



# CITY OF LAGUNA BEACH



## ADOPTED BUDGET FY 2021-22

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# City of Laguna Beach

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## ELECTED OFFICIALS

<b>MAYOR</b>	<b>BOB WHALEN</b>
<b>MAYOR PRO TEM</b>	<b>SUE KEMPF</b>
<b>COUNCILMEMBER</b>	<b>TONI ISEMAN</b>
<b>COUNCILMEMBER</b>	<b>GEORGE WEISS</b>
<b>COUNCILMEMBER</b>	<b>PETER BLAKE</b>
<b>CITY CLERK</b>	<b>ANN MARIE MCKAY</b>
<b>CITY TREASURER</b>	<b>LAURA PARISI</b>

## Administration

City Manager	Shohreh Dupuis
Assistant City Manager	Ken Domer
Director of Administrative Services	Gavin Curran
Director of Public Works	Mark McAvoy
Director of Community Development	Marc Weiner
Director of Water Quality	David Shissler
Interim Chief of Police	Jeff Calvert
Fire Chief	Mike Garcia
Marine Safety Chief	Kevin Snow
City Attorney	Phil Kohn

### *Budget Preparation Team:*

<i>Finance Manager</i>	Kristopher Ryan
<i>Accountant</i>	Andrea Bartlett

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**EXHIBIT A**  
**MODIFICATIONS TO THE FY 2021-22 PROPOSED BUDGET**  
**AS ADOPTED BY THE CITY COUNCIL ON JUNE 15, 2021**

**General Fund:**

1. Appropriate \$600,000 in one-time funding in FY 2021-22 for City Ambulance Service.
2. Appropriate \$50,000 in one-time funding in FY 2021-22 to conduct a resident and local business survey.
3. Appropriate \$30,000 in one-time funding in FY 2021-22 for educational materials related to the various environmental programs approved by the City Council as part of the Neighborhood and Environmental Protection Program.
4. Appropriate \$50,000 in one-time funding in FY 2021-22 for a department Operational Efficiency Review (Lean Six Sigma Program).
5. Appropriate \$16,000 in one-time funding in FY 2021-22 for an Environmental Infographic Design. The funding will be used to hire a graphic artist to develop the art for the infographics and produce a digital 1-page infographic for four topics: Ocean Health, Pesticides, Waste, and Climate Change Mitigation.
6. Appropriate \$36,000 in one-time funding in FY 2021-22 for portable toilets in South Laguna during the summer months.
7. Appropriate \$50,000 in one-time funding in FY 2021-22 for the Chamber of Commerce request to continue and expand the Think Laguna First Campaign. This multi-layered initiative focuses on supporting small businesses, the local community, and the economy in Laguna Beach. Programs would include small business events, business resources/workshops, and marketing.
8. Appropriate \$250,000 in one-time funding in FY 2021-22 for improvements to the Police Department restrooms and improvements to the City Council Chamber lighting.
9. Appropriate \$100,000 in one-time funding in FY 2021-22 for Emergency Disaster Preparedness Committee (EDPC) Recommendations. The EDPC recommends a thorough structural evaluation of critical public safety infrastructure to determine seismic survivability and resilience related to current Code requirements. Facilities would include the four (4) fire stations, city hall, public works facilities, and the sewer system.
10. Appropriate \$6,900 in one-time funding in FY 2021-22 to the Laguna Bluebelt Coalition for the Aliso Berm and Beach Monitoring Program. The program would provide residents and visitors information about Laguna's coastal habitats, watersheds, and ocean interfaces as well as monitor visitor impacts. Data will be collected on public and marine life activity from beach areas adjacent to Treasure Island Cove, presently monitored by Laguna Ocean Foundation, to Aliso Point. South of Aliso Point is receiving increased monitoring and enforcement by LBPB Beach Patrols.
11. Appropriate \$50,000 in one-time funding in FY 2021-22 to conduct an assessment of traffic safety along Glenneyre Street between Forest Avenue and Calliope Street including speed

**EXHIBIT A**  
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**AS ADOPTED BY THE CITY COUNCIL ON JUNE 15, 2021**

survey and traffic counts. The study will analyze accident history, roadway geometry, sight visibility, and pedestrian access.

12. Appropriate \$100,000 in *one-time* funding in FY 2021-22 for an assessment of solar panels at all City facilities that would determine feasibility and cost recovery for the installation of a solar electric system at each site. The report will define at a minimum the site constraints, infrastructure needs, preliminary costs for design and construction, and potential energy savings.
13. Appropriate \$10,000 in *one-time* funding in FY 2021-22 for increased usage of the Nixle Emergency Notification System. Usage of the system has increased significantly during the COVID-19 pandemic from sending only 750,000 nixles every month in 2019 to almost 1.4 million each month in 2020.
14. Appropriate \$200,000 in *one-time* funding in FY 2021-22 for PD Leadership Academy, Professional Development and Investigation contractual services. The additional contract services funding is needed to develop and implement professional development opportunities for the Police Department staff and to procure consulting services to assist staff with investigations.

**Transportation Infrastructure Fund:**

1. Transfer \$2,500,000 from the Transportation Infrastructure Fund to the Wildfire Mitigation and Fire Safety Fund. The funding would be reserved for Laguna Canyon Road Undergrounding and other medium and long-term goals approved as part of the Wildfire Mitigation and Fire Safety Report.

**Parking Fund:**

1. Transfer \$35,000 from the Parking Fund to the Gas Tax Fund to help offset a reduction in gas tax revenues. Updated revenue estimates were received from the California Department of Finance (DOF) after publishing the Proposed Budget. The DOF is anticipating a reduction in state collections of fuel taxes and vehicle registration fees due to the COVID-19 pandemic.
2. Appropriate \$1,000,000 in *one-time* funding in FY 2021-22 for Fire Station 4 and transfer the amount to the Capital Improvement Fund.

**Gas Tax Fund:**

1. Reduce \$35,000 in revenues from the Gas Tax Fund due to updated estimates received from the California Department of Finance (DOF) for state collections of fuel taxes and vehicle registration fees.
2. Transfer in of \$35,000 from the Parking Fund to offset the reduction in gas tax revenues.

**EXHIBIT A**  
**MODIFICATIONS TO THE FY 2021-22 PROPOSED BUDGET**  
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**Park In Lieu Fund:**

1. Appropriate \$100,000 for improvements to Riddle Field. The Offield Family Foundation has offered to make a private donation of \$50,000 in 2021 and \$50,000 in 2022 if the City will match their donation. The combined funds would go towards several safety improvements and upgrades to Riddle Field.

**Housing In Lieu Fund:**

1. Appropriate \$20,000 in *one-time* funding in FY 2021-22 for a Feasibility Analysis of Housing Sites recommended by the Housing and Human Services Committee Request.
2. Appropriate \$10,000 in *one-time* funding in FY 2021-22 for Housing and Accessory Dwelling Unit Outreach. This initiative would help fund ads in local newspapers to solicit the engagement of stakeholders and residents in coming up with solutions for affordable housing. Funding will also go to help facilitate the meetings and hire expert speakers to engage participants.

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April 30, 2021

City Council  
City of Laguna Beach  
505 Forest Avenue  
Laguna Beach, CA 92651

Re: Proposed Budget for Fiscal Year 2021-22

Dear City Council Members:

This letter serves to transmit the City of Laguna Beach Proposed Budget for FY 2021-22 (Proposed Budget). A public workshop and hearing concerning the Proposed Budget is scheduled for 3:00 p.m. to 5:00 p.m. on May 18, 2021. A second public forum is scheduled for Tuesday, June 15, 2021, at 5:00 p.m. It is anticipated that the City Council will adopt a budget for FY 2021-22 on June 15.

This past year will be remembered as a time of unprecedented challenges for the City, its employees, residents, and businesses. The economic impacts of the pandemic on the Federal, State, and regional economies have been unparalleled. In April, at the start of the pandemic, Laguna Beach faced estimated revenue losses of \$12 million, including \$6 million in the General Fund. In June, not knowing how long the pandemic would last or its full impact on the local economy, the City Council approved an entirely new budget for Fiscal Year 2020-21, including "bad" and "worse" revenue outlooks, cutting \$13 million from the budget, including \$6.7 million in the General Fund. At that time, it was assumed reserves would be needed to balance the budget for the foreseeable future. The City was fortunate not to lay off any employees, limit furloughs, keep core services intact, and expand public safety services and sanitation services through the Neighborhood and Environmental Protection Plan to address visitor impacts during the pandemic.

The City had to adapt to the daily challenges of COVID-19 while serving the community with the highest standards. Some of the accomplishments over the past year include conducting meetings virtually by Zoom, including City Council meetings, Planning Commission and Design Review Board meetings; developing a telecommuting program so employees could work from home; instituting a digital community newsletter to provide residents daily COVID-19 updates that continues on a weekly basis; safely reopening City beaches, parks, and trails; a mask advisory program to encourage the use of face masks while in public; and maintaining fiscal stability during the pandemic. The City Council also enacted several economic recovery packages designed to help the most impacted community members. Those programs included the Laguna Beach Cares program offering \$1.7 million of aid to help local restaurants, retailers, hotels, and arts organizations; enacting ordinances protecting residents and business from evictions; creation of the Promenade on Forest; authorizing staff to issue temporary use permits allowing outdoor dining,

parklets and activities; Think Laguna First economic recovery webpage; and a \$300,000 contribution to the Laguna Beach COVID-19 Relief Fund. Since the first few weeks of the pandemic, the City has remained open to the public, made every effort to limit the pandemic's impact on our community, remained fiscally responsible, and kept its reserves intact.

This year, the Proposed Budget can be characterized as "proceed with cautious optimism." City revenues continue to improve, and over the next two years the American Relief Act will provide the City with \$4.3 million to backfill lost revenue from the pandemic. With this perspective in mind, the Proposed Budget takes steps to add back services cut last year and add new services to improve the quality of life for our residents. Some of the more notable additions include incorporating the Neighborhood and Environmental Protection Plan into the budget, adding new positions in Community Development and Administrative Services, funding for the Promenade on Forest, increasing contract services in the Community Development Department, reinstating raises voluntarily foregone by employees to assist with the pandemic, restoring full exceptional performance pay for employees, and increasing funding for capital equipment to pre-pandemic levels.

The City Council's timely and strategic financial decisions over the past year have positioned the City well to begin moving past the pandemic. As more people become vaccinated, businesses continue to increase capacity, and large venues begin to reopen, the summer of 2021 is looking like a strong beginning to the recovery. However, the recovery is susceptible to changes in the pandemic and uncertainty, making long-term financial planning more difficult. Therefore, this year the Proposed Budget is for one-year and is it anticipated that the City will return to a two-year budget next year.

## **I. EXECUTIVE OVERVIEW**

The Proposed Budget for the Fiscal Year 2021-22 is \$108.1 million in estimated operating revenues, and \$107.9 million in proposed operating and capital project appropriations. Estimated operating revenues for next year are expected to increase \$1.4 million, or 1.3% over the current year-end estimates for FY 2020-21 and 15.1% over the estimates made in July 2020. Proposed appropriations increase \$12.3 million, or 12.9% over the FY 2020-21 Revised Adopted Budget approved in July 2020. The General Fund, the City's primary operating fund, has a Proposed Budget of \$72.6 million in estimated revenues and \$72.4 million, with operating revenue and transfers exceeding appropriations by approximately \$200,000.

Property Tax is expected to increase 3%, Transient Occupancy Tax (Hotel Tax) 5%, and Sales Tax 15% over the current year-end estimate for FY 2020-21. The revenues forecast for next year remains below pre-pandemic levels; however, the General Fund is healthy, with the 20% reserve intact and revenues exceeding expenditures next year. Table 1 highlights the revenue of the major funds.

**TABLE 1  
REVENUE CHANGES-MAJOR FUNDS**

<b>Fund Name</b>	<b>Actuals FY 2019-20</b>	<b>Original Budget FY 2020-21</b>	<b>Revised Budget (July 2020) FY 2020-21</b>	<b>Year-End Estimate FY 2020-21</b>	<b>Proposed Budget FY 2021-22</b>	<b>Change from Year-End Estimate</b>	<b>% Chng vs FY21 Est.</b>
General Fund	\$68,011,700	\$72,787,000	\$63,538,800	\$69,423,300	\$72,648,100	\$3,224,800	5%
Measure LL	1,970,600	2,837,000	1,510,000	2,140,000	2,246,000	\$106,000	5%
Capital Improvement	5,772,500	7,394,000	4,321,000	5,710,700	5,734,000	\$23,300	0%
Parking	5,808,300	7,818,000	6,894,700	7,286,200	8,162,000	\$875,800	12%
Gas Tax	1,448,900	1,388,000	1,358,000	1,371,000	1,488,000	\$117,000	9%
Street Lighting & Utility	1,897,700	1,846,100	1,822,000	1,896,200	1,951,000	\$54,800	3%
Transit	2,316,100	2,725,200	1,687,800	1,343,400	2,021,000	\$677,600	50%
<b>Totals</b>	<b>\$87,225,800</b>	<b>\$96,795,300</b>	<b>\$81,132,300</b>	<b>\$89,170,800</b>	<b>\$94,250,100</b>	<b>\$5,079,300</b>	<b>6%</b>

The Proposed Budget includes capital improvement projects of \$12.7 million for infrastructure and facilities, funded through a mix of current year revenues and previously allocated funds. Fees for trash services are scheduled to increase 2.5%, and wastewater service charges are scheduled to increase 6.0% to help fund \$3.4 million in proposed wastewater capital improvement projects next year. In the Parking Fund, appropriations and transfers exceed revenues by \$400,000 next year. However, the approved parking fee increases will generate an additional \$2 million each year, increasing the available fund balance in the Parking Fund to \$15 million in five years. Trolley services will return this summer and are funded through Project V grants, Transportation Development Revenue, and Parking Fund subsidies.

Most department requests for new positions and service improvement were accommodated in the Proposed Budget; however, some additional requests will be presented for consideration during the budget workshop, along with items of importance to the City Council. In the process of considering potential additions or modifications, the City Council should continue its fiscal prudence and avoid adding new ongoing programs and services that are not supported by ongoing revenues and may not be sustainable in the future. The General Fund budget includes reserves of 20% for next year, and the Disaster Fund provides another 10% reserve. Table 2 summarizes appropriations by major funds.

**TABLE 2  
EXPENDITURES CHANGES-MAJOR FUNDS**

<b>Fund Name</b>	<b>Actuals FY 2019-20</b>	<b>Original Budget FY 2020-21</b>	<b>Revised Budget (July 2020) FY 2020-21</b>	<b>Proposed Budget FY 2021-22</b>	<b>Change from Revised Budget</b>	<b>% Chng vs FY21 Revised</b>
General Fund	\$66,009,800	\$72,484,400	\$65,805,300	\$72,382,300	\$6,577,000	10%
Measure LL	1,379,500	2,635,600	1,634,900	2,224,000	\$589,100	36%
Capital Improvement	4,718,200	6,786,600	4,986,600	6,936,600	\$1,950,000	39%
Parking	7,424,500	3,923,200	2,997,300	5,725,200	\$2,727,900	91%
Gas Tax	1,611,200	1,900,000	1,410,000	1,500,000	\$90,000	6%
Street Lighting & Utility	1,380,200	1,706,900	1,729,900	3,591,800	\$1,861,900	108%
Transit	2,316,100	4,211,400	2,983,800	4,040,500	\$1,056,700	35%
<b>Totals</b>	<b>\$84,839,500</b>	<b>\$93,648,100</b>	<b>\$81,547,800</b>	<b>\$96,400,400</b>	<b>\$14,852,600</b>	<b>18%</b>

## II. GENERAL FUND

The General Fund is the City's single largest fund. It provides funding for core services, including Police, Fire, Marine Safety, Public Works, Recreation, Planning, Building, Code Enforcement, and all City Administrative functions. The General Fund revenue estimate for FY 2021-22 is \$72.6 million or 5% over the current year's estimate and 14.3% above the "bad" revenue scenario forecast in July 2020. General Fund Appropriations are \$72.4 million or 10% above the current Revised Budget for FY 2020-21.

### *General Fund Revenue*

For Fiscal Year 2021-22, General Fund Revenues are expected to grow by \$3.2 million (5%) compared to the Fiscal Year 2020-21 year-end estimates (\$9.1 million, or 14.3% over the July 2020 "Bad" revenues estimate). The General Fund's top three revenue sources (Property Taxes, Sales Taxes, and Transient Occupancy Tax) account for approximately 77% of all General Fund revenues. The City expects to receive \$56.1 million of the revenue from these three sources in the Fiscal Year 2021-22, which is \$2.2 million more than the current year-end estimate for FY 2020-21.

Property Tax is expected to grow 3% over the current year-end estimate for FY 2020-21. It is the City's single largest source of revenue, and the City expects to receive \$43.2 million next year. Property Tax accounts for 59% of the total revenue in the General Fund. The City of Laguna Beach has approximately 13,000 parcels with an assessed valuation of \$16.8 billion. The properties are approximately 90% residential and 10% industrial and commercial. Each 1% change in secured property tax is \$375,000.

Transient Occupancy Tax (TOT) is the City's second-largest revenue source accounting for 10% of all General Fund revenues. TOT revenue for FY 2021-22 is estimated to be \$7.3 million, an increase of 5% compared to the current year-end estimate for FY 2020-21 (a 58% increase over the Revised Budget for FY 2020-21 approved in July 2020). Each 1% increase or decrease in hotel tax equates to \$73,000 to the General Fund.

Sales Tax accounts for 8% of the General Fund revenue. Typically, the top twenty-five sales tax producers generate roughly 44% of total sales tax revenue, with 54% of all sales tax revenue attributable to restaurant sales. Sales Tax was significantly impacted this year due to the pandemic. However, with an improving economy, sales tax growth is expected to rebound significantly, estimated at \$5.6 million which is up 15% in FY 2021-22 compared to the revised estimate for FY 2020-21 (a 30% increase over the Revised Budget for FY 2020-21 approved in July 2020). Each 1% change in sales tax represents \$55,000.

Community Development Fees assume the high level of building activity will continue next year, keeping Community Development Fee revenue at \$3.1 million. A fee study is underway to evaluate all Community Development Fees. The report will be presented to the City Council later this year and likely recommend increasing fees to cover the costs of providing these services.



Business License Tax in the Proposed Budget is estimated at \$945,000, an increase of \$95,000 over the current year revenue estimate. This projection also includes increasing the business license administrative fee from \$5 to \$20, or a \$60,000, to offset the cost of outsourcing and automating the business license application and renewal process.

Interest Revenue is projected at \$1.4 million for Fiscal Year 2021-22.

Table 3 highlights General Fund Revenue by category and compares the growth from the current revenue estimate for FY 2020-21 to the Proposed Budget for FY 2021-22.

**TABLE 3  
REVENUE CHANGES-GENERAL FUND**

<b>Fund Name</b>	<b>Actuals FY 2019-20</b>	<b>Original Budget FY 2020-21</b>	<b>Revised Budget FY 2020-21</b>	<b>Current Estimate FY 2020-21</b>	<b>Proposed Budget FY 2021-22</b>	<b>Change from Budget</b>	<b>% Chng vs FY21 Est.</b>
Property Tax	\$40,003,600	\$41,473,000	\$40,927,000	\$41,976,500	\$43,173,500	\$1,197,000	3%
Sales Tax	5,125,500	6,130,000	4,280,000	4,862,000	5,571,000	\$709,000	15%
Transient Occupancy Tax	5,747,500	8,530,000	4,655,000	7,000,000	7,350,000	\$350,000	5%
Business License Tax	948,700	960,000	750,000	850,000	945,000	\$95,000	11%
Other Taxes	1,189,100	1,250,000	1,250,000	1,160,000	1,160,000	\$0	0%
Licenses & Permits	1,209,600	1,467,000	1,129,000	1,325,000	1,320,000	(\$5,000)	0%
Fines and Penalties	11,100	25,000	16,000	11,000	16,000	\$5,000	45%
Use of Money & Property	3,517,100	1,619,000	1,584,000	1,569,000	1,907,000	\$338,000	22%
Revenue from Other Agencies	1,456,600	1,366,500	1,602,300	3,115,000	3,136,600	\$21,600	1%
Charges for Current Services - MTD	1,908,000	2,857,000	1,474,000	2,071,000	2,178,000	\$107,000	5%
Charges for Current Services	5,458,000	6,672,000	5,422,000	4,892,700	5,369,500	\$476,800	10%
Reimbursements & Contributions	1,389,900	383,500	395,500	551,700	477,500	(\$74,200)	-13%
Other Revenue	46,900	54,000	54,000	39,400	44,000	\$4,600	12%
<b>Totals</b>	<b>\$68,011,600</b>	<b>\$72,787,000</b>	<b>\$63,538,800</b>	<b>\$69,423,300</b>	<b>\$72,648,100</b>	<b>\$3,224,800</b>	<b>5%</b>

### *American Rescue Plan*

Earlier this year, President Biden signed the American Rescue Plan (ARP) into law. The ARP provides \$18.5 billion in local relief for California cities, with Laguna Beach expected to receive \$4.3 million paid in two equal installments over the next two years. The ARP has set guidelines allowing state and local governments to use the funds to cover costs or economic impacts related to the pandemic, including aid to impacted industries such as tourism, travel, and hospitality. Funds can also be used to prevent cuts to government services; make investments in water, sewer, or broadband infrastructure; and adjust pay for essential workers. Funds can be used for eligible programs through 2024 and cannot supplement a reduction in taxes due to a change in the law or for pensions.

A list of ARP eligible programs will be provided to the City Council at the budget workshop. This list is expected to include recommendations related to the Promenade on Forest, information technology infrastructure improvements related to cybersecurity, maintenance of trees, and replacing funding cut from the Wildfire and Fire Safety mitigation programs during the pandemic. The Proposed Budget includes receipt of half the ARP funds, or \$2.15 million.

### **General Fund Appropriations**

The Proposed Budget maintains current services levels and adds back some services cut during the pandemic. Some of the key changes to the Proposed Budget include:

- The City Council approved adding nine positions over the past year to the budget, cut one position, and the Proposed Budget recommends adding four new positions. Most of these changes are related to the Neighborhood Improvement Program and are detailed in Section III of this report.
- Funding for labor agreements with City's Employee Associations is incorporated in the Proposed Budget. However, labor negotiations are underway with the Fire Association and the Police and Fire Management Association and will likely result in changes to these costs.
- Some City employees worked with the City to give up a 2.5% raise in July 2020 to assist with the economic impacts of the pandemic. The Proposed Budget restores the raise in January 2022.
- Pension costs are forecast to increase about \$700,000 each year for the next five years. Strategies to address pension costs will be discussed at the budget workshop. Detailed information about pension can be found immediately following this letter.
- The Information Technology Services division includes \$500,000 set aside for future software replacement and network infrastructure, and \$211,000 for computer replacement. Funding for technology improvements includes programming funding toward replacing computers and critical infrastructure as they reach obsolescence. This amount is not sufficient to address all systems, including resources and software likely needed to address improvements to cybersecurity. It is anticipated that the City Council will need to continue prioritizing the investment of year-end savings into cybersecurity and department computer system replacements.
- In Public Works, recreation services have been added back to the Proposed Budget including increased outdoor recreation classes, outdoor youth camps, summer beach classes, and Junior Guards. Funding for recreation program will likely need to be augmented during the year as Orange County moves to less restrictive COVID-19 Tiers.
- Contract out the Business License services to a third party and offset those cost by increasing the business license administrative fee from \$5 to \$20 per license. By contracting this service, it will provide improved on-line services and allow the Administrative Services Department to redistribute employee resources to other areas in lieu of adding staff.
- The Community Development is adding back contractual services of \$213,000 approved by the City Council in February, which includes funding for a contract Code Enforcement Office and Plan Checker.
- Increase in \$88,000 in the Police Department for information technology support and customer service software.

- The budget provides funding to accommodate increases in health insurance costs of up to 10%.

### III. STAFFING CHANGES

Since the adoption of the last budget, the City Council has approved six new positions, reinstated three positions, and eliminated one. The new positions were added primarily for the Neighborhood & Environmental Protection Plan, improvements to information technology services, and increasing resources to assist the Community Development Department. The added positions include two (2) Police Officers for the Neighborhood & Environmental Protection Plan, (1) Neighborhood Services Specialist in the Police Department, one (1) Marine Safety Officer for the Neighborhood & Environmental Protection Plan; one (1) Information Technology Manager; one (1) Senior Information Technology Analyst in the Community Development Department. The reinstated positions include one (1) Defensible Space Inspector; one (1) Building Inspector; and one (1) Planning Technician. A Bus Driver position was eliminated from the Transit Fund, and in the Public Works Department the Undergrounding Project Manager position was reclassified to a Capital Program Manager. The Proposed Budget adds four (4) new positions that include:

- *Administrative Services Department:* adding one (1) Administrative Analyst to assist the Finance Division with budget development and monitoring, monthly and quarterly budget reporting, grant management, financial analysis, and forecasting. Adding one (1) Communications Manager positions in the Communications Division to assist in the oversight and management of internal and external City communications.
- *Community Development Department:* adding one (1) Administrative Office Specialist to assist duties for the Planning Division.
- *Public Works:* Reclass a part time Senior Recreation Supervisor to one (1) Senior Recreation Supervisor and adding a part time Recreation Coordinator to assist with recreation services as those programs are reinstated into the budget. Reinstating the part time Engineering Intern position to assist with the data collection and field inspection.
- Other personnel changes are related to the normal advancement of the employees in various positions. For example, reclassifying a Senior Office Specialist to Recreation Coordinator, reclassifying a Senior Administrative Analyst to Senior Management Analyst, and Administrative Intern to Office Assistant.

This brings the total number of full-time positions to approximately 297. In the Police Department, this is also the highest number of authorized employees in the department's history at 55 sworn positions and a total of 100 full-time positions.

### IV. MEASURE LL FUND

Prioritization of Measure LL spending includes protecting beaches from pollution; augmenting fire prevention, police protection, and emergency response services; undergrounding utilities to

prevent fire and power outages; improving the cleanliness of public areas such as sidewalks and streets; and providing other related service enhancements.

The Proposed Budget includes an estimate for Measure LL revenue of \$2.2 million. This is an increase of approximately \$106,000 from the Year-End Estimate for FY 2020-21 (a 48%, or \$736,000, increase over the Revised Budget for FY 2020-21 approved in July 2020). Funding of \$1.2 million is proposed for public safety services that include beach patrols, a community services officer, and continuing additional patrols at Main Beach, Heisler Park, and in South Laguna; and \$342,000 is programmed for enhanced sidewalk and restroom cleaning with approximately \$16,000 added back to the budget for kelp cleaning. The Proposed Budget for Measure LL also includes transferring \$500,000 to the Wildfire and Fire Safety Fund for fuel modification programs and reinstating a reserve of \$100,000.

## **V. PARKING FUND**

The Parking Fund Proposed Budget includes a revenue forecast of \$8.1 million that will pay for \$3 million in parking enforcement, parking operations, and maintenance; and \$1.1 million for the Neighborhood & Environmental Protection Plan. The proposed Parking Fund budget also includes transfers of \$2 million to the Transit Fund; a transfer of \$300,000 to the Vehicle Replacement Fund for the future replacement of transit vehicles; and a transfer of \$525,000 to the General Fund.

In addition, the Parking Fund includes requests for capital improvement projects that included \$200,000 for the Citywide Parking Lot Rehabilitation, \$300,000 for the replacement of parking pay stations at Heisler Park (Phase 1 of the program), \$100,000 for the Citywide Parking Master Plan, and programming \$1 million for future parking facilities that is expected to accumulate to \$10.9 million over the next ten years.

In November 2020, the City Council modified its parking rate structure that after the initial rate adjustment of \$1 dollar citywide, except Cliff Drive, parking rates will increase only 10% for the next five years. In addition to paying for the Neighborhood & Environmental Protection Plan, these rate increases are expected to increase the available fund balance in the Parking Fund to over \$15 million by FY 2025-26. In future budgets, the City Council could consider programming this funding for new parking facilities, visitor-related impacts, or recommendations identified in the Wildfire Mitigation and Fire Safety Report. At the end of FY 2021-22, the Parking Fund is projected to have an ending fund balance of approximately \$3.4 million.

## **VI. TRANSIT FUND**

The Proposed Budget assumes trolley services will resume for the Summer 2021 season starting June 25, 2021, with services on the Canyon, Coastal, and Summer Breeze routes. The City Council also approved the implementation of new on-demand residential transit services starting in the fall as a pilot program in place of hourly neighborhood trolley service at the Top of the World, Arch

Beach Heights, and Bluebird Canyon neighborhood routes. The Proposed Budget also includes funding for contracted trolley drivers approved by the City Council in April.

While transit services are funded under the State Transportation Development Act and the Measure M2 Community-Based Circulators Program (Project V) grant, the transit system will continue to require a subsidy from the Parking Fund of approximately \$2 million in FY 2021-22. This is in addition to the \$300,000 set aside from the Parking Fund annually to replace the transit fleet, which is comprised of 25 trolleys (8 are leased).

## **VII. STREET LIGHTING FUND**

The Street Lighting Fund continues to be adequately funded from a dedicated portion of the property tax revenue. Property Tax revenue is expected to grow 3% over the current year-end estimate for FY 2020-21. The fund revenues are expected to exceed operating appropriations by approximately \$1 million. It is proposed to use \$1 million to improve the aesthetics on Coast Highway by replacing the street light standards with ornamental poles and fixtures and setting aside \$1.7 million toward the Park Avenue Utility Undergrounding (Wendt Terrace to St. Ann's Drive). Over the next three years, \$2 million will be allocated from Street Lighting Fund to the Wildfire and Fire Safety Fund.

## **VIII. GAS TAX FUND**

Gas Tax fund revenue is expected to increase by \$117,000 to just over \$1.5 million. The Proposed Budget includes roughly the same amount for slurry seal and sidewalk rehabilitation, maintaining the street and sidewalks in good condition. The most significant project is the \$1.2 million slurry seal of all public roads within the Top of the World area and Park Avenue down to Tahiti Avenue.

## **IX. OPEN SPACE, PARK IN-LIEU, HOUSING IN-LIEU, PARKING IN-LIEU, ART IN-LIEU, AND DRAINAGE IN-LIEU FUNDS**

Appropriations from these Funds occur as opportunities present themselves. However, a budget of \$20,000 is included in the Open Space Fund to purchase open space property acquisitions and pay related assessments. Also, the Housing In-Lieu Fund has an available fund balance of approximately \$700,000. This funding can be used for low and moderate income housing and special needs housing and facilities in the City.

The City Council established a reserve of \$500,000 for the South Laguna Community Garden. That reserve expires on June 30, 2021, and is reflected in the beginning fund balance of the Park In-Lieu Fund for FY 2021-22.

**X. CAPITAL IMPROVEMENT PROGRAM**

The blue pages near the back of the Proposed Budget depict the recommended Capital Improvement Program. The proposed capital project budget (not including the Wastewater Fund) is approximately \$12.7 million for FY 2021-22, with \$6.9 million of that amount in the Capital Improvement Fund. The Capital Improvement Fund also assumes modest increases in revenues over the next year.

Below is a summary of recommended changes over the next year:

TABLE 4  
TOTAL BY MAJOR CATEGORY  
FISCAL YEAR 2021-22

- \$950,000 for the Main Beach Park Renovation. This project includes various landscape and hardscape improvements, including ADA improvements, realignment of pathways, placement of decorative concrete, furniture replacements, and landscape improvements.
- \$1.2 million for the Moss street Beach Access Improvements. This project includes the replacement and reconstruction of the concrete beach access stairway at Moss Street. Additional improvements include landscaping, hand railing, extending the bottom step lower to the beach, and the addition of bike racks.
- \$1.7 million for the Bluebird Canyon Drive Road Widening. This project will include the widening of Bluebird Canyon Drive from approximately 600 feet east of Oriole Drive to Rancho Road. This project was identified in the Wildfire Mitigation and Fire Safety Report.
- \$950,000 for the replacement of Fire Station #4. This project provides funding to begin the design phase for the replacement of Fire Station No. 4 in South Laguna.
- \$350,000 for the Jahruas Park Renovation. This project includes various landscape and hardscape improvements, including ADA improvements, realignment of pathways, furniture replacements, and landscape improvements.
- \$300,000 for the Santa Cruz Street Storm Drain Replacement. This project will extend the existing storm drain on Santa Cruz Street from Calliope Street down the slope to the Creek below Bluebird Park.

Beach Access Improvements	\$1,200,000
Drainage Improvement	550,000
Facilities Rehabilitation and Renovation	500,000
Lighting	1,000,000
Parking Facilities	1,600,000
Playgrounds and Park Renovations	1,410,000
Pedestrian Ways	350,000
Slope Stabilization	200,000
Fire Station #4	950,000
Street Improvement and Rehabilitation	3,250,000
Utility Undergrounding	1,700,000

TOTAL BY MAJOR CATEGORY \$12,710,000

The blue pages 219 through 238 of the Proposed Budget contain the recommended Capital Improvement Program.

## **XI. TRANSPORTATION INFRASTRUCTURE FUND**

The Proposed Budget assumes the City will receive \$1 million in revenue from the Heritage Field El Toro LLC agreement in FY 2021-22. This will bring the available fund balance in the Transportation Infrastructure Fund to \$4.9 million at the end of FY 2021-22. There are no proposed appropriations.

## **XII. WASTEWATER FUND**

The Proposed Budget incorporates the Wastewater budget approved by the City Council on February 16, 2021, Wastewater System Workshop. At that workshop, the City Council approved pursuing rate increases of 6% for the next five years and applying for low-interest loans of up to \$16 million to fund capital improvements projects needed over the next two years. The projects for next year include \$1.7 million for improvements at the Coastal Treatment Plant and \$1 million for pipeline rehabilitation for the collection system. Starting in year two, is \$9.5 million to fund the North Coast Interceptor Reach 5 Replacement project in Aliso Canyon. Summary information regarding the ten-year Wastewater Capital Improvement Program can be found on blue pages 239-242.

## **XIII. DISASTER CONTINGENCY FUND**

The Disaster Contingency Fund continues to earn interest bringing the ending balance for this Fund to roughly \$6.6 million at the end of FY 2021-22. There are no changes or use of the reserve proposed at this time; however, it should be noted that any expenditure from the Disaster Contingency Fund requires four affirmative votes of the City Council and requires that the City use its best efforts to replenish the Fund within thirty-six months following the allocation.

## **XIV. INTERNAL SERVICE FUNDS**

The Vehicle Replacement Fund provides funding to replace the City's vehicles at the end of their useful lives. The Proposed Budget recommends replacing four vehicles past their useful life with more fuel-efficient, and when possible, electric vehicles. The useful life of the vehicles is being prolonged as much as possible to maximize value.

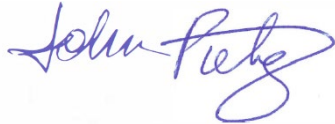
The Insurance Fund consolidates contributions for each department's cost for general liability coverage, workers' compensation insurance, unemployment insurance, health insurance, long-term disability insurance, and leave payoffs. The expenses charged to each department reflect the actual incidence of cost within those departments, i.e., those departments with higher expenses are charged a higher premium. The Proposed Budget increases funding for health insurance costs by 10%. Due to stable claim costs, the Proposed Budget does not increase the charge for general liability or workers' compensation to the General Fund.

**XV. ACKNOWLEDGEMENTS**

I want to thank the Assistant City Manager, Department Directors, and staff for their assistance in developing a proposed budget plan that allocates resources to maintain high-quality city services and further advances the City Council's goals and priorities.

I would also like to especially thank Director of Administrative Services Gavin Curran and Finance Manager Kris Ryan for their work in preparing the Proposed Budget.

Respectfully submitted,



John Pietig  
City Manager



## PENSIONS

### *Background and History:*

The City of Laguna Beach has contracted with the California Public Employee Retirement System (CalPERS) for pension benefits since 1945. The City has approximately 298 active, and 406 retired employees (members) enrolled in the pension plan. In these plans, members earn service credit towards a lifetime retirement allowance after employment (defined benefit), calculated under a formula which accounts for the employee's years of credited service, the employee's "final compensation" and the employee's age at retirement. For example, with 30 years of service, a "3 at 50" safety pension formula provides 90% of final compensation at age 50, and a "2.5 at 55" non-safety pension formula with 30 years of service provides 75% of final compensation at age 55. The CalPERS Board of Administration has absolute authority and fiduciary responsibility to ensure the integrity of the System, the investment of monies, and the overall administration of CalPERS.

An unfunded liability for pension benefits generally exists when the value of all projected benefits payable to members exceeds the projected value of assets available to pay those benefits. The amount can change over time as a result of changes in benefits, pay levels, demographics, actuarial assumptions, and return on investments. State and local governments, including Laguna Beach, typically reduce their unfunded liability over time as part of their annual required pension contributions.

Risk pooling was implemented by CalPERS effective with the June 30, 2003, actuarial valuations to protect small employers (those with less than 100 active members in the plan) against large fluctuations in employer contribution rates caused by unexpected demographics events. Costs are allocated to Pooled plans on the actual increases, or decreases, to the individual plans. It is the policy of CalPERS to ensure equity within the risk pools by allocating the pool's experience gains/losses and assumption changes in a manner that treats each employer equitably and maintains benefit security for the members of the System while minimizing substantial variations in employer contributions. If an agency voluntarily or involuntarily terminates its contract with CalPERS, the agency member benefits are adjusted in proportion to the amount the employer can pay, and the plan is moved into a Terminated Agency Pool. This mechanism is designed to protect other agencies by eliminating the unfunded liabilities of employers who cannot, or will not, pay pension obligations.

Currently, the City has one non-pooled Miscellaneous Plan and seven pooled Safety Plans. Per the most recent CalPERS actuarial reports, the unfunded liability for Laguna Beach for all plans is \$73.7 million (75% funded) and includes Police Safety Plans (unfunded liability of \$22.7 million), Fire Safety plans (unfunded liability of \$18.6 million), Lifeguard Safety Plans (unfunded liability of \$1.9 million), and the Miscellaneous Plans (unfunded liability of \$30.5 million). With few exceptions, the City is contractually obligated to enroll all full-time employees in the CalPERS system. If the City Council wanted to offer an alternative pension plan, CalPERS would require the City to terminate its contract at the cost of \$498 million, which is financially prohibitive.

There have been several events that have contributed to the increase in unfunded liabilities for agencies in the CalPERS system. In 1999, Senate Bill 400 (SB400) passed overwhelmingly permitting more generous pension benefits to employees, both prospectively and retroactively. CalPERS also incurred negative investment returns due to the "dotcom" bubble in 2000, and again in 2008 during the great recession. However, over the

past four years, CalPERS has earned more than expected investment returns, averaging 7.8% compared to the expected investment return of 7%.

The City Council has been proactive in addressing the City's unfunded pension liability. In 2010, the City Council approved borrowing funds internally to pay off its \$10 million CalPERS "Side Fund" for Police, Fire, and Lifeguard safety plans. In 2013, the City Council approved higher employee contributions ranging from 8% to 12% of their salary. In 2014, the City Council approved a strategy to pay approximately \$10 million over five years to accelerate the payoff of the City's unfunded pension liability. These strategies were expected to save the City \$31 million over the next thirty years and significantly reduce the City's unfunded liability over time. This was in addition to the State's own pension reform (PEPRA) legislation, and CalPERS requiring higher contribution rates toward unfunded liability and reduced retirement benefits for new employees intended to completely resolve the CalPERS unfunded liability (including Laguna Beach) in about twenty years.

On December 21, 2016, based on the expectation of lower investment return rates over the next decade, the CalPERS Board voted to lower the discount rate (investment rate of return) from the current 7.5% to 7% over three years. The impact on the City's budget is an increase in the normal cost by 1% to 3% as a percentage of payroll for the miscellaneous plan and 2% to 5% increase for safety plans. Additionally, the City will see a 30% to 40% increase in its required unfunded liability payment. These increases are phased in over five years, beginning in Fiscal Year 2018-19. These additional costs are expected to reach \$3.1 million by FY 2024-25.

In April 2017, the City Council approved a strategy to incrementally appropriate ongoing revenues above budget estimates toward increases in pension payments. However, COVID-19 has temporarily suspended that strategy. As part of the Budget Workshop, staff will present information regarding options to reduce unfunded liability, including an update from the study on Pension Obligation Bonds as a potential option to pay down the City's CalPERS unfunded liability.

# **INTRODUCTION**

## ***“How to Use This Budget”***

The Proposed Budget for the City of Laguna Beach for fiscal year 2021-22 was submitted to the City Council by May 1, 2021.

The Introduction follows the City Manager’s Budget Transmittal that accompanied the Proposed Budget. The discussion of issues in the City Manager’s Executive Summary refers only to the Proposed Budget as submitted at that time.

This document is divided into five sections:

1. City-Wide Summaries
2. Revenues
3. Expenditures
4. Appendix (Budget Detail by Fund)
5. Capital Improvement Program

If you are not familiar with the City’s budget, you may wish to review the section on city-wide summaries first. This will provide you with a broad overview of the City’s revenues, expenditures, beginning and ending balances, and it will also assist you in better understanding the issues raised in the Budget Transmittal and modifications to the Proposed Budget.

The following provides a brief description of each of the sections contained in the Proposed Budget.

### **Section I: City-Wide Summaries**

This section provides the broadest overview of the Proposed Budget. The first chart, “Beginning and Ending Balances,” shows all of the City’s Funds and indicates the estimated beginning balances, revenues, transfers, expenditures and ending balances. At the top of this chart are shown the City’s operating and capital project Funds and at the bottom the City’s internal service Funds are shown.

Following is a chart entitled “Sources and Uses of Funds - Summary by Department and Fund.” Similar to the first chart, this chart also shows the revenues, expenditures and balances for each Fund. The difference is that this chart also indicates how *funding is allocated* among the various departmental budgets. A page number is provided next to each department which refers to the pages within this budget document that provide more detailed information regarding that department’s budget.

## Section II: Revenue Budget

The Revenue Budget begins with a summary of *all* projected revenues shown by major source within each Fund. The summary includes a column for the Revised FY2020-21 budget, which is the budget that was revised and adopted in June 2020 in response to COVID-19, and the Proposed FY2021-22 budget.

It is followed by a bar and pie chart analysis of the City's *General Fund* which summarizes various aspects of the *General Fund's* revenues, expenditures and history.

This section concludes with a detailed breakdown and history for each individual revenue source organized by Fund and a description of key sources of revenues.

## Section III: Expenditure Budget

### 1. Organization by Department and Division

The expenditure budgets in this document are organized by department and are disaggregated down to the division level. For the most part, all of the expenditure items within each division are funded from a single Fund source and that Fund is shown at the top right-hand corner of the division budget. In the few cases where a particular expenditure item is funded from a source other than the Fund shown at the top of the division budget, a footnote is included indicating the source of funding.

Each division budget includes the Actual Expenditures for FY2019-20, Original Budget 2020-21, Revised Budget 2020-21, and Proposed Budget 2021-22. The Original Budget 2020-21 was part of the biennial budget approved by City Council in June 2019. However, in response to COVID-19, the council adopted a Revised Budget 2020-21 in June 2020.

The chart that appears in the introductory section to the Expenditure Section shows all of the City's departments and divisions and how they are organized within the Expenditure Section of this budget.

### 2. Internal Service Funds

The City has two Internal Service Funds, one for vehicle replacement and a second one for insurance and benefits. They are both shown at the end of the Expenditure Budget Section. An Internal Service Fund is a revolving fund which is established to isolate the costs of a particular function and then to allocate those costs to the various operating divisions.

Costs for the functions of the Internal Service Funds are allocated to individual operating divisions through the use of an annual rate which is adjusted each year to reflect anticipated costs. For example, the rates for vehicle replacement are based on the specific vehicles assigned to each division and the rates for employee medical insurance are based on the number of employees in each division.

Based on this rate, each division pays to the Internal Service Fund an annual amount which is shown as an expenditure item in each division's budget. This payment becomes the revenue for the Internal Service Fund which in turn directly pays for the goods and services provided, such as new vehicles or medical insurance.

The advantage of establishing rate-based Internal Service Funds is that they provide an accounting mechanism to build up reserves to pay for very expensive items, such as the purchase of a fire truck or the payment of a large insurance claim. This allows the City to spread out the cost for these items over many years. Additionally, a rate-based vehicle replacement Internal Service Fund more accurately assigns the cost of equipment over the period during which the equipment is used.

#### **Section IV: Appendix**

This section shows the detailed expenditure budgets for the City's principal Funds including the General Fund, the Parking Fund, the Sewer Fund and the Transit Fund. It also shows a summary for all Funds combined.

In the *Expenditure Section* of this budget document, these detailed expenditure budgets are arrayed by *Department and Division*; in this *Appendix Section*, however, the detailed expenditure budgets are arrayed by *Fund*.

#### **Section V: Capital Improvement Program**

This section contains a listing of all capital improvement projects budgeted for this year. Additionally, it indicates the source of funding and provides a more detailed description of the scope and location for each project. The amounts budgeted for each project are also included within the expenditure budgets for each of the operating departments that are responsible for managing the projects.

This section also contains the City's Ten-Year Capital Improvement Plan which indicates by year the estimated cost and funding source for each project included within the plan.

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# Section I

## **City-Wide Summaries**

<b>Beginning &amp; Ending Balances FY 2021-22.....</b>	<b>Page 21</b>
<b>Sources &amp; Uses of Funds by Department &amp; Fund FY 2021-22 .....</b>	<b>Page 22</b>
<b>Sources &amp; Uses of Funds by Department &amp; Fund FY 2021-22 Chart...</b>	<b>Page 23</b>
<b>Capital Improvements by Category.....</b>	<b>Page 24</b>
<b>Ten Year Capital Improvement Program Summary by Project Type.....</b>	<b>Page 25</b>
<b>History of Authorized Positions.....</b>	<b>Page 26</b>
<b>Demographic Information.....</b>	<b>Page 27</b>

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# Beginning and Ending Balances

## Fiscal Year 2021-22

# All Funds<sup>1</sup>

	Estimated Beginning Balance July 1, 2021	Estimated Revenues	Transfers In (Out)	Estimated Expenditures	Estimated Ending Balance June 30, 2022
<b><u>Operating and Capital Project Funds</u></b>					
General	\$1,282,900	72,648,100	(325,000) <sup>2</sup>	73,581,200	\$24,800 <sup>7</sup>
Measure LL	575,600	2,246,000	(500,000) <sup>3</sup>	2,224,000	97,600 <sup>8</sup>
Open Space	193,100	-	-	20,000	173,100
Capital Improvement	1,426,400	5,734,000	1,350,000	8,286,600	223,800
Parking	3,837,900	8,162,000	(3,879,500) <sup>4</sup>	5,725,200	2,395,200
Parking in Lieu	1,000	-	-	-	1,000
Park in Lieu	183,800	-	-	100,000	83,800 <sup>10</sup>
Art in Lieu	186,900	-	-	-	186,900
Drainage	78,900	-	-	-	78,900
Housing in Lieu	745,300	-	-	30,000	715,300
Gas Tax	23,900	1,453,000	35,000	1,500,000	11,900
Street Lighting and Utility	2,712,900	1,951,000	-	3,591,800	1,072,100
Wastewater	84,700	12,398,000	-	11,425,100	1,057,600
Disaster Contingency	6,671,900	100,000	-	-	6,771,900
Wildfire Mitigation & Fire Safety	600	-	3,000,000	95,700	2,904,900
Transportation Infrastructure	3,576,900	1,334,300	(2,500,000) <sup>9</sup>	-	2,411,200
Transit	2,000	2,021,000	2,019,500	4,040,500	2,000
<b>Total</b>	<b>\$21,584,700</b>	<b>\$108,047,400</b>	<b>(\$800,000)</b>	<b>\$110,620,100</b>	<b>\$18,212,000</b>
<b><u>Internal Service Funds</u></b>					
Insurance	621,000	12,109,200	806,700 <sup>6</sup>	11,344,900	2,192,000
Vehicle Replacement	2,742,300	1,667,400	300,000	172,000	4,537,700 <sup>5</sup>
<b>Total</b>	<b>\$3,363,300</b>	<b>\$13,776,600</b>	<b>\$1,106,700</b>	<b>\$11,516,900</b>	<b>\$6,729,700</b>

<sup>1</sup>Includes all operating, capital project and internal service funds. Excludes trust and agency, and special assessment district funds.

<sup>2</sup>Includes a transfer in of \$525,000 from the Parking Authority Fund, a transfer out of \$350,000 to the Capital Improvement Fund and a transfer out of \$500,000 to the maintain the 20% General Fund Operating Reserve.

<sup>3</sup>Includes a transfer out of \$500,000 to the Wildfire Mitigation & Fire Safety Fund.

<sup>4</sup>Includes a transfer out of \$525,000 to the General Fund, a transfer out of \$2,019,500 to the Transit Fund, a transfer out of \$300,000 to the Vehicle Replacement Fund, a transfer out of \$1,000,000 to the Capital Improvement Fund and a transfer out of \$35,000 to the Gas Tax Fund.

<sup>5</sup> Reserved for Vehicle Replacement.

<sup>6</sup>Includes a transfer in of \$806,700 from the principal payment of the Side Fund Loan to be reserved for compensated absences.

<sup>7</sup>The City Council approved a goal of a 20% General Fund Operating Reserve equal \$13.7 million which is not shown in this fund balance. A reserve of \$1.2 million to offset future pension cost increases are not shown in this fund balance.

<sup>8</sup>A Measure LL reserve of \$100,000 is not shown in this fund balance.

<sup>9</sup>Includes a transfer out of \$2,500,000 to the Wildfire Mitigation & Fire Safety Fund.

<sup>10</sup>The City Council approved a \$500,000 reserve for the South Laguna Community Garden that is not shown in this fund balance. The reserve expires on January 15, 2022.

**Sources & Uses of Funds<sup>1</sup>**  
*Summary by Department & Fund*

**All Funds**

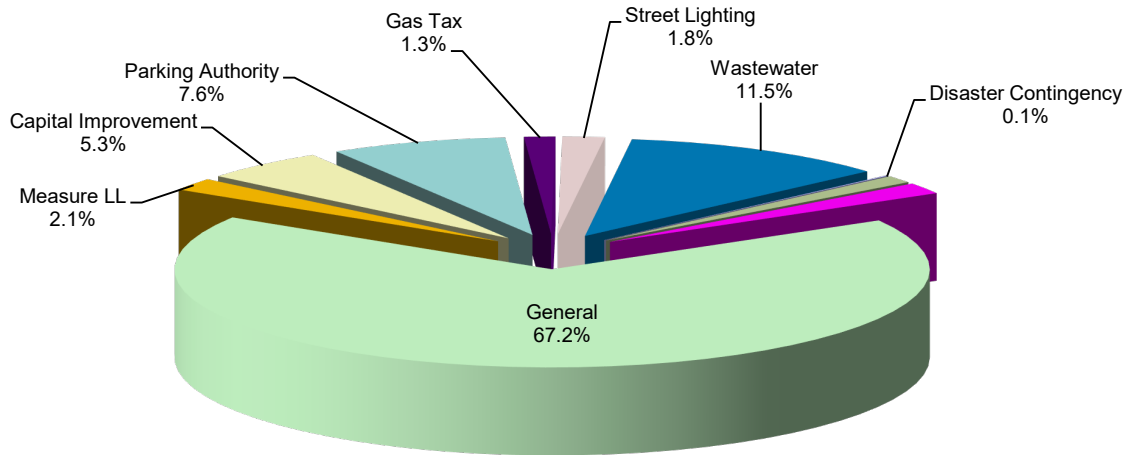
	Total Budget (All Funds)	Total Budget Allocated by Fund																Internal Service Funds			
		General Fund	Measure LL Fund	Open Space	Capital Improvement	Parking Authority	Parking In Lieu	Park In Lieu	Art In Lieu	Drainage Fund	Housing In Lieu	Gas Tax	Street Lighting	Wastewater Fund	Disaster Relief	Wildfire Mitigation	Transportation Infrastructure	Transit Fund	Vehicle Repl.	Insurance	
<b>SOURCES OF FUNDS</b>																					
BEGINNING BALANCE: July 1, 2021	21,584,700	1,282,900	575,600	193,100	1,426,400	3,837,900	1,000	183,800	186,900	78,900	745,300	23,900	2,712,900	84,700	6,671,900	600	3,576,900	2,000	2,742,300	621,000	
Revenues	108,047,400	72,648,100	2,246,000	0	5,734,000	8,162,000	0	0	0	0	0	1,453,000	1,951,000	12,398,000	100,000	0	1,334,300	2,021,000	1,667,400	12,109,200	
Transfers: In/(Out)	(800,000)	(325,000)	(500,000)		1,350,000	(3,879,500)						35,000			3,000,000	(2,500,000)	2,019,500		300,000	806,700	
<b>TOTAL SOURCES OF FUNDS</b>	<b>128,832,100</b>	<b>73,606,000</b>	<b>2,321,600</b>	<b>193,100</b>	<b>8,510,400</b>	<b>8,120,400</b>	<b>1,000</b>	<b>183,800</b>	<b>186,900</b>	<b>78,900</b>	<b>745,300</b>	<b>1,511,900</b>	<b>4,663,900</b>	<b>12,482,700</b>	<b>6,771,900</b>	<b>3,000,600</b>	<b>2,411,200</b>	<b>4,042,500</b>	<b>4,709,700</b>	<b>13,536,900</b>	
<b>USES OF FUNDS</b>																					
City Council (p. 33)	150,800	150,800																			
City Manager (p. 34)	1,082,000	1,082,000																			
City Clerk (p. 36)	436,400	436,400																			
City Treasurer (p. 38)	182,900	182,900																			
City Attorney (p. 40)	800,000	800,000																			
Administrative Services (p. 41)	6,746,800	6,726,800		20,000																	
Police (p. 53)	22,338,800	20,429,800	655,800			1,253,200															
Fire (p.70)	15,235,200	14,899,200	240,300												95,700						
Marine Safety (p. 81)	4,516,800	3,737,900	368,100			410,800															
Public Works (p. 87)	37,704,500	15,164,600	959,800		8,286,600	4,061,200		100,000				1,500,000	3,591,800							4,040,500	
Water Quality (p. 111)	12,112,800	687,700												11,425,100							
Community Development (p. 122)	6,857,800	6,827,800								30,000											
Cultural Arts (p. 147)	2,455,300	2,455,300																			
<b>TOTAL USES OF FUNDS</b>	<b>110,620,100</b>	<b>73,581,200</b>	<b>2,224,000</b>	<b>20,000</b>	<b>8,286,600</b>	<b>5,725,200</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>1,500,000</b>	<b>3,591,800</b>	<b>11,425,100</b>	<b>0</b>	<b>95,700</b>	<b>0</b>	<b>4,040,500</b>	<b>172,000</b>	<b>11,344,900</b>	
ENDING BALANCE: June 30, 2022	18,212,000	24,800	97,600	173,100	223,800	2,395,200	1,000	83,800	186,900	78,900	715,300	11,900	1,072,100	1,057,600	6,771,900	2,904,900	2,411,200	2,000	4,537,700	2,192,000	

<sup>1</sup> Includes all operating, capital project, and internal service funds. Excludes trust and agency, carryover, and special assessment district funds.

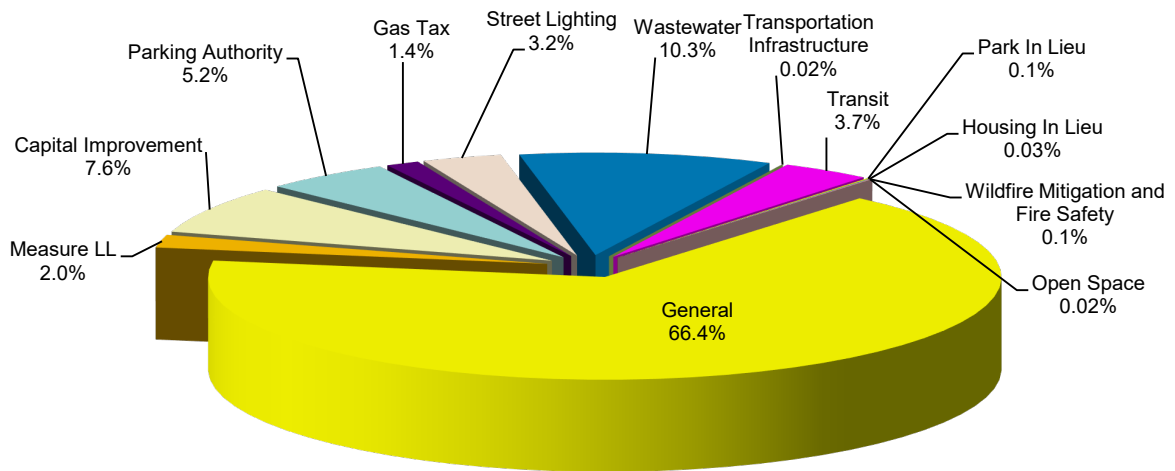
# Sources & Uses of Funds<sup>1</sup>

## All Funds

### Revenue Source by Fund FY 2021-22 Adopted

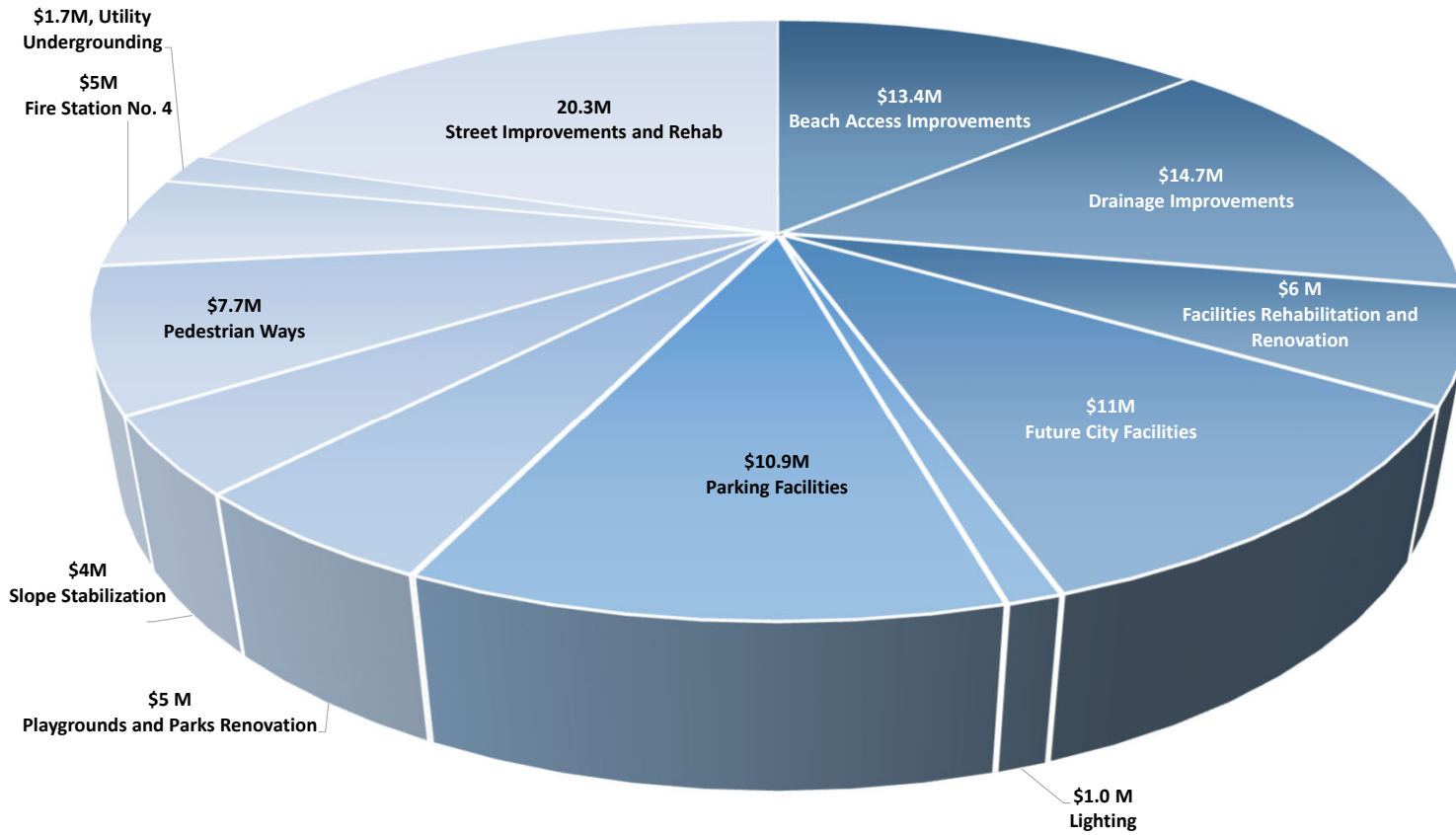


### Expenditures by Fund FY 2021-22 Adopted



<sup>1</sup> Includes all operating and capital project funds. Excludes trust and agency, carryover, contingency reserves, and special assessment district funds.

