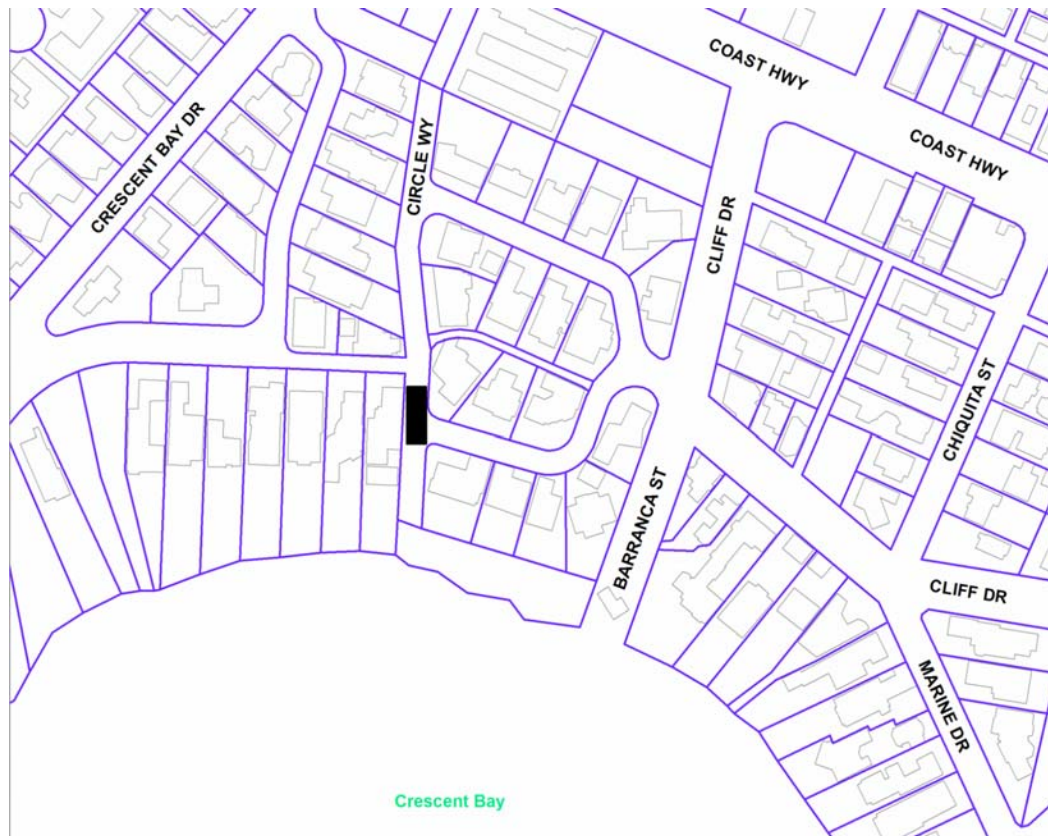
\$250,000

CIP Ten-Year Plan Year: 1 10/11

CIP Number 1

Project Description and Purpose:

Construct a nuisance water diversion at the storm drain within Circle Way that discharges into north Crescent Bay beach. The existing storm drain is scheduled to be increased in size, and funding for this work is included in the prior year's budget. To minimize disruption to the area, the nuisance water diversion would be constructed in conjunction with the storm drain project.



CIP Project Information

Capital Improvement Fund

Lifeguard HQ and Public Restrooms Supplemental Funding

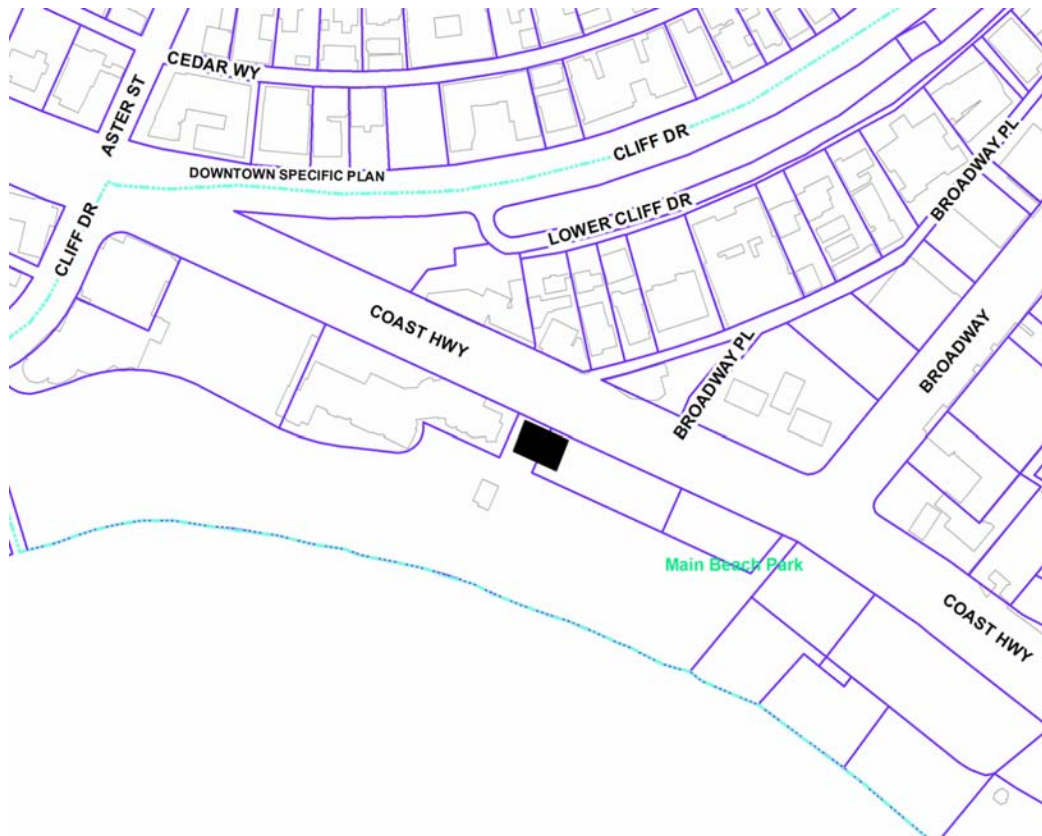
\$1,500,000

CIP Ten-Year Plan Year: 1 10/11

CIP Number 2

Project Description and Purpose:

This project provides \$1.5 million in supplemental funding for the Lifeguard Headquarters and Public Restroom project, which brings the total funding from \$3.3 million to \$4.8 million.



CIP Project Information

Capital Improvement Fund

Citywide Metal Storm Drain Pipe Repair

\$1,000,000

CIP Ten-Year Plan Year: 1 10/11

CIP Number 3

Project Description and Purpose:

Repair or replace approximately 50 metal storm drain pipes at various location throughout the City. Repair methods include lining, sleeving, spot repairs, and open cut excavation and replacement for approximately 6,000 feet of pipe.

CIP Project Information

Capital Improvement Fund

City Hall Fuel Island Modifications

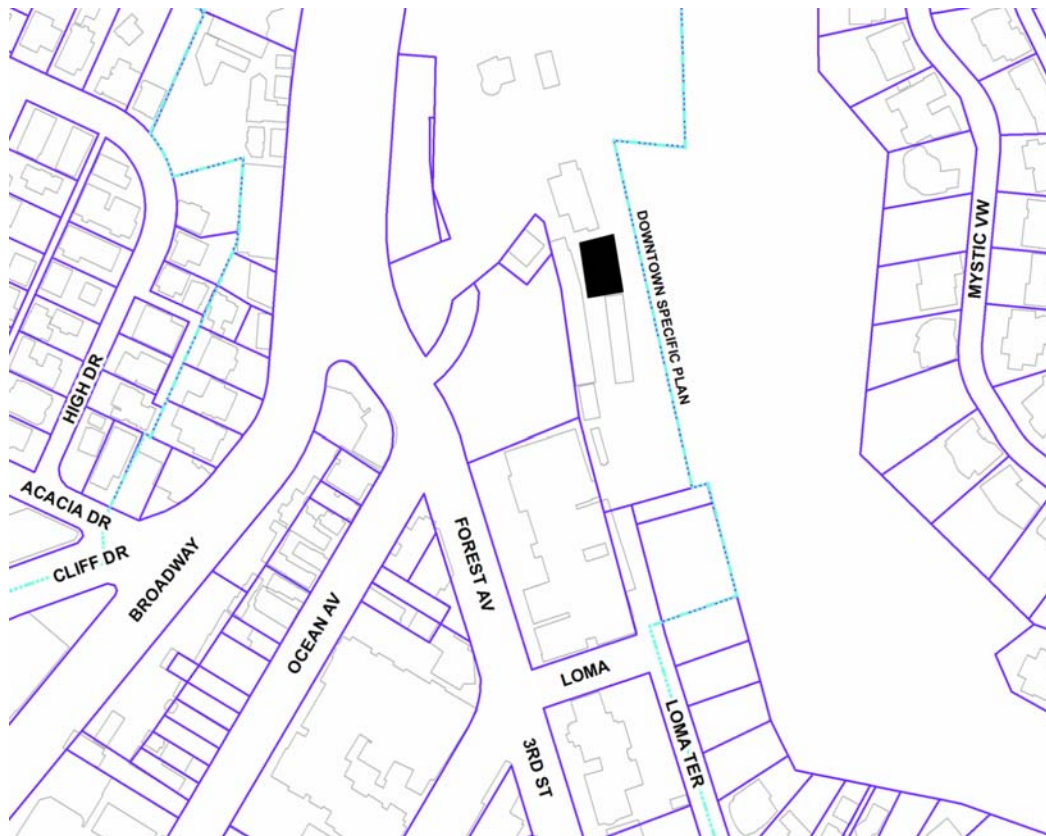
\$70,000

CIP Ten-Year Plan Year: 1 10/11

CIP Number 4

Project Description and Purpose:

The fuel island at City Hall dispenses gasoline and diesel fuels to City vehicles for Police, Fire, Marine Safety, and Community Development. The current fuel monitoring system is no longer working and is not repairable. The manufacturer has not been in business for many years. Repairs have been done from time to time using spare parts from other decommissioned systems. There are no longer spare parts available. The fuel monitoring system is needed to monitor fuel usage by individual vehicle for allocation of costs to the various departments and for fuel accountability. This project will install a new fuel monitoring system that is compatible with the new system at the City's Corporation Yard.



CIP Project Information

Capital Improvement Fund

West Street Handicap Ramp

\$50,000

CIP Ten-Year Plan Year: 1 10/11

CIP Number 5

Project Description and Purpose:

Construct a handicap ramp on the ocean side of Coast Highway at West Street to provide continuity to the new ramp on the inland side and as required by Caltrans for the South Laguna Streetscape project. Right of way acquisition and Caltrans permitting will be required.



CIP Project Information

Capital Improvement Fund

High School Tennis Courts Renovation/Lighting Improvements

\$300,000

CIP Ten-Year Plan Year: 1 10/11

CIP Number 6

Project Description and Purpose:

This project will provide concrete replacement on a portion of the High School tennis court 1 and concrete repairs to all six courts. All courts will then be resurfaced. Chain link fencing will be replaced and extended between the courts. New windscreens will be placed around the perimeter of the courts. Light fixtures will be replaced on the existing poles on courts 1 through 4. Sixteen new poles and fixtures will be placed at the rear two courts that do not currently have court lighting.



CIP Project Information

Capital Improvement Fund

Main Beach Play Equipment Replacement

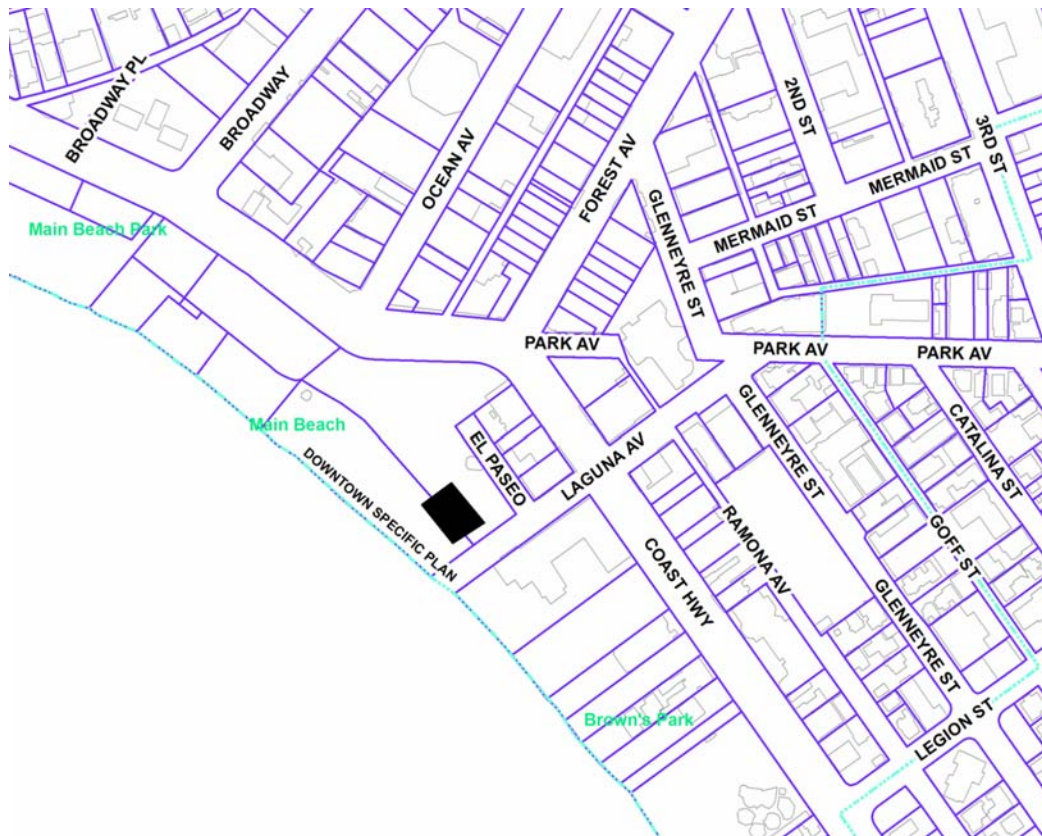
\$250,000

CIP Ten-Year Plan Year: 1 10/11

CIP Number 7

Project Description and Purpose:

The play equipment at Main Beach Park is very popular and extensively used. Routine replacement is needed due to the heavy use and the salt air environment. This project replaces the play equipment with similar equipment.



CIP Project Information

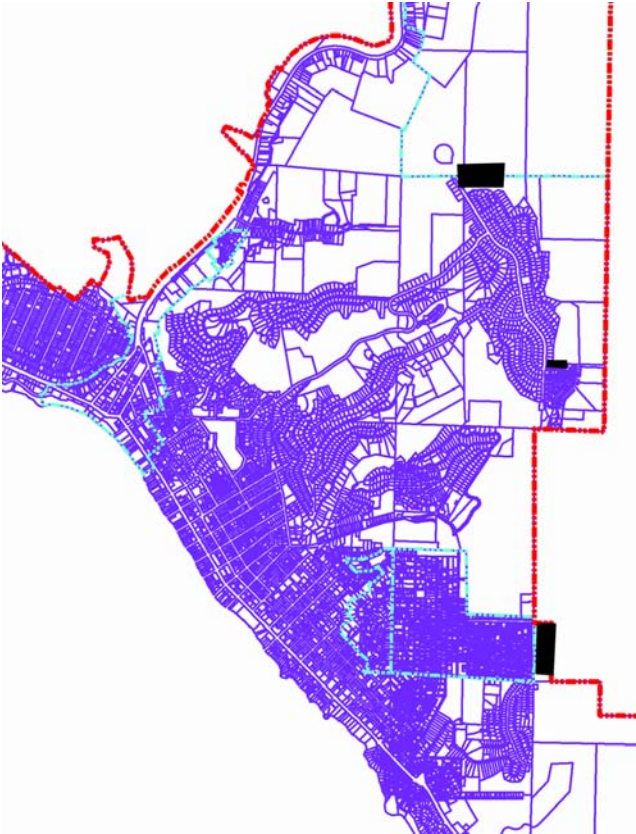
Capital Improvement Fund

Moulton Meadows, Alta Laguna, Lang, and TOW Parks Rehabilitation \$700,000

CIP Ten-Year Plan Year: 1 10/11 CIP Number 8

Project Description and Purpose:

Moulton Meadows Park, Alta Laguna Park, Lang Park, and Top of the World Park require upgrades to maintain the parks in good condition. Irrigation systems will be upgraded. Sportsfields, tennis courts, and public restrooms will be renovated. Picnic tables, exercise equipment, and pathways need renovation or replacement.