10 Year Capital Improvements by Category  
FY 2021/22 to FY 2030/31 Total \$100.7 Million (M)



**10 YEAR CIP SUMMARY BY CATEGORY  
FY 2021/22 to FY 2030/31**

<b>PROJECT TYPE</b>	<b>Year 1 FY 21/22</b>	<b>Year 2 FY 22/23</b>	<b>Year 3 FY 23/24</b>	<b>Year 4 FY 24/25</b>	<b>Year 5 FY 25/26</b>	<b>Year 6 FY 26/27</b>	<b>Year 7 FY 27/28</b>	<b>Year 8 FY 28/29</b>	<b>Year 9 FY 29/30</b>	<b>Year 10 FY 30/31</b>	<b>10 Year CIP TOTALS</b>
Beach Access Improvements	\$ 1,200,000	\$ 1,450,000	\$ 2,550,000	\$ 2,350,000	\$ 1,450,000	\$ 1,850,000	\$ 1,400,000	\$ 1,200,000	\$ -	\$ -	\$ 13,450,000 13%
Drainage Improvements	\$ 550,000	\$ 300,000	\$ 1,650,000	\$ 400,000	\$ 650,000	\$ 1,250,000	\$ 2,700,000	\$ 1,600,000	\$ 2,400,000	\$ 3,200,000	\$ 14,700,000 15%
Facilities Rehabilitation and Renovation	\$ 850,000	\$ 300,000	\$ 700,000	\$ 300,000	\$ 400,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 300,000	\$ 800,000	\$ 6,050,000 6%
Fuel Modifications/ Fire Safety	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 0%
Future City Facilities	\$ -	\$ -	\$ -	\$ 500,000	\$ 900,000	\$ 1,400,000	\$ 1,600,000	\$ 2,100,000	\$ 2,200,000	\$ 2,400,000	\$ 11,100,000 11%
Lighting	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000 1%
Parking Facilities	\$ 1,600,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,050,000	\$ 1,200,000	\$ 1,000,000	\$ 1,000,000	\$ 10,850,000 11%
Playgrounds and Parks Renovation	\$ 1,410,000	\$ 400,000	\$ 400,000	\$ 450,000	\$ 300,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 4,960,000 5%
Pedestrian Ways	\$ 350,000	\$ 350,000	\$ 200,000	\$ 2,250,000	\$ 750,000	\$ 1,300,000	\$ 100,000	\$ -	\$ 1,750,000	\$ 600,000	\$ 7,650,000 8%
Slope Stabilization	\$ 200,000	\$ 500,000	\$ 350,000	\$ 900,000	\$ 2,050,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000 4%
Fire Station No. 4	\$ 1,950,000	\$ 1,500,000	\$ 1,600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,050,000 5%
Street Improvements and Rehab	\$ 3,250,000	\$ 3,230,000	\$ 1,580,000	\$ 1,400,000	\$ 2,150,000	\$ 1,650,000	\$ 1,650,000	\$ 2,450,000	\$ 1,600,000	\$ 1,300,000	\$ 20,260,000 20%
Utility Undergrounding	\$ 1,700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,700,000 2%
<b>TOTALS:</b>	<b>\$ 14,060,000</b>	<b>\$ 9,030,000</b>	<b>\$ 10,030,000</b>	<b>\$ 9,550,000</b>	<b>\$ 9,650,000</b>	<b>\$ 9,650,000</b>	<b>\$ 9,700,000</b>	<b>\$ 9,750,000</b>	<b>\$ 9,650,000</b>	<b>\$ 9,700,000</b>	<b>\$ 100,770,000</b>

## History of Authorized Full Time Positions

Fiscal Year	City Clerk	City Manager	City Treas.	Admin. Services	Police*	Fire	Marine Safety	Public Works	Water Quality	Comm. Devel.	Comm. Svcs**	Cultural Arts	Total
78-79	1	2	1	10	65	31	3	59		16	3		190.800
83-84	2	2	0.5	9	66	35	3	50		14	3.5		185.000
84-85	2	2	0.5	9	66	35	3	50		14.5	4.2		186.200
85-86	2	2	0.5	9	67	35	3	49		16.6	4.2		187.800
86-87	2	2	0.5	9	68	35	3	50		16.6	4.2		189.800
87-88	2	2	0.5	9	67	34	3	48		17.0	3.8		186.300
88-89	2	2	0.5	9	75	40	3	52		21	3.8		208.300
89-90	2	2	0.5	10	77	40	3	53		21	3.8		212.300
90-91	2	2	0.5	9	79	43	3	57		22.6	4.8		222.850
91-92	2	2	0.5	9	79	43	3	58		22.6	4.8		223.900
92-93	2	2	0.5	9	79	40	3	58		21.6	4.8		219.900
93-94	2	2	0.5	8.6	77	36	3	56		20.1	4.8		210.000
94-95	2	2	0.5	8.6	77	42	3	54		20.1	4.8		214.000
95-96	2	2	0.5	8.6	79	43	3	52		19.1	4.75		213.950
96-97	2	2	0.5	9	79.5	43	3	49		19	4.75		211.750
97-98	2	2	0.5	9.4	81	43	3	49		20.03	5.25		215.180
98-99	2	2	0.5	9.5	82	43	3	50		20.2	5.75		217.950
99-00	2	2	0.5	9.5	82	43	3	50		21.4	6.75		220.150
00-01	2	2	0.5	10.5	84	44	4	55		21.4	6.75		230.150
01-02	2	2	0.5	10.5	85	44	4	66		22.6	6.75		243.350
02-03	2	3	0.5	11.6	86	44	4	69		23.6	6.75		250.450
03-04	2	3	0.625	12	86	41	4	54	15	23.6	6.5	1	248.725
04-05	2	3	0.625	12	86	40.75	5	56	15	24	6.5	1	251.875
05-06	2	3	0.625	12.4	86	41	5	56	15	24	6.5	1	252.525
06-07	2	3	0.625	12.4	86	41	6	56	15	26	6.5	1	255.525
07-08	2	3	0.625	12.4	86	41	8	56	15	26	6.5	1	257.525
08-09	2	3	0.625	12.4	85	41	8	57	15	29	6.65	1	260.675
09-10	2	3	0.625	12.4	85	41	8	55	15	28	6.65	1	257.675
10-11	2	3	0.625	12.4	84	41	7.6	54	15	27	6.75	1	254.375
11-12	2	3	0.625	12	84	41	7.5	51	15	26.5	6.75	1	250.375
12-13	2	3	0.625	12	84	41	7.5	50	15	26.5	6.75	1	249.375
13-14	2	3	0.625	12	84	41	7.6	51	15	27	6.75	1	250.975
14-15	2	3	0.625	12	86	41	8	51	15	28	6.75	1	254.375
15-16	2	4	0.625	12.1	87	41	8	54.6	15	30	5	1	260.325
16-17	2	4	0.625	12.1	87	41	8	54.6	15	30	5	1	260.325
17-18	2	4	0.625	13.6	95	41	8	56	15	32	5	1	273.225
18-19	2	4	0.681	13.6	95	41	8	56	15	32	5	1	273.281
19-20	2	4	0.681	16	94	42	8	57	16	35	5	2	281.681
20-21	2	4	0.681	16	96	42	8	57	17	35	5	2	284.681
20-21	2	4	0.681	16	94	42	9	59	17	33		2	278.681
21-22	2	4	0.681	19	97	43	10	59	17	37		2	290.681

**Measure LL Positions:**

19-20				3	1	2	1						7
20-21				3	1	2	1						7
21-22				3	1	2	1						7

\*Police has a total of 100 full time positions to include 55 sworn positions.

\*\*Full time positions in Community Services were transferred to Public Works and Marine Safety.

# **City of Laguna Beach Demographic Information**

*Source: United States Census Bureau*

		Census Report
<b>2020 Population Estimates</b>	<b>22,687</b>	1
<b>Persons under 18 years, percent</b>	<b>16.6%</b>	2
<b>Persons 65 years and over, percent</b>	<b>24.5%</b>	2
<b>Veterans</b>	<b>1,284</b>	2
<b>Land Area in square miles, 2010</b>	<b>8.85</b>	4
<b>Population per square mile, 2010</b>	<b>2,567.6</b>	5
<b>Per Capita Income in past 12 months, 2015-2019</b>	<b>\$93,088</b>	3
<b>Male Median Income</b>	<b>\$83,091</b>	3
<b>Female Median Income</b>	<b>\$45,505</b>	3
<b>Persons in poverty, percent</b>	<b>6.60%</b>	3
<b>Persons who are high school graduates or higher, percent</b>	<b>96.80%</b>	3
<b>Persons with a Bachelor's degree or higher, percent</b>	<b>65.30%</b>	3
<b>Persons without health insurance, percent</b>	<b>4.70%</b>	3
<b>Median Household Income</b>	<b>\$129,983</b>	3
<b>Median Housing Value</b>	<b>\$1,570,700</b>	3
<b>Total Housing Units</b>	<b>13,180</b>	3
<b>Owner-occupied housing unit rate. 2015-2019</b>	<b>64.3%</b>	3
<b>Households with a broadband Internet subscription, percent</b>	<b>92.30%</b>	3
<b>Number of Companies</b>	<b>4,944</b>	6
<b>In civilian labor force, total, 16 years+, 2015-2019, percent</b>	<b>61.3%</b>	3
<b>In civilian labor force, female, 16 years+, 2015-2019, percent</b>	<b>54.1%</b>	3
<b>Total accommodation and food services sales</b>	<b>\$251,224,000</b>	7
<b>Total manufacturers shipments, 2012</b>	<b>\$31,873,000</b>	7
<b>Total retail sales, 2012</b>	<b>\$202,302,000</b>	7
<b>Total retail sales per capita, 2012</b>	<b>\$8,729</b>	7

*Source: United States Census Bureau, Reports, as of 3.31.2021*

1. *Vintage 2020 Population Estimates*
2. *U.S. Census Bureau, Population Estimates Program*
3. *2015-2019 American Community Survey 5-Year Estimates*
4. *U.S. Census Bureau, data file from Geography Division based on the TIGER/Geographic Identification Code Scheme computer file. Land area updated every 10 years.*
5. *U.S. Census Bureau, Census of Population and Housing. Land area is based on current information in the TIGER® data base, calculated for use with Census 2010.*
6. *2012 Survey of Business Owners: Company Summary*
7. *Economic Census, 2012.*

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## Section II

# Revenues

<b>Revenue Summary.....</b>	<b>Page 30</b>
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<b>All Funds Analysis Charts.....</b>	<b>Page 44</b>
<b>Description of Key Revenue Sources.....</b>	<b>Page 45</b>
<b>In Lieu Contributions – Use of Money.....</b>	<b>Page 47</b>

## Revenue Summary

### Fiscal Year 2021-22

**All  
Funds**

	Revised FY 2020-21	% of Total	Adopted FY 2021-22	% of Total	Difference
<b>General Fund</b>					
Property Tax	\$40,927,000		\$43,173,500		\$2,246,500
Sales Tax	4,280,000		5,571,000		\$1,291,000
Transient Occupancy Tax	4,655,000		7,350,000		\$2,695,000
Business License Tax	750,000		945,000		\$195,000
Other Taxes	1,250,000		1,160,000		(\$90,000)
Licenses & Permits	1,129,000		1,320,000		\$191,000
Citations	16,000		16,000		\$0
Use of Money & Property	1,584,000		1,907,000		\$323,000
Revenue from Other Agencies	1,602,300		3,136,600		\$1,534,300
Charges for Current Services - LBMT	1,474,000		2,178,000		\$704,000
Charges for Current Services	5,422,000		5,369,500		(\$52,500)
Reimbursements & Contributions	395,500		477,500		\$82,000
Other Revenue	54,000		44,000		(\$10,000)
Subtotal General Fund	<b>63,538,800</b>	67.67%	<b>72,648,100</b>	66.34%	<b>9,109,300</b>
<b>Measure LL Fund</b>	<b>1,510,000</b>	1.61%	<b>2,246,000</b>	2.08%	<b>\$736,000</b>
<b>Capital Improvement Fund</b>					
Transient Occupancy Tax	2,802,000		4,015,000		\$1,213,000
Parking & Other Fines	898,000		898,000		\$0
Real Property Transfer Tax	500,000		700,000		\$200,000
Building Construction Tax	120,000		120,000		\$0
Other Revenue	1,000		1,000		\$0
Subtotal Capital Improvement	<b>4,321,000</b>	4.60%	<b>5,734,000</b>	5.31%	<b>1,413,000</b>
<b>Parking Authority Fund</b>					
Parking Lots & Meters	5,746,700		8,010,000		\$2,263,300
Parking Permits	1,120,000		120,000		(\$1,000,000)
Other Revenue	28,000		32,000		\$4,000
Subtotal Parking Authority Fund	<b>6,894,700</b>	7.34%	<b>8,162,000</b>	7.55%	<b>1,267,300</b>
<b>Gas Tax Fund</b>	<b>1,358,000</b>	1.45%	<b>1,453,000</b>	1.34%	<b>\$95,000</b>
<b>Street Lighting &amp; Utility Fund</b>	<b>1,822,000</b>	1.94%	<b>1,951,000</b>	1.81%	<b>\$129,000</b>
<b>Wastewater Fund</b>					
Wastewater Service Charges	9,183,000		9,666,000		\$483,000
Other Revenue	1,015,000		15,000		(\$1,000,000)
State Loan	2,468,000		2,717,000		\$249,000
Subtotal Wastewater Fund	<b>12,666,000</b>	13.49%	<b>12,398,000</b>	11.47%	<b>(268,000)</b>
<b>Disaster Contingency Fund</b>	<b>100,000</b>	0.11%	<b>100,000</b>	0.09%	<b>\$0</b>

**Revenue Summary**  
*Fiscal Year 2021-22*

**All  
Funds**

	Revised FY 2020-21	% of Total	Adopted FY 2021-22	% of Total	Difference
<b>Transportation Infrastructure</b>	<b>1,000</b>	0.00%	<b>1,334,300</b>	1.23%	<b>\$1,333,300</b>
<b>Transit Fund</b>					
State Grants	1,000,000		1,000,000		\$0
Revenue from Other Agencies	667,800		841,000		\$173,200
Parking Authority Fund Subsidy	0		110,000		\$110,000
Other Income	20,000		70,000		\$50,000
Subtotal Transit Fund	<b>1,687,800</b>	1.80%	<b>2,021,000</b>	1.87%	<b>333,200</b>
<b>TOTAL ALL REVENUES</b>	<b>\$93,899,300</b>	<b>100%</b>	<b>\$108,047,400</b>	<b>100%</b>	<b>\$14,148,100</b>

## Revenue Detail

### Fiscal Year 2021-22

## All Funds

Object Account Title	Actuals 2019-20	Revised Budget 2020-21	Year-End Estimate 2020-21	Adopted Budget 2021-22
<b>110 GENERAL FUND</b>				
<b><u>Property Tax</u></b>				
3010 Current Secured	\$34,245,636	\$35,725,000	\$36,432,000	\$37,525,000
3015 Public Utility	327,631	260,000	373,500	370,000
3020 Current Unsecured	1,063,901	950,000	1,132,600	1,155,000
3025 Supplemental Apportionment	728,578	250,000	250,000	250,000
3030 Prior Years	212,375	200,000	220,000	200,000
3040 Other Property Taxes	2,926	2,000	3,400	3,500
3050 Interest & Penalties - Delinquencies	122,715	90,000	90,000	90,000
3080 In Lieu of VLF	3,299,836	3,450,000	3,475,000	3,580,000
Subtotal	40,003,598	40,927,000	41,976,500	43,173,500
<b><u>Other Taxes</u></b>				
3101 Sales Tax - General	4,754,684	4,000,000	4,500,000	5,200,000
3103 Sales Tax - Public Safety	370,840	280,000	362,000	371,000
3112 Transient Occupancy Tax	5,297,375	4,350,000	6,600,000	6,930,000
3114 TOT-Short Term Lodging	450,139	305,000	400,000	420,000
3118 Franchise Tax - Trash	216,554	210,000	210,000	210,000
3119 Franchise Tax - Cable TV	613,824	640,000	595,000	595,000
3120 Franchise Tax - Natural Gas	73,179	90,000	70,000	70,000
3121 Franchise Tax - Electricity	285,576	310,000	285,000	285,000
3135 Business License Tax	948,662	750,000	850,000	945,000
Subtotal	13,010,835	10,935,000	13,872,000	15,026,000
<b><u>Licenses and Permits</u></b>				
3137 AB 1379 State Fee	17,269	7,000	15,000	7,000
3300 Animal Licenses	54,696	90,000	50,000	51,000
3310 Building Permits	822,022	788,000	1,000,000	1,000,000
3313 Plumbing Permits	38,598	38,000	35,000	35,000
3316 Electric Permits	57,170	48,000	52,000	52,000
3319 Mechanical Permits	53,687	38,000	53,000	53,000
3320 Coastal Development Permits	89,089	60,000	60,000	60,000
3328 Public Works Permits	6,137	5,000	5,000	5,000
3335 Grading Permits	1,365	2,000	2,000	2,000
3340 Temporary Use Permits	5,066	4,000	4,000	4,000
3345 Conditional Use Permits	26,880	17,000	20,000	20,000
3350 Encroachment Permits	11,919	9,000	9,000	9,000
3360 Alarm Permits	25,715	20,000	20,000	22,000
Subtotal	1,209,612	1,129,000	1,325,000	1,320,000
<b><u>Fines and Penalties</u></b>				
3440 Citations - Code Enforcement	10,500	15,000	10,000	15,000
3441 Citations - Water Quality	600	1,000	1,000	1,000
Subtotal	11,100	16,000	11,000	16,000
<b><u>Use of Money and Property</u></b>				
3500 Investment Earnings	2,975,275	1,325,000	1,325,000	1,450,000
3501 Interest on Side Fund Loan	93,540	72,000	72,000	50,000

## Revenue Detail

### Fiscal Year 2021-22

## All Funds

Object	Account Title	Actuals 2019-20	Revised Budget 2020-21	Year-End Estimate 2020-21	Adopted Budget 2021-22
3510	Rent - Community Center	10,250	11,000	5,000	7,000
3511	Rent-Veterans Memorial Comm.Center	44,930	42,000	42,000	42,000
3512	Lease-Food Pantry	13,000	12,000	18,000	12,000
3515	Rent - Festival of Arts	253,440			200,000
3530	Rent - Moulton Playhouse	17,614	15,000		15,000
3540	Rent - Anneliese Pre-School	74,308	82,000	82,000	91,000
3550	Rent - Miscellaneous	34,777	25,000	25,000	40,000
	Subtotal	3,517,133	1,584,000	1,569,000	1,907,000
	<b><u>From Other Agencies</u></b>				
3601	Motor Vehicle In-Lieu Tax	18,487			
3615	Homeowners Property Tax Relief	177,617	190,000	180,000	190,000
3619	DEA Task Force	21,968		8,000	
3635	Peace Officers Standards & Training	12,723	19,000	13,000	13,000
3636	POST - Fire	25,162	15,000	15,000	15,000
3645	CERT Grant	4,691		5,300	
3663	Coastal Conservancy Grant			5,500	
3685	HEAP Grant	148,040	454,500	761,000	191,600
3690	Mutual Aid Contract	88,940	250,000	710,000	250,000
3702	Hoag Beach Safety Grant	5,000			
3703	South Laguna Fuel Mod Grant				
3882	County COVID Funding	201,037			
3876	State COVID Funding			275,800	
3875	Federal COVID Funding	217,891			2,125,000
	<b><u>State Grants:</u></b>				
3640	Recycling-State	(16,983)	5,000	5,000	5,000
3641	Used Oil Recycling Block	6,395	7,000	7,000	7,000
3687	Prop69 DNA Grant			6,400	
3650	COPS	100,059	100,000	100,000	100,000
3659	OTS DUI Check Points	98,475		108,700	
3699	CalFIRE Grant	44,323		80,000	
3768	Solid Waste Landfills	106,030	100,000	100,000	100,000
3810	Community Development Block Grant	123,139	126,000	126,000	140,000
3856	CA Fire Foundation Grant	15,000			
3874	State Grant-DMV		100,000	100,000	
3876	State Reimbursement CalOES	6,827			
	<b><u>Federal Grants:</u></b>				
3661	UASI Grant-PD	49,517		35,000	
3761	DO Police Vest Grant	1,949			
3862	FEMA Hazard Mitigation Grant			37,500	
3899	FEMA COVID Reimbursement		235,800	435,800	
	Subtotal	1,456,635	1,602,300	3,115,000	3,136,600
	<b><u>Charges for Current Services</u></b>				
3901	Variance	126,837	48,000	86,000	86,000

## Revenue Detail

### Fiscal Year 2021-22

## All Funds

Object	Account Title	Actuals 2019-20	Revised Budget 2020-21	Year-End Estimate 2020-21	Adopted Budget 2021-22
3902	Library Impact Fees	800		5,600	
3907	Plan Check Fees - Building	526,628	487,000	600,000	600,000
3908	Water Quality Inspection Fees	97,750	120,000	120,000	120,000
3909	Plan Check Fees - Zoning	184,533	162,000	184,000	184,000
3910	Design Review	588,960	519,000	620,000	620,000
3912	Plan Check Fee - Plumbing	2,579	2,000	2,000	2,000
3915	Subdivision Fees	529	1,000	2,000	2,000
3930	Real Property Report	163,895	165,000	200,000	200,000
3935	Design Review Appeals	11,968	12,000	10,000	10,000
3939	Document Retention Fee	30,613	31,000	31,000	31,000
3940	Other Filing & Permit Fees	55,493	70,000	52,000	52,000
3942	Use & Occupancy Inspection Fees	29,636	27,000	31,000	31,000
3944	Floor Area Fee - Diamond/Crestview		2,000	1,000	1,000
3955	Special Policing Fees	2,482	17,000		10,000
3956	False Alarm Fees	15,160	25,000	15,000	15,000
3957	Finger Printing	3,054	3,000	3,000	3,000
3958	Police Accident Reports	11,387	15,000	15,000	15,000
3960	Vehicle Towing & Release Fees	94,425	60,000	88,000	100,000
3962	Police Evidence Money	3,196	1,000	1,000	1,000
3963	Police Booking Fees	30,001	43,000	20,000	33,000
3965	Animal Services - Laguna Woods	113,100	100,000	100,000	100,000
3970	Animal Shelter Fees	14,080	16,000	16,000	16,000
3978	Weed & Lot Cleaning	20,146	19,000	19,000	19,000
3980	Landscape Development Fee	43,524	42,000	51,000	51,000
3990	C & D Administration Fees	3,700	4,000	4,000	4,000
4003	Laguna Beach Marketing & Tourism	1,908,035	1,474,000	2,071,000	2,178,000
4005	Refuse Service Charges	2,222,715	2,307,000	2,307,000	2,365,000
4008	Misc Refuse/Recycling Revenue	33,826	33,000	33,000	10,000
4010	Paramedic Non-Resident Fees	26,757	78,000	27,000	78,000
4011	Paramedic Medical Supplies Fees	16,924	28,000	28,000	28,000
4012	Swimming Pool Classes	163,396	188,000	35,000	47,000
4013	Swimming Pool Use Fees	21,945	28,000	28,000	28,000
4014	Marine Safety Beach Classes	49,976	74,000		37,000
4020	Recreation - Social & Cultural	335,226	362,000		200,000
4024	Recreation - Adult Softball	2,175	9,000		8,000
4030	Recreation - Misc. Sports Programs	119,913	135,000	35,000	100,000
4038	Recreation - Special Programs	650	8,000		2,000
4040	Passport to Laguna Tickets	12,138	12,000		12,000
4042	Recreation - Park Weddings	41,025	60,000	40,000	50,000
4043	Recreation - Film Permits	41,025	57,000	25,000	40,000
4044	Recreation - Miscellaneous Fees	958	1,000		500
4130	Lifeguard Services - Private Beaches	30,944	29,000	33,000	33,000
4140	Sale of Maps, Books & Copying	4,362	2,000	4,000	4,000
4150	Assessment District Service Fees	159,311	20,000	21,000	21,000

## Revenue Detail

### Fiscal Year 2021-22

## All Funds

Object Account Title	Actuals 2019-20	Revised Budget 2020-21	Year-End Estimate 2020-21	Adopted Budget 2021-22
4160 Returned Check Fee	105		100	
Subtotal	7,365,956	6,896,000	6,963,700	7,547,500
<b>Other Revenue</b>				
4202 Sale of Real & Personal Property	3,526		400	
4220 Police Auction	5,064	2,000	2,000	2,000
4229 Subpoenas	28,420	37,000	22,000	27,000
4230 Miscellaneous Income	10,910	15,000	15,000	15,000
Subtotal	46,906	54,000	39,400	44,000
<b>Reimbursements &amp; Contributions</b>				
Reimbursements:				
4001 Principal-Side Fund Loan	763,560			
4045 Recreation - Administrative Fees	34,589	50,000	1,000	
4060 Solid Waste Contractual	64,095	70,000	70,000	70,000
4303 Lifeguard Training - SA College	10,017	15,000	15,000	
4312 Other Agencies	7,088		6,000	7,000
4320 Workers' Compensation Insurance	120,000	120,000	120,000	120,000
4330 Property Damage	10,000	10,000	10,000	10,000
4355 LB School District - Officer	99,699		200,000	200,000
4357 LB School District - Maintenance	48,911	120,000	40,000	45,000
4358 Emergency Kit Backpacks	13,540		2,300	
4360 Miscellaneous	46,004	10,000	25,000	25,000
Contributions:				
4059 Homeless Meters	680	500	500	500
4370 Non-Government Sources	43,348		5,000	
4375 Animal Shelter	56,240		56,900	
Subtotal	1,389,888	395,500	551,700	477,500
<b>GENERAL FUND TOTAL</b>	<b>\$68,011,662</b>	<b>\$63,538,800</b>	<b>\$69,423,300</b>	<b>\$72,648,100</b>
<b>113 MEASURE LL FUND</b>				
3112 Transient Occupancy Tax	\$1,951,427	\$1,500,000	\$2,130,000	\$2,236,000
3500 Investment Earnings	19,218	10,000	10,000	10,000
<b>OPEN SPACE FUND TOTAL</b>	<b>\$1,970,645</b>	<b>\$1,510,000</b>	<b>\$2,140,000</b>	<b>\$2,246,000</b>
<b>116 CAPITAL IMPROVEMENT FUND</b>				
3113 Transient Occupancy Tax	\$4,019,847	\$2,802,000	\$3,825,000	\$4,015,000
3138 Real Property Transfer Tax	607,462	500,000	700,000	700,000
3144 Building Construction Tax	126,633	120,000	140,000	120,000
3410 Vehicle Code Fines	130,855	149,000	149,000	149,000
3415 Municipal Code Fines - Other	87,385	16,000	6,000	16,000
3420 Municipal Code Fines - Parking	542,587	550,000	600,000	550,000
3422 Municipal Code Fines - DMV	136,893	132,000	132,000	132,000
3442 Administrative Citations - Police	28,740	51,000	34,000	51,000

## Revenue Detail Fiscal Year 2021-22

## All Funds

Object	Account Title	Actuals 2019-20	Revised Budget 2020-21	Year-End Estimate 2020-21	Adopted Budget 2021-22
3959	Auto Immobilization Fee	2,880	1,000	2,300	1,000
4230	Misc Revenue	45,741			
<b><u>Reimbursements &amp; Contributions</u></b>					
<b><u>State Grants:</u></b>					
3685	CalRivers Parkways Grant	43,442		117,400	
3686	Foundation for Sustainability			5,000	
<b>CAPITAL IMPROVEMENT FUND TOTAL</b>		<b>\$5,772,464</b>	<b>\$4,321,000</b>	<b>\$5,710,700</b>	<b>\$5,734,000</b>
<b>118 PARKING AUTHORITY FUND</b>					
	Parking Meter Zones	\$3,852,831	\$3,700,700	\$4,402,400	\$5,426,000
	Parking Lot Meters & Fees	1,918,924	2,046,000	1,801,000	2,584,000
4084	Parking Permits	114,241	1,120,000	1,059,700	120,000
4142	Electric Vehicle Charging Station	11,723	8,000	10,500	12,000
4231	Parking Meter Bag	12,830	20,000	12,600	20,000
<b>PARKING AUTHORITY FUND TOTAL</b>		<b>\$5,908,308</b>	<b>\$6,894,700</b>	<b>\$7,286,200</b>	<b>\$8,162,000</b>
<b>119 Transportation Infrastructure Fund</b>					
3181	Heritage Fields			3,500,000	1,000,000
3xxx	Five Lagunas				333,300
3500	Investment Earnings	\$1,516	\$1,000	\$1,000	\$1,000
<b>Transportation Infrastructure Fund</b>		<b>\$1,516</b>	<b>\$1,000</b>	<b>\$3,501,000</b>	<b>\$1,334,300</b>
<b>122 PARK IN-LIEU FUND</b>					
3500	Investment Earnings	13,670			
<b>PARK IN-LIEU FUND TOTAL</b>		<b>\$13,670</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>123 ART IN-LIEU FUND</b>					
3150	Art In-Lieu Fee	\$27,150		6,300	
3151	Grants for Artists	\$100,000			
3500	Investment Earnings	8,069			
4374	Donations	539			
<b>ART IN-LIEU FUND TOTAL</b>		<b>\$135,758</b>	<b>\$0</b>	<b>\$6,300</b>	<b>\$0</b>
<b>124 DRAINAGE FUND</b>					
3500	Investment Earnings	\$1,575			
<b>DRAINAGE FUND TOTAL</b>		<b>\$1,575</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>132 GAS TAX FUND</b>					
3102	Sales Tax - Measure M	\$458,424	\$390,000	\$406,000	\$385,000
3500	Investment Earnings	37,648	10,000	0	10,000
3623	Gasoline Tax - Section 2103	166,685	197,000	180,000	206,000
3624	Gasoline Tax - Section 2105	119,996	123,000	125,000	135,000
3625	Gasoline Tax - Section 2106	78,250	84,000	80,000	85,000



## Revenue Detail

### Fiscal Year 2021-22

## All Funds

Object Account Title	Actuals 2019-20	Revised Budget 2020-21	Year-End Estimate 2020-21	Adopted Budget 2021-22
3626 Gasoline Tax - Section 2107	152,112	148,000	158,000	171,000
3627 Gasoline Tax - Section 2107.5	5,000	5,000	5,000	5,000
3820 Arterial Highway Rehab Program	430,817	401,000	417,000	456,000
<b>GAS TAX FUND TOTAL</b>	<b>\$1,448,933</b>	<b>\$1,358,000</b>	<b>\$1,371,000</b>	<b>\$1,453,000</b>
<b>134 STREET LIGHTING &amp; UTILITY FUND</b>				
<u>Property Taxes:</u>				
3010 Current Secured	\$1,188,166	\$1,228,000	\$1,300,000	\$1,349,000
3015 Public Utility	11,140	11,000	13,000	11,000
3020 Current Unsecured	43,645	35,000	35,000	43,000
3025 Supplemental Apportionment	25,539	20,000	20,000	20,000
3030 Prior Years	7,546	7,000	7,000	7,000
3040 Other Property Taxes	496,510	513,000	513,000	513,000
3050 Interest & Penalties	1,677	2,000	1,700	2,000
3615 Homeowners Property Tax Relief	6,259	6,000	6,500	6,000
3500 Investment Earnings	117,243			
<b>STREET LIGHTING DISTRICT FUND TOTAL</b>	<b>\$1,897,725</b>	<b>\$1,822,000</b>	<b>\$1,896,200</b>	<b>\$1,951,000</b>
<b>137 WASTEWATER FUND</b>				
3982 Wastewater Service Charges	\$8,497,806	\$9,010,000	\$8,800,000	\$9,550,000
3986 Wastewater Connection Charges	128,246	95,000	95,000	95,000
3500 Investment Earnings	218,266	15,000	87,500	15,000
<u>Grants:</u>				
3838 Hazard Mitigation Grant-Irvine Cove			299,300	
3839 FEMA Grant-Lift Station Generator			256,600	
<u>Reimbursements:</u>				
4313 North Coast Interceptor	13,874	78,000	15,600	21,000
4360 SOCWA Reimbursements	177,805			
4xxx Loan Proceeds		1,000,000	1,000,000	
4551 Loan Proceeds		2,468,000	3,468,000	2,717,000
<b>WASTEWATER FUND TOTAL</b>	<b>\$9,035,998</b>	<b>\$12,666,000</b>	<b>\$14,022,000</b>	<b>\$12,398,000</b>
<b>140 DISASTER CONTINGENCY FUND</b>				
3500 Investment Earnings	\$131,378	\$100,000	\$100,000	\$100,000
<b>DISASTER RELIEF FUND TOTAL</b>	<b>\$131,378</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>
<b>310 TRANSIT FUND</b>				
3105 Transportation Tax - Operating	\$1,114,503	\$1,000,000	\$1,000,000	\$1,000,000
4091 Main Line Regular Fares	1,125		1,600	
4094 Act V Lot Park & Ride	139,177			60,000
4095 Main Line Regular Passes	105			

## Revenue Detail Fiscal Year 2021-22

## All Funds

Object Account Title	Actuals 2019-20	Revised Budget 2020-21	Year-End Estimate 2020-21	Adopted Budget 2021-22
4096 Bus Charter Fees	3,570	20,000		10,000
4097 Festival Regular Fares*	110,000			110,000
4202 Sales of Real & Personal Property	41,933			
<u>Grants &amp; Reimbursements:</u>				
3110 Project V	(109,658)	385,000		300,000
3111 Project V Grant II	292,261			
3112 Project V Grant III	27,073			75,000
3711 State Transit Funding	378,445	175,000	175,000	250,000
3720 OCTA Operating Assistance	317,535	107,800	107,800	150,000
3730 AQMD Funding			30,000	30,000
3740 Senior Mobility Program			29,000	36,000
<b>TRANSIT FUND TOTAL</b>	<b>\$2,316,068</b>	<b>\$1,687,800</b>	<b>\$1,343,400</b>	<b>\$2,021,000</b>
<b>ALL OPERATING FUNDS TOTAL</b>	<b>\$96,644,184</b>	<b>\$93,899,300</b>	<b>\$106,800,100</b>	<b>\$108,047,400</b>

\* Fares paid by Parkina Fund .

### INTERNAL SERVICE FUNDS

#### 126 INSURANCE & BENEFITS FUND

4400 Employer - General Liability	\$1,588,300	\$1,728,700	\$1,728,700	1,950,400
4403 Employer - Workers' Compensation	1,364,400	1,511,600	1,511,600	1,555,300
4406 Employer - Group Insurance	5,011,500	5,011,500	5,011,500	5,444,200
4412 Employer - Dental Insurance	319,600	319,600	319,600	294,400
4420 Employer - Life Insurance	40,000	40,000	40,000	49,000
4425 Employer - Long Term Disability	257,000	257,000	257,000	50,000
4430 Employer - Unemployment Insurance	48,101	47,000	47,000	45,500
4440 Employee - Medical Insurance	773,094	814,000	814,000	819,000
4445 Employee - Retiree/Cobra	503,961	546,300	546,300	730,000
4452 Employee - Dental Insurance	89,626	100,000	100,000	168,300
4460 Employee Benefit - Comp Time	24,000	24,000	24,000	25,500
4461 Employee Benefit - Vacation	595,600	599,600	599,600	667,200
4462 Employee Benefit - Sick Leave	290,900	293,600	293,600	310,400
<u>Reimbursements and Earnings:</u>				
3500 Investment Earnings				
4320 Worker's Compensation	11,289			
4360 Miscellaneous	67,279			
<b>INSURANCE &amp; BENEFITS FUND TOTAL</b>	<b>\$10,984,649</b>	<b>\$11,292,900</b>	<b>\$11,292,900</b>	<b>\$12,109,200</b>

#### 128 VEHICLE REPLACEMENT FUND

3560 Vehicle Use Rent	\$1,581,300	\$1,657,800	\$1,659,700	\$1,637,400
4202 Sale of Real & Personal Property	33,205	0	4,420	30,000
<u>Reimbursements:</u>				

**Revenue Detail**  
*Fiscal Year 2021-22*

**All  
Funds**

Object Account Title	Actuals 2019-20	Revised Budget 2020-21	Year-End Estimate 2020-21	Adopted Budget 2021-22
4330 Property Damage	\$16,753			
<b>VEHICLE REPLACEMENT FUND TOTAL</b>	<b>\$1,631,258</b>	<b>\$1,657,800</b>	<b>\$1,664,120</b>	<b>\$1,667,400</b>

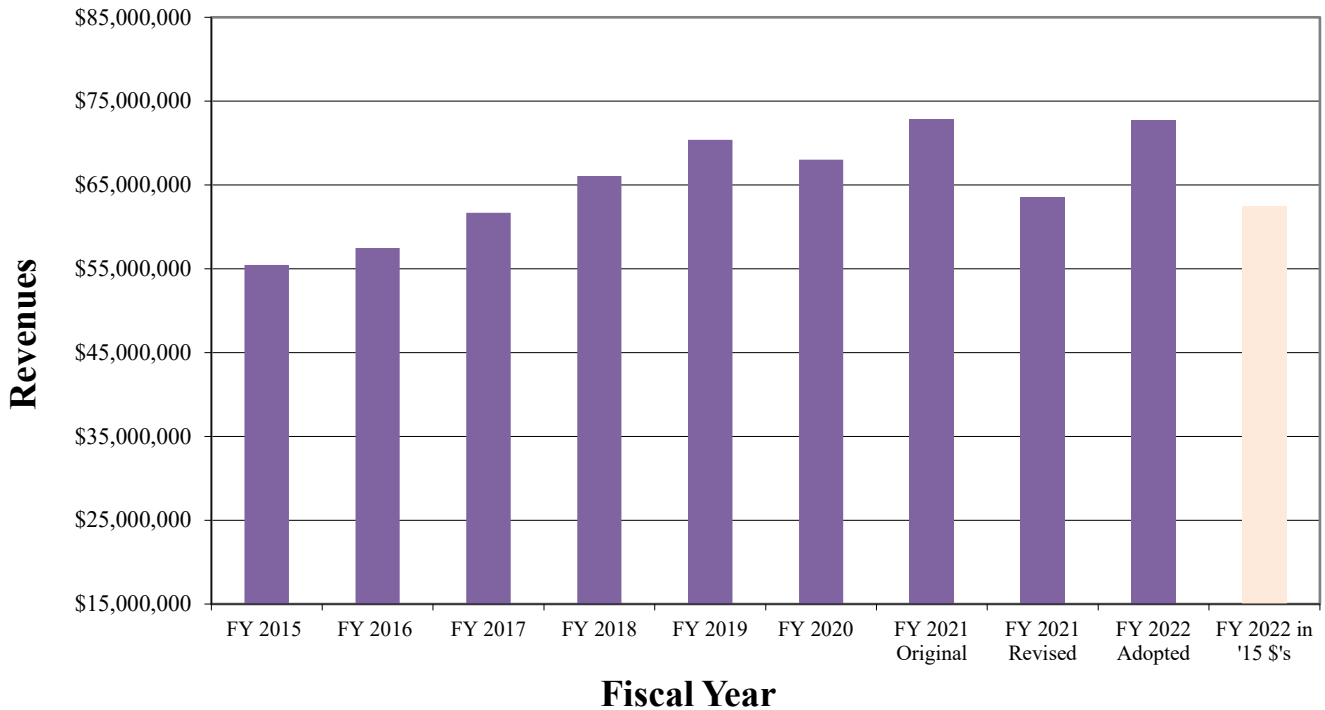
## General Fund Analysis

As shown on the Revenue Summary, the City relies on the General Fund as its primary source of operating revenues. The chart below provides an overview of the history of General Fund revenues.

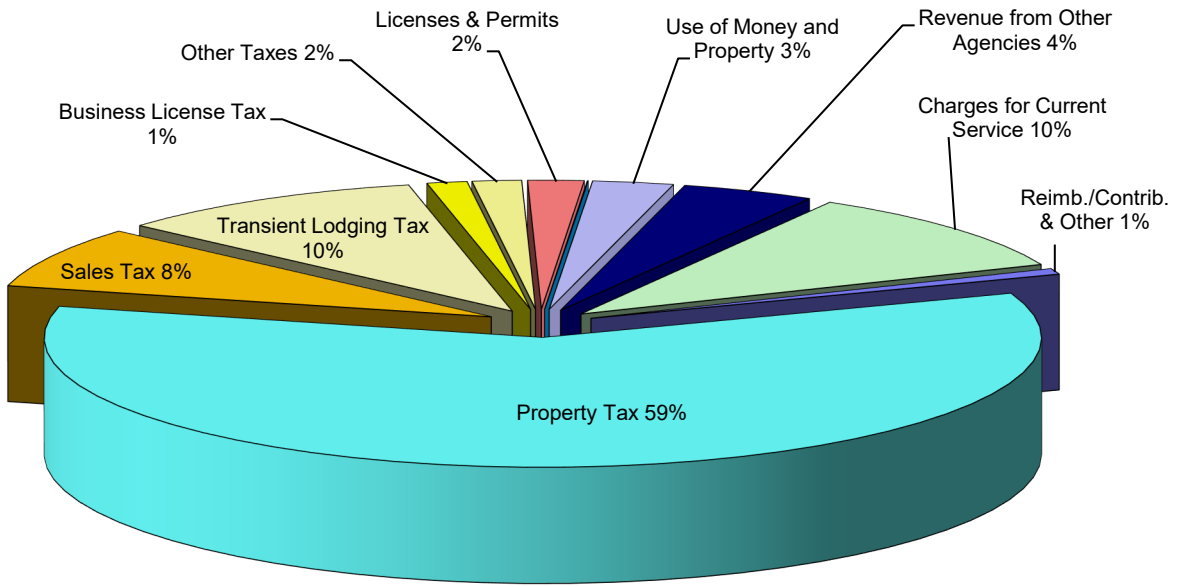
The additional charts on succeeding pages provide a history for significant components of the General Fund revenue, including property tax, sales tax, transient occupancy tax, and investment income.

In the bar charts showing revenue histories, one unshaded bar has been added to the far right side of the graph to show the impact of inflation over the period covered by the chart. The unshaded bar is labeled “FY 2022 in ’15 \$’s.” The value for this bar arrived by applying the inflation rate over the preceding years to the amount of revenue projected for Fiscal Year 2022. For example, in looking at the General Fund Revenue History shown below, revenues have grown twenty-three percent since 2015, but when measured in dollars that are adjusted for inflation (the unshaded bar), the *purchasing power* of the revenues in 2022 has increased only by thirteen percent.

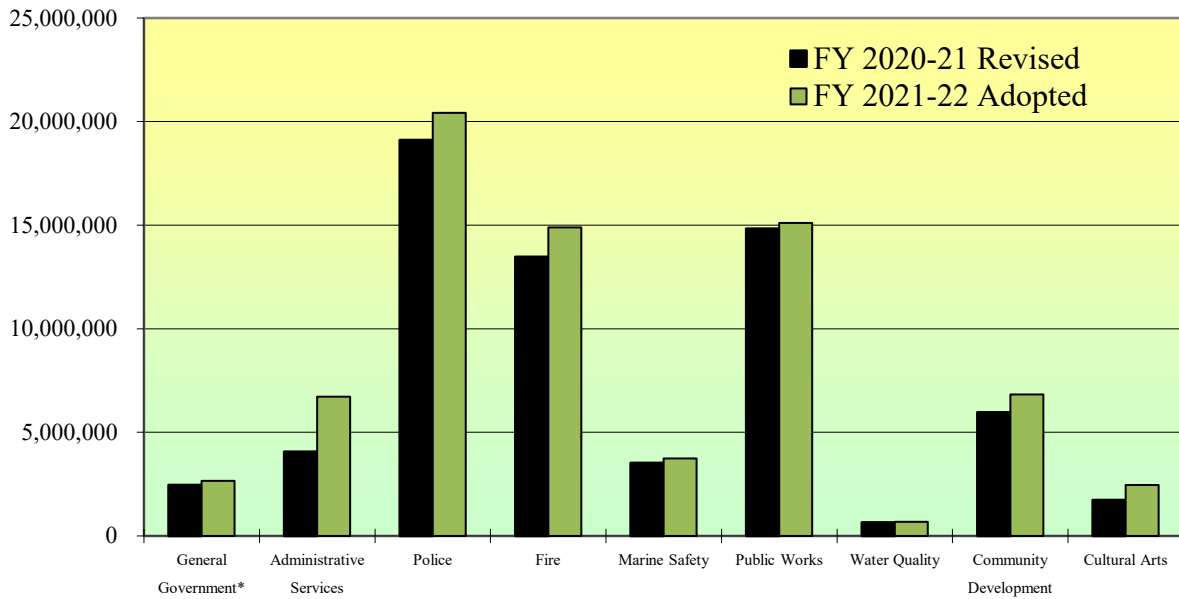
### General Fund Revenue History



## General Fund Revenue Source Adopted

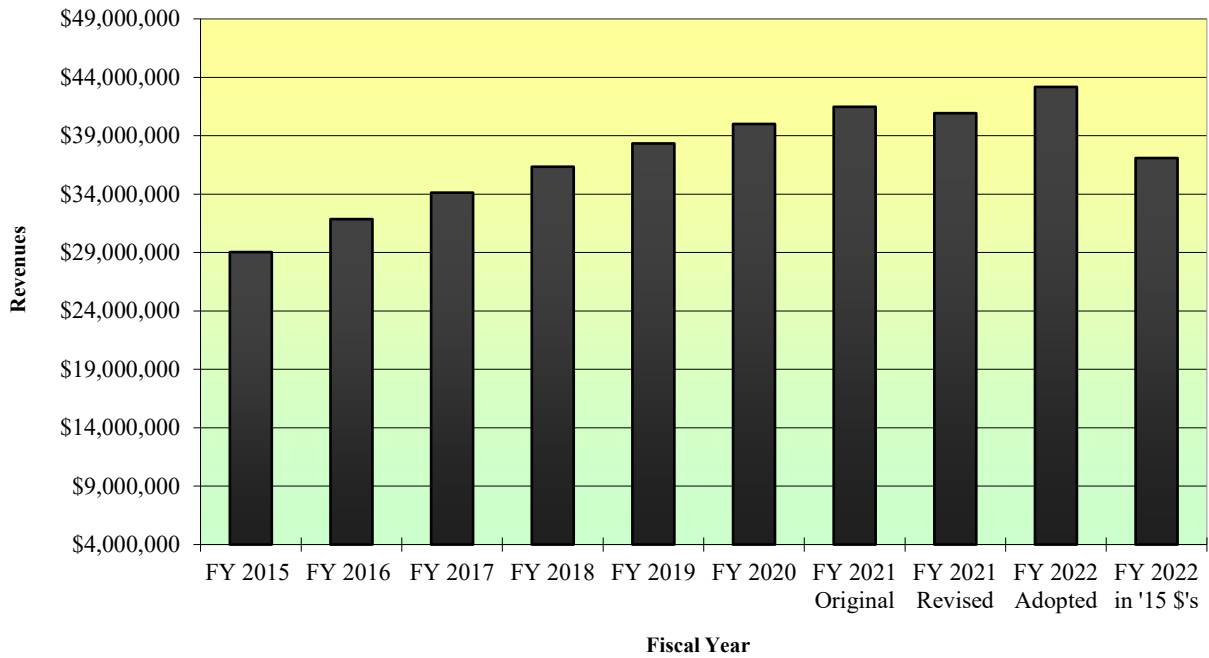


## General Fund Expenditures by Department

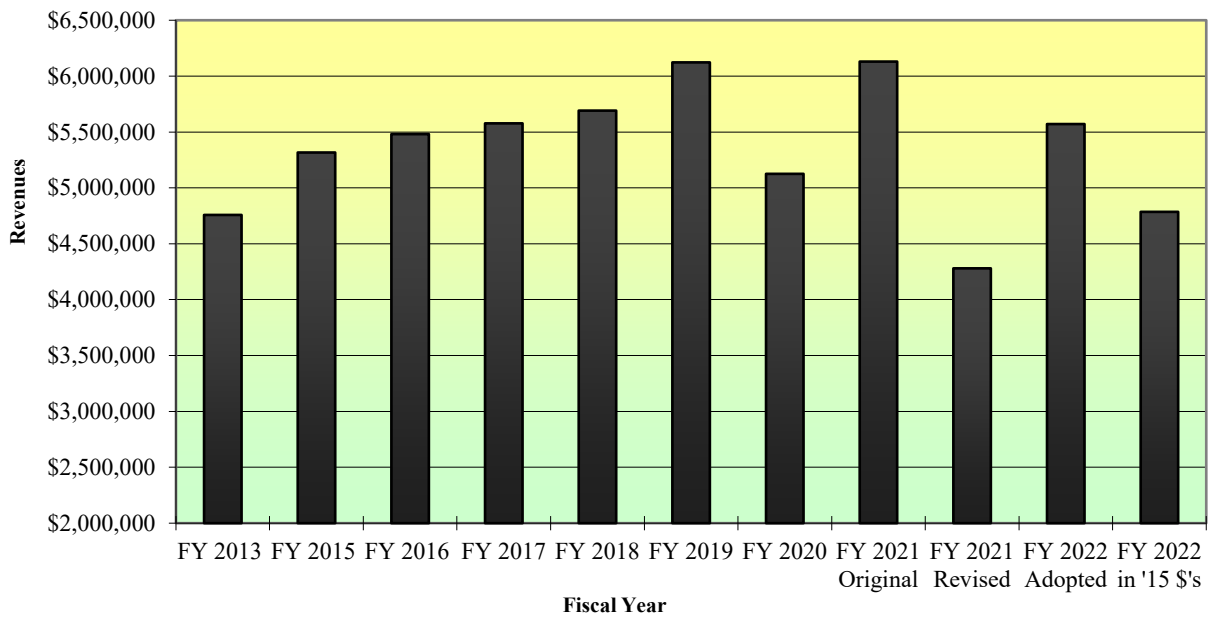


\* Includes City Council, City Manager, City Clerk, City Treasurer and City Attorney.

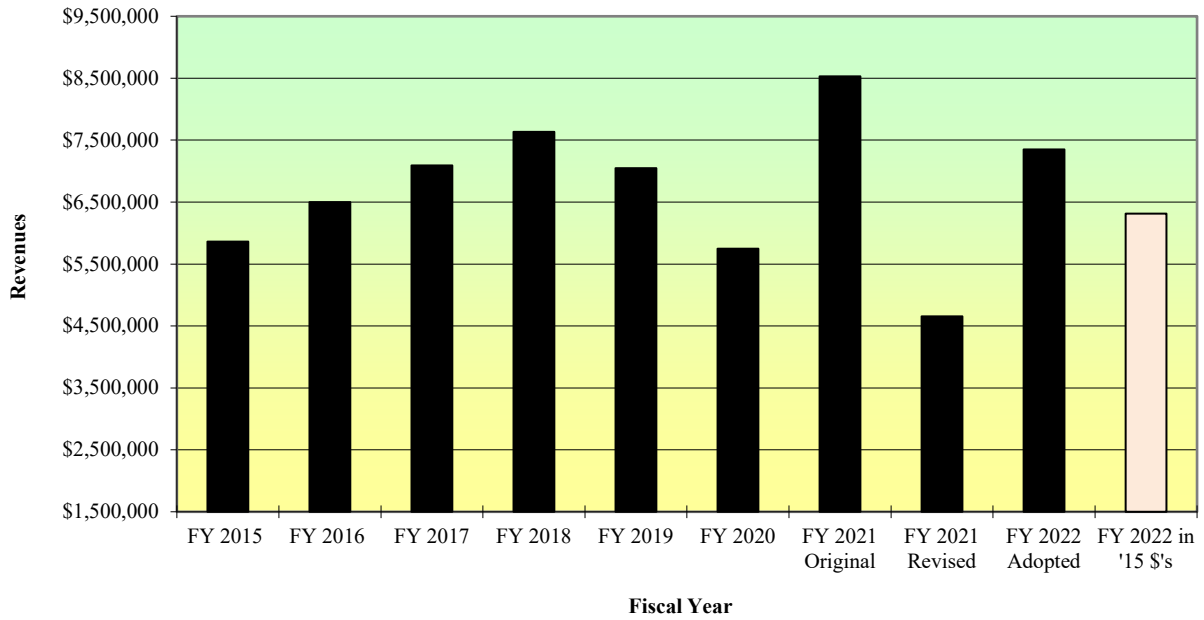
### Property Tax through FY 2021-22



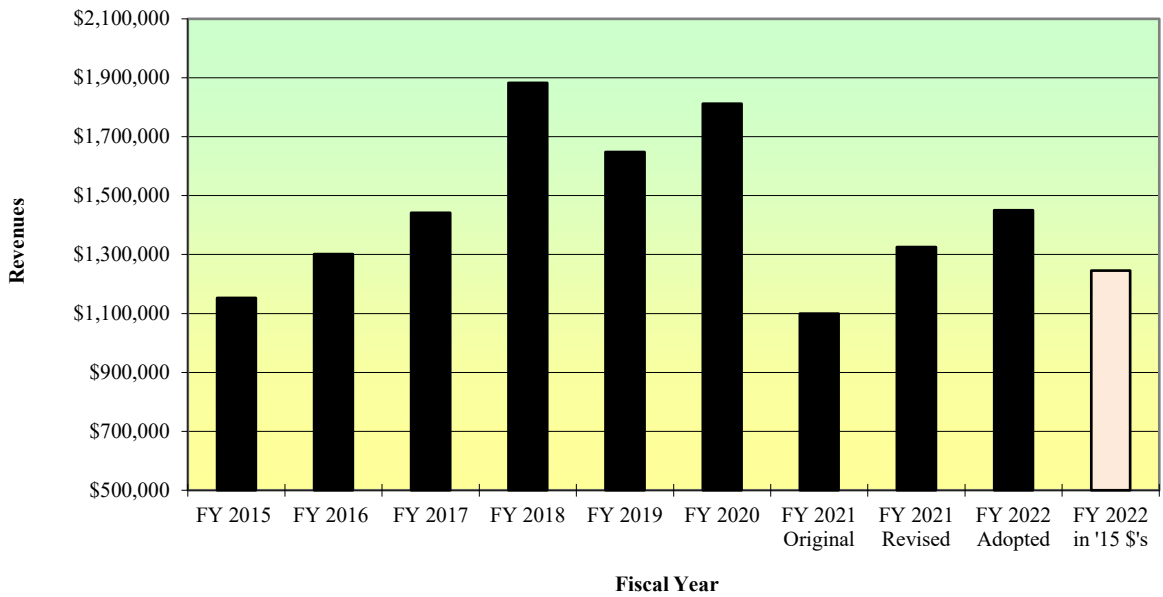
### Sales Tax through FY 2021-22



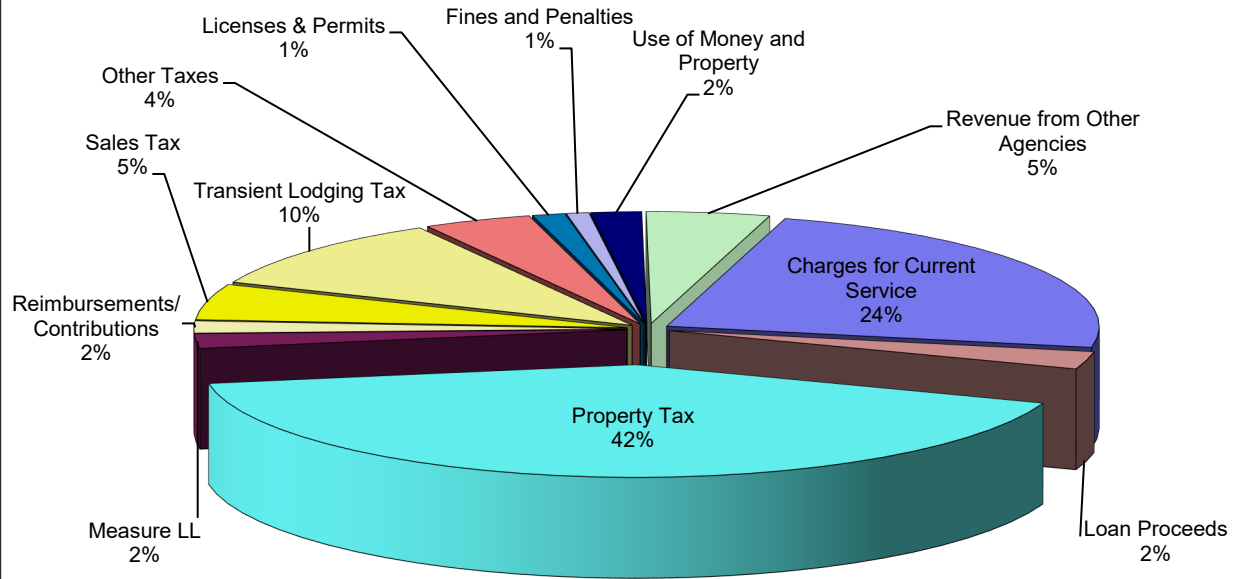
### Transient Occupancy Tax through FY 2021-22



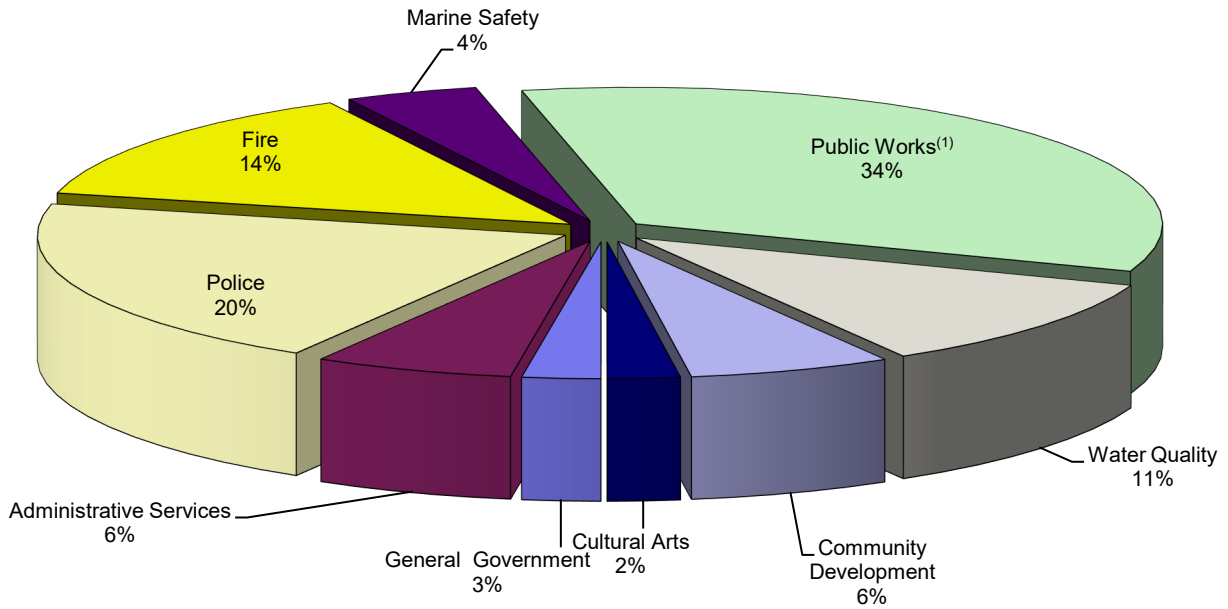
### Investment Income through FY 2021-22



**All Funds Revenue Source FY 2021-22 Adopted**



**All Funds Expenditures by Department FY 2021-22 Adopted**



<sup>(1)</sup>Includes Capital Improvement Projects



## Description of Key Revenue Sources

**Property Tax:** All real and tangible personal property in the State is subject to a property tax equal to 1% of its "full cash value." Valuations of real property are frozen at the value of the property in 1975, with an allowable adjustment of up to 2% per year for inflation. However, property is reassessed to its current value when a change of ownership occurs. In addition, new construction is assessed at its current value.