CIP Project Information

Capital Improvement Fund

Alta Vista Retaining Wall Design

\$100,000

CIP Ten-Year Plan Year: 1 10/11

CIP Number 9

Project Description and Purpose:

The existing wooden retaining walls along Alta Vista Way are failing and need replacement. This project provides for the design of the replacement walls. Construction of the walls is programmed in Fiscal Year 2011/12.



CIP Project Information

Capital Improvement Fund

Laguna Canyon Road Asphalt Walkway Repairs

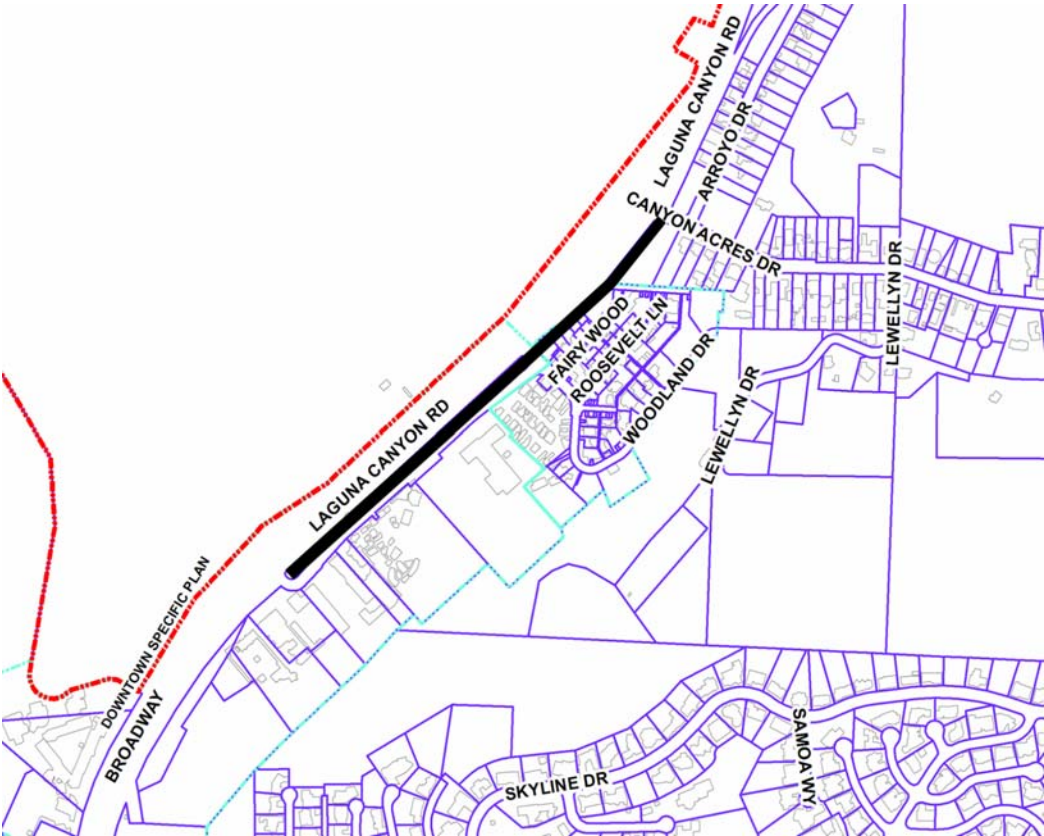
\$100,000

CIP Ten-Year Plan Year: 1 10/11

CIP Number 10

Project Description and Purpose:

The area of Laguna Canyon Road between the Frontage Road and Canyon Acres Drive has been damaged by tree roots and needs repairs. Repairs will be made to portions of street pavement, curb and gutter, and the asphalt pathway.



CIP Project Information

Capital Improvement Fund

Lang Park Community Center Roof Replacement

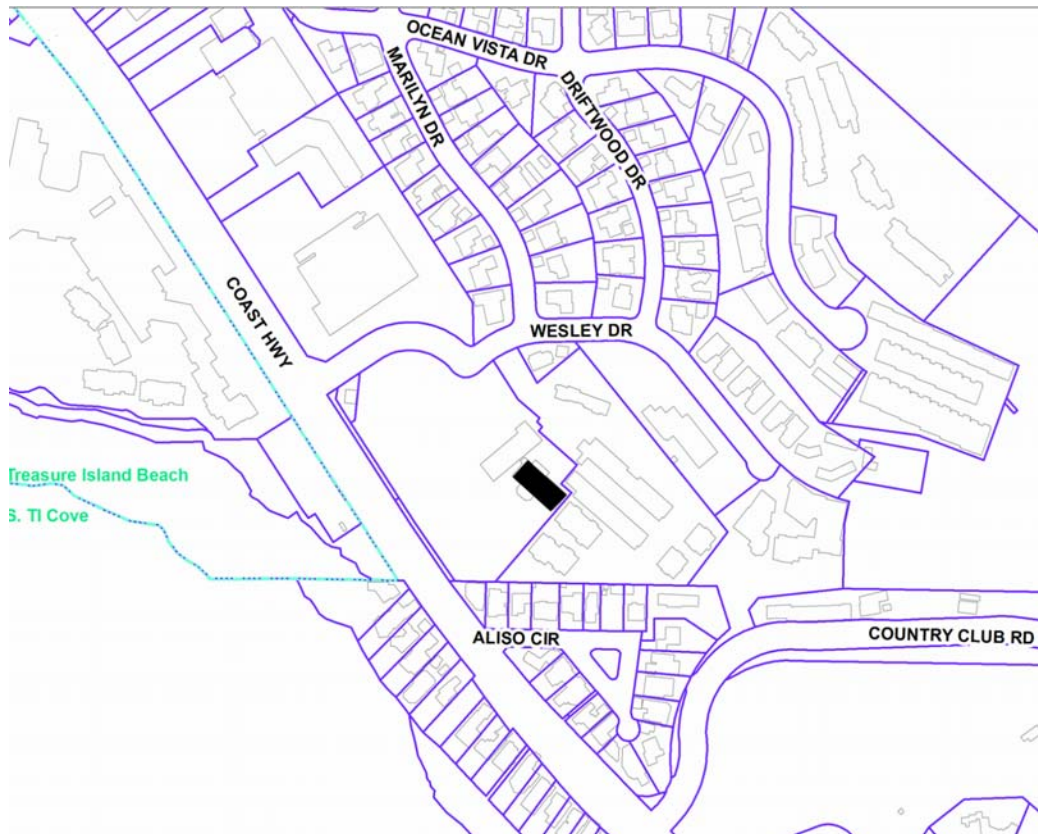
\$100,000

CIP Ten-Year Plan Year: 1 10/11

CIP Number 11

Project Description and Purpose:

The roofing at Lang Park gymnasium and multipurpose room needs replacement due to age and deterioration.



CIP Project Information

Capital Improvement Fund

Fire Station #2 Exterior Siding and Roof Repairs

\$100,000

CIP Ten-Year Plan Year: 1 10/11

CIP Number 12

Project Description and Purpose:

The roofing and exterior shingle siding at Fire Station #2 need to be replaced due to leaks and deterioration. The exterior cement plaster needs cosmetic repairs, particularly on the westerly facing side.



CIP Project Information

Capital Improvement Fund

Broadway Landscaping and Fencing Improvements Design

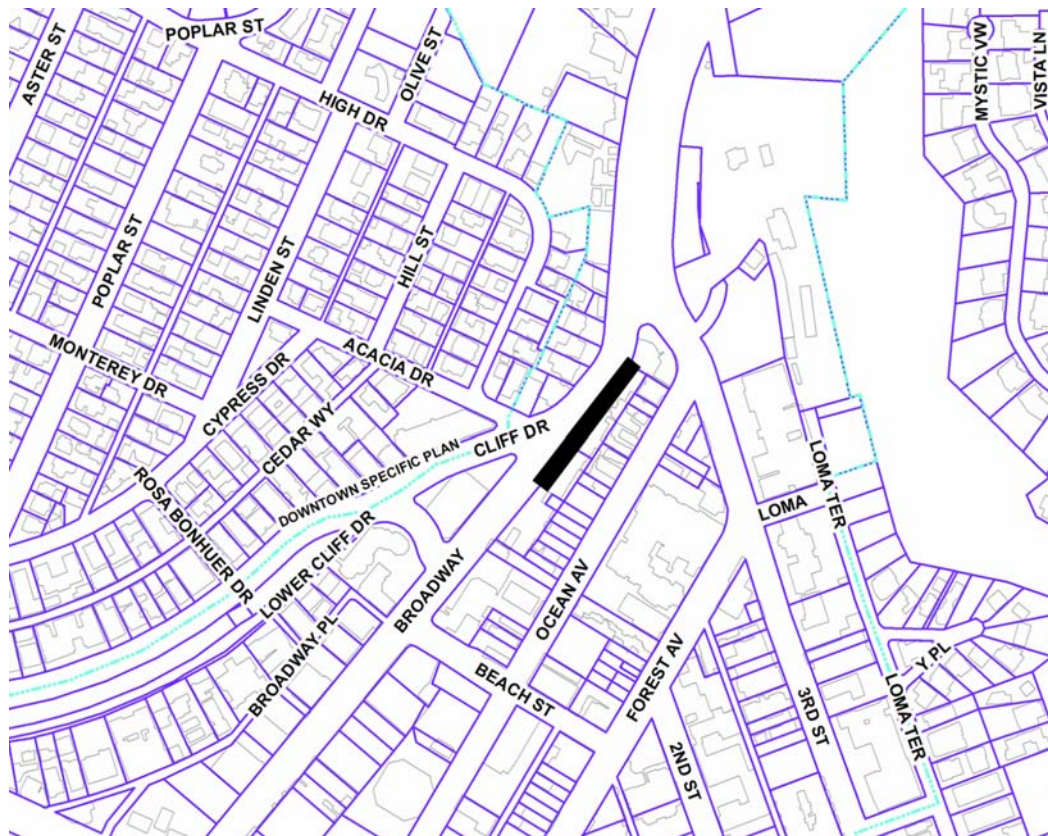
\$100,000

CIP Ten-Year Plan Year: 1 10/11

CIP Number 13

Project Description and Purpose:

The area between the Bus Depot and Forest Avenue along the flood control channel needs landscaping, irrigation, and fencing improvements. This project provides for the design of these improvements. Completing the design will allow the project to be more competitive for future grant funding opportunities.



CIP Project Information

Capital Improvement Fund

Energy Efficiency Improvements at Various City Facilities

\$250,000

CIP Ten-Year Plan Year: 1 10/11

CIP Number 14

Project Description and Purpose:

Replace HVAC at City Hall with energy efficient units, add lighting motion sensors at City Hall and replace lighting at the following City Facilities with high efficiency lighting: City Hall, Fire Stations I and II, Glenneyre Parking Structure, Mermaid Parking Structure, and the Corporation Yard.

CIP Project Information

Capital Improvement Fund

FY 2010/11 Street Rehabilitation Supplemental Funding

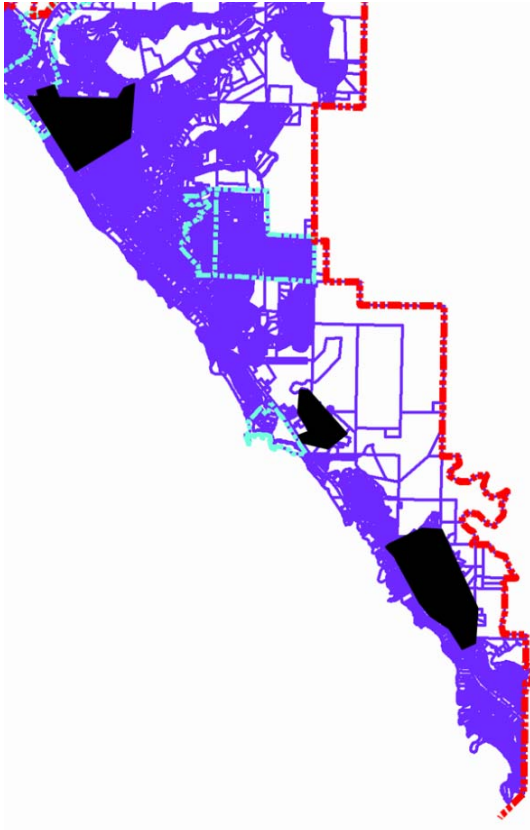
\$320,000

CIP Ten-Year Plan Year: 1 10/11

CIP Number 15

Project Description and Purpose:

This project provides \$320,000 of supplemental funding from the Capital Improvement Fund to the FY 2010/11 Street Slurry Seal and Rehabilitation project budgeted in this fiscal year Gas Tax Fund.



CIP Project Information

Gas Tax Fund

FY 2010/11 Street Slurry Seal and Rehabilitation

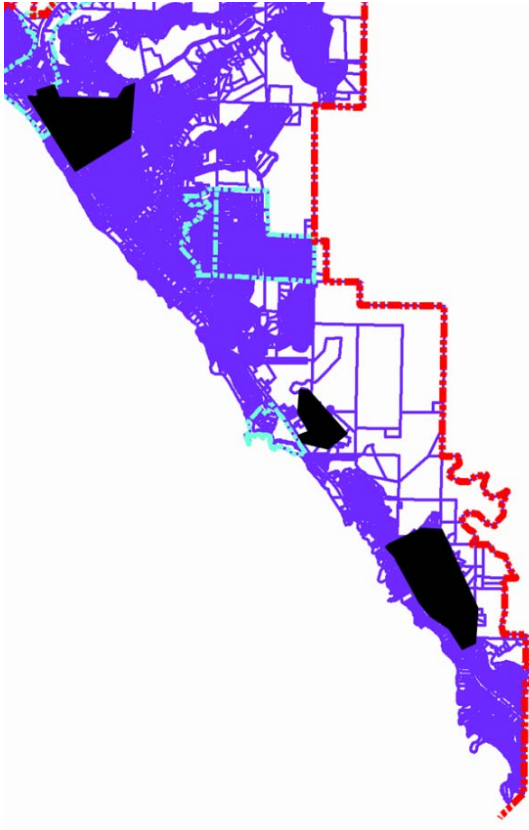
\$700,000

CIP Ten-Year Plan Year: 1 10/11

CIP Number 16

Project Description and Purpose:

Repair and slurry seal streets in the following three neighborhoods: 1) between Lagunita and Aliso Creek; 2) between West Street and the southerly City limits; and 3) between Park Avenue and Thalia Street. Streets in these areas were last resurfaced in 1998, 1999, and 2000 respectively. Construction will be combined with the FY 2009/10 Street Rehabilitation project.



CIP Project Information

Gas Tax Fund

Repayment of Gas Tax Loan - Payment 2 of 4

\$700,000

CIP Ten-Year Plan Year: 1 10/11

CIP Number 17

Project Description and Purpose:

Repayment of the remaining \$50,000 internal loan from the Lifeguard Headquarters project, and \$650,000 of a total \$1,000,000 internal loan from the Vehicle Replacement Fund.