**Property Tax in Lieu of Vehicle License Fee:** In FY 2004-2005, cities and counties began receiving additional property tax to replace vehicle license fee (VLF) revenue that was cut when the state repealed the state general fund backfill for the reduction in VLF. This property tax in lieu of VLF grows with the change in gross assessed valuation of taxable property in the jurisdiction from the prior year. Property tax in lieu of VLF allocations are in addition to other property tax apportionments.

**Sales Tax:** The City's share of sales tax is equal to 1% of total taxable sales generated within the City (or 1% of the 7.75% local sales tax rate). The balance of the local sales tax rate is distributed to the County of Orange, the State of California and the Orange County Transportation Authority.

**Transient Occupancy Tax:** Hotel/motel guests within the City of Laguna Beach pay a transient occupancy tax ("bed tax") of 12% of the room charge for stays of thirty (30) days or less. The General Fund receives bed tax of 10% of the room charge, the Measure LL Fund receives bed tax of 2%.

**Use of Money and Property:** This revenue category includes interest the City earns on its cash balances as well as rents it collects from various City owned property.

**Business License Tax:** All businesses in the City, with the exception of certain exempt concerns, pay a business license tax depending on type of business and gross receipts.

**Licenses & Permits:** Revenue in this category is generated from a variety of licenses and permits issued by the City such as animal licenses, building permits, grading permits and conditional use permits.

**From Other Agencies:** This revenue category reflects subventions and other payments received from other governmental agencies (federal, state and county). The majority of this revenue is from the Home Owners Property Tax Relief.

**Charges for Current Services:** Revenue in this category is generated from fees collected for specific City services including police and fire service charges, land use planning fees, recreation fees, refuse charges, etc.

## Description of Key Revenue Sources (*continued*)

**Franchise Tax:** This revenue is generated from taxes paid by businesses that have a franchise in the City involving use of the public right-of-way (e.g. cable television, natural gas and electric).

**Parking Meters and Fees:** Revenue is generated from parking meters and City-owned parking lots as well as from resident, business and shopper parking permits.

**Parking-In-Lieu Fees:** When additions are made to a structure in the downtown area or there is a change in use that necessitates more parking, additional parking must be provided and/or in -lieu parking certificates equal to the number of spaces required must be purchased.

**Housing-In-Lieu Fees:** The California Government Code requires new housing developments to provide, where feasible, housing units for low income people. When developing three or more units in Laguna Beach, the City requires an in-lieu fee if the developer does not provide the affordable housing.

**Park-In-Lieu Fees:** The City requires the dedication of land and/or the payment of a fee as a condition of approval for a tentative subdivision map or a parcel map. This in-lieu fee varies depending on density.

**Drainage-In-Lieu Fees:** This fee is levied as a condition of approval for a final subdivision map and is used to defray the costs of needed drainage facilities such as new storm drains. This in-lieu fee varies depending on density.

**Art-In-Lieu Fees:** Depending on the size of a project, developers are required to install a public art piece or contribute funds for this purpose equal to one and one-quarter percent of the project's total value.

## In Lieu Contributions – Use of Money

**Parking In-Lieu:** For areas designated by the City Council to be hardship areas and for which special districts are formed for the purpose of providing central or common parking facilities, the City Council may grant relief from the requirements to the extent that an individual property owner or lessee participates in or contributes to parking in the central facility by acquiring in-lieu maximum of three certificates for any one site, unless additional certificates are approved by the City Council as part of a public/private partnership project. LBMC 25.52.004.

**Park In-Lieu:** The money collected hereunder shall be used only for the purposes of providing park or recreational facilities reasonably related to serving the subdivision by way of the purchase of necessary land or, if the City Council deems that there is sufficient land available for the subdivision, for improving of such land for park and recreational purposes. LBMC 21.08.130.

**Art In-Lieu:** In lieu of acquiring and installing an art work, project applicants may contribute funds to the art in public places fund established pursuant to LBMC § 1.09.070 equal to one and one quarter percent of the total project valuation. The in-lieu fee shall be paid by the project applicant at the time of final subdivision map approval or issuance of a certificate of occupancy, as may be applicable, unless otherwise provided by the city council. Project applications shall indicate on their art in public places application that they wish to make an in-lieu contribution. All moneys in this fund are required for the acquisition and installation of public art works. LBMC 1.09.010.

**Drainage:** Central Local Drainage Area Fund. A special fund is established called the “Central Local Drainage Area, Planned Local Drainage Facilities Fund.” All fees collected by the city pursuant to subsection (d) shall be deposited in said special fund. All moneys in said special fund shall be expended for the construction of local drainage facilities within the Central Local Drainage Area, and for any other purpose permissible under LBMC 21.08.160.

**Housing In-Lieu:** The City shall maintain an In-lieu Housing Fund. Payment into the fund shall provide an alternative to the provision of extremely-low to moderate-income housing in new developments, whenever the provision of such housing is deemed infeasible. Payment of an in-lieu housing fee shall also be required for conversion of two-family and multi-family developments into fewer residences, whenever such residences are located in medium or high-density zones and conform to the density standards of such zones. Such fee shall also be required for demolition or conversion of residential units located in mixed-use developments in commercial zones, and for removal of extremely-low to moderate-income housing in the Coastal Zone, which comprises the entire City with the exception of the Sycamore Hills area off El Toro Road. The fund may be expended for any costs directly related to the production or preservation of extremely-low, very-low, low and moderate-income housing and special needs housing/facilities in the City of Laguna Beach, including the following: 1) site improvements and infrastructure facilities; 2) acquiring suitable sites or writing down land costs for sites; 3) planning and engineering services; 4) grants; and 5) other costs such as subsidies, as deemed appropriate by the City Council.

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# Section III

## Expenditures

<b>General Government.....</b>	<b>Page 51</b>
<b>Administrative Services Department.....</b>	<b>Page 63</b>
<b>Police Department.....</b>	<b>Page 79</b>
<b>Fire Department.....</b>	<b>Page 99</b>
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<b>Water Quality Department.....</b>	<b>Page 169</b>
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<b>Cultural Arts Department.....</b>	<b>Page 197</b>
<b>Internal Services Funds.....</b>	<b>Page 203</b>

Each of the above departments are further broken down by division and the budgets for each division are shown within their respective departments. The Organization Chart on the next page shows all of the City’s operating departments and divisions and how they are organized within the Expenditure Section of this budget.

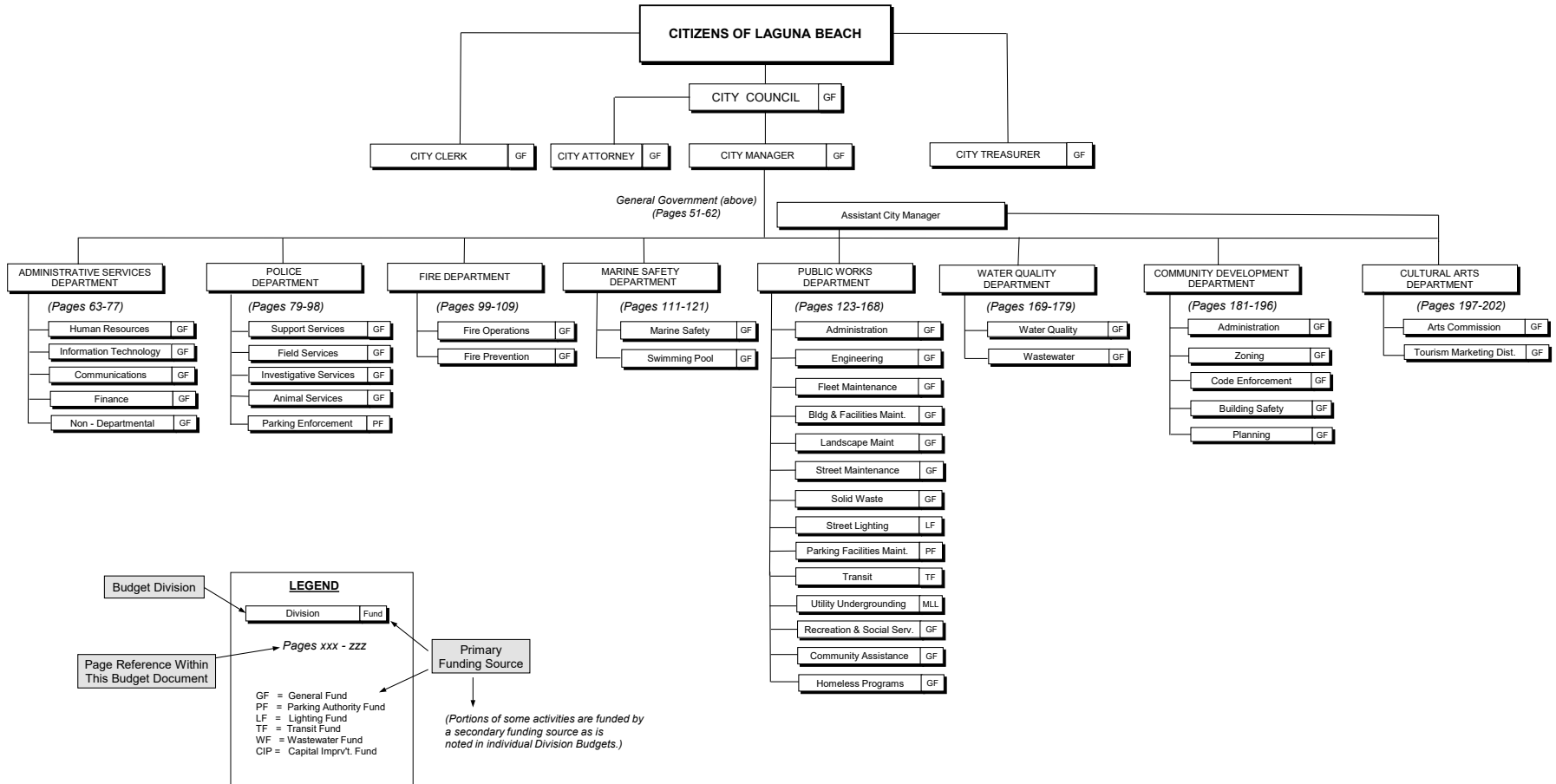
For the most part, all of the expenditure items within each division are funded from a single Fund source; that Fund is shown at the top right-hand corner of the division budget. In the few cases where a particular expenditure item is funded from a source other than the Fund shown at the top of the division budget, a footnote is included indicating the source of funding.

For a broad overview of the Expenditure Budget and a more detailed picture of the funding source for each department, see the charts and tables entitled “Sources & Uses of Funds” on pages 22 of this budget.

**Organization Chart  
Expenditure Budget**

**All  
Divisions**

**City of Laguna Beach  
2021-22 Budget Structure**



# General Government

The General Government Operations provide the legislative and chief executive functions of the City. Included are the elected positions in the City - City Councilmembers, City Clerk and City Treasurer. The City Manager and City Attorney are appointed.

**City Council** - The five member City Council is elected at large. Each Councilmember serves a four-year term. The Council is responsible for the legislative functions of the City. Its regular meetings are generally held on two Tuesdays each month starting at 5:00 p.m.; special meetings may occur as needed through the year; all meetings of the City Council are noticed in advance in accordance with the Brown Act.

In order to secure greater input regarding issues of community interest and concern, the City Council has created commissions, boards, and standing committees including but not limited to: Arts Commission; Design Review Board; Personnel Board; Planning Commission; Heritage Committee; HIV Advisory Committee; Housing and Human Services Committee; Environmental Sustainability Committee; Parking, Traffic, and Circulation Committee; Emergency Disaster Preparedness Committee; Measure LL & Audit Oversight Committee; Recreation Committee; and View Restoration Committee.

**City Manager** - Under the provisions of the Municipal Code, the City Manager is responsible for the administrative functions of the City. All City Department Heads report to the City Manager who, in turn, reports to the City Council, with the exception of the City Clerk and City Treasurer, both of whom are *elected* officials under the City's Municipal Code. The Executive Assistant assists the City Manager and the five Councilmembers.

**City Clerk** - The City Clerk is elected by the City's electorate and serves a four-year term. The department is comprised of two employees, the City Clerk and the Deputy City Clerk. The City Clerk is the City's Legislative Administrator whose duties include: preparation of Agendas, Council packets, Minutes and Recaps for all City Council meetings; ensuring that all regular City Council meetings are videotaped and recorded; administration of the City's records management system; processing of Ordinances, Resolutions, Contracts, Agreements, Deeds and Easements, in-lieu certificates, Historic Register applications, tort claims, appeals and subpoenas; responding to Public Records Requests and ensuring that all documents are accurate, safe, organized and properly scanned and filed consistent with the goal of providing transparency to the public; and management, preparation and posting and/or publishing of legal and public notices in accordance with the law. The City Clerk's office manages the interviews and appointments to all City Committees, Commissions, Boards and Task Forces; and the City Clerk performs Domestic

Partnership registrations and Civil Marriages. The City Clerk's office administers and files Oaths of Office and provides Notary services to the City and the public.

The City Clerk also serves as the City's Election Official, Fair Political Practice Commission's official, and is responsible for municipal elections and ensuring that filing requirements are adhered to by elected as well as appointed officials pursuant with the Political Reform Act. The City Clerk is also responsible for maintaining and managing the required AB 1234 Ethics requirements. The City Clerk's Department serves as the resource center for the public, and provides information about various documents and/or referrals to other sources.

**City Treasurer** - The City Treasurer is elected by the City's electorate and serves a four-year term. The City Treasurer is compensated for approximately twenty-seven hours per week.

The Treasurer is the primary banker for the City and serves as the liaison between multiple banks or institutions that provide depository or custody services. The Treasurer is the administrator for banking services, responsible for the investment of funds, cash flow preparation and management.

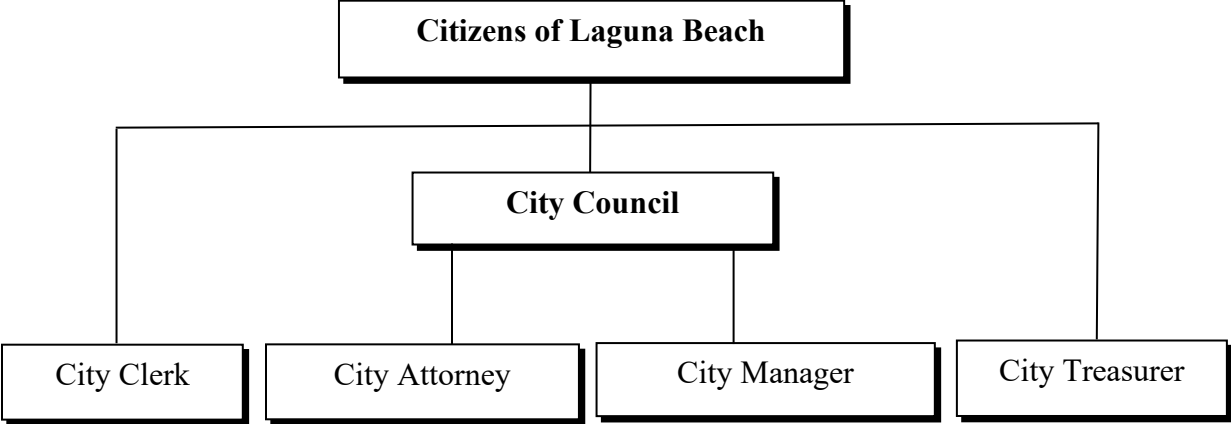
The City Council has annually delegated the investment responsibilities to the Treasurer who also serves as the Chief Investment Officer. In that capacity, the Treasurer invests money in accordance with the City Investment Policy and California Government Code, prepares a monthly investment report, selects and manages broker/dealers and annually recommends investment policy updates to the City Council for consideration.

The City Treasurer is currently responsible for Assessment District bond administration, and serves as the trustee/liaison for the bondholders and homeowners in the districts. This includes management of an outside trustee, fiscal agent, and contracted district administration. Tasks include establishing annual levy by district, bond payments, continuing disclosures, delinquency management and evaluation of refunding opportunities. Periodic reviews of the Transient Occupancy Tax and Laguna Beach Marketing District Tax are performed by the Treasurer.

**City Attorney** - The City Attorney advises City officers in all legal matters pertaining to the business of the City. The department budget provides funds for legal services related to general City activities and for civil litigation. City Attorney services are provided via a contract with a private law firm, Rutan and Tucker. The contract provides for a retainer for up to 60 hours of legal services per month, with additional litigation billed on a per-hour basis. The department budget includes funds for retention of special counsel when Rutan and Tucker has a conflict of interest, or when the City requires specialized expertise. Funds to pay for the Orange County District Attorney to prosecute Municipal Code violations are also included in this budget.



The chart below shows the budget structure of the General Government Operations.

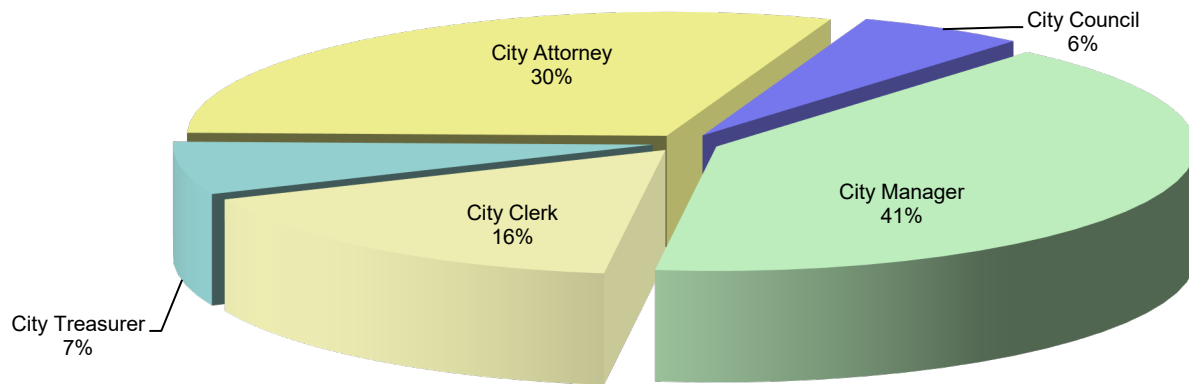


# General Government Budget Summary

*All  
Divisions*

<u>Department</u>	<i>MAJOR CATEGORY OF EXPENDITURE FY 2021-22 ADOPTED</i>					Department Total
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
City Council	\$59,400	\$38,900	\$17,500	\$35,000		\$150,800
City Manager	1,008,500	67,500	3,000	3,000		\$1,082,000
City Clerk	360,600	75,800				\$436,400
City Treasurer	151,700	31,200				\$182,900
City Attorney		800,000				\$800,000
<b>General Government Total</b>	<b>\$1,580,200</b>	<b>\$1,013,400</b>	<b>\$20,500</b>	<b>\$38,000</b>	<b>\$0</b>	<b>\$2,652,100</b>

**Summary By Department Total FY 2021-22 Adopted**



**City Council****General Fund/1101**

Account		Actual	Original	Revised	Adopted
		Expenditures	Budget	Budget	Budget
No.	Account Title	2019-20	2020-21	2020-21	2021-22
<b>Salaries and Wages</b>					
1003	Salaries, Part Time	\$54,480	\$54,500	\$54,500	\$54,500
1101	P.E.R.S. Retirement	2,349	2,400	2,400	\$2,400
1103	P.A.R.S. Retirement	1,635	1,700	1,700	\$1,700
1318	Medicare Insurance	859	800	800	\$800
	<b>Subtotal</b>	<b>59,323</b>	<b>59,400</b>	<b>59,400</b>	<b>59,400</b>
<b>Maintenance and Operations</b>					
2011	Training, Travel And Dues	8,661	26,000	20,500	26,500
2031	Telephone	5,655	7,800	7,800	7,800
2101	Materials And Supplies	957	1,900	1,000	1,900
2281	Printing	1,010	1,000	500	1,000
2401	Contractual Services	1,200	1,700	1,700	1,700
	<b>Subtotal</b>	<b>17,483</b>	<b>38,400</b>	<b>31,500</b>	<b>38,900</b>
<b>Capital Outlay</b>					
5408	Office Furniture and Equipment				17,500
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,500</b>
<b>Special Programs</b>					
8951	City Council Zoom Meetings			32,000	35,000
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>32,000</b>	<b>35,000</b>
	<b>Grand Total</b>	<b>\$76,806</b>	<b>\$97,800</b>	<b>\$122,900</b>	<b>\$150,800</b>

**City Manager**

General Fund/1201

Account		Actual	Original	Revised	Adopted
No. Account Title		Expenditures	Budget	Budget	Budget
		2019-20	2020-21	2020-21	2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$677,889	\$719,000	\$726,600	\$733,300
1006	Salaries, Overtime		5,000		
1009	Salaries, Redistributed	(145,200)	(145,200)	(161,400)	(28,800)
1038	Sick Leave Payoff	5,400	5,400	5,400	5,700
1040	Vacation Payoff	4,200	4,200	4,200	4,500
1059	Residency Incentive	9,219	15,000	30,000	15,000
1101	P.E.R.S. Retirement	150,055	176,800	176,400	182,900
1104	P.E.R.S. Unfunded Liability		17,800		
1201	Workers' Compensation	4,700	5,100	5,100	5,600
1300	Employee Group Insurance	79,600	87,200	79,600	79,600
1318	Medicare Insurance	10,285	10,300	10,400	10,700
	<b>Subtotal</b>	<b>796,148</b>	<b>900,600</b>	<b>876,300</b>	<b>1,008,500</b>
<b>Maintenance and Operations</b>					
2011	Training, Travel and Dues	18,651	26,700	21,700	27,400
2024	Electricity	1,817	2,100	2,100	1,800
2027	Water	128	100	100	100
2031	Telephone	4,182	4,000	4,000	4,300
2101	Materials and Supplies	5,632	5,500	5,500	5,500
2170	General Insurance	9,200	9,600	8,800	8,800
2222	Repairs and Maint. Other		500	500	500
2281	Printing	54	400	400	400
2401	Contractual Services	7,682	12,000		18,700
2804	Cost Redistributed			(15,000)	
	<b>Subtotal</b>	<b>47,346</b>	<b>60,900</b>	<b>28,100</b>	<b>67,500</b>
<b>Capital Outlay</b>					
5408	Office Furniture and Equipment	2,369			3,000
	<b>Subtotal</b>	<b>2,369</b>	<b>0</b>	<b>0</b>	<b>3,000</b>
<b>Special Programs</b>					
8503	Document Scanning		5,000	1,000	3,000
	<b>Subtotal</b>	<b>0</b>	<b>5,000</b>	<b>1,000</b>	<b>3,000</b>
	<b>Grand Total</b>	<b>\$845,863</b>	<b>\$966,500</b>	<b>\$905,400</b>	<b>\$1,082,000</b>

## *City Manager Position Summary*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
City Manager	1	1	1	\$299,600	\$292,600	\$295,800
Assistant City Manager	1	1	1	226,200	242,800	245,800
Executive Assistant	1	1	1	93,300	91,000	81,700
Sr. Administrative Analyst	1	1		99,900	100,200	
Sr. Management Analyst			1			110,000
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>\$719,000</b>	<b>\$726,600</b>	<b>\$733,300</b>

**City Clerk**

*General Fund/1301*

Account		Actual	Original	Revised	Adopted
		Expenditures	Budget	Budget	Budget
No.	Account Title	2019-20	2020-21	2020-21	2021-22
<b><u>Salaries and Wages</u></b>					
1001	Salaries, Full Time	\$240,509	\$246,400	\$240,400	\$246,400
1003	Salaries, Part Time	408			
1006	Salaries, Overtime	3,391	6,600	1,000	4,000
1038	Sick Leave Payoff	2,200	2,200	2,200	2,400
1040	Vacation Payoff	3,400	3,400	3,400	3,600
1101	Retirement	53,760	59,400	60,600	59,000
1103	P.A.R.S. Retirement	32			
1104	P.E.R.S. Unfunded Liability		7,100		
1201	Workers' Compensation	1,700	1,700	1,700	1,800
1300	Employee Group Insurance	39,800	45,700	39,800	39,800
1318	Medicare Insurance	1,090	3,700	3,400	3,600
	<b>Subtotal</b>	<b>346,290</b>	<b>376,200</b>	<b>352,500</b>	<b>360,600</b>
<b><u>Maintenance and Operations</u></b>					
2011	Training, Travel and Dues	4,347	5,800	5,100	6,100
2024	Electricity	1,817	2,100	2,100	1,800
2027	Water	128	100	100	100
2031	Telephone	1,085	1,100	1,100	1,100
2101	Materials and Supplies	13,011	18,800	18,800	18,800
2170	General Insurance	3,200	3,200	3,000	3,000
2222	Repairs and Maint. Other		400	400	400
2281	Printing	1,551	6,000	4,000	4,000
2302	Legal Advertising	10,846	14,000	14,000	14,000
2401	Contractual Services	13,552	46,500	46,500	26,500
	<b>Subtotal</b>	<b>49,537</b>	<b>98,000</b>	<b>95,100</b>	<b>75,800</b>
<b><u>Capital Outlay</u></b>					
5622	Other Equipment	3,415			
	<b>Subtotal</b>	<b>3,415</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Grand Total</b>	<b>\$399,242</b>	<b>\$474,200</b>	<b>\$447,600</b>	<b>\$436,400</b>

***City Clerk Position Summary***

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
City Clerk	1	1	1	\$163,400	\$159,400	\$163,400
Deputy City Clerk	1	1	1	79,100	\$77,100	\$79,100
Assignment Pay				3,900	3,900	3,900
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>246,400</b>	<b>240,400</b>	<b>246,400</b>

**City Treasurer****General Fund/1401**

Account		Actual	Original	Revised	Adopted
		Expenditures	Budget	Budget	Budget
No.	Account Title	2019-20	2020-21	2020-21	2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$101,470	\$103,800	\$101,200	\$103,800
1038	Sick Leave Payoff	1,000	1,000	1,000	1,100
1040	Vacation Payoff	6,500	6,500	6,500	6,900
1101	Retirement	22,806	26,700	26,300	25,200
1104	P.E.R.S. Unfunded Liability		3,200		
1201	Workers' Compensation	600	600	600	600
1300	Employee Group Insurance	12,004	13,200	12,000	12,600
1318	Medicare Insurance	1,502	1,500	1,500	1,500
	<b>Subtotal</b>	<b>145,882</b>	<b>156,500</b>	<b>149,100</b>	<b>151,700</b>
<b>Maintenance and Operations</b>					
2011	Training, Travel and Dues	5,322	7,000	4,300	6,300
2024	Electricity	908	1,100	1,100	1,100
2027	Water	64	100	100	100
2031	Telephone	1,098	1,200	1,200	1,200
2101	Materials and Supplies	478	1,200	1,200	1,000
2170	General Insurance	1,500	1,500	1,400	1,400
2401	Contractual Services	19,248	17,900	16,800	20,100
	<b>Subtotal</b>	<b>28,618</b>	<b>30,000</b>	<b>26,100</b>	<b>31,200</b>
	<b>Grand Total</b>	<b>\$174,500</b>	<b>\$186,500</b>	<b>\$175,200</b>	<b>\$182,900</b>



## *City Treasurer Position Summary*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original	Revised	Adopted	Original	Revised	Adopted
	Budget	Budget	Budget	Budget	Budget	Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
City Treasurer	0.681	0.681	0.681	\$103,800	\$101,200	\$103,800
<b>TOTAL</b>	0.681	0.681	0.681	\$103,800	\$101,200	\$103,800

**City Attorney**

*General Fund/1501*

Account		Actual	Original	Revised	Adopted
No. Account Title		Expenditures	Budget	Budget	Budget
		2019-20	2020-21	2020-21	2021-22
<b><u>Maintenance and Operations</u></b>					
2401	Contractual Services	\$818,972	\$800,000	\$800,000	\$800,000
	Subtotal	818,972	800,000	800,000	800,000
	Grand Total	<b>\$818,972</b>	<b>\$800,000</b>	<b>\$800,000</b>	<b>\$800,000</b>

# Administrative Services Department

The Administrative Services Department is comprised of five divisions: Human Resources, Information Technology, Communications, Finance, and Non-Departmental. This department also provides technical support to all operating departments. The Director of Administrative Services oversees 17 authorized positions. A description of the services provided by each division is as follows:

**Human Resources** – The Human Resources Division provides internal support to all operating departments and external support to all prospective candidates. The division currently has five positions: one (1) Human Resources/Risk Manager, three (3) Administrative Analysts, and one (1) Senior Office Specialist. The division's responsibilities include maintaining personnel records for the City's 286 full time and approximately 300 part time employees. The Human Resources Division is also responsible for recruiting, selecting, hiring, and onboarding all new employees. The division conducts recruitments for approximately 40 full time regular positions each year, which is in addition to the recruitments conducted for the City's part time and seasonal positions. This amounts to a review of more than 4,000 applications and the processing of approximately 1,400 Personnel Action Forms. The Human Resources Division also manages employee training and development programs; administers the City's compensation, classification, and employee benefits programs; oversees equal employment opportunity programs and reporting; ensures compliance with State and Federal employment mandates; manages employee leaves and the accommodation process, provides guidance to staff, coordinates employee safety training, oversees the City's DMV pull notice and drug and alcohol testing programs, and manages the City's workers' compensation program. The division also acquires and maintains insurance for the City, assists with contract reviews, processes tort claims, and assists counsel with litigation against the City. Human Resources is also responsible for employee and labor relations, including contract negotiations, interpretation, and implementation of the Memoranda of Understanding (MOUs), Personnel Rules, and Administrative Policies. Staff support is also provided to the Personnel Board as needed.

**Information Technology** - This division provides information technology support for the City's internal computer network and phone system, including the operation, maintenance, and repair of network hardware and client workstations. The division currently has four positions plus outside contractual services: one (1) IT Manager, one (1) Network Administrator, one (1) Sr. Information Technology Analyst, one (1) Project Manager, and one (1) Information Systems Specialist. Primary responsibilities include the following: day-to-day network center operation, including the provision of a safe and secure environment for centralized data libraries and equipment; maintenance of documentation for hardware and software components: routine installation, troubleshooting and repair for servers, hubs, cabling, personal computers, and related peripherals; formulation and review of client/server procedures, software platforms and the acquisition of assets to ensure overall systems compatibility and the maintenance of a technologically unified workforce; provide city-wide coordination for compatible and cohesive data formats and general implementation assistance of information technology to other city departments.

**Communications:** Through a Digital Communications Coordinator and Communications Manager, the division manages strategic public relations and creative services to departments; maintains the City's website, and actively participate in the City's presence on social media and other outlets to enhance digital

engagement, public relations, and information transparency. This division reports directly to the Assistant City Manager.

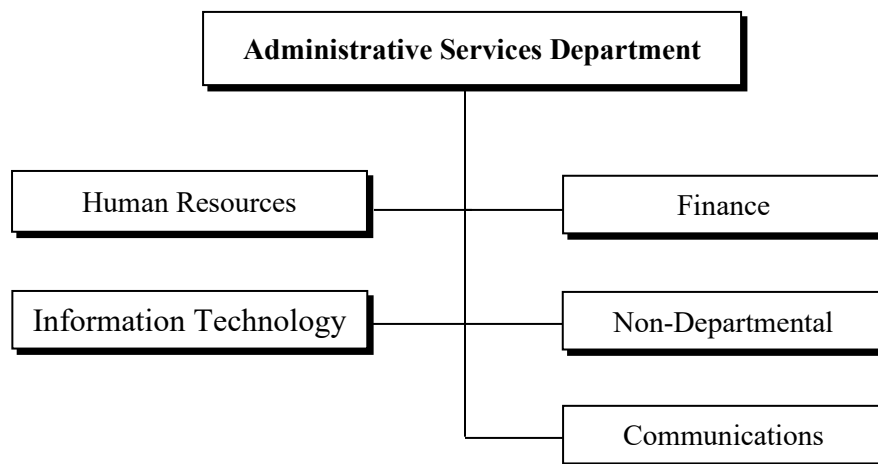
**Finance** - This division performs all finance, accounting, business licensing, and cashing functions for the City. Prepares and monitors the City's biannual budget, administers transient occupancy tax and business improvement district collections. Primary responsibilities include daily processing of accounts payable, accounts receivable, capital assets, and payroll. This division is also responsible for City Hall cashing, incoming and outgoing mail, and issuing 13,000 shoppers parking permits biannually. Annually, the division issues more than 9,600 payroll and 6,900 vendor checks. The division also provides the accounting for approximately \$100 million in revenues and \$100 million in expenditures and coordinates inventory of the City's general capital assets. The division is responsible for closing the City's financial records at year-end and the computation, review, and placement of assessments for sewer, solid waste management, and weed abatement on the County of Orange Tax Roll. An annual audit by an independent certified public accountant is administered and financed through this division's contractual service account. Also,

**Non-Departmental** - This division includes city-wide costs, such as maintenance, supplies, postage, and other expenses related to multiple departments. These costs are centralized for budgetary purposes.

**Major Initiatives:**

- Implementation of a new Finance and Human Resources Software System.
- Continue to receive the Certificate of Achievement for Excellence in Finance Reporting (CAFR Program) from the Government Finance Officers Association (GFOA).
- Continue implementation of the Information Technology Master Plan.
- Continue to harden and protect the City's cybersecurity posture.
- Improve the transparency of information through the City's website and social media.

The chart below shows the budget structure of the Administrative Services Department.

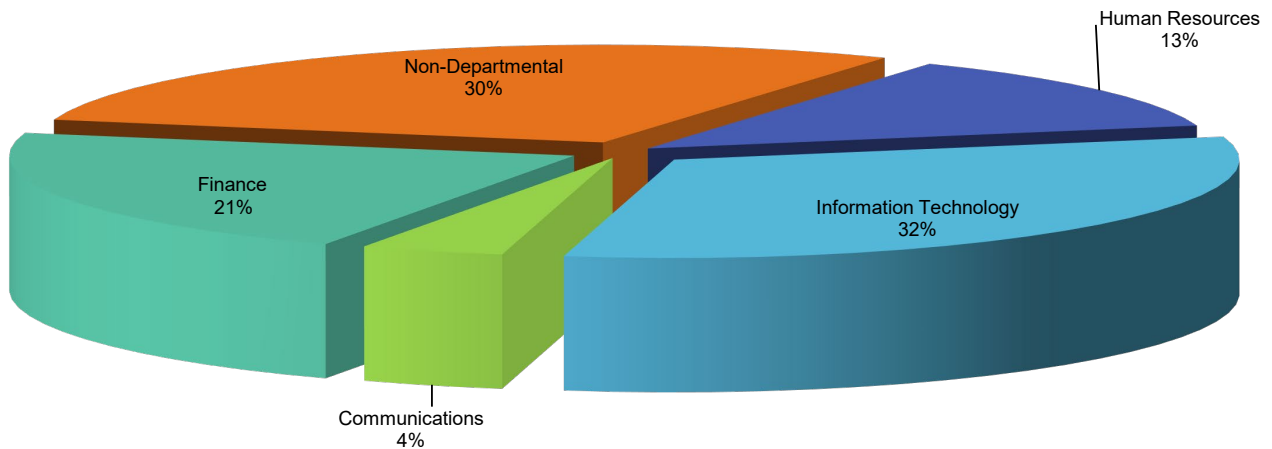


# Administrative Services Department Budget Summary

*All  
Divisions*

Division	MAJOR CATEGORY OF EXPENDITURE FY 2021-22 ADOPTED					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Human Resources	641,100	160,800		68,400		\$870,300
Information Technology	930,100	347,400	211,000	663,000		\$2,151,500
Communications	221,200	55,600				\$276,800
Finance	1,204,900	242,100	4,300			\$1,451,300
Non-Departmental	1,443,400	(563,900)	346,500	750,900	20,000	\$1,996,900
<b>Department Total</b>	<b>\$4,440,700</b>	<b>\$242,000</b>	<b>\$561,800</b>	<b>\$1,482,300</b>	<b>\$20,000</b>	<b>\$6,746,800</b>

### Summary By Division FY 2021-22 Adopted



## Administrative Services Department Budget Detail

*All  
Divisions*

Account	Actual	Original	Revised	Adopted	
No. Account Title	Expenditures	Budget	Budget	Budget	
	2019-20	2020-21	2020-21	2021-22	
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$2,008,726	\$3,224,800	\$2,004,500	\$3,301,700
1003	Salaries, Part Time	130,625	232,000	72,400	186,700
1006	Salaries, Overtime	21,929	16,000	16,000	16,900
1009	Salaries, Redistributed	(151,700)	(157,600)	(158,500)	(160,900)
1038	Sick Leave Payoff	13,000	13,000	13,000	13,800
1040	Vacation Payoff	36,600	36,600	36,600	38,600
1059	Residency Incentive				15,000
1101	Retirement	463,088	532,600	484,000	602,400
1103	P.A.R.S. Retirement	3,833	7,600	5,600	5,600
1104	P.E.R.S. Unfunded Liability	(299,161)	84,800		
1201	Workers' Compensation	10,500	11,100	10,900	11,800
1300	Employee Group Insurance	310,400	318,400	310,400	358,200
1318	Medicare Insurance	27,556	37,100	33,800	50,900
	<b>Subtotal</b>	<b>2,575,395</b>	<b>4,356,400</b>	<b>2,828,700</b>	<b>4,440,700</b>
<b>Maintenance and Operations</b>					
2011	Training, Travel and Dues	40,465	53,900	45,600	\$52,900
2024	Electricity	14,715	16,100	16,100	15,700
2027	Water	1,035	1,400	1,400	1,200
2031	Telephone	7,468	6,600	6,600	9,600
2101	Materials and Supplies	44,650	62,100	54,500	53,200
2150	Rents and Leases	195,920	195,900	195,100	252,800
2170	General Insurance	21,000	22,700	21,000	21,000
2222	Repairs and Maint. Other	21,545	35,700	35,500	34,400
2281	Printing	5,742	12,200	10,400	9,500
2302	Legal Advertising	9,998	14,000	12,000	14,000
2401	Contractual Services	598,687	361,100	369,600	394,900
2404	Bank Analysis Charges	18,362			25,000
2432	Postage	37,582	48,600	45,000	45,000
2440	Misc Expense	25,927			
2804	Costs Redistributed	(743,200)	(743,200)	(690,600)	(717,200)
2940	Cross Cultural Task Force	30,000	30,000	30,000	30,000
	<b>Subtotal</b>	<b>329,896</b>	<b>117,100</b>	<b>152,200</b>	<b>242,000</b>
<b>Capital Outlay</b>					
5408	Office Furniture & Equipment	81,387	181,700	500,000	561,800
5622	Other Equipment	139,450	5,200		
	<b>Subtotal</b>	<b>220,838</b>	<b>186,900</b>	<b>500,000</b>	<b>561,800</b>
<b>Special Programs</b>					
	Special Programs	914,697	419,400	580,400	1,482,300
	Open Space Acquisition	40,887	20,000	20,000	20,000
	<b>Subtotal</b>	<b>955,584</b>	<b>439,400</b>	<b>600,400</b>	<b>1,502,300</b>
	<b>Grand Total</b>	<b>\$4,081,713</b>	<b>\$5,099,800</b>	<b>\$4,081,300</b>	<b>\$6,746,800</b>

***Administrative Services Department***  
**Position Summary**

***All  
Divisions***

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original	Revised	Adopted	Original	Revised	Adopted
	Budget	Budget	Budget	Budget	Budget	Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Director of Administrative Services	1	1	1	\$226,200	\$220,700	\$226,200
Finance Manager	1	1	1	178,100	173,700	178,100
Human Resources/Risk Manager	1	1	1	178,100	173,700	178,100
Information Technology Manager			1			178,100
Communications Manager			1			134,600
Accountant	1	1	1	103,900	90,900	93,200
Accounting Technician	2	2	2	138,700	169,100	154,600
Computer Network Administrator	1	1	1	134,600	131,300	134,600
Information System Specialist	1	1	1	118,400	115,500	118,400
Sr. Information Technology Analyst	1	1	1	120,600	118,300	127,400
Project Manager	1	1	1	127,700	102,200	107,300
Administrative Analyst	2	2	3	173,600	151,000	232,900
Sr. Office Specialist	3	3	3	190,400	170,800	174,500
Sr. Administrative Analyst	1	1	1	97,900	88,600	102,800
Bilingual Pay				900	900	900
Non-Departmental				1,435,500	297,800	1,160,000
<b>TOTAL</b>	<b>16</b>	<b>16</b>	<b>19</b>	<b>\$3,224,600</b>	<b>\$2,004,500</b>	<b>\$3,301,700</b>

**Human Resources Division**Administrative Services  
General Fund/1601

Account		Actual	Original	Revised	Adopted
		Expenditures	Budget	Budget	Budget
No.	Account Title	2019-20	2020-21	2020-21	2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$401,748	\$510,400	\$473,600	\$501,800
1003	Salaries, Part Time	20,890	6,000		6,000
1006	Salaries, Overtime	40	2,800	2,800	2,800
1009	Salaries Redistributed	(104,000)	(110,600)	(110,600)	(110,600)
1038	Sick Leave Payoff	3,400	3,400	3,400	3,600
1040	Vacation Payoff	5,200	5,200	5,200	5,500
1101	Retirement	87,101	110,100	110,400	122,000
1103	P.A.R.S. Retirement	2	200		200
1104	P.E.R.S. Unfunded Liability		11,200		
1201	Workers' Compensation	2,700	2,800	2,800	3,000
1300	Employee Group Insurance	99,500	109,000	99,500	99,500
1318	Medicare Insurance	6,170	7,500	6,900	7,300
<b>Subtotal</b>		<b>522,751</b>	<b>658,000</b>	<b>594,000</b>	<b>641,100</b>
<b>Maintenance and Operations</b>					
2011	Training, Travel and Dues	7,089	12,100	9,800	12,400
2024	Electricity	2,725	3,200	3,200	2,800
2027	Water	191	300	300	200
2031	Telephone	1,049	800	800	1,100
2101	Materials and Supplies	16,296	18,100	18,100	18,100
2170	General Insurance	5,500	5,700	5,300	5,300
2222	Repairs and Maint. Other		500	300	300
2281	Printing		1,600	1,600	1,600
2302	Legal Advertising	9,998	14,000	12,000	14,000
2401	Contractual Services	104,124	85,000	76,300	105,000
<b>Subtotal</b>		<b>146,972</b>	<b>141,300</b>	<b>127,700</b>	<b>160,800</b>
<b>Capital Outlay</b>					
5408	Office Furniture & Equipment	5,448			
<b>Subtotal</b>		<b>5,448</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Special Programs</b>					
8000	DMV Requirements	3,640	7,400	7,400	7,400
8031	Educational Reimbursement	14,485	20,000	20,000	20,000
8039	Employee Training	15,412	16,000	16,000	16,000
8043	Employee Development		25,000	25,000	25,000
<b>Subtotal</b>		<b>33,537</b>	<b>68,400</b>	<b>68,400</b>	<b>68,400</b>
<b>Grand Total</b>		<b>\$708,708</b>	<b>\$867,700</b>	<b>\$790,100</b>	<b>\$870,300</b>



## *Human Resources Division Position Summary*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Human Resources/Risk Manager	1	1	1	\$178,100	\$173,700	\$178,100
Administrative Analyst	2	2	2	173,600	151,000	162,300
Sr. Office Specialist	1	1	1	60,800	60,300	58,800
Sr. Administrative Analyst	1	1	1	97,900	88,600	102,600
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>\$510,400</b>	<b>\$473,600</b>	<b>\$501,800</b>

## Information Technology Services

*Administrative Services*

*General Fund/1603*

Account	Actual	Original	Revised	Adopted	
No.    Account Title	Expenditures	Budget	Budget	Budget	
	2019-20	2020-21	2020-21	2021-22	
<b><u>Salaries and Wages</u></b>					
1001	Salaries, Full Time	\$386,675	\$501,300	\$467,300	\$665,500
1003	Salaries, Part Time	63,680	110,000		
1006	Salaries, Overtime	16,507	9,300	9,300	9,300
1038	New Sick Leave Payoff	2,600	2,600	2,600	2,800
1040	Vacation Payoff	2,900	2,900	2,900	3,100
1101	Retirement	82,441	104,300	102,500	138,600
1103	P.A.R.S. Retirement		3,500		
1104	P.E.R.S. Unfunded Liability		7,600		
1201	Workers' Compensation	2,000	2,000	1,500	1,600
1300	Employee Group Insurance	79,600	65,400	79,600	99,500
1318	Medicare Insurance	5,869	8,700	6,800	9,700
	<b>Subtotal</b>	642,272	817,600	672,500	930,100
<b><u>Maintenance and Operations</u></b>					
2011	Training, Travel and Dues	3,089	3,200	1,000	3,200
2024	Electricity	9,265	10,000	10,000	10,000
2027	Water	652	800	800	800
2031	Telephone	3,560	2,600	2,200	3,600
2101	Materials and Supplies	17,397	15,000	13,200	15,000
2150	Rents and Leases	195,388	195,800	172,000	206,700
2170	General Insurance	4,000	4,400	4,100	4,100
2222	Repairs and Maint. Other	21,545	32,000	32,000	32,000
2401	Contractual Services	129,767	70,200	70,200	72,000
2440	Misc Expense	12,736			
	<b>Subtotal</b>	397,399	334,000	305,500	347,400
<b><u>Capital Outlay</u></b>					
5408	Office Furniture & Equipment	62,381			211,000
5622	Other Equipment	139,450	5,200		
	<b>Subtotal</b>	201,831	5,200	0	211,000
<b><u>Special Programs</u></b>					
8999	IT Master Plan	227,145			500,000
8981	Microsoft 365 Licensing		222,000	160,000	163,000
	<b>Subtotal</b>	227,145	222,000	160,000	663,000
	<b>Grand Total</b>	<b>\$1,468,647</b>	<b>\$1,378,800</b>	<b>\$1,138,000</b>	<b>\$2,151,500</b>

## *Information Technology Division Position Summary*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Information Technology Manager			1			\$178,100
Computer Network Administrator	1	1	1	134,600	131,300	134,600
Information System Specialist	1	1	1	118,400	115,500	118,400
Sr. Information Technology Analyst	1	1	1	120,600	118,300	127,100
Project Manager	1	1	1	127,700	102,200	107,300
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>\$501,300</b>	<b>\$467,300</b>	<b>\$665,500</b>

**Communications**

*Administrative Services  
General Fund/1604*

Account		Actual	Original	Revised	Adopted
		Expenditures	Budget	Budget	Budget
No.	Account Title	2019-20	2020-21	2020-21	2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time		<i>Division combined</i>		\$134,600
1003	Salaries, Part Time		<i>with Information</i>	62,400	65,700
1006	Salaries, Overtime		<i>Technology in Prior Year</i>		
1038	New Sick Leave Payoff		<i>Budgets.</i>		
1040	Vacation Payoff				
1101	Retirement				15,100
1103	P.A.R.S. Retirement			2,300	2,500
1104	P.E.R.S. Unfunded Liability				
1201	Workers' Compensation			300	300
1300	Employee Group Insurance				
1318	Medicare Insurance			900	3,000
	<b>Subtotal</b>	0	0	65,900	221,200
<b>Maintenance and Operations</b>					
2011	Training, Travel and Dues				2,000
2031	Telephone			400	1,700
2101	Materials and Supplies			1,800	1,800
2150	Rents and Leases			22,100	45,100
2401	Contractual Services			67,000	5,000
	<b>Subtotal</b>	0	0	91,300	55,600
	<b>Grand Total</b>	\$0	\$0	\$157,200	\$276,800

***Communications Position Summary***

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Communications Manager			1			\$134,600
<b>TOTAL</b>	0	0	1	\$0	\$0	\$134,600

**Finance Division**

*Administrative Services  
General Fund/1701*

Account		Actual	Original	Revised	Adopted
		Expenditures	Budget	Budget	Budget
No.	Account Title	2019-20	2020-21	2020-21	2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$685,839	\$777,600	\$765,800	\$839,800
1003	Salaries, Part Time	46,055	26,000	10,000	
1006	Salaries, Overtime	5,382	3,900	3,900	4,800
1009	Salaries, Redistributed	(47,700)	(47,000)	(47,900)	(50,300)
1038	Sick Leave Payoff	7,000	7,000	7,000	7,400
1040	Vacation Payoff	28,500	28,500	28,500	30,000
1101	Retirement	160,278	195,300	191,100	194,700
1103	P.A.R.S. Retirement	3,831	1,000	400	
1104	P.E.R.S. Unfunded Liability		23,300		
1201	Workers' Compensation	5,800	6,300	6,300	6,900
1300	Employee Group Insurance	131,300	144,000	131,300	159,200
1318	Medicare Insurance	10,456	12,900	11,200	12,400
<b>Subtotal</b>		<b>1,036,741</b>	<b>1,178,800</b>	<b>1,107,600</b>	<b>1,204,900</b>
<b>Maintenance and Operations</b>					
2011	Training, Travel and Dues	8,291	12,600	8,800	9,300
2024	Electricity	2,725	2,900	2,900	2,900
2027	Water	192	300	300	200
2031	Telephone	2,858	3,200	3,200	3,200
2101	Materials and Supplies	7,292	10,800	9,300	6,000
2150	Rents and Leases	531	100	1,000	1,000
2170	General Insurance	11,500	12,600	11,600	11,600
2222	Repairs and Maint. Other		3,200	3,200	2,100
2281	Printing	5,742	10,600	8,800	7,900
2401	Contractual Services	295,418	145,900	142,400	197,900
<b>Subtotal</b>		<b>334,549</b>	<b>202,200</b>	<b>191,500</b>	<b>242,100</b>
<b>Capital Outlay</b>					
5408	Office Furniture & Equipment		37,200		4,300
<b>Subtotal</b>		<b>0</b>	<b>37,200</b>	<b>0</b>	<b>4,300</b>
<b>Grand Total</b>		<b>\$1,371,290</b>	<b>\$1,418,200</b>	<b>\$1,299,100</b>	<b>\$1,451,300</b>

## *Finance Division Position Summary*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Director of Administrative Services	1	1	1	\$226,200	\$220,700	\$226,300
Finance Manager	1	1	1	178,100	173,700	178,100
Accountant	1	1	1	103,900	90,900	93,100
Administrative Analyst			1			71,400
Accounting Technician	2	2	2	138,600	169,100	154,300
Senior Office Specialist	2	2	2	129,700	110,500	115,700
Bilingual Pay				900	900	900
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>8</b>	<b>\$777,400</b>	<b>\$765,800</b>	<b>\$839,800</b>

**Non-Departmental Division**Administrative Services  
General Fund/1781

Account		Actual	Original	Revised	Adopted
		Expenditures	Budget	Budget	Budget
No.	Account Title	2019-20	2020-21	2020-21	2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$534,464	\$1,435,500	\$297,800	\$1,160,000
1003	Salaries, Part Time		90,000		115,000
1059	Residency Incentive				15,000
1101	Retirement	133,268	122,900	80,000	132,000
1103	P.A.R.S. Retirement		2,900	2,900	2,900
1104	P.E.R.S. Unfunded Liability	(299,161)	42,700		
1318	Medicare Insurance	5,060	8,000	8,000	18,500
	<b>Subtotal</b>	<b>373,631</b>	<b>1,702,000</b>	<b>388,700</b>	<b>1,443,400</b>
<b>Maintenance and Operations</b>					
2011	Training, Travel and Dues	21,996	26,000	26,000	26,000
2043	City Administrative Fees	12			
2101	Materials and Supplies	3,665	18,200	12,100	12,300
2401	Contractual Services	87,740	60,000	13,700	40,000
2432	Postage	37,582	48,600	45,000	45,000
2440	Misc Expense	13,191			
2804	Costs Redistributed	(743,200)	(743,200)	(690,600)	(717,200)
2940	Cross Cultural Task Force	30,000	30,000	30,000	30,000
	<b>Subtotal</b>	<b>(549,014)</b>	<b>(560,400)</b>	<b>(563,800)</b>	<b>(563,900)</b>
<b>Capital Outlay</b>					
5408	Office Furniture & Equipment	13,557	144,500	500,000	346,500
	<b>Subtotal</b>	<b>13,557</b>	<b>144,500</b>	<b>500,000</b>	<b>346,500</b>
<b>Special Programs</b>					
8125	Grant Seeking Specialist	60,000	66,000	66,000	66,000
8142	479 Ocean Avenue	6,487			
8160	Laguna Art Museum	284,700			
8161	Laguna Playhouse	120,419			
8184	Housing Trust Fund				5,000
8204	LAFCO Funding	3,986	5,000	5,000	5,000
8325	Crossing Guard	6,972	8,000	8,000	8,000
8341	Coastal Commission Facilitator				75,000
8415	Strategic Planning		10,000	8,000	20,000
8610	Employee Picnic		5,000	5,000	5,000
8700	Traffic Flow Program	71,521			
8735	FT School Resource Officer		25,000		
8740	Support Employee Recruitment	31,640			
8837	Airplane Noise	16,775	10,000	10,000	10,000
8840	LB Chamber Economic Dev	50,000			
8980	Assist Employee Recruitment	1,515			
8989	Contingency Unplanned Events			250,000	150,000
8436	Aliso Berm & Beach Monitoring Program				6,900
8437	Environmental Protection Plan Outreach Materials				30,000
8635	Operational Efficiency Review (Lean Six Sigma)				50,000
8438	Community/Employee Survey				20,000
8439	Resident/Business Survey				50,000
8435	Think Laguna First				50,000
8440	Community Assistance Contingency				200,000
	<b>Subtotal</b>	<b>654,015</b>	<b>129,000</b>	<b>352,000</b>	<b>750,900</b>



**Capital Improvements**

9374 Open Space Acquisition\*

	40,887	20,000	20,000	20,000
<b>Subtotal</b>	40,887	20,000	20,000	20,000
<b>Grand Total</b>	<b>\$533,076</b>	<b>\$1,435,100</b>	<b>\$696,900</b>	<b>\$1,996,900</b>

\* Funded from the Open Space Fund.

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# Police Department

The Police Department's budget is organized into three divisions and provides general law enforcement services, including animal control. There are 100 full time positions, which continues to be the highest level of staffing in Police Department history. Fifty-five of these positions are sworn personnel. The department augments its services with the assistance of Reserve Officers, Community Volunteers, Animal Shelter Staff, Police Explorers, Police Cadets, and Neighborhood Services Specialist (formerly Beach Patrol Officers).

## **Support and Investigative Services Division:**

**Support Services** - This section provides technical support functions for the department by managing records, facility maintenance, purchasing/audits, computer system maintenance/information technology, planning and research, public safety communications, vehicle maintenance, and statistical analysis. The most critical responsibility involves Public Safety Communications, which is staffed by eleven full time dispatchers. These highly trained personnel process emergency and non-emergency calls for the Police, Fire, and Marine Safety Departments. The records section is staffed by four specialists responsible for assisting the public at the business counter, processing reports, compiling statistical information pursuant to local, state, and federal mandates, and preparing court documents and processing citations. This division also coordinates fleet maintenance, completes departmental payroll, and co-manages the parking enforcement program.

**Investigative Services** - This section is responsible for investigating crimes, internal affairs, property and evidence collection, storage and destruction, recruitment and hiring, background investigations of new employees, forensic services, citywide emergency preparedness, court liaison duties, and processing of special permits. Staffing consists of ten sworn and three professional staff members. Each is involved in criminal investigations, ranging from simple to highly complicated criminal investigations. The Community Services Officer develops community engagement opportunities to reduce crime in the community and provides safety programs for our schools, businesses, and residents. The Youth Diversion Program also provides an alternative to the juvenile justice system by allowing minor juvenile indiscretions to be handled at a local informal level. This segment of the unit is supported by two School Resource Officers, who divide their time between all the various schools in the community.

## **Field Services Division:**

This division consists of uniformed field personnel responsible for enforcement of municipal, county, state, and federal laws. The patrol section includes 41 Police Officers to handle all the calls for service within the community. As part of the department's team policing philosophy, sergeants and officers are assigned a geographical beat. They are responsible for identifying crime and nuisance issues along with strategies to combat them. They also host community outreach events within their assigned areas.

Six sergeants are assigned to Field Services as supervisors, two lieutenants serve as shift commanders, and a Captain oversees all divisional activities.

There is a Business Liaison Unit, K9 Officer, and Traffic Unit that consists of a sergeant with two motorcycle officers within this division. The traffic team supports the patrol officers by investigating complex traffic collisions and enforcing traffic laws.

This division is also responsible for Jail Operations, which includes three full time and five part time jailers. Reserve officers, police explorers, and volunteers perform many duties which would otherwise be assigned to full time employees.

### **Professional Services Division:**

**Animal Services** - Under the supervision of the Kennel Manager, and with three full-time personnel and approximately 40 volunteers, the Animal Shelter cares for more than 300 impounded animals each year. Additionally, three Animal Services Officers enforce regulations within Laguna Beach and the community of Laguna Woods. The staff in this section provide licenses to more than 4,000 animals each year, oversee the City's dog park, and assist with the rehabilitation and release of injured wildlife and domestic animals.