CIP Project Information

Street Lighting Fund

Laguna Canyon Frontage Road Street Light Relocations

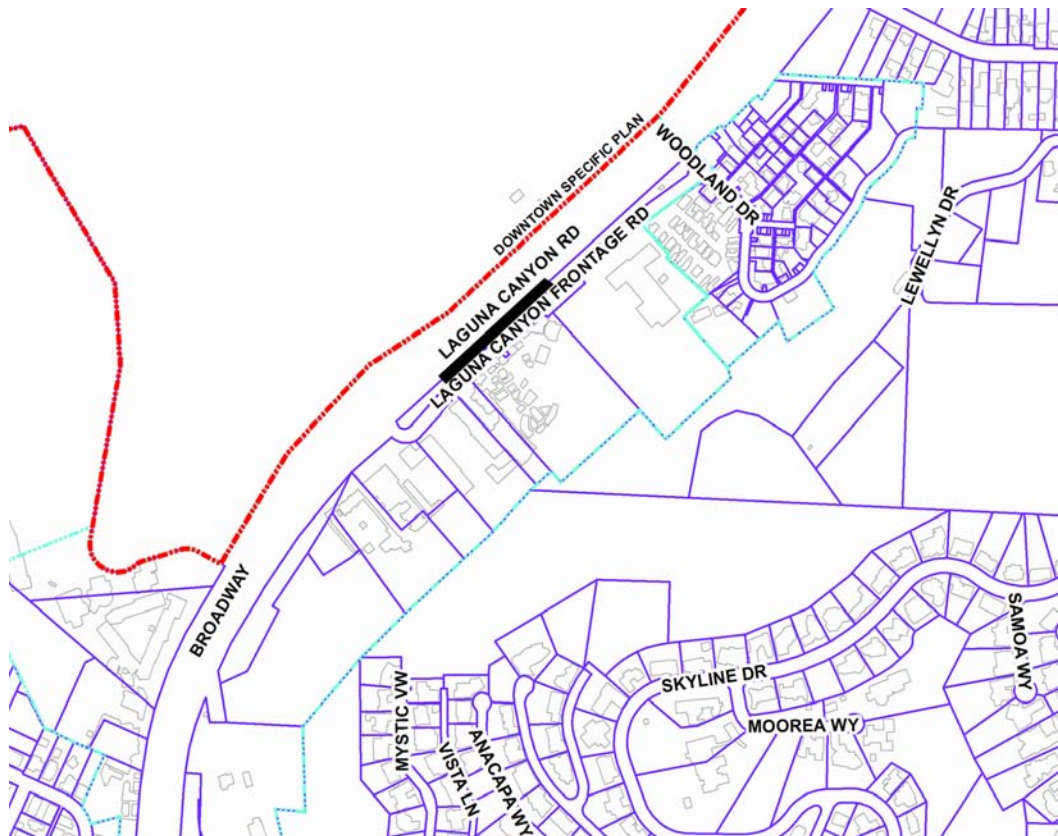
\$100,000

CIP Ten-Year Plan Year: 1 10/11

CIP Number 18

Project Description and Purpose:

Relocate three existing street lights in front of the Sawdust Festival grounds to the northerly side of the road to improve pedestrian access along the sidewalk. The electrical service to the new lights would also be placed underground.



FUNDING SUMMARY
TEN YEAR CAPITAL IMPROVEMENT PLAN
Fiscal Year 2010/11 through Fiscal Year 2019/20

	Year	Capital Improvement Fund	Gas Tax Fund	Street Lighting Fund	Parking Authority Fund	Total
1.	2010/11	\$5,190,000 ^{1,2,3}	\$1,400,000 ⁴	\$100,000		\$6,690,000
2.	2011/12	5,440,000 ⁵	1,400,000 ⁶		100,000	6,940,000
3.	2012/13	4,500,000 ⁷	1,400,000 ⁸			5,900,000
4.	2013/14	4,700,000	1,000,000			5,700,000
5.	2014/15	5,500,000	1,000,000			6,500,000
6.	2015/16	5,100,000	1,000,000			6,100,000
7.	2016/17	5,300,000	1,100,000			6,400,000
8.	2017/18	5,300,000	1,000,000			6,300,000
9.	2018/19	5,300,000	1,000,000			6,300,000
10.	2019/20	<u>4,900,000</u>	<u>1,000,000</u>	<u> </u>	<u> </u>	<u>5,900,000</u>
TOTAL		<u><u>\$51,230,000</u></u>	<u><u>\$11,300,000</u></u>	<u><u>\$100,000</u></u>	<u><u>\$100,000</u></u>	<u><u>\$62,630,000</u></u>

¹ \$125,000 possible grant funding
² \$90,000 funded by Laguna Beach Unified School District
³ \$130,000 funded by an ARRA grant
⁴ \$375,000 funded by Proposition 1B this year only
⁵ \$400,000 funded by a Federal transportation grant
⁶ \$265,000 transferred from the Capital Improvement Fund
⁷ \$150,000 possible grant funding
⁸ \$410,000 transferred from the Capital Improvement Fund

CITY OF LAGUNA BEACH CAPITAL IMPROVEMENT PROGRAM REVENUE AND BUDGET PROJECTIONS

Program Year	1	2	3	4	5	6	7	8	9	10
Fiscal Year	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20
116 CAPITAL IMPROVEMENT FUND										
Starting Fund Balance	\$ 416,295	\$ 221,295	\$ (363,705)	\$ (303,705)	\$ (83,705)	\$ (313,705)	\$ (193,705)	\$ (273,705)	\$ (353,705)	\$ (433,705)
3138 Real Property Transfer Tax	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
3144 Building Construction Tax	\$ 170,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
3410 Vehicle Code Fines	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000
3415 Municipal Code Fines Other	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
3420 Municipal Code Fines Parking	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000
3422 Municipal Code Fines DMV	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000
3442 Administrative Citations Police	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
3959 Auto Immobilization Fee	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
3113 Hotel Taxes from Mortgage	\$ 2,700,000	\$ 2,700,000	\$ 2,800,000	\$ 2,900,000	\$ 3,100,000	\$ 3,200,000	\$ 3,200,000	\$ 3,200,000	\$ 3,200,000	\$ 3,200,000
Federal Transportation Grant (TEA)	\$ 90,000									
Funds From Laguna Beach Unified School District	\$ 130,000									
ARRA Grant	\$ 125,000									
OCTA or Clean Water Grants	\$ 5,411,295	\$ 5,341,295	\$ 4,606,295	\$ 4,616,295	\$ 5,186,295	\$ 4,906,295	\$ 5,026,295	\$ 4,946,295	\$ 4,866,295	\$ 4,786,295
Total Funds Available	\$ -	\$ (265,000)	\$ (410,000)	\$ -	\$ -	\$ (5,100,000)	\$ (5,300,000)	\$ (5,300,000)	\$ (5,300,000)	\$ (4,900,000)
Transfer To Sewer Fund	\$ (5,190,000)	\$ (5,440,000)	\$ (4,500,000)	\$ (4,700,000)	\$ (5,500,000)	\$ (5,100,000)	\$ (5,300,000)	\$ (5,300,000)	\$ (5,300,000)	\$ (4,900,000)
Transfer To Gas Tax Fund	\$ 221,295	\$ (363,705)	\$ (303,705)	\$ (83,705)	\$ (313,705)	\$ (193,705)	\$ (273,705)	\$ (353,705)	\$ (433,705)	\$ (513,705)
CIP Budget	\$ 221,295	\$ (363,705)	\$ (303,705)	\$ (83,705)	\$ (313,705)	\$ (193,705)	\$ (273,705)	\$ (353,705)	\$ (433,705)	\$ (513,705)
Ending Fund Balance	\$ 181,806	\$ 148,806	\$ 5,806	\$ 7,806	\$ 34,806	\$ 61,806	\$ 88,806	\$ 15,806	\$ 42,806	\$ 69,806

Program Year	1	2	3	4	5	6	7	8	9	10
Fiscal Year	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20
132 GAS TAX FUND										
Starting Fund Balance	\$ 181,806	\$ 148,806	\$ 5,806	\$ 7,806	\$ 34,806	\$ 61,806	\$ 88,806	\$ 15,806	\$ 42,806	\$ 69,806
3102 Sales Tax Measure M	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000
3500 Investment Earnings	\$ -	\$ -	\$ -	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
3624 Gasoline Tax Section 2105	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000
3625 Gasoline Tax Section 2106	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
3626 Gasoline Tax Section 2107	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
3627 Gasoline Tax Section 2107.5	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
subtotal to use for gas tax repayment	\$ 686,000	\$ 686,000	\$ 686,000	\$ 721,000	\$ 721,000	\$ 721,000	\$ 721,000	\$ 721,000	\$ 721,000	\$ 721,000
3631 Traffic Congestion Relief Fund (Prop 42 Site)	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Traffic Congestion Relief Fund (Prop 42 Co)	\$ 56,000	\$ 56,000	\$ 56,000	\$ 56,000	\$ 56,000	\$ 56,000	\$ 56,000	\$ 56,000	\$ 56,000	\$ 56,000
3684 Prop 1 B	\$ 375,000									
Total Revenues	\$ 1,367,000	\$ 992,000	\$ 992,000	\$ 1,027,000	\$ 1,027,000	\$ 1,027,000	\$ 1,027,000	\$ 1,027,000	\$ 1,027,000	\$ 1,027,000
Transfer From Capital Improvement Fund	\$ 265,000	\$ 265,000	\$ 410,000							
Total Funds Available	\$ 1,548,806	\$ 1,405,806	\$ 1,407,806	\$ 1,034,806	\$ 1,061,806	\$ 1,088,806	\$ 1,115,806	\$ 1,042,806	\$ 1,069,806	\$ 1,096,806
CIP Budget	\$ (1,400,000)	\$ (1,400,000)	\$ (1,400,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,100,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)
Ending Fund Balance	\$ 148,806	\$ 5,806	\$ 7,806	\$ 34,806	\$ 61,806	\$ 88,806	\$ 15,806	\$ 42,806	\$ 69,806	\$ 96,806

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2010/11 through Fiscal Year 2019/20

Fiscal Year 2010/11

Year One

Capital Improvement Fund

1 Circle Way Nuisance Water Diversion	\$250,000	¹
2 Lifeguard HQ and Public Restrooms Supplemental Funding	\$1,500,000	
3 Citywide Metal Storm Drain Pipe Repair	\$1,000,000	
4 City Hall Fuel Island Modifications	\$70,000	
5 West Street Handicap Ramp	\$50,000	
6 High School Tennis Courts Renovation/Lighting Improvements	\$300,000	²
7 Main Beach Play Equipment Replacement	\$250,000	
8 Moulton Meadows, Alta Laguna, Lang, and TOW Parks Rehabilitation	\$700,000	
9 Alta Vista Retaining Wall Design	\$100,000	
10 Laguna Canyon Road Asphalt Walkway Repairs	\$100,000	
11 Lang Park Community Center Roof Replacement	\$100,000	
12 Fire Station #2 Exterior Siding and Roof Repairs	\$100,000	
13 Broadway Landscaping and Fencing Improvements Design	\$100,000	
14 Energy Efficiency Improvements at Various City Facilities	\$250,000	³
15 FY 2010/11 Street Rehabilitation Supplemental Funding	\$320,000	

Total Cost of 2010/11 Capital Improvement Fund Projects		\$5,190,000
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Gas Tax Fund

16 FY 2010/11 Street Slurry Seal and Rehabilitation	\$700,000	
17 Repayment of Gas Tax Loan - Payment 2 of 4	\$700,000	⁴

Total Cost of 2010/11 Gas Tax Fund Projects		\$1,400,000
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Street Lighting Fund

18 Laguna Canyon Frontage Road Street Light Relocations	\$100,000	
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Total Cost of 2010/11 Street Lighting Fund Projects		\$100,000
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TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2010/11		\$6,690,000
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1 Possible grant funding of \$125,000

2 \$90,000 funded by Laguna Beach Unified School District

3 \$130,000 funded by an ARRA grant

4 Repayment of the remaining \$50,000 internal loan from the Lifeguard Headquarters project, and \$650,000 of a total \$1,000,000 internal loan from the Vehicle Replacement Fund.

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2010/11 through Fiscal Year 2019/20

Fiscal Year 2011/12

Year Two

Capital Improvement Fund

1	Anita Street and Seaview Street Storm Drain Construction	\$800,000
2	Alta Vista Way Retaining Wall Replacement Upper Section	\$1,100,000
3	Alta Vista Retaining Wall Replacement Lower Section	\$500,000
4	Riddle Field Restroom Replacement	\$400,000
5	Myrtle Street and Cliff Drive Intersection Improvements	\$100,000
6	Laguna Canyon Road Trail From Act V to Art College	\$200,000
7	Broadway Landscaping and Fencing Improvements	\$600,000 ¹
8	Arch Beach Heights Park Stairs	\$100,000
9	City Council Chambers Audio Visual Upgrades	\$100,000
10	Coast Highway at Lagunita Walkway	\$200,000
11	St. Ann's Drive Retaining Wall Replacement	\$300,000
12	Crestview Place Vehicle Turn-Around Construction	\$400,000
13	Glenneyre St., Calliope St. to Bluebird Cyn. Dr. Sidewalk Construction	\$300,000
14	Catalina and El Camino Del Mar Median Construction	\$300,000
15	Laguna Canyon Frontage Road Sidewalk Installation	\$40,000

Total Cost of 2011/12 Capital Improvement Fund Projects **\$5,440,000**

Gas Tax Fund

16	FY 2011/12 Street Slurry Seal and Rehabilitation	\$700,000
17	Repayment of Gas Tax Loan - Payment 3 of 4	\$700,000 ²

Total Cost of 2011/12 Gas Tax Fund Projects **\$1,400,000**

Parking Authority Fund

18	Glenneyre Parking Structure Vacancy Display	\$100,000
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Total Cost of 2011/12 Parking Authority Fund Projects **\$100,000**

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2011/12 **\$6,940,000**

¹ \$400,000 funded by a Federal transportation grant.

² Repayment of the remaining \$350,000 internal loan from the Vehicle Replacement Fund, and \$350,000 of a total \$1,000,000 internal loan from the Street Lighting Fund.

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2010/11 through Fiscal Year 2019/20

Fiscal Year 2012/13

Year Three

Capital Improvement Fund

1	Gaviota Drive Nuisance Water Diversion	\$300,000	¹
2	Oak Street Beach Stairs Replacement	\$400,000	
3	Moss Street Beach Stairs Replacement	\$400,000	
4	Thalia Street Beach Stairs Replacement	\$400,000	
5	Beautification of Beach Access Street Ends at Thalia, Moss, and Oak	\$300,000	
6	Anita Street Sidewalk Construction	\$100,000	
7	Anita Street Beach Stairs Replacement	\$400,000	
8	Coast Highway/Solana Way Sidewalk Construction	\$600,000	
9	Coast Highway/Arch Street Sidewalk Construction	\$100,000	
10	Coast Highway/Alta Vista Sidewalk Construction	\$700,000	
11	Miramar Street Stairs Construction	\$200,000	
12	Cypress Drive Curb & Gutter Replacement	\$100,000	
13	Cress Street Sidewalk Construction	\$200,000	
14	Fire Station Renovations Planning and Design	\$100,000	
15	Diamond Street Additional Parking	\$200,000	

Total Cost of 2012/13 Capital Improvement Fund Projects **\$4,500,000**

Gas Tax Fund

16	FY 2012/13 Street Slurry Seal and Rehabilitation	\$700,000	
17	Repayment of Gas Tax Loan - Payment 4 of 4	\$700,000	²

Total Cost of 2012/13 Gas Tax Fund Projects **\$1,400,000**

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2012/13 **\$5,900,000**

¹ Possible grant funding of \$150,000

² Repayment of the remaining \$650,000 internal loan from the Street Lighting Fund.

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2010/11 through Fiscal Year 2019/20

Fiscal Year 2013/14

Year Four

Capital Improvement Fund

1	Fire Station Construction Funds Accrual Year 1	\$1,500,000
2	South Main Beach Restroom Replacement	\$500,000
3	Cliff Drive Crossgutter Construction	\$100,000
4	Fisherman's Cove Stairs Replacement	\$400,000
5	Victoria Drive Beach Stairs Replacement	\$400,000
6	Sleepy Hollow Beach Stairs Replacement	\$400,000
7	Beautification of Street Ends (Fisherman, Victoria, Sleepy Hollow)	\$300,000
8	Bluebird Park Fence Replacement on Cress Street	\$100,000
9	Laguna Canyon Road Median Rehabilitation and Relandscaping	\$1,000,000

Total Cost of 2013/14 Capital Improvement Fund Projects **\$4,700,000**

Gas Tax Fund

10	FY 2013/14 Street Slurry Seal and Rehabilitation	\$1,000,000
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Total Cost of 2013/14 Gas Tax Fund Projects **\$1,000,000**

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2013/14 **\$5,700,000**

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2010/11 through Fiscal Year 2019/20

Fiscal Year 2014/15	Year Five
Capital Improvement Fund	
1 Citywide Sidewalk Repairs	\$200,000
2 Mountain Road Nuisance Water Diversion	\$300,000 ¹
3 Fire Station Construction Funds Accrual Year 2	\$1,000,000
4 Jasmine Street Storm Drain Construction	\$1,400,000
5 Manzanita Drive Storm Drain Construction	\$800,000
6 Y Place Storm Drain Construction	\$100,000
7 Summit Drive Storm Drain Construction	\$1,700,000
Total Cost of 2014/15 Capital Improvement Fund Projects	\$5,500,000
Gas Tax Fund	
8 FY 2014/15 Street Slurry Seal and Rehabilitation	\$1,000,000
Total Cost of 2014/15 Gas Tax Fund Projects	\$1,000,000
TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2014/15	\$6,500,000

¹ Possible grant funding of \$150,000

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2010/11 through Fiscal Year 2019/20

Fiscal Year 2015/16

Year Six

Capital Improvement Fund

1 Fire Station Construction Funds Accrual Year 3	\$1,500,000
2 Wave Street Storm Drain Construction	\$600,000
3 Ceanothus to Aliso Creek Storm Drain Construction	\$1,300,000
4 Dartmoor Street Storm Drain Construction	\$900,000
5 Holly Street Storm Drain Construction	\$800,000