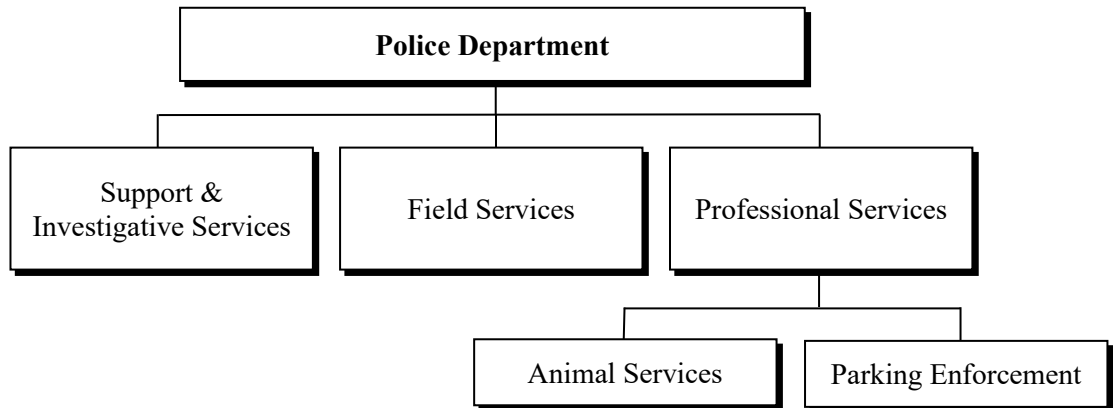
**Parking Enforcement** - This unit has four full time personnel and two part time enforcement officers and support staff responsible for processing several thousand parking citations per year and collecting the associated fines. The officers enforce all parking regulations, remove traffic hazards, monitor abandoned vehicles, and conduct traffic direction. All parking personnel are equipped and trained to provide immediate field support during major incidents, disasters, and traffic/crowd control situations.

**Measure LL** - In November 2016, nearly 80% of Laguna Beach voters authorized a 2% increase in the transient occupancy tax to fund services provided to the community from the impacts associated with 6.5 million annual visitors.

The intended use of the funding is to provide an extra layer of safety to the community through the increase of service levels from the police, fire, and marine safety departments. Funding is also used to clean downtown sidewalks, underground utilities, and maintain our beaches. The Police Department has used its portion of the funding to increase service levels by hiring two full time Neighborhood Services Specialists, adding a second Community Outreach Officer, and supplementing part time funding for jailer positions.

**Neighborhood Services Team** – As part of the Neighborhood and Environmental Protection Plan approved by the City Council in March of 2021, the Police Department is working with all City Departments to develop a series of programs to address the impact of visitors on residential neighborhoods. The Police Department has started conceptualizing a program that will address various problems in the impacted neighborhoods. Staff would be divided across the week and empowered with resources to address neighborhood-based quality of life issues on a wider scale. To begin the program, the City Council approved the addition of two sworn Police Officers and one Neighborhood Services Specialist. They will be supplemented by other existing employees who will have their duties shifted to address the issues in our residential areas.

The chart below shows the budget structure of the Police Department.

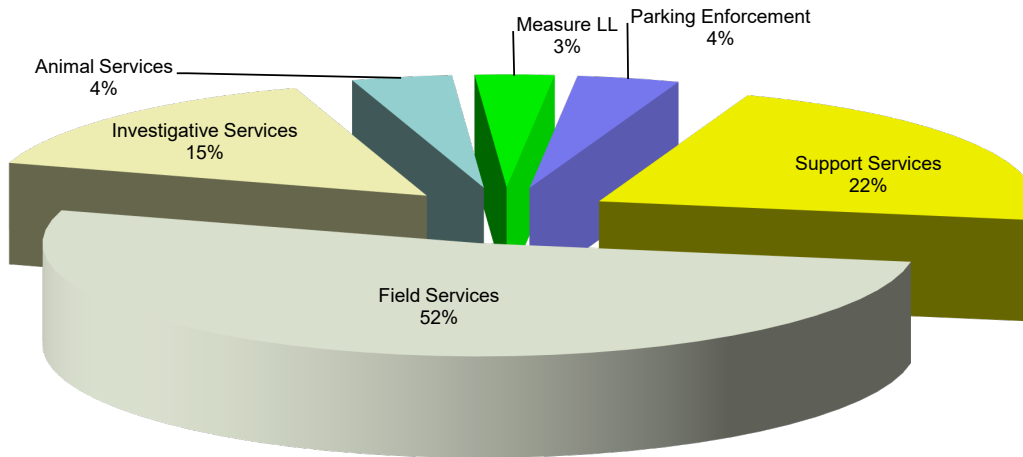


# Police Department Budget Summary

*All  
Divisions*

<u>Division</u>	<b>MAJOR CATEGORY OF EXPENDITURE FY 2021-22 ADOPTED</b>					<b>Division</b>
	<b>Salaries &amp; Wages</b>	<b>Maint. &amp; Operations</b>	<b>Capital Outlay</b>	<b>Special Programs</b>	<b>Capital Projects</b>	
Support Services	\$3,892,700	\$774,800		\$263,200		<b>\$4,930,700</b>
Field Services	10,882,200	707,100	20,000	21,000		<b>\$11,630,300</b>
Investigative Services	3,117,500	275,100	10,000	42,000		<b>\$3,444,600</b>
Animal Services	711,300	113,900		5,000		<b>\$830,200</b>
Measure LL	600,600	5,200	50,000			<b>\$655,800</b>
Parking Enforcement	659,400	187,800				<b>\$847,200</b>
<b>Department Total</b>	<b>\$19,863,700</b>	<b>\$2,063,900</b>	<b>\$80,000</b>	<b>\$331,200</b>	<b>\$0</b>	<b>\$22,338,800</b>

**Summary By Division FY 2021-22 Adopted**



**Police Department  
Budget Detail**

**All  
Divisions**

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$9,244,905	\$9,998,500	\$10,185,100	\$10,742,800
1003	Salaries, Part Time	754,173	504,000	484,400	494,400
1006	Salaries, Overtime	796,416	892,100	856,300	912,100
1038	Sick Leave Payoff	101,300	101,300	101,300	106,700
1040	Vacation Payoff	206,300	210,200	210,200	220,900
1042	Comp Time Payoffs	21,100	21,100	21,100	22,300
1053	Holiday Allowance	236,453	143,500	143,500	152,800
1101	Retirement	3,167,702	3,468,900	3,571,200	3,912,400
1102	PERS-Side Fund	477,696	477,700	477,700	477,700
1103	P.A.R.S. Retirement	21,034	16,200	19,600	20,000
1104	P.E.R.S. Unfunded Liability		358,000		
1201	Workers' Compensation	561,200	575,600	575,600	633,900
1300	Employee Group Insurance	1,910,000	2,156,300	1,975,500	1,990,000
1318	Medicare Insurance	162,842	170,400	171,800	177,700
	<b>Subtotal</b>	<b>17,661,120</b>	<b>19,093,300</b>	<b>18,793,300</b>	<b>19,863,700</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	71,335	80,100	79,100	86,900
2011	Training, Travel and Dues	38,971	25,900	13,100	25,000
2021	Natural Gas	2,050	2,200	2,200	2,200
2024	Electricity	33,252	35,900	35,900	36,700
2027	Water	5,639	4,800	4,800	6,000
2031	Telephone	84,575	124,200	104,200	96,400
2051	Gas and Lubrications	112,161	119,000	115,200	110,700
2101	Materials and Supplies	159,067	142,700	142,700	158,700
2150	Rents and Leases	318,850	318,900	318,900	413,900
2170	General Insurance	236,900	250,200	230,400	230,400
2201	Repairs and Maint. Auto.	79,315	94,400	64,900	92,200
2222	Repairs and Maint. Other	95,407	112,900	89,900	121,900
2281	Printing	15,036	27,600	20,600	22,300
2401	Contractual Services	639,290	661,200	488,200	660,600
	<b>Subtotal</b>	<b>1,891,849</b>	<b>2,000,000</b>	<b>1,710,100</b>	<b>2,063,900</b>

***Police Department  
Budget Detail***

***All  
Divisions***

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b><u>Capital Outlay</u></b>					
5408	Office Furniture & Equipment	126,040	325,600		
5622	Other Equipment	29,477	13,000		80,000
	<b>Subtotal</b>	<b>157,527</b>	<b>338,600</b>	<b>0</b>	<b>80,000</b>
<b><u>Special Programs</u></b>					
	Special Programs	219,870	69,000	69,000	331,200
	<b>Subtotal</b>	<b>219,870</b>	<b>69,000</b>	<b>69,000</b>	<b>331,200</b>
	<b>Grand Total</b>	<b>\$19,930,366</b>	<b>\$21,500,900</b>	<b>\$20,572,400</b>	<b>\$22,338,800</b>



**Police Department  
Position Summary**

**All  
Divisions**

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Police Chief	1	1	1	\$226,300	\$220,700	\$226,300
Police Captain	2	2	2	359,200	359,200	359,200
Police Lieutenant	2	2	2	328,000	328,000	328,000
Police Sergeant	7	7	7	1,051,400	1,056,900	1,009,800
Police Corporal	13	13	13	1,393,600	1,445,100	1,710,700
Police Officer	27	28	30	2,753,400	2,913,000	3,009,900
Neighborhood Services Specialist	2	2	3	100,000	106,000	167,500
Dispatcher	8	8	8	646,900	647,500	678,600
Senior Dispatcher	3	3	3	280,200	300,900	308,400
Records Specialist	4	4	4	242,100	242,800	241,900
Records Specialist/Jail Supervisor	1	1	1	81,900	84,500	90,800
Support Services Supervisor	1	1	1	130,900	133,800	137,200
Police Civilian Supervisor	1	1	1	157,400	157,400	157,400
Emergency Operations Coordinator	1	1	1	113,500	102,200	115,500
Police Fleet Coordinator	1	1	1	81,900	83,700	85,800
Administrative Assistant	1	1	2	79,300	77,800	154,400
Admin. Office Specialist	1	1		69,600	65,000	
Administrative Analyst (Crime)	1	1	1	82,800	70,500	70,500
Comm. Serv. Officer II	2	2	2	151,000	155,300	159,200
Comm. Serv. Officer	2	2	2	143,000	104,400	115,400
Kennel Manager	1	1	1	73,200	75,300	77,200
Animal Serv. Officer	3	3	3	219,600	204,100	212,000
Kennel Aide	2	2	2	124,000	127,400	130,600
Parking Control Officer	4	2	2	265,600	114,000	119,700
Sr. Parking Control Officer	1	1	1	75,500	76,100	79,600
Senior IT Analyst		1	1		124,300	127,400
Jailers*	2	2	2	109,600	119,500	122,400
Education,Certification,Uniform Pay				441,000	460,200	515,000
<i>Subtotal</i>	94	94	97	9,780,900	9,955,600	10,510,400
<u>Measure LL</u>						
Community Outreach Officer	1	1	1	111,500	111,500	111,200
Beach Patrol Officer	2	2		97,100	108,900	
Neighborhood Services Specialist			2			110,300
Education Incentive				2,600	2,600	2,700
POST Certification				6,500	6,500	8,200
<i>Subtotal</i>	3	3	3	217,700	229,500	232,400
<b>TOTAL</b>	97	97	100	9,998,600	10,185,100	10,742,800

Note:

\*Partially funded by Measure LL Fund

**Support Services Division***Police Department  
General Fund/2101*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$2,018,571	\$2,306,100	\$2,439,100	\$2,543,800
1003	Salaries, Part Time	199,912	60,000	20,000	20,000
1006	Salaries, Overtime	124,740	71,500	68,000	75,000
1009	Salaries, Redistributed	(161,100)	(161,600)	(170,900)	(172,900)
1038	Sick Leave Payoff	19,800	19,800	19,800	20,800
1040	Vacation Payoff	38,900	38,900	38,900	40,900
1042	Comp Time Payoffs	3,600	3,600	3,600	3,800
1053	Holiday Allowance	41,350	29,200	29,200	38,500
1101	Retirement	555,385	662,000	695,000	718,800
1102	PERS-Side Fund	33,396	33,400	33,400	33,400
1103	P.A.R.S. Retirement	54	1,900	800	800
1104	P.E.R.S. Unfunded Liability		86,900		
1201	Workers' Compensation	28,300	31,100	31,100	34,200
1300	Employee Group Insurance	477,600	523,200	497,500	497,500
1318	Medicare Insurance	34,510	37,300	36,800	38,100
	<b>Subtotal</b>	<b>3,415,018</b>	<b>3,743,300</b>	<b>3,742,300</b>	<b>3,892,700</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	6,032	9,500	9,500	9,500
2011	Training, Travel and Dues	15,761	12,000	6,000	12,000
2024	Electricity	26,302	30,000	30,000	30,000
2027	Water	1,409	2,100	2,100	1,800
2031	Telephone	61,868	106,900	86,900	69,700
2051	Gas and Lubrications	4,520	7,200	5,500	4,500
2101	Materials and Supplies	45,178	47,500	47,500	57,500
2150	Rents and Leases	26,380	22,300	22,300	39,900
2170	General Insurance	60,100	66,100	60,600	60,600
2201	Repairs and Maint. Automotive	520	5,900	3,400	5,900
2222	Repairs and Maint. Other	81,737	90,500	70,500	99,500
2281	Printing	3,906	8,400	3,400	5,000
2401	Contractual Services	409,322	435,500	280,500	378,900
	<b>Subtotal</b>	<b>743,035</b>	<b>843,900</b>	<b>628,200</b>	<b>774,800</b>
<b>Capital Outlay</b>					
5408	Office Furniture & Equipment	97,586	325,600		
5622	Other Equipment	27,886	13,000		
	<b>Subtotal</b>	<b>125,472</b>	<b>338,600</b>	<b>0</b>	<b>0</b>

**Support Services Division***Police Department  
General Fund/2101*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Special Programs</b>					
8061	O.C. Human Relations Comm.	2,798	3,000	3,000	3,200
8063	800 Mhz Countrywide Comm S.	7,231			
8064	Emergency Kit Backpacks	10,803			10,000
8978	Leadership Academy & Professional Development				150,000
8979	EDPC Recommendations				100,000
	<b>Subtotal</b>	<u>20,832</u>	<u>3,000</u>	<u>3,000</u>	<u>263,200</u>
	<b>Grand Total</b>	<u><b>\$4,304,357</b></u>	<u><b>\$4,928,800</b></u>	<u><b>\$4,373,500</b></u>	<u><b>\$4,930,700</b></u>

## *Support Services Position Summary*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Police Chief	1	1	1	\$226,300	\$220,700	\$226,300
Police Captain	1	1	1	179,600	179,600	179,600
Support Services Supervisor	1	1	1	130,900	133,800	137,200
Police Civilian Administrator	1	1	1	157,400	157,400	157,400
Emergency Operations Coordinator	1	1	1	113,500	102,200	115,500
Dispatcher	8	8	8	646,900	647,500	678,600
Sr. Dispatcher	3	3	3	280,200	300,900	308,400
Records Specialist	4	4	4	242,100	242,800	241,900
Records Specialist/Jail Superv	1	1	1	81,900	84,500	90,800
Administrative Assistant	1	1	2	79,300	77,800	154,400
Admin. Office Specialist	1	1		69,600	65,000	
Police Fleet Coordinator	1	1	1	81,900	83,700	85,800
Senior IT Analyst		1	1		124,300	127,400
Education Pay					2,600	14,200
Bilingual Pay				5,400	5,400	5,400
Assignment Pay				11,100	11,100	11,100
POST Certification Pay						9,800
<b>TOTAL</b>	<b>24</b>	<b>25</b>	<b>25</b>	<b>\$2,306,100</b>	<b>\$2,439,300</b>	<b>\$2,543,800</b>

**Field Services Division**Police Department  
General Fund/2102

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$4,897,827	\$5,120,600	\$5,212,500	\$5,570,000
1003	Salaries, Part Time	396,413	350,000	350,000	360,000
1006	Salaries, Overtime	540,990	480,000	456,000	480,000
1009	Salaries, Redistributed	(39,400)	(39,400)	(39,400)	(39,400)
1038	Sick Leave Payoff	58,400	58,400	58,400	61,400
1040	Vacation Payoff	130,000	133,900	133,900	140,600
1042	Comp Time Payoffs	14,500	14,500	14,500	15,300
1053	Holiday Allowance	154,366	74,800	74,800	74,800
1101	Retirement	1,883,266	1,990,600	2,028,300	2,269,300
1102	PERS-Side Fund	353,496	353,500	353,500	353,500
1103	P.A.R.S. Retirement	15,007	11,200	14,000	14,400
1104	P.E.R.S. Unfunded Liability		184,600		
1201	Workers' Compensation	493,800	501,600	501,600	552,700
1300	Employee Group Insurance	855,300	1,000,900	915,400	935,300
1318	Medicare Insurance	88,394	87,700	87,700	94,300
	<b>Subtotal</b>	<b>9,842,359</b>	<b>10,322,900</b>	<b>10,161,200</b>	<b>10,882,200</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	53,371	59,600	59,600	65,600
2011	Training, Travel and Dues	13,111	7,900	4,000	7,200
2031	Telephone	14,012	9,000	9,000	14,000
2051	Gas and Lubrications	90,246	88,000	88,000	88,000
2101	Materials and Supplies	46,773	38,200	38,200	40,200
2150	Rents and Leases	222,100	222,100	222,100	283,700
2170	General Insurance	106,300	106,900	97,900	97,900
2201	Repairs and Maint. Auto.	62,201	71,000	51,000	71,000
2222	Repairs and Maint. Other	7,117	7,000	7,000	7,000
2281	Printing	4,622	4,500	4,500	4,500
2401	Contractual Services	34,439	23,500	32,500	28,000
	<b>Subtotal</b>	<b>654,292</b>	<b>637,700</b>	<b>613,800</b>	<b>707,100</b>
<b>Capital Outlay</b>					
5408	Office Furniture & Equip	27,665			
5622	Other Equipment	1,591			20,000
	<b>Subtotal</b>	<b>29,256</b>	<b>0</b>	<b>0</b>	<b>20,000</b>
<b>Special Programs</b>					
8100	K-9 Program	9,281	8,000	8,000	8,000
8245	CERT Program	16,852	13,000	13,000	13,000
8246	CERT Grant	7,826			
8422	Traffic Safety Grant-DUI	97,331			
	<b>Subtotal</b>	<b>131,290</b>	<b>21,000</b>	<b>21,000</b>	<b>21,000</b>
	<b>Grand Total</b>	<b>\$10,657,197</b>	<b>\$10,981,600</b>	<b>\$10,796,000</b>	<b>\$11,630,300</b>

## Field Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Police Captain	1	1	1	\$179,600	\$179,600	\$179,600
Police Lieutenant	2	2	2	328,000	328,000	328,000
Police Sergeant	6	6	6	915,400	916,100	865,500
Police Corporal	9	9	9	920,100	950,500	1,217,600
Police Officer <sup>(1)</sup>	22	22	24	2,253,100	2,286,100	2,331,000
Neighborhood Services Specialist <sup>(1)(2)</sup>	2	2	3	100,000	106,000	167,500
Jailers*	2	2	2	109,600	119,500	122,400
Education Incentive				126,200	130,500	134,200
Bilingual Pay				1,800	1,900	1,900
Uniform Pay				1,200	1,300	1,300
POST Certification				185,600	193,000	221,000
<b>TOTAL</b>	<b>44</b>	<b>44</b>	<b>47</b>	<b>5,120,600</b>	<b>5,212,500</b>	<b>5,570,000</b>

(1) Two Police Officer and one Neighborhood Services Specialist positions are funded by the Parking Fund

(2) Formerly Beach Patrol Officers

\*Partially funded by Measure LL Fund

**Measure LL Field Services Division**

*Police Department  
Measure LL Fund/2102&2112*

Account		Actual	Original	Revised	Adopted
No.	Account Title	Expenditures	Budget	Budget	Budget
		2019-20	2020-21	2020-21	2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$229,311	\$217,600	\$229,500	\$232,400
1006	Salaries, Overtime	107,951	218,100	218,100	218,100
1009	Salaries, Redistributed	39,400	39,400	39,400	39,400
1038	Sick Leave Payoff	1,000	1,000	1,000	1,100
1040	Vacation Payoff	1,000	1,000	1,000	1,100
1101	Retirement	39,633	36,000	37,500	38,100
1201	Workers' Compensation	3,500	3,800	3,800	4,100
1300	Employee Group Insurance	59,700	65,400	59,700	59,700
1318	Medicare Insurance	5,173	6,900	9,700	6,600
	<b>Subtotal</b>	<b>486,668</b>	<b>589,200</b>	<b>599,700</b>	<b>600,600</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry		1,000		1,000
2031	Telephone	395	400	400	400
2170	General Insurance	3,500	3,800	3,800	3,800
	<b>Subtotal</b>	<b>3,895</b>	<b>5,200</b>	<b>4,200</b>	<b>5,200</b>
<b>Capital Outlay</b>					
5622	Other Equipment				50,000
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>
	<b>Grand Total</b>	<b>\$490,563</b>	<b>\$594,400</b>	<b>\$603,900</b>	<b>\$655,800</b>

## Measure LL Field Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Neighborhood Services Specialist <sup>(1)</sup>	2	2	2	97,100	\$108,900	\$110,300
Community Outreach Officer	1	1	1	111,500	111,500	111,200
Education Incentive				2,600	2,600	2,700
POST Certification				6,500	6,500	8,200
<b>TOTAL</b>	3	3	3	\$217,700	\$229,500	\$232,400

(1) Formerly Beach Patrol Officers



## Investigative Services Division

*Police Department  
General Fund/2104*

Account No.    Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>				
1001 Salaries, Full Time	\$1,472,988	\$1,520,400	\$1,650,300	\$1,714,900
1003 Salaries, Part Time	56,554	50,000	40,000	40,000
1006 Salaries, Overtime*	4,553	110,000	105,200	125,000
1038 Sick Leave Payoff	13,300	13,300	13,300	14,000
1040 Vacation Payoff	23,800	23,800	23,800	25,000
1042 Comp Time Payoffs	3,000	3,000	3,000	3,200
1053 Holiday Allowance	29,799	25,000	25,000	25,000
1101 Retirement	487,136	545,600	579,000	720,900
1102 PERS-Side Fund	90,804	90,800	90,800	90,800
1103 P.A.R.S. Retirement	2,121	1,600	2,000	2,000
1104 P.E.R.S. Unfunded Liability		53,500		
1201 Workers' Compensation	25,300	27,800	27,800	30,600
1300 Employee Group Insurance	278,600	305,200	303,900	298,500
1318 Medicare Insurance	24,957	25,100	26,600	27,600
<b>Subtotal</b>	<b>2,512,912</b>	<b>2,795,100</b>	<b>2,890,700</b>	<b>3,117,500</b>
<b>Maintenance and Operations</b>				
2001 Uniforms and Laundry	4,364	5,500	5,500	5,500
2011 Training, Travel and Dues	9,439	5,300	2,700	5,300
2031 Telephone	5,888	6,200	6,200	9,900
2051 Gas and Lubrications	6,166	10,500	7,700	6,200
2101 Materials and Supplies	18,915	21,500	21,500	21,500
2150 Rents and Leases	25,971	30,100	30,100	47,100
2170 General Insurance	50,900	55,900	51,200	51,200
2201 Repairs and Maint. Auto.	5,082	6,000	2,000	5,000
2222 Repairs and Maint. Other	1,170	2,000	1,000	2,000
2281 Printing	2,261	1,000	1,000	1,000
2401 Contractual Services	65,184	68,900	64,900	120,400
<b>Subtotal</b>	<b>195,340</b>	<b>212,900</b>	<b>193,800</b>	<b>275,100</b>
<b>Capital Outlay</b>				
5408 Office Furniture and Equipment	789			
5510 Automotive Equipment	2,010			
5622 Other Equipment				10,000
<b>Subtotal</b>	<b>2,799</b>	<b>0</b>	<b>0</b>	<b>10,000</b>
<b>Special Programs</b>				
8118 P.O.S.T. Reimb. Training	38,990	40,000	40,000	42,000
<b>Subtotal</b>	<b>38,990</b>	<b>40,000</b>	<b>40,000</b>	<b>42,000</b>
<b>Grand Total</b>	<b>\$2,750,041</b>	<b>\$3,048,000</b>	<b>\$3,124,500</b>	<b>\$3,444,600</b>

\* Partly or fully funded by a police grant.

## *Investigative Services Position Summary*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>
Police Sergeant	1	1	1	\$136,000	\$140,800	\$144,300
Police Corporal	4	4	4	473,500	494,600	493,100
Police Officer*	5	6	6	500,300	626,900	678,900
Comm. Serv. Officer II	2	2	2	151,000	155,300	159,200
Comm. Serv. Officer	1	1	1	71,500	52,200	56,300
Administrative Analyst	1	1	1	82,800	70,500	70,500
Uniform Pay				10,800	10,800	10,800
Education Incentive				50,600	52,600	37,600
POST Certification				43,900	46,600	64,200
<b>TOTAL</b>	<b>14</b>	<b>15</b>	<b>15</b>	<b>\$1,520,400</b>	<b>\$1,650,300</b>	<b>\$1,714,900</b>

\* (1) School Resource Officer added in FY19-20

**Animal Services Division***Police Department  
General Fund/2201*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$342,335	\$416,800	\$406,800	\$419,800
1003	Salaries, Part Time	62,324	29,000	29,000	29,000
1006	Salaries, Overtime	9,064	4,000	3,000	4,000
1038	Sick Leave Payoff	4,200	4,200	4,200	4,500
1040	Vacation Payoff	7,500	7,500	7,500	7,900
1053	Holiday Allowance	7,513	11,000	11,000	11,000
1101	Retirement	87,474	99,700	105,400	102,100
1103	P.A.R.S. Retirement	2,386	1,000	1,100	1,100
1104	P.E.R.S. Unfunded Liability		13,000		
1201	Workers' Compensation	5,000	5,500	5,500	6,000
1300	Employee Group Insurance	119,400	130,800	119,400	119,400
1318	Medicare Insurance	4,942	6,900	6,500	6,500
	<b>Subtotal</b>	<b>652,138</b>	<b>729,400</b>	<b>699,400</b>	<b>711,300</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	3,361	2,200	2,200	3,000
2011	Training, Travel and Dues	656	500	300	300
2021	Natural Gas	2,050	2,200	2,200	2,200
2024	Electricity	6,950	5,900	5,900	6,700
2027	Water	4,230	2,700	2,700	4,200
2031	Telephone	675	700	700	700
2051	Gas and Lubrications	7,357	8,100	10,200	8,200
2101	Materials and Supplies	40,841	29,000	29,000	33,000
2150	Rents and Leases	20,900	20,900	20,900	21,600
2170	General Insurance	7,000	7,500	6,900	6,900
2201	Repairs and Maint. Auto.	2,786	5,000	2,000	3,800
2222	Repairs and Maint. Other	5,383	6,000	4,000	6,000
2281	Printing	1,760	2,900	900	1,000
2401	Contractual Services	31,061	16,300	16,300	16,300
	<b>Subtotal</b>	<b>135,010</b>	<b>109,900</b>	<b>104,200</b>	<b>113,900</b>
<b>Special Programs</b>					
8185	Estate Donation Expenditures	21,601			
8243	Animal Shelter Donations	7,156	5,000	5,000	5,000
	<b>Subtotal</b>	<b>28,757</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
	<b>Grand Total</b>	<b>\$815,905</b>	<b>\$844,300</b>	<b>\$808,600</b>	<b>\$830,200</b>

## *Animal Services Position Summary*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Kennel Manager	1	1	1	\$73,200	\$75,300	\$77,200
Animal Services Officers	3	3	3	219,600	204,100	212,000
Kennel Aides	2	2	2	124,000	127,400	130,600
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>\$416,800</b>	<b>\$406,800</b>	<b>\$419,800</b>

**Parking Enforcement Division**

*Police Department  
Parking Fund/2301*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$283,873	\$417,000	\$246,700	\$261,900
1003	Salaries, Part Time	38,970	15,000	45,400	45,400
1006	Salaries, Overtime	9,118	8,500	6,000	10,000
1009	Salaries, Redistributed	161,100	161,100	170,900	172,900
1038	Sick Leave Payoff	4,600	4,600	4,600	4,900
1040	Vacation Payoff	5,100	5,100	5,100	5,400
1053	Holiday Allowance	3,423	3,500	3,500	3,500
1101	Retirement	114,808	135,000	126,000	63,200
1103	P.A.R.S. Retirement	1,466	500	1,700	1,700
1104	P.E.R.S. Unfunded Liability		20,000		
1201	Workers' Compensation	5,300	5,800	5,800	6,300
1300	Employee Group Insurance	119,400	130,800	79,600	79,600
1318	Medicare Insurance	4,866	6,500	4,500	4,600
	<b>Subtotal</b>	<b>752,024</b>	<b>913,400</b>	<b>699,800</b>	<b>659,400</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	4,207	2,300	2,300	2,300
2011	Training, Travel and Dues	5	200	100	200
2031	Telephone	1,736	1,000	1,000	1,700
2051	Gas and Lubrications	3,873	5,200	3,800	3,800
2101	Materials and Supplies	7,361	6,500	6,500	6,500
2150	Rents and Leases	23,500	23,500	23,500	21,600
2170	General Insurance	9,100	10,000	10,000	10,000
2201	Repairs and Maint. Auto.	8,725	6,500	6,500	6,500
2222	Repairs and Maint. Other		7,400	7,400	7,400
2281	Printing	2,486	10,800	10,800	10,800
2401	Contractual Services	99,284	117,000	94,000	117,000
	<b>Subtotal</b>	<b>160,277</b>	<b>190,400</b>	<b>165,900</b>	<b>187,800</b>
	<b>Grand Total</b>	<b>\$912,301</b>	<b>\$1,103,800</b>	<b>\$865,700</b>	<b>\$847,200</b>

## ***Parking Enforcement Position Summary***

<u><b>Position Title</b></u>	<i><b>No. of Positions</b></i>			<i><b>Salaries</b></i>		
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>
Parking Services Officer	4	1	1	\$265,600	\$66,600	\$70,000
Parking Service/Accident Investigator		1	1		47,400	49,700
Sr. Parking Control Officer	1	1	1	75,500	76,100	79,600
Community Services Officer	1	1	1	71,500	52,200	59,100
Bilingual Pay				900	900	
Assignment Pay				3,500	3,500	3,500
<b>TOTAL</b>	<b>6</b>	<b>4</b>	<b>4</b>	<b>\$417,000</b>	<b>\$246,700</b>	<b>\$261,900</b>

# Fire Department

The Fire Department is organized into three budgetary divisions, Fire Operations/Training, Fire Prevention, and Measure LL funding. The Department responds to approximately 3,600 requests for emergency service each year. Sixty percent (60%) of these incidents are emergency medical related; fifteen percent (15%) are related to fires in buildings, vehicles, or the wildland; and the remaining fifteen percent (15%) are rescues involving trapped persons because of vehicle accidents, falls from a cliff, construction site accidents, and weather-related incidents. The Department also responds to spills and releases of hazardous materials, public service, and other miscellaneous requests, which account for the remaining 10% of the Fire Department's incident responses. The Department maintains a fully equipped emergency response force of twelve firefighters and one chief officer on duty at all times (for a total of thirty-nine suppression personnel). The staff personnel includes the Fire Chief, three Chief Officers (one on duty per day with both operational and administrative duties), one administrative Fire Captain, a Fire Marshal, a Fire Safety Inspector, an Administrative Assistant, and a part-time Fire Prevention Officer. A description of the services provided by each division is as follows:

**Operations/Training Division** – There are four fire stations in the City: Station One at City Hall, Station Two on Agate Street, Station Three at Top of the World, and Station Four in South Laguna. Each station has a Fire Captain, Fire Engineer, and Firefighter who work twenty-four hour shifts from 7:00 a.m. to 7:00 a.m. One engine company operates out of each station, and there is one reserve engine as a backup at Stations One, and Four. Station Two has a four-wheel drive brush unit specifically designed to go into the wildland interface areas and a squad equipped to respond to fuel spills, water removal calls, and board-ups. Stations One and Three have four-wheel drive utility vehicles that respond to rescues in the surrounding wildland areas as well as flooding and mudslides. The Department also has access to one engine supplied by the State of California Office of Emergency Services (CalOES), which is activated as part of the mutual aid system in the case of a significant wildland fire or other emergencies. The Department has twenty-four personnel with paramedic training who staff paramedic engine companies that respond from each of the City's four fire stations. These engine companies have specialized equipment for medical emergency incidents and respond to all medical emergencies within the City. In addition to fire suppression and paramedic responsibilities, fire personnel are involved in several other activities. Fire Department personnel maintain the stations and associated equipment, participate in skills maintenance and daily training programs. They participate in public education programs such as C.E.R.T. (Community Emergency Response Teams), Community CPR training, and school programs; and conduct fire prevention inspections annually in local businesses and multi-family residences throughout the City.

**Fire Prevention Division** – This division supervises the daily fire prevention activities, engine company inspection program, plan review and inspections, new construction process, coordinates with the fire investigators, and oversees the vegetation management programs.

The vegetation management programs include weed abatement, dead vegetation complaints, development based fuel modification, fuel break establishment and maintenance (with hand crews

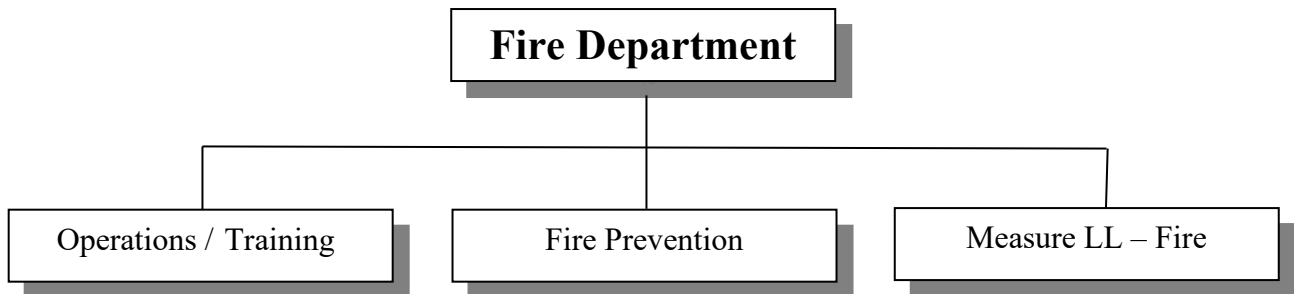
and goats), defensible space compliance, and community outreach/education. The weed abatement program reduces fire hazards that result from the uncontrolled growth of light flashy vegetation on public and private properties, predominantly on vacant lots. The fuel break program consists of approximately 350 acres surrounding the exterior of the City, along with the open wildland areas, where vegetation is reduced by the use of goats and hand crews to protect residential structures. The development based fuel modification occurs during the design and construction of a new structure or major remodel to a structure. The defensible space program provides better wildfire protections on private property through education, inspections, and enforcement of codes and ordinances.

**Measure LL** – The Fire Department utilizes this additional funding to provide a portion of the salary for a civilian Fire Marshal who oversees the Fire Prevention Division. Additionally, the Fire Department added three additional Paramedics, allowing each of the City’s four fire stations to be staffed with a Paramedic.

**Major Initiatives:**

- Implementation of the three-year strategic plan for the Fire Department is in process.
- Enhance Firefighter safety through training and the use of new technologies.
- Address the repairs needed to the Fire Department’s facilities and fire stations by establishing priorities in concert with funding availabilities.
- Expand the Fuel Management Programs to improve wildland-fire safety.
- Develop a defensible space program for the better protection of life and property.

The chart below shows the budget structure of the Fire Department.



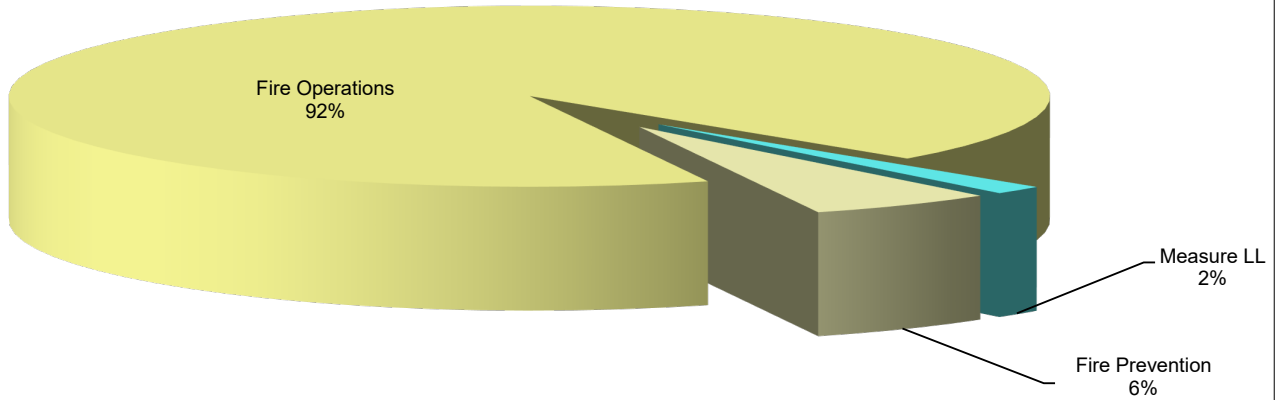


**Fire Department**

**All Divisions**

<u>Division</u>	<b>MAJOR CATEGORY OF EXPENDITURE FY 2021-22 ADOPTED</b>					<b>Division</b>
	<b>Salaries &amp; Wages</b>	<b>Maint. &amp; Operations</b>	<b>Capital Outlay</b>	<b>Special Programs</b>	<b>Capital Projects</b>	
<b>Fire Operations</b>	\$11,900,800	\$1,440,400	\$176,000	\$600,000		<b>\$14,117,200</b>
<b>Measure LL</b>	216,100	24,200				<b>\$240,300</b>
<b>Fire Prevention</b>	178,000	109,800		589,900		<b>\$877,700</b>
<b>Department Total</b>	<b>\$12,294,900</b>	<b>\$1,574,400</b>	<b>\$176,000</b>	<b>\$1,189,900</b>	<b>\$0</b>	<b>\$15,235,200</b>

**Summary By Category FY 2021-22 Adopted**



**Fire Department  
Budget Detail**

**All  
Divisions**

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$5,794,150	\$6,204,500	\$6,057,500	\$6,113,100
1003	Salaries, Part Time	20,933	43,300	19,300	19,300
1006	Salaries, Overtime	1,785,145	1,358,600	1,292,400	1,292,400
1007	Salaries, Overtime-Mutual Aid	163,161	250,000	250,000	250,000
1038	Sick Leave Payoff	46,101	47,500	47,500	50,000
1040	Vacation Payoff	127,400	130,300	130,300	136,900
1053	Holiday Allowance	23,923			
1059	Residency Incentive	7,476			
1101	Retirement	2,270,025	2,482,300	2,465,300	2,559,200
1102	PERS-Side Fund	350,604	350,600	350,600	350,600
1103	P.A.R.S. Retirement		1,500	1,600	700
1104	P.E.R.S. Unfunded Liability		247,500		
1201	Workers' Compensation	478,200	484,300	484,300	535,700
1300	Employee Group Insurance	797,500	915,600	857,600	875,600
1318	Medicare Insurance	107,427	113,000	111,700	111,400
	<b>Subtotal</b>	<b>11,972,044</b>	<b>12,629,000</b>	<b>12,068,100</b>	<b>12,294,900</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	81,357	95,100	90,500	89,600
2011	Training, Travel and Dues	48,995	93,600	84,700	85,300
2021	Natural Gas	1,990	2,300	2,300	2,300
2024	Electricity	29,782	31,000	31,000	31,000
2027	Water	8,015	7,100	7,100	8,000
2031	Telephone	56,728	64,700	64,700	57,000
2051	Gas and Lubrications	49,213	56,500	52,900	52,900
2101	Materials and Supplies	80,026	79,600	75,500	75,000
2110	Paramedic Medical Supplies	97,511	58,900	58,900	60,400
2150	Rents and Leases	484,100	484,200	484,200	509,300
2170	General Insurance	106,600	112,500	103,200	103,200
2201	Repairs and Maint. Auto.	102,984	128,700	128,400	128,400
2222	Repairs and Maint. Other	40,309	68,400	64,900	64,900
2281	Printing	1,052	6,800	6,700	6,700
2401	Contractual Services	244,165	241,700	208,300	300,400
2440	Misc Expense	700			
	<b>Subtotal</b>	<b>1,433,527</b>	<b>1,531,100</b>	<b>1,463,300</b>	<b>1,574,400</b>
<b>Capital Outlay</b>					
5305	Buildings	92,143			37,000
5408	Office Furniture & Equipment	60,840			39,000
5622	Other Equipment	214,180	287,000	120,000	100,000
	<b>Subtotal</b>	<b>367,162</b>	<b>287,000</b>	<b>120,000</b>	<b>176,000</b>
<b>Special Programs</b>					
	Special Programs	206,540	156,400	176,900	1,189,900
	<b>Subtotal</b>	<b>206,540</b>	<b>156,400</b>	<b>176,900</b>	<b>1,189,900</b>
	<b>Grand Total</b>	<b>\$13,979,273</b>	<b>\$14,603,500</b>	<b>\$13,828,300</b>	<b>\$15,235,200</b>

# Fire Department Position Summary

*All  
Divisions*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Fire Chief	1	1	1	\$226,200	\$220,500	\$226,200
Fire Division Chief	3	3	3	536,000	536,000	536,000
Fire Captain	13	13	13	1,711,100	1,645,100	1,645,100
Fire Engineer	12	12	12	1,309,100	1,298,900	1,308,500
Firefighter	12	12	12	1,111,300	1,083,900	1,076,500
Administrative Assistant	1	1	1	79,100	77,100	79,100
Defensible Space Inspector*			1			66,200
Acting Pay				40,000	40,000	40,000
Education Incentive				328,200	308,100	293,200
Education Pay				122,700	122,300	122,600
Holiday Pay				147,500	145,300	144,800
Paramedic Pay				404,500	388,600	383,200
Bilingual Pay				900	900	900
<i>Subtotal</i>	42	42	43	6,016,600	5,866,700	5,922,300
<u>Measure LL</u>						
Fire Marshal	1	1	1	128,400	131,300	131,300
Paramedic Pay				59,500	59,500	59,500
<i>Subtotal</i>	1	1	1	187,900	190,800	190,800
<b>TOTAL</b>	43	43	44	\$6,204,500	\$6,057,500	\$6,113,100

Note:

\*Position funded by Wildfire Mitigation & Fire Safety Fund

**Fire Operations Division***Fire Department  
General Fund/2401*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$5,627,906	\$6,016,600	\$5,866,700	\$5,856,100
1003	Salaries, Part Time		24,000		
1006	Salaries, Overtime	1,736,243	1,325,000	1,258,800	1,258,800
1007	Salaries, Overtime-Mutual Aid	163,161	250,000	250,000	250,000
1038	Sick Leave Payoff	45,101	46,500	46,500	48,900
1040	Vacation Payoff	126,400	129,300	129,300	135,800
1059	Residency Incentive	7,476			
1101	P.E.R.S. Retirement	2,243,419	2,456,900	2,437,700	2,523,400
1102	PERS-Side Fund	350,604	350,600	350,600	350,600
1103	P.A.R.S. Retirement		800	900	
1104	P.E.R.S. Unfunded Liability		247,500		
1201	Workers' Compensation	477,200	483,300	483,300	534,600
1300	Employee Group Insurance	777,600	893,800	837,700	835,800
1318	Medicare Insurance	103,635	109,200	108,100	106,800
	<b>Subtotal</b>	<b>11,658,745</b>	<b>12,333,500</b>	<b>11,769,600</b>	<b>11,900,800</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	79,529	89,900	85,400	85,400
2011	Training, Travel and Dues	43,117	76,000	68,900	68,900
2021	Natural Gas	1,990	2,300	2,300	2,300
2024	Electricity	29,782	31,000	31,000	31,000
2027	Water	8,015	7,100	7,100	8,000
2031	Telephone	55,978	62,900	62,900	56,000
2051	Gas and Lubrications	46,690	50,000	50,000	50,000
2101	Materials and Supplies	74,639	72,000	68,400	68,400
2110	Paramedic Medical Supplies	97,511	58,900	58,900	60,400
2150	Rents and Leases	477,500	477,500	477,500	496,400
2170	General Insurance	102,700	108,300	99,200	99,200
2201	Repairs and Maint. Auto.	102,518	124,100	124,100	124,100
2222	Repairs and Maint. Other	40,309	68,400	64,900	64,900
2281	Printing	480	5,000	5,000	5,000
2401	Contractual Services	208,769	208,700	175,300	220,400
2440	Misc Expense	700			
	<b>Subtotal</b>	<b>1,370,227</b>	<b>1,442,100</b>	<b>1,380,900</b>	<b>1,440,400</b>
<b>Capital Outlay</b>					
5305	Improvements Other Than Bldgs	92,143			37,000
5408	Office Furniture and Equipment	57,613			39,000
5622	Other Equipment	214,180	167,000		100,000
	<b>Subtotal</b>	<b>363,936</b>	<b>167,000</b>	<b>0</b>	<b>176,000</b>
<b>Special Programs</b>					
8131	CA Fire Foundation Grant	13,000			
8xxx	City Ambulance Services				600,000
	<b>Subtotal</b>	<b>13,000</b>	<b>0</b>	<b>0</b>	<b>600,000</b>
	<b>Grand Total</b>	<b>\$13,405,908</b>	<b>\$13,942,600</b>	<b>\$13,150,500</b>	<b>\$14,117,200</b>

## ***Fire Operations Position Summary***

<u><b>Position Title</b></u>	<i><b>No. of Positions</b></i>			<i><b>Salaries</b></i>		
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>
Fire Chief	1	1	1	\$226,200	\$220,500	\$226,200
Fire Division Chief	3	3	3	536,000	536,000	536,000
Fire Captain	13	13	13	1,711,100	1,645,100	1,645,100
Fire Engineer	12	12	12	1,309,100	1,298,900	1,308,500
Firefighter	12	12	12	1,111,300	1,083,900	1,076,500
Administrative Assistant	1	1	1	79,100	77,100	79,100
Acting Pay				40,000	40,000	40,000
Education Incentive				328,200	308,100	293,200
Education Pay				122,700	122,300	122,600
Holiday Pay				147,500	145,300	144,800
Paramedic Pay				404,500	388,600	383,200
Bilingual Pay				900	900	900
<b>TOTAL</b>	<b>42</b>	<b>42</b>	<b>42</b>	<b>\$6,016,600</b>	<b>\$5,866,700</b>	<b>\$5,856,100</b>

**Fire Prevention Division***Fire Department  
General Fund/2501*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time*	\$5,365	\$0	\$0	\$66,200
1003	Salaries, Part Time	20,933	19,300	19,300	19,300
1006	Salaries, Overtime	6,983			
1009	Salaries, Redistributed	62,000	62,000	62,000	62,000
1053	Holiday Allowance	317			
1101	P.E.R.S. Retirement	1,295			8,600
1103	P.A.R.S. Retirement		700	700	700
1300	Employee Group Insurance				19,900
1318	Medicare Insurance	488	300	300	1,300
	<b>Subtotal</b>	<b>97,381</b>	<b>82,300</b>	<b>82,300</b>	<b>178,000</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	1,828	4,200	4,200	3,300
2011	Training, Travel and Dues	5,878	11,600	10,300	10,900
2031	Telephone	138	1,000	1,000	200
2051	Gas and Lubrications		5,300		
2101	Materials and Supplies	5,387	7,600	7,100	6,600
2150	Rents and Leases	6,600			
2170	General Insurance	2,800	3,000	2,800	2,800
2201	Repairs and Maint. Auto.	466	4,600	4,300	4,300
2281	Printing	572	1,800	1,700	1,700
2401	Contractual Services	35,396	33,000	33,000	80,000
	<b>Subtotal</b>	<b>59,065</b>	<b>72,100</b>	<b>64,400</b>	<b>109,800</b>
<b>Capital Outlay</b>					
5408	Office Furniture & Equipment	3,227			
	<b>Subtotal</b>	<b>3,227</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Special Programs</b>					
8040	Fuel Modification Program	169,251	125,000	150,000	561,000
8301	Hazardous Materials Mitigation		11,400	6,900	6,900
8804	Weed Abatement-Private Lots	15,440	20,000	20,000	22,000
	<b>Subtotal</b>	<b>184,691</b>	<b>156,400</b>	<b>176,900</b>	<b>589,900</b>
	<b>Grand Total</b>	<b>\$344,364</b>	<b>\$310,800</b>	<b>\$323,600</b>	<b>\$877,700</b>

Note:

\*Position funded by Wildfire &amp; Mitigation Fund

## *Fire Prevention Position Summary*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Defensible Space Inspector*		1	1		\$50,000	\$66,200
<b>TOTAL</b>		1	1	\$0	\$50,000	\$66,200

\*Position funded by Wildfire Mitigation & Fire Safety Fund

**Measure LL Fire Department***Fire Department  
Measure LL Fund/2401&2501*

Account		Actual	Original	Revised	Adopted
No. Account Title		Expenditures	Budget	Budget	Budget
		2019-20	2020-21	2020-21	2021-22
<b><u>Salaries and Wages</u></b>					
1001	Salaries, Full Time	\$184,486	\$187,900	\$190,800	\$190,800
1006	Salaries, Overtime	41,919	33,600	33,600	33,600
1009	Salaries, Redistributed	(62,000)	(62,000)	(62,000)	(62,000)
1038	Sick Leave Payoff	1,000	1,000	1,000	1,100
1040	Vacation Payoff	1,000	1,000	1,000	1,100
1101	P.E.R.S. Retirement	25,310	25,400	27,600	27,200
1201	Workers' Compensation	1,000	1,000	1,000	1,100
1300	Employee Group Insurance	19,900	21,800	19,900	19,900
1318	Medicare Insurance	3,305	3,500	3,300	3,300
	<b>Subtotal</b>	<b>215,920</b>	<b>213,200</b>	<b>216,200</b>	<b>216,100</b>
<b><u>Maintenance and Operations</u></b>					
2001	Uniforms and Laundry		1,000	900	900
2011	Training, Travel and Dues		6,000	5,500	5,500
2031	Telephone	612	800	800	800
2051	Gas and Lubrications	2,523	1,200	2,900	2,900
2150	Rents and Leases	0	6,700	6,700	12,900
2170	General Insurance	1,100	1,200	1,200	1,200
	<b>Subtotal</b>	<b>4,235</b>	<b>16,900</b>	<b>18,000</b>	<b>24,200</b>
<b><u>Capital Outlay</u></b>					
5622	Office Equipment		120,000	120,000	
	<b>Subtotal</b>	<b>0</b>	<b>120,000</b>	<b>120,000</b>	<b>0</b>
<b><u>Special Programs</u></b>					
8721	Paramedic Training	8,849			
	<b>Subtotal</b>	<b>8,849</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Grand Total</b>	<b>\$229,004</b>	<b>\$350,100</b>	<b>\$354,200</b>	<b>\$240,300</b>



***Measure LL Fire Prevention Position Summary***

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Fire Marshal	1	1	1	\$128,400	\$131,300	\$131,300
Paramedic Pay				59,500	59,500	59,500
<b>TOTAL</b>	1	1	1	\$187,900	\$190,800	\$190,800

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# Marine Safety Department

The Marine Safety Department is responsible for five and a half miles of City coastline and 16.5 square miles of ocean. Marine Safety has ten full time positions: one Marine Safety Chief, one Captain, two Lieutenants, and six Marine Safety Officers. One of the Marine Safety Officers is assigned to serve as the Marine Protection Officer. The Marine Safety Department augments operations with Recurrent Hourly Lifeguards and approximately one hundred Seasonal Ocean Lifeguards during the year.

Marine Safety's primary duties include ocean rescue, emergency medical response, accident prevention, and ordinance enforcement. The Department also provides technical rescue response in scuba search-and-rescue/recovery, coastal cliff rescue, backcountry extrication, and flood rescue. During an average year, Marine Safety personnel rescue approximately 4,500 individuals from the ocean and provide medical attention to 4,000 people. The Marine Safety staff enforce municipal ordinances and state codes and average approximately 70,000 enforcement contacts annually.

**Field Operation Level One (Peak Deployment)** – Staffs approximately 48 positions per day, with ocean lifeguard coverage to all City maintained beaches and Irvine Cove. The Department's Level One operation is structured into four geographic and two functional divisions:

- **Division I** - encompasses Irvine Cove to Rock Pile Beach and is covered by eight lifeguard towers, a rescue patrol vehicle, and two supervisors.
- **Division II** - comprises Main Beach, has six lifeguard towers, and serves as the base deployment division for relief lifeguard operations. Division II utilizes up to three supervisors.
- **Division III** - covers Sleepy Hollow Beach to Pearl Street Beach ("the surf stretch"), an area overseen by eight lifeguard towers and two supervisors operating a rescue patrol vehicle.
- **Division IV** - extends from Woods Cove to Treasure Island Beach and includes eight lifeguard towers with two supervisors operating a rescue patrol vehicle.
- **Division V** - the first of two functional divisions includes Marine Safety Dispatch, vessel operations, administration, seasonal ocean lifeguard training, and field maintenance.
- **Division VI** - the second functional division, oversees marine protection, public education, and marine ordinance enforcement.

**Junior Lifeguards** - This program educates and instructs the youth of Laguna Beach and surrounding cities about ocean awareness, aquatic safety, marine ecology, basic first aid, and responsible enjoyment of coastal resources. Each year approximately 400 children between the ages of eight and fifteen participate in the program. Ocean Lifeguards serve as instructors for the program.

**Field Operation Level Two & Three and Training (Non-Peak Deployment)** – Level two Operations, during non-peak months, consist of ten full time marine safety personnel, one of which is assigned as the Marine Protection Officer, Recurrent Hourly Lifeguards, and approximately 20 Ocean Lifeguards. The Department utilizes level two and three deployment schedules to address varying demands. Field Operations include patrol, emergency rescue, 24-hour response, and enforcement of municipal ordinances and State codes. During level two & three staffing, the Marine Safety Department completes

the majority of the year’s training in four specific disciplines: (1) Marine Safety Officer certification training, (2) technical rescue training, (3) Ocean Lifeguard I, II & III recurrent training and (4) the ocean lifeguard academy.

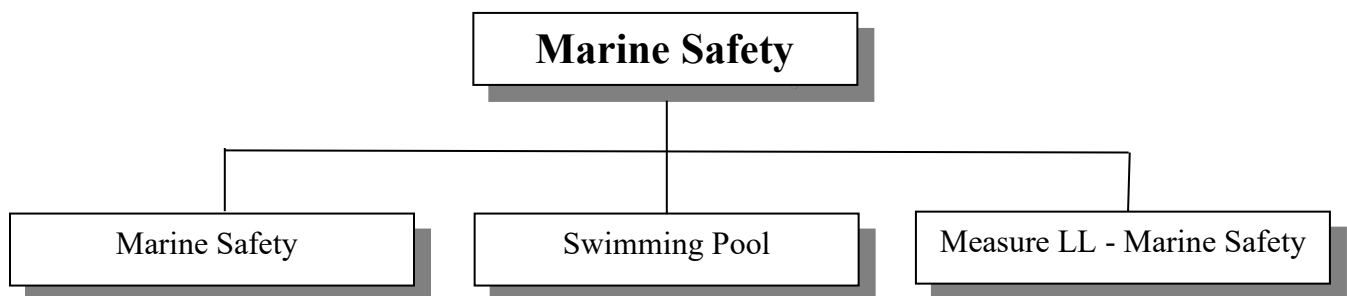
**Marine Education and Enforcement** – The Department assigns a Marine Safety Officer to serve as the Marine Protection Officer. The Officer’s primary duty is patrolling the marine environment to educate the public about marine resources and issue citations for violations when necessary. During certain times of the year, Marine Safety Tide Pool Educators are deployed to the intertidal habitat to educate beach patrons and school groups about Laguna Beach’s marine resources.

**Major Initiatives:**

- Replacement of lifeguard chairs with enclosed lifeguard towers that provide ocean lifeguards sustained protection from the environment.

**Swimming Pool** – This Division has one Regular Part-Time Aquatics Coordinator and approximately 45 seasonal personnel. The Division is responsible for managing the aquatic facility shared with the Laguna Beach Unified School District. Apart from maintaining the pool and related equipment, various special programs are offered through the Recreation Division: beginning through advanced Red Cross swim lessons, recreational and lap swimming, aquatic exercises, youth swim, water polo teams, etc. The cost to operate the pool is shared with the School District. Expenses include utilities, chemicals, testing supplies, repairs, replacements, and maintenance.

**Measure LL** - The Marine Safety Department uses the Measure LL funding to hire two additional full time Marine Safety Officers and additional lifeguard tower shifts during non-peak months. Measure LL allows Marine Safety to staff responsively during significant surf conditions and other regularly occurring high demand days year-round.

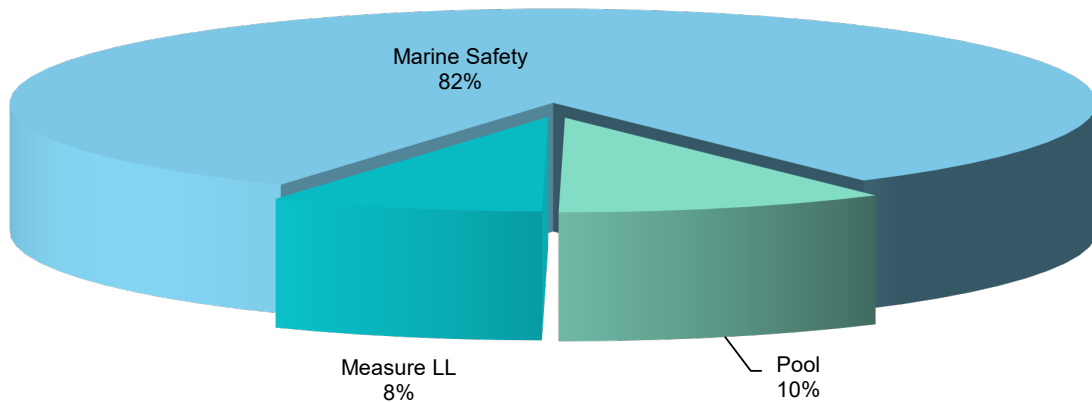


# Marine Safety Department Budget Summary

*All  
Divisions*

<u>Division</u>	<i>MAJOR CATEGORY OF EXPENDITURE FY 2021-22 ADOPTED</i>					Division Total
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Marine Safety	\$3,153,000	\$480,500	\$70,800			\$3,704,300
Swimming Pool	\$209,000	\$235,400				\$444,400
Measure LL	364,000	4,100				\$368,100
<b>Department Total</b>	<b>\$3,726,000</b>	<b>\$720,000</b>	<b>\$70,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,516,800</b>

**Summary By Operation FY 2021-22 Adopted**



## Marine Safety Department Budget Detail

*All Divisions*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$1,017,014	\$1,149,600	\$1,105,900	\$1,249,600
1003	Salaries, Part Time	1,259,280	1,274,000	1,225,300	1,468,300
1004	Tidepool, Part Time	8,199	12,500	6,200	6,200
1006	Salaries, Overtime	122,317	135,500	125,000	131,300
1009	Salaries, Redistributed	52,000			
1038	Sick Leave Payoff	14,600	15,000	15,000	16,000
1040	Vacation Payoff	24,800	25,400	25,400	26,800
1053	Holiday Allowance	2,114			
1101	Retirement	273,443	316,400	266,000	356,600
1102	PERS-Side Fund	28,800	28,800	28,800	28,800
1103	P.A.R.S. Retirement	55,874	43,700	44,700	55,300
1104	P.E.R.S. Unfunded Liability		27,000		
1201	Workers' Compensation	88,500	97,200	97,200	106,900
1300	Employee Group Insurance	218,900	239,800	218,900	238,800
1318	Medicare Insurance	35,134	31,100	35,200	41,400
	<b>Subtotal</b>	<b>3,200,975</b>	<b>3,396,000</b>	<b>3,193,600</b>	<b>3,726,000</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	60,865	63,000	63,000	64,500
2011	Training, Travel and Dues	21,668	27,400	19,500	28,200
2021	Natural Gas	31,911	37,900	37,900	32,600
2024	Electricity	32,619	38,800	38,800	38,000
2027	Water	32,185	59,800	59,800	37,900
2031	Telephone	31,329	35,500	35,500	32,100
2051	Gas and Lubrications	16,886	14,000	14,000	14,000
2101	Materials and Supplies	161,071	88,900	76,200	90,200
2150	Rents and Leases	110,700	126,000	126,000	126,000
2170	General Insurance	38,100	41,800	38,500	38,800
2201	Repairs and Maint. Auto.	12,616	10,000	9,500	12,000
2222	Repairs and Maint. Other	75,496	35,000	35,000	35,000
2281	Printing	1,165	1,300	1,200	1,300
2401	Contractual Services	149,288	169,400	138,400	169,400
	<b>Subtotal</b>	<b>775,899</b>	<b>748,800</b>	<b>693,300</b>	<b>720,000</b>
<b>Capital Outlay</b>					
5305	Improvements Other Than Bldg	74,400			
5408	Office Furniture and Equipment	60,972			10,000
5622	Other Equipment	121,961	40,000		60,800
	<b>Subtotal</b>	<b>257,333</b>	<b>40,000</b>	<b>0</b>	<b>70,800</b>
<b>Special Programs</b>					
8706	Beach Monitoring Program	3,338			
8742	Hoag Beach Safety Grant	390			
	<b>Subtotal</b>	<b>3,728</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Grand Total</b>	<b>\$4,237,935</b>	<b>\$4,184,800</b>	<b>\$3,886,900</b>	<b>\$4,516,800</b>

**Marine Safety Department  
Position Summary**

**All  
Divisions**

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>
Chief of Marine Safety	1	1	1	\$177,800	\$175,100	\$177,800
Marine Safety Captain	1	1	1	134,600	131,600	134,600
Marine Safety Lieutenant	2	2	2	220,200	220,400	236,600
Marine Safety Officer	4	4	5	335,300	319,700	434,600
Aquatics Coordinator	1	1	1	68,300	56,100	58,700
Uniform Allowance				1,000	1,000	1,000
Education Certification Pay				21,400	23,900	23,700
<i>Subtotal</i>	9	9	10	958,600	927,800	1,067,000
<u>Measure LL</u>						
Marine Safety Officer	2	2	2	162,800	178,200	182,600
<i>Subtotal</i>	2	2	2	162,800	178,200	182,600
<b>TOTAL</b>	11	11	12	\$1,121,400	\$1,106,000	\$1,249,600

## Marine Safety Division

*Marine Safety Department  
General Fund/2601*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b><u>Salaries and Wages</u></b>					
1001	Salaries, Full Time	\$808,417	\$918,500	\$871,700	\$1,008,300
1003	Salaries, Part Time	1,058,737	1,023,600	1,023,600	1,266,600
1004	Tidepool, Part Time	8,199	12,500	6,200	6,200
1006	Salaries, Overtime	115,756	127,300	121,000	127,300
1038	Sick Leave Payoff	13,800	14,200	14,200	15,000
1040	Vacation Payoff	16,900	17,500	17,500	18,400
1053	Holiday Allowance	1,463			
1101	Retirement	239,769	274,200	227,500	318,500
1102	PERS-Side Fund	28,800	28,800	28,800	28,800
1103	P.A.R.S. Retirement	48,022	38,400	37,100	47,700
1104	P.E.R.S. Unfunded Liability		25,000		
1201	Workers' Compensation	84,500	92,900	92,900	102,300
1300	Employee Group Insurance	159,200	174,400	159,200	179,100
1318	Medicare Insurance	29,101	23,900	28,800	34,800
	<b>Subtotal</b>	2,612,664	2,771,200	2,628,500	3,153,000
<b><u>Maintenance and Operations</u></b>					
2001	Uniforms and Laundry	57,324	58,600	58,600	60,000
2011	Training, Travel and Dues	19,580	19,500	15,000	20,300
2021	Natural Gas	552	400	400	600
2024	Electricity	11,652	13,300	13,300	12,000
2027	Water	23,961	42,800	42,800	27,700
2031	Telephone	30,896	31,500	31,500	31,500
2051	Gas and Lubrications	16,886	14,000	14,000	14,000
2101	Materials and Supplies	111,274	69,900	66,400	70,000
2150	Rents and Leases	110,700	126,000	126,000	126,000
2170	General Insurance	32,500	35,700	32,700	32,700
2201	Repairs and Maint. Auto.	12,616	10,000	9,500	12,000
2222	Repairs and Maint. Other	37,385	35,000	35,000	35,000
2281	Printing	1,111	1,300	1,200	1,300
2401	Contractual Services	29,006	37,400	37,400	37,400
	<b>Subtotal</b>	495,443	495,400	483,800	480,500
<b><u>Capital Outlay</u></b>					
5408	Office Furniture and Equipment	45,872			10,000
5622	Other Equipment	99,092	40,000		60,800
	<b>Subtotal</b>	144,964	40,000	0	70,800
<b><u>Special Programs</u></b>					
8706	Beach Monitoring Program	3,338			
8742	Hoag Beach Safety Grant	390			
	<b>Subtotal</b>	3,728	0	0	0
	<b>Grand Total</b>	<b>\$3,256,799</b>	<b>\$3,306,600</b>	<b>\$3,112,300</b>	<b>\$3,704,300</b>



## Marine Safety Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Chief of Marine Safety	1	1	1	\$179,500	\$175,100	\$177,800
Marine Safety Captain	1	1	1	134,900	131,600	134,600
Marine Safety Lieutenant	2	2	2	220,200	220,400	236,600
Marine Safety Officer <sup>(1)</sup>	4	4	5	335,300	319,700	434,600
Uniform Allowance				1,000	1,000	1,000
Education Certification Pay				19,400	23,900	23,700
<b>TOTAL</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>\$890,300</b>	<b>\$871,700</b>	<b>\$1,008,300</b>

(1) One Marine Safety Officer funded by the Parking Fund

## Swimming Pool Division

*Marine Safety Department  
General Fund/2602*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$46,737	\$68,300	\$56,000	\$58,700
1003	Salaries, Part Time	96,310	145,000	96,300	96,300
1006	Salaries, Overtime	1,019	8,200	4,000	4,000
1009	Salaries, Redistributed	52,000			
1038	New Sick Leave Payoff	700	700	700	800
1040	Vacation Payoff	6,800	6,800	6,800	7,200
1101	Retirement	12,524	16,100	15,300	14,200
1103	P.A.R.S. Retirement	3,612	4,600	3,600	3,600
1104	PERS Unfunded Liability		2,000		
1201	Workers' Compensation	1,700	1,800	1,800	1,900
1300	Employee Group Insurance	19,900	21,800	19,900	19,900
1318	Medicare Insurance	2,086	3,300	2,300	2,400
	<b>Subtotal</b>	243,388	278,600	206,700	209,000
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	3,032	3,900	3,900	3,900
2011	Training, Travel and Dues	1,723	6,900	3,500	6,900
2021	Natural Gas	31,359	37,500	37,500	32,000
2024	Electricity	20,967	25,500	25,500	26,000
2027	Water	8,224	17,000	17,000	10,200
2031	Telephone and Internet	433	4,000	4,000	600
2101	Materials and Supplies	49,797	19,000	9,800	20,200
2170	General Insurance	3,300	3,600	3,300	3,600
2222	Repairs and Maint. Other	38,111			
2281	Printing	54			
2401	Contractual Services	120,282	132,000	101,000	132,000
	<b>Subtotal</b>	277,282	249,400	205,500	235,400
<b>Capital Outlay</b>					
5305	Improvements Other Than Bldg	74,400			
5408	Office Furniture & Equipment	15,100			
5622	Other Equipment	22,869			
	<b>Subtotal</b>	112,369	0	0	0
	<b>Grand Total</b>	<b>\$633,039</b>	<b>\$528,000</b>	<b>\$412,200</b>	<b>\$444,400</b>

## *Swimming Pool Division Position Summary*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Aquatics Coordinator	1	1	1	\$68,300	\$56,100	\$58,700
<b>TOTAL</b>	1	1	1	\$68,300	\$56,100	\$58,700

## Measure LL Marine Safety Department

*Marine Safety Department  
Measure LL Fund/2601 & 2610*

Account	Actual	Original	Revised	Adopted	
No.    Account Title	Expenditures	Budget	Budget	Budget	
	2019-20	2020-21	2020-21	2021-22	
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$161,860	\$162,800	\$178,200	\$182,600
1003	Salaries, Part Time	104,233	105,400	105,400	105,400
1006	Salaries, Overtime	5,542			
1038	Sick Leave Payoff	100	100	100	200
1040	Vacation Payoff	1,100	1,100	1,100	1,200
1053	Holiday Allowance	651			
1101	P.E.R.S. Retirement	21,150	26,100	23,200	23,900
1103	P.A.R.S. Retirement	4,240	700	4,000	4,000
1201	Workers' Compensation	2,300	2,500	2,500	2,700
1300	Employee Group Insurance	39,800	43,600	39,800	39,800
1318	Medicare Insurance	3,947	3,900	4,100	4,200
	<b>Subtotal</b>	344,923	346,200	358,400	364,000
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	509	500	500	600
2011	Training, Travel and Dues	365	1,000	1,000	1,000
2170	General Insurance	2,300	2,500	2,500	2,500
	<b>Subtotal</b>	3,174	4,000	4,000	4,100
	<b>Grand Total</b>	<b>\$348,097</b>	<b>\$350,200</b>	<b>\$362,400</b>	<b>\$368,100</b>

***Measure LL Marine Safety Division Position***

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2019-20	2020-21	2020-21	2019-20	2020-21	2020-21
Marine Safety Officer	2	2	2	\$162,800	\$178,200	\$182,600
<b>TOTAL</b>	2	2	2	\$162,800	\$178,200	\$182,600

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# Public Works Department

The Mission of the Public Works Department is to preserve, maintain, enhance the City's infrastructure and natural resources, and provide services and environmental stewardship for the benefits of Laguna Beach residents, businesses, and visitors.

The department is organized into the following divisions: Administration, Engineering, Fleet Maintenance, Building and Facilities Maintenance, Street Maintenance, Utility Undergrounding, Landscape and Urban Forestry, Solid Waste, Recreation and Social Services, Transit, Parking and Signs Maintenance, and Parking Management and Operations.

The department oversees the Street Lighting Fund and Capital Improvement Fund. The Capital Improvement Projects are included within the Capital Improvement Fund section of the budget. Laguna Beach Vital Services Measure (Measure LL) revenues are also used by the department annually to enhance the cleanliness of public areas such as sidewalks and beaches by increasing the frequency of Downtown and Coast Highway sidewalk steam cleaning, restroom cleaning, and for utility undergrounding strategies.

There are 60 employees in the department. Following are descriptions of services provided by each division:

**Administration** - This division has three employees who are responsible for managing the overall administrative functions of the department, including the development and management of the department budget and strategic plan implementation. This division also manages media relations for the department. One employee also oversees the Solid Waste Division.

**Engineering** - This division has eight employees and one part-time employee who are responsible for providing engineering and development review services, planning and implementing the City's Capital Improvement Program, coordinating projects with other utility and government agencies, approving and inspecting various construction projects within the public rights-of-way, coordinating with the Parking Traffic and Circulation Committee, and performing records management and clerical functions.

**Fleet Maintenance** - This division has five employees who are responsible for the routine repair, replacement and maintenance of City vehicles, trolleys, buses, and equipment. The division maintains over 200 pieces of equipment, including a variety of heavy and light-duty trucks and vehicles, medium-sized tractors, transit buses, trolleys, and specialized equipment.

**Building and Facilities Maintenance** - The 11 employees in this division perform maintenance activities at 95 separate parks and facilities totaling more than 77 acres. There are approximately 60,000 square feet of City buildings throughout the City, including 12 public restrooms. Additional part-time staff provides litter control and downtown cleanup. The City contracts with private

companies for custodial services at City Hall, 479 Ocean Avenue offices, the Corporation Yard, and the Animal Shelter.

**Street Maintenance** - This division has 7 employees who maintain City streets, sidewalks, beaches, and storm drains. The City has approximately 80 miles of paved streets and 1,000 storm drain inlets, catch basins, and drain outlets. In residential areas, streets are swept weekly. In the downtown area, streets are swept seven days per week during the summer and six days per week at other times of the year. The division also manages the daily downtown cleanup program, including enhanced sidewalk, restroom, and beach cleaning services. The division budget provides for contract services for street tree trimming, street median maintenance, street striping, pothole repair, custodial maintenance, and disposal of construction debris and litter.

**Utility Undergrounding** – The two employees in this division are responsible for coordinating and managing Utility Undergrounding Assessment Districts by overseeing: the formation of the district boundaries, preliminary engineering, creation of assessments, preparation of final design, construction, and removal of the poles. The division also coordinates utility construction activities in the right-of-way to notify and reduce traffic impacts on the community. In addition, the division manages special projects, studies, and strategies for citywide undergrounding of utilities funded partially by Measure LL.

**Landscape Maintenance and Urban Forestry** – This division has 13 employees including the City Arborist that maintains the city’s parks and urban forest. The City also contracts for trimming of trees in City parks, turf mowing in the parks, and landscape maintenance at the Community Center and the Arch Beach Heights View Park.

**Solid Waste** - More than 90 percent of this division's budget represents expenditures associated with contracted trash collection disposal services, including trash collection and disposal, recycling, and hazardous waste disposal. One full time employee and two part time employees administer the solid waste contract and recycling programs, manage compliance with environmental regulations and mandates, and handle requests from residents and businesses for information, special services, and complaint resolution. State grant funds augment the division's programming for beverage container recycling and used oil recycling. This division's costs are recovered through charges to residents.

**Recreation and Social Services** – This division consists of three full-time and approximately five part-time employees. It provides a variety of recreation and cultural activities and supplements the social services and senior citizen needs in the community. The division is responsible for a variety of activities, including sports programs for both youth and adults, parenting and tiny tot classes, senior programs, dance, fitness, art, and enrichment activities. A quarterly brochure of activities is provided to all Laguna Beach residents. Class fees, sports programs, permit charges, rents, leases, and special program reimbursements generate about 70 percent of the division's budget. This division also organizes several special events each year, including Hospitality Night, the Citywide youth track meet, and the Brooks Street surf contest.

**Homeless Services, incorporating the Alternative Sleeping Location** – The funding for the Alternative Sleeping Location is included in the Public Works Department.



**Community Assistance Grants** – The Community Assistance Grant Program provides funding to help support local community organizations. The total allocation for the fiscal year represents the lease payment received from the Festival of Arts. The City Council appoints two of its members to recommend the allocation of these funds to qualified non-profit organizations.

**Transit** – This division includes costs associated with administering, operating, and maintaining the City's trolley system. The City contracts for Trolley Operations Services. There are two full-time positions in this division and 15 part-time staff members throughout the year. The City receives revenue from a variety of sources to fund the transit operations, including State gasoline tax, Air Quality Subvention funds, OCTA Project V grant funds, and private charters. Parking revenues also partially subsidize Transit operations. The Transit Fund also includes revenues for senior transportation services provided through Sally's Fund. This budget also provides funding for the maintenance and replacement of transit vehicles.

**Parking and Signs Maintenance** - This division has four employees who maintain more than 2,100 on-street parking meters, 20 automated pay stations, and 16 parking lots. Functions include installation, maintenance, and replacement of meters, pay stations, and change machines. In addition, this division collects meter revenue daily, maintains all City signage located in the public right-of-way, and manages the intersection nuisance abatement program.

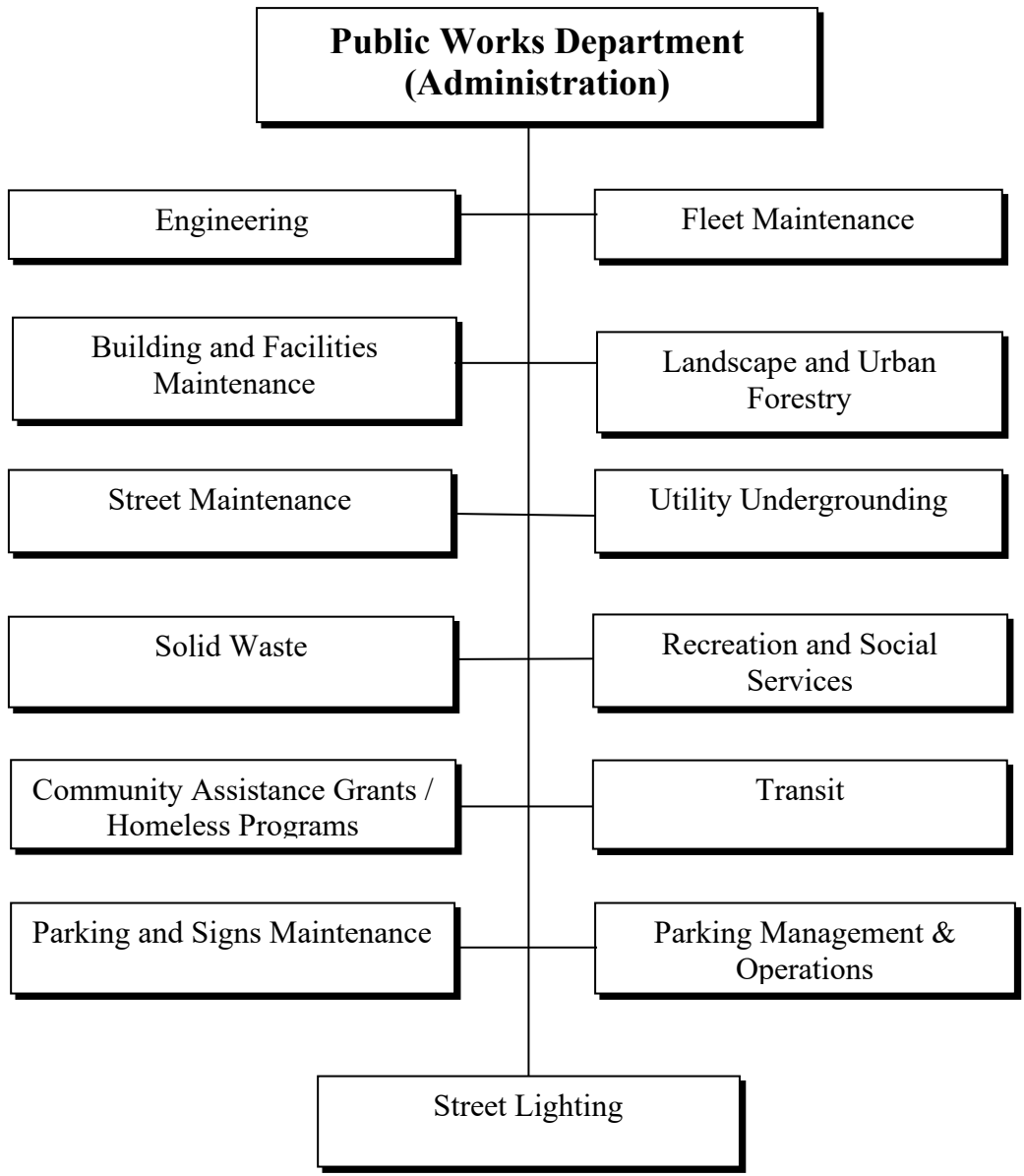
**Parking Management and Operations** - This division is responsible for administering parking management planning and operations. This division has two full-time employees.

**Street Lighting Fund**- This fund represents property tax revenue collected for lighting the City's public rights-of-way. These funds provide for electrical energy for streetlights and for maintenance, repair, and reconstruction for streetlights and associated facilities. This fund is also used to acquire Public Utility Commission Rule 20-A credits that can be used for replacing overhead electrical wires and equipment with underground facilities where street lights are also replaced or installed.

**Major Initiatives:**

- Coordinate with Caltrans for undergrounding overhead utilities and widening Laguna Canyon Road between El Toro Road State Route 73.
- Slurry seal City maintained streets in the area bounded by Park Avenue, Wendt Terrace, Thalia Street, and the coast.
- Renovate Main Beach Park.
- Extend and improve storm drains on Jasmine Street, Locust Street, Bolsa Way and St. Ann's Street.
- Coordinate with Caltrans for the construction of sidewalk and street improvements along Coast Highway.
- Reconstruct beach access and stairway at the end of Moss Street.
- Design widened roadway to improve evacuation route on Bluebird Canyon Drive.
- Develop and implement recommendations for improving the City's Neighborhood trolley service.
- Continue to enhance the City's Smart Parking Guidance System.

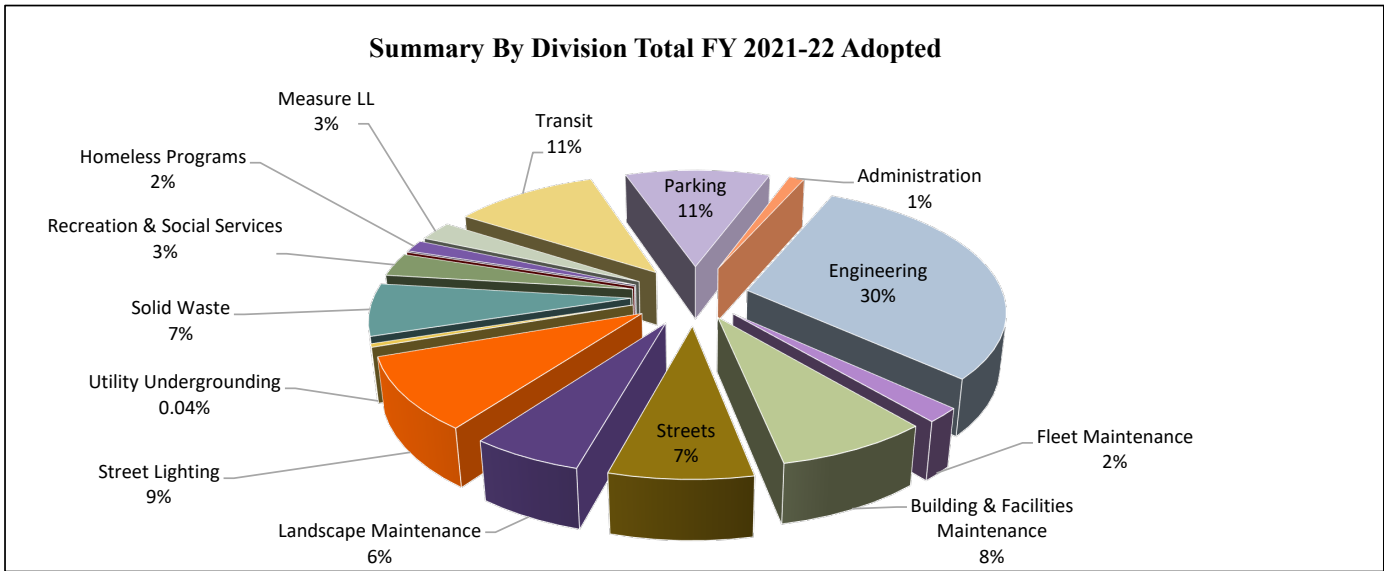
The chart below shows the budget structure of the Public Works Department.



# Public Works Department Budget Summary

*All  
Divisions*

Division	<i>MAJOR CATEGORY OF EXPENDITURE FY 2021-22 ADOPTED</i>					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Administration	\$386,800	\$22,700		\$15,000		\$424,500
Engineering	\$1,328,800	\$118,300	\$12,900	\$55,000	\$9,860,000	\$11,375,000
Fleet Maintenance	514,200	203,300				\$717,500
Building & Facilities Maintenance	1,435,300	1,607,200				\$3,042,500
Street Maintenance	1,057,200	1,762,600				\$2,819,800
Landscape Maintenance	1,462,000	690,100		45,000		\$2,197,100
Street Lighting	501,800	270,000		120,000	2,700,000	\$3,591,800
Utility Undergrounding	155,000	8,500				\$163,500
Solid Waste	211,300	2,224,000		141,700		\$2,577,000
Recreation & Social Services	518,200	632,300				\$1,150,500
Community Assistance						\$0
Homeless Programs	28,800			555,000		\$583,800
Measure LL	120,300	220,500	185,000	84,000	350,000	\$959,800
Transit	762,900	3,130,300	4,300	143,000		\$4,040,500
Parking Facilities	628,200	1,753,000	15,000	65,000	1,600,000	\$4,061,200
<b>Department Total</b>	<b>\$9,110,800</b>	<b>\$12,642,800</b>	<b>\$217,200</b>	<b>\$1,223,700</b>	<b>\$14,510,000</b>	<b>\$37,704,500</b>



**Public Works Department**

**All  
Divisions**

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$4,892,804	\$5,563,900	\$5,196,900	\$5,479,800
1003	Salaries, Part Time	1,368,549	1,910,800	1,192,200	381,000
1006	Salaries, Overtime	394,787	373,700	189,400	212,100
1009	Salaries, Redistributed	117,700	189,300	186,500	54,800
1038	Sick Leave Payoff	53,236	51,700	51,700	57,400
1040	Vacation Payoff	98,581	87,800	87,800	99,800
1042	Comp Time Payoffs	2,000	2,000	2,000	2,100
1053	Holiday Allowance	682			
1059	Residency Incentive	14,307	15,000		
1101	Retirement	1,087,628	1,394,000	1,290,800	1,333,300
1103	P.A.R.S. Retirement	57,873	61,500	44,700	17,200
1104	P.E.R.S. Unfunded Liability		154,300		
1106	Pension Expense	95,332			
1107	OPEB Pension Expense	2,036			
1201	Workers' Compensation	163,100	174,900	174,900	192,200
1300	Employee Group Insurance	1,253,600	1,352,900	1,193,900	1,194,000
1318	Medicare Insurance	96,605	108,700	95,900	87,100
	<b>Subtotal</b>	<b>9,698,820</b>	<b>11,440,500</b>	<b>9,706,700</b>	<b>9,110,800</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	31,480	48,100	40,900	37,900
2011	Training, Travel and Dues	52,131	80,700	47,400	52,400
2021	Natural Gas	10,914	11,900	11,900	11,300
2024	Electricity	301,622	260,000	260,000	252,500
2027	Water	276,058	242,900	242,900	277,500
2031	Telephone	19,838	26,500	26,500	21,100
2051	Gas and Lubrications	239,550	458,300	275,100	278,700
2101	Materials and Supplies	671,247	704,200	619,200	746,700
2150	Rents and Leases	689,553	1,161,600	1,132,600	1,107,900
2170	General Insurance	701,000	721,300	664,300	664,300
2201	Repairs and Maint. Automotive	405,870	493,500	363,000	371,000
2222	Repairs and Maint. Other	147,362	340,900	329,200	305,900
2281	Printing	61,252	117,900	93,700	91,800
2302	Legal Advertising	0	1,000	1,000	1,000
2401	Contractual Services	5,453,306	5,839,800	5,215,200	8,075,800
2432	Postage	26,477	23,800	25,800	17,300
2508	Vehicle Cost Redistribution	(133,024)	(90,000)	(90,000)	(90,000)
2804	Costs Redistributed	465,600	465,600	476,400	419,700
	Community Assistance	263,682	268,500	268,500	
	<b>Subtotal</b>	<b>9,683,918</b>	<b>11,176,500</b>	<b>10,003,600</b>	<b>12,642,800</b>

**Public Works Department**

**All  
Divisions**

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Capital Outlay</b>					
5408	Office Furniture & Equipment	22,294			17,200
5622	Other Equipment	50,816	17,500		200,000
5510	Automotive Equipment	104,063			
	<b>Subtotal</b>	<b>177,173</b>	<b>17,500</b>	<b>0</b>	<b>217,200</b>
<b>Special Programs</b>					
	Special Programs	1,262,276	1,775,500	1,336,500	1,223,700
	<b>Subtotal</b>	<b>1,262,276</b>	<b>1,775,500</b>	<b>1,336,500</b>	<b>1,223,700</b>
<b>Capital Improvements</b>					
	Capital Improvement Projects <sup>(1)</sup>	10,630,736	10,660,000	7,370,000	14,510,000
	<b>Subtotal</b>	<b>10,630,736</b>	<b>10,660,000</b>	<b>7,370,000</b>	<b>14,510,000</b>
	<b>Grand Total</b>	<b>\$31,452,923</b>	<b>35,070,000</b>	<b>\$28,416,800</b>	<b>37,704,500</b>

(1) Funded by Capital Improvement Fund, Gas Tax Fund, Street Lighting Fund, and Parking Fund.

**Public Works Department  
Position Summary**

**All  
Divisions**

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>
Director of Public Works	1	1	1	\$226,100	\$220,500	\$226,200
Deputy Dir. Public Works	2	2	2	326,600	318,600	326,600
Administrative Assistant	4	3	3	260,900	203,000	208,900
Arborist	1	1	1	77,300	99,900	97,600
Assistant City Engineer	1	1	1	177,900	173,500	177,800
Associate Civil Engineer	1	1	2	141,300	114,700	238,200
Bus Driver	1	1		69,600	61,100	
City Engineer	1	1	1	206,000	200,900	205,900
Community Services Supervisor	1			124,300		
Custodian	2	2	2	109,300	108,700	94,300
Equipment Mechanic	5	5	5	397,400	374,300	433,400
Equipment Operator	1	1	1	79,000	77,200	79,100
Maint. Lead Worker	4	4	4	319,400	320,300	335,700
Maintenance Supervisor	2	2	2	200,600	204,800	210,000
Maintenance Worker I	10	10	10	556,400	525,400	556,400
Maintenance Worker II	6	6	6	423,600	422,300	436,000
Motor Sweeper Operator	2	2	2	158,700	154,400	158,200
Parks Gardener	4	4	4	299,200	292,000	299,600
Project Director	1	1		163,300	159,300	
Project Manager	3	3	3	338,600	327,800	343,700
PW Technician	1	1	1	75,800	75,500	74,900
Senior Recreation Supervisor			1			112,700
Senior Office Specialist	1	1		65,200	53,000	
Recreation Coordinator			1			54,500
Senior Public Works Analyst	1	2	2	119,300	230,900	248,400
Senior Services Coordinator	1	1	1	95,100	74,000	91,000
Senior Administrative Analyst	1			98,000		
Senior Fleet Maint. Supervisor	1	1	1	120,000	118,300	118,300
Transit Supervisor	1	1	1	84,800	71,800	88,900
Capital Program Manager	1	1	1	177,900	136,700	177,800
Bilingual Pay				900	1,000	1,000
<i>Subtotal</i>	61	59	59	5,492,500	5,119,900	5,395,100
<u>Measure LL</u>						
Maint Lead Worker	1	1	1	71,400	77,000	84,700
<i>Subtotal</i>	1	1	1	71,400	77,000	84,700
<b>TOTAL</b>	62	60	60	5,563,900	5,196,900	5,479,800

**Administration Division***Public Works  
General Fund/3100*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$191,640	\$297,800	\$294,200	\$301,500
1006	Salaries, Overtime	196	600		600
1009	Salaries, Redistributed				(44,400)
1038	Sick Leave Payoff	2,500	2,500	2,500	2,700
1040	Vacation Payoff	6,100	6,100	6,100	6,500
1059	Residency Incentive	14,307	15,000		
1101	Retirement	19,166	74,100	71,000	73,400
1104	P.E.R.S. Unfunded Liability		8,600		
1201	Workers' Compensation		2,100	2,100	2,300
1300	Employee Group Insurance	39,800	43,600	39,800	39,800
1318	Medicare Insurance	2,779	4,300	4,300	4,400
	<b>Subtotal</b>	<b>276,488</b>	<b>454,700</b>	<b>420,000</b>	<b>386,800</b>
<b>Maintenance and Operations</b>					
2011	Training, Travel and Dues	2,137	9,200	6,200	7,100
2021	Natural Gas		300	300	300
2024	Electricity		1,500	1,500	1,500
2027	Water		100	100	100
2031	Telephone	587	1,700	1,700	1,000
2101	Materials and Supplies	7,816	3,900	3,900	3,900
2170	General Insurance		4,400	4,100	4,100
2222	Repairs and Maint. Other		300	300	300
2281	Printing	1,748	4,400	4,400	4,400
2401	Contractual Services	130,635	6,700		
2804	Costs Redistributed			15,000	
	<b>Subtotal</b>	<b>142,923</b>	<b>32,500</b>	<b>37,500</b>	<b>22,700</b>
<b>Capital Outlay</b>					
5622	Other Equipment	1,707			
	<b>Subtotal</b>	<b>1,707</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Special Programs</b>					
8503	Document Scanning		15,000		15,000
	<b>Subtotal</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	<b>15,000</b>
	<b>Grand Total</b>	<b>\$421,118</b>	<b>\$502,200</b>	<b>\$457,500</b>	<b>\$424,500</b>

## *Administration Position Summary*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original	Revised	Adopted	Original	Revised	Adopted
	Budget 2020-21	Budget 2020-21	Budget 2021-22	Budget 2020-21	Budget 2020-21	Budget 2021-22
Director of Public Works	1	1	1	\$226,100	\$220,500	\$226,200
Administrative Assistant	1	1	1	71,700	73,700	75,300
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>\$297,800</b>	<b>\$294,200</b>	<b>\$301,500</b>



## Engineering Division

*Public Works  
General Fund/3101*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$790,949	\$944,700	\$904,900	\$877,100
1003	Salaries, Part Time <sup>(1)</sup>	10,946	26,600		26,600
1006	Salaries, Overtime	7,906	21,200	10,000	10,000
1009	Salaries, Redistributed	12,800	12,800	5,700	(300)
1038	Sick Leave Payoff	8,100	8,100	8,100	11,300
1040	Vacation Payoff	19,100	19,100	19,100	27,500
1101	Retirement	226,752	214,000	214,000	215,400
1103	P.A.R.S. Retirement	411	900		1,000
1104	P.E.R.S. Unfunded Liability		25,900		
1201	Workers' Compensation	8,200	6,900	6,900	7,600
1300	Employee Group Insurance	139,300	152,600	139,300	139,300
1318	Medicare Insurance	11,874	12,700	13,200	13,300
	<b>Subtotal</b>	<b>1,236,338</b>	<b>1,445,500</b>	<b>1,321,200</b>	<b>1,328,800</b>
<b>Maintenance and Operations</b>					
2011	Training, Travel and Dues	18,064	19,200	13,600	15,100
2021	Natural Gas	723	900	900	900
2024	Electricity	5,175	4,500	4,500	4,500
2027	Water	364	400	400	400
2031	Telephone	5,170	5,400	5,400	4,900
2051	Gas and Lubrications	462	2,600	700	700
2101	Materials and Supplies	14,448	11,400	11,400	11,400
2150	Rents and Leases	7,600	7,600	7,600	8,200
2170	General Insurance	16,100	13,300	12,200	12,200
2222	Repairs and Maint. Other	26	900	900	900
2281	Printing	10,355	13,100	12,100	13,100
2302	Legal Advertising		1,000	1,000	1,000
2401	Contractual Services	156,113	85,000	45,000	45,000
	<b>Subtotal</b>	<b>234,600</b>	<b>165,300</b>	<b>115,700</b>	<b>118,300</b>
<b>Capital Outlay</b>					
5408	Office Furniture & Equipment	\$5,680			12,900
	<b>Subtotal</b>	<b>5,680</b>	<b>0</b>	<b>0</b>	<b>12,900</b>
<b>Special Programs</b>					
8417	Speed Studies For City Streets	5,000	5,000		5,000
8214	Forest Promenade <sup>(1)</sup>	192,794			
8342	Traffic Assessment-Glenneyre				50,000
	<b>Subtotal</b>	<b>198,794</b>	<b>5,000</b>	<b>0</b>	<b>55,000</b>
<b>Capital Improvements</b>					
	Capital Improvement Projects <sup>(2)</sup>	5,985,195	8,660,000	6,370,000	9,860,000
	<b>Subtotal</b>	<b>5,985,195</b>	<b>8,660,000</b>	<b>6,370,000</b>	<b>9,860,000</b>
	<b>Grand Total</b>	<b>\$7,660,607</b>	<b>\$10,275,800</b>	<b>\$7,806,900</b>	<b>\$11,375,000</b>

(1) Funded by Capital Improvement Fund

(2) Funded by Capital Improvement Fund, Gas Tax Fund, and Park In Lieu Fund

## *Engineering Position Summary*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
City Engineer	1	1	1	206,000	200,900	205,900
Assistant City Engineer	1	1	1	177,900	173,500	177,800
Project Director <sup>(1)</sup>	1	1		163,300	159,300	
Associate Civil Engineer <sup>(2)</sup>	1	1	2	141,300	114,700	238,200
Project Manager <sup>(3)</sup>	1	1	1	118,300	118,300	118,300
PW Technician	1	1	1	75,800	75,500	74,900
Administrative Assistant	1	1	1	62,100	62,700	62,000
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>\$944,700</b>	<b>\$904,900</b>	<b>\$877,100</b>

(1) Eliminated Project Director position. Updated to Capital Program Manager funded in Street Lighting & Utility Fund.

(2) Added an Associate Civil Engineer

(3) One Project Manager position funded by the Capital Improvement Fund.

## Fleet Maintenance Division

*Public Works*  
*General Fund/3102*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b><u>Salaries and Wages</u></b>					
1001	Salaries, Full Time	\$407,824	\$434,700	\$433,400	\$465,100
1006	Salaries, Overtime	10,829	40,100	20,000	18,000
1009	Salaries, Redistributed	(298,600)	(298,600)	(152,500)	(207,500)
1038	Sick Leave Payoff	1,700	1,700	1,700	1,800
1040	Vacation Payoff	13,700	13,700	13,700	14,400
1053	Holiday Allowance	191			
1101	Retirement	96,119	113,000	111,300	113,100
1104	P.E.R.S. Unfunded Liability		7,900		
1201	Workers' Compensation	2,200	2,400	2,400	2,600
1300	Employee Group Insurance	99,500	109,000	99,500	99,500
1318	Medicare Insurance	6,098	7,000	6,700	7,200
	<b>Subtotal</b>	<b>339,561</b>	<b>430,900</b>	<b>536,200</b>	<b>514,200</b>
<b><u>Maintenance and Operations</u></b>					
2001	Uniforms and Laundry	3,331	6,900	5,400	5,300
2011	Training, Travel and Dues	763	10,000	6,000	6,000
2021	Natural Gas	1,827	1,000	1,000	1,700
2024	Electricity	7,381	8,300	8,300	7,400
2027	Water	976	1,700	1,700	1,100
2031	Telephone	60	600	600	100
2051	Gas and Lubrications	6,519	8,700	8,700	8,700
2101	Materials and Supplies	25,190	24,000	20,000	20,000
2150	Rents and Leases	8,900	8,900	8,900	9,500
2170	General Insurance	4,200	4,600	4,300	4,300
2201	Repairs and Maint. Automotive	200,133	180,000	180,000	180,000
2222	Repairs and Maint. Other	6,811	9,000	9,000	9,000
2281	Printing	207	300	300	300
2401	Contractual Services	45,510	31,200	31,200	39,900
2508	Vehicle Cost Redistribution	(133,024)	(90,000)	(90,000)	(90,000)
	<b>Subtotal</b>	<b>178,784</b>	<b>205,200</b>	<b>195,400</b>	<b>203,300</b>
<b><u>Capital Outlay</u></b>					
5408	Office Furniture & Equipment	2,390			
	<b>Subtotal</b>	<b>2,390</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Grand Total</b>	<b>\$520,735</b>	<b>\$636,100</b>	<b>\$731,600</b>	<b>\$717,500</b>

## *Fleet Maintenance Position Summary*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Equipment Mechanic	4	4	4	\$314,700	\$315,100	\$346,800
Sr. Fleet Maint. Supervisor	1	1	1	120,000	118,300	118,300
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>\$434,700</b>	<b>\$433,400</b>	<b>\$465,100</b>

**Buildings & Facilities Division**Public Works  
General Fund/3104

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$1,519,561	\$1,734,600	\$1,722,500	\$811,500
1003	Salaries, Part Time	56,088	79,000	59,000	27,000
1006	Salaries, Overtime	132,555	125,000	100,000	50,000
1009	Salaries, Redistributed	(62,600)	(62,600)	(65,100)	(66,100)
1038	Sick Leave Payoff	15,200	15,200	15,200	16,000
1040	Vacation Payoff	23,800	12,700	12,700	13,400
1042	Comp Time Payoffs	2,000	2,000	2,000	2,100
1053	Holiday Allowance	173			
1101	Retirement	342,322	424,400	412,300	309,700
1103	P.A.R.S. Retirement	2,106	2,500	2,300	1,100
1104	P.E.R.S. Unfunded Liability		50,100		
1201	Workers' Compensation	35,300	35,300	35,300	38,800
1300	Employee Group Insurance	477,500	502,700	477,500	218,900
1318	Medicare Insurance	24,791	28,000	27,600	12,900
	<b>Subtotal</b>	<b>2,568,796</b>	<b>2,948,900</b>	<b>2,801,300</b>	<b>1,435,300</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	19,483	19,200	19,200	8,400
2011	Training, Travel and Dues	1,961	4,500	3,500	1,500
2021	Natural Gas	1,124	600	600	1,100
2024	Electricity	28,812	44,600	44,600	31,100
2027	Water	216,654	180,000	180,000	217,900
2031	Telephone	4,353	6,000	6,000	4,600
2051	Gas and Lubrications	51,257	78,000	56,900	23,600
2101	Materials and Supplies	293,635	273,300	264,000	236,000
2150	Rents and Leases	286,912	277,000	277,000	281,200
2170	General Insurance	27,500	31,500	28,900	28,900
2201	Repairs and Maint. Automotive	203			
2222	Repairs and Maint. Other	30,035	104,200	104,200	148,200
2281	Printing	119	100	100	100
2401	Contractual Services	482,588	487,500	477,400	624,600
2804	Costs Redistributed				
	<b>Subtotal</b>	<b>1,444,636</b>	<b>1,506,500</b>	<b>1,462,400</b>	<b>1,607,200</b>
<b>Capital Outlay</b>					
5408	Office Furniture & Equipment	3,495			
5622	Other Equipment	2,812			
	<b>Subtotal</b>	<b>6,307</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Special Programs</b>					
8431	Milligan Bridge				
8815	Abatement of Invasive Weeds	73,540			
8841	Public Outreach	47,043	45,000	35,000	
	<b>Subtotal</b>	<b>120,583</b>	<b>45,000</b>	<b>35,000</b>	<b>0</b>
	<b>Grand Total</b>	<b>\$4,140,322</b>	<b>\$4,500,400</b>	<b>\$4,298,700</b>	<b>\$3,042,500</b>

## Buildings & Facilities Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Deputy Dir. Public Works	1	1	1	\$163,300	\$159,300	\$163,300
Maintenance Supervisor*	2	2	1	200,600	204,800	107,600
Maint. Lead Worker*	1	1		69,100	68,000	
Parks Gardener*	4	4		299,200	292,000	
Maintenance Worker II*	4	4	1	273,500	276,300	74,900
Maintenance Worker I*	7	7	5	401,200	369,700	299,900
Administrative Assistant	1	1	1	62,100	66,600	71,600
Arborist*	1	1		77,300	99,900	
Equipment Operator*	1	1		79,000	77,200	
Custodian	2	2	2	109,300	108,700	94,300
<b>TOTAL</b>	24	24	11	\$1,734,600	\$1,722,500	\$811,600

*\*Positions were moved to Division 3108 Landscape Maintenance as part of a reorganization.*

**Street Maintenance Division***Public Works  
General Fund/3106*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$359,875	\$403,300	\$407,600	\$431,800
1003	Salaries, Part Time	12,480	26,000		26,000
1006	Salaries, Overtime	21,044	54,000	34,000	34,000
1009	Salaries, Redistributed	185,600	185,600	193,200	193,200
1038	Sick Leave Payoff	7,700	7,700	7,700	8,100
1040	Vacation Payoff	17,300	17,300	17,300	18,200
1101	Retirement	84,232	104,300	97,700	115,800
1103	P.A.R.S. Retirement	468	900		1,000
1104	P.E.R.S. Unfunded Liability		25,300		
1201	Workers' Compensation	84,800	93,200	93,200	102,700
1300	Employee Group Insurance	119,400	130,800	119,400	119,400
1318	Medicare Insurance	5,732	7,300	6,400	7,000
	<b>Subtotal</b>	<b>898,631</b>	<b>1,055,700</b>	<b>976,500</b>	<b>1,057,200</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	4,179	5,700	5,700	5,700
2011	Training, Travel and Dues	10,840	2,600	2,100	2,100
2021	Natural Gas	1,124	600	600	1,100
2024	Electricity	7,283	7,800	7,800	7,100
2027	Water	27,564	23,500	23,500	26,900
2031	Telephone	1,176	2,100	2,100	1,300
2051	Gas and Lubrications	34,532	64,700	38,000	38,000
2101	Materials and Supplies	141,071	150,400	132,900	135,400
2150	Rents and Leases	178,669	187,700	187,700	269,100
2170	General Insurance	598,200	610,800	559,200	559,200
2222	Repairs and Maint. Other	5,338	10,000	10,000	10,000
2281	Printing		500	500	500
2401	Contractual Services	770,573	1,043,300	896,000	706,200
	<b>Subtotal</b>	<b>1,780,549</b>	<b>2,109,700</b>	<b>1,866,100</b>	<b>1,762,600</b>
	<b>Grand Total</b>	<b>\$2,679,180</b>	<b>\$3,165,400</b>	<b>\$2,842,600</b>	<b>\$2,819,800</b>

***Street Maintenance Division Position Summary***

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Maintenance Lead Worker	1	1	1	\$72,300	\$78,700	\$71,300
Motor Sweeper Operator	2	2	2	158,700	154,400	158,200
Maintenance Worker II	1	1	1	75,200	73,000	74,900
Maintenance Worker I <sup>(1)</sup>	2	2	1	97,100	101,500	48,300
Equipment Operator <sup>(2)</sup>			1			79,100
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>\$403,300</b>	<b>\$407,600</b>	<b>\$431,800</b>

(1) Position was moved to Division 3108 Landscape Maintenance as part of a reorganization.

(2) Position was moved from Division 3106 Streets Maintenance as part of a reorganization.



**Utility Undergrounding Division***Public Works  
General Fund Fund/3107*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$332,621	\$398,200	\$346,200	\$403,200
1009	Salaries, Redistributed	(398,600)	(398,600)	(415,200)	(427,700)
1038	Sick Leave Payoff	2,500	2,500	2,500	2,500
1040	Vacation Payoff	7,000	7,000	7,000	7,000
1101	Retirement	83,078	103,700	90,400	97,800
1201	Workers' Compensation	6,100	6,100	6,100	6,700
1300	Employee Group Insurance	59,700	65,400	59,700	59,700
1318	Medicare Insurance	4,873	5,600	5,100	5,800
	<b>Subtotal</b>	<b>97,272</b>	<b>189,900</b>	<b>101,800</b>	<b>155,000</b>
<b>Maintenance and Operations</b>					
2011	Training, Travel and Dues	2,443	5,500	4,100	4,600
2031	Telephone	1,866	1,200	1,200	1,900
2101	Materials and Supplies	1,495	1,500	1,500	1,500
2281	Printing		500	500	500
	<b>Subtotal</b>	<b>5,804</b>	<b>8,700</b>	<b>7,300</b>	<b>8,500</b>
<b>Special Programs</b>					
8763	Evacuation Route Sign Install			20,000	
8988	LCR Underground Feasibility Study	21,581			
	<b>Subtotal</b>	<b>21,581</b>	<b>0</b>	<b>20,000</b>	<b>0</b>
	<b>Grand Total</b>	<b>\$124,657</b>	<b>\$198,600</b>	<b>\$129,100</b>	<b>\$163,500</b>

## ***Utility Undergrounding Position Summary***

<b><u>Position Title</u></b>	<b><i>No. of Positions</i></b>			<b><i>Salaries</i></b>		
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>
Underground Program Manager	1	1		\$177,900	\$136,700	
Capital Program Manager			1			\$177,800
Project Manager	2	2	2	220,300	209,500	225,400
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>\$398,200</b>	<b>\$346,200</b>	<b>\$403,200</b>

## Landscape Maintenance Division

*Public Works*  
*General Fund Fund/3108*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b><u>Salaries and Wages</u></b>					
1001	Salaries, Full Time				\$952,400
1003	Salaries, Part Time				\$52,000
1006	Salaries, Overtime				75,000
1101	PERS Retirement				107,900
1103	PARS Retirement				2,000
1300	Employee Group Insurance				258,700
1318	Medicare Insurance				14,000
	<b>Subtotal</b>	0	0	0	1,462,000
<b><u>Maintenance and Operations</u></b>					
2001	Uniforms And Laundry				13,000
2011	Training, Travel And Dues				2,000
2051	Gas And Lubricants				30,600
2101	Materials And Supplies				107,000
2150	Rents & Leases				5,000
2281	Printing				100
2401	Contractual Services				532,400
	<b>Subtotal</b>	0	0	0	690,100
<b><u>Special Programs</u></b>					
8815	Abatement of Invasive Weeds				45,000
	<b>Subtotal</b>	0	0	0	45,000
	<b>Grand Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,197,100</b>

## Landscape Maintenance Division Position Summary

<b><u>Position Title</u></b>	<b><i>No. of Positions</i></b>			<b><i>Salaries</i></b>		
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>
<i>Positions Reorganized</i> <sup>(1)</sup>						
Maintenance Supervisor			1			\$102,400
Maint. Lead Worker			1			73,200
Parks Gardener			4			299,600
Maintenance Worker II			3			224,700
Maintenance Worker I			3			154,900
Arborist			1			97,600
<b>TOTAL</b>	0	0	13	\$0	\$0	\$952,400

(1) Positions were moved from Division 3104 & 3106 as part of a reorganization.

## Street Lighting Division

*Public Works  
Street Lighting Fund/3601*

Account No.    Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>				
1009    Salaries, Redistributed	\$389,500	\$389,500	\$404,500	\$501,800
<b>Subtotal</b>	<b>389,500</b>	<b>389,500</b>	<b>404,500</b>	<b>501,800</b>
<b>Maintenance and Operations</b>				
2011    Training, Travel and Dues		900		
2024    Electricity	173,662	106,400	106,400	120,000
2101    Materials and Supplies	445	3,000	3,000	3,000
2222    Repairs and Maint. Other	9,305	85,000	85,000	85,000
2401    Contractual Services	5,842	72,000	62,000	62,000
<b>Subtotal</b>	<b>189,254</b>	<b>267,300</b>	<b>256,400</b>	<b>270,000</b>
<b>Special Programs</b>				
8433    Streetlight Acquisition Evaluation	20,523			
8621    Holiday Lighting Program		69,000	69,000	120,000
<b>Subtotal</b>	<b>20,523</b>	<b>69,000</b>	<b>69,000</b>	<b>120,000</b>
<b>Capital Improvements</b>				
9407    LCR Master Plan & Utility	51,913			
9459    Coast Hwy Ornament St Lights				1,000,000
9680    Coast Hwy Street Lighting	62,514			
9855    Temple Hills Dr Resurfacing	566,533	1,000,000	1,000,000	
9766    Park Ave Utility Undergrounding				1,700,000
<b>Subtotal</b>	<b>680,960</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>2,700,000</b> *
<b>Grand Total</b>	<b>\$1,280,237</b>	<b>\$1,725,800</b>	<b>\$1,729,900</b>	<b>\$3,591,800</b>

\* See Capital Improvement Project Summary page 220.

**Solid Waste Division***Public Works  
General Fund/3201*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$114,812	\$119,300	\$116,500	\$125,200
1003	Salaries, Part Time	17,011	27,000	27,000	35,000
1006	Salaries, Overtime		5,500		
1009	Salaries, Redistributed	(9,800)	9,800	(900)	(7,600)
1038	Sick Leave Payoff	900	900	900	1,000
1040	Vacation Payoff	1,500	1,500	1,500	1,600
1101	Retirement	24,820	28,900	28,300	30,300
1103	P.A.R.S. Retirement	638	1,000	1,000	1,400
1104	P.E.R.S. Unfunded Liability		3,100		
1201	Workers' Compensation	1,100	2,100	2,100	2,300
1300	Employee Group Insurance	19,900	21,800	19,900	19,900
1318	Medicare Insurance	1,873	2,100	2,100	2,200
	<b>Subtotal</b>	<b>172,754</b>	<b>223,000</b>	<b>198,400</b>	<b>211,300</b>
<b>Maintenance and Operations</b>					
2011	Training, Travel and Dues	564	1,700	1,100	1,100
2031	Telephone	12	900	900	100
2101	Materials and Supplies	1,398	1,500	1,500	1,500
2170	General Insurance	2,300	2,300	2,200	2,200
2281	Printing	4,844	5,000	5,000	5,000
2401	Contractual Services	2,047,030	2,102,100	2,102,100	2,178,900
2432	Postage		2,500	2,500	2,500
2804	Cost Redistributed	29,600	29,600	24,400	32,700
	<b>Subtotal</b>	<b>2,085,748</b>	<b>2,145,600</b>	<b>2,139,700</b>	<b>2,224,000</b>
<b>Special Programs</b>					
8105	Recycling Grant Programs	1,501	6,700	6,700	6,700
8117	Used Oil Recycling	6,842	7,000	7,000	7,000
8152	Waste Management Programs	17,782	27,000	27,000	22,000
8723	Solid Waste Landfills		99,800	99,800	106,000
8969	C & D Recycling Deposit	4,762			
	<b>Subtotal</b>	<b>30,887</b>	<b>140,500</b>	<b>140,500</b>	<b>141,700</b>
	<b>Grand Total</b>	<b>\$2,289,389</b>	<b>\$2,509,100</b>	<b>\$2,478,600</b>	<b>\$2,577,000</b>

***Solid Waste Position Summary***

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Sr. Public Works Analyst/ Bilingual Pay	1	1	1	\$119,300 \$900	\$115,500 1,000	\$124,200 1,000
<b>TOTAL</b>	1	1	1	\$120,200	\$116,500	\$125,200

## Recreation & Social Services Division

*Public Works  
General Fund/3202*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b><u>Salaries and Wages</u></b>					
1001	Salaries, Full Time	\$299,043	\$349,600	\$242,900	\$258,200
1003	Salaries, Part Time	114,879	155,000	117,000	44,700
1006	Salaries, Overtime	2,144	8,000	4,500	4,500
1009	Salaries, Redistributed	70,600	70,600	55,500	67,500
1038	Sick Leave Payoff	3,600	3,600	3,600	3,800
1040	Vacation Payoff	2,700	2,700	2,700	2,900
1101	Retirement	71,033	82,000	73,700	64,500
1103	P.A.R.S. Retirement	4,310	5,000	4,400	3,000
1104	PERS Unfunded Liability		19,700		
1201	Workers' Compensation	3,700	4,000	4,000	4,400
1300	Employee Group Insurance	79,600	87,200	59,700	59,700
1318	Medicare Insurance	6,018	7,400	5,300	5,000
	<b>Subtotal</b>	657,627	794,800	573,300	518,200
<b><u>Maintenance and Operations</u></b>					
2001	Uniforms and Laundry	727	1,200	1,200	1,200
2011	Training, Travel and Dues	10,522	14,000	6,700	8,600
2021	Natural Gas	3,976	6,900	6,900	4,000
2024	Electricity	53,024	58,700	58,700	53,800
2027	Water	21,914	26,000	26,000	22,000
2031	Telephone	145	1,200	1,200	200
2051	Gas and Lubrications	318	500	500	
2101	Materials and Supplies	36,982	38,800	34,000	36,000
2150	Rents and Leases	40,970	53,000	53,000	53,000
2170	General Insurance	11,600	12,500	11,600	11,600
2201	Repairs & Maint. Automotive	1,063	500	500	1,000
2222	Repairs and Maint. Other	82,401	96,800	91,800	24,300
2281	Printing	26,766	45,800	39,800	25,800
2401	Contractual Services	406,446	703,300	408,300	378,000
2432	Postage	19,500	21,300	21,300	12,800
	<b>Subtotal</b>	716,354	1,080,500	761,500	632,300
<b><u>Capital Outlay</u></b>					
5408	Office Furniture & Equipment	10,729			
5622	Other Equipment	17,912	17,500		
	<b>Subtotal</b>	28,641	17,500	0	0



**Recreation & Social Services Division**

*Public Works  
General Fund/3202*

Account		Actual	Original	Revised	Adopted
No.	Account Title	Expenditures	Budget	Budget	Budget
		2019-20	2020-21	2020-21	2021-22
<b>Special Programs</b>					
8212	Library Acquisition	16,300			
8842	MM Dog Play Area	7,888			
8621	Holiday Lighting	100,000			
	<b>Subtotal</b>	124,188	0	0	0
	<b>Grand Total</b>	<b>\$1,526,810</b>	<b>\$1,892,800</b>	<b>\$1,334,800</b>	<b>\$1,150,500</b>

## Recreation & Social Services Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
	Community Services Supervisor	1			\$124,300	
Senior Public Works Analyst <sup>(1)</sup>		1			\$115,400	
Administrative Assistant	1			65,000		
Senior Services Coordinator	1	1	1	95,100	74,000	91,000
Senior Office Specialist	1	1		65,200	53,000	
Recreation Coordinator			1			54,500
Senior Recreation Supervisor <sup>(2)</sup>	0.6	0.6	1	58,500	47,600	112,700
<b>TOTAL</b>	<b>4.6</b>	<b>3.6</b>	<b>3.0</b>	<b>408,100</b>	<b>290,000</b>	<b>258,200</b>

(1) Position was moved to Division 3501 Parking Operations as part of a reorganization.

(2) Recreation Supervisor is being reclassified from Part-Time to Full-Time adding 1 FTE authorized position.