Total Cost of 2015/16 Capital Improvement Fund Projects **\$5,100,000**

Gas Tax Fund

6 FY 2015/16 Street Slurry Seal and Rehabilitation	\$1,000,000
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Total Cost of 2015/16 Gas Tax Fund Projects **\$1,000,000**

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2015/16 **\$6,100,000**

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2010/11 through Fiscal Year 2019/20

Fiscal Year 2016/17

Year Seven

Capital Improvement Fund

1	Citywide Sidewalk Repairs	\$200,000
2	Bluebird Canyon Drive Nuisance Water Diversion Upgrade	\$100,000
3	Catalina Avenue Storm Drain Construction	\$800,000
4	Canyon View Drive/Buena Vista Way Drainage Construction	\$800,000
5	Terry/Roosevelt Drainage Improvements	\$800,000
6	Monterey Drive Sidewalk Construction	\$300,000
7	Coast Highway Near Moss Street Sidewalk Construction	\$700,000
8	Del Mar Sidewalk Construction	\$500,000
9	Aster Street Sidewalk Construction	\$100,000
10	Coast Highway South of Moss Point Sidewalk Construction	\$300,000
11	Hinkle Place/Coast Highway Intersection Improvement	\$400,000
12	Terry/Ashton Pedestrian Access	\$200,000
13	El Toro Road/Canyon Hills Median Improvements	\$100,000

Total Cost of 2016/17 Capital Improvement Fund Projects **\$5,300,000**

Gas Tax Fund

14	Bluebird Canyon Drive Retaining Wall Construction	\$400,000
15	FY 2016/17 Street Slurry Seal and Rehabilitation	\$700,000

Total Cost of 2016/17 Gas Tax Fund Projects **\$1,100,000**

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2016/17 **\$6,400,000**

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2010/11 through Fiscal Year 2019/20

Fiscal Year 2017/18

Year Eight

Capital Improvement Fund

1	Dumond Drive Nuisance Water Diversion Upgrade	\$100,000
2	City Hall Renovation	\$3,000,000
3	Thurston Park Rehabilitation	\$200,000
4	City Hall Roof Replacement	\$200,000
5	Cliff Drive/Acacia Intersection Improvements	\$100,000
6	585 Glenneyre Intersection Improvements	\$100,000
7	Cajon Street Storm Drain Construction	\$400,000
8	Crescent Bay Beach Ramp Extension	\$200,000
9	Temple Hills Drive Storm Drain Construction	\$800,000
10	Citywide Pedestrian Countdown Timers on Ten Traffic Signals	\$100,000
11	Laguna Avenue Creation of Additional Parking	\$100,000

Total Cost of 2017/18 Capital Improvement Fund Projects **\$5,300,000**

Gas Tax Fund

12	FY 2017/18 Street Slurry Seal and Rehabilitation	\$1,000,000
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Total Cost of 2017/18 Gas Tax Fund Projects **\$1,000,000**

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2017/18 **\$6,300,000**

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2010/11 through Fiscal Year 2019/20

Fiscal Year 2018/19	Year Nine
Capital Improvement Fund	
1 Citywide Sidewalk Repairs	\$200,000
2 Myrtle Street (upper) Storm Drain Construction	\$1,100,000
3 Balboa Avenue and Nyes Place Storm Drain Construction	\$1,500,000
4 10th Avenue Storm Drain Construction	\$300,000
5 Treasure Island Park to Camel Point Dr. Sidewalk Construction	\$800,000
6 Upper Cress Street Storm Drain Construction	\$600,000
7 Aster Street Storm Drain Construction	\$800,000
Total Cost of 2018/19 Capital Improvement Fund Projects	\$5,300,000
Gas Tax Fund	
8 FY 2018/19 Street Slurry Seal and Rehabilitation	\$1,000,000
Total Cost of 2018/19 Gas Tax Fund Projects	\$1,000,000
TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2018/19	\$6,300,000

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2010/11 through Fiscal Year 2019/20

Fiscal Year 2019/20

Year Ten

Capital Improvement Fund

1 Park Avenue (upper) Storm Drain Construction Phase 2	\$2,500,000
2 Crestview Place to Ruby Place Emergency Access Stair Construction	\$200,000
3 Mermaid Street Retaining Wall Replacement	\$200,000
4 Mermaid Street Reconstruction at 367,377,385,and 393	\$200,000
5 Sleepy Hollow Retaining Wall Replacement	\$200,000
6 West Street to Catalina Avenue Sidewalk Construction	\$400,000
7 South of 5th Avenue Sidewalk Construction	\$300,000
8 7th Avenue to 8th Avenue Sidewalk Construction	\$900,000

Total Cost of 2019/20 Capital Improvement Fund Projects **\$4,900,000**

Gas Tax Fund

9 FY 2019/20 Slurry Seal and Rehabilitation	\$1,000,000
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Total Cost of 2019/20 Gas Tax Fund Projects **\$1,000,000**

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2019/20 **\$5,900,000**

Capital Improvements Not Included In the Ten-Year Plan

Project Name	Projected Cost ¹	
	Number	of Project
5th Avenue Nuisance Water Diversion Upgrade	196	\$200,000
8th Avenue to 9th Avenue Sidewalk Construction	397	\$520,000
9th Avenue to 10th Avenue Sidewalk Construction	401	\$340,000
Aliso Way to West Street Sidewalk Construction	400	\$9,630,000
Bluebird Creek Nature Trail Construction	185	\$300,000
Cedar Way Right of Way Survey	235	\$100,000
Citywide Sidewalk Repairs	225	\$200,000
Citywide Traffic Signal Pre-emption	271	\$500,000
Cliff Drive Strand Stairs to Fisherman's Cove Construction	70	\$300,000
Coast Highway 3rd Avenue to 10th Avenue Storm Drain Construction	305	\$1,600,000
Coast Highway, 11th Ave. to 10th Ave. Storm Drain Construction	122	\$300,000
Coast Highway, Alta Vista Way to Upland Road, Storm Drain Construction	315	\$400,000
Coast Highway, 10th Avenue to South City Limits, Median Construction	109	\$2,000,000
Cortez/Baja to Crestview Storm Drain Construction	337	\$400,000
Dumond Drive Beach Ramp Extension	179	\$350,000
El Toro Road Sidewalk Construction	132	\$250,000
El Toro Road Traffic Signal Interconnect	248	\$200,000
Hillcrest Drive Drainage Improvements	332	\$150,000
Hobo Canyon Storm Drain Construction	354	\$100,000
Irvine Bowl Tennis Court Relocation	236	\$300,000
Laguna Canyon Channel Urban Runoff Recycling Facility Project Report	128	\$100,000
Laguna Canyon Creek Restoration	250	\$2,000,000
Laguna Canyon Road Sidewalk Construction	133	\$500,000

1. Projected Cost of Project in 2006 Dollars

Capital Improvements Not Included In the Ten-Year Plan

Project Name	Number	Projected Cost of Project ¹
Laguna Canyon Road Undergrounding of Utilities	89	\$25,000,000
Madison Place Road Widening Construction	352	\$100,000
Main Beach South Ramp Construction	108	\$200,000
Monterey Street Access Ramp Construction	38	\$100,000
Myrtle Street Storm Drain Construction	163	\$200,000
North of Eastline Road Sidewalk Construction	399	\$210,000
North of Vista Del Sol Sidewalk Construction	403	\$3,240,000
Nyes Place Truck Escape Ramp Construction	265	\$400,000
Ocean Front Retaining Wall Replacement	94	\$250,000
Ocean Vista Drive Storm Drain Construction	318	\$300,000
Pinecrest Drive Storm Drain Construction	150	\$300,000
Seismic Survey of All City Facilities	353	\$100,000
Shaw's Cove Shower Facility Construction	188	\$100,000
Sleepy Hollow Lane Nuisance Water Diversion	145	\$300,000
South of 10th Avenue Sidewalk Construction	398	\$950,000
South of Point Place Sidewalk Construction	402	\$1,480,000
Temple Hills Pedestrian Path Phase 2	241	\$2,500,000
Victoria Beach Street Light Replacement	198	\$300,000
Village Entrance Improvements	190	\$40,000,000
42 Capital Improvement Fund Projects Not Included in the Ten-Year Plan Totaling		\$96,770,000

1. Projected Cost of Project in 2006 Dollars



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CAPITAL IMPROVEMENT PROGRAM – **WATER QUALITY DEPARTMENT**

Introduction

The City's Capital Improvement Program for the Water Quality Department includes major projects to replace or construct portions of the City's wastewater system.