## Homeless Programs

Public Works  
General Fund/3203

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1009	Salaries, Redistributed		52,000	52,000	28,800
	<b>Subtotal</b>	<b>0</b>	<b>52,000</b>	<b>52,000</b>	<b>28,800</b>
<b>Special Programs</b>					
8162	Cold Weather Shelter	4,440	5,000	5,000	5,000
8190	Alternative Sleeping Location	369,917	578,000	500,000	500,000
8191	Project Homecoming	3,401	5,000	5,000	5,000
8195	ASL On-site Manager	33,187	38,000		
8197	ASL Facility Improvements HEAP	5,000	272,000	272,000	
8198	ASL Safety Enhancements		45,000	45,000	45,000
8193	ASL LRRC Modifications	26,119			
	<b>Subtotal</b>	<b>442,064</b>	<b>943,000</b>	<b>827,000</b>	<b>555,000</b>
	<b>Grand Total</b>	<b>\$442,064</b>	<b>\$995,000</b>	<b>\$879,000</b>	<b>\$583,800</b>

**Community Assistance**

*Public Works  
General Fund/3204*

Account No.	Organization	Actual Expenditures 2019-20	Community Request 2020-21	Adopted Budget 2020-21	Community Request 2021-22	Approved Budget* 2021-22
	A Dynamite Agency		\$10,000			
	Ability Awareness Project		9,000		7,200	
2966	Age Well Senior Services	2,500	3,000	3,000	3,000	2,500
	Assistance League		12,000	1,000		
	Blue Bell Foundation for Cats		2,500			
2922	Boys & Girls Club of Laguna Beach	25,000	50,000	24,000	50,000	25,000
	Catmosphere		25,000			
	Creative Identity		8,000	1,000	8,000	1,000
2921	First Thursdays Art Walk		10,000			
2908	Friends of Laguna Beach Library, Inc.	5,000	15,000	5,000	15,000	4,000
2911	Friends of the Hortense Miller Garden	2,500	4,000	2,500	2,500	2,000
2938	Friendship Shelter, Inc.	5,000	20,000	5,000	20,000	7,000
2950	Glenwood House of Laguna Beach		10,500	1,000	6,000	2,000
2943	HIV Advisory Committee	10,000	19,800	5,000	5,000	1,000
2988	KX 93.5 LB Radio, Inc.	15,000	40,000	15,000	30,000	15,000
	Laguna Art Museum				5,000	
2915	Laguna Beach Chamber of Commerce	10,000	15,000	15,000	40,000	10,000
2917	Laguna Beach Community Clinic	22,000	25,000	20,000	25,000	25,000
	Laguna Beach Cultural Arts Center				25,000	
	Laguna Beach Football Club		25,000			
	Laguna Beach Pride 365		36,000	8,000		
	Laguna Beach Little League				25,000	
2964	Laguna Beach Live!	11,000	20,000	20,000	20,000	16,000
2957	Laguna Beach Network		25,000	1,000	25,000	1,000
	Laguna Beach Recreation Committee		2,000	1,000	2,000	1,000
2924	Laguna Beach Seniors, Inc.	15,000	30,000	20,000	30,000	20,000
2986	Laguna Canyon Foundation	6,000	25,000	7,000	25,000	5,000
	Laguna College of Art & Design		40,000			
2925	Laguna Community Concert Band	8,000	11,000	8,000	6,000	6,000
2918	Laguna Dance Festival (CA Dance)	10,000	25,000	5,000	15,000	5,000
	Laguna Faith				25,000	
2905	Laguna Food Pantry	8,000	24,000	8,000	24,000	12,500
2972	Laguna Ocean Foundation	6,000	10,000	6,000	10,000	6,000
2937	Laguna Open Volleyball Tournament		4,000			
2949	Laguna Outreach Comm. Arts (LOCA)	6,000	12,500	6,000	17,100	7,000
2980	Laguna Plein Air Painters Association	18,000	50,000	18,000	40,000	10,000
2953	Laura's House	2,750	3,500	1,000	3,500	1,000
2999	Master Chorale of Saddleback	4,000	3,000			
2912	No Square Theater	21,000	36,000	21,000	36,000	20,000
	OM Laguna Beach				10,000	
2920	Pacific Marine Mammal Center	10,000	11,500	6,000	18,399	6,000
2955	Protecting Unwanted Pets (PUP)	2,000	4,000	1,000		
	Rock to Recovery				30,000	
2960	Sawdust Art Festival		40,000	13,000	22,500	13,000
2989	Seaside Legal Services	6,500	25,000	6,000	25,000	6,000
2940	South County Cross-Cultural Council	15,000	25,000	15,000	15,000	15,000
	South Laguna Civic Assoc./Garden Park		5,000			
2945	Woman's Club of Laguna Beach				25,000	5,000
<b>Grand Total</b>		<b>\$263,682</b>	<b>\$771,300</b>	<b>\$268,500</b>	<b>\$691,199</b>	<b>\$250,000</b>

\*FY 2021-22 Community Assistance Grant Awards were appropriated and approved by City Council on March 23, 2021.

**Measure LL Public Works***Public Works*  
*Measure LL Fund/3104, 3106 & 3107*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$73,208	\$77,000	\$78,700	\$84,700
1006	Salaries, Overtime	6,475			
1038	Sick Leave Payoff	1,000	1,000	1,000	1,100
1040	Vacation Payoff	1,000	1,000	1,000	1,100
1101	Retirement	7,709	8,200	9,100	9,600
1201	Workers' Compensation	2,300	2,500	2,500	2,700
1300	Employee Group Insurance	19,900	21,800	19,900	19,900
1318	Medicare Insurance	1,155	1,700	1,100	1,200
	<b>Subtotal</b>	<b>112,747</b>	<b>113,200</b>	<b>113,300</b>	<b>120,300</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	388	1,400	1,400	1,000
2051	Gas and Lubrications	3,366	1,000	2,300	2,300
2222	Repairs and Maint. Other		3,000	3,000	3,000
2401	Contractual Services	195,347	224,200	197,600	214,200
	<b>Subtotal</b>	<b>199,101</b>	<b>229,600</b>	<b>204,300</b>	<b>220,500</b>
<b>Capital Outlay</b>					
5408	Automotive Equipment				
5622	Other Equipment				185,000
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>185,000</b>
<b>Special Programs</b>					
8464	Laguna Cyn Ambassadors				9,000
8117	New Tech City Assets				75,000
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>84,000</b>
<b>Capital Improvements</b>					
9390	Install Drinking Fountains				350,000
9742	Faciliate Evacuation Rt/Safety		950,000		
9743	Legislative & Regulation Cost		50,000		
	<b>Subtotal</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>	<b>350,000</b>
	<b>Grand Total</b>	<b>\$311,848</b>	<b>\$1,342,800</b>	<b>\$317,600</b>	<b>\$959,800</b>

***Measure LL Street Maintenance Division Position***

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Maint Lead Worker	1	1	1	\$77,000	\$78,700	\$84,700
<b>TOTAL</b>	1	1	1	\$77,000	\$78,700	\$84,700

**Transit Administration Division**

*Public Works  
Transit Fund/3401*

Account		Actual	Original	Revised	Adopted
		Expenditures	Budget	Budget	Budget
No.	Account Title	2019-20	2020-21	2020-21	2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$275			\$88,900
1003	Salaries, Part Time	\$50,028	\$45,200	\$41,700	
1006	Salaries, Overtime	349	1,200		2,000
1009	Salaries, Redistributed	27,200	27,200	22,300	(62,100)
1038	Sick Leave Payoff				3,400
1040	Vacation Payoff				2,900
1101	Retirement	(52,828)			31,000
1103	P.A.R.S. Retirement	1,889	1,500	1,600	
1106	Pension Expense	95,332			
1107	OPEB Pension Expense	2,036			
1201	Workers' Compensation	1,800	1,900	1,900	9,100
1300	Employee Group Insurance				19,900
1318	Medicare Insurance	730	600	600	1,300
	<b>Subtotal</b>	<b>126,811</b>	<b>77,600</b>	<b>68,100</b>	<b>96,400</b>
<b>Maintenance and Operations</b>					
2021	Natural Gas	313	500	500	500
2031	Telephone	12	200	200	200
2101	Materials and Supplies	1,187	1,000	1,000	5,000
2170	General Insurance	3,500	3,800	3,800	3,800
2222	Repairs and Maint. Other		200		200
2401	Contractual Services	1,300	5,000	7,000	6,100
2804	Costs Redistributed	233,000	233,000	193,400	175,000
	<b>Subtotal</b>	<b>239,312</b>	<b>243,700</b>	<b>205,900</b>	<b>190,800</b>
<b>Special Programs</b>					
8123	Free Ride to Work Program		13,000		
8124	Free Summer Fares		19,000		
	<b>Subtotal</b>	<b>0</b>	<b>32,000</b>	<b>0</b>	<b>0</b>
	<b>Grand Total</b>	<b>\$366,123</b>	<b>\$353,300</b>	<b>\$274,000</b>	<b>\$287,200</b>

## *Transit Administration Division Position Summary*

<b><u>Position Title</u></b>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
	<i>Positions Reorganized<sup>(1)</sup></i> Transit Supervisor			1		
<b>TOTAL</b>			1			88,900

*(1) Position was moved from Division 3404 as part of a reorganization.*



**Transit Maintenance Division***Public Works  
Transit Fund/3402*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$80,852	\$82,700	\$59,200	\$86,700
1003	Salaries, Part Time	\$62,049	84,200		
1006	Salaries, Overtime	2,608	2,500		2,500
1009	Salaries, Redistributed	237,800	237,800	152,500	159,100
1038	Sick Leave Payoff	833	1,000	1,000	1,100
1040	Vacation Payoff	(3,874)	1,000	1,000	1,100
1101	Retirement	13,277	15,100	12,500	20,000
1103	P.A.R.S. Retirement	2,387	2,600		
1201	Workers' Compensation	2,000	2,100	2,100	2,300
1300	Employee Group Insurance	19,900	21,800	19,900	19,900
1318	Medicare Insurance	2,043	2,100	800	1,300
	<b>Subtotal</b>	<b>419,875</b>	<b>452,900</b>	<b>249,000</b>	<b>294,000</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	2,295	3,000		
2011	Training, Travel and Dues		1,000		
2027	Water	976	1,700	1,700	1,100
2031	Telephone	601	900	900	600
2051	Gas and Lubrications	303	3,300	3,300	3,300
2101	Materials and Supplies	24,094	26,000	15,000	25,000
2170	General Insurance	3,900	3,900	3,900	3,900
2201	Repairs and Maint. Automotive	133,356	200,000	112,500	125,000
2222	Repairs and Maint. Other	4,631	5,000	2,500	2,500
2281	Printing	461	500	500	500
2401	Contractual Services	1,753	3,000	11,400	12,000
	<b>Subtotal</b>	<b>172,370</b>	<b>248,300</b>	<b>151,700</b>	<b>173,900</b>
	<b>Grand Total</b>	<b>\$592,245</b>	<b>\$701,200</b>	<b>\$400,700</b>	<b>\$467,900</b>

***Transit Maintenance Division Position Summary***

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Equipment Mechanic	1	1	1	\$82,700	\$59,200	\$86,700
<b>TOTAL</b>	1	1	1	82,700	59,200	86,700

**Transit Festival Operations Division***Public Works  
Transit Fund/3403*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1003	Salaries, Part Time	\$407,843	\$488,000	\$91,800	\$55,000
1006	Salaries, Overtime	109,834	35,000	900	1,500
1009	Salaries, Redistributed	37,400	37,400	27,900	57,600
1101	PERS Retirement	(10)			
1103	P.A.R.S. Retirement	19,277	15,500	3,300	3,300
1201	Workers' Compensation	3,600	3,700	3,700	4,000
1318	Medicare Insurance	7,505	7,800	1,400	900
	<b>Subtotal</b>	<b>585,449</b>	<b>587,400</b>	<b>129,000</b>	<b>122,300</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry		3,500	3,500	500
2031	Telephone	924	900	900	900
2051	Gas and Lubrications	33,752	98,600	49,000	52,000
2101	Materials and Supplies	1,437	15,500	10,000	10,000
2150	Rents and Leases	29,560	361,000	361,000	360,000
2170	General Insurance	7,100	7,100	7,100	7,100
2281	Printing	2,400	14,000	10,000	15,000
2401	Contractual Services	112,438	112,600	3,200	738,700
	<b>Subtotal</b>	<b>187,611</b>	<b>613,200</b>	<b>444,700</b>	<b>1,184,200</b>
<b>Special Programs</b>					
8032	Employee Referral Program	1,400	5,000		
	<b>Subtotal</b>	<b>1,400</b>	<b>5,000</b>	<b>0</b>	<b>0</b>
	<b>Grand Total</b>	<b>\$774,460</b>	<b>\$1,205,600</b>	<b>\$573,700</b>	<b>\$1,306,500</b>

## Transit Neighborhood On-Demand Services Division

*Public Works  
Transit Fund/3404*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b><u>Salaries and Wages</u></b>					
1001	Salaries, Full Time	\$146,800	\$154,400	\$132,900	
1003	Salaries, Part Time	319,869	428,100	492,800	55,000
1006	Salaries, Overtime	43,511	25,000	5,000	1,500
1009	Salaries, Redistributed	(105,700)	(105,700)	(1,200)	73,400
1038	Sick Leave Payoff	4,903	3,200	3,200	
1040	Vacation Payoff	7,255	2,700	2,700	
1053	Holiday Allowance	318			
1101	Retirement	33,227	36,200	34,400	
1103	P.A.R.S. Retirement	13,057	13,600	18,500	2,100
1201	Workers' Compensation	6,300	6,500	6,500	
1300	Employee Group Insurance	39,800	43,600	39,800	
1318	Medicare Insurance	7,367	5,500	9,000	800
	<b>Subtotal</b>	516,707	613,100	743,600	132,800
<b><u>Maintenance and Operations</u></b>					
2001	Uniforms and Laundry	431	1,500	1,500	500
2011	Training, Travel and Dues	2,250	6,400	2,500	1,500
2021	Natural Gas	1,827	1,100	1,100	1,700
2024	Electricity	8,464	9,200	9,200	8,700
2027	Water	3,534	5,000	5,000	3,700
2031	Telephone	48	400	400	400
2051	Gas and Lubrications	49,860	91,700	53,000	56,000
2101	Materials and Supplies	2,604	4,000	4,000	
2150	Rents and Leases	32,742			8,200
2170	General Insurance	18,700	18,700	18,700	18,700
2281	Printing	3,250	12,000	7,000	12,000
2401	Contractual Services	49,626	53,600	82,100	823,200
	<b>Subtotal</b>	173,336	203,600	184,500	934,600
<b><u>Capital Outlay</u></b>					
5408	Office Furniture & Equipment				4,300
5510	Automotive Equipment	104,063			
	<b>Subtotal</b>	104,063	0	0	4,300
<b><u>Special Programs</u></b>					
8095	AQMD Grant Funds		2,000	2,000	
8304	Paratransit Costs	79,546	78,000	108,000	143,000
	<b>Subtotal</b>	79,546	80,000	110,000	143,000
	<b>Grand Total</b>	\$873,652	\$896,700	\$1,038,100	\$1,214,700

## ***Transit Neighborhood On-Demand Division Position Summary***

<b><u>Position Title</u></b>	<b><i>No. of Positions</i></b>			<b><i>Salaries</i></b>		
	<b>Original</b>	<b>Revised</b>	<b>Adopted</b>	<b>Original</b>	<b>Revised</b>	<b>Adopted</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>
Transit Supervisor <sup>(1)</sup>	1	1		\$84,800	\$71,800	
Bus Driver	1	1		69,600	61,100	
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>154,400</b>	<b>132,900</b>	<b>-</b>

(1) Position was moved to Division 3401 as part of a reorganization.

## Transit Trolley Off-Season Weekend Operations

*Public Works  
Transit Fund/3405*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b><u>Salaries and Wages</u></b>					
1003	Salaries, Part Time	\$250,858	\$317,700	\$317,700	\$13,500
1006	Salaries, Overtime	33,763	20,000	5,000	500
1009	Salaries, Redistributed	37,400	37,400	64,800	102,700
1103	P.A.R.S. Retirement	10,380	10,100	11,900	500
1318	Medicare Insurance	4,104	4,400	4,700	200
	<b>Subtotal</b>	336,487	389,600	404,100	117,400
<b><u>Maintenance and Operations</u></b>					
2001	Uniforms and Laundry		3,000	1,000	300
2051	Gas and Lubrications	41,632	78,700	55,000	55,000
2101	Materials and Supplies	11,873	33,400	23,000	25,000
2150	Rents and Leases		129,100	129,100	
2201	Repairs & Maint. Automotive	55,871	80,000	65,000	60,000
2222	Repairs & Maint. Other		1,000	1,000	1,000
2281	Printing	637			1,000
2401	Contractual Services	288	19,100	19,100	504,500
	<b>Subtotal</b>	110,301	344,300	293,200	646,800
	<b>Grand Total</b>	<b>\$446,788</b>	<b>\$733,900</b>	<b>\$697,300</b>	<b>\$764,200</b>

## Transit Neighborhood Weekend Services Division

*Public Works  
Transit Fund/3406*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b><u>Salaries and Wages</u></b>					
1003	Salaries, Part Time	19,819	\$107,900		
1006	Salaries, Overtime	12,187	10,000		
1009	Salaries, Redistributed	124,600	124,600		
1103	P.A.R.S. Retirement	1,200	3,500		
1318	Medicare Insurance	464	1,500		
	<b>Subtotal</b>	158,270	247,500	0	0
<b><u>Maintenance and Operations</u></b>					
2051	Gas and Lubricants	9,528	19,100		
2101	Materials and Supplies	1,433	17,500		
2201	Repairs & Maint. Automotive	13,088	28,000		
2222	Repairs & Maint. Other		1,000		
2281	Printing		1,500		
2401	Contractual Services	2,923	6,100		
	<b>Subtotal</b>	26,972	73,200	0	0
<b><u>Capital Outlay</u></b>					
5622	Other Equipment	14,922			
	<b>Subtotal</b>	14,922	0	0	0
	<b>Grand Total</b>	<b>\$200,164</b>	<b>\$320,700</b>	<b>\$0</b>	<b>\$0</b>

## Parking & Sign Maintenance

*Public Works*  
*Parking Authority Fund/3501*

Account	Actual	Original	Revised	Adopted	
No.    Account Title	Expenditures	Budget	Budget	Budget	
	2019-20	2020-21	2020-21	2021-22	
<b><u>Salaries and Wages</u></b>					
1001	Salaries, Full Time	\$305,785	\$306,300	\$298,600	\$306,000
1003	Salaries, Part Time	18,560	51,000	27,200	28,200
1006	Salaries, Overtime	9,875	20,600	10,000	12,000
1009	Salaries, Redistributed	(134,900)	(134,900)	(140,100)	(139,700)
1038	Sick Leave Payoff	2,400	2,400	2,400	2,600
1040	Vacation Payoff	1,600	1,600	1,600	1,700
1101	Retirement	80,972	127,100	85,600	74,800
1103	P.A.R.S. Retirement	695	2,000	1,000	1,100
1104	P.E.R.S. Unfunded Liability		6,700		
1201	Workers' Compensation	3,800	4,100	4,100	4,500
1300	Employee Group Insurance	99,500	109,000	79,600	79,600
1318	Medicare Insurance	4,849	5,800	5,000	5,100
	<b>Subtotal</b>	393,136	501,700	375,000	375,900
<b><u>Maintenance and Operations</u></b>					
2001	Uniforms and Laundry	646	2,000	1,500	1,500
2011	Training, Travel and Dues		3,000	600	1,800
2024	Electricity	17,821	19,000	19,000	18,400
2027	Water	4,076	4,500	4,500	4,300
2031	Telephone	3,900	3,800	3,800	3,800
2051	Gas and Lubrications	8,021	11,400	7,700	8,500
2101	Materials and Supplies	65,614	77,000	77,000	86,000
2150	Rents and Leases	23,300	23,300	23,300	26,600
2170	General Insurance	7,400	7,800	7,800	7,800
2201	Repairs and Maint. Automotive	2,156	5,000	5,000	5,000
2222	Repairs and Maint. Other	3,576	14,500	11,500	11,500
2281	Printing	10,263	13,000	10,000	10,000
2401	Contractual Services	945,525	822,100	828,800	887,100
2432	Postage	6,977		2,000	2,000
2804	Costs Redistributed	203,000	203,000	243,600	212,000
	<b>Subtotal</b>	1,302,275	1,209,400	1,246,100	1,286,300
<b><u>Capital Outlay</u></b>					
5622	Other Equipment	13,463			15,000
	<b>Subtotal</b>	13,463	0	0	15,000
<b><u>Special Programs</u></b>					
8811	Parking Credit Card Machines	26,952	150,000		
	<b>Subtotal</b>	26,952	150,000	0	0



## Parking & Sign Maintenance

*Public Works  
Parking Authority Fund/3501*

Account	Actual	Original	Revised	Adopted
No.    Account Title	Expenditures	Budget	Budget	Budget
	2019-20	2020-21	2020-21	2021-22
<b>Capital Improvements</b>				
9110	Glennyre Pkg Structure Repair	8,821		
9321	Village Entrance Project	3,955,760		
9735	Citywide Parking Lot Rehab			200,000
9767	Future Parking Facilities			1,000,000
9768	Parking Pay Station Install			300,000
9769	Citywide Parking Master Plan			100,000
	<b>Subtotal</b>	3,964,581	0	0
	<b>Grand Total</b>	<b>\$5,700,407</b>	<b>\$1,861,100</b>	<b>\$1,621,100</b>
		<b>\$3,277,200</b>		

***Parking & Sign Maintenance Position Summary***

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original	Revised	Adopted	Original	Revised	Adopted
	Budget	Budget	Budget	Budget	Budget	Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Maintenance Lead Worker	2	2	2	178,000	\$173,600	\$177,800
Maintenance Worker II	1	1	1	74,900	73,000	74,900
Maintenance Worker I	1	1	1	53,400	52,000	53,300
<b>TOTAL</b>	4	4	4	\$306,300	\$298,600	\$306,000

## Parking Management & Operations Division

*Public Works  
Parking Fund/3502*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$269,559	\$261,300	\$159,300	\$287,500
1003	Salaries, Part Time	28,119	75,100	18,000	18,000
1006	Salaries, Overtime	1,511	5,000		
1009	Salaries, Redistributed	(21,600)	(21,600)	(43,500)	(173,900)
1038	New Sick Leave Payoff	1,900	1,900	1,900	2,000
1040	Vacation Payoff	1,400	1,400	1,400	1,500
1101	Retirement	57,777	63,000	50,500	70,000
1103	P.A.R.S. Retirement	1,055	2,400	700	700
1104	PERS Unfunded Liability		7,000		
1201	Workers' Compensation	1,900	2,000	2,000	2,200
1300	Employee Group Insurance	39,800	43,600	19,900	39,800
1318	Medicare Insurance	4,350	4,900	2,600	4,500
	<b>Subtotal</b>	385,771	446,000	212,800	252,300
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry		700	500	500
2011	Training, Travel and Dues	2,587	2,700	1,000	1,000
2031	Telephone and Internet	984	1,200	1,200	1,100
2101	Materials and Supplies	40,525	22,000	17,000	40,000
2150	Rents and Leases	80,900	114,000	85,000	87,100
2170	General Insurance	500	500	500	500
2222	Repairs and Maint. Other	5,239	10,000	10,000	10,000
2281	Printing	202	7,200	3,500	3,500
2401	Contractual Services <sup>(1)</sup>	99,369	63,000	44,000	323,000
	<b>Subtotal</b>	230,306	221,300	162,700	466,700
<b>Special Programs</b>					
8092	Summer Festivals Parking	43,072	31,000		35,000
8305	Festival Tram Fares	110,000	110,000	110,000	
8727	Summer Breeze	12,041	130,000	25,000	30,000
8817	Wayfinding Signage	30,645	20,000		
	<b>Subtotal</b>	195,758	291,000	135,000	65,000
	<b>Grand Total</b>	<b>\$811,835</b>	<b>\$958,300</b>	<b>\$510,500</b>	<b>\$784,000</b>

(1) Includes \$260,000 for the Neighborhood Improvement Program

## Parking Management and Operations Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original	Revised	Adopted	Original	Revised	Adopted
	Budget 2020-21	Budget 2020-21	Budget 2021-22	Budget 2020-21	Budget 2020-21	Budget 2021-22
Deputy Dir. Public Works	1	1	1	\$163,300	\$159,300	\$163,300
Sr. Administrative Analyst	1			98,000		
Senior Public Works Analyst <sup>(1)</sup>			1			124,200
<b>TOTAL</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>\$ 261,300</b>	<b>\$ 159,300</b>	<b>\$ 287,500</b>

(1) Position was moved from Division 3202 as part of a reorganization.

# Water Quality Department

**The Water Quality Department** is comprised of the Water Quality Division and the Wastewater Division. A staff of 17 employees work daily to achieve their mission statement; “To safeguard the community’s wastewater system and protect the ocean water quality”. The following are descriptions of services provided by each division:

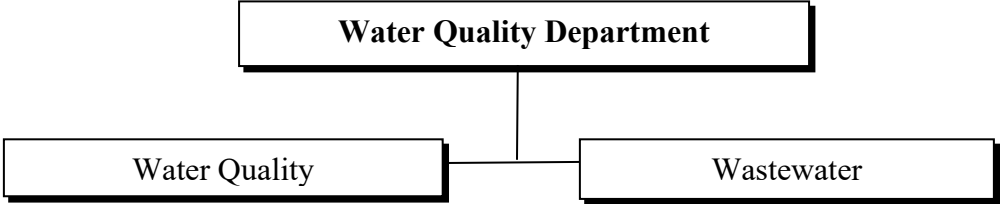
**Water Quality** - The Water Quality Division is charged with complying with and implementing the requirements of the National Pollution Discharge Elimination System (water quality) permit. The permit functions to support the federal Clean Water Act and is administered and enforced by the San Diego Regional Water Quality Control Board. The 2015 permit identifies tasks which cities and counties must complete to comply with the permit and reduce water pollution. This division consists of two full-time employees responsible for coordinating permit compliance with other City departments, businesses, residents, contractors, and the County. To carry out these responsibilities, the division provides education to the community on activities to reduce water pollution, encourages participation, and takes enforcement actions when necessary.

**Wastewater** - The Wastewater Division is responsible for maintaining 95 miles of sewer lines, 25 lift stations, the four-mile North Coast Interceptor that transmits wastewater to the Coastal Treatment Plant, and 25 Urban Runoff Diversion Units. Key functions include maintaining the wastewater collection system, continuing an aggressive capital improvement program to reduce sewer spills, securing grants and managing low-interest funding, coordinating with the South Orange County Wastewater Authority, complying with mandates from the Environmental Protection Agency and the Regional Water Quality Control Board, and advocating the City policies necessary to meet Federal Clean Water Act requirements. The division has 14 staff allocated to it for FY 2021-22. This includes 11 crewmembers, a Senior Project Manager, the Director of Water Quality, and an Administrative Assistant position.

## **Major Initiatives:**

- Reduce sewer spills by developing, identifying funding, and implementing a ten-year capital improvement program for the wastewater system.
- Reduce sewer spills caused by roots through the implementation of the private sewer laterals program.
- Implement programs to reduce water pollution and meet the new water quality regulations.
- Acquire low-interest loans and grant funding to support urban water diversion projects and wastewater system improvements.
- Implement the adopted Sewer System Management Plan.

The chart below shows the budget structure of the Water Quality Department. The numbers below each division indicate the pages that follow in which a more detailed budget can be found:

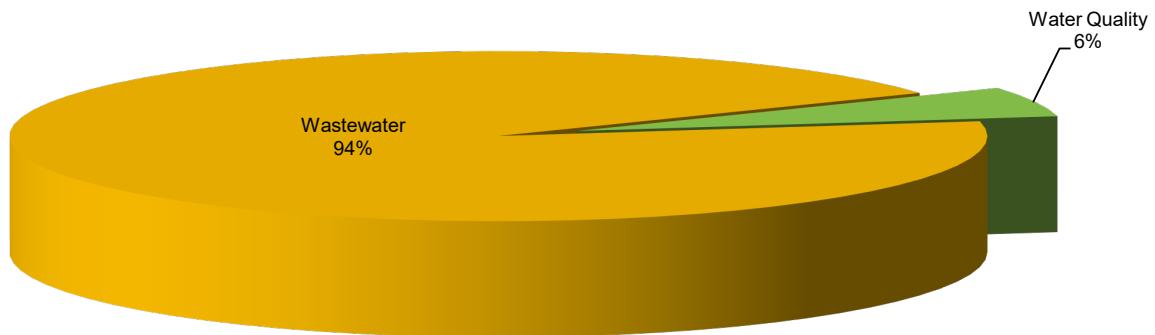


# Water Quality Department Budget Summary

*All  
Divisions*

<u>Division</u>	<i>MAJOR CATEGORY OF EXPENDITURE FY 2021-22 Adopted</i>					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Water Quality	\$489,000	\$34,100	4,300	\$160,300		<b>\$687,700</b>
Wastewater	1,988,800	5,861,000	\$34,300	64,000	3,477,000	<b>\$11,425,100</b>
<b>Department Total</b>	<b>\$2,477,800</b>	<b>\$5,895,100</b>	<b>\$38,600</b>	<b>\$224,300</b>	<b>\$3,477,000</b>	<b>\$12,112,800</b>

**Summary By Division FY 2021-22 Adopted**



# Water Quality Department Budget Detail

**All  
Divisions**

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$1,421,186	\$1,583,100	\$1,535,300	\$1,561,600
1006	Salaries, Overtime	76,045	72,300	70,200	70,200
1009	Salaries, Redistributed	23,200	23,200	22,600	24,300
1038	Sick Leave Payoff	30,708	24,700	24,700	26,100
1040	Vacation Payoff	49,791	22,000	22,000	23,100
1042	Comp Time Payoffs	200	200	200	300
1101	Retirement	935,880	364,600	361,500	386,500
1104	P.E.R.S. Unfunded Liability		6,400		
1201	Workers' Compensation	21,100	23,100	23,100	25,300
1300	Employee Group Insurance	317,100	348,400	317,100	338,300
1318	Medicare Insurance	20,668	22,100	21,200	22,100
	<b>Subtotal</b>	<b>2,895,878</b>	<b>2,490,100</b>	<b>2,397,900</b>	<b>2,477,800</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	5,952	7,900	7,900	7,900
2011	Training, Travel and Dues	10,981	22,400	21,000	25,800
2021	Natural Gas	2,374	2,600	2,600	2,600
2024	Electricity	165,891	181,600	181,600	164,800
2027	Water	11,547	8,700	8,700	9,400
2031	Telephone	11,721	11,300	11,300	12,400
2051	Gas and Lubrications	24,667	24,500	24,500	24,500
2101	Materials and Supplies	141,578	52,500	52,400	52,400
2102	Collection System - Odor Control		85,000	85,000	85,000
2150	Rents and Leases	186,000	194,800	194,800	242,700
2170	General Insurance	402,900	403,200	591,100	805,100
2201	Repairs and Maint. Auto.	23,332	25,400	25,400	25,400
2222	Repairs and Maint. Other	73,737	88,300	88,300	88,300
2281	Printing	4,712	2,500	2,000	2,000
2401	Contractual Services	119,811	203,600	221,400	206,800
2402	Contractual SOCWA Operation	2,397,860	2,500,000	2,500,000	2,500,000
2405	Legal Fees	4,802			
2432	Postage	826	1,000	600	500
2521	State Loan Principal & Interest	181,343	1,352,000	1,130,000	1,307,000
2522	Loan Administration Fees	18,887	35,000	35,000	35,000
2804	Costs Redistributed	277,600	277,600	229,200	297,500
2732	Depreciation	1,967,359			
	<b>Subtotal</b>	<b>6,033,880</b>	<b>5,479,900</b>	<b>5,412,800</b>	<b>5,895,100</b>
<b>Capital Outlay</b>					
5408	Office Furniture and Equipment	6,097	2,600	2,600	17,600
5622	Other Equipment	88,791			21,000
	<b>Subtotal</b>	<b>94,888</b>	<b>2,600</b>	<b>2,600</b>	<b>38,600</b>
<b>Special Programs</b>					
	Special Programs	602,631	371,600	252,300	224,300
	<b>Subtotal</b>	<b>602,631</b>	<b>371,600</b>	<b>252,300</b>	<b>224,300</b>



**Capital Improvements**

Capital Improvement Projects*	304,100	7,266,000	5,880,000	3,477,000
<b>Subtotal</b>	<b>304,100</b>	<b>7,266,000</b>	<b>5,880,000</b>	<b>3,477,000</b>
<b>Grand Total</b>	<b>\$9,931,376</b>	<b>\$15,610,200</b>	<b>\$13,945,600</b>	<b>\$12,112,800</b>

\* Represents four projects funded from the Wastewater Fund. See Water Quality Department Capital Improvement Project Section (p. 239) for project descriptions.

**Water Quality Department  
Position Summary**

**All  
Divisions**

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Water Quality Director	1	1	1	\$226,200	\$220,500	\$226,200
Sr. Project Manager	1	1	1	118,300	115,400	127,300
Sr. Water Quality Analyst	1	1	1	118,300	121,200	124,200
Maintenance Supervisor	1	1	1	80,300	82,200	88,500
Sr. Operation Supervisor	1	1	1	112,800	115,400	118,300
Maintenance Lead Worker	1	1	1	89,000	86,800	89,000
Environmental Specialist	1	1	1	86,800	84,600	86,800
Administrative Assistant	1	1	1	68,200	69,900	75,300
Instrumentation/Electrical Tech.	1	1		81,300	82,600	
WQ Construction Inspector	1	1	1	98,100	95,500	97,800
Maintenance Worker II	2	2	3	149,700	146,000	208,400
Maintenance Worker I	4	5	5	290,100	268,200	272,800
Housing Assistance Program				47,000	47,000	47,000
<b>TOTAL</b>	16	17	17	\$1,566,100	\$1,535,300	\$1,561,600

## Water Quality Division

*Water Quality Department  
General Fund/3303*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$275,848	\$303,200	\$301,300	\$308,800
1006	Salaries, Overtime	1,627	6,600	4,500	4,500
1009	Salaries, Redistributed	28,200	28,200	29,300	29,300
1038	Sick Leave Payoff	2,200	2,200	2,200	2,400
1040	Vacation Payoff	2,000	2,000	2,000	2,100
1042	Comp Time Payoffs	200	200	200	300
1101	Retirement	52,955	63,000	62,500	75,300
1104	P.E.R.S. Unfunded Liability		6,400		
1201	Workers' Compensation	1,800	1,900	1,900	2,000
1300	Employee Group Insurance	59,700	65,400	59,700	59,700
1318	Medicare Insurance	3,940	4,600	4,500	4,600
	<b>Subtotal</b>	428,470	483,700	468,100	489,000
<b>Maintenance and Operations</b>					
2011	Training, Travel and Dues	2,189	2,800	1,400	1,400
2024	Electricity	2,876	3,600	3,600	2,800
2027	Water	202	200	200	200
2031	Telephone	1,298	200	200	1,300
2051	Gas and Lubrications	219	800	800	800
2101	Materials and Supplies	451	600	500	500
2150	Rents and Leases	4,300	4,400	4,400	9,400
2170	General Insurance	3,500	3,800	3,500	3,500
2201	Repairs and Maint. Auto.	55	600	600	600
2222	Repairs and Maint. Other		500	500	500
2281	Printing		1,000	500	500
2401	Contractual Services	176	27,600	27,600	12,600
2432	Postage		500	100	
	<b>Subtotal</b>	15,266	46,600	43,900	34,100
<b>Capital Outlay</b>					
5408	Office Furniture & Equipment	6,097			4,300
	<b>Subtotal</b>	6,097	0	0	4,300
<b>Special Programs</b>					
8093	Electric Vehicle Charging Sta.		1,200	1,200	
8303	Public Education	35	9,600	2,000	5,000
8420	Maximum Daily Load Comp	13,538	15,000	15,000	15,000
8533	NPDES Storm Water Permit	100,925	121,800	110,100	114,300
8838	Greenhouse gas Emission Study	17,416			
8968	ASBS Compliance BDGHT	26,506	10,000	10,000	10,000
8xxx	Environmental Infographic Design				16,000
9388	Dewitt Property Habitat Restoration	101,935			
	<b>Subtotal</b>	260,355	157,600	138,300	160,300
	<b>Grand Total</b>	\$710,187	\$687,900	\$650,300	\$687,700

## *Water Quality Position Summary*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Sr. Water Quality Analyst	1	1	1	\$118,300	\$121,200	\$124,200
Environmental Specialist	1	1	1	86,800	84,600	86,800
WQ Construction Inspector	1	1	1	98,100	95,500	97,800
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>\$303,200</b>	<b>\$301,300</b>	<b>\$308,800</b>

**Wastewater Division***Water Quality Department  
Wastewater Fund/3301 & 3302*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$1,145,338	\$1,279,900	\$1,234,000	\$1,252,800
1006	Salaries, Overtime	74,418	65,700	65,700	65,700
1009	Salaries, Redistributed	(5,000)	(5,000)	(6,700)	(5,000)
1038	Sick Leave Payoff	28,508	22,500	22,500	23,700
1040	Vacation Payoff	47,791	20,000	20,000	21,000
1101	Retirement	447,576	301,600	299,000	311,200
1201	Workers' Compensation	19,300	21,200	21,200	23,300
1300	Employee Group Insurance	257,400	283,000	257,400	278,600
1318	Medicare Insurance	16,728	17,500	16,700	17,500
	<b>Subtotal</b>	<b>2,032,059</b>	<b>2,006,400</b>	<b>1,929,800</b>	<b>1,988,800</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	5,952	7,900	7,900	7,900
2011	Training, Travel and Dues	8,792	19,600	19,600	24,400
2021	Natural Gas	2,374	2,600	2,600	2,600
2024	Electricity	163,015	178,000	178,000	162,000
2027	Water	11,345	8,500	8,500	9,200
2031	Telephone	10,423	11,100	11,100	11,100
2051	Gas and Lubrications	24,448	23,700	23,700	23,700
2101	Materials and Supplies	141,127	51,900	51,900	51,900
2102	Collection System - Odor Control		85,000	85,000	85,000
2150	Rents and Leases	181,700	190,400	190,400	233,300
2170	General Insurance	399,400	399,400	587,600	801,600
2201	Repairs and Maint. Auto.	23,277	24,800	24,800	24,800
2222	Repairs and Maint. Other	73,737	87,800	87,800	87,800
2281	Printing	4,712	1,500	1,500	1,500
2401	Contractual Services	119,635	176,000	193,800	194,200
2402	Contractual SOCWA Operation	2,397,860	2,500,000	2,500,000	2,500,000
2405	Legal Fees	4,802			
2432	Postage	826	500	500	500
2521	State Loan Principal & Interest	181,343	1,352,000	1,130,000	1,307,000
2522	Loan Administration Fees	18,887	35,000	35,000	35,000
2804	Costs Redistributed	277,600	277,600	229,200	297,500
2732	Depreciation	1,967,359			
	<b>Subtotal</b>	<b>6,018,614</b>	<b>5,433,300</b>	<b>5,368,900</b>	<b>5,861,000</b>
<b>Capital Outlay</b>					
5408	Other Equipment		2,600	2,600	13,300
5622	Other Equipment	88,791			21,000
	<b>Subtotal</b>	<b>88,791</b>	<b>2,600</b>	<b>2,600</b>	<b>34,300</b>

**Special Programs**

8206	Wastewater Grease Control		14,000	14,000	14,000
8316	Sewer Repair November 2019	269,346			
8339	Sewer Connection Fee Study	16,108			
8403	Private Lateral Program	2,750			
8604	Private Sewer Lateral Asst	54,072	160,000	100,000	50,000
8855	Strategic Planning		40,000		
	<b>Subtotal</b>	<b>342,276</b>	<b>214,000</b>	<b>114,000</b>	<b>64,000</b>

**Capital Improvements**

	Capital Improvement Projects*	304,100	7,266,000	5,880,000	3,477,000
	<b>Subtotal</b>	<b>304,100</b>	<b>7,266,000</b>	<b>5,880,000</b>	<b>3,477,000</b>
	<b>Grand Total</b>	<b>\$8,785,840</b>	<b>\$14,922,300</b>	<b>\$13,295,300</b>	<b>\$11,425,100</b>

\* Represents four projects funded from the Wastewater Fund. See Water Quality Department Capital Improvement Project Section (p. 239) for project descriptions.

## Wastewater Division Position Summary

<b><u>Position Title</u></b>	<i>No. of Positions</i>			<i>Salaries</i>		
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>
Water Quality Director	1	1	1	\$226,200	\$220,500	\$226,200
Sr. Project Manager*	1	1	1	118,300	115,400	127,300
Sr. Operation Supervisor	1	1	1	112,800	115,400	118,300
Maintenance Supervisor	1	1	1	80,300	82,200	88,500
Maintenance Lead Worker	1	1	1	89,000	86,800	89,000
Administrative Assistant	1	1	1	68,200	69,900	75,300
Instrumentation/Electrical Tech.	1	1		81,300	82,600	
Maintenance Worker II	2	2	3	149,700	146,000	208,400
Maintenance Worker I	4	5	5	290,100	268,200	272,800
Housing Assistance Program				47,000	47,000	47,000
<b>TOTAL</b>	<b>13</b>	<b>14</b>	<b>14</b>	<b>\$1,262,900</b>	<b>\$1,234,000</b>	<b>\$1,252,800</b>

\*Note: Project Manager Position was reclassified to a Sr. Project Manager

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# Community Development Department

The Community Development Department is organized into the following five divisions: Administration, Zoning, Building, Planning, and Code Enforcement. A description of the services provided by each division is as follows:

**Administrative Division** – The Administrative Division consists of the Director of Community Development, Assistant Director of Community development, Permit Supervisor/Counter Coordinator, and an Administrative Assistant. The Director is responsible for the overall operation of the Department, including the Department work priorities, budget, personnel, and project scheduling. The Director also supervises the Code Enforcement Supervisor.

**Zoning Division** – This Division is managed by the City's Zoning Administrator and principally engages in zoning plan check functions and provides staff support to the Design Review Board. The Zoning Division is responsible for the administration of the Zoning Code. The Zoning Division staff is also involved in the processing of certificates of use and real property reports. This division is intended to be financially self-sustaining, with zoning review fees covering the operational expenses of the division. The Zoning Division also provides staff support for the Heritage Committee and implements the City's Historic Preservation Program for residential projects.

**Building Safety Division** – The Building Safety Division is managed by the City's Building Official. The division provides building plan checks (for compliance with the California Building Code), issues building permits, conducts all field inspections, and provides clerical support at the public counter. This division is intended to be financially self-sustaining with building permit and plan check fees covering the operational expenses of the division.

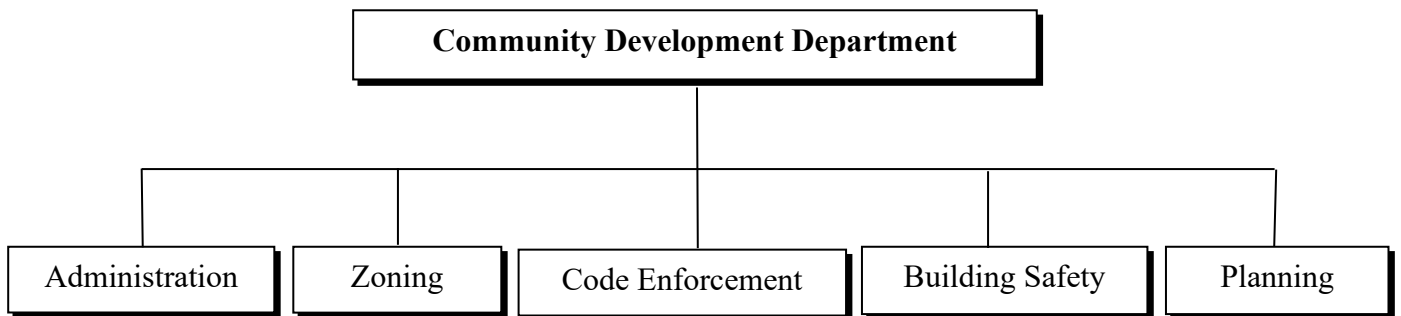
**Planning Division** – This Division is managed by the Planning Manager and is responsible for all current and advanced planning projects, such as Conditional Use Permits, Subdivisions, Specific Plans, and the City General Plan. The Planning Division is also responsible for the majority of the Department's Special Projects. Current Special Projects that maintain high City Council priorities are listed below. Additionally, the division implements the View Preservation and Restoration Ordinance and the Hedge Height Ordinance. The Planning Division provides staff support to the Planning Commission, Housing and Human Services Committee, and the View Restoration Committee.

**Code Enforcement Division** – This Division is managed by the Code Enforcement Supervisor and is responsible for enforcing the standards of the Laguna Beach Municipal Code. Code Enforcement investigates possible violations of the code, including sign regulations, zoning, property maintenance, business license requirements, and noise abatement. Code Enforcement also works with property and business owners to implement the City's Floodplain Management Ordinance.

**Major Department Initiatives:**

- Department Customer Service and Processing/Procedure Improvements including the establishment of Energov permitting system and implementation of Lean Six Sigma recommendations
- Department Fee Study
- Phase II Streamlining Amendments
- Housing Element update
- Safety Element update
- Coastal Major Remodel and Bluff Top Definition Revisions to the City's LCP
- Phase II Downtown Specific Plan
- Multifamily Zoning Standards/Objective Guidelines
- Low Cost Accommodation Policy

The chart below shows the budget structure of the Community Development Department.

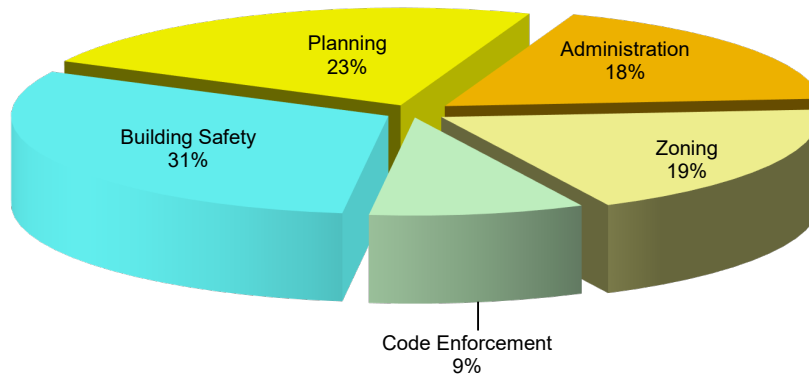


# Community Development Department Budget Summary

*All  
Divisions*

<u>Division</u>	<i>MAJOR CATEGORY OF EXPENDITURE FY 21-22 Adopted</i>					Division Total
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Administration	\$986,200	\$232,700	\$0	\$31,000	\$0	<b>\$1,249,900</b>
Zoning	1,152,700	86,500	0	60,000	0	<b>1,299,200</b>
Code Enforcement	498,400	133,600	0	0	0	<b>632,000</b>
Building Safety	1,613,000	440,100	0	40,000	0	<b>2,093,100</b>
Planning	1,519,100	64,500	0	0	0	<b>1,583,600</b>
<b>Department Total</b>	<b>\$5,769,400</b>	<b>\$957,400</b>	<b>\$0</b>	<b>\$131,000</b>	<b>\$0</b>	<b>\$6,857,800</b>

**Summary By Division FY 2021-22 Adopted**



**Community Development Department  
Budget Detail**

**All  
Divisions**

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$3,152,564	\$3,694,100	\$3,351,800	\$3,814,700
1003	Salaries, Part Time	70,661	43,100	43,100	43,100
1006	Salaries, Overtime	161,138	64,000	53,400	87,500
1038	Sick Leave Payoff	29,900	30,800	30,800	32,600
1040	Vacation Payoff	64,600	66,500	66,500	70,000
1042	Comp Time Payoffs	700	700	700	800
1101	Retirement	716,648	883,600	837,900	884,600
1103	P.A.R.S. Retirement	2,182	1,500	1,600	1,600
1104	P.E.R.S. Unfunded Liability		90,600		
1201	Workers' Compensation	34,000	37,200	37,200	40,700
1300	Employee Group Insurance	696,396	763,000	656,700	736,300
1318	Medicare Insurance	49,071	53,600	50,000	57,500
	<b>Subtotal</b>	<b>4,977,860</b>	<b>5,728,700</b>	<b>5,129,700</b>	<b>5,769,400</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	352			1,200
2011	Training, Travel and Dues	32,834	44,400	27,600	53,200
2024	Electricity	11,456	13,000	13,000	11,400
2027	Water	806	1,000	1,000	900
2031	Telephone	14,279	19,900	19,900	14,700
2051	Gas and Lubrications	3,481	10,200	4,200	4,200
2101	Materials and Supplies	37,828	29,600	27,800	37,900
2150	Rents and Leases	31,300	31,300	31,300	33,300
2170	General Insurance	66,200	72,800	66,900	72,800
2201	Repairs and Maint. Automobile	6,353	2,200	2,200	2,200
2222	Repairs and Maint. Other	923	4,000	3,500	4,200
2281	Printing	8,496	11,200	10,700	15,000
2401	Contractual Services	800,676	753,000	492,900	706,400
	<b>Subtotal</b>	<b>1,014,984</b>	<b>992,600</b>	<b>701,000</b>	<b>957,400</b>
<b>Capital Outlay</b>					
5408	Office Furniture & Equipment	26,593			
5622	Other Equipment	1,707			
	<b>Subtotal</b>	<b>28,300</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Special   Special Programs</b>					
8015	Heritage Committee		1,000		1,000
8326	Historic Inventory Consultant	27,357	66,000	30,000	30,000
8327	Update Downtown Plan	34,938			
8415	View Preservation	57,030			

***Community Development Department  
Budget Detail***

***All  
Divisions***

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
8501	Landscape Review Consulting	42,525	30,000	30,000	30,000
8503	Document Scanning	32,046	25,000	25,000	40,000
8636	SB2 Grant Funding	17,858			
8841	Public Outreach	1,500			
8975	HSP-CEOQ Consultant	37,210			
8999	Business Outreach & Attraction			50,000	
	<b>Subtotal</b>	250,464	122,000	135,000	101,000
	<b>Grand Total</b>	<b>\$6,271,608</b>	<b>\$6,843,300</b>	<b>\$5,965,700</b>	<b>\$6,827,800</b>

**Community Development Department  
Position Summary**

**All  
Divisions**

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>
Dir of Community Development	1	1	1	\$226,200	\$220,700	\$226,200
Asst. Dir of Comm. Development	1	1	1	177,800	173,600	177,800
Administrative Assistant	2	1	1	126,900	66,600	75,400
Associate Planner	6	5	4	635,900	514,500	430,300
Building Inspector	3	2	3	303,500	191,000	293,500
Building Official	1	1	1	163,300	159,300	163,300
Code Enforcement Officer	2	2	2	150,200	161,200	169,300
Code Enforcement Supervisor	1	1	1	88,600	95,200	97,600
Deputy Building Official	1	1	1	134,500	131,300	134,500
Office Specialist	1	2	2	56,100	99,200	96,400
Permit Supervisor/Counter Coordinator	1	1	1	90,700	80,600	84,500
Planning Manager	1	1	1	163,300	159,300	163,300
Planning Technician	1	1	2	64,700	54,500	111,900
Principal Planner	2	2	2	223,100	201,800	211,200
Records Management Coordinator	1	1	1	69,400	67,800	69,400
Senior Planner	2	2	3	236,600	230,800	354,800
Senior Principal Planner	1	1	1	147,200	134,500	137,800
Sr. Building Inspector/Plan Checker	1	1	1	118,300	115,400	118,300
Sr. Office Specialist	1	1	1	56,000	44,600	55,900
Sr. Permit Technician	4	4	4	285,500	277,600	287,700
Permit Technician			1			49,400
Zoning Administrator	1	1	1	163,300	159,300	163,300
Senior Systems Analyst			1			129,900
Assignment Pay				11,200	11,200	11,200
Bilingual Pay				1,800	1,800	1,800
<b>TOTAL</b>	<b>35</b>	<b>33</b>	<b>37</b>	<b>\$3,694,100</b>	<b>\$3,351,800</b>	<b>\$3,814,700</b>

**Administration Division**Community Development  
General Fund/4101

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$513,616	\$580,000	\$550,300	\$702,600
1006	Salaries, Overtime	9,259	6,300	6,300	6,300
1038	Sick Leave Payoff	2,700	2,900	2,900	3,100
1040	Vacation Payoff	7,000	7,400	7,400	7,800
1101	Retirement	109,553	132,100	129,300	154,000
1104	P.E.R.S. Unfunded Liability		9,000		
1201	Workers' Compensation	2,200	2,400	2,400	2,600
1300	Employee Group Insurance	79,500	87,200	79,600	99,500
1318	Medicare Insurance	7,660	7,000	8,100	10,300
	<b>Subtotal</b>	<b>731,488</b>	<b>834,300</b>	<b>786,300</b>	<b>986,200</b>
<b>Maintenance and Operations</b>					
2011	Training, Travel and Dues	12,539	16,000	11,000	17,500
2024	Electricity	7,792	8,800	8,800	7,800
2027	Water	548	600	600	600
2031	Telephone	3,596	3,400	3,400	3,400
2101	Materials and Supplies	6,069	2,400	2,400	6,000
2170	General Insurance	18,200	20,000	18,400	20,000
2222	Repairs and Maint. Other		600	600	600
2281	Printing	219	300	300	300
2401	Contractual Services	266,591	187,400	147,900	176,500
	<b>Subtotal</b>	<b>315,554</b>	<b>239,500</b>	<b>193,400</b>	<b>232,700</b>
<b>Capital Outlay</b>					
5408	Office Furniture & Equipment	21,685			
	<b>Subtotal</b>	<b>21,685</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Special Programs</b>					
8015	Heritage Committee		1,000		1,000
8636	SB2 Grant Funding	17,858			
8841	Public Outreach	1,500			
8844	Feasibility Analysis of Housing Sites <sup>(1)</sup>				20,000
8845	Housing & ADU Outreach <sup>(1)</sup>				10,000
8999	Business Outreach & Attraction			50,000	
	<b>Subtotal</b>	<b>19,358</b>	<b>1,000</b>	<b>50,000</b>	<b>31,000</b>
	<b>Grand Total</b>	<b>\$1,088,085</b>	<b>\$1,074,800</b>	<b>\$1,029,700</b>	<b>\$1,249,900</b>

(1) Funded by Housing In Lieu Fund

## *Administration Division Position Summary*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Dir of Community Development	1	1	1	\$226,200	\$220,700	\$226,200
Asst. Dir of Comm. Development	1	1	1	177,800	173,600	177,800
Permit Supervisor/Counter Coordinator	1	1	1	90,700	80,600	84,500
Senior Systems Analyst			1			129,900
Administrative Assistant	1	1	1	76,500	66,600	75,400
Assignment Pay				8,800	8,800	8,800
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>\$580,000</b>	<b>\$550,300</b>	<b>\$702,600</b>



**Zoning Division**Community Development  
General Fund/4102

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$675,075	\$834,500	\$699,400	\$734,500
1003	Salaries, Part Time	49,101	23,600	23,600	23,600
1006	Salaries, Overtime	31,974	14,100	14,100	28,200
1038	Sick Leave Payoff	8,000	8,400	8,400	8,900
1040	Vacation Payoff	15,600	16,100	16,100	17,000
1042	Comp Time Payoffs	700	700	700	800
1101	Retirement	163,850	206,600	188,800	179,100
1103	P.A.R.S. Retirement	1,373	800	900	900
1104	P.E.R.S. Unfunded Liability		22,200		
1201	Workers' Compensation	7,300	8,000	8,000	8,800
1300	Employee Group Insurance	159,200	174,400	139,300	139,300
1318	Medicare Insurance	10,954	12,600	10,500	11,600
	<b>Subtotal</b>	<b>1,123,127</b>	<b>1,322,000</b>	<b>1,109,800</b>	<b>1,152,700</b>
<b>Maintenance and Operations</b>					
2011	Training, Travel and Dues	5,447	11,500	5,800	7,700
2031	Telephone	1,110	1,300	1,300	1,300
2101	Materials and Supplies	7,443	6,700	6,700	6,700
2170	General Insurance	14,500	15,900	14,600	15,900
2222	Repairs and Maint. Other		600	600	600
2281	Printing	3,364	2,400	2,400	4,300
2401	Contractual Services	17,174	72,000		50,000
	<b>Subtotal</b>	<b>49,038</b>	<b>110,400</b>	<b>31,400</b>	<b>86,500</b>
<b>Capital Outlay</b>					
5408	Office Furniture & Equipment	2,543			
	<b>Subtotal</b>	<b>2,543</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Special Programs</b>					
8326	Historic Inventory Consultant	27,357	66,000	30,000	30,000
8501	Landscape Review Consulting	42,525	30,000	30,000	30,000
	<b>Subtotal</b>	<b>69,882</b>	<b>96,000</b>	<b>60,000</b>	<b>60,000</b>
	<b>Grand Total</b>	<b>\$1,244,590</b>	<b>\$1,528,400</b>	<b>\$1,201,200</b>	<b>\$1,299,200</b>

## ***Zoning Division Position Summary***

<b><u>Position Title</u></b>	<b><i>No. of Positions</i></b>			<b><i>Salaries</i></b>		
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>
Zoning Administrator	1	1	1	\$163,300	\$159,300	\$163,300
Principal Planner	1	1	1	118,300	115,400	118,300
Associate Planner	4	3	3	425,200	304,700	322,700
Office Specialist	1	1	1	50,400	44,600	52,900
Senior Permit Technician	1	1	1	74,900	73,000	74,900
Assignment Pay				2,400	2,400	2,400
<b>TOTAL</b>	<b>8</b>	<b>7</b>	<b>7</b>	<b>834,500</b>	<b>699,400</b>	<b>734,500</b>

**Code Enforcement Division**Community Development  
General Fund/4103

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$217,666	\$295,700	\$301,900	\$317,200
1006	Salaries, Overtime	7,953	9,200	5,000	5,000
1038	Sick Leave Payoff	2,700	2,700	2,700	2,900
1040	Vacation Payoff	7,900	7,900	7,900	8,300
1101	Retirement	57,062	74,600	74,600	76,500
1104	P.E.R.S. Unfunded Liability		8,800		
1201	Workers' Compensation	3,600	3,900	3,900	4,200
1300	Employee Group Insurance	79,596	87,200	79,600	79,600
1318	Medicare Insurance	3,282	4,500	4,500	4,700
	<b>Subtotal</b>	<b>379,759</b>	<b>494,500</b>	<b>480,100</b>	<b>498,400</b>
<b>Maintenance and Operations</b>					
2011	Training, Travel and Dues	539	1,500	900	1,500
2031	Telephone	1,273	2,600	2,600	1,500
2051	Gas and Lubrications	258	2,500	500	500
2101	Materials and Supplies	3,606	5,000	5,000	5,000
2150	Rents and Leases	4,600	4,600	4,600	4,900
2170	General Insurance	4,500	5,100	4,700	5,100
2201	Repairs and Maint. Auto.	584	300	300	300
2222	Repairs and Maint. Other		800	800	1,000
2281	Printing	299	500	500	500
2401	Contractual Services	55,373	105,000	45,000	113,300
	<b>Subtotal</b>	<b>71,032</b>	<b>127,900</b>	<b>64,900</b>	<b>133,600</b>
	<b>Grand Total</b>	<b>\$450,791</b>	<b>\$622,400</b>	<b>\$545,000</b>	<b>\$632,000</b>

## Code Enforcement Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Code Enforcement Supervisor	1	1	1	\$88,600	\$95,200	\$97,600
Code Enforcement Officer	2	2	2	150,200	161,200	169,300
Office Specialist	1	1		56,000	44,600	
Permit Technician			1			49,400
Bilingual Pay				900	900	900
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>\$295,700</b>	<b>\$301,900</b>	<b>\$317,200</b>

**Building Safety Division**Community Development  
General Fund/4104

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$968,548	\$1,056,600	\$924,900	\$1,048,600
1006	Salaries, Overtime	59,187	21,700	16,000	24,000
1038	Sick Leave Payoff	10,500	10,800	10,800	11,400
1040	Vacation Payoff	30,500	31,500	31,500	33,100
1101	Retirement	222,867	266,900	248,600	242,700
1104	P.E.R.S. Unfunded Liability		30,200		
1201	Workers' Compensation	15,600	17,100	17,100	18,800
1300	Employee Group Insurance	218,900	239,800	199,000	218,900
1318	Medicare Insurance	14,904	15,600	13,600	15,500
	<b>Subtotal</b>	<b>1,541,006</b>	<b>1,690,200</b>	<b>1,461,500</b>	<b>1,613,000</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	352			1,200
2011	Training, Travel and Dues	10,601	6,700	5,200	16,900
2024	Electricity	3,664	4,200	4,200	3,600
2027	Water	258	400	400	300
2031	Telephone	6,746	10,900	10,900	6,800
2051	Gas and Lubrications	3,223	7,700	3,700	3,700
2101	Materials and Supplies	10,033	5,300	5,300	10,000
2150	Rents and Leases	22,100	22,100	22,100	23,500
2170	General Insurance	18,400	20,200	18,500	20,200
2201	Repairs and Maint. Auto.	5,769	1,900	1,900	1,900
2222	Repairs and Maint. Other	923	1,000	1,000	1,000
2281	Printing	1,604	2,500	2,500	4,400
2401	Contractual Services	370,654	335,600	285,000	346,600
	<b>Subtotal</b>	<b>454,327</b>	<b>418,500</b>	<b>360,700</b>	<b>440,100</b>
<b>Capital Outlay</b>					
5622	Other Equipment	1,707			
	<b>Subtotal</b>	<b>1,707</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Special Programs</b>					
8503	Document Scanning	32,046	25,000	25,000	40,000
	<b>Subtotal</b>	<b>32,046</b>	<b>25,000</b>	<b>25,000</b>	<b>40,000</b>
	<b>Grand Total</b>	<b>\$2,029,086</b>	<b>\$2,133,700</b>	<b>\$1,847,200</b>	<b>\$2,093,100</b>

## ***Building Safety Position Summary***

<u><b>Position Title</b></u>	<i><b>No. of Positions</b></i>			<i><b>Salaries</b></i>		
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>
Building Official	1	1	1	\$163,300	\$159,300	\$163,300
Deputy Building Official	1	1	1	134,500	131,300	134,500
Sr. Building Insp/Plan Checker	1	1	1	118,300	115,400	118,300
Building Inspector	3	2	3	303,500	191,000	293,500
Senior Permit Technician	3	3	3	210,600	204,600	212,800
Records Management Coordinator	1	1	1	69,400	67,800	69,400
Sr. Office Specialist	1	1	1	56,100	54,600	55,900
Bilingual Pay				900	900	900
<b>TOTAL</b>	<b>11</b>	<b>10</b>	<b>11</b>	<b>1,056,600</b>	<b>924,900</b>	<b>1,048,600</b>

# Planning Division

*Community Development  
General Fund/4106*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b><u>Salaries and Wages</u></b>					
1001	Salaries, Full Time	\$777,659	\$927,300	\$875,300	\$1,011,800
1003	Salaries, Part Time	21,560	19,500	19,500	19,500
1006	Salaries, Overtime	52,765	12,700	12,000	24,000
1038	Sick Leave Payoff	6,000	6,000	6,000	6,300
1040	Vacation Payoff	3,600	3,600	3,600	3,800
1101	Retirement	163,316	203,400	196,600	232,300
1103	P.A.R.S. Retirement	809	700	700	700
1104	P.E.R.S. Unfunded Liability		20,400		
1201	Workers' Compensation	5,300	5,800	5,800	6,300
1300	Employee Group Insurance	159,200	174,400	159,200	199,000
1318	Medicare Insurance	12,271	13,900	13,300	15,400
	<b>Subtotal</b>	1,202,480	1,387,700	1,292,000	1,519,100
<b><u>Maintenance and Operations</u></b>					
2011	Training, Travel and Dues	3,708	8,700	4,700	9,600
2031	Telephone	1,554	1,700	1,700	1,700
2101	Materials and Supplies	10,677	10,200	8,400	10,200
2150	Rents and Leases	4,600	4,600	4,600	4,900
2170	General Insurance	10,600	11,600	10,700	11,600
2222	Repairs and Maint. Other		1,000	500	1,000
2281	Printing	3,010	5,500	5,000	5,500
2401	Contractual Services	90,884	53,000	15,000	20,000
	<b>Subtotal</b>	125,033	96,300	50,600	64,500
<b><u>Capital Outlay</u></b>					
5408	Office Furniture & Equipment	2,365			
	<b>Subtotal</b>	2,365	0	0	0
<b><u>Special Programs</u></b>					
8308	Parking Demand Study				
8327	Update Downtown Plan	34,938			
8415	Histroic Preservation Ordinance	57,030			
8975	HSP-CEOQ Consultant	37,210			
	<b>Subtotal</b>	129,178	0	0	0
	<b>Grand Total</b>	<b>\$1,459,056</b>	<b>\$1,484,000</b>	<b>\$1,342,600</b>	<b>\$1,583,600</b>

## ***Planning Division Position Summary***

<b><u>Position Title</u></b>	<b><i>No. of Positions</i></b>			<b><i>Salaries</i></b>		
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>
	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>
Planning Manager	1	1	1	\$163,300	\$159,300	\$163,300
Senior Principal Planner	1	1	1	\$147,200	134,500	137,800
Principal Planner	1	1	1	\$104,800	86,400	92,900
Senior Planner	2	2	3	236,600	230,800	354,800
Associate Planner	2	2	1	210,700	209,800	107,600
Planning Technician	1	1	2	64,700	54,500	111,900
Office Specialist			1			43,500
<b>TOTAL</b>	<b>8</b>	<b>8</b>	<b>10</b>	<b>\$927,300</b>	<b>\$875,300</b>	<b>\$1,011,800</b>



# Cultural Arts Department

The Cultural Arts Department is organized into two divisions: the Arts Commission and the Laguna Beach Tourism Marketing District. A description of the services provided by each division is as follows:

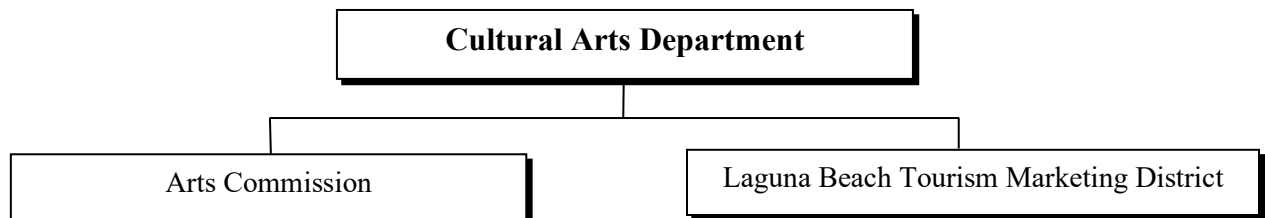
**Arts Commission** - The Arts Commission consists of seven members and one alternate appointed by the City Council. The Commission makes recommendations to the City Council regarding policies and art related matters. The Commission organizes special programs that include Music in the Park, Sunset Serenades, Temporary Art Installations, exhibits, Artist Review Panel, and the Art-in-Public Places program. A full time Cultural Arts Manager and Arts Program Coordinator serves as a liaison to the Commission, manages the Cultural Arts Department's programs, and implements the Cultural Arts Plan, Creative Placemaking Assessment, and Artist Working and Living spaces.

**Laguna Beach Tourism Marketing District (LBTMD)** - The LBTMD was established in 2020 to fund activities that promote tourism and related tourist events. The funds are generated from a 2% assessment on hotel room receipts. One half is allocated to Visit Laguna Beach, and the other half is distributed equally to the Laguna Art Museum, Laguna College of Art and Design, Laguna Playhouse, Arts Commission Special Programs, and Cultural Arts Funding Grants to arts organizations with programming in Laguna Beach.

## Major Initiatives:

- Implementation of the Cultural Arts Plan
- Offer opportunities for artists to thrive in Laguna Beach
- Develop cultural programming for residents

The chart below shows the budget structure of the Cultural Arts Department.



# Cultural Arts Department Budget Summary

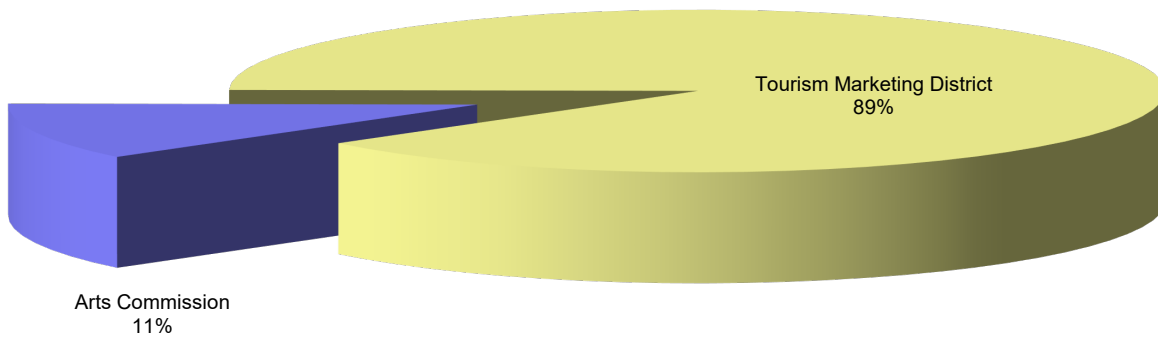
*All  
Divisions*

**Division**

Arts Commission  
LB Tourism Marketing District  
Department Total

<i>MAJOR CATEGORY OF EXPENDITURE FY 2021-22 Adopted</i>					Division
Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
\$271,800	\$5,500		2,178,000		<b>\$277,300</b>
<b>\$271,800</b>	<b>\$5,500</b>	<b>\$0</b>	<b>\$2,178,000</b>	<b>\$0</b>	<b>\$2,455,300</b>

**Summary By Division FY 2021-22 Adopted**



**Cultural Arts Department  
Budget Detail**

**All  
Divisions**

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b><u>Salaries and Wages</u></b>					
1001	Salaries, Full Time	\$158,076	\$172,500	\$168,200	\$172,500
1003	Salaries, Part Time	18,987	28,600	11,500	11,500
1006	Salaries, Overtime	605			
1038	Sick Leave Payoff	1,000	1,000	1,000	1,100
1040	Vacation Payoff	900	1,000	1,000	1,100
1101	Retirement	28,809	35,800	33,500	41,900
1103	P.A.R.S. Retirement	712	1,300	400	400
1104	P.E.R.S. Unfunded Liability		3,300		
1201	Workers' Compensation	800	800	800	800
1300	Employee Group Insurance	39,800	43,600	39,800	39,800
1318	Medicare Insurance	2,595	2,900	2,600	2,700
	<b>Subtotal</b>	<b>252,285</b>	<b>290,800</b>	<b>258,800</b>	<b>271,800</b>
<b><u>Maintenance and Operations</u></b>					
2011	Training, Travel and Dues	500	2,200	500	600
2031	Telephone	12	100	100	100
2101	Materials and Supplies	1,191	3,200	3,200	3,200
2170	General Insurance	1,700	1,700	1,600	1,600
	<b>Subtotal</b>	<b>3,403</b>	<b>7,200</b>	<b>5,400</b>	<b>5,500</b>
<b><u>Special Programs</u></b>					
	BID Programs	2,294,993	2,857,000	1,474,000	2,178,000
	<b>Subtotal</b>	<b>2,294,993</b>	<b>2,857,000</b>	<b>1,474,000</b>	<b>2,178,000</b>
	<b>Grand Total</b>	<b>\$2,550,681</b>	<b>\$3,155,000</b>	<b>\$1,738,200</b>	<b>\$2,455,300</b>

***Cultural Arts Department  
Position Summary***

***All  
Divisions***

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Original Budget	Revised Budget	Adopted Budget	Original Budget	Revised Budget	Adopted Budget
	2020-21	2020-21	2021-22	2020-21	2020-21	2021-22
Cultural Arts Manager	1	1	1	\$107,600	\$104,900	\$107,600
Arts Program Coordinator	1	1	1	64,900	63,300	64,900
<b>TOTAL</b>	2	2	2	172,500	168,200	172,500

**Arts Commission Division***Cultural Arts  
General Fund/5151*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$158,076	\$172,500	\$168,200	\$172,500
1003	Salaries, Part Time	18,987	28,600	11,500	11,500
1006	Salaries, Overtime	605			
1038	New Sick Leave Payoff	1,000	1,000	1,000	1,100
1040	Vacation Payoff	900	1,000	1,000	1,100
1101	Retirement	28,811	35,800	33,500	41,900
1103	P.A.R.S. Retirement	712	1,300	400	400
1104	P.E.R.S. Unfunded Liability		3,300		
1201	Workers' Compensation	800	800	800	800
1300	Employee Group Insurance	39,800	43,600	39,800	39,800
1318	Medicare Insurance	2,577	2,900	2,600	2,700
	<b>Subtotal</b>	<b>252,268</b>	<b>290,800</b>	<b>258,800</b>	<b>271,800</b>
<b>Maintenance and Operations</b>					
2011	Training, Travel and Dues	500	2,200	500	600
2031	Telephone	12	100	100	100
2101	Materials and Supplies	1,191	3,200	3,200	3,200
2170	General Insurance	1,700	1,700	1,600	1,600
	<b>Subtotal</b>	<b>3,403</b>	<b>7,200</b>	<b>5,400</b>	<b>5,500</b>
<b>Special Programs</b>					
8050	World Trade Center Donation	109,430			
8958	380 Third Street Art	22,000			
8959	Village Entrance Art in Public	10,000			
	<b>Subtotal</b>	<b>141,430</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Grand Total</b>	<b>\$397,101</b>	<b>\$298,000</b>	<b>\$264,200</b>	<b>\$277,300</b>

# Laguna Beach Tourism Marketing District

*Cultural Arts  
General Fund/5202*

Account	Actual	Original	Revised	Adopted	
No.	Expenditures	Budget	Budget	Budget	
Account Title	2019-20	2020-21	2020-21	2021-22	
8012	Laguna Beach Visitor's Bureau	\$1,086,966	\$1,427,000	\$737,000	\$1,088,000
8041	Laguna Art Museum	217,393	286,000	147,400	218,000
8200	Laguna Moulton Playhouse	217,393	286,000	147,400	218,000
8201	Laguna College of Art and Design	217,393	286,000	147,400	218,000
8004	Arts Commission Special Programs	217,393	286,000	147,400	218,000
8203	Cultural Arts Funding	217,393	286,000	147,400	218,000
<b>Subtotal</b>		<b>\$2,173,931</b>	<b>\$2,857,000</b>	<b>\$1,474,000</b>	<b>\$2,178,000</b>

<b>Allocations of Funds Detail*</b>				
Description	As of July 1, 2019	Original As of July 1, 2020	Adopted As of July 1, 2020	Adopted As of July 1, 2021
<i>8004 Arts Commission Special Programs:</i>				
Banner/Palette Competitions	28,800	13,450	13,450	18,675
City Hall Exhibitions	11,375	9,500	9,500	9,500
Cultural Arts Facilities	36,175	20,000	20,000	
Cultural Arts Info Publications	10,500	9,000	9,000	11,000
Digital Research and Marketing	5,000	5,000	5,000	5,000
Laguna Beach Poet Laureate	15,000	15,000	15,000	
Performing Arts	57,650	54,750	54,750	70,000
Professional Speakers Series	10,500			
Restoration of Public Art	25,000	25,000	25,000	25,000
Rotating Sculpture Program	40,000	58,300	58,300	62,825
Subtotal	240,000	210,000	210,000	202,000
<i>8203 Cultural Arts Funding (to be determined):</i>				
Subtotal	272,000	286,000	147,400	218,000
<b>Grand Total</b>	<b>\$512,000</b>	<b>\$496,000</b>	<b>\$357,400</b>	<b>\$420,000</b>

\* Allocations for program year FY 2020-21 are based on revenues received in the preceding fiscal year; therefore the FY 2021-22 budget reflects the revenues received during FY 2020-21.

## **Internal Service Funds**

Vehicle Replacement  
Insurance

The following pages contain the budgets for the City's two internal service funds: one for the Vehicle Replacement Fund and one for the Insurance and Benefits Fund. As explained earlier in this budget document, an internal service fund is a revolving fund established to isolate the costs of a particular function and then allocate those costs to the various operating divisions.

Costs for the functions of the internal service funds are allocated to individual operating divisions using an annual rate adjusted each year to reflect anticipated costs. For example, the rates for vehicle replacement are based on the specific vehicles assigned to each division. The rates for employee medical insurance are based on the number of employees in each division.

Based on this rate, each division pays the internal service fund an annual amount, which is shown as an expenditure item in the division's budget. This payment becomes the revenue for the internal service fund, which directly pays for the goods and services provided, such as new vehicles or health insurance.

The advantage of establishing rate-based internal service funds is that they provide an accounting mechanism to build up reserves to pay for higher-cost items, such as purchasing a fire engine or the payment of a large insurance claim. This process allows the City to spread the cost of significant expenses over many years compared to a single year. Additionally, a rate-based vehicle replacement internal service fund more accurately assigns the cost of using equipment over the useful life during which the equipment is used.

**Insurance & Benefits***Internal Service Fund  
Insurance & Benefits Fund*

Account		Actual	Original	Revised	Adopted
Expenditures		Budget	Budget	Budget	Budget
No.	Account Title	2019-20	2020-21	2020-21	2021-22
<b>Salaries and Wages</b>					
1040	Vacation Leave Payoffs	\$886,826	\$593,900	\$593,900	\$652,200
1041	Sick Leave Payoffs	177,135	293,600	293,600	310,400
1042	Compensatory Time Payoffs	69,772	24,000	24,000	25,500
1201	Workers Comp. Insurance	3,272,381	1,455,300	1,455,300	1,455,300
1303	Health Insurance	5,869,282	6,900,500	6,800,000	6,484,000
1306	Dental Insurance	245,427	467,300	467,300	462,700
1309	Life Insurance	24,375	49,000	49,000	49,000
1310	Retiree Health Savings	326,905	340,000	340,000	340,000
1313	Long Term Disability Insurance	60,841	50,000	5,000	50,000
1316	Unemployment Insurance	6,424	45,500	45,500	45,500
1318	Medicare Insurance	10,800	20,000	20,000	15,000
	<b>Subtotal</b>	<b>10,950,168</b>	<b>10,239,100</b>	<b>10,093,600</b>	<b>9,889,600</b>
<b>Maintenance and Operations</b>					
2170	General Insurance	976,159	1,455,300	2,455,300	1,455,300
	<b>Subtotal</b>	<b>976,159</b>	<b>1,455,300</b>	<b>2,455,300</b>	<b>1,455,300</b>
	<b>Grand Total</b>	<b>\$11,926,327</b>	<b>\$11,694,400</b>	<b>\$12,548,900</b>	<b>\$11,344,900</b>



**Vehicle Replacement***Internal Service Fund  
Vehicle Replacement Fund*

Division No.	Description	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b><u>Police Department:</u></b>					
2101	Sedan Hyundai Ioniq				\$35,000
2102	Three SUVs: Ford Police Interceptor Utility		141,000	141,000	
2102	Truck: Chevy Pickup				38,000
2102	Jail Transport Van				62,000
2301	Parking Services Vehicles		38,000	38,000	37,000
	<b>Subtotal</b>	<b>0</b>	<b>179,000</b>	<b>179,000</b>	<b>172,000</b>
<b><u>Marine Safety:</u></b>					
2601	Two Trucks: Toyota Tundras		144,000	144,000	
	<b>Subtotal</b>	<b>0</b>	<b>144,000</b>	<b>144,000</b>	<b>0</b>
<b><u>Public Works Department:</u></b>					
3104	Two Trucks: Ford F350		100,000	100,000	
	<b>Subtotal</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>
	<b>Grand Total</b>	<b>\$0</b>	<b>\$423,000</b>	<b>\$423,000</b>	<b>\$172,000</b>

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## **Section IV**

### **APPENDIX**

#### **Budget Details By Fund**

**(For Major Funds Only)**

# All Funds Summary<sup>1</sup>

## Fund Detail

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$28,709,292	\$32,660,200	\$30,673,400	\$33,519,300
1003	Salaries, Part Time	3,678,096	4,090,300	3,102,700	2,658,800
1004	Tidepool, Part Time	8,199	12,500	6,200	6,200
1006	Salaries, Overtime	3,367,520	2,923,800	2,603,700	2,726,500
1007	Salaries, Overtime-Mutual Aid	163,161	250,000	250,000	250,000
1009	Salaries, Redistributed	(104,000)	(90,800)	(110,800)	(110,600)
1038	Sick Leave Payoff	298,444	293,600	293,600	312,900
1040	Vacation Payoff	623,072	593,900	593,900	632,200
1042	Comp Time Payoffs	24,000	24,000	24,000	25,500
1053	Holiday Allowance	263,170	143,500	143,500	152,800
1059	Residency Incentive	31,002	30,000	30,000	30,000
1101	PERS Retirement Cost	8,301,491	9,743,500	9,575,900	10,346,400
1102	PERS, Side Fund	857,100	857,100	857,100	857,100
1103	P.A.R.S. Retirement	143,232	135,000	119,900	102,500
1104	PERS Unfunded Liability	(299,161)	1,000,000		
1106	Pension Expense	532,717			
1201	Workers' Compensation	1,364,400	1,411,600	1,411,400	1,555,300
1300	Employee Group Insurance	5,675,100	6,284,100	5,701,300	5,903,000
1318	Medicare Insurance	515,720	555,200	538,300	567,400
	<b>Subtotal</b>	<b>54,152,556</b>	<b>60,917,500</b>	<b>55,814,100</b>	<b>59,535,300</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	251,342	294,200	281,400	288,000
2011	Training, Travel and Dues	283,585	416,000	311,000	389,700
2021	Natural Gas	49,200	56,900	56,900	51,000
2024	Electricity	593,827	581,700	581,700	554,800
2027	Water	335,606	326,000	326,000	341,200
2031	Telephone	237,968	302,900	282,900	257,800
2051	Gas and Lubrications	445,957	682,500	485,900	485,000
2101	Materials & Supplies	1,342,118	1,190,200	1,078,000	1,244,500
2102	Materials & Supplies: Odor Control		85,000	85,000	85,000
2110	Paramedic Medical Supplies	97,511	58,900	58,900	60,400
2150	Rents and Leases	2,016,423	2,512,700	2,482,900	2,685,900
2170	General Insurance	1,588,300	1,640,500	1,730,200	1,950,400
2201	Repairs and Maint. Auto	630,469	754,200	593,400	631,200
2222	Repairs and Maint. Other	454,780	686,100	647,200	655,500
2281	Printing	100,068	186,900	150,200	154,000
2302	Legal Advertising	20,844	29,000	27,000	29,000
2401	Contractual Services	9,213,181	9,107,900	7,999,000	11,406,300
2402	Contractual SOCWA Operations	2,397,860	2,500,000	2,500,000	2,500,000
2405	Legal Fees	4,852			
2432	Postage	64,885	73,400	71,400	62,800

# All Funds Summary<sup>1</sup>

## Fund Detail

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
2508	Vehicle Cost Redistribution	(133,024)	(90,000)	(90,000)	(90,000)
2521	Loan Principal & Interest	181,343	1,352,000	1,130,000	1,307,000
2522	Loan Administration Fees	18,887	35,000	35,000	35,000
2732	Depreciation Expense	1,967,359			
2809	Cultural Arts	4,730			
2940	Cross Cultural Task Force	45,000	30,000	30,000	30,000
	Arts Commission Programs	166,739			
	Community Assistance	248,682	268,500	268,500	
	<b>Subtotal</b>	<b>22,628,490</b>	<b>23,080,500</b>	<b>21,122,500</b>	<b>25,114,500</b>
<b>Capital Outlay</b>					
5305	Improv.Other Than Buildings	166,543			37,000
5408	Office Furniture & Equipment	386,591	509,900	512,600	687,100
5510	Automotive Equipment	106,073			
5622	Other Equipment	649,796	362,700	120,000	440,800
	<b>Subtotal</b>	<b>1,309,003</b>	<b>872,600</b>	<b>632,600</b>	<b>1,164,900</b>
<b>Special Programs</b>					
8000s	Special Programs	7,106,505	5,775,900	4,762,100	6,798,400
	<b>Subtotal</b>	<b>7,106,505</b>	<b>5,775,900</b>	<b>4,762,100</b>	<b>6,798,400</b>
<b>Capital Improvements</b>					
9000s	Capital Improvement Projects	11,100,584	17,946,000	13,270,000	18,007,000
	<b>Subtotal</b>	<b>11,100,584</b>	<b>17,946,000</b>	<b>13,270,000</b>	<b>18,007,000</b>
	<b>Grand Total</b>	<b>\$96,297,138</b>	<b>\$108,592,500</b>	<b>\$95,601,300</b>	<b>\$110,620,100</b>

<sup>1</sup>Includes all operating and capital project funds. Excludes trust and agency, internal service funds, carryovers, contingency reserves and special assessment district funds.

# General Fund Summary

## Fund Detail

Account		Actual	Original	Revised	Adopted
No. Account Title		Expenditures	Budget	Budget	Budget
		2019-20	2020-21	2020-21	2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$25,827,948	\$29,513,300	\$27,865,500	\$30,137,300
1003	Salaries, Part Time	2,377,748	2,372,700	1,962,700	2,085,300
1004	Tidepool, Part Time	8,199	12,500	6,200	6,200
1006	Salaries, Overtime	2,908,461	2,478,600	2,259,400	2,379,100
1007	Salaries, Overtime-Mutual Aid	163,161	250,000	250,000	250,000
1009	Salaries, Redistributed	(855,800)	(842,600)	(766,200)	(857,400)
1038	Sick Leave Payoff	252,200	254,900	254,900	271,700
1040	Vacation Payoff	559,700	558,000	558,000	594,100
1042	Comp Time Payoffs	24,000	24,000	24,000	25,500
1053	Holiday Allowance	258,776	140,000	140,000	149,300
1059	Residency Incentive	31,002	30,000	30,000	30,000
1101	PERS Retirement Cost	7,948,257	8,969,800	8,870,500	9,626,300
1102	PERS, Side Fund	857,100	857,100	857,100	857,100
1103	P.A.R.S. Retirement	87,585	82,600	77,200	79,600
1104	PERS Unfunded Liability	(299,161)	966,300		
1201	Workers' Compensation	1,311,300	1,354,500	1,354,300	1,493,000
1300	Employee Group Insurance	4,960,000	5,499,700	5,065,800	5,146,800
1318	Medicare Insurance	449,131	482,600	474,800	506,500
	<b>Subtotal</b>	<b>46,869,607</b>	<b>53,004,000</b>	<b>49,284,200</b>	<b>52,780,400</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	236,914	266,400	260,400	271,000
2011	Training, Travel and Dues	269,587	375,200	280,700	354,300
2021	Natural Gas	44,686	52,700	52,700	46,200
2024	Electricity	230,865	269,100	269,100	245,700
2027	Water	315,675	306,300	306,300	322,900
2031	Telephone	218,331	282,200	262,200	236,800
2051	Gas and Lubricants	268,652	348,600	285,200	277,500
2101	Materials and Supplies	1,019,037	932,400	869,600	992,100
2110	Paramedic Medical Supplies	97,511	58,900	58,900	60,400
2150	Rents and Leases	1,644,721	1,664,700	1,663,900	1,936,200
2170	General Insurance	1,131,800	1,181,800	1,083,300	1,089,500
2201	Repairs and Maint. Auto	393,997	409,900	379,600	409,900
2222	Repairs and Maint. Other	358,292	471,200	439,000	447,100
2281	Printing	75,658	126,400	106,900	99,700
2302	Legal Advertising	20,844	29,000	27,000	29,000
2401	Contractual Services	7,277,535	7,434,200	6,456,000	7,524,300

# General Fund Summary

## *Fund Detail*

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
2432	Postage	57,082	72,900	68,900	60,300
2508	Vehicle Cost Redistribution	(133,024)	(90,000)	(90,000)	(90,000)
2804	Costs Redistributed	(713,600)	(713,600)	(666,200)	(684,500)
2940	Cross Cultural Task Force	45,000	30,000	30,000	30,000
2900	Community Assistance	248,682	268,500	268,500	
	<b>Subtotal</b>	<b>13,108,245</b>	<b>13,776,800</b>	<b>12,412,000</b>	<b>13,658,400</b>
<b>Capital Outlay</b>					
5305	Improv. Other Than Buildings	166,543			37,000
5408	Office Furniture & Equipment	386,591	507,300	500,000	648,500
5510	Automotive	2,010			
5622	Other Equipment	532,620	242,700		164,500
	<b>Subtotal</b>	<b>1,087,765</b>	<b>750,000</b>	<b>500,000</b>	<b>850,000</b>
<b>Special Programs</b>					
8000+	Special Programs	4,522,155	4,934,900	3,609,100	6,292,400
	<b>Subtotal</b>	<b>4,522,155</b>	<b>4,934,900</b>	<b>3,609,100</b>	<b>6,292,400</b>
	<b>Grand Total</b>	<b>\$65,587,771</b>	<b>\$72,465,700</b>	<b>\$65,805,300</b>	<b>\$73,581,200</b>

# Measure LL Fund Summary

## Fund Detail

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$648,864	\$645,300	\$677,200	\$690,500
1003	Salaries, Part Time	104,232	105,400	105,400	105,400
1006	Salaries, Overtime	161,886	251,700	251,700	251,700
1009	Salaries, Redistributed	(22,600)	(22,600)	(22,600)	(22,600)
1038	Sick Leave Payoff	3,100	3,100	3,100	3,500
1040	Vacation Payoff	4,100	4,100	4,100	4,500
1053	Holiday Allowance	651			
1101	PERS Retirement Cost	93,802	95,700	97,400	98,800
1103	P.A.R.S. Retirement	4,240	700	4,000	4,000
1201	Workers' Compensation	9,100	9,800	9,800	10,600
1300	Employee Group Insurance	139,300	152,600	139,300	139,300
1318	Medicare Insurance	13,580	16,000	18,200	15,300
	<b>Subtotal</b>	<b>1,160,255</b>	<b>1,261,800</b>	<b>1,287,600</b>	<b>1,301,000</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	896	3,900	2,800	3,500
2011	Training, Travel and Dues	365	7,000	6,500	6,500
2031	Telephone	1,008	1,200	1,200	1,200
2051	Gas and Lubrications	5,888	2,200	5,200	5,200
2150	Rents and Leases		6,700	6,700	12,900
2170	General Insurance	6,900	7,500	7,500	7,500
2222	Repairs and Maint. Other		3,000	3,000	3,000
2401	Contractual Services	195,347	224,200	197,600	214,200
	<b>Subtotal</b>	<b>210,404</b>	<b>255,700</b>	<b>230,500</b>	<b>254,000</b>
<b>Capital Outlay</b>					
5622	Other Equipment		120,000	120,000	235,000
	<b>Subtotal</b>	<b>0</b>	<b>120,000</b>	<b>120,000</b>	<b>235,000</b>
<b>Special Programs</b>					
8000s	Special Programs	8,849			84,000
	<b>Subtotal</b>	<b>8,849</b>	<b>0</b>	<b>0</b>	<b>84,000</b>
<b>Capital Improvements</b>					
	Capital Improvement Projects		1,000,000		350,000
	<b>Subtotal</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>	<b>350,000</b>
	<b>Grand Total</b>	<b>\$1,379,508</b>	<b>\$2,637,500</b>	<b>\$1,638,100</b>	<b>\$2,224,000</b>



## Measure LL Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Revised Budget	Adopted Budget	Revised Budget	Adopted Budget
	2020-21	2021-22	2020-21	2021-22
Neighborhood Services Specialist <sup>(1)</sup>	2	2	\$108,900	\$110,300
Community Outreach Officer	1	1	111,500	111,200
Fire Marshal	1	1	131,300	131,300
Marine Safety Officer	2	2	178,200	182,600
Maint Lead Worker	1	1	78,700	84,700
POST Certification			6,500	8,200
Paramedic Pay			59,500	59,500
Education Incentive			2,600	2,700
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>\$677,200</b>	<b>\$690,500</b>

(1) Formerly Beach Patrol Officers

# Parking Authority Fund Summary

## Fund Detail

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$859,216	\$984,600	\$704,600	\$1,196,900
1003	Salaries, Part Time	85,649	141,100	90,600	344,600
1006	Salaries, Overtime	20,504	34,100	16,000	22,000
1009	Salaries, Redistributed	4,600	4,600	(12,700)	(84,700)
1038	Sick Leave Payoff	8,900	8,900	8,900	9,500
1040	Vacation Payoff	8,100	8,100	8,100	8,600
1053	Holiday Allowance	3,425	3,500	3,500	3,500
1101	PERS Retirement Cost	253,557	325,100	262,100	250,500
1103	P.A.R.S. Retirement	3,217	4,900	3,400	13,000
1104	PERS Unfunded Liability		33,700		
1201	Workers' Compensation	11,000	11,900	11,900	13,000
1300	Employee Group Insurance	258,700	283,400	179,100	278,600
1318	Medicare Insurance	14,065	17,200	12,100	22,600
	<b>Subtotal</b>	<b>1,530,933</b>	<b>1,861,100</b>	<b>1,287,600</b>	<b>2,078,100</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	4,853	5,000	4,300	4,300
2011	Training, Travel and Dues	2,592	5,900	1,700	3,000
2024	Electricity	17,821	19,000	19,000	18,400
2027	Water	4,076	4,500	4,500	4,300
2031	Telephone	6,620	6,000	6,000	6,600
2051	Gas and Lubrications	11,894	16,600	11,500	12,300
2101	Materials and Supplies	113,500	105,500	100,500	132,500
2150	Rents and Leases	127,700	160,800	131,800	135,300
2170	General Insurance	17,000	18,300	18,300	18,300
2201	Repairs and Maint. Auto	10,881	11,500	11,500	11,500
2222	Repairs and Maint. Other	8,815	31,900	28,900	28,900
2281	Printing	12,951	31,000	24,300	24,300
2401	Contractual Services	1,144,178	1,002,100	966,800	1,327,100
2432	Postage	6,977		2,000	2,000
2804	Costs Redistributed	203,000	203,000	243,600	212,000
	<b>Subtotal</b>	<b>1,692,857</b>	<b>1,621,100</b>	<b>1,574,700</b>	<b>1,940,800</b>
<b>Capital Outlay</b>					
5622	Other Equipment	13,463			41,300
	<b>Subtotal</b>	<b>13,463</b>	<b>0</b>	<b>0</b>	<b>41,300</b>
<b>Special Programs</b>					
8000s	Special Programs	222,710	441,000	135,000	65,000
	<b>Subtotal</b>	<b>222,710</b>	<b>441,000</b>	<b>135,000</b>	<b>65,000</b>

# Parking Authority Fund Summary

## *Fund Detail*

Account		Actual	Original	Revised	Adopted
No. Account Title		Expenditures	Budget	Budget	Budget
		2019-20	2020-21	2020-21	2021-22
<b>Capital Improvements</b>					
9000s	Capital Improvement Projects	3,964,582			1,600,000
	<b>Subtotal</b>	3,964,582	0	0	1,600,000
	<b>Grand Total</b>	<b>\$7,424,544</b>	<b>\$3,923,200</b>	<b>\$2,997,300</b>	<b>\$5,725,200</b>

# Wastewater Fund Summary

## Fund Detail

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$1,145,338	\$1,279,900	\$1,234,000	\$1,252,800
1006	Salaries, Overtime	74,418	65,700	65,700	65,700
1009	Salaries, Redistributed	(5,000)	(5,000)	(6,700)	(5,000)
1038	Sick Leave Payoff	28,508	22,500	22,500	23,700
1040	Vacation Payoff	47,791	20,000	20,000	21,000
1101	Retirement	12,227	301,600	299,000	311,200
1106	Pension Expense	427,203			
1107	OPEB Pension Expense	8,146			
1201	Workers' Compensation	19,300	21,200	21,200	23,300
1300	Employee Group Insurance	257,400	283,000	257,400	278,600
1318	Medicare Insurance	16,728	17,500	16,700	17,500
	<b>Subtotal</b>	<b>2,032,058</b>	<b>2,006,400</b>	<b>1,929,800</b>	<b>1,988,800</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	5,952	7,900	7,900	7,900
2011	Training, Travel and Dues	8,792	19,600	19,600	24,400
2021	Natural Gas	2,374	2,600	2,600	2,600
2024	Electricity	163,015	178,000	178,000	162,000
2027	Water	11,345	8,500	8,500	9,200
2031	Telephone	10,423	11,100	11,100	11,100
2051	Gas and Lubrications	24,448	23,700	23,700	23,700
2101	Materials and Supplies	141,128	51,900	51,900	51,900
2102	Collection System - Odor Control		85,000	85,000	85,000
2150	Rents and Leases	181,700	190,400	190,400	233,300
2170	General Insurance	399,400	399,400	587,600	801,600
2201	Repairs and Maint. Auto.	23,277	24,800	24,800	24,800
2222	Repairs and Maint. Other	73,736	87,800	87,800	87,800
2281	Printing	4,712	1,500	1,500	1,500
2401	Contractual Services	119,635	176,000	193,800	194,200
2402	Contractual SOCWA Operation	2,397,860	2,500,000	2,500,000	2,500,000
2405	Legal Fees	4,852			
2432	Postage	826	500	500	500
2521	State Loan Principal & Interest	181,343	1,352,000	1,130,000	1,307,000
2522	Loan Administration Fees	18,887	35,000	35,000	35,000
2804	Costs Redistributed	277,600	277,600	229,200	297,500
2732	Depreciation	1,967,359			
	<b>Subtotal</b>	<b>6,018,662</b>	<b>5,433,300</b>	<b>5,368,900</b>	<b>5,861,000</b>

# Wastewater Fund Summary

## *Fund Detail*

Account		Actual	Original	Revised	Adopted
No. Account Title		Expenditures	Budget	Budget	Budget
		2019-20	2020-21	2020-21	2021-22
<b>Capital Outlay</b>					
5408	Office Furniture & Equipment		2,600	2,600	13,300
5622	Other Equipment	88,791			21,000
	<b>Subtotal</b>	<b>88,791</b>	<b>2,600</b>	<b>2,600</b>	<b>34,300</b>
<b>Special Programs</b>					
	Special Programs	342,276	214,000	114,000	64,000
	<b>Subtotal</b>	<b>342,276</b>	<b>214,000</b>	<b>114,000</b>	<b>64,000</b>
<b>Capital Improvements</b>					
	Capital Improvement Projects	304,100	7,266,000	5,880,000	3,477,000
	<b>Subtotal</b>	<b>304,100</b>	<b>7,266,000</b>	<b>5,880,000</b>	<b>3,477,000</b>
	<b>Grand Total</b>	<b>\$8,785,887</b>	<b>\$14,922,300</b>	<b>\$13,295,300</b>	<b>\$11,425,100</b>

# Transit Fund Summary

## Fund Detail

Account No.	Account Title	Actual Expenditures 2019-20	Original Budget 2020-21	Revised Budget 2020-21	Adopted Budget 2021-22
<b>Salaries and Wages</b>					
1001	Salaries, Full Time	\$227,927	\$237,100	\$192,100	\$175,600
1003	Salaries, Part Time	1,110,467	1,471,100	944,000	123,500
1006	Salaries, Overtime	202,251	93,700	10,900	8,000
1009	Salaries, Redistributed	358,700	358,700	266,300	330,700
1038	Sick Leave Payoff	5,737	4,200	4,200	4,500
1040	Vacation Payoff	3,381	3,700	3,700	4,000
1053	Holiday Allowance	318			
1101	PERS Retirement Cost	(6,352)	51,300	46,900	51,000
1103	P.A.R.S. Retirement	48,190	46,800	35,300	5,900
1106	Pension Expense	95,332			
1107	OPEB Pension Expense	2,036			
1201	Workers' Compensation	13,700	14,200	14,200	15,400
1300	Employee Group Insurance	59,700	65,400	59,700	39,800
1318	Medicare Insurance	22,215	21,900	16,500	4,500
	<b>Subtotal</b>	<b>2,143,602</b>	<b>2,368,100</b>	<b>1,593,800</b>	<b>762,900</b>
<b>Maintenance and Operations</b>					
2001	Uniforms and Laundry	2,726	11,000	6,000	1,300
2011	Training, Travel and Dues	2,250	7,400	2,500	1,500
2021	Natural Gas	2,140	1,600	1,600	2,200
2024	Electricity	8,464	9,200	9,200	8,700
2027	Water	4,510	6,700	6,700	4,800
2031	Telephone	1,586	2,400	2,400	2,100
2051	Gas and Lubrications	135,075	291,400	160,300	166,300
2101	Materials and Supplies	42,629	97,400	53,000	65,000
2150	Rents and Leases	62,302	490,100	490,100	368,200
2170	General Insurance	33,200	33,500	33,500	33,500
2201	Repairs and Maint. Auto	202,315	308,000	177,500	185,000
2222	Repairs and Maint. Other	4,631	7,200	3,500	3,700
2281	Printing	6,747	28,000	17,500	28,500
2401	Contractual Services	168,329	199,400	122,800	2,084,500
2804	Costs Redistributed	233,000	233,000	193,400	175,000
	<b>Subtotal</b>	<b>909,904</b>	<b>1,726,300</b>	<b>1,280,000</b>	<b>3,130,300</b>
<b>Capital Outlay</b>					
5408	Office Furniture & Equipment				4,300
5510	Automotive Equipment	104,063			
5625	Trolley Rehabilitation	14,922			
	<b>Subtotal</b>	<b>118,984</b>	<b>0</b>	<b>0</b>	<b>4,300</b>
<b>Special Programs</b>					
	Special Programs	81,046	117,000	110,000	143,000
	<b>Subtotal</b>	<b>81,046</b>	<b>117,000</b>	<b>110,000</b>	<b>143,000</b>
	<b>Grand Total</b>	<b>\$3,253,536</b>	<b>\$4,211,400</b>	<b>\$2,983,800</b>	<b>\$4,040,500</b>

## Section V.1

# **CAPITAL IMPROVEMENT PROGRAM** **PUBLIC WORKS DEPARTMENT**

### *Introduction*

The City's Capital Improvement Program for the Public Works Department includes major projects to replace or construct portions of the City's physical infrastructure including its streets, curbs and gutters, street signage, and street lights; parking lots; buildings, parks, water system; and storm drains.

The following schedules are included on the pages that follow:

1. ***Capital Improvement Project Summary*** This schedule summarizes all capital improvement projects budgeted for Fiscal Year 2021-22.
2. ***Capital Project Information*** These pages describe the projects budgeted for Fiscal Year 2021-22.
3. ***Ten Year Capital Improvement Plan*** A ten-year schedule is provided through Fiscal Year 2021-31 for all capital projects proposed at this time. A one-page funding summary for the entire Ten-Year Plan is shown on page 224.

## CAPITAL IMPROVEMENT PROJECT SUMMARY

### Capital Improvement Fund

Description (Phase)	
1 Main Beach Park Renovation (Construction)	\$ 950,000
2 Santa Cruz Street Storm Drain Extension (Construction)	\$ 300,000
3 Jahraus Park Renovation (Construction)	\$ 350,000
4 Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
5 Fire Station No. 4 Replacement	\$ 1,950,000
6 <i>Moss Street Beach Access Improvements (Construction)</i>	\$ 1,200,000
7 Citywide Storm Damage Repair (Construction*)	\$ 200,000
8 Nyes Place to Dumond Drive Drainage Improvements (Construction*)	\$ 100,000
9 Jasmine Street Storm Drain Improvements (Construction*)	\$ 50,000
10 Bolsa Way to St. Ann's Drive Storm Drain Extension (Construction*)	\$ 50,000
11 Treetop Lane Drainage Improvements (Construction*)	\$ 50,000
12 Temple Hills Drive Street Resurfacing (Rim Rock to Alta Laguna) (Construction*)	\$ 150,000
13 <i>Bluebird Canyon Drive Evacuation Route Widening (Design/Construction)**</i>	\$ 1,700,000
14 Fire Station 1 Restroom Renovation**	\$ 200,000
15 Moulton Meadows Dog Play Area (Design/Construction)**	\$ 110,000
16 Upper Ranch Trail Installation (Design/Construction*) **	\$ 250,000
17 Police Restrooms & City Chamber Lighting**	\$ 250,000
18 Solar Panels Assessment**	\$ 100,000
<b>Total Cost of 2021/22 Capital Improvement Fund Projects</b>	<b>\$ 8,260,000</b>

### Gas Tax Fund and Road Maintenance and Rehabilitation Account (RMRA)

19 Zone 2 (Top of the World) Street Slurry Seal/Rehabilitation (Construction*)	\$ 1,200,000
20 Zone 3 (area bounded by Park, Wendt, Thalia, SR-1) Street Slurry Seal/Rehabilitation (Design)	\$ 100,000
21 Zone 3 Collector Road Improvements (Park/Thalia) (Construction)	\$ 100,000
22 Zone 5 Sidewalk Repairs (Design/Construction)	\$ 100,000
<b>Total Cost of 2021/22 Gas Tax and RMRA Fund Projects</b>	<b>\$ 1,500,000</b>

### Parking Authority Fund

23 Citywide Parking Lot Rehabilitation	\$ 200,000
24 Citywide Parking Pay Station Installation - Phase 1 (Heisler Park)**	\$ 300,000
25 Future Parking Facilities**	\$ 1,000,000
26 Citywide Parking Master Plan**	\$ 100,000
<b>Total Cost of 2021/22 Parking Authority Fund Projects</b>	<b>\$ 1,600,000</b>

### Street Lighting Fund

27 Ornamental Street Lights (Design*/Construction*)	\$ 1,000,000
28 Park Avenue Utility Undergrounding (Wendt Terrace to St. Ann's Drive)**	\$ 1,700,000
<b>Total Cost of 2021/22 Street Lighting Fund Projects</b>	<b>\$ 2,700,000</b>

**TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2021/22 \$ 14,060,000**

\* Partial Funding

\*\* New Project

*Italics - Existing project moved from another year*



<b>Project #:</b>	<b>Project Descriptions</b>	
<b>1</b>	<b>Main Beach Park Renovation</b> This project includes various landscape and hardscape improvements including turf replacement, irrigation upgrades, water conservation, additional pathways, decorative concrete replacement, lifeguard tower utility upgrades, furniture replacement, beach access ramp improvements, and ADA compliance.	<b>\$950,000</b>
<b>2</b>	<b>Santa Cruz Street Storm Drain Extension</b> This project will extend the existing storm drain on Santa Cruz Street from Calliope Street down the slope to the Creek below Bluebird Park.	<b>\$300,000</b>
<b>3</b>	<b>Jahraus Park Renovation</b> This project includes various landscape and hardscape improvements including pathway repairs, landscaping enhancement, irrigation upgrades, and ADA improvements.	<b>\$350,000</b>
<b>4</b>	<b>Capital Equipment, Furniture and Fixture Replacement</b> This project provides funding for replacement and rehabilitation of existing City Facilities in the areas of electrical, plumbing and irrigation, mechanical HVAC, and interior finishes. Ongoing rehabilitation of capital assets is required to extend useful life.	<b>\$300,000</b>
<b>5</b>	<b>Fire Station No. 4 Replacement</b> This project provides partial funding for the replacement of Fire Station No. 4 in South Laguna.	<b>\$1,950,000</b>
<b>6</b>	<b>Moss Street Beach Access Improvements</b> This project includes removal and reconstruction of the concrete beach access stairway at the end of Moss Street. Additional improvements include landscaping, hand railing, extending the bottom steps lower to the beach and addition of bike racks.	<b>\$1,200,000</b>
<b>7</b>	<b>Citywide Storm Damage Repairs</b> This project addresses damage to various slopes caused by previous rainstorms, including locations on Bluebird Canyon Drive and Broadway. Potentially unstable slopes need to be maintained for the purpose of public safety.	<b>\$200,000</b>
<b>8</b>	<b>Nyes Place to Dumond Drive Drainage Improvements</b> This project includes extending a City owned storm drain from Nyes Place through a lot owned by Lagunita Homeowners Association to connect with the existing storm drain on Dumond Drive. Project costs will be shared with the Association.	<b>\$100,000</b>
<b>9</b>	<b>Jasmine Street Storm Drain Improvements</b> This project will construct a storm drain along Locust Street from High Drive to Monterey Drive, then along Monterey Drive to Jasmine Street and along Jasmine Street to the coast. This project is part of the City's Master Plan of Drainage.	<b>\$50,000</b>

<b>Project #:</b>	<b>Project Descriptions</b>	
<b>10</b>	<b>Bolsa Way to St. Ann's Drive Storm Drain Extension</b>	<b>\$50,000</b>
	This project will extend the storm drain on St. Ann's Drive through private property to connect with a storm drain that terminates at the end of Bolsa Way.	
<b>11</b>	<b>Treetop Lane Drainage Improvements</b>	<b>\$50,000</b>
	This project will regrade a portion of the roadway to direct storm water away from Shady Lane to the appropriate channels. Replace collapsed pipe adjacent to Alta Laguna Boulevard.	
<b>12</b>	<b>Temple Hills Drive Street Resurfacing (Rim Rock to Alta Laguna)</b>	<b>\$150,000</b>
	This project includes repair of damaged pavement and slurry seal of Temple Hills Drive between Alta Laguna Boulevard and Rim Rock Canyon Road.	
<b>13</b>	<b>Bluebird Canyon Drive Evacuation Route Widening</b>	<b>\$1,700,000</b>
	This project was identified in the Wildfire Mitigation and Fire Safety Report and includes the widening of Bluebird Canyon Drive from approximately 600 feet east of Oriole Drive to Rancho Laguna Road.	
<b>14</b>	<b>Fire Station No. 1 Restroom Renovation</b>	<b>\$200,000</b>
	This project will provide improvements to restrooms at Fire Station No. 1.	
<b>15</b>	<b>Moulton Meadows Dog Play Area</b>	<b>\$110,000</b>
	This project will provide a new fenced area with irrigation modifications, landscaping, and a drinking fountain to create a permanent dog play area at Moulton Meadows Park.	
<b>16</b>	<b>Upper Ranch Trail Installation</b>	<b>\$250,000</b>
	This project provides funding from the Ranch at Laguna Beach for the construction of a pedestrian trail through the private property.	
<b>17</b>	<b>Police Restrooms &amp; City Chamber Lighting</b>	<b>\$250,000</b>
	This project is for improvements to the Police Department restrooms and improvements to the City Council Chamber lighting.	
<b>18</b>	<b>Solar Panels Assessment</b>	<b>\$100,000</b>
	This project is for an assessment of solar panels at all City facilities that would determine feasibility and cost recovery for the installation of a solar electric system at each site. The report will define at a minimum the site constraints, infrastructure needs, preliminary costs for design and construction, and potential energy savings.	
<b>19</b>	<b>Zone 2 (Top of the World) Street Slurry Seal/Rehabilitation</b>	<b>\$1,200,000</b>
	This project includes repair of damaged pavement and slurry seal of all public streets within the Top of the World area and Park Avenue down to Tahiti Avenue. A portion of this project is funded by the State's Road Maintenance and Rehabilitation Account (RMRA).	

<b>Project #:</b>	<b>Project Descriptions</b>	
<b>20</b>	<b>Zone 3 (Area bounded by Park, Wendt, Thalia, SR-1) Street Slurry Seal Rehabilitation</b>	<b>\$100,000</b>
	This project includes repair of damaged pavement and slurry seal of all public streets bound by Park Avenue, Wendt Terrace, Thalia Street and Coast Highway. A portion of this project is funded by the State's Road Maintenance and Rehabilitation Account (RMRA).	
<b>21</b>	<b>Zone 3 Collector Road Improvements (Park/Thalia)</b>	<b>\$100,000</b>
	This project includes repair of damaged pavement on Park Avenue from Wendt Terrace to Glenneyre Street and on Thalia Street from Temple Hills Drive to Coast Highway.	
<b>22</b>	<b>Zone 5 Sidewalk Repairs</b>	<b>\$100,000</b>
	This project includes repair of concrete curb, gutters, and sidewalks on public rights of way on El Toro Road from Laguna Canyon Road to northern City limits. The project is programmed to precede upcoming street slurry seal and pavement rehabilitation projects. A portion of this project is funded by the State's Road Maintenance and Rehabilitation Account (RMRA).	
<b>23</b>	<b>Citywide Parking Lot Rehabilitation</b>	<b>\$200,000</b>
	The project provides funding for the rehabilitation of City parking facilities.	
<b>24</b>	<b>Citywide Parking Pay Station Installation - Phase 1</b>	<b>\$300,000</b>
	Funding reserved to replace approximately 340 single-space parking meters with approximately 45 new multi-space pay stations as the first phase of a pilot program.	
<b>25</b>	<b>Future Parking Facilities</b>	<b>\$1,000,000</b>
	The project provides funding for future undetermined parking facilities projects. Funding programmed throughout the 10-Year Program totals \$12,200,000.	
<b>26</b>	<b>Citywide Parking Master Plan</b>	<b>\$100,000</b>
	This project provides an evaluation of citywide parking needs and will identify potential future projects.	
<b>27</b>	<b>Ornamental Street Lights</b>	<b>\$1,000,000</b>
	This project provides funding to improve streetscape aesthetics on Coast Highway by replacing standard street lights with ornamental poles and fixtures.	
<b>28</b>	<b>Park Avenue Utility Undergrounding (Wendt Terrace to St. Ann's Drive)</b>	<b>\$1,700,000</b>
	This project is identified in the Wildfire Mitigation and Fire Safety Report, and will eliminate eight utility poles and related overhead utility lines along an evacuation route on Park Avenue.	