The following schedules are included on the pages that follow:

1. *"Wastewater Fund Ten Year Capital Improvement Plan"* (pages 207-209). This schedule summarizes all capital improvement projects budgeted for Fiscal Year 2010-11.
2. *"10 Year Wastewater Fund Financial Plan"* (page 210). This is a one-page summary of Wastewater Fund revenue and budget projections for the next ten years.



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**10-Year Wastewater System Capital Improvement Program
Fiscal Year 2010-11 through Fiscal Year 2019-20**

Fiscal Year 2010/11 (Year 1)

1	Electrical Transfer Switch Replacements	Ⓒ302-9426D	\$ 175,000
2	Hidden Valley Manholes and Main Lining	Ⓒ301-9959D	\$ 200,000
3	Main Beach Lift Station Construction Supplemental	Ⓒ301-9939D	\$ 500,000
4	Manhole Lining and Rehab	Ⓒ301-9938D	\$ 25,000
5	Oxygen Generator Upgrade at Bluebird SOCWA	Ⓒ302-9960D	\$ 100,000
6	Rockledge Lift Station and Gravity System Replacement	Ⓒ301-9882D	\$ 700,000
7	Sewer Line video inspection and report	Ⓒ301-9961D	\$ 20,000
8	SOCWA Capital Improvements	Ⓒ301-9022D	\$ 235,000

Total Cost (Year 1) - **\$ 1,955,000**

Fiscal Year 2011/12 (Year 2)

9	Design Laguna SOCWA Wetwell Rehab		\$ 100,000
10	Laguna SOCWA Replace Eight Manifold Valves		\$ 75,000
11	Millers Lift Station Wetwell & Wall Lining		\$ 100,000
12	SOCWA Capital Improvements		\$ 690,000

Total Cost (Year 2) - **\$ 965,000**

Fiscal Year 2012/13 (Year 3)

13	Anita and Pearl Lift Station Wetwell Lining		\$ 125,000
14	Design Repl Lines - Crestview, Ramona, Circle Wy, Forest		\$ 300,000
15	Design/Spec Laguna SOCWA Wetwell Rehab		\$ 100,000
16	SOCWA Capital Improvements		\$ 1,600,000

Total Cost (Year 3) - **\$ 2,125,000**

**10-Year Wastewater System Capital Improvement Program
Fiscal Year 2010-11 through Fiscal Year 2019-20**

Fiscal Year 2013 / 14 (Year 4)

17	Laguna SOCWA Wetwell Rehab	\$ 900,000
18	Reconstruct Mains - Crestview Pl, Ramona Ave, Circle Wy,	\$ 400,000
19	SOCWA Capital Improvements	\$ 1,420,000

Total Cost (Year 4) -	\$ 2,720,000
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Fiscal Year 2014 / 15 (Year 5)

20	EIR/Neg Dec to Abandon and Bypass the Santa Cruz Street	\$ 100,000
21	McKnight Lift Station Ctrl Panel + Elect Replace	\$ 100,000
22	Reconstruct Main in Ramona Avenue	\$ 300,000
23	SOCWA Capital Improvements	\$ 1,100,000

Total Cost (Year 5) -	\$ 1,600,000
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Fiscal Year 2012 / 13 (Year 6)

24	Design Anita Street Lift Station Reconstruction	\$ 200,000
25	Design of Bluebird Canyon Lift Station Mechanical	\$ 25,000
26	Rehab/Lining Mains - Canyon Acres, and Pacific Ave	\$ 600,000
27	SOCWA Capital Improvements	\$ 1,050,000

Total Cost (Year 6) -	\$ 1,875,000
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Fiscal Year 2016 / 17 (Year 7)

28	Anita Lift Station Reconstruction	\$ 1,500,000
29	Bluebird Canyon Lift Station Mechanical Rehab/Reconstruct	\$ 150,000
30	Design Santa Cruz Lift Station Permanent Bypass & Demo	\$ 150,000
31	SOCWA Capital Improvements	\$ 730,000

Total Cost (Year 7) -	\$ 2,530,000
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**10-Year Wastewater System Capital Improvement Program
Fiscal Year 2010-11 through Fiscal Year 2019-20**

Fiscal Year 2017/18 (Year 8)

32 Design - Neg Dec Slip-Lined Laguna SOCWA Pipe - NCI	\$ 200,000
33 Santa Cruz Lift Station Permanent Bypass	\$ 650,000
34 SOCWA Capital Improvements	\$ 950,000

Total Cost (Year 8) -	\$ 1,800,000
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Fiscal Year 2018/19 (Year 9)

35 Design Victoria II Lift Station Rehabilitation	\$ 25,000
36 Environmental Study - Rehab/Reconst Victoria I, II	\$ 25,000
37 Laguna SOCWA NCI force main slip-lined	\$ 1,400,000
38 SOCWA Capital Improvements	\$ 1,420,000

Total Cost (Year 9) -	\$ 2,870,000
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Fiscal Year 2020/21 (Year 10)

39 SOCWA Lift Station Electrical Upgrades	\$ 100,000
40 Victoria II Lift Station Mechanical Rehab-Reconstruction	\$ 275,000
41 SOCWA Capital Improvements	\$ 1,750,000

Total Cost (Year 10) -	\$ 2,125,000
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10-Year Grand Total Capital Improvement Program	\$ 20,565,000
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EXHIBIT 2
10-YEAR SEWER FUND FINANCIAL PLAN for FY 2010 - 2011

(Figures in \$1,000s)

	Year 1 FY 2010/11	Year 2 FY 2011/12	Year 3 FY 2012/13	Year 4 FY 2013/14	Year 5 FY 2014/15	Year 6 FY 2015/16	Year 7 FY 2016/17	Year 8 FY 2017/18	Year 9 FY 2018/19	Year 10 FY 2019/20
Available Beginning Fund Balance										
w/ Carryovers	843	404	1,112	873	265	1,010	1,480	1,294	1,847	1,380
Revenues:										
Sewer Service Charges	6,000	6,210	6,427	6,652	6,885	6,885	6,885	6,885	6,885	6,885
Rate Increases (1)	3.5%	3.5%	3.5%	3.5%	3.5%	0.0%	0.0%	0.0%	0.0%	0.0%
Residential Rates Monthly Dollars	42.18	43.65	45.18	46.76	48.40	48.40	48.40	48.40	48.40	48.40
Sewer Connection Charges	95	95	95	95	95	95	95	95	95	95
Emerald Bay Reimbursement	72	18	15	15	15	15	15	23	73	19
Total Estimated Revenue	6,167	6,323	6,537	6,762	6,995	6,995	6,995	7,003	7,054	6,999
Expenses:										
Total Operating Expenses	4,141	4,141	4,141	4,141	4,141	4,141	4,141	4,141	4,141	4,141
Inflation Adjustment	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Debt Service:										
State Loan Principal & Interest (2)	510	510	510	510	510	510	510	510	510	510
Total Debt Service	510	510	510	510	510	510	510	510	510	510
Capital:										
Sewer System Improvement Projects	1,445	200	525	1,300	500	825	1,800	650	50	275
North Coast Interceptor + SOCWA stations	275	75	0	0	0	0	0	200	1,400	100
SOCWA Treatment Plant	235	690	1,600	1,420	1,100	1,050	730	950	1,420	1,750
Total Capital Improvement Expenses	1,955	965	2,125	2,720	1,600	1,875	2,530	1,800	2,870	2,125
Total Budgeted Expenses	6,606	5,616	6,776	7,371	6,251	6,526	7,181	6,451	7,521	6,776
Revenues - Expenses	(439)	708	(238)	(608)	745	470	(185)	553	(467)	224
Available Ending Fund Balance	404	1,112	873	265	1,010	1,480	1,294	1,847	1,380	1,604

(1) Annual Inflationary adjustment Authorized for FY '03-'04 to FY '11-'12 - Adjustments in years 2012-2014 conceptually authorized 4-20-10.
(2) CA Infrastructure Bank Loan Total \$7M as of FY '05-'06 @ 2.73% + 0.3% Fees: Payments began 8/2005 for a 19-year period.