**FUNDING SUMMARY**  
**TEN YEAR CAPITAL IMPROVEMENT PLAN**  
**Fiscal Year 2021/22 through Fiscal Year 2030/31**

Year	Capital Improvement Fund	Gas Tax Fund	Parking Authority Fund	Street Lighting Fund	Total
1. 2021/22	\$ 8,260,000	\$ 1,500,000	\$ 1,600,000	\$ 2,700,000	\$ 14,060,000
2. 2022/23	\$ 6,500,000	\$ 1,530,000	\$ 1,000,000	\$ -	\$ 9,030,000
3. 2023/24	\$ 7,450,000	\$ 1,580,000	\$ 1,000,000	\$ -	\$ 10,030,000
4. 2024/25	\$ 6,950,000	\$ 1,600,000	\$ 1,000,000	\$ -	\$ 9,550,000
5. 2025/26	\$ 7,000,000	\$ 1,650,000	\$ 1,000,000	\$ -	\$ 9,650,000
6. 2026/27	\$ 6,950,000	\$ 1,700,000	\$ 1,000,000	\$ -	\$ 9,650,000
7. 2027/28	\$ 6,950,000	\$ 1,750,000	\$ 1,000,000	\$ -	\$ 9,700,000
8. 2028/29	\$ 7,000,000	\$ 1,750,000	\$ 1,000,000	\$ -	\$ 9,750,000
9. 2029/30	\$ 6,950,000	\$ 1,700,000	\$ 1,000,000	\$ -	\$ 9,650,000
10. 2030/31	\$ 7,000,000	\$ 1,700,000	\$ 1,000,000	\$ -	\$ 9,700,000
<b>TOTAL</b>	\$ 71,010,000	\$ 16,460,000	\$ 10,600,000	\$ 2,700,000	\$ 100,770,000

City of Laguna Beach  
Capital Improvement Program Revenue and Budget Projections

Program Year Fiscal Year	1 21/22	2 22/23	3 23/24	4 24/25	5 25/26	6 26/27	7 27/28	8 28/29	9 29/30	10 30/31
<b>116 CAPITAL IMPROVEMENT FUND</b>										
<b>Starting Fund Balance</b>	\$ 1,176,400	\$ 223,800	\$ 46,200	\$ 118,600	\$ 41,000	\$ 13,400	\$ 35,800	\$ 58,200	\$ 30,600	\$ 53,000
<b>Revenues:</b>										
3138 Real Property Transfer Tax	\$ 700,000	\$ 700,000	\$ 700,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000
3144 Building Construction Tax	\$ 120,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
3410 Vehicle Code Fines	\$ 149,000	\$ 149,000	\$ 149,000	\$ 149,000	\$ 149,000	\$ 149,000	\$ 149,000	\$ 149,000	\$ 149,000	\$ 149,000
3415 Municipal Code Fines Other	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
3420 Municipal Code Fines Parking	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000
3422 Municipal Code Fines DMV	\$ 132,000	\$ 132,000	\$ 132,000	\$ 132,000	\$ 132,000	\$ 132,000	\$ 132,000	\$ 132,000	\$ 132,000	\$ 132,000
3442 Administrative Citations Police	\$ 51,000	\$ 51,000	\$ 51,000	\$ 51,000	\$ 51,000	\$ 51,000	\$ 51,000	\$ 51,000	\$ 51,000	\$ 51,000
3113 Hotel Taxes	\$ 4,015,000	\$ 4,600,000	\$ 4,800,000	\$ 5,100,000	\$ 5,200,000	\$ 5,200,000	\$ 5,200,000	\$ 5,200,000	\$ 5,200,000	\$ 5,200,000
3959 Auto Immobilization Fee	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<b>Total Revenues</b>	\$ 5,734,000	\$ 6,349,000	\$ 6,549,000	\$ 6,899,000	\$ 6,999,000	\$ 6,999,000	\$ 6,999,000	\$ 6,999,000	\$ 6,999,000	\$ 6,999,000
<b>Sale of Property</b>			\$ 1,000,000							
<b>Transfer In from General Fund</b>	\$ 1,650,000									
<b>Total Funds Available</b>	\$ 8,560,400	\$ 6,572,800	\$ 7,595,200	\$ 7,017,600	\$ 7,040,000	\$ 7,012,400	\$ 7,034,800	\$ 7,057,200	\$ 7,029,600	\$ 7,052,000
<b>Operating Expenses</b>	\$ (76,600)	\$ (26,600)	\$ (26,600)	\$ (26,600)	\$ (26,600)	\$ (26,600)	\$ (26,600)	\$ (26,600)	\$ (26,600)	\$ (26,600)
<b>CIP Budget</b>	\$ (8,260,000)	\$ (6,500,000)	\$ (7,450,000)	\$ (6,950,000)	\$ (7,000,000)	\$ (6,950,000)	\$ (6,950,000)	\$ (7,000,000)	\$ (6,950,000)	\$ (7,000,000)
<b>Ending Fund Balance</b>	\$ 223,800	\$ 46,200	\$ 118,600	\$ 41,000	\$ 13,400	\$ 35,800	\$ 58,200	\$ 30,600	\$ 53,000	\$ 25,400

Program Year Fiscal Year	1 21/22	2 22/23	3 23/24	4 24/25	5 25/26	6 26/27	7 27/28	8 28/29	9 29/30	10 29/30
<b>132 GAS TAX FUND</b>										
<b>Starting Fund Balance</b>	\$ 23,900	\$ 11,900	\$ 12,900	\$ 6,900	\$ 19,900	\$ 27,900	\$ 35,900	\$ 30,900	\$ 25,900	\$ 70,900
<b>Revenues:</b>										
3102 Sales Tax Measure M2	\$ 385,000	\$ 439,000	\$ 455,000	\$ 468,000	\$ 481,000	\$ 493,000	\$ 505,000	\$ 505,000	\$ 505,000	\$ 505,000
3500 Investment Earnings	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
3623 Gasoline Tax Section 2103 HUTA	\$ 206,000	\$ 210,000	\$ 213,000	\$ 216,000	\$ 219,000	\$ 222,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000
3624 Gasoline Tax Section 2105	\$ 135,000	\$ 137,000	\$ 139,000	\$ 141,000	\$ 143,000	\$ 145,000	\$ 147,000	\$ 147,000	\$ 147,000	\$ 147,000
3625 Gasoline Tax Section 2106	\$ 85,000	\$ 87,000	\$ 88,000	\$ 89,000	\$ 90,000	\$ 91,000	\$ 92,000	\$ 92,000	\$ 92,000	\$ 92,000
3626 Gasoline Tax Section 2107	\$ 171,000	\$ 174,000	\$ 177,000	\$ 179,000	\$ 181,000	\$ 183,000	\$ 185,000	\$ 185,000	\$ 185,000	\$ 185,000
3627 Gasoline Tax Section 2107.5	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
3820 Road Maint & Rehab Account Sec. 2030	\$ 456,000	\$ 469,000	\$ 487,000	\$ 505,000	\$ 529,000	\$ 559,000	\$ 576,000	\$ 576,000	\$ 576,000	\$ 576,000
4360 LBCWD Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	\$ 1,453,000	\$ 1,531,000	\$ 1,574,000	\$ 1,613,000	\$ 1,658,000	\$ 1,708,000	\$ 1,745,000	\$ 1,745,000	\$ 1,745,000	\$ 1,745,000
<b>Transfer From Parking Fund</b>	\$ 35,000									
<b>Total Funds Available</b>	\$ 1,511,900	\$ 1,542,900	\$ 1,586,900	\$ 1,619,900	\$ 1,677,900	\$ 1,735,900	\$ 1,780,900	\$ 1,775,900	\$ 1,770,900	\$ 1,815,900
<b>CIP Budget</b>	\$ (1,500,000)	\$ (1,530,000)	\$ (1,580,000)	\$ (1,600,000)	\$ (1,650,000)	\$ (1,700,000)	\$ (1,750,000)	\$ (1,750,000)	\$ (1,700,000)	\$ (1,700,000)
<b>Ending Fund Balance</b>	\$ 11,900	\$ 12,900	\$ 6,900	\$ 19,900	\$ 27,900	\$ 35,900	\$ 30,900	\$ 25,900	\$ 70,900	\$ 115,900

City of Laguna Beach  
Capital Improvement Program Revenue and Budget Projections

Program Year Fiscal Year	1 21/22	2 22/23	3 23/24	4 24/25	5 25/26	6 26/27	7 27/28	8 28/29	9 29/30	10 29/30
<b>134 STREET LIGHTING &amp; UTILITY FUND</b>										
<b>Starting Fund Balance</b>	\$ 2,712,900	\$ 1,072,100	\$ 1,169,300	\$ 1,304,500	\$ 1,479,700	\$ 1,695,900	\$ 1,953,100	\$ 2,251,300	\$ 2,592,680	\$ 2,978,104
<b>Revenues</b>										
3010 Prop. Taxes Current Secured	\$ 1,362,000	\$ 1,389,000	\$ 1,417,000	\$ 1,445,000	\$ 1,474,000	\$ 1,503,000	\$ 1,533,000	\$ 1,563,660	\$ 1,594,933	\$ 1,626,832
3015 Prop. Taxes Public Utility	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000
3020 Prop. Taxes Current Unsecured	\$ 43,000	\$ 44,000	\$ 45,000	\$ 46,000	\$ 47,000	\$ 48,000	\$ 49,000	\$ 49,980	\$ 50,980	\$ 51,999
3025 Prop. Taxes Supplemental Apportionment	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
3030 Prop. Taxes Prior Years	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
3040 Prop. Taxes Other	\$ 513,000	\$ 523,000	\$ 533,000	\$ 544,000	\$ 555,000	\$ 566,000	\$ 577,000	\$ 588,540	\$ 600,311	\$ 612,317
3050 Prop. Taxes Interest/ Penalties	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
3615 Homeowners Prop. Tax Relief	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
3060 County Collection Charges	\$ (13,000)	\$ (13,000)	\$ (14,000)	\$ (14,000)	\$ (14,000)	\$ (14,000)	\$ (15,000)	\$ (15,000)	\$ (15,000)	\$ (15,000)
<b>Total Revenues</b>	\$ 1,951,000	\$ 1,989,000	\$ 2,027,000	\$ 2,067,000	\$ 2,108,000	\$ 2,149,000	\$ 2,190,000	\$ 2,233,180	\$ 2,277,224	\$ 2,322,148
<b>Total Funds Available</b>	\$ 4,663,900	\$ 3,061,100	\$ 3,196,300	\$ 3,371,500	\$ 3,587,700	\$ 3,844,900	\$ 4,143,100	\$ 4,484,480	\$ 4,869,904	\$ 5,300,252
<b>Operating Expenses</b>	\$ (891,800)	\$ (891,800)	\$ (891,800)	\$ (891,800)	\$ (891,800)	\$ (891,800)	\$ (891,800)	\$ (891,800)	\$ (891,800)	\$ (891,800)
<b>Transfer to Wildfire &amp; Mitigation Fund</b>	\$ -	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)
<b>CIP Budget</b>	\$ (2,700,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Ending Fund Balance</b>	\$ 1,072,100	\$ 1,169,300	\$ 1,304,500	\$ 1,479,700	\$ 1,695,900	\$ 1,953,100	\$ 2,251,300	\$ 2,592,680	\$ 2,978,104	\$ 3,408,452

Program Year Fiscal Year	1 21/22	2 22/23	3 23/24	4 24/25	5 25/26	6 26/27	7 27/28	8 28/29	9 29/30	10 29/30
<b>118 Parking Authority Fund</b>										
<b>Starting Fund Balance</b>	\$ 3,837,900	\$ 2,395,200	\$ 5,491,720	\$ 7,903,518	\$ 11,701,606	\$ 14,868,484	\$ 19,037,635	\$ 22,168,527	\$ 26,300,614	\$ 29,393,329
<b>Revenues</b>										
4047 725 LAGUNA CANYON RD	\$ 97,000	\$ 118,000	\$ 129,000	\$ 141,100	\$ 154,400	\$ 154,400	\$ 154,400	\$ 154,400	\$ 154,400	\$ 154,400
4048 CITY HALL PARKING	\$ 264,000	\$ 344,300	\$ 374,800	\$ 408,400	\$ 445,300	\$ 445,300	\$ 445,300	\$ 445,300	\$ 445,300	\$ 445,300
4051 PARKING METERS ZONE A	\$ 1,227,000	\$ 1,329,200	\$ 1,366,600	\$ 1,406,900	\$ 1,447,900	\$ 1,447,900	\$ 1,447,900	\$ 1,447,900	\$ 1,447,900	\$ 1,447,900
4052 PARKING METERS ZONE B	\$ 898,000	\$ 1,152,800	\$ 1,191,900	\$ 1,232,700	\$ 1,276,900	\$ 1,276,900	\$ 1,276,900	\$ 1,276,900	\$ 1,276,900	\$ 1,276,900
4053 PARKING METERS ZONE C	\$ 1,119,000	\$ 1,453,600	\$ 1,501,100	\$ 1,550,700	\$ 1,604,400	\$ 1,604,400	\$ 1,604,400	\$ 1,604,400	\$ 1,604,400	\$ 1,604,400
4054 PARKING METERS ZONE D	\$ 1,163,000	\$ 1,284,200	\$ 1,317,600	\$ 1,354,700	\$ 1,392,600	\$ 1,392,600	\$ 1,392,600	\$ 1,392,600	\$ 1,392,600	\$ 1,392,600
4055 PARKING METERS ZONE E	\$ 169,000	\$ 412,800	\$ 443,300	\$ 477,200	\$ 511,900	\$ 511,900	\$ 511,900	\$ 511,900	\$ 511,900	\$ 511,900
4056 PARKING METERS ZONE F	\$ 395,000	\$ 434,700	\$ 449,000	\$ 465,000	\$ 481,300	\$ 481,300	\$ 481,300	\$ 481,300	\$ 481,300	\$ 481,300
4057 PARKING METERS ZONE G	\$ 274,000	\$ 292,200	\$ 300,500	\$ 309,700	\$ 319,200	\$ 319,200	\$ 319,200	\$ 319,200	\$ 319,200	\$ 319,200
4058 PARKING METERS ZONE H (TREASURE ISLAND)	\$ 181,000	\$ 198,900	\$ 207,100	\$ 216,200	\$ 225,500	\$ 225,500	\$ 225,500	\$ 225,500	\$ 225,500	\$ 225,500
4071 PARKING METERS GLENNEYRE LOT	\$ 1,029,000	\$ 1,311,200	\$ 1,355,500	\$ 1,401,800	\$ 1,451,900	\$ 1,451,900	\$ 1,451,900	\$ 1,451,900	\$ 1,451,900	\$ 1,451,900
4072 PARKING METERS OCEAN LOT A	\$ 69,000	\$ 89,300	\$ 92,100	\$ 94,900	\$ 98,100	\$ 98,100	\$ 98,100	\$ 98,100	\$ 98,100	\$ 98,100
4073 PARKING METERS OCEAN LOT B	\$ 113,000	\$ 145,800	\$ 150,400	\$ 155,300	\$ 160,500	\$ 160,500	\$ 160,500	\$ 160,500	\$ 160,500	\$ 160,500
4074 PARKING METERS BROADWAY LOT	\$ 175,000	\$ 186,000	\$ 192,700	\$ 199,600	\$ 207,200	\$ 207,200	\$ 207,200	\$ 207,200	\$ 207,200	\$ 207,200
4075 PARKING METERS FOREST LOT	\$ 146,000	\$ 184,800	\$ 191,200	\$ 197,800	\$ 205,000	\$ 205,000	\$ 205,000	\$ 205,000	\$ 205,000	\$ 205,000
4076 PARKING METERS MERMAID LOT	\$ 72,000	\$ 92,000	\$ 94,600	\$ 97,400	\$ 100,400	\$ 100,400	\$ 100,400	\$ 100,400	\$ 100,400	\$ 100,400
4077 PARKING METERS LANG PARK	\$ 41,000	\$ 35,300	\$ 38,000	\$ 41,100	\$ 44,100	\$ 44,100	\$ 44,100	\$ 44,100	\$ 44,100	\$ 44,100
4078 PARKING FEES LUMBER YARD LOT	\$ 224,000	\$ 198,600	\$ 211,300	\$ 225,300	\$ 240,700	\$ 240,700	\$ 240,700	\$ 240,700	\$ 240,700	\$ 240,700

City of Laguna Beach  
Capital Improvement Program Revenue and Budget Projections

4079 MERMAID GARAGE	\$ 29,000	\$ 20,200	\$ 20,900	\$ 21,700	\$ 22,600	\$ 22,600	\$ 22,600	\$ 22,600	\$ 22,600	\$ 22,600	\$ 22,600
4080 PARKING METERS TREASURE ISLAND GARAGE	\$ 198,000	\$ 108,100	\$ 111,800	\$ 115,800	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
4081 PARKING METERS TREASURE ISLAND LOT	\$ 79,000	\$ 248,300	\$ 254,800	\$ 262,000	\$ 269,400	\$ 269,400	\$ 269,400	\$ 269,400	\$ 269,400	\$ 269,400	\$ 269,400
4082 ALICE COURT GARAGE	\$ 17,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
4083 COMM CENTER PARKING GARAGE	\$ 31,000	\$ 36,900	\$ 38,500	\$ 40,400	\$ 42,400	\$ 42,400	\$ 42,400	\$ 42,400	\$ 42,400	\$ 42,400	\$ 42,400
4084 PARKING PERMITS	\$ 120,000	\$ 1,120,000	\$ 100,000	\$ 1,120,000	\$ 100,000	\$ 1,120,000	\$ 100,000	\$ 1,120,000	\$ 100,000	\$ 1,120,000	\$ 100,000
4087 MISSION HOSPITAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4088 EL MORO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4089 LAGUNA ART & DESIGN	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
4094 Act V Lot Parking	\$ -	\$ 105,200	\$ 105,200	\$ 105,200	\$ 105,200	\$ 105,200	\$ 105,200	\$ 105,200	\$ 105,200	\$ 105,200	\$ 105,200
4142 ELECTRIC VEHICLE CHARGING STATION	\$ 12,000	\$ 12,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
4231 PARKING METER BAG	\$ 20,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
<b>Total Revenues</b>	<b>\$ 8,162,000</b>	<b>\$ 10,970,400</b>	<b>\$ 10,301,900</b>	<b>\$ 11,704,900</b>	<b>\$ 11,090,900</b>	<b>\$ 12,110,900</b>	<b>\$ 11,090,900</b>	<b>\$ 12,110,900</b>	<b>\$ 11,090,900</b>	<b>\$ 11,090,900</b>	<b>\$ 11,090,900</b>
<b>Total Funds Available</b>	<b>\$ 11,999,900</b>	<b>\$ 13,365,600</b>	<b>\$ 15,793,620</b>	<b>\$ 19,608,418</b>	<b>\$ 22,792,506</b>	<b>\$ 26,979,384</b>	<b>\$ 30,128,535</b>	<b>\$ 34,279,427</b>	<b>\$ 37,391,514</b>	<b>\$ 40,484,229</b>	<b>\$ 40,484,229</b>
<b>Operating Expenses Parking Enforcement</b>	<b>\$ (847,200)</b>	<b>\$ (1,103,800)</b>	<b>\$ (1,103,800)</b>	<b>\$ (1,103,800)</b>	<b>\$ (1,103,800)</b>	<b>\$ (1,103,800)</b>	<b>\$ (1,103,800)</b>	<b>\$ (1,103,800)</b>	<b>\$ (1,103,800)</b>	<b>\$ (1,103,800)</b>	<b>\$ (1,103,800)</b>
<b>Operating Expenses Traffic, Parking &amp; Signs Maint</b>	<b>\$ (1,677,200)</b>	<b>\$ (1,622,080)</b>	<b>\$ (1,622,080)</b>	<b>\$ (1,622,080)</b>	<b>\$ (1,622,080)</b>	<b>\$ (1,622,080)</b>	<b>\$ (1,622,080)</b>	<b>\$ (1,622,080)</b>	<b>\$ (1,622,080)</b>	<b>\$ (1,622,080)</b>	<b>\$ (1,622,080)</b>
<b>Operating Expenses Parking Mgmt and Operations</b>	<b>\$ (524,000)</b>	<b>\$ (757,450)</b>	<b>\$ (757,450)</b>	<b>\$ (757,450)</b>	<b>\$ (757,450)</b>	<b>\$ (757,450)</b>	<b>\$ (757,450)</b>	<b>\$ (757,450)</b>	<b>\$ (757,450)</b>	<b>\$ (757,450)</b>	<b>\$ (757,450)</b>
<b>Operating Expenses Neighborhood Services</b>	<b>\$ (1,076,800)</b>	<b>\$ (1,076,800)</b>	<b>\$ (1,076,800)</b>	<b>\$ (1,076,800)</b>	<b>\$ (1,076,800)</b>	<b>\$ (1,076,800)</b>	<b>\$ (1,076,800)</b>	<b>\$ (1,076,800)</b>	<b>\$ (1,076,800)</b>	<b>\$ (1,076,800)</b>	<b>\$ (1,076,800)</b>
<b>Transfer to Transit Division</b>	<b>\$ (2,019,500)</b>	<b>\$ (1,473,000)</b>	<b>\$ (1,473,000)</b>	<b>\$ (1,473,000)</b>	<b>\$ (1,473,000)</b>	<b>\$ (1,473,000)</b>	<b>\$ (1,473,000)</b>	<b>\$ (1,473,000)</b>	<b>\$ (1,473,000)</b>	<b>\$ (1,473,000)</b>	<b>\$ (1,473,000)</b>
<b>Transfer to the General Fund</b>	<b>\$ (525,000)</b>	<b>\$ (540,750)</b>	<b>\$ (556,973)</b>	<b>\$ (573,682)</b>	<b>\$ (590,892)</b>	<b>\$ (608,619)</b>	<b>\$ (626,877)</b>	<b>\$ (645,684)</b>	<b>\$ (665,054)</b>	<b>\$ (685,006)</b>	<b>\$ (685,006)</b>
<b>Transfer to the Vehicle Replacement Fund</b>	<b>\$ (300,000)</b>	<b>\$ (300,000)</b>	<b>\$ (300,000)</b>	<b>\$ (300,000)</b>	<b>\$ (300,000)</b>	<b>\$ (300,000)</b>	<b>\$ (300,000)</b>	<b>\$ (300,000)</b>	<b>\$ (300,000)</b>	<b>\$ (300,000)</b>	<b>\$ (300,000)</b>
<b>Transfer to the Capital Improvement Fund</b>	<b>\$ (1,000,000)</b>										
<b>Transfer to the Gas Tax Fund</b>	<b>\$ (35,000)</b>										
<b>CIP Budget</b>	<b>\$ (1,600,000)</b>	<b>\$ (1,000,000)</b>	<b>\$ (1,000,000)</b>	<b>\$ (1,000,000)</b>	<b>\$ (1,000,000)</b>	<b>\$ (1,000,000)</b>	<b>\$ (1,000,000)</b>	<b>\$ (1,000,000)</b>	<b>\$ (1,000,000)</b>	<b>\$ (1,000,000)</b>	<b>\$ (1,000,000)</b>
<b>Ending Fund Balance</b>	<b>\$ 2,395,200</b>	<b>\$ 5,491,720</b>	<b>\$ 7,903,518</b>	<b>\$ 11,701,606</b>	<b>\$ 14,868,484</b>	<b>\$ 19,037,635</b>	<b>\$ 22,168,527</b>	<b>\$ 26,300,614</b>	<b>\$ 29,393,329</b>	<b>\$ 32,466,093</b>	<b>\$ 32,466,093</b>

	Program Year	1	2	3	4	5	6	7	8	9	10
	Fiscal Year	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	29/30
<b>119 Transportation Infrastructure Fund</b>											
<b>Starting Fund Balance</b>		\$ 3,576,900	\$ 2,411,234	\$ 2,649,167	\$ 2,650,167	\$ 2,888,100	\$ 2,889,100	\$ 3,127,033	\$ 3,128,033	\$ 3,365,966	\$ 3,366,966
<b>Revenues</b>											
3180 Heritage Fields El Toro, LLC		\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Five Laganas (Laguna Hills Mall Development)		\$ 333,334	\$ 236,933	\$ -	\$ 236,933	\$ -	\$ 236,933	\$ -	\$ 236,933	\$ -	\$ 236,934
3500 Investment Earnings		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<b>Total Revenues</b>		<b>\$ 1,334,334</b>	<b>\$ 237,933</b>	<b>\$ 1,000</b>	<b>\$ 237,933</b>	<b>\$ 1,000</b>	<b>\$ 237,933</b>	<b>\$ 1,000</b>	<b>\$ 237,933</b>	<b>\$ 1,000</b>	<b>\$ 237,934</b>
<b>Total Funds Available</b>		<b>\$ 4,911,234</b>	<b>\$ 2,649,167</b>	<b>\$ 2,650,167</b>	<b>\$ 2,888,100</b>	<b>\$ 2,889,100</b>	<b>\$ 3,127,033</b>	<b>\$ 3,128,033</b>	<b>\$ 3,365,966</b>	<b>\$ 3,366,966</b>	<b>\$ 3,604,900</b>
<b>Transfer to the Wildfire Mitigation &amp; Fire Safety Fund</b>		<b>\$ (2,500,000)</b>									
<b>CIP Budget</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Ending Fund Balance</b>		<b>\$ 2,411,234</b>	<b>\$ 2,649,167</b>	<b>\$ 2,650,167</b>	<b>\$ 2,888,100</b>	<b>\$ 2,889,100</b>	<b>\$ 3,127,033</b>	<b>\$ 3,128,033</b>	<b>\$ 3,365,966</b>	<b>\$ 3,366,966</b>	<b>\$ 3,604,900</b>

**CAPITAL IMPROVEMENT PROJECT SUMMARY**

**Capital Improvement Fund**

<b>Description (Phase)</b>	
1	Anita Street Beach Access Improvements (Construction) \$ 1,300,000
2	Bonita Way Storm Drain Improvements (Construction) \$ 300,000
3	Capital Equipment, Furniture and Fixture Replacement \$ 300,000
4	Citywide Playgrounds and Parks Renovation (Design/Construction) \$ 400,000
5	Sleepy Hollow Beach Access Improvements (Design) \$ 150,000
6	St. Ann's Drive Retaining Wall Replacement (Design) \$ 100,000
7	Coast Highway 7th Avenue to 10th Avenue Sidewalk Installation (Design) \$ 250,000
8	Fire Station No. 4 Replacement \$ 1,500,000
9	Bluebird Canyon Drive Evacuation Route Widening (Construction)** \$ 1,800,000
10	<i>Bluebird Canyon Headscarp Retaining Wall Repairs (Construction)</i> \$ 400,000
<b>Total Cost of 2022/23 Capital Improvement Fund Projects \$ 6,500,000</b>	

**Gas Tax Fund and Road Maintenance and Rehabilitation Account (RMRA)**

11	Zone 3 Street Slurry Seal/Rehabilitation (Design/Construction) \$ 900,000
12	Zone 3 Collector Road Improvements (Park/Thalia)(Construction*) \$ 480,000
13	Zone 5 Street Slurry Seal/Rehabilitation (Design/Construction)* \$ 50,000
14	Zone 6 Sidewalk Repairs (Design/Construction) \$ 100,000
<b>Total Cost of 2022/23 Gas Tax and RMRA Fund Projects \$ 1,530,000</b>	

**Parking Authority Fund**

15	Future Parking Facilities** \$ 1,000,000
<b>Total Cost of 2022/23 Parking Authority Fund Projects \$ 1,000,000</b>	

**TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2022/23 \$ 9,030,000**

\* Partial Funding

\*\* New Project

*Italics - Existing project moved from another year*



**CAPITAL IMPROVEMENT PROJECT SUMMARY**

<b>Capital Improvement Fund</b>	
<b>Description (Phase)</b>	
1 Sleepy Hollow Beach Access Improvements (Construction)	\$ 1,200,000
2 Bluebird Canyon Drive Storm Drain Renovation (Design/Construction)	\$ 1,000,000
3 Laguna Canyon Road Staging Area Improvements (Construction)	\$ 400,000
4 Wendt Terrace Retaining Wall Repairs (Design)	\$ 150,000
5 Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
6 Citywide Playgrounds and Parks Renovation (Design/Construction)	\$ 400,000
7 Diver's Cove Beach Access Improvements (Design)	\$ 150,000
8 Ceanothus to Aliso Creek Storm Drain Improvements (Design)	\$ 150,000
9 Cerritos Drive to Dunning Drive Access and Drainage Improvements (Design)	\$ 100,000
10 El Toro Road/Canyon Hills Median Renovation (Design)	\$ 100,000
11 Fire Station No. 4 Replacement	\$ 1,600,000
12 <i>Cleo Street Beach Access Improvements (Construction)</i>	\$ 1,200,000
13 <i>Cajon Street Storm Drain Improvements (Construction)</i>	\$ 500,000
14 <i>Lower Alta Vista Retaining Wall Replacement (Design)</i>	\$ 200,000
<b>Total Cost of 2023/24 Capital Improvement Fund Projects</b>	<b>\$ 7,450,000</b>
 <b>Gas Tax Fund and Road Maintenance and Rehabilitation Account (RMRA)</b>	
15 Zone 5 Street Slurry Seal/Rehabilitation (Design/Construction)*	\$ 430,000
16 Zone 4 Downtown Street Resurfacing (Construction)	\$ 1,000,000
17 Zone 6 Street Slurry Seal/Rehabilitation (Design/Construction)*	\$ 50,000
18 Zone 7 Sidewalk Repairs (Design/Construction)	\$ 100,000
<b>Total Cost of 2023/24 Gas Tax and RMRA Fund Projects</b>	<b>\$ 1,580,000</b>
 <b>Parking Authority Fund</b>	
19 Future Parking Facilities**	\$ 1,000,000
<b>Total Cost of 2023/24 Parking Authority Fund Projects</b>	<b>\$ 1,000,000</b>
 <b>TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2023/24</b>	 <b>\$ 10,030,000</b>

\* Partial Funding

\*\* New Project

*Italics - Existing project moved from another year*

**CAPITAL IMPROVEMENT PROJECT SUMMARY**

<b>Capital Improvement Fund</b>	
<b>Description (Phase)</b>	
1 Diver's Cove Beach Access Improvements (Construction)	\$ 1,200,000
2 Coast Highway 7th Avenue to 10th Avenue Sidewalk Installation (Construction)	\$ 1,900,000
3 Cerritos Drive to Dunning Drive Access and Drainage Improvements (Construction)	\$ 400,000
4 Dumond Drive Beach Ramp Improvements (Design/Construction)	\$ 500,000
5 Crescent Bay Beach Ramp Extension (Design/Construction)	\$ 450,000
6 Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
7 Dog Park Slope Stabilization (Design)	\$ 100,000
8 Citywide Playgrounds and Parks Renovation (Design/Construction)	\$ 400,000
9 Cress Street Beach Access Improvements (Design)	\$ 200,000
10 Thurston Park Rehabilitation (Design)	\$ 50,000
11 Future City Facilities Funding	\$ 500,000
12 <i>Lower Alta Vista Way Retaining Wall Replacement (Construction)</i>	\$ 800,000
13 <i>Glenneyre Street Sidewalk Extension (Design)</i>	\$ 150,000
<b>Total Cost of 2024/25 Capital Improvement Fund Projects</b>	<b>\$ 6,950,000</b>
<b>Gas Tax Fund and Road Maintenance and Rehabilitation Account (RMRA)</b>	
14 Zone 6 Street Slurry Seal/Rehabilitation (Design/Construction)*	\$ 1,200,000
15 Zone 7 Street Slurry Seal/Rehabilitation (Design/Construction)*	\$ 100,000
16 Zone 8 Sidewalk Repairs (Design/Construction)	\$ 100,000
17 Citywide Guard Rail Repairs (Design/Construction)	\$ 100,000
18 Aster Street Sidewalk Installation (Design)	\$ 100,000
<b>Total Cost of 2024/25 Gas Tax and RMRA Fund Projects</b>	<b>\$ 1,600,000</b>
<b>Parking Authority Fund</b>	
19 Future Parking Facilities**	\$ 1,000,000
<b>Total Cost of 2024/25 Parking Authority Fund Projects</b>	<b>\$ 1,000,000</b>
<b>TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2024/25</b>	<b>\$ 9,550,000</b>

\* Partial Funding

\*\* New Project

*Italics - Existing project moved from another year*

**CAPITAL IMPROVEMENT PROJECT SUMMARY**

**Capital Improvement Fund**

<b>Description (Phase)</b>	
1	Cress Street Beach Access Improvements (Construction) \$ 1,200,000
2	Cerritos Drive Slope Stabilization & Retaining Wall Extension (Design/Construction) \$ 500,000
3	Thurston Park Rehabilitation (Construction) \$ 300,000
4	Dog Park Slope Stabilization (Construction) \$ 400,000
5	St. Ann's Drive Retaining Wall Replacement (Construction) \$ 350,000
6	Glenneyre Street Sidewalk Extension (Construction) \$ 550,000
7	El Toro Road/Canyon Hills Median Renovation (Construction) \$ 300,000
8	Capital Equipment, Furniture and Fixture Replacement \$ 300,000
9	Moss Street to Coast Highway Stairs Replacement (Design) \$ 100,000
10	Crescent Bay to Circle Way Stair Replacement (Design) \$ 50,000
11	Dartmoor Street Storm Drain Installation (Design) \$ 200,000
12	City Facilities ADA Improvements (Design) \$ 100,000
13	Terry Road to Ashton Drive Trail Installation (Design) \$ 100,000
14	Balboa Avenue and Nyes Place Storm Drain Installation (Design) \$ 200,000
15	Storm Drain Master Plan Update (Study) \$ 250,000
16	Future City Facilities Funding \$ 900,000
17	<i>Fisherman's Cove Beach Access Improvements (Design)</i> \$ 200,000
18	<i>Hinkle Place/Coast Highway Intersection Improvements (Design)</i> \$ 200,000
19	<i>Wendt Terrace Retaining Wall Repairs (Construction)</i> \$ 800,000
<b>Total Cost of 2025/26 Capital Improvement Fund Projects \$ 7,000,000</b>	

**Gas Tax Fund and Road Maintenance and Rehabilitation Account (RMRA)**

20	Zone 7 Street Slurry Seal/Rehabilitation (Design/Construction)* \$ 1,300,000
21	Zone 8 Street Slurry Seal/Rehabilitation (Design/Construction)* \$ 250,000
22	Zone 9 Sidewalk Repairs (Design/Construction) \$ 100,000
<b>Total Cost of 2025/26 Gas Tax and RMRA Fund Projects \$ 1,650,000</b>	

**Parking Authority Fund**

23	Future Parking Facilities** \$ 1,000,000
<b>Total Cost of 2025/26 Parking Authority Fund Projects \$ 1,000,000</b>	

**TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2025/26 \$ 9,650,000**

\* Partial Funding

\*\* New Project

*Italics - Existing project moved from another year*

**CAPITAL IMPROVEMENT PROJECT SUMMARY**

<b>Capital Improvement Fund</b>	
<b>Description (Phase)</b>	
1 Crescent Bay to Circle Way Stair Replacement (Construction)	\$ 500,000
2 Terry Road to Ashton Drive Trail Installation (Construction)	\$ 400,000
3 Ceanothus to Aliso Creek Storm Drain Improvements (Construction)	\$ 1,000,000
4 Hinkle Place/Coast Highway Intersection Improvements (Construction)	\$ 500,000
5 Citywide Playgrounds and Parks Renovation (Design/Construction)	\$ 400,000
6 City Facilities ADA Improvements (Construction)	\$ 500,000
7 Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
8 Victoria Drive Beach Access Improvements (Design)	\$ 150,000
9 585 Glenneyre Street Intersection Improvements (Design)	\$ 50,000
10 Coast Highway North of Eastline Road Sidewalk Installation (Design)	\$ 200,000
11 Y Place Storm Drain Installation (Design)	\$ 50,000
12 Diamond Street Parking and Sidewalk Installation (Design)	\$ 100,000
13 Canyon View Drive/Buena Vista Way Drainage Improvements (Design)	\$ 200,000
14 Future City Facilities Funding	\$ 1,400,000
15 <i>Fisherman's Cove Beach Access Improvements (Construction)</i>	\$ 1,200,000
<b>Total Cost of 2026/27 Capital Improvement Fund Projects</b>	<b>\$ 6,950,000</b>
<b>Gas Tax Fund and Road Maintenance and Rehabilitation Account (RMRA)</b>	
16 Zone 8 Street Slurry Seal/Rehabilitation (Design/Construction)*	\$ 750,000
17 Zone 9 Street Slurry Seal/Rehabilitation (Design/Construction)*	\$ 350,000
18 Zone 10 Sidewalk Repairs (Design/Construction)	\$ 100,000
19 Aster Street Sidewalk Installation (Construction)	\$ 300,000
20 Citywide Curb Ramps (Design/Construction)	\$ 200,000
<b>Total Cost of 2026/27 Gas Tax and RMRA Fund Projects</b>	<b>\$ 1,700,000</b>
<b>Parking Authority Fund</b>	
21 Future Parking Facilities**	\$ 1,000,000
<b>Total Cost of 2026/27 Parking Authority Fund Projects</b>	<b>\$ 1,000,000</b>
<b>TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2026/27</b>	<b>\$ 9,650,000</b>

\* Partial Funding

\*\* New Project

*Italics - Existing project moved from another year*

**CAPITAL IMPROVEMENT PROJECT SUMMARY**

**Capital Improvement Fund**

**Description (Phase)**

1	Victoria Drive Beach Access Improvements (Construction)	\$ 1,200,000
2	Balboa Avenue and Nyes Place Storm Drain Installation (Construction)	\$ 1,300,000
3	Canyon View Drive/Buena Vista Way Drainage Improvements (Construction)	\$ 1,200,000
4	City Facilities ADA Improvements (Construction)	\$ 500,000
5	Y Place Storm Drain Installation (Construction)	\$ 200,000
6	Citywide Playgrounds and Parks Renovation (Design/Construction)	\$ 400,000
7	Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
8	Ocean Way Beach Access Improvements (Design)	\$ 200,000
9	Laguna Avenue Parking Addition (Design)	\$ 50,000
10	Future City Facilities Funding	<u>\$ 1,600,000</u>
<b>Total Cost of 2027/28 Capital Improvement Fund Projects</b>		<b>\$ 6,950,000</b>

**Gas Tax Fund and Road Maintenance and Rehabilitation Account (RMRA)**

11	Zone 9 Street Slurry Seal/Rehabilitation (Design/Construction)*	\$ 950,000
12	Zone 10 Street Slurry Seal/Rehabilitation (Design/Construction)*	\$ 700,000
13	Zone 11 Sidewalk Repairs (Design/Construction)	<u>\$ 100,000</u>
<b>Total Cost of 2027/28 Gas Tax and RMRA Fund Projects</b>		<b>\$ 1,750,000</b>

**Parking Authority Fund**

14	Future Parking Facilities**	<u>\$ 1,000,000</u>
<b>Total Cost of 2027/28 Parking Authority Fund Projects</b>		<b>\$ 1,000,000</b>

**TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2027/28** **\$ 9,700,000**

*\* Partial Funding*

*\*\* New Project*

*Italics - Existing project moved from another year*

**CAPITAL IMPROVEMENT PROJECT SUMMARY**

<b>Capital Improvement Fund</b>	
<b>Description (Phase)</b>	
1 Laguna Avenue Parking Addition (Construction)	\$ 200,000
2 City Facilities ADA Improvements (Construction)	\$ 500,000
3 Ocean Way Beach Access Improvements (Construction)	\$ 1,200,000
4 Citywide Playgrounds and Parks Renovation (Design/Construction)	\$ 400,000
5 Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
6 Future City Facilities Funding	\$ 2,100,000
7 Moss Street to Coast Highway Stairs Replacement (Construction)	\$ 700,000
8 Dartmoor Street Storm Drain Installation (Construction)	\$ 1,200,000
9 10th Avenue Storm Drain Installation (Design)	\$ 200,000
10 Holly Street Storm Drain Installation (Design)	\$ 200,000
<b>Total Cost of 2028/29 Capital Improvement Fund Projects</b>	<b>\$ 7,000,000</b>
<b>Gas Tax Fund and Road Maintenance and Rehabilitation Account (RMRA)</b>	
11 Zone 10 Street Slurry Seal/Rehabilitation (Design/Construction)*	\$ 550,000
12 Zone 11 Street Slurry Seal/Rehabilitation (Design/Construction)	\$ 1,000,000
13 Zone 12 Sidewalk Repairs (Design/Construction)	\$ 100,000
14 Citywide Guard Rail Repairs (Design/Construction)	\$ 100,000
<b>Total Cost of 2028/29 Gas Tax and RMRA Fund Projects</b>	<b>\$ 1,750,000</b>
<b>Parking Authority Fund</b>	
15 Future Parking Facilities**	\$ 1,000,000
<b>Total Cost of 2028/29 Parking Authority Fund Projects</b>	<b>\$ 1,000,000</b>
<b>TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2028/29</b>	<b>\$ 9,750,000</b>

\* Partial Funding

\*\* New Project

*Italics - Existing project moved from another year*

**CAPITAL IMPROVEMENT PROJECT SUMMARY**

<b>Capital Improvement Fund</b>	
<b>Description (Phase)</b>	
1 585 Glenneyre Street Intersection Improvements (Construction)	\$ 300,000
2 Coast Highway North of Eastline Road Sidewalk Installation (Construction)	\$ 1,000,000
3 Diamond Street Parking and Sidewalk Installation (Construction)	\$ 350,000
4 10th Avenue Storm Drain Installation (Construction)	\$ 1,000,000
5 Holly Street Storm Drain Installation (Construction)	\$ 1,400,000
6 Citywide Playgrounds and Parks Renovation (Design/Construction)	\$ 400,000
7 Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
8 Future City Facilities Funding	\$ 2,200,000
<b>Total Cost of 2029/30 Capital Improvement Fund Projects</b>	<b>\$ 6,950,000</b>
<b>Gas Tax Fund and Road Maintenance and Rehabilitation Account (RMRA)</b>	
9 Zone 12 Street Slurry Seal/Rehabilitation (Design/Construction)	\$ 1,200,000
10 Zone 13 Sidewalk Repairs (Design/Construction)	\$ 100,000
11 Del Mar Avenue Sidewalk Installation (Design)**	\$ 100,000
12 Citywide Curb Ramps Installation (Design/Construction)**	\$ 300,000
<b>Total Cost of 2029/30 Gas Tax and RMRA Fund Projects</b>	<b>\$ 1,700,000</b>
<b>Parking Authority Fund</b>	
13 Future Parking Facilities**	\$ 1,000,000
<b>Total Cost of 2028/29 Parking Authority Fund Projects</b>	<b>\$ 1,000,000</b>
<b>TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2029/30</b>	<b>\$ 9,650,000</b>

\* Partial Funding

\*\* New Project

*Italics - Existing project moved from another year*

**CAPITAL IMPROVEMENT PROJECT SUMMARY**

See the Following Pages for Description of Each Project

**Capital Improvement Fund**

<b>Description (Phase)</b>		
1	City Facilities ADA Improvements (Construction)**	\$ 500,000
2	Citywide Playgrounds and Parks Renovation (Design/Construction)**	\$ 400,000
3	Capital Equipment, Furniture and Fixture Replacement**	\$ 300,000
4	Future City Facilities Funding**	\$ 2,400,000
5	Park Avenue Storm Drain Extension (Design/Construction)**	\$ 3,000,000
6	Pinecrest Drive Storm Drain Realignment (Design)**	\$ 200,000
7	Sidewalk Master Plan Improvements (Design)**	\$ 200,000
<b>Total Cost of 2030/31 Capital Improvement Fund Projects</b>		<b>\$ 7,000,000</b>

**Gas Tax Fund and Road Maintenance and Rehabilitation Account (RMRA)**

8	Zone 13 Street Slurry Seal/Rehabilitation (Design/Construction)**	\$ 1,100,000
9	Zone 13 Sidewalk Repairs (Design/Construction)**	\$ 100,000
10	Citywide Guard Rail Repairs (Design/Construction)**	\$ 100,000
11	Del Mar Avenue Sidewalk Installation (Design/Construction)**	\$ 400,000
<b>Total Cost of 2030/31 Gas Tax and RMRA Fund Projects</b>		<b>\$ 1,700,000</b>

**Parking Authority Fund**

12	Future Parking Facilities**	\$ 1,000,000
<b>Total Cost of 2028/29 Parking Authority Fund Projects</b>		<b>\$ 1,000,000</b>

**TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2030/31 \$ 9,700,000**

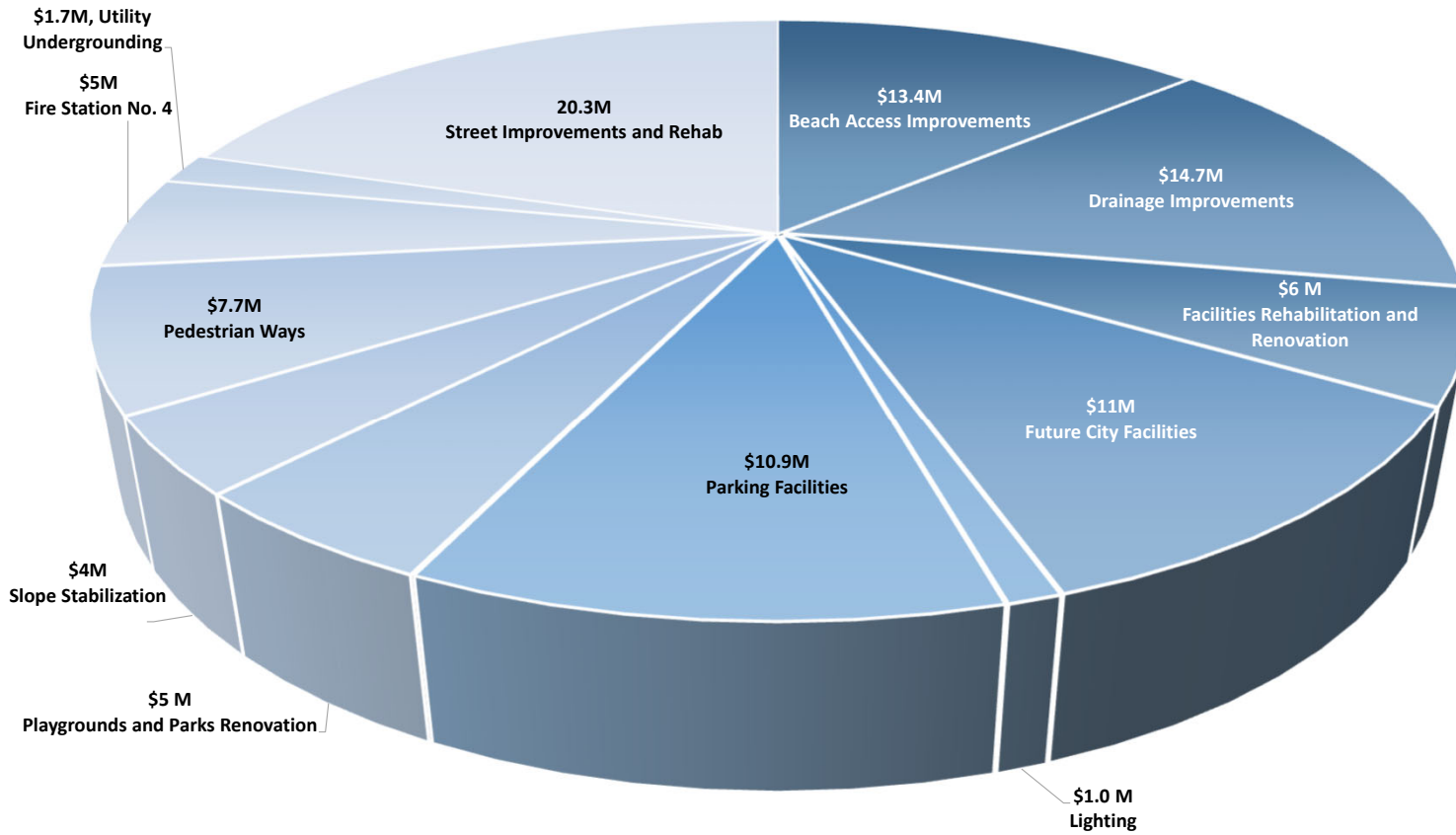
*\* Partial Funding*

*\*\* New Project*

*Italics - Existing project moved from another year*



10 Year Capital Improvements by Category  
FY 2021/22 to FY 2030/31 Total \$100.7 Million (M)



**10 YEAR CIP SUMMARY BY CATEGORY  
FY 2021/22 to FY 2030/31**

<b>PROJECT TYPE</b>	<b>Year 1 FY 21/22</b>	<b>Year 2 FY 22/23</b>	<b>Year 3 FY 23/24</b>	<b>Year 4 FY 24/25</b>	<b>Year 5 FY 25/26</b>	<b>Year 6 FY 26/27</b>	<b>Year 7 FY 27/28</b>	<b>Year 8 FY 28/29</b>	<b>Year 9 FY 29/30</b>	<b>Year 10 FY 30/31</b>	<b>10 Year CIP TOTALS</b>
Beach Access Improvements	\$ 1,200,000	\$ 1,450,000	\$ 2,550,000	\$ 2,350,000	\$ 1,450,000	\$ 1,850,000	\$ 1,400,000	\$ 1,200,000	\$ -	\$ -	\$ 13,450,000 13%
Drainage Improvements	\$ 550,000	\$ 300,000	\$ 1,650,000	\$ 400,000	\$ 650,000	\$ 1,250,000	\$ 2,700,000	\$ 1,600,000	\$ 2,400,000	\$ 3,200,000	\$ 14,700,000 15%
Facilities Rehabilitation and Renovation	\$ 850,000	\$ 300,000	\$ 700,000	\$ 300,000	\$ 400,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 300,000	\$ 800,000	\$ 6,050,000 6%
Fuel Modifications/ Fire Safety	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 0%
Future City Facilities	\$ -	\$ -	\$ -	\$ 500,000	\$ 900,000	\$ 1,400,000	\$ 1,600,000	\$ 2,100,000	\$ 2,200,000	\$ 2,400,000	\$ 11,100,000 11%
Lighting	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000 1%
Parking Facilities	\$ 1,600,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,050,000	\$ 1,200,000	\$ 1,000,000	\$ 1,000,000	\$ 10,850,000 11%
Playgrounds and Parks Renovation	\$ 1,410,000	\$ 400,000	\$ 400,000	\$ 450,000	\$ 300,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 4,960,000 5%
Pedestrian Ways	\$ 350,000	\$ 350,000	\$ 200,000	\$ 2,250,000	\$ 750,000	\$ 1,300,000	\$ 100,000	\$ -	\$ 1,750,000	\$ 600,000	\$ 7,650,000 8%
Slope Stabilization	\$ 200,000	\$ 500,000	\$ 350,000	\$ 900,000	\$ 2,050,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000 4%
Fire Station No. 4	\$ 1,950,000	\$ 1,500,000	\$ 1,600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,050,000 5%
Street Improvements and Rehab	\$ 3,250,000	\$ 3,230,000	\$ 1,580,000	\$ 1,400,000	\$ 2,150,000	\$ 1,650,000	\$ 1,650,000	\$ 2,450,000	\$ 1,600,000	\$ 1,300,000	\$ 20,260,000 20%
Utility Undergrounding	\$ 1,700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,700,000 2%
<b>TOTALS:</b>	<b>\$ 14,060,000</b>	<b>\$ 9,030,000</b>	<b>\$ 10,030,000</b>	<b>\$ 9,550,000</b>	<b>\$ 9,650,000</b>	<b>\$ 9,650,000</b>	<b>\$ 9,700,000</b>	<b>\$ 9,750,000</b>	<b>\$ 9,650,000</b>	<b>\$ 9,700,000</b>	<b>\$ 100,770,000</b>

## Section V.2

# **CAPITAL IMPROVEMENT PROGRAM** **WATER QUALITY DEPARTMENT**

### *Introduction*

The City's Capital Improvement Program for the Water Quality Department includes major projects to replace or construct portions of the City's wastewater system.

The following schedules are currently under development and review; they will be forwarded to the City Council at a future meeting:

1. ***10 Year Wastewater Fund Financial Plan*** This is a one-page summary of Wastewater Fund revenue and budget projections for the next ten years.
2. ***Wastewater Capital Improvement Project Summary*** These two schedules summarize all capital improvement projects budgeted for Fiscal Year 2021-22 to 2029-30.

## WASTEWATER SYSTEM FINANCE PLAN

**FY 2021/22 - 2030/31**

(Figures in Thousands)

	Year 1 FY 2021/22	Year 2 FY 2022/23	Year 3 FY 2023/24	Year 4 FY 2024/25	Year 5 FY 2025/26	Year 6 FY 2026/27	Year 7 FY 2027/28	Year 8 FY 2028/29	Year 9 FY 2029/30	Year 10 FY 2030/31	Totals
<b>Available Working Capital Beginning Balance</b>	<b>945</b>	<b>1,918</b>	<b>2,561</b>	<b>2,865</b>	<b>1,293</b>	<b>1,657</b>	<b>2,587</b>	<b>4,085</b>	<b>4,043</b>	<b>5,419</b>	<b>30,497</b>
<b>Revenues</b>											
<b>Sewer User Charges</b>	9,577	10,152	10,761	11,407	12,091	12,817	13,586	14,401	15,265	16,181	126,237
Rate Increase (1)	6.00%	6.00%	6.00%	6.00%	6.00%	6.00%	6.00%	6.00%	6.00%	6.00%	
Monthly Residential Rate	67.53	71.58	75.87	80.42	85.25	90.36	95.79	101.53	107.63	114.08	
<b>Loans</b>											
Proposed Additional Loans 3 and 4	1,000	3,500	4,200								8,700
Proposed Additional Loans for SOCWA/City CIP	1,717	539	1,446	1,317	3,000	4,125	594	3,630	3,100		19,468
Proposed Loans for NCI Replacement Projects - Reach 5		9,150									9,150
Proposed Loans for NCI Replacement Projects - Reach 1, 2, 3, 4											23,842
City Insurance Fund - ACL and NCI Improvements Design (4)											0
<i>Loans Subtotal</i>	<i>2,717</i>	<i>13,189</i>	<i>5,646</i>	<i>1,317</i>	<i>3,000</i>	<i>4,125</i>	<i>594</i>	<i>3,630</i>	<i>3,100</i>	<i>23,842</i>	<i>61,160</i>
<b>Other Revenue Sources</b>											
Enterprise Fund Interest Income	15	15	15	15	15	15	15	15	15	15	150
Sewer Connection Charges	95	95	95	95	95	95	95	95	95	95	950
Emerald Bay Reimbursement (SOCWA PC 23)	21	418	39	22	15	20	15	15	46	1009	1,620
<b>Total Estimated Revenues</b>	<b>12,425</b>	<b>23,869</b>	<b>16,556</b>	<b>12,856</b>	<b>15,216</b>	<b>17,072</b>	<b>14,305</b>	<b>18,156</b>	<b>18,521</b>	<b>41,142</b>	<b>190,117</b>
<b>Expenses</b>											
<b>Operation and Maintenance Expenses</b>											
Operating Expenses (5)	6,179	6,364	6,555	6,752	6,955	7,163	7,378	7,599	7,827	8,062	70,835
Capital Equipment and Special Projects	48	30	30	30	30	30	30	30	30	30	318
Private Sewer Lateral Assistance Program (6)	50	50	50	50	50	50	50	50	50	50	500
Assumed Additional Insurance Premium (7)	364	364	364	364	364	150	150	150	150	150	2,570
County Collection Charges	27	27	30	30	30	30	35	35	35	35	314
<i>Operating Subtotal</i>	<i>6,668</i>	<i>6,835</i>	<i>7,029</i>	<i>7,226</i>	<i>7,429</i>	<i>7,423</i>	<i>7,643</i>	<i>7,864</i>	<i>8,092</i>	<i>8,327</i>	<i>74,537</i>
<b>Capital Improvement Expenses</b>											
CLB - Collection System	1,000	3,667	4,028	1,417	3,000	4,125	594	3,630	3,100	1,905	26,466
SOCWA - Wastewater Treatment (8)											2,540
PC 15 Projects (Coastal Treatment Plant)	1,717	539	1,446	1,317	1,213	1,178	1,233	2,311	1,659		12,613
PC 17 Projects (Regional)	520	179	424	1,846	394	292	356	290	97		4,398
PC 24 Projects (Outfall)	0	7	0	19	166	65	0	869	0		1,126
PC 23 Projects (North Coast Interceptor & SOCWA Stations) (9)	140	9,666	583	164	0	120	0	0	744	23,842	35,258
Emergency Working Capital Reserve	100	100	100	200	200	200	200	200	200	200	1,700
<i>Capital Improvement Subtotal</i>	<i>3,477</i>	<i>14,157</i>	<i>6,581</i>	<i>4,963</i>	<i>4,973</i>	<i>5,980</i>	<i>2,383</i>	<i>7,300</i>	<i>5,800</i>	<i>28,487</i>	<i>84,101</i>
<b>Debt Service (10)</b>											
Ex. Ibank Loan Debt Service (2004)	495	494	492								1,481
\$4M Existing Loan 1 Debt Service (2018)	298	297	297	296	296	295	294	293	292	292	2,950
\$4.456M Existing Loan 2 Debt Service (2019)	333	333	333	333	333	333	333	333	333	333	3,330
Proposed Additional Loans 3 and 4 Debt Service	70	326	641	641	641	641	641	641	641	641	5,524
Proposed Additional Loans for SOCWA/City CIP Debt Service	111	145	242	331	542	832	874	1,129	1,348	1,348	6,902
Proposed Loans for NCI Replacement Projects Debt Service - Reach 5		638	638	638	638	638	638	638	638	638	5,742
Proposed Loans for NCI Replacement Projects Debt Service - Reach , 2, 3, 4										1,663	1,663
<i>Debt Service Subtotal</i>	<i>1,307</i>	<i>2,233</i>	<i>2,643</i>	<i>2,239</i>	<i>2,450</i>	<i>2,739</i>	<i>2,780</i>	<i>3,034</i>	<i>3,252</i>	<i>4,915</i>	<i>27,592</i>
<b>Total Estimated Expenses</b>	<b>11,452</b>	<b>23,226</b>	<b>16,253</b>	<b>14,427</b>	<b>14,852</b>	<b>16,142</b>	<b>12,806</b>	<b>18,198</b>	<b>17,144</b>	<b>41,729</b>	<b>186,230</b>
<b>Revenues - Expenses</b>	<b>973</b>	<b>643</b>	<b>303</b>	<b>(1,572)</b>	<b>365</b>	<b>929</b>	<b>1,499</b>	<b>(43)</b>	<b>1,376</b>	<b>(587)</b>	
<b>Available Working Capital Ending Balance</b>	<b>1,918</b>	<b>2,561</b>	<b>2,865</b>	<b>1,293</b>	<b>1,657</b>	<b>2,587</b>	<b>4,085</b>	<b>4,043</b>	<b>5,419</b>	<b>4,832</b>	
<b>Working Capital Reserve (Goal 20% of Expenditures)</b>	<b>300</b>	<b>400</b>	<b>500</b>	<b>700</b>	<b>900</b>	<b>1,100</b>	<b>1,300</b>	<b>1,500</b>	<b>1,700</b>	<b>1,900</b>	
<b>Percentage of Expenditures</b>	<b>3%</b>	<b>2%</b>	<b>3%</b>	<b>5%</b>	<b>6%</b>	<b>7%</b>	<b>10%</b>	<b>8%</b>	<b>10%</b>	<b>5%</b>	
<b>Debt Service Coverage Ratio (11)</b>	<b>2.33</b>	<b>1.72</b>	<b>1.47</b>	<b>1.93</b>	<b>1.95</b>	<b>2.02</b>	<b>2.18</b>	<b>2.20</b>	<b>2.25</b>	<b>1.83</b>	

**WASTEWATER SYSTEM CAPITAL IMPROVEMENT PROJECTS LIST  
FY 2021/22 - 2030/31**

Projects					Budget Estimate Escalated @ 3% Annually		
Year No.	Fiscal Year	Project ID	Type of Project	Capital Improvement Project Description	Division 3301 Costs	Division 3302 Costs - SOCWA PC 23	SOCWA PC 15, 17, 24
1	2021-2022	21-101	P	Pipeline Rehabilitation (Zone 5)	\$ 1,000,000		
		21-102	L	NCI Physical Condition Assessment Analysis (Engineering Study)		\$ 60,000	
		21-103	L	VFD Replacements at Laguna SOCWA and Bluebird SOCWA		\$ 80,000	
		SOCWA	WWTP	SOCWA WWTP Projects			\$ 2,237,000
<b>Year 1 Subtotal:</b>					<b>\$ 1,000,000</b>	<b>\$ 140,000</b>	<b>\$ 2,237,000</b>
2	2022-2023	22-100	P	Forcemain Inspection Project (Collection System)	\$ 257,500		
		22-101	P	Siphon Inspection Project (Moved from Yr 1)	\$ 515,000		
		22-102	P	NCI Physical Condition Assessment - Implementation		\$ 515,000	
		22-103	P	NCI Reach 5 Replacement (6 Year Implementation)		\$ 9,150,520	
		22-104	L	Miscellaneous Operational Improvements at Main Beach Lift Station (Moved from Yr 2)	\$ 61,800		
		22-105	L	Bluebird Canyon Lift Station Reconstruction Design (Moved from Yr 2)	\$ 257,500		
		22-106	L	Anita Street Lift Station Reconstruction Construction (moved from Yr 1)	\$ 2,575,000		
		SOCWA	WWTP	SOCWA WWTP Projects			\$ 725,000
<b>Year 2 Subtotal:</b>					<b>\$ 3,666,800</b>	<b>\$ 9,665,520</b>	<b>\$ 725,000</b>
3	2023-2024	23-100	L	Victoria II Lift Station Rehabilitation Design	\$ 106,000		
		23-101	L	SCADA Radio System Replacement	\$ 212,000		
		23-102	L	Emergency Onsite Generator Replacements at Bluebird SOCWA		\$ 371,000	
		22-101	L	Bluebird Canyon Lift Station Reconstruction Construction (Moved from Yr 3)	\$ 2,650,000		
		23-104	P	Inspection of Manholes and Rehab	\$ 1,060,000		
		23-105	O	O2 Odor Control System Upgrades at Bluebird SOCWA		\$ 212,000	
		SOCWA	WWTP	SOCWA WWTP Projects			\$ 1,870,000
<b>Year 3 Subtotal:</b>					<b>\$ 4,028,000</b>	<b>\$ 583,000</b>	<b>\$ 1,870,000</b>
4	2024-2025	24-100	L	Victoria II Lift Station Rehabilitation Construction	\$ 817,500		
		24-101	L	Crescent Bay Lift Station Design and Permitting	\$ 272,500		
		24-102	L	Top of the World Rehab, Generator Replacement and Backup Power Extension to Bernard Court Lift Station Construction + Bernard Ct Wet Well Retrofit Design	\$ 327,000		
		24-103	O	O2 Odor Control System Upgrades at Laguna SOCWA SOCWA		\$ 163,500	
		SOCWA	WWTP	SOCWA WWTP Projects			\$ 3,182,000
<b>Year 4 Subtotal:</b>					<b>\$ 1,417,000</b>	<b>\$ 163,500</b>	<b>\$ 3,182,000</b>

Projects					Budget Estimate Escalated @ 3% Annually		
Year No.	Fiscal Year	Project ID	Type of Project	Capital Improvement Project Description	Division 3301 Costs	Division 3302 Costs - SOCWA PC 23	SOCWA PC 15, 17, 24
5	2025-2026	25-100	L	Top of the World Rehab, Generator Replacement and Backup Power Extension to Bernard Court Lift Station Construction + Bernard Ct Wet Well Retrofit	\$ 3,000,000		
		SOCWA	WWTP	SOCWA WWTP Projects			\$ 1,773,000
<b>Year 5 Subtotal:</b>					<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ 1,773,000</b>
6	2026-2027	26-100	L	Pearl Lift Station Rehabilitation and Generator Installation Design and Permitting	\$ 375,000		
		26-101	L	VFD Replacements at Laguna SOCWA and Bluebird SOCWA		\$ 120,000	
		26-102	L	Crescent Bay Lift Station Reconstruction	\$ 3,750,000		
		SOCWA	WWTP	SOCWA WWTP Projects			\$ 1,535,000
<b>Year 6 Subtotal:</b>					<b>\$ 4,125,000</b>	<b>\$ 120,000</b>	<b>\$ 1,535,000</b>
7	2027-2028	27-100	L	Cleo Street Lift Station Rehabilitation Design	\$ 450,000		
		27-102	O	Odor Control at North Laguna Siphon on Coast Hwy Design	\$ 144,000		
		SOCWA	WWTP	SOCWA WWTP Projects			
<b>Year 7 Subtotal:</b>					<b>\$ 594,000</b>	<b>\$ -</b>	<b>\$ 1,589,000</b>
8	2028-2029	28-100	L	Pearl Lift Station Rehabilitation and Generator Installation Construction	\$ 3,025,000		
		28-101	O	Odor Control at North Laguna Siphon on Coast Hwy Construction	\$ 605,000		
		SOCWA	WWTP	SOCWA WWTP Projects			
<b>Year 8 Subtotal:</b>					<b>\$ 3,630,000</b>	<b>\$ -</b>	<b>\$ 3,470,000</b>
9	2029-2030	29-100	L	Pump Replacement at Laguna and Bluebird SOCWA	\$ -	\$ 744,000	
		29-101	L	Cleo Street Lift Station Rehabilitation Construction	\$ 3,100,000		
		SOCWA	WWTP	SOCWA WWTP Projects			\$ 1,756,000
<b>Year 9 Subtotal:</b>					<b>\$ 3,100,000</b>	<b>\$ 744,000</b>	<b>\$ 1,756,000</b>
10	2030-2031	30-100	L	Irvine Cove Lift Station Rehabilitation Design + Permitting	\$ 317,500		
		30-101	L	Nyes Place Elimination Study and Design	\$ 317,500		
		30-102		NCI Reach 1, 2, 3, & 4 Replacements		\$ 23,841,710	
				Capital Projects Allowance	\$ 1,270,000		
		SOCWA	WWTP	SOCWA WWTP Projects (Allowance)			\$ 2,540,000
<b>Year 10 Subtotal:</b>					<b>\$ 1,905,000</b>	<b>\$ 23,841,710</b>	<b>\$ 2,540,000</b>
<b>Totals:</b>					<b>\$ 26,465,800</b>	<b>\$ 35,257,730</b>	<b>\$ 20,677,000</b